

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

Teleconference Location
308 Costa Del Mar Road, Marina CA 93933

WEDNESDAY, MARCH 27, 2013

MINUTES

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. OPENING BUSINESS

A. Call To Order – Chair Brown called the meeting to order at 1:30pm.

B. Roll Call – present:
Mr. Charles Brown, Chair
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribble, Superintendent/President

Absent:
Dr. Margaret-Anne Coppernoll, Trustee

Staff:
Ms. Barbara Lee
Mr. Steve Ma
Dr. Céline Pinet
Mr. Larry Walker

C. Public Comments on Closed Session Items – No comments.

D. Closed Session – items under discussion
1) Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9 (a))
Name of Case: Howard Jarvis Taxpayers Association, et al vs. MPC, et al, Monterey County

Superior Court Case No. GNM120520

- 2) Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870
 - 3) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Negotiators: Stephen Ma, Barbara Lee, and Dr. Céline Pinet
 - 4) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Negotiators: Stephen Ma, Larry Walker, and Barbara Lee
 - 5) Public Employee Performance Evaluation: Superintendent/President
- E. Reconvene to Regular Board Meeting and Roll Call – Chair Charles Brown asked for Roll Call at 3:04pm.

Present:

Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Vice Chair
Dr. Walter Tribble, Superintendent/President
Mr. Daniel Cervantes, Student Trustee

F. Report of Action Taken In Closed Session – No action to report.

G. Approval of Agenda

Motion Johnson / Second Cervantes / Carried.

2012-2013/100

2. RECOGNITION

A. Acknowledgement of Visitors

- 1) Trustee Johnson acknowledged his son, Army Captain Tyler Johnson, and his best friend, Matt Agnew, a Marine officer. Tyler attended West Point (although he has units from MPC) and Matt attended the U.S. Naval Academy.
- 2) Student Trustee Cervantes acknowledged Justyn Jones, the new Student Director of Representation, and Fred Williamson, the current statewide representative.

B. Moment of Silence:

- 1) Former Adjunct Instructor, Ron James, deceased January 3, 2013.

3. COMMUNICATIONS

A. Comments from the Public

- 1) David Breedlove, Gentrain Society President, distributed a letter to the Board, the Superintendent/President, and the public. He expressed his thanks to them for their support of the Gentrain Program, as well as the Gentrain Society's concern that the state wants to restrict non-credit courses to three types: ESL, Citizenship, and Vocational. He asked for a resolution by the Governing Board advocating that a fourth type, to include Gentrain and other courses, be included in the state's approved non-credit repeatable category. Trustee Dunn Gustafson acknowledged him for his efforts with the Gentrain Society. She also shared with him that one of MPC's Board of Trustees is seeking a

position on the state Governing Board, which would give a better position and platform from which to carry such issues forward.

- 2) Ella Bekker read her letter to the Alliance on Aging. She expressed the physical and emotional benefits she gained from attending MPC's Flamenco Ethnic Dance (DANC 16), as well as her disappointment in learning that she is no longer eligible to continue registering for DANC 16 A or B. She stated that she is willing to pay full tuition to continue lifelong learning and welcomed guidance and a solution to this matter.

B. Written Communications:

- 1) Letter from John Phillips, President of Rancho Cielo Youth Campus, thanking Lyndon Schutzler for recent in kind contribution of lockers. / February 13.
- 2) Letter from Sylvia M. Panetta congratulating Dr. Walt Tribley on his recent appointment and informing him of the Panetta Institute's Academic Advisory Committee. / February 19.
- 3) E-mail from Chancellor's Office of Communications: California Community Colleges and California State University leaders brief representatives of college news organizations on progress of Associate Degree for Transfer. / February 20.
- 4) California Student Aid Commission: Letter to Dr. Walt Tribley notifying him that the Institutional Participation Agreement has been updated to reflect his status as President of Monterey Peninsula College. / February 21.
- 5) Letter from Patti Hiramoto to Dr. Walt Tribley thanking him for his donation to California State University, Monterey Bay's 15th Annual Have a Heart for Students Dinner and Auction. / February 22.
- 6) Memo from Chancellor Brice W. Harris reporting on: 1. "What Students Say They Need to Succeed" Report, 2. Accreditation, 3. System Strategic Plan, 4. Student Success Initiative Professional Development Committee Draft Report, 5. Legislative and Budget Activity, and 6. California League of Bond Oversight Committees (CalBOC). / March 4.

C. MPC All User Emails:

- 1) Library: Newest LibGuide created to provide information about Library Services for MPC Faculty.
- 2) Student Financial Services: Report to Student Financial Services any scholarships and grants awarded to students per federal regulations.
- 3) Institutional Committee on Distance Education: MPC Online Professional Development Workshops for Spring 2013.
- 4) Ruth Killens: April 6 memorial service for former MPC Photography Instructor, Ron James.
- 5) Walt Tribley: Invitation to March 8 presentation by Automotive Heritage and Preservation Foundation, first respondent to RFP for joint occupancy facility in Parking Lot A.
- 6) HR Employment Opportunity: Instructional Specialist / English and Study Skills Center.
- 7) Carlis Crowe-Johns: Honorees to be celebrated in the spring for their long service to MPC.
- 8) HR Employment Opportunity: Administrative Assistant II / Marina Education Center.
- 9) David Joplin: Revised meeting schedule for the Great Books Club, which will now meet on the second Tuesday of every month.
- 10) Melissa Pickford: Announcement of new exhibit at MPC Art Gallery.
- 11) ASMPC and the Re-Entry Multi Cultural Center: Emergency Food Bank donation request.
- 12) Laura Franklin: Allen Griffin Teaching Award Nominations due by 5:00 p.m. on April 9, 2013.
- 13) HR Employment Opportunity: Custodial / Evening Site Supervisor.
- 14) Distance Education Committee: MPC Online getting an upgrade for Fall 2013.

D. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) *The Herald* / January 13, 2013: Obituary for former MPC Adjunct Instructor, Ron James.

- 2) *The Herald* / February, 2013: MPC Lobos defeat West Valley, 4-3.
- 3) *The Herald* / February 21, 2013: MPC Storybook Theatre offers a comedic take on “Cinderella.”
- 4) *The Herald* / February 21, 2013: Ads for MPC Theatre Company’s “Cinderella,” “Light Up The Sky” auditions, and “Les Misérables.”
- 5) *The Herald* / February 22, 2013: Ad for MPC Theatre Company’s “Cinderella” and “Les Misérables.”
- 6) *The Herald* “Local Roundup”/ February 23, 2013: MPC defeats College of Siskiyous, 6-4.
- 7) *The Herald* / February 24, 2013: Ad for MPC Continuing Education classes.
- 8) *The Herald* / Ad for MPC’s 22nd Annual Hall of Fame Banquet.
- 9) *The Herald* / February 26, 2013: MPC sophomore first baseman Megan Scherer earned NorCal Player of the Week honors. The Lobos defeat Gavilan, 5-2 on February 21, 2013.
- 10) *The Herald* / February 28, 2013: MPC defeats Redwood City, 12-10.
- 11) *The Herald* / March 1, 2013: Ad for MPC Theatre Company’s “Cinderella” and “Les Misérables.”
- 12) *The Herald* / March 3, 2013: Ad for Gentrain Society Lecture, “Surprises from Ocean Research: Insights Into Cancer, Memory, Medicines, Sunscreens...”
- 13) *The Herald* / March 3, 2013: Ad for HR (Full Time Tenure Track Faculty - Fall 2013: Administration of Justice Instructor, Mathematics Instructor, DSPS Counselor, and Mathematics Learning Center Coordinator; Classified Positions: Administrative Assistant III / Instructional Contract Coordinator, Administrative Assistant III, and Instructional Specialist – TRiO; Temporary Employment: Resident Assistant for TRiO Summer Program; and Part-Time Faculty: English, Math, and all other disciplines.)
- 14) *The Herald* “Go! Calendar” / March 3, 2013: Listing for MPC Storybook Theatre presentation of “Cinderella.”
- 15) *The Herald* / March 5, 2013: Ad for HR (Full Time Tenure Track Faculty - Fall 2013: Administration of Justice Instructor, Mathematics Instructor, DSPS Counselor, and Mathematics Learning Center Coordinator; Classified Positions: Administrative Assistant III / Instructional Contract Coordinator, Administrative Assistant III, and Instructional Specialist – TRiO; Temporary Employment: Resident Assistant for TRiO Summer Program; and Part-Time Faculty: English, Math, and all other disciplines.)
- 16) *The Herald* / March 6, 2013: ASMPCC holds a blood marrow donor registry drive.
- 17) *The Herald* / March 6, 2013: MPC Lobos defeat Hartnell, 6-5.
- 18) *The Herald* / March 6, 2013: Hartnell College considers outsourcing of the Alisal campus Child Development Center to prevent future financial losses.
- 19) *The Herald* / March 7, 2013: John Mahoney receives MPC’s 2013 President’s Award.
- 20) *The Herald* “Art Calendar”/ March 7, 2013: MPC Art Gallery’s artist reception for exhibit, “Passing Through the Veil.”
- 21) *The Herald* “Local Sports Roundup”/ March 10, 2013: Gavilan defeats MPC Lobos, 2-1.

E. Reports and Presentations:

- 1) Institutional Report: Update on Midterm Report, Dr. Céline Pinet

Dr. Pinet noted that she would be reporting on several topics.

The scheduling team is adding class sections wherever possible. When she started last year, MPC was behind by approximately 430 FTES. By the close of last year, we caught up about 130 of those FTES. Last spring, we made up 150 FTES. We have 14 new online sections. We’ll have 19 new online sections in summer and fall. This is in line with Dr. Tribley’s leadership, with our education master plan, and with the submission of our Substantive Change Report. / The Accrediting Commission for Community and Junior Colleges (ACCJC) approved our Substantive Change Proposal. We now have 57 degrees and 22 certificates that we can choose to offer at 50% or more online. ACCJC commended us on the completeness and clarity of our proposal, which was made possible thanks to the hard work of Michael Gilmartin, Jon Knolle, Catherine Webb, Judy Timm, the

Institutional Committee on Distance Education, and Leslie Procive. / Dr. Tribley has worked with Jamie Dagdigian and the Monterey Peninsula Transit system to obtain display space for posters publicizing the Creative Arts department at bus stops.

- 2) Superintendent/President's Report: Dr. Walter Tribley
See Student Success Report under Communications Item No. E.12.
See written Superintendent/President's Report under "[Communications](#)." Additions to written S/P report: Thank you to Dr. Céline Pinet and her team for the Substantive Change Report as it relates to distance education. / The reception for Leon Panetta at CSUMB was well attended and very exciting. / The governor's proposal to limit funding for noncredit courses—which would've impacted Gentrain—was overturned. Repeatability is still an issue.
- 3) Vice Presidents' Reports: Mr. Steve Ma, Dr. Céline Pinet, and Mr. Carsbia Anderson

Vice President of Administrative Services, Mr. Steve Ma

See Mr. Ma's report under New Business Item No. 5.A.

Vice President of Student Services, Mr. Carsbia Anderson

Mr. Larry Walker gave the report on Mr. Anderson's behalf.

A number of Board members, faculty, and staff attended the play, *The Amen Corner*. / Approximately 350 students—down by about 50 from last year—participated in the high school assessment on March 9th and March 16th. This is a remarkable testimonial to the outreach that our faculty and staff conducted at our local high schools, since—unlike last year—UCSC didn't have a grant to bus students to our campus. / Summer registration applications are being accepted beginning April 8th. Fall registration applications are being accepted beginning April 19th. / We had 643 veterans on campus in Fall 2012 and 439 veterans in Spring 2013. We have 189 veterans who are receiving GI benefits. / There will be a presentation on the International Students Program (ISP) trip to China at next month's Board meeting. We have already received inquiries. / CSUMB ISP representatives are in Vietnam; they took MPC marketing materials with them. / Twenty young men (ages 9 to 13) from the Boys and Girls Club toured MPC on March 20th and participated in a scavenger hunt. Forty MPC high school students in our Outward Bound program conducted a community service activity at the Boys and Girls Club. / Financial Aid: 1) AB 540 Dream Act: Beginning Spring 2013, students who attended at least three years of high school in California and graduated either with a high school diploma or GED are eligible to receive California services and scholarships. To date, 84 students have applied. 2) We have received 7,908 FAFSA applications. 3) 6,093 students are receiving the Board of Governor's fee waiver. 4) 297 students have applied for student loans. 5) 1,639 Pell Grants have been awarded. 2,510 applications are on file for next year. / The focus of the institutional Title V grant for which we're applying—which is worth \$3.25 million—is to improve the educational experience not just for Latino students, but for all students. The Planning Committee has discussed improving and developing structures and systems that will have a positive impact on the total MPC experience and has identified key themes to address within the context of this grant: enrollment, retention, persistence, and success. Other areas to address include positions that MPC would need to sustain after the grant is completed. We're working with consultants Fred McKee and Dana Alpert, who helped us with the Title III grant. / Dr. Walt Tribley: We were notified late last night that there won't be a Title V competition this year. The Planning Committee was aware that there might not be an opportunity to submit a grant this year, but felt it was critically important for the college talk about our needs and how we can increase student success. We expect, along with our consultants, that there will be a competition next year and believe that this will give us more time to submit a stronger proposal.

- 4) Academic Senate Report: Catherine Webb, Secretary
The Academic Senate has been moving forward with Flex Day plans for Fall. Diane Boynton has agreed to be the keynote speaker. The theme will be “change.” / The second reading of the Academic Senate’s recommendation about the administrative procedure that accompanies a Board policy will take place at the next College Council meeting. / The Student Learning Outcome (SLO) Committee created a platform document outlining recommendations for the college’s next steps. Ms. Webb read from the document, which may be found by clicking [here](#). Trustee Steck thanked Ms. Webb for going beyond what was required of us.
- 5) MPCEA Report: Loran Walsh, President
See written report under “[Communications](#).”
- 6) MPCTA Report: Mark Clements, President – no report.
- 7) ASMPC Report: Justyn Jones, Director of Representation
Events: 1) Open Mic Night is on April 8th (from 10:00 a.m.-1:00 p.m.) and on April 22nd. 2) Nacho-Taco Tuesday is on April 9th from 11:00 a.m.-1:00 p.m. 3) April 17th is Earth Day and ASMPC Elections Day. 4) The Asian Student Association’s Annual Culture Show is on April 20th. 5) There will be a self-defense course on April 24th. 6) There may be a tailgate party on April 25th. / He would like to help our homeless and starving students and our veterans with mental disorders. / We should have a day dedicated to gathering students who are interested in the campus or are interested in legislation that could effect us as a student body. / We have become aware of a program called Open Educational Resources, which could potentially save the student body a lot of money.
- 8) College Council Report: Dr. Alan Haffa or Stephanie Perkins, Co-chairs – no report.
- 9) MPC Foundation
 - a) Executive Director Report: Dr. Walter Tribley
The Foundation hired Rebecca Michael to be its Executive Director. She comes from Columbia College and will start in May. / Mr. Bob Bullock has gifted \$50,000 per year for the remaining years of his life to go towards scholarships for entering high school students, students who are already on campus, and students who are transferring. The focus of the scholarships is for students who are interested in journalism. Mr. Bullock’s connection to MPC is through Alex Hulanicki, who teaches English in Marina. Kudos to John Mahoney, Sharon Crino, Allison Payne, and Gina Bianchi. / Mr. Birt Johnson will emcee the President’s Address. / Staff changes: Charlotte Tinker will be replaced by Heather Howe. Shanelle Veteto is the new part-time Administrative Assistant.
 - b) Monthly Donations \$45,878.70
- 10) Governing Board Reports
 - a) CHS Report – Trustee Loren Steck
Trustee Steck stated that he doesn’t have a CHS report.
 - b) Trustee Reports
 - i) Trustee Loren Steck: *The Amen Corner* was wonderful and compelling. / He met with Assemblyman Mark Stone, Senator Bill Monning, and Assemblyman Luis Alejo. Mark Stone is very interested in hearing about MPC and Senator Monning is very excited about the future of MPC. / We need to remind our legislators that although Proposition 30 has stabilized our funding, it has done so at our worst year.

- ii) Trustee Marilynn Dunn Gustafson: Gentrain will be presenting a lecture by Michael Kemp on the history of Cannery Row on April 10th from 1:30-2:30p.m. She suggested that Dr. Tribley attend should he have time.
- iii) Trustee Rick Johnson: He attended the Foundation meeting. He also joined the Foundation committee dealing with corporate sponsorships due to Birt Johnson's encouragement. / Julian Bond's speech at the NAACP dinner was incredible. Easily 80% of the people he talked to there told him that they or their children had been to MPC. / The Lobos Hall of Fame dinner was great. / Regarding Proposition 30, legislators saw that the people of California are concerned about community colleges, which is important.
- iv) Student Trustee Daniel Cervantes: He was very disappointed to have missed *The Amen Corner* due to his new work schedule. / He plans to attend the Asian Student Association's Culture Show. / He interviewed for the Pister scholarship earlier this month, which went well. / He attended the Child Development Center's Easter egg hunt.
- v) Trustee Margaret-Anne Coppernoll: No report.
- vi) Trustee Charles Brown: He had a great time at *The Amen Corner*, which was well attended, and was proud of our participation. Participants included Fred Hochstaedter, Andres Durstenfeld, Barbara Lee, Larry Walker, Carsbia Anderson, Loren Steck and his wife, Carlis Crowe-Johns, and Dr. Tribley. / He attended a City Council meeting. They also want Dr. Tribley to attend. / He is proud of the community for attending so many events and believes it will pay off in the future.

11) Legislative Advocacy Report, Dr. Walter Tribley

- a) Adult Education
- b) CCC Budget
- c) AB 51 Public Postsecondary Education: Baccalaureate Degree Pilot Program
- d) AB 181 Public Postsecondary Education: Baccalaureate Degree Pilot Program: University of California
- e) SB 195 California Postsecondary Education: State Goals
- f) AB 182 Bonds: School Districts and Community College Districts Restrict the use of capital appreciation bonds.

See written report under "[Communications](#)." Additions to the report: The assembly budget subcommittee rejected the governor's adult education realignment proposal. / The amount under AB 51 should read \$10,000. / SB 955 would allow colleges to offer credit courses in the intersessions but charge a self-support fee.

12) Student Success Report: Dr. Walter Tribley

Dr. Tribley distributed a Student Success Report to the Board and to the public. The report includes a graph by Dr. Rosaleen Ryan, which shows retention rates by delivery method (face-to-face and online courses) and compares success rates at MPC and statewide. Success is defined by someone who earns a "Pass" or a grade of C or better. The data shows that face-to-face courses have a better retention rate. MPC's success rates for both face-to-face and online courses are higher than the state average. He's looking at funding mechanisms that might be tied to success. Kudos to Dr. Rosaleen Ryan, the faculty, the counselors, and the staff.

13) Special Report – Bond Update Reports, Joe Demko, Kitchell

- a) Active Bond/Facility Projects Update
- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

See written report under "[Communications](#)."

Break – Chair Brown called for a break: 4:30-4:41

4. CONSENT CALENDAR

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Cervantes / Second Steck / Carried. 2012-2013/101

Trustee Steck stated that there was a typo in the earlier version of the Consent Agenda (Item No. A, sub-item F.) that erroneously noted April 2nd as Kathleen Baker's retirement date. The correct date of April 1st is listed on the agenda.

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on February 27, 2013.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the February regular payroll in the amount of \$2,174,312.33 and the March supplemental payroll in the amount of \$60,984.21 for a total payroll of \$2,235,296.54 be approved.
- 4) That Commercial Warrants:
12976398 through 12976466, 12977092 through 12977128, 12977482 through 12977505,
12977893 through 12977904, 12978169 through 12978195, 12979083 through 12979135,
in the amount of \$1,569,937.30 be approved.
- 5) That Purchase Orders 130717 through 130785 in the amount of \$1,512,154.04 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$91,560 in funds received for FY 2012-2013.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 3000 Object expense category	\$	111
Net decrease in the 4000 Object expense category	\$	674
Net decrease in the 5000 Object expense category	\$	745
Net increase in the 6000 Object expense category	\$	1,308
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 Object expense category	\$	3,596
Net increase in the 3000 Object expense category	\$	128
Net decrease in the 4000 Object expense category	\$	12,000
Net increase in the 5000 Object expense category	\$	19,276
Net decrease in the 6000 Object expense category	\$	11,000

B. Management Personnel:

- 9) That the Governing Board approve the following item(s):
 - a) Resignation of Shaune Burke, Custodial/Evening Site Supervisor, effective at the end of the day, May 8, 2013.

- C. Faculty Personnel:
 10) That the Governing Board approve the following items:
 a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2013.
- D. Classified Personnel:
 11) That the Governing Board approve the following item(s):
 a) Employment of Michael O'Brien, Instructional Specialist, Adaptive PE, 18 hours per week, 7 months & 18 days per year, effective March 28, 2013.
 b) Employment of _____, Instructional Technology Specialist, CAD Lab, 16 hours per week, 11 months per year, effective _____, 2013.
 c) Resignation for the purpose of retirement of Christopher Mule, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day, May 31, 2013.
 d) Resignation for the purpose of retirement of Rose Fishel, Instructional Specialist, English & Study Skills Center, 18 hours per week, 7 months & 19 days per year, effective at the end of the day, June 29, 2013.
 e) Resignation for the purpose of retirement of Yvonne Williby, Division Office Manager, Business & Technology, 40 hours per week, 12 months per year, effective at the end of the day, March 21, 2013.
 f) Resignation for the purpose of retirement of Kathleen Baker, Career/Transfer Resources Specialist, 40 hours per week, 12 months per year, effective at the end of the day, April 1, 2013.
- E. Short Term and Substitute Personnel:
 12) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending February 28, 2013, prior to year-end closing be accepted.

Motion Johnson / Second Cervantes / Carried.

2012-2013/102

Mr. Steve Ma: Our General Fund cash balance is fairly low at \$2.4 million. We will be tight in March; in April we will get our second installment in property taxes which should last us through the end of the fiscal year. / Budget development packets went out to all departments. The budget will be held the same as the current year except for uncontrolled expenses. Program costs will be held at the same level as they were this year.

- B. BE IT RESOLVED, that the following courses and programs be approved:
- ART 99.1, Greek and Roman Architecture, Amphitheaters of Ancient World
 - BIOL 75.1, Biological Field Studies: Spring Wildflowers
 - BIOL 75.3, Biological Field Studies: Marine Mammals of California
 - BIOL 75.4, Biological Field Studies: Forests of the Central Coast
 - BUSI 80, Introduction to Administrative Management
 - COHS 420, Prepared Childbirth
 - COHS 421, Prepared Childbirth Education Refresher
 - ENGL 300, Individualized English and Study Skills
 - ENSL 336, English Skills for Success II
 - ENSL 436, English Skills for Success II
 - ETNC 99.1, Travel Study: Ancient Nubian Civilization – Egypt

- FIRE 112, Management I: Management for Company Officers
- GENT 99.4, History and Culture: Indian Rock Art of The Southwest
- GENT 99.28, Travel Study: San Francisco Theater Trip
- GENT 99.30, Travel Study: London Theater Tour
- GENT 99.31, Travel Study: China Including Macau and Hong Kong
- GENT 99.36, Travel Study: Shakespearean and Other Plays in Oregon
- GENT 99.48, Travel Study: The Tudors in London, East Sussex and Kent
- GENT 99.49, Travel Study: Turkish Mosaics
- GENT 99.53, Travel Study: Seven Plays in Ashland, Oregon
- GENT 99.56, Travel Study: Greece: From Homer to Sappho
- GENT 99.57, Travel Study: Shakespeare In Oregon
- GENT 99.61, Travel Study: The Oregon Shakespeare Festival
- GENT 99.62, Travel Study: Chinese Caravan
- GENT 99.63, Travel Study: Land Of Enchantment: Santa Fe and Taos
- GENT 99.65, Travel Study: Turkish Mosaic: The Gold Of Croesus And Midas
- GENT 99.66, Travel Study: The Historic Hudson River Valley
- GENT 99.67, Travel Study: Chinese Caravan
- GENT 401, Prehistory and Earliest Civilizations (To 1200 B.C.)
- HUMA 40, Introduction to Feminist Theory
- INDS 99.1, Travel Study: Geography, History, & Culture: Brazil, Argentina, Chile
- LETP 230.15, Defensive Tactics Instructor
- LETP 231.25, Mounted Patrol
- LETP 231.26, Mounted Patrol Update
- LETP 231.27, Mounted Patrol Instructor
- LETP 231.70, Domestic Violence/The Recanting Witness
- LETP 231.93, Basic Radar Course
- LETP 231.96, Field Training Officer Update
- LETP 232.2, Advanced Peace Officer Training: Basic Collective Bargaining
- LETP 232.6, Advanced Peace Officer Training: Internal Affairs – PORAC
- LETP 232.18, Advanced Peace Officer Training: Defensive Tactics Instructor
- LETP 232.19, Advanced Peace Officer Training: Basic Sniper/Observer Crs
- LETP 232.20, Adv Peace Ofcr Trng: Tactical Rappelling/Climbing/Obstacle
- LETP 232.31, Adv Peace Officer Training: Advanced S.W.A.T. 40 Hours
- LETP 240.25, Supervisory Update
- LETP 240.47, Drug Traffic Interdiction
- LETP 240.52, S.W.A.T. Team Leader Advanced
- LETP 240.80, S.W.A.T. Update
- LETP 242.6, Peace Ofcr Assn Trng: Tactical Entry & High-Risk Warrant Svc
- LETP 242.7, Peace Ofcr Assn Trng: Adv Tactical Entry/High-Risk Warrant
- LETP 242.8, Tactical Entry and High Risk Warrant Service II
- LETP 242.11, Pce Ofcr Assn Trng: Leading Effective Organizational Change
- LETP 242.12, Peace Officer Assn Training: Political Action/Pac Management
- MUSI 99.1, Travel Study: Touring the Musical Capitals of Italy
- MUSI 99.3, Travel Study: The Music of Great Britain
- MUSI 99.5, Travel Study: The Musical Romance of Spain
- MUSI 99.6, Travel Study: Scandinavia and Eastern Baltic Concert Tour
- MUSI 99.8, Travel Study: Croatia, Sicily And Italy: Choral Music Concert Tour
- ORNH 62, Plant Identification: Trees, Annuals, Perennials
- ORNH 200.1, Current Topics: Roses and Houseplants
- ORNH 200.2, All About Bulbs/All About Herbs
- ORNH 200.6, Current Topics: Bonsai

- ORNH 200.7, Gardening with Roses, Annuals, and Perennials
- ORNH 200.8, Low-Maintenance Drought-Tolerant Landscaping
- ORNH 200.9, Herbal Lore, Mythology, and Garden Use
- ORNH 200.10, Landscaping With Cacti and Succulents
- ORNH 200.11, Mediterranean and English Cottage Garden Perennials
- PHOT 99.1, Travel Study: Photography in New York City
- SPAN 99.1, Travel Study: Spain: Introduction To Its Culture And People

Motion Steck / Second Johnson / Carried.

2012-2013/103

Dr. Tribley: Dr. Céline Pinet, Mr. Michael Gilmartin, and the Curriculum Advisory Committee brought these courses and programs before the Board because we don't have a record of their approval. Even though they're not all currently being offered, we have to be able to prove that they were approved.

- C. BE IT RESOLVED, that the following courses and programs be approved:
- DANC 10D, Modern Dance IV
 - Program: Art History - Associate in Arts Degree for Transfer
 - Program: Business Administration - Associate in Science Degree for Transfer
 - Program: Computer Science - Associate in Science Degree for Transfer
 - Program: English - Associate in Arts Degree for Transfer
 - Program: History - Associate in Arts Degree for Transfer
 - Program: Physics - Associate in Science Degree for Transfer
 - Program: Political Science - Associate in Arts Degree for Transfer
 - Program: Studio Arts - Associate in Arts Degree for Transfer

Motion Cervantes / Second Steck / Carried.

2012-2013/104

Dr. Tribley: These programs relate to SB 1440. Dr. Pinet, Mr. Michael Gilmartin, and the Curriculum Advisory Committee have done a lot of work to get these ready. Once approved, these programs can go on to the state and then become live at the college.

- D. BE IT RESOLVED, that the Governing Board approve the revised Institutional Midterm Report for submission to the Accrediting Commission for Community and Junior Colleges.

Motion Steck / Second Gustafson / Carried.

2012-2013/105

Trustee Steck complimented the report and noted that our work seems to be better than the ACCJC expected. Trustee Brown thanked everyone on the committee (Michael Gilmartin, Céline Pinet, Fred Hochstaedter, Carsbia Anderson, Larry Walter, Steve Ma, Gary Fuller, Catherine Webb, Walt Tribley, Doug Garrison, Carla Robinson, and Vicki Nakamura) for their work.

- E. BE IT RESOLVED, that the Governing Board approve Mr. David Clemens, English Instructor, to travel to Ottawa, Canada April 25 – 28, 2013 to attend the Association for Core Texts and Courses conference.

Motion Gustafson / Second Cervantes / Carried.

2012-2013/106

Dr. Tribley explained that this is covered by non-state funds.

- F. BE IT RESOLVED, that Board of Trustees eliminate the management position of Program Coordinator, Fire Academy effective July 1, 2013; and,

BE IT FURTHER RESOLVED, that the Governing Board establish the position of and approve the attached job description for Director, Public Safety Training Center, an academic administrator; and

BE IT FURTHER RESOLVED, that the Governing Board authorize the recruitment to fill the position; and

BE IT FURTHER RESOLVED, that the Governing Board approve the attached Administrative Salary Schedule with the addition of Director.

Motion Gustafson / Second Johnson / Carried.

2012-2013/107

Dr. Tribley: Since Natalie Rodda is retiring from her position at the Fire Academy, the college engaged in a discussion (through College Council) to examine the type of position to recruit for to meet the duties there more effectively. It was determined that we would develop a new, twelve month Administrative Director position not currently on our salary schedule. This position will include the supervision of faculty and development of curriculum. He noted Ms. Barbara Lee's work in putting the salary schedule together. Trustee Johnson asked if candidates would be considered qualified if they either had a Masters degree or years of experience dealing with fire safety at a college level. Dr. Pinet responded that determining whether the experience is equivalent to what would have been obtained through an educational degree would be done on a case-by-case basis. / Trustee Johnson noted that the Monterey Fire Department hired nine people in the last three months—seven of whom are graduates of the MPC academy. The Monterey Fire Department Captain gave extra points to any candidates who came from the MPC program because our program is so strong.

- G. BE IT RESOLVED, that the Governing Board rescind the expulsion of MPC student #725.

Motion Johnson / Second Steck / Carried.

2012-2013/108

Dr. Tribley noted that we received information from the student that he/she would like to have additional time to process this issue. He asked to rescind the expulsion of this student so more time can be provided. Trustees Johnson, Cervantes, and Brown thanked Dr. Tribley.

- H. BE IT RESOLVED, that the Memorandum of Understanding and Work Agreement with Alpert/McKee Company for services related to development and submission of a U.S. Department of Education Strengthening Hispanic-Serving Institutions (Title V) grant application, in the amount of \$40,000, be approved.

Motion Steck / Second Johnson / Carried.

2012-2013/109

Dr. Tribley explained that even though the consultants notified us that there won't be a Title V competition this year (due to the sequester), he's asking for the Board's approval because it's a very good experience for the campus and our proposal will be ready to go when the competition re-opens. Mr. Ma noted that there is \$50,000 in institutional contingency funds. This is a line item set aside every year for emergencies and important issues that arise during the school year. He added that if we get the grant, we will receive between \$3 million and \$3.5 million.

- I. BE IT RESOLVED, that the Governing Board pass a resolution proclaiming the week of April 14 – 20 2013 as the "Week of the Young Child" with the theme of Early Years are Learning Years."

Dr. Tribley: With this resolution, MPC is indicating the importance of early learning as a part of lifelong learning.

- J. BE IT RESOLVED, that the Governing Board vote for the following person(s) to the California Community College Trustees (CCCT) Board:

Dr. Loren Steck, Monterey Peninsula CCD

Motion Johnson / Second Gustafson / Carried.

2012-2013/111

Trustee Dunn Gustafson saluted Trustee Steck for stepping forward to run for this position, noting that the information he sent was very impressive and that she's delighted to be working with him. / Dr. Steck abstained from voting.

- K. INFORMATION: Calendar of Events.
Dr. Steck commented that the automotive competition is a great competition that shows students we care about them. / Trustee Johnson thanked Ms. Shawn Anderson for how she's hit the ground running and said that it has been a delight working with her. / Mr. Brown pointed out the Asian Student Association Culture Show will be on April 20th. / Dr. Tribley noted that Jon Knolle will be presenting his Ph.D. dissertation on April 9th.

6. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, April 24, 2013, at MPC:
• Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
• Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- B. Regular Board Meeting Wednesday, May 22, 2013, at MPC:
• Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
• Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- C. Future Topics:
Trustee Steck stated that he would like the Board to consider doing a resolution supporting Gentrain. Trustee Dunn Gustafson and Chair Brown requested that Trustee Steck prepare the resolution for the April 24th Board meeting. Trustee Steck noted that he'd like to potentially put it on a future agenda. / Chair Brown asked for a tour of the MPC renovated properties in April.

7. ADJOURNMENT: Chair Brown adjourned the meeting at 5:17 p.m.

8. CLOSED SESSION – not required.

Respectfully Submitted,

Dr. Walter Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted April 18, 2013