

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

Teleconference Location
308 Costa Del Mar Road, Marina CA 93933

WEDNESDAY, MAY 22, 2013

MINUTES

1. OPENING BUSINESS

A. Call To Order – Chair Brown called the meeting to order at 1:40 pm.

B. Roll Call – present:
Mr. Charles Brown, Chair
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Absent:
Dr. Margaret-Anne Coppernoll, Trustee

Staff:
Mr. Carsbia Anderson
Ms. Barbara Lee
Mr. Steve Ma
Dr. Céline Pinet

C. Public Comments on Closed Session Items – No comments.

D. Closed Session – items under discussion
1) Student Expulsion – Student #745 (Education Code Section 72122)
2) Conference with Labor Negotiators (Government Code Section 54957.6)
a) Employee Organization: MPCTA/CTA/NEA
b) Agency Negotiators: Stephen Ma, Barbara Lee, and Dr. Céline Pinet
3) Conference with Labor Negotiators (Government Code Section 54957.6)
a) Employee Organization: MPCEA/CSEA
b) Agency Negotiators: Stephen Ma, Larry Walker, and Barbara Lee
4) Public Employee Performance Evaluation: Superintendent/President

E. Reconvene to Regular Board Meeting and Roll Call – Chair Brown asked for Roll Call at 3:00pm.

Present:

Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee (via conference phone until approximately 6:00 p.m.)
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
Mr. Daniel Cervantes, Student Trustee

- F. Report of Action Taken In Closed Session – No action to report.
- G. Approval of Agenda

Motion Steck / Second Dunn Gustafson / Carried.

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2. RECOGNITION

- A. Acknowledgement of Visitors – No visitors.
- B. Pister Scholarship: Shannon Barbour
Dr. Tribley recognized Shannon Barbour, the winner of the Pister Scholarship. Shannon noted that she plans to attend the University of California, Santa Cruz and will major in BioChemistry.
- C. Matsui Scholarship: Ashley Hunter and Christian Ortega
Dr. Tribley recognized Ashley Hunter and Christian Ortega, the winners of the Matsui Scholarship. Christian noted that he plans to attend the University of California, Santa Barbara and will major in Electrical Engineering.
- D. ASMPC Honor Society Teacher of the Year: Randy Smith
Dr. Céline Pinet recognized Randy Smith, ASMPC Honor Society's Teacher of the Year. Randy noted that this is his final year teaching and indicated his appreciation for receiving this recognition from the students.
- E. Student Athletic Achievements
Dr. Walt Tribley and Mr. Carsbia Anderson recognized the athletic department and their achievements. Athletic Director Lyndon Schutzler commented on the extraordinary efforts of our wonderful student athletes, coaches, and staff, then recognized:
 - 1) Baseball Coach Daniel Phillips. Pitcher Jordan Fasheh read a statement from Coach Phillips, who was unable to attend the meeting. Coach Phillips commended the student athletes, coaching staff, and Athletic Director Lyndon Schutzler. He also noted that the Lobos won the Coast Pacific Conference for the first time since 1971 and that a couple of our pitchers will be pitching for major league representatives. Professor Homer Bosserman introduced the remainder of the team: Bryce Cherry, Will McCabe, Ty Morris, Jake Pannunzio, Nolan Parks, Jesse White, and Garret Woodward (Conference Player of the Year, All-State Player, and All-American Player).
 - 2) Tennis, Vi Tran. Coach Tran introduced and commended his top two tennis players, Ariana Cobos and Cecilia Flores, who made it to the state championships.
 - 3) Softball, Amy Servi: The team ranked in the Top Ten in Northern Cal, qualified for the playoffs for the second year, and finished 27-14 (fourth in the conference). Three athletes achieved player of the year in the north: Megan Scherer (First Team All Conference, All State Player, All Northern Cal Player, and All American Player), Clarissa Cortez, and Katie Dittler.

Additional players introduced: Samantha Davi, Brittany Enny, Megan Larkin, Alyssa Sargent, and Victoria Weatherford.

- 4) Track, Cass Jackson: Lyndon noted that this is Cass' last season and acknowledged him for his contributions to the college and for being a wonderful personal and professional mentor. Carsbia Anderson stated that Cass was the first African-American football coach in NCAA Division 3 at Oakland College. Coach Jackson and Assistant Coach Alan Tucker introduced and commended freshmen Steve Dorsey (2013 CCCAA Decathlon Champion and All-American Player) and Isiah Brown (fifth in the triple jump).
- 5) Golf, Justin Russo: Will Cross was in the state championships and finished tenth out of forty-one players. Four of our seven players in the league made All Conference. Coach Russo receives compliments every day for what the team does on and off the course. Additional players introduced: Brandon Hughes (cumulative 3.7 GPA), Michael Kraft, Jordan Miller (first 4.0 semester last year), Joey Russo, and Michael Ryder (recognized this year as the best male scholar athlete). Lyndon noted that MPC hosted the state golf championships at Rancho Cañada and commended Coach Russo for taking on that task.

Lyndon commended and thanked Carsbia Anderson for his wisdom, mentoring, and caring. Chair Brown thanked the student athletes.

- F. 2013 Allen Griffin Teaching Award: Andres Durstenfeld
Dr. Tribley acknowledged the tremendous impact Andres Durstenfeld makes on our students' lives. Dr. Pinet commended "Dr.D" for inspiring his students to believe in themselves and for his hard work on behalf of the college.
- G. 2013 Sarlo Foundation Endowment Project: Gary Quinonez
Dr. Pinet commended Gary Quinonez for his exciting art project, which provides great direction for the art department, brings fine arts to the next century, and prepares our students for the careers of tomorrow.
- H. 2013 Garrison Fund for Educational Excellence: Ana Garcia-Garcia
Dr. Pinet noted that this award will enable Ana Garcia-Garcia to conduct experiments and geological studies at Elkhorn Slough with a group of students.

3. COMMUNICATIONS

A. Comments from the Public

- 1) Dr. Alan Haffa thanked the Board and in particular, Dr. Tribley, for his support of the symposium, "Hungry and Homeless in Paradise." He also thanked CSEA (the classified staff in particular), and the Continuing Ed program, one of the sponsors of the event. Trustee Dunn Gustafson thanked Dr. Haffa for his leadership.

B. Written Communications:

- 1) Letter from Chancellor George Blumenthal of the University of California, Santa Cruz (UCSC) informing Dr. Walt Tribley of Ms. Shannon Barbour's selection as MPC's recipient of UCSC's 2013 Karl S. Pister Leadership Opportunity Program Award. / April 11.
- 2) Letter from Maria A. Y. Garcia of California State University, Monterey Bay (CSUMB) thanking Dr. Walt Tribley for his donation to the 15th Annual Have a Heart for Students Dinner and Auction. / April 17.
- 3) Letter from Dr. Walt Tribley to California State Assembly Member Das Williams requesting support for AB 806, which allows colleges that hire faculty librarians and faculty counselors to count their compensation as integral to the instructional programs on college campuses. / April 22.
- 4) Letter from Dr. Céline Pinet to State Chancellor Brice W. Harris expressing MPC's interest in partnering with Mission College to address regional needs in the hospitality

industry and support Mission College's application for a Deputy Sector Navigator Grant for our region. / April 22.

- 5) Letter from Scott Lay of the Community College League of California recognizing the important educational opportunities provided by community colleges to students interested in the legal profession. Mr. Lay enclosed for distribution five copies of a DVD developed by the California State Bar Council on Access and Fairness, which promote the profession of law to community college students. / April 25
- 6) Letter from William D. Barr, Ed.D., Matsui Foundation Academic Advisor, notifying Dr. Walter Tribley of the selection of MPC students Ashley Hunter and Christian Ortega as recipients of the \$20,000 Matsui Scholarship. / April 29
- 7) Letter from Karen Csejtey, Executive Director of Leadership Monterey Peninsula, thanking Dr. Walter Tribley for his wonderful presentation as part of their higher education panel for Education Class Day. / April 30
- 8) Note from Rich Montori congratulating Dr. Walter Tribley on the successful President's Address to the Community. / May 4
- 9) Memorandum from State Chancellor Brice W. Harris regarding: 1. Restoring Access to Our Colleges, 2. Workforce Training – Doing What Matters for Jobs and the Economy, 3. City College of San Francisco Hosts AACC, 4. Community College Baccalaureate, 5. Offering College Courses on High School Campuses, and 6. State Controller's Request for Compensation Information. / May 6

C. MPC All User Emails:

- 1) Caroline Cooke Carney: Announcement of the Basic Skills Committee's two day On Course Workshop for up to 50 MPC faculty (the week of June 10, the week of August 12, or August 19 and 20.)
- 2) Distance Ed Committee: Registration for the second series of Moodle Upgrade Workshops (April 17, April 30, and May 22) now open.
- 3) Henry Marchand: Guest Author Series event on April 24 featuring best-selling comic novelist Christopher Moore..
- 4) Dr. Walt Tribley: MPC's Associate Dean of Human Resources, Barbara Lee unharmed by Boston Marathon explosions.
- 5) Barbara Lee: Presentation of *Combating Islamophobia*, co-sponsored by the EEOAC, on April 26.
- 6) Dr. Walt Tribley: Per Presidential Proclamation, MPC to fly flags at half-staff in honor of the victims of the tragedy in Boston through April 20.
- 7) Asian Student Association (ASA): 12th Annual Culture Show on April 20.
- 8) Shawn Anderson: Invitation to the 7th Annual President's Address to the Community on May 3.
- 9) Tuyen Nguyen: Thank you to all involved in the success of the ASA Culture Show and announcement of 2013 ASA recipients of Certificates of Recognition.
- 10) Eileen Crutchfield: Hungry and Homeless in Paradise symposium on May 18.
- 11) Eric Ogata: MPC Bake Sale and Raffle to support the United Way on April 24.
- 12) Laura Franklin: Sarlo and Garrison Fund proposals due April 26.
- 13) Walter Tribley: 2013 Lobos Baseball Team wins the Coast Conference title.
- 14) Associated Students of Monterey Peninsula College (ASMPC): Invitation to the ASMPC's Annual Staff & Faculty Appreciation Spring Picnic on May 8.
- 15) Latino Club: Cinco de Mayo celebration on May 2. All proceeds benefit MPC Latino Scholarship Fund.
- 16) Flex Day Committee: Fall Flex Day on August 22. Deadline to order lunch: Noon on May 31.
- 17) Student Financial Services: Inform students that it is time to apply for financial aid for the 2013-2014 academic school year at www.fafsa.ed.gov.
- 18) Sky Rappoport: Theatre Arts Department offering MPC staff members two free tickets to *Light Up the Sky*.

- 19) Dr. Walt Tribley: Nominations for the annual Classified Recognition Award and MPC Difference Makers due by 5:00 p.m. on May 14.
- 20) Dr. Walt Tribley: Invitation to the 2013 Employee Recognition BBQ on May 24.
- 21) Distance Ed Committee: The new version of Moodle will be the default system for all Summer 2013 courses. Beginning in Fall 2013, all MPC courses will be live in the new version of Moodle. MPC Online workshops offered on May 9, May 15, and May 22.
- 22) Admissions & Records: May 8 is the last day students may drop full-semester length courses with a W (withdrawal) grade.
- 23) Sigrid Klein: Students graduating last summer, winter, or this summer are welcome to participate in the 2013 commencement ceremony on June 8. Orders for caps and gowns still being accepted.
- 24) Gina Bianchi: Announcement of Robert K. Bullock Journalism Scholarship award recipients. MPC Scholarship Awards Ceremony will be held at 2:00 p.m. on May 20.
- 25) MPC Foundation and Lyndon Schutzler: Invitation to the annual Faculty Breakfast on June 8.

D. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) *The Herald* / April 14, 2013: MPC Great Books program received a \$25,000 grant from the Apgar Foundation. Ad for Gentrain Society Lecture, "The End of Paganism in Ancient Egypt." MPC defeats Cabrillo, 4-0.
- 2) *The Herald* / April 16, 2013: Hartnell defeats MPC, 2-1.
- 3) *The Herald* / April 17, 2013: MPC Theatre Company seeking volunteers. MPC's Steve Dorsey finishes 2nd in NorCal decathlon championships. MPC men's golf squad being hosted by the Central Valley Conference this season. Will Cross, former AT&T Pebble Beach Jr. Golf Association sensation, leading the Lobos.
- 4) *The Herald* / April 18, 2013: MPC defeats Ohlone, 4-2. Lobos won their 20th game of the spring.
- 5) *Monterey County Weekly* / April 18, 2013: Ad for MPC Continuing Education.
- 6) *The Herald* / April 19, 2013: MPC Foundation has established the Robert K. Bullock Journalism Scholarship (named after former Herald news and sports editor) for students who seek a degree in journalism, communication, or mass media. This scholarship will provide \$50,000 in awards for the 2013-14 academic year.
- 7) *The Herald* / April 20, 2013: Ad for MPC Asian Student Association's Culture Show on April 20.
- 8) *The Herald* / April 21, 2013: Ad for the 7th Annual President's Address to the Community.
- 9) *The Herald* / April 22, 2013: Monterey City Council's study session to be held in advance of the first-time Peninsula-wide "Hungry and Homeless in Paradise" conference to be held at MPC on May 18. Former MPC pitcher Alyssa Razo sports a 7-10 record as the ace for the UC Riverside softball team. She has 47 strikeouts and two shutouts in 100 innings. Ad: The annual Pete Newell's Tall Boys and Girls basketball camp coming to MPC April 27-28.
- 10) *The Herald* / April 24, 2013: Ad for "Combating Islamophobia" lecture at MPC. MPC defeats Skyline, 8-4. The Lobos are one win away from their first conference title since 1971. Ad for Classified Staff & Manager Positions (Instructional Specialist - English Study Skills Center, Division Office Manager – Business & Technology, Custodial/Evening Site Supervisor); Administrative Positions (Interim Vice President - Student Services, Interim Director Public Safety Training Center); and Part-Time Faculty Positions (Business Skills Instructor, Library Reference, Hospitality Instructor).
- 11) *The Herald* / April 25, 2013: MPC defeats Hartnell 7-1 to win the Coast Conference title, MPC's first baseball title since 1971.
- 12) *The Herald* / April 25, 2013: Monterey Peninsula Community College District asking for bids for the Student Center Building 29 Modernization. Ad for "Combating Islamophobia" lecture at MPC on April 26. Ad for political satirist Dave Lippman's performance at MPC on April 27. Ad for Mother's Day ceramics sale at MPC's Student Center, April 30-May

- 1.
- 13) *The Herald* / May 1, 2013: MPC's Garrett Woodward named the Coast Pacific Conference Most Valuable Player for the conference champion Lobos. Jesse White, Ty Morris, Bryce Cherry, and Jake Pannunzio were also named to the first team for MPC. Second team selections for the Lobos: Nolan Park and Will McCabe. Honorable mention selections: Darren Honeysett and Jordan Fasheh. Daniel Phillips named Coach of the Year.
- 14) *The Herald* / May 2, 2013: Ad for "Shifting Mosaics" artist's reception held at MPC's Art Gallery. Coast Pacific Conference champion Lobos will begin their quest for a state title on Friday at No. 6 Delta College in a best-of-three series.
- 15) *The Herald "Go!"* / May 2, 2013: Ad for Moss Hart's "Light up the Sky" at the Morgan Stock Stage at MPC, May 10-25.
- 16) *The Herald* / May 3, 2013: MPC Lobos to open the Junior College Regional best-of-three playoffs, facing San Joaquin Delta College.
- 17) *The Herald* / May 4, 2013: MPC Lobos to visit Sierra (27-10) on Saturday. MPC pitchers Clarissa Cortez and Beverly Miller took turns shutting down teams, carrying MPC throughout the season.
- 18) *The Herald* / May 5, 2013: Seaside resident Joseph D. Guzzi's letter to the editor expressing the desire to see more coverage of the accomplishments of MPC's Garrett Woodward and his all-conference team peers.
- 19) *The Herald* / May 6, 2013: Michael Aldrete, former MPC shortstop, is 1-1 with one save and a 4.30 earned run average for the St. Louis Cardinal's minor league team. MPC's third baseman/pitcher Garrett Woodward to continue his baseball career at the University of Colorado, Mesa.
- 20) *The Herald* / May 9, 2013: MPC Theatre Company returns to renovated Morgan Stock Stage with comedy "Light Up the Sky."
- 21) *The Herald "Go! Calendar"* / May 9, 2013: World Affairs Council meeting on May 13 at MPC.
- 22) *The John William Pope Center for Higher Education Policy* / May 14, 2013: David Clemens reports on two conferences: the Association for Core Texts and Courses (ACTC) and Modern Language Association (MLA).

E. Reports and Presentations:

- 1) Institutional Report: Update on Enrollment, Dr. Céline Pinet
See written report and presentation entitled, "Enrollment Journey."
- 2) Superintendent/President's Report: Dr. Walter Tribley
See written report under "Communications."
Additions to written report: Dr. Tribley thanked those involved in the luncheon honoring Mr. Mahoney. / He praised Dr. Alan Haffa for his organization of the "Hungry and Homeless in Paradise" symposium, for the positive tone he set for future discussions, and for representing our college well.
- 3) Vice Presidents' Reports:

Vice President of Administrative Services, Mr. Steve Ma
See Mr. Ma's report under New Business Item No. 5.A.

Vice President of Academic Affairs, Dr. Céline Pinet
Dr. Pinet referred those present to two articles about the progress of SB1440.

Vice President of Student Services, Mr. Carsbia Anderson
See "Vice President of Student Services Board Report."

Additions to written report: 185 graduates will march at the June 8th graduation ceremony.

- 4) Academic Senate Report: Catherine Webb, Secretary
Fred Hochstaedter will present the final Academic Senate Report at the June Board meeting. / The Academic Senate has reviewed 16 Board policies this year. The current policy being reviewed is on general education. Ms. Webb commended Anita Johnson and Brian Brady for their work. / The Curriculum Advisory Committee (CAC) brought the Academic Senate a proposal that would streamline the process for establishing prerequisites. (It's in line with the student success mandates.) / The Distance Education Committee and the Academic Senate have a joint working group that makes recommendations to faculty on best practices for quality distance education. The group created a template based on a model developed by California State University, Chico. The International Council for Open and Distance Education (ICDE) and the Academic Senate requested that the working group send this template to online instruction faculty for further review and comments. / Ms. Webb thanked Carsbia Anderson on behalf of the Academic Senate for his wisdom, experience, and leadership.
- 5) MPCEA Report: Loran Walsh, President
See written report under "Communications."
Additions to written report: The Parking Revenue Fund is at 145% of its budget.
- 6) MPCTA Report: Mark Clements, President – No report.
- 7) ASMPC Report: Justyn Jones, Director of Representation
Student Trustee Daniel Cervantes and recently elected Student Trustee Maury Vasquez reported on ASMPC activities in Justyn Jones' absence. / Mr. Cervantes: There was a fabulous turnout at the Women's Craft Fair. / We received positive feedback regarding the annual Faculty and Staff Appreciation event earlier this month. / Mr. Vasquez: The ASMPC Classified Staff Appreciation event was today. / He presented the ASMPC Honor Society Teacher of the Year award to Randy Smith at the Faculty Appreciation lunch. / ASMPC is collaborating with Hartnell to improve our programs. / Future events include an anti-fracking event on June 1st and a party for the student center.
- 8) College Council Report: Dr. Alan Haffa, Co-Chair
In revising their strategic plan three years ago, the College Council identified technology needs as a priority for the campus. Technology leadership recently updated the College Council on their work revising the technology plan. He's optimistic that this strategic goal will be met sometime next year. / One of the goals of the College Council is to better and more clearly represent the role of SLO assessment and Student Success in the planning process. / The College Council is attempting to simplify and clarify our bylaws to accentuate the role of student success. / The College Council budget is being developed. / Dr. Haffa will step down as co-chair of the College Council once he completes his three-year term at the end of this summer. His replacement is yet-to-be determined.
- 9) MPC Foundation
 - a) Executive Director Report: Ms. Beccie Michael
See "Executive Director's Report to MPC Governing Board of Trustees."
Additions to written report: Ms. Michael thanked Trustees Loren Steck and Marilyn Dunn Gustafson for serving on the President's Circle Committee, and Dr. Tribley for attending the President's Circle Campaign kick-off meeting.
 - b) Monthly Donations: \$35,087.43

10) Governing Board Reports

a) CHS Report –Trustee Marilyn Dunn Gustafson reported on the Community Human Services’ annual retreat, since Vice Chair Steck was unable to attend. She noted that each of CHS’ program directors reviewed their accomplishments of the past year.

b) Trustee Reports

- 1) Trustee Marilyn Dunn Gustafson congratulated Beccie Michael, the MPC Foundation, and Dr. Tribley on the President’s Address. / She expressed her appreciation for the events attended, which included: ASMPF Faculty and Staff Appreciation Event, Supportive Services Ceremony, and EOPS and TRiO Recognition Ceremony. / She encouraged everyone to go to the MPC Theatre’s current production, *Light Up the Sky*. / She will distribute to the Board of Trustees invitations to the June 9th CSU Summer Arts Kick-Off reception. / She commended Dr. Tribley and Shannon Barbour for their outstanding speeches at the Pacific Grove Rotary. / She commended Dr. Tribley and Kathleen Clark for their presentation to the Monterey Peninsula Chamber of Commerce’s Government Affairs Committee.
- 2) Trustee Rick Johnson reported that he recently was able to solicit a new prospect for the President’s Circle. / He stated that the afternoon he spent at the EOPS and TRiO Recognition Ceremony was of the most wonderful he can remember. / He indicated that he heard compliments from a number of elected officials who attended the President’s Address. / He congratulated Dr. Alan Haffa on the amazing job he did with the “Hungry and Homeless in Paradise” symposium.
- 3) Student Trustee Daniel Cervantes offered his congratulations to Dr. Tribley, Ms. Michael, Ms. Anderson, and everyone involved in the President’s Address.
- 4) Vice Chair Loren Steck noted that he was unable to attend CHS’s annual retreat due to his son’s graduation from Claremont McKenna College. / He commended Dr. Tribley and Shannon Barbour for their efforts at the President’s Address. / He lost the CCLC election but was appointed to the Statewide Commission for the Student Success Scorecard.
- 5) Chair Charles Brown commended Dr. Tribley, the MPC Foundation, and Shawn Anderson for their work with the President’s Address. / He went to the opening for *Light Up the Sky* and encouraged others to see the play. He also stated that he would like to see more students in the lead roles. / He expressed regret that he was unable to attend the EOPS and TRiO Recognition Ceremony due to his job.
- 6) Trustee Margaret-Anne Coppennoll thanked her colleagues for their wonderful reports and echoed their congratulations to Dr. Tribley for an outstanding President’s Address and for sponsoring the “Hungry and Homeless in Paradise” symposium. / She stated that she is very impressed by MPC’s extraordinary students, coaches, and staff.

11) Legislative Advocacy Report, Dr. Walter Tribley

See written report under “Communications.”

Additions to written report: Dr. Tribley thanked and commended Vicki Nakamura for coordinating governmental outreach for his office. / Congressman Sam Farr will be visiting one of MPC’s classes on May 30th.

Break: 4:56 p.m. – 5:04 p.m.

12) Student Success Report: Dr. Walter Tribley

- a) Success Indicators for Career Technical Education (CTE) Programs: Mr. Michael Gilmartin and Dr. Rosaleen Ryan

Dr. Ryan described the three success indicators. **1) Course Retention or Success Rates.** Students who remain in class throughout the semester—regardless of the grade they receive—are counted as having been retained. To be counted as a successful student, the student must earn a grade of A, B, or C. **2) Persistence Rates.** This examines students who enrolled in CTE courses in one semester to determine whether they returned the following semester (or the following year). **3) Attainment of Degrees and Certificates.**

Mr. Gilmartin reported on the following indicators: **1) Job placement.** He noted that data from departments tracking their graduates is the most common method for tracking job placement; however, there is not a uniform method for this. (MPC participated this year in a pilot program, “Completer and Leaver Survey,” which provided us with an analysis based on surveys completed by the students who completed or left our medical program. Although there is a cost associated with this, it provides a more precise indication of job placement than other data.) **2) Wages.** Wages earned by students after they graduate are compared against what they earned prior to graduation. **3) Perkins Core Indicators.** This program distributes federal funds for strengthening CTE programs to schools and colleges around the state. MPC applies each year and must establish specific goals as to how we are going to meet each of these indicators. If we don’t meet the goals after three years, we could lose funding. Mr. Gilmartin distributed a pamphlet created by the state, entitled, “A Guide to Federal Carl D. Perkins Act/CTE Funding” and noted the increasingly difficult challenges in meeting these goals on the federal and state levels.

13) Special Report – Bond Update Reports, Joe Demko, Kitchell

- a) Active Bond/Facility Projects Update
b) Cost Control Report
c) Master Schedule/Construction Phase Only
d) Bond Expenditure Report

See written report under “Communications.”

Trustee Dunn Gustafson and Chair Brown thanked Mr. Demko for the recent tour and commended the work on the theatre and the gym.

4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Cervantes / Carried.

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BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on April 24, 2013.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the April manual payroll in the amount of \$14,798.17 and the April regular payroll in the amount of \$2,176,391.27 and the May supplemental payroll in the amount of \$54,857.89 for a total payroll of \$2,246,047.33 be approved.

- 4) That Commercial Warrants:
12985480 through 12985586, 12985970 through 12985996, 12986424 through 12986474,
12986933 through 12986952, 12987426 through 12987477, 12988619 through 12988629,
in the amount of \$1,870,711.12 be approved.
- 5) That Purchase Orders 130873 through 130954 in the amount of \$605,021.52 be approved.
- 6) That the following budget decreases in the Restricted General Fund be approved:
Decrease of \$10 in funds received for FY 2012-2013.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 Object expense category	\$	27,600
Net increase in the 3000 Object expense category	\$	3,375
Net decrease in the 5000 Object expense category	\$	16,325
Net decrease in the 6000 Object expense category	\$	14,650
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	15,255
Net decrease in the 2000 Object expense category	\$	4,925
Net decrease in the 3000 Object expense category	\$	1,032
Net increase in the 4000 Object expense category	\$	14,720
Net increase in the 5000 Object expense category	\$	2,581
Net increase in the 6000 Object expense category	\$	3,911
- 9) That the following budget adjustments in the Child Devt. Center Fund be approved:

Net increase in the 4000 Object expense category	\$	1,000
Net decrease in the 5000 Object expense category	\$	1,000
- 10) That the following budget adjustments in the Parking Fund be approved:

Net decrease in the 5000 Object expense category	\$	10,523
Net increase in the 6000 Object expense category	\$	10,523

B. Faculty Personnel:

- 11) That the Governing Board approves the following items:
 - a) Authorize the full-time, tenure track positions for Mathematics Instructors (2 positions).
 - b) Employment of Dr. Sara Cooper, Physiology Instructor, under faculty services area Biol. Step and Column placement pending verification, effective Fall 2013.
 - c) Employment of Joel Pickering, Mathematics Instructor, under faculty services areas MathBA and MathDEV. Step and Column placement pending verification, effective Fall 2013.
 - d) Employment of Luke Spence, Mathematics Instructor, under faculty services areas MathBA and MathDEV. Step and Column placement pending verification, effective Fall 2013.
 - e) Employment of Andrew Washburn, Mathematics Instructor, under faculty services areas MathBA and MathDEV. Step and Column placement pending verification, effective Fall 2013.
 - f) Employment of Jacqueline Evans, DSPS Counselor, under faculty services area Counsel. Step and Column placement pending verification, effective Fall 2013.
 - g) Continue the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Christopher Calima, Upward Bound Counselor; Amber Kerchner, Counselor (First5 Grant); Sandra Washington, Upward Bound Counselor; and Janine Wilson, Math

Science Upward Bound Coordinator as categorically funded employees are ratified for 2013/2014, pending continued funding.

- h) Grant Course Specific Equivalency to C. Robert Omstead to teach AUTO100, AUTO102, AUTO103, AUTO110, AUTO170, and AUTO171.
- i) Resignation of Randall Smith, effective December 20, 2013, for the purpose of retirement, and confer upon him the title of Professor Emeritus. Mr. Smith has served as a faculty member since 1997.
- j) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2013.

C. Classified Personnel:

12) That the Governing Board approves the following item(s):

- a) Employment of Rustin Beam, Instructional Specialist, TRIO, 19 hours per week, 9 months per year, effective August 12, 2013.
- b) Employment of _____, Division Office Manager, Business & Technology, 40 hours per week, 12 months per year, effective _____, 2013.
- c) Employment of Jose Alvarez Peguero, Administrative Assistant II, Marina Education Center, 24 hours per week, 10 months & 11 days per year, effective May 23, 2013.

D. Management Personnel:

13) That the Governing Board approves the following item(s):

- a) Employment of Martin Johnson as Interim Vice President for Student Services, effective July 8, 2013, pending negotiation and ratification of the employment agreement.

E. Short Term and Substitute Personnel:

14) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending April 30, 2013, prior to year-end closing be accepted.

Motion Johnson / Second Steck / Carried.

2012-2013/126

See Mr. Steve Ma's presentation, "Budget Update May Revise 2013."

Additions to prepared presentation: Mr. Ma reported that he attended a conference in Sacramento regarding the 2013-2014 budget and the governor's May revision. / Since Prop 30 revenue must be accounted for separately in the Education Projection Account (EPA), he's working with MPC Controller, Rosemary Barrios, to post the accounting on MPC's website as required by the statute. / Prop 30 funds will be paid out in late June for the current year; MPC will be paid quarterly thereafter. / The proposal regarding adult education has been tabled for a year. He expects next year that a proposal tying community college funding to completion rates will resurface. / MPC's ineligibility for growth funding until we get back to cap is not unique; there are 14 other districts across the state in a similar position.

Monthly Financial Report: Mr. Ma reported that MPC should close out the year with the projected expenses and revenues.

- B. BE IT RESOLVED, that the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Theater Walkway and Retaining Wall Project, DSA Application No. 01-112728, File No. 27-C1.

Motion Coppernoll / Second Steck / Carried.

2012-2013/127

- C. INFORMATION: Review the change in discount pricing for Parking Permits, to take effect for the fall 2013 semester.

Mr. Ma noted that MPC will be removing the discount for students taking less than six units.

- D. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2013.

Mr. Ma reported that MPC is required by law to keep our bond funds and general funds at the treasury. The yields on those funds is at 9%. He explained that he shifted funds from LAIF (a state pool local agency investment fund) to the county treasury at the recommendation of the county treasurer. Vice Chair Steck suggested that we consider coming up with a legitimate benchmark.

- E. BE IT RESOLVED, that the Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$186.54 per week for the period of July 1, 2013 through June 30, 2014 and direct staff to publish the Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of May 27, 2013.

Motion Coppernoll / Second Cervantes / Carried.

2012-2013/128

Trustee Johnson abstained from the voting. Mr. Ma explained that this amount was reached after considering comparables in the area. Cabrillo—our best comparable—charges their Farmers Market \$300 per week, but they have twice as many vendors. Vice Chair Steck asked if we can increase our vendors so as to increase our rate. Mr. Ma indicated that he would speak with the Farmers Market manager, although he believes there may be a limited market in Monterey for vendors.

- F. BE IT RESOLVED, that the following new courses be approved:

- FIRE 242, Fire Prevention I
- PFIT 19B, Body Sculpting II
- PHED 6B, Soccer II
- PHED 42B, Athletic Training Field Experience II
- PHED 61B, Elements of Football II
- THEA 35A, Musical Theatre Production – Contemporary
- THEA 60A, Studio Theatre – Comedy
- THEA 70A, Dance Theatre – Contemporary

Motion Dunn Gustafson / Second Steck / Carried.

2012-2013/129

- G. INFORMATION: Employee Demographics Report.

See Ms. Barbara Lee's presentation, "[MPC Employee Demographics](#)."

Additions to prepared presentation: The job titles found on the left side of the slides are from the Chancellor's Office. / She explained that the increase in diversity in the faculty workforce is due mostly to the white employees who retired and weren't replaced. Chair Brown and Trustee Johnson indicated that they would like to see a breakdown on the ethnicity of our

service area. Ms. Lee indicated that she could work with Dr. Rosaleen Ryan on our community's demographics. Mr. Anderson applauded our progress, but noted that we still have work to do.

- H. BE IT RESOLVED, that the Governing Board grant equivalency to the minimum qualifications for an academic administrator to David D. Brown based on his Bachelor of Science degree in Fire Administration, certification as Chief Officer and Fire Instructor 3 through the Office of the State Fire Marshall, and 31 years of experience in the field including 17 years in management positions, and 25 years of experience as an adjunct faculty; and,

BE IT FURTHER RESOLVED that the Governing Board employ David D. Brown as the Interim Director, Public Safety Training Center, effective June 3, 2013 until the vacant position is filled or December 31, 2013; and,

BE IT FURTHER RESOLVED, that the Governing Board ratify the attached employment agreement between David D. Brown and Monterey Peninsula College District.

Motion Johnson / Second Dunn Gustafson / Carried. 2012-2013/130

- I. BE IT RESOLVED, that Resolution No. 2012-2013/131 to make technical adjustments to Monterey Peninsula Community College District trustee area boundaries, as recommended by the Monterey County Elections Department, be approved.

Motion to approve with change to resolution number, Steck / Second Dunn Gustafson / Carried. 2012-2013/131

See Ms. Vicki Nakamura's presentation, "Trustee Area Boundary Adjustments."
Additions to prepared presentation: The resolution number changed from 130 to 131. / A discussion ensued as to which part of each trustee area would be impacted by the proposed boundary adjustments, and the reason these specific boundary adjustments were requested by Monterey County Elections.

- J. BE IT RESOLVED, that the following resolution be adopted by the Governing Board:

**RESOLUTION ORDERING ELECTION,
REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION,
REQUESTING CONSOLIDATION OF THE ELECTION, AND
SPECIFICATIONS OF THE ELECTION ORDER**

Motion Dunn Gustafson / Second Johnson / Carried. 2012-2013/132

- K. BE IT RESOLVED, that the Governing Board approve the expulsion of MPC student #745.

Motion Johnson / Second Steck / Carried. 2012-2013/133

- L. INFORMATION: Calendar of Events. Vice Chair Steck requested the addition of Classified Root Beer Float Day to future Board calendars.

6. ADVANCE PLANNING

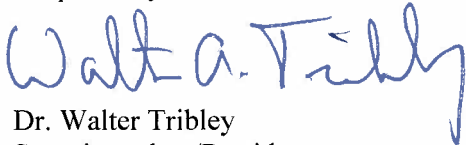
- A. Regular Board Meeting Wednesday, June 26, 2013, at MPC:
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

- B. Regular Board Meeting Wednesday, July 24, 2013, at Marina Education Center:
- Closed Session, 1:30pm, Classroom MA 104
 - Regular Meeting, 3:00pm, Classroom MA 402
- C. Future Topics:
- Board Study Session regarding Parking Lot A – Dr. Tribley noted the current plan to hold this study session the evening of Wednesday, June 19th in one of the MPC lecture forums.
 - Board Study Session regarding new repeatability regulations that impact programs such as Gentrain – Dr. Tribley noted his plan to bring together major stakeholders to discuss Gentrain. He assured those present that MPC plans to continue offering Gentrain. He informed Trustee Dunn Gustafson that she would be invited to the discussion.

Student Trustee Daniel Cervantes noted although this meeting will be his final as student trustee, he will be present at the June Board meeting.

7. ADJOURNMENT – Chair Brown adjourned the meeting at 7:00 p.m.
8. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President