Governing Board Agenda

April 24, 2013

Consent Agenda Item No. C

Human Resources College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

| Item | Action | Details | Fiscal Implication |
|------|-------------|---|---------------------------|
| a) | Employment | Employment of Ayzza Camacho, Administrative Assistant III, | Included in |
| | | Academic Affairs, 40 hours per week, 12 months per year, | budget |
| | | effective May 20, 2013. | |
| b) | Employment | Employment of Babak Ghavamian, Instructional Technology | Included in |
| | | Specialist, CAD Lab, 16 hours per week, 11 months per year, | budget |
| | | effective April 26 2013. | |
| c) | Employment | Employment of Lela Shepherd, Administrative Assistant III/ | Included in |
| | | Instructional Contract Coordinator, Academic Affairs, 40 | budget |
| | | hours per week, 12 months per year, effective April 25, 2013. | |
| d) | Resignation | Resignation of Ruth Osorio, Instructional Specialist, English & | N/A |
| | | Study Skills Center, 18 hours per week, 7 months and 19 days | |
| | | per year, effective at the end of the day May 30, 2013. | |

Budgetary Implications:

See table.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Employment of Ayzza Camacho, Administrative Assistant III, Academic Affairs, 40 hours per week, 12 months per year, effective May 20, 2013.
- b) Employment of Babak Ghavamian, Instructional Technology Specialist, CAD Lab, 16 hours per week, 11 months per year, effective April 26 2013.
- c) Employment of Lela Shepherd, Administrative Assistant III/ Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective April 25, 2013.
- d) Resignation of Ruth Osorio, Instructional Specialist, English & Study Skills Center, 18 hours per week, 7 months and 19 days per year, effective at the end of the day May 30, 2013.

Recommended By:

Barbara Lee, Associate Dean of Human Resources

Prepared By:

Kali F. Viker, Human Resources Analyst

Agenda Approval:

Dr. Walter Tribley, Superintendent/President