

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

1:30pm, Closed Session, Stutzman Room, LTC  
3:00pm, Regular Meeting, Sam Karas Room, LTC  
980 Fremont Street, Monterey CA 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

Teleconference Location  
308 Costa Del Mar Road, Marina CA 93933

**WEDNESDAY, JUNE 26, 2013**

**MINUTES**

**1. OPENING BUSINESS**

- A. Call To Order – Chair Charles Brown called the meeting to order at 1:30 p.m.
- B. Roll Call– present:  
Mr. Charles Brown, Chair  
Ms. Marilyn Dunn Gustafson, Trustee  
Mr. Rick Johnson, Trustee  
Dr. Loren Steck, Vice Chair  
Dr. Walter Tribbley, Superintendent/President
- Absent:  
Dr. Margaret-Anne Coppernoll, Trustee
- Staff:  
Mr. Steve Ma  
Dr. Céline Pinet  
Mr. Larry Walker
- C. Public Comments on Closed Session Items – No comments.
- D. Closed Session – items under discussion:  
1) Existing Litigation (Government Code Section 54956.9 (a))  
Name of Case: Howard Jarvis Taxpayers Association, et al vs. MPC, et al, Monterey County Superior Court Case No. GNM120520  
2) Conference with Labor Negotiators (Government Code Section 54957.6)  
a) Employee Organization: MPCTA/CTA/NEA  
b) Agency Negotiators: Stephen Ma, Barbara Lee (not present), and Dr. Céline Pinet  
3) Conference with Labor Negotiators (Government Code Section 54957.6)  
a) Employee Organization: MPCEA/CSEA  
b) Agency Negotiators: Stephen Ma, Larry Walker, and Barbara Lee (not present)  
4) Public Employee Performance Evaluation: Superintendent/President
- E. Reconvene to Regular Board Meeting and Roll Call – Chair Charles Brown asked for Roll Call at 3:07 p.m.

Present:

Mr. Charles Brown, Chair

Dr. Margaret-Anne Coppernoll, Trustee (via conference phone, 4:20-6:09 p.m.)

Ms. Marilynn Dunn Gustafson, Trustee

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Vice Chair

Dr. Walter Tribley, Superintendent/President

Mr. Maury Vasquez, Student Trustee

F. Report of Action Taken In Closed Session – Chair Brown announced the unanimous decision to approve the final settlement agreement with the plaintiff.

G. Approval of Agenda

Motion Steck / Second Johnson / Carried.

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2. **OATH OF OFFICE** – swearing in of Student Trustee Maury Vasquez.

Chair Brown swore into office Mr. Maury Vasquez as the 2013-2014 Student Trustee and welcomed him to MPC’s Governing Board of Trustees.

3. **RECOGNITION**

A. Student Trustee Daniel Cervantes

New Business Item No. 6.AC. was handled under Recognition No. 3.A.

Motion Steck / Second Dunn Gustafson / Carried.

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Chair Brown and Dr. Walt Tribley presented former Student Trustee Daniel Cervantes with a resolution of appreciation for his service as Student Trustee and member of the Citizens’ Bond Oversight Committee. Mr. Cervantes spoke of his wonderful experience and thanked everyone for the opportunity to learn more about the college.

B. Acknowledgement of Visitors

C. Moment of Silence

1) Former MPC staff member, Heinz Helmuth Hubler, deceased May 16, 2013.

2) Former MPC professor, Richard N. Bibler, deceased May 24, 2013.

3) Former MPC Classified employee, Margaret “Peggy” Stember, deceased June 1, 2013.

4. **COMMUNICATIONS**

A. Comments from the Public

1) Gary Bolen, Chairman of MPC’s Theatre Arts Department, invited all present at the Board meeting to attend the Les Misérables Grand Opening Gala on July 27<sup>th</sup>.

B. Written Communications:

1) Letter from Division Director Martina Fernandez-Rosario of the Department of Education notifying Dr. Walt Tribley that the Department of Education reviewed a single audit report (prepared by Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants) of Monterey Peninsula College (MPC). The Department’s final audit determination is that MPC satisfactorily addressed Finding Number 2012-2 [Inaccurate Federal Pell Grant and direct Loan Reporting to the Common Origination and Disbursement (COD) System]. / May 14.

- 2) Letter from Physical Education and Athletic Director Lyndon Schutzler to Mr. Clay Larson, Regional President of 1<sup>st</sup> Capitol Bank, thanking him and 1<sup>st</sup> Capitol Bank for their role in improvements made to MPC's baseball stadium. / May 20.
- 3) Letter from Leroy Tam, Division of the State Architect Regional Manager, notifying Dr. Walt Tribley that the Department of General Services has certified that the project, "Alterations to 1-Gymnasium Building" (Application # 01-111583) is in compliance with California State regulations. / May 20.
- 4) Letter from Mrs. Sylvia Panetta, Co-Chair and CEO of the Panetta Institute, thanking Dr. Walt Tribley for accepting a position on the Panetta Institute's Academic Advisory Committee. / May 22.
- 5) "First Monday" Memorandum from State Chancellor Brice W. Harris regarding 1. Budget Developments, 2. *Salary Surfer* to be Previewed this Month, 3. Enrollment, 4. The Foundation's Career Pathway Student Assistant Program – Partnership in Workforce Development, and 5. Chancellor's Office Oversight-Related Issues. / June 3.
- 6) Card from Luke and Victoria Phillips to Dr. Walt Tribley congratulating him on the 7<sup>th</sup> Annual President's Address to the Community. / June 5.
- 7) Letter from Congressman Sam Farr thanking Dr. Walt Tribley for meeting with him and sharing his information and thoughts. / June 6.

C. MPC All User Emails:

- 1) Dr. Céline Pinet: Information regarding the benefits of participating in MPC's Cooperative Work Experience Education Program (COOP).
- 2) Latino Faculty/Staff Recognition Committee: Invitation to the 12<sup>th</sup> Annual Latino Recognition Ceremony on June 6<sup>th</sup>.
- 3) Danielle Hodgkins: Invitation to the 2013-2014 Scholarship Ceremony on May 20<sup>th</sup>.
- 4) Dr. Walt Tribley: Reminder that May 14<sup>th</sup> is the deadline to submit nominations for the MPC Classified Recognition Award and MPC Difference Makers Award.
- 5) TRIO/SSS Annual Recognition Committee: Invitation to the CalWORKS, EOPS/CARE, and TRIO/SSS Annual Recognition Celebration on May 17<sup>th</sup>.
- 6) Dr. Walt Tribley: Announcement of Ms. Beccie Michael as the MPC Foundation's new Executive Director.
- 7) Dr. Walt Tribley: MPC will fly flags at half-staff on May 15<sup>th</sup> in honor of Peace Officer Memorial Day.
- 8) Julie Osborne: Memorial Day Food Drive on May 22<sup>nd</sup> to benefit the Veterans Transition Center (VTC).
- 9) Dr. Walt Tribley: Announcement of an Open Forum on May 17<sup>th</sup> regarding MPC's budget.
- 10) ASMPC: Woman's Day Craft Fair on May 16<sup>th</sup>.
- 11) Dr. Walt Tribley: Agenda for Classified School Employees Week, May 20-24.
- 12) Barbara Lee: Classified employees encouraged to attend Classified Employees' Week activities.
- 13) Vicki Nakamura: Reminder to RSVP by May 20<sup>th</sup> for the Employee Recognition BBQ on May 24<sup>th</sup>.
- 14) Dr. Walt Tribley: MPC hosted a symposium on May 21<sup>st</sup> entitled "Hungry and Homeless in Paradise: toward a Whole Community approach to issues of poverty." Special recognition to Alan Hoffa for making this event possible and successful.
- 15) Caroline Carney: On Course Workshop offered from 9:00 a.m. – 4:00 p.m. on August 19<sup>th</sup> and 20<sup>th</sup>.
- 16) Dr. Walt Tribley: Link to a video recording of the Open Forum regarding the Budget update on May 17<sup>th</sup>.
- 17) Flex Day Committee: Reminder to place lunch orders for Flex Day (August 22<sup>nd</sup>) by May 31<sup>st</sup>.
- 18) Flex Day Committee: Announcement of survey to assist Flex Day Technology Workshop presenters with selecting topics for their workshop.
- 19) Student Financial Services: Thank you to all attendees of the scholarship ceremony and congratulations to all 2013-2014 scholarship recipients.

- 20) Dr. Walt Tribley: Announcement of MPC brochure spearheaded by Professor Diane Boynton to promote MPC.
- 21) Dr. Walt Tribley: Link to an audio clip of a KDON ad to promote MPC.
- 22) MPC Jazz Band: MPC Jazz Band performance on June 1<sup>st</sup> at Del Monte Center.
- 23) Business & Technology Division: Announcement of Scott Gunter as the new Business & Technology Division Office Manager.
- 24) Student Health Services: Applied Suicide Intervention Skills Training (ASSIST) offered at MPC on June 12<sup>th</sup> and 13<sup>th</sup>.
- 25) Child Development Center: Announcement of CDC Parent Club Drawing on May 30<sup>th</sup>.
- 26) ASMPC: Special Film Screening of *Gasland Part II* on June 1<sup>st</sup>.
- 27) Christine Hunsley: Spring 2013 Dance Concert on May 31<sup>st</sup> and June 1<sup>st</sup>.
- 28) Robynn Smith: Announcement of the installation of a 14 foot mural in the Business Skills Center. Special thanks to Harold Hutchins and Manuel Resendiz for their installation.
- 29) Dr. Walt Tribley: Thank you to all Employee Recognition BBQ volunteers and congratulations to all staff and faculty recognized at the event.
- 30) Carsbia Anderson: Thank you to the campus community for his retirement celebration and to Sigrid Klein, Larry Walker, Patricia Chapman, and Vera Coleman, who planned the event.
- 31) Humanities Division: Request for faculty and staff to complete a survey recommending books to students.
- 32) Library: Updates and reminders for faculty regarding use of the library's course reserve service.
- 33) Diane Boynton: Attachment of the most up-to-date spring 2013 MPC brochure.
- 34) Physical Education & TRiO SSS Programs: Congratulation to Stephen Dorsey for winning the state decathlon title for MPC.
- 35) Rosaleen Ryan: Announcement of a survey to provide input on the possibility of building an automotive museum at MPC.
- 36) Fred Hochstaedter: Information regarding Instructor and Program Reflections and announcement of the August 22<sup>nd</sup> Fall Flex Day schedule and the Academic Senate's Annual Report.
- 37) Shawn Anderson: Announcement of the passing of former longtime MPC employee, Heinz Helmuth Hubler.
- 38) Dr. Walt Tribley: Provided the link to the unedited version of the Open Forum regarding the budget.
- 39) Paula Norton: Thank you to the campus for the recognition award that she received.
- 40) Dr. Céline Pinet: Thank you to the faculty and staff for working as a team and continuing to bring in students despite challenges.
- 41) Vicki Nakamura: Announcement of the MPC Classified Managers and Supervisors Group's summer fundraiser. Proceeds will benefit a scholarship fund established by the Managers and Supervisors Group for MPC students.
- 42) Jill Zande: Announcement of the 12<sup>th</sup> Annual MATE International ROV Competition, June 20-22.

D. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) *The Herald* "Go! Calendar" / May 12, 2013: Ad for MPC Theatre Company's presentation of Moss Hart's "Light Up the Sky." / Ad for May 13<sup>th</sup> World Affairs Council meeting regarding, "What to do about the Nuclear threat of North Korea and Iran."
- 2) *The Herald* / May 12, 2013: HR ad for Classified Staff & Manager Position (Career/Transfer Center Coordinator) and Part-Time Faculty Positions (Track and Field Coach, Assistant Football Coach, Computer Science, Business, Sociology, Psychology, and History). / Ad for May 15<sup>th</sup> Gentrain Society Lecture, "Silent Films and the Early Days of Cinemas."
- 3) *The Herald* / May 14, 2013: Former MPC football coach Chris Pappas was credited in Bill Jones' column on "The Healing Power of Saltwater" for bringing to Mr. Jones' attention

the Maui Ola Foundation, which introduced surfing as a natural treatment to people with cystic fibrosis.

- 4) *The Californian* "Off 68" / May 17, 2013: York School announced that philanthropists Peggy Downes Baskin and Jack Baskin donated \$770,000 to York School. Peggy Downes Baskin was acknowledged as the co-founder of Women Helping Women at MPC.
- 5) *The Herald* / May 18, 2013: Stephen Dorsey won the state decathlon title for MPC, outdistancing the runner-up by 298 points. Teammate Isaiah Brown placed fifth in the triple jump.
- 6) *The Herald* / May 19, 2013: Article regarding the United Way Monterey County's "Hungry and Homeless in Paradise" symposium at MPC.
- 7) *The Herald* / May 22, 2013: Former MPC football head coach and golf coach, Luke Phillips, inducted into the California Community College Men's Golf Coaches Association Hall of Fame. / Ad listing the organizations—including MPC—to whom the Fish Hopper and Old Fisherman's Grotto make contributions.
- 8) *The Herald* "Go! Calendar" / May 22, 2013: Monterey Peninsula Gospel Community Choir ad noting MPC's Music Building as their rehearsal location.
- 9) *The Herald* / May 23, 2013: Letter to the editor noting the impact of the MPC symposium on homelessness and lauding the Monterey Mayor and City Council for their sensitivity to the issues of homelessness, hunger, and poverty. / Ad: MPC Theatre Company seeking volunteers. / Ad: MPC Dance Department's 2013 Spring Dance Concert on May 31<sup>st</sup> and June 1<sup>st</sup>.
- 10) *The Herald* "Go! Calendar" / May 23, 2013: Ad: Monterey Community Band's presentation of "Masters of Classical and Jazz" on June 9<sup>th</sup> at MPC.
- 11) *The Herald* "Go! Calendar" / May 26, 2013: Event Listings: The Performing Arts Club of MPC May 31-June 1; MPC Orchestra on May 27<sup>th</sup>; MPC daytime choir spring concert on June 2<sup>nd</sup>.
- 12) *The Herald* / May 26, 2013: MPC adjunct art instructor Denese Sanders, along with MPC art students and a group of local artists, founded Open Ground Studios, a communal studio in Seaside. The studio won the Monterey Bay Regional Business Plan Competition and will offer equipment; artist work space; instruction in drawing, printmaking, and book arts; and a rentable community gallery space. Also noted: MPC art students will be subject to a rule that no longer allows them to repeat art classes beginning in July.
- 13) *The Herald* / May 27, 2013: Voting open to the public for the Monterey Peninsula Chamber of Commerce 27<sup>th</sup> Annual Business Excellence Awards (BEA). MPC is listed as one of many previous BEA winners that are ineligible this year.
- 14) *The Herald* / May 28, 2013: Letter to the editor requesting more MPC and CSUMB baseball coverage.
- 15) *The Herald* "Go! Calendar" / May 29, 2013: Event and Music Listings: The Performing Arts Club of Monterey Peninsula College May 31-June 1 and Monterey Community Band's presentation of "Masters of Classical and Jazz" on June 9<sup>th</sup> at MPC. / Ad: MPC Dance Department's 2013 Spring Dance Concert on May 31<sup>st</sup> and June 1<sup>st</sup>.
- 16) *The Herald* / May 30, 2013: MPC alumnus Andrew Dahl will be in the mix when Sectional qualifying for this year's U.S. Open (golf) is held Monday.
- 17) *The Herald* / May 30, 2013: The 30-voice jazz ensemble Urban Renewal (hosted by Dennis Murphy), will holds its spring concert on June 5<sup>th</sup> at MPC's Music Hall.
- 18) *The Herald* / May 31, 2013: MPC to screen film about fracking, *Gasland II*.
- 19) *The Herald* / June 2, 2013: York School ad congratulating their graduating class of 2013 and listing MPC as one of the colleges their graduates will attend.
- 20) *The Herald* / June 2, 2013: Basketball camp for boys ages 8-15 to be held at MPC July 29-August 2. / Ad for Gentrain Society Lecture, "Asilomar Centennial" on June 5<sup>th</sup>.
- 21) *The Herald* / June 5, 2013: The Pacific Grove Chamber of Commerce 4<sup>th</sup> of July Hometown Celebration will feature an introduction by Dr. Richard Kezirian, chairman of the MPC History Department and Professor of History and Politics at the Leon & Sylvia Panetta Institute for Public Policy.

- 22) *The Herald* / June 6, 2013: Obituary for Heinz Helmuth Hubler, former Community Services Director at MPC.
- 23) *The Herald* / June 9, 2013: Patricia Sosa, a sign language interpreter and MPC student, was recognized along with other graduates at the 15<sup>th</sup> Annual Scholarship Breakfast hosted by the Coalition of Scholarship Organizations on June 8<sup>th</sup>. / Monterey Community Band presents “Masters of Classical and Jazz” June 9<sup>th</sup> at MPC. “The Drone Debate, Domestic and Foreign” is being held at MPC on June 10<sup>th</sup>. / Carmel High School ad congratulating their graduating class of 2013 and listing MPC as one of the colleges their graduates will attend.
- 24) *The Herald* / June 14, 2013: Michele Kilmer of Pacific Grove issued a certificate in creative writing from MPC. / “Comets and Asteroids and Exoplanets, Oh My!” lecture at MPC on June 15<sup>th</sup>.
- 25) *The Herald* / June 15, 2013: Obituary for Richard N. Bibler, former Art professor at MPC.

E. Reports and Presentations:

- 1) Institutional Report: No report.
- 2) Superintendent/President’s Report: Dr. Walter Tribley  
See written report under “Communications.”  
Additions to written report: Dr. Tribley commended Mr. Carsbia Anderson for being a trailblazer for our college and for a grateful community and presented him with a plaque for his service.

3) Vice Presidents’ Reports:

Vice President of Administrative Services, Mr. Steve Ma

See Mr. Ma’s report under New Business Item No. 5.A.

Vice President of Academic Affairs, Dr. Céline Pinet

Dr. Pinet distributed copies of her written report entitled, “Vice President of Academic Affairs Activity Report.”

Additions to written report: Dr. Pinet reported on efforts to address the college-wide deficit. Four instead of eight faculty positions were hired out of the general fund budget and two positions were shifted to categorical funding, which generated about \$400,000 in general fund savings. The math learning center position will be partially picked up by our basic skills funding. A counseling position has been moved so that it is partially covered by the Dean of Instruction’s basic skills funding as well as backfill funding. We’ve moved around instead of hiring classified positions. We also opened a second Chemistry lab to bring in FTES and generate an extra \$75,000. Classes in the areas where we are hiring are filling fast.

Vice President of Student Services, Mr. Carsbia Anderson

Mr. Anderson distributed copies of his written report, entitled, “Vice President of Student Services Board Report.”

Additions to written report: Dr. Tribley welcomed the Johnson-Tonney Football camp participants on June 24<sup>th</sup>. / We’re working with Kitchell to create a swing space for Jazz Camp next year. / Mr. Larry Walker has been coordinating a campus visit from 100 4<sup>th</sup> graders; he and Dr. Tribley will welcome them on June 28<sup>th</sup>. / Kudos to Sigrid Klein for her work on the graduation. / Mr. Anderson thanked the Board of Trustees for their participation at the Employee Recognition BBQ and encouraged its continuation. He also encouraged the purchasing of a BBQ grill to save money. / He extended his thanks and kudos to Chair Brown and to Trustee Rick Johnson. / He encouraged college staff, faculty, and the Board of Trustees to face challenges together, to work together, and to trust each other. / He spoke of Marty Johnson as a great transition person.

- 4) Academic Senate Report: Fred Hochstaedter, President  
Dr. Hochstaedter reviewed his written report, which may be found under [“Communications.”](#)  
Additions to written report: Fall Flex Day will be on Thursday, August 22<sup>nd</sup>. Dr. Hochstaedter invited everyone to attend the general sections and the breakouts. / He stated his belief that everyone present at the meeting hopes to accomplish half as much as Carsbia Anderson has during the course of his career. / Trustee Dunn Gustafson thanked Dr. Hochstaedter for his leadership.
- 5) MPCEA Report: Loran Walsh, President  
Mr. Walsh reviewed his written report and distributed various documents which may be found under [“Report\\_MPCEA Chapter President.”](#)
- 6) MPCTA Report: Mark Clements, President – No report.
- 7) ASMPC Report: Justyn Jones, Director of Representation – No report.
- 8) College Council Report: Dr. Alan Haffa or Stephanie Perkins, Co-chairs  
Ms. Stephanie Perkins introduced herself to the Board of Trustees and informed them that she would give future College Council reports.
- 9) MPC Foundation
  - a) Executive Director Report: Ms. Beccie Michael  
Ms. Michael reviewed her written report entitled, [“Executive Director’s Report to MPC Governing Board of Trustees.”](#)  
Additions to written report: Ms. Michael reported that she’s been working closely with Dr. Tribley to further build the relationship between the Foundation and the College. / She joined PVP at Dr. Tribley’s invitation. / The President’s Circle Campaign taskforce met on June 26<sup>th</sup>. Dr. Tribley brought a student to speak to the group. / There is a President’s Luncheon scheduled every month for the remainder of the year.
  - b) Monthly Donations: \$114,465.88
- 10) Governing Board Reports
  - a) CHS Report: Vice Chair Loren Steck reported that Genesis House, the Residential Drug Treatment program facility, has undergone a huge facelift.
  - b) Trustee Reports
    - 1) Trustee Marilyn Dunn Gustafson noted her pleasure at the turnout for the President’s Circle meeting, which she attended. / She spoke of the privilege of attending the graduation ceremony.
    - 2) Trustee Rick Johnson spoke of the graduation ceremony and also of the Fire Academy’s ceremony. / Six of the eight new firefighters hired by the City of Monterey were MPC graduates.
    - 3) Student Trustee Maury Vasquez thanked everyone for welcoming him as a trustee. / He spoke of the excitement of the graduation ceremony. / He and the ASMPC president are meeting with colleges across California. They met with six colleges at the Region 4 meeting, where our ASMPC president was elected senator. The general assembly for the Student Senate Council for Community Colleges will meet in Monterey in November, bringing in 80 colleges and 700 students from across California.
    - 4) Vice Chair Loren Steck: No report.
    - 5) Trustee Margaret-Anne Coppernoll: Not yet present to give a report.
    - 6) Chair Charles Brown spoke of the wonderful graduation ceremony.

- 11) Legislative Advocacy Report, Dr. Walter Tribley  
See written report under “Communications.”
- 12) Student Success Report: Career Technical Education (CTE) Metrics, Dr. Rosaleen Ryan and Mr. Michael Gilmartin  
Dr. Ryan and Mr. Gilmartin presented their report entitled, “Success Indicators for Career Technical Education (CTE): How Does MPC Do?”  
Additions to presentation: **Dr. Ryan** reminded those present of the definition of retention (students who are enrolled in class for the entire semester, regardless of their grades) and success (students who receive a grade of A, B, or C). / MPC’s overall retention and success rates are comparable with the state’s, with a couple of exceptions: Software Applications and Culinary Arts. Our success rate in Software Applications is considerably lower than state average due to the open entry/exit courses (Microsoft Word, Excel, etc.) at the Business Skills Center that require the completion of a certain number of hours for a passing grade. Although students may stay enrolled until the end, they haven’t necessarily accumulated enough hours to receive a passing grade. Our success rate in Culinary Arts is considerably higher than state average because we have a number of fun courses (chocolate, bread-making, etc.) in which students tend to achieve very high grades. / **Mr. Gilmartin:** The Salary Surfer is a new tool created by the Chancellor’s Office to determine the median wages of community college students before and after they graduate. This tool does not include the self-employed, federal government employees, or those employed by the military. / Perkins Core Indicator data is from 2010-2011 and before. / Non-traditional Participation and Non-traditional Completion: when a job—such as nursing—includes 25% or less of one particular gender, the minority gender is considered non-traditional. Although we’ve been having difficulty with these indicators, this year we are above the state standard.
- 13) Special Report – Bond Update Reports, Joe Demko, Kitchell
- a) Active Bond/Facility Projects Update
  - b) Cost Control Report
  - c) Master Schedule/Construction Phase Only
  - d) Bond Expenditure Report

Mr. Demko reviewed his written report, which may be found under “Communications.”  
Additions to written report: Mr. Demko commended and thanked Mr. Carsbia Anderson.

BREAK: 4:25-4:35p.m.

5. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Johnson / Carried.

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BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on May 22, 2013.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the May manual payroll in the amount of \$8,999.00 and the May regular payroll in the amount of \$2,237,165.86 and the June supplemental payroll in the amount of \$57,907.44 for a total payroll of \$2,304,072.30 be approved.



- 4) That Commercial Warrants: 12989119 through 12989201, 12989829 through 12989894, 12990526 through 12990591, 12990986 through 12991015, 12991619 through 12991649, 12991830 through 12991839, 12993146 through 12993218, in the amount of \$2,428,091.10 be approved.
- 5) That Purchase Orders 130955 through 131114 in the amount of \$1,057,031.04 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:  
Increase of \$123,265 in funds received for FY 2012-2013.  
Increase of \$15,362 in funds carried forward from FY 2011-2012 to FY 2012-2013.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	10,206
Net increase in the 2000 Object expense category	\$	8,934
Net increase in the 3000 Object expense category	\$	684
Net decrease in the 4000 Object expense category	\$	3,183
Net decrease in the 5000 Object expense category	\$	11,782
Net increase in the 6000 Object expense category	\$	17,253
Net decrease in the 7000 Object expense category	\$	1,700
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 Object expense category	\$	1,630
Net decrease in the 3000 Object expense category	\$	1,873
Net decrease in the 4000 Object expense category	\$	1,807
Net increase in the 5000 Object expense category	\$	3,635
Net increase in the 6000 Object expense category	\$	1,675
- 9) That the following budget increases in the Child Development Fund be approved:  
Increase of \$10,813 in revenue and matching expenses, to reflect funds received for FY 2012-2013.  
Increase of \$16,398 in revenue and matching expenses, to reflect funds carried forward from FY 2011-2012 to FY 2012-2013.
- 10) That the following budget decrease in the Capital Outlay Fund be approved:  
Decrease of \$29 in funds carried forward from FY 2011-2012 to FY 2012-2013.

B. Management Personnel:

- 11) That the Governing Board approves the following items:
  - a) Employment of **Jose Velasquez**, Custodial/Evening Site Supervisor, Facilities, effective **July 19, 2013**.
  - b) Resignation for the purpose of retirement of Barbara Lee, Associate Dean for Human Resources, effective at the end of the day, December 19, 2013 and confer upon her the title of Administrator Emeritus. Ms. Lee has served in this position since September 2002.
  - c) Recruitment for an Associate Dean for Human Resources to replace Ms. Barbara Lee.

C. Faculty Personnel:

- 12) That the Governing Board approves the following item(s):
  - a) Rescind employment approved on May 22, 2013 of Dr. Sara Cooper, Physiology Instructor.
  - ~~b) Employment of \_\_\_\_\_, Physiology Instructor, under faculty service area Biol. Step and Column placement pending verification, effective Fall 2013.~~

- ~~e) Employment of John Perez, Mathematics Learning Center Coordinator, under faculty service area MathDev and MathBA. Step and Column placement pending verification; effective Fall 2013.~~
- d) Employment of Suzanne Muszala, Counselor, under faculty service area Counsel. Step and Column placement pending verification, effective Fall 2013.
- e) Employment of Scott Moller, Administration of Justice Instructor, under faculty service area A.J. Step and Column placement pending verification, effective Fall 2013.
- f) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Summer 2013.

D. Classified Personnel:

13) That the Governing Board approves the following item(s):

- a) Employment of Nicholas Garrison, Instructional Specialist, English Skills & Study Center, 18 hours per week, 7 months and 19 days per year, effective August 23, 2013.
- b) Employment of Nanda Warren, Instructional Specialist, English Skills & Study Center, 18 hours per week, 7 months and 19 days per year, effective August 23, 2013.
- c) Employment of Warren "Scott" Gunter, Division Office Manager, Business & Technology, 40 hours per week, 12 months per year, effective June 27, 2013.
- d) Employment of Devon Carlson, Career/Transfer Resource Center Coordinator, 40 hours per week, 12 months per year, effective July 1, 2013.
- e) Employment of Charlene Wells, Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk, Library, 40 hours per week, 12 months per year, effective July 11, 2013.
- f) Establish new position, Laboratory Specialist II, initial assignment in the Chemistry Department, 19 hours per week, 9 months per year, effective July 1, 2013.
- g) Approval of the attached, updated job description Library Circulation Desk Coordinator, effective July 1, 2013. Placement on salary schedule is changed from range 16 to range 17.
- h) Approval of the attached, updated job description Library Specialist-Circulation Desk, effective July 1, 2013.
- i) Approval of the attached, updated job description Library Specialist-Circulation-Technical Services, effective July 1, 2013.
- j) Approval of the attached, updated job description Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk Coordinator, effective July 1, 2013.
- k) Approval of the attached, updated job description Maintenance Specialist, effective July 1, 2013.
- l) Approval of the attached, updated job description CurriUNET specialist, effective July 1, 2013.
- m) Release during probationary period of employee #2367, effective at the close of the day, May 29, 2013.

E. Short Term and Substitute Personnel:

14) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

6. NEW BUSINESS

A. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending May 31, 2013, prior to year-end closing be accepted.

Motion Johnson / Second Coppernoll / Carried.

2012-2013/137

See written report under [New Business Agenda Item No. A.](#)

Mr. Steve Ma reported that the cash position in the general fund is under \$1 million. / We received our EPA funds.

- B. BE IT RESOLVED, that the Fiscal Year 2013-14 Tentative Budget be approved, and the public hearing for the adoption of the final budget be scheduled for August 28, 2013, 3:00 p.m. at the Public Safety Training Center, 2642 Colonel Durham Road, Seaside, CA.

Motion Steck / Second Dunn Gustafson / Carried. 2012-2013/138

Mr. Steve Ma reviewed his presentation entitled, "[Tentative Budget 2013-2014.](#)"

Additions to presentation: Mr. Ma acknowledged Rosemary Barrios and Connie Andrews for their work. / Vice Chair Steck suggested putting money earmarked specifically for trustee elections into a fund each year. If a trustee were to run unopposed, MPC would get a windfall. / Trustee Dunn Gustafson requested a special study session to review the budget prior to the August Board meeting.

- C. BE IT RESOLVED, that the 2013-2014 budget for the Maurine Church Coburn School of Nursing be approved as proposed.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2012-2013/139

- D. BE IT RESOLVED, that the 2015-2019 Five-Year Construction Plan, be approved for submission to the state Chancellor's Office.

Motion Steck / Second Johnson / Carried. 2012-2013/140

Ms. Vicki Nakamura reviewed her presentation entitled, "[2015-2019 Five Year Construction Plan.](#)" (This included a review of the Music Facilities – Phase I Final Project Proposal.)

Additions to her presentation: Ms. Nakamura noted that the Chancellor's Office creates their own five year construction plan once they've determined which community college districts' projects have state funding priority. / There was some discussion as to how MPC will accommodate the college and community events that are held in the music auditorium, as well as possible alternative sites. Dr. Tribley suggested that we maximize the use of our new theatre.

- E. BE IT RESOLVED, that the Final Project Proposal (FPP) for the Music Facilities – Phase I project be approved, for submission to the state Chancellor's Office.

Passed and adopted by the Governing Board of Monterey Peninsula Community College District on June 26, 2013 by the following vote:

AYES:	Brown, Coppernoll, Dunn Gustafson, Johnson, and Steck
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

Motion Dunn Gustafson / Second Steck / Carried. 2012-2013/141

- F. BE IT RESOLVED, that the Governing Board approves the awarding of the Student Center Building 29 Modernization project to Otto Construction in the amount of \$4,525,000.00.

Motion Dunn Gustafson / Second Johnson / Carried. 2012-2013/142

- G. BE IT RESOLVED, that the Board ratify the Project Assignment Amendment #14 (PAA) at the fixed fee of \$248,875 with Kitchell CEM, for construction management services in conjunction with the renovation of the Student Center Building (#29).
- Motion Dunn Gustafson / Second Coppernoll / Carried. 2012-2013/143
- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 27 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$78,000 in conjunction with renovation of the Student Center Building (#29).
- Motion Johnson / Second Coppernoll / Carried. 2012-2013/144
- I. BE IT RESOLVED, that the Governing Board approves the awarding of the Art Department Modernization project, Buildings 1 (Art Studio) and Building 30 (Art Ceramics) to Ausonio Inc. in the amount of \$2,400,660.00.
- Motion Steck / Second Vasquez / Carried. 2012-2013/145
- J. BE IT RESOLVED, that the Board ratify the Project Assignment Amendment #15 (PAA), at the fixed fee of \$132,036 with Kitchell CEM, for construction management services in conjunction with the Art Department Modernization project.
- Motion Dunn Gustafson / Second Johnson / Carried. 2012-2013/146
- K. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 04 (PAA) with GBMI, Inc., Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$78,000 in conjunction with the Art Department Modernization project.
- Motion Johnson / Second Vasquez / Carried. 2012-2013/147
- L. BE IT RESOLVED, that the Board authorizes the Vice President for Administrative Services to enter into a contract with Kitchell for bond Program Management Services in the amount not-to-exceed \$150,000, for the period July 01, 2013 through December 31, 2013.
- Motion Steck / Second Dunn Gustafson / Carried. 2012-2013/148
- M. BE IT RESOLVED, that the Governing Board approves Rosemary Barrios, Controller as an additional authorized signatory ~~to Dr. Walter Tribbley, Superintendent/President, and Mr. Stephen Ma, Vice President for Administrative Services,~~ for all expenditure warrants, ~~contracts and other official documents and county transfers~~ on behalf of Monterey Peninsula Community College District, as requested by the Monterey County Office of Education.
- Motion Johnson / Second Dunn Gustafson / Carried. 2012-2013/149
- N. BE IT RESOLVED, that the Board ratify the renewal of the lease agreement with Monterey Bay Certified Farmers Market, Inc., for the period July 1, 2013 through June 30, 2014, at the lease rate of \$186.54 per week.
- Motion Steck / Second Coppernoll / Carried. 2012-2013/150

Trustee Johnson abstained from voting. Mr. Ma reported that he spoke to the current manager of the Farmer's Market, as directed by the Board, regarding the possibility of increasing the number of vendors so that we might increase the lease rate. The manager of the Farmer's Market indicated that the current number of vendors is determined by their customer-base, which they don't see increasing at this time. He also noted that the vendors at this Farmer's Market don't sell prepared food.

- O. BE IT RESOLVED, that the appointment of Maury Vasquez Castellanos, as a member of the Citizens' Bond Oversight Committee, effective June 27, 2013, be approved.

Motion Johnson / Second Steck / Carried.

2012-2013/151

Former Student Trustee Daniel Cervantes expressed his thanks to everyone at MPC, as well as his confidence in the abilities of Student Trustee Maury Vasquez.

- P. BE IT RESOLVED, that the following new courses be approved:
- ENGL 3, Composition for Personal Statements and Applications
  - ENGR 71, STEM Study Skills I
  - ENGR 72, STEM Study Skills II
  - ENGR 73, STEM Study Skills III
  - ENGR 74, STEM Study Skills IV
  - GENT 199.78, Jordan and Petra
  - HOSP 88, Chocolate II: Chocolates and Confections
  - PFIT 2, Core Fitness Training
  - PFIT 10B, Intermediate Weight Training
  - PFIT 16B, Tai Chi II
  - PFIT 30B, Triathlon Training II
  - PHED 22, Introduction to Basketball
  - THEA 35A, Musical Theatre Production – Contemporary
  - THEA 58A, Theatre for Young Audiences – Comedy
  - THEA 60A, Studio Theatre – Comedy
  - THEA 70A, Dance Theatre - Contemporary

Motion Steck / Second Johnson / Carried.

2012-2013/152

- Q. INFORMATION: That the Governing Board hears an information report summarizing the Student Services Program Review for CalWORKS, Career and Transfer Resource Center, Counseling, EOPS/CARE, and Supportive Services and Instruction.

Mr. Carsbia Anderson briefly reviewed the written report entitled, "Executive Summary: Student Services Program Review, Spring 2013." See New Business Agenda Item No. Q.

Additions to written report: Mr. Carsbia Anderson highlighted the challenges of discontinuing printed class schedules and suggested that MPC might alleviate these challenges by creating a smoother transition from printed schedules and also by improving our ERP/SIS system.

- R. BE IT RESOLVED, that the Governing Board adopts the electronic version of the 2013-2014 Monterey Peninsula College Catalog.

Motion Dunn Gustafson / Second Vasquez / Carried.

2012-2013/153

Dr. Pinet commended Mr. Gilmartin for his work. Mr. Gilmartin noted that the index is now electronic, which will assist people to find topics in the catalog.

- S. BE IT RESOLVED, that the Governing Board approves the attached 2013-2014 salary schedules for Administrative and Management/Supervisory employees, effective July 1, 2013.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2012-2013/154

- T. BE IT RESOLVED, that the Governing Board approves the attached 2013-2014 salary schedule for Classified employees effective July 1, 2013.

Motion Johnson / Second Steck / Carried. 2012-2013/155

- U. BE IT RESOLVED, the Governing Board approves the attached 2013-2014 salary schedules for Confidential employees, effective July 1, 2013.

Motion Steck / Second Dunn Gustafson / Carried. 2012-2013/156

- V. BE IT RESOLVED, that the Governing Board approves the attached 2013-2014 salary schedule for Older Adult Instructors effective July 1, 2013.

Motion Dunn Gustafson / Second Coppernoll / Carried. 2012-2013/157

- W. BE IT RESOLVED, that the Governing Board approves the attached 2013-2014 salary schedule A – Contract Faculty, effective July 1, 2013.

Motion Steck / Second Dunn Gustafson / Carried. 2012-2013/158

- X. BE IT RESOLVED, that the Governing Board approves the attached 2013-2014 salary schedules for Adjunct Faculty, B1, B2, C1, C2 and Coaching, effective July 1, 2013; and

BE IT FURTHER RESOLVED, that the Governing Board reserves the right to decrease salary schedules during 2013/2014, pursuant to negotiated agreements with MPCTA.

Motion Johnson / Second Steck / Carried. 2012-2013/159

Dr. Tribley noted that this allows the Board to either approve or remove the increase depending on current negotiations.

- Y. BE IT RESOLVED, that the Governing Board approves the attached 2013-2014 salary schedule for Short Term, Non-Continuing employees effective July 1, 2013.

Motion Steck / Second Dunn Gustafson / Carried. 2012-2013/160

- Z. BE IT RESOLVED, that the attached agreement to continue the employment of Mr. Stephen Ma as the Vice President for Administrative Services from July 1, 2013 through June 30, 2016 be ratified.

Motion Coppernoll / Second Dunn Gustafson / Carried. 2012-2013/161

- AA. BE IT RESOLVED, that attached Contract Amendment #1 to the employment contract of Dr. Walter Tribley dated November 28, 2012, is approved.

Motion Dunn Gustafson / Second Coppernoll / Carried.

2012-2013/162

- AB. BE IT RESOLVED, that the Governing Board ratify the attached employment agreement between Martin L. Johnson and Monterey Peninsula College District.

Motion Steck / Second Dunn Gustafson / Carried.

2012-2013/163

- AC. BE IT RESOLVED, that the resolution of appreciation for Daniel Cervantes's service as the Student Trustee and member of the Citizens' Bond Oversight Committee, be approved.

See Recognition No. 3.A.

- AD. INFORMATION: Calendar of Events.

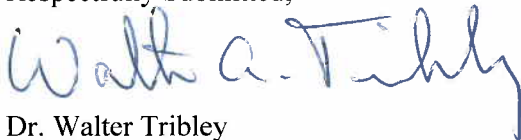
7. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, July 24, 2013, at Marina Education Center:
- Closed Session, 1:30pm, Classroom MA 201
  - Regular Meeting, 3:00pm, Classroom MA 402
- B. Regular Board Meeting Wednesday, August 28, 2013, at PSTC, Seaside:
- Closed Session, 1:30pm, Classroom \_\_\_\_\_, Public Safety Training Center
  - Regular Meeting, 3:00pm, Classroom \_\_\_\_\_, Public Safety Training Center
- C. Future Topics:
- Board Study Session regarding Parking Lot A.
  - Board Study Session regarding new repeatability regulations that impact programs such as Gentrain.
  - Board Study Session regarding the budget, to be held prior to the August 28 Board meeting.

8. ADJOURNMENT – Meeting adjourned at 6:09 p.m.

9. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

*Posted July 25, 2013*