

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

Teleconference Location
308 Costa Del Mar Road, Marina CA 93933

WEDNESDAY, MARCH 27, 2013

AGENDA (REVISED)

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. OPENING BUSINESS

A. Call To Order

B. Roll Call

C. Public Comments on Closed Session Items

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

D. Closed Session – items under discussion

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

- 1) Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9 (a))
Name of Case: Howard Jarvis Taxpayers Association, et al vs. MPC, et al, Monterey County Superior Court Case No. GNM120520
- 2) Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870
- 3) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Negotiators: Stephen Ma, Barbara Lee, and Dr. Céline Pinet
- 4) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Negotiators: Stephen Ma and Barbara Lee
- 5) Public Employee Performance Evaluation: Superintendent/President

E. Reconvene to Regular Board Meeting and Roll Call

F. Report of Action Taken In Closed Session

G. Approval of Agenda

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

2. RECOGNITION

A. Acknowledgement of Visitors

B. Moment of Silence:

- 1) Former Adjunct Instructor, Ron James, deceased January 3, 2013.

3. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

A. Comments from the Public

B. Written Communications:

- 1) Letter from John Phillips, President of Rancho Cielo Youth Campus, thanking Lyndon Schutler for recent in kind contribution of lockers. / February 13.
- 2) Letter from Sylvia M. Panetta congratulating Dr. Walt Tribley on his recent appointment and informing him of the Panetta Institute's Academic Advisory Committee. / February 19.
- 3) E-mail from Chancellor's Office of Communications: California Community Colleges and California State University leaders brief representatives of college news organizations on progress of Associate Degree for Transfer. / February 20.
- 4) California Student Aid Commission: Letter to Dr. Walt Tribley notifying him that the Institutional Participation Agreement has been updated to reflect his status as President of Monterey Peninsula College. / February 21.
- 5) Letter from Patti Hiramoto to Dr. Walt Tribley thanking him for his donation to California State University, Monterey Bay's 15th Annual Have a Heart for Students Dinner and Auction. / February 22.
- 6) Memo from Chancellor Brice W. Harris reporting on: 1. "What Students Say They Need to Succeed" Report, 2. Accreditation, 3. System Strategic Plan, 4. Student Success Initiative Professional Development Committee Draft Report, 5. Legislative and Budget Activity, and 6. California League of Bond Oversight Committees (CalBOC). / March 4.

C. MPC All User Emails:

- 1) Library: Newest LibGuide created to provide information about Library Services for MPC Faculty.
- 2) Student Financial Services: Report to Student Financial Services any scholarships and grants awarded to students per federal regulations.
- 3) Institutional Committee on Distance Education: MPC Online Professional Development Workshops for Spring 2013.
- 4) Ruth Killens: April 6 memorial service for former MPC Photography Instructor, Ron James.

- 5) Walt Tribley: Invitation to March 8 presentation by Automotive Heritage and Preservation Foundation, first respondent to RFP for joint occupancy facility in Parking Lot A.
- 6) HR Employment Opportunity: Instructional Specialist / English and Study Skills Center.
- 7) Carlis Crowe-Johns: Honorees to be celebrated in the spring for their long service to MPC.
- 8) HR Employment Opportunity: Administrative Assistant II / Marina Education Center.
- 9) David Joplin: Revised meeting schedule for the Great Books Club, which will now meet on the second Tuesday of every month.
- 10) Melissa Pickford: Announcement of new exhibit at MPC Art Gallery.
- 11) ASMPC and the Re-Entry Multi Cultural Center: Emergency Food Bank donation request.
- 12) Laura Franklin: Allen Griffin Teaching Award Nominations due by 5:00 p.m. on April 9, 2013.
- 13) HR Employment Opportunity: Custodial / Evening Site Supervisor.
- 14) Distance Education Committee: MPC Online getting an upgrade for Fall 2013.

D. Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) *The Herald* / January 13, 2013: Obituary for former MPC Adjunct Instructor, Ron James.
- 2) *The Herald* / February, 2013: MPC Lobos defeat West Valley, 4-3.
- 3) *The Herald* / February 21, 2013: MPC Storybook Theatre offers a comedic take on “Cinderella.”
- 4) *The Herald* / February 21, 2013: Ads for MPC Theatre Company’s “Cinderella,” “Light Up The Sky” auditions, and “Les Misérables.”
- 5) *The Herald* / February 22, 2013: Ad for MPC Theatre Company’s “Cinderella” and “Les Misérables.”
- 6) *The Herald* “Local Roundup”/ February 23, 2013: MPC defeats College of Siskiyous, 6-4.
- 7) *The Herald* / February 24, 2013: Ad for MPC Continuing Education classes.
- 8) *The Herald* / Ad for MPC’s 22nd Annual Hall of Fame Banquet.
- 9) *The Herald* / February 26, 2013: MPC sophomore first baseman Megan Scherer earned NorCal Player of the Week honors. The Lobos defeat Gavilan, 5-2 on February 21, 2013.
- 10) *The Herald* / February 28, 2013: MPC defeats Redwood City, 12-10.
- 11) *The Herald* / March 1, 2013: Ad for MPC Theatre Company’s “Cinderella” and “Les Misérables.”
- 12) *The Herald* / March 3, 2013: Ad for Gentrain Society Lecture, “Surprises from Ocean Research: Insights Into Cancer, Memory, Medicines, Sunscreens...”
- 13) *The Herald* / March 3, 2013: Ad for HR (Full Time Tenure Track Faculty - Fall 2013: Administration of Justice Instructor, Mathematics Instructor, DSPS Counselor, and Mathematics Learning Center Coordinator; Classified Positions: Administrative Assistant III / Instructional Contract Coordinator, Administrative Assistant III, and Instructional Specialist – TRiO; Temporary Employment: Resident Assistant for TRiO Summer Program; and Part-Time Faculty: English, Math, and all other disciplines.)
- 14) *The Herald* “Go! Calendar” / March 3, 2013: Listing for MPC Storybook Theatre presentation of “Cinderella.”
- 15) *The Herald* / March 5, 2013: Ad for HR (Full Time Tenure Track Faculty - Fall 2013: Administration of Justice Instructor, Mathematics Instructor, DSPS Counselor, and Mathematics Learning Center Coordinator; Classified Positions: Administrative Assistant III / Instructional Contract Coordinator, Administrative Assistant III, and Instructional Specialist – TRiO; Temporary Employment: Resident Assistant for TRiO Summer Program; and Part-Time Faculty: English, Math, and all other disciplines.)
- 16) *The Herald* / March 6, 2013: ASMPC holds a blood marrow donor registry drive.
- 17) *The Herald* / March 6, 2013: MPC Lobos defeat Hartnell, 6-5.
- 18) *The Herald* / March 6, 2013: Hartnell College considers outsourcing of the Alisal campus Child Development Center to prevent future financial losses.
- 19) *The Herald* / March 7, 2013: John Mahoney receives MPC’s 2013 President’s Award.

- 20) *The Herald* “Art Calendar”/ March 7, 2013: MPC Art Gallery’s artist reception for exhibit, “Passing Through the Veil.”
- 21) *The Herald* “Local Sports Roundup”/ March 10, 2013: Gavilan defeats MPC Lobos, 2-1.

E. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) Institutional Report: Update on Midterm Report, Dr. Céline Pinet
- 2) Superintendent/President’s Report: Dr. Walter Tribley
- 3) Vice Presidents’ Reports: Mr. Steve Ma, Dr. Céline Pinet, and Mr. Carsbia Anderson
- 4) Academic Senate Report: Catherine Webb, Secretary
- 5) MPCEA Report: Loran Walsh, President
- 6) MPCTA Report: Mark Clements, President
- 7) ASMPC Report: Justyn Jones, Director of Representation
- 8) College Council Report: Dr. Alan Haffa or Stephanie Perkins, Co-chairs
- 9) MPC Foundation
 - a) Executive Director Report: Dr. Walter Tribley
 - b) Monthly Donations \$45,878.70
- 10) Governing Board Reports
 - a) CHS Report
 - b) Trustee Reports
- 11) Legislative Advocacy Report, Dr. Walter Tribley
 - a) Adult Education
 - b) CCC Budget
 - c) AB 51 Public Postsecondary Education: Baccalaureate Degree Pilot Program
 - d) AB 181 Public Postsecondary Education: Baccalaureate Degree Pilot Program: University of California
 - e) SB 195 California Postsecondary Education: State Goals
 - f) AB 182 Bonds: School Districts and Community College Districts Restrict the use of capital appreciation bonds.
- 12) Student Success Report: Dr. Walter Tribley
- 13) Special Report – Bond Update Reports, Joe Demko, Kitchell
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on February 27, 2013.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.

- 3) That the February regular payroll in the amount of \$2,174,312.33 and the March supplemental payroll in the amount of \$60,984.21 for a total payroll of \$2,235,296.54 be approved.
- 4) That Commercial Warrants:
12976398 through 12976466, 12977092 through 12977128, 12977482 through 12977505,
12977893 through 12977904, 12978169 through 12978195, 12979083 through 12979135,
in the amount of \$1,569,937.30 be approved.
- 5) That Purchase Orders 130717 through 130785 in the amount of \$1,512,154.04 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$91,560 in funds received for FY 2012-2013.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 3000 Object expense category	\$	111
Net decrease in the 4000 Object expense category	\$	674
Net decrease in the 5000 Object expense category	\$	745
Net increase in the 6000 Object expense category	\$	1,308
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 Object expense category	\$	3,596
Net increase in the 3000 Object expense category	\$	128
Net decrease in the 4000 Object expense category	\$	12,000
Net increase in the 5000 Object expense category	\$	19,276
Net decrease in the 6000 Object expense category	\$	11,000

B. Management Personnel:

- 9) That the Governing Board approve the following item(s):
 - a) Resignation of Shaune Burke, Custodial/Evening Site Supervisor, effective at the end of the day, May 8, 2013.

C. Faculty Personnel:

- 10) That the Governing Board approve the following items:
 - a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2013.

D. Classified Personnel:

- 11) That the Governing Board approve the following item(s):
 - a) Employment of Michael O'Brien, Instructional Specialist, Adaptive PE, 18 hours per week, 7 months & 18 days per year, effective March 28, 2013.
 - b) Employment of _____, Instructional Technology Specialist, CAD Lab, 16 hours per week, 11 months per year, effective _____, 2013.
 - c) Resignation for the purpose of retirement of Christopher Mule, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day, May 31, 2013.
 - d) Resignation for the purpose of retirement of Rose Fishel, Instructional Specialist, English & Study Skills Center, 18 hours per week, 7 months & 19 days per year, effective at the end of the day, June 29, 2013.
 - e) Resignation for the purpose of retirement of Yvonne Williby, Division Office Manager, Business & Technology, 40 hours per week, 12 months per year, effective at the end of the day, March 21, 2013.

- f) Resignation for the purpose of retirement of Kathleen Baker, Career/Transfer Resources Specialist, 40 hours per week, 12 months per year, effective at the end of the day, April 1, 2013.

E. Short Term and Substitute Personnel:

- 12) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2012-2013 Monthly Financial Reports for the period ending February 28, 2013, prior to year-end closing be accepted.

B. BE IT RESOLVED, that the following courses and programs be approved:

- ART 99.1, Greek and Roman Architecture, Amphitheaters of Ancient World
- BIOL 75.1, Biological Field Studies: Spring Wildflowers
- BIOL 75.3, Biological Field Studies: Marine Mammals of California
- BIOL 75.4, Biological Field Studies: Forests of the Central Coast
- BUSI 80, Introduction to Administrative Management
- COHS 420, Prepared Childbirth
- COHS 421, Prepared Childbirth Education Refresher
- ENGL 300, Individualized English and Study Skills
- ENSL 336, English Skills for Success II
- ENSL 436, English Skills for Success II
- ETNC 99.1, Travel Study: Ancient Nubian Civilization – Egypt
- FIRE 112, Management I: Management for Company Officers
- GENT 99.4, History and Culture: Indian Rock Art of The Southwest
- GENT 99.28, Travel Study: San Francisco Theater Trip
- GENT 99.30, Travel Study: London Theater Tour
- GENT 99.31, Travel Study: China Including Macau and Hong Kong
- GENT 99.36, Travel Study: Shakespearean and Other Plays in Oregon
- GENT 99.48, Travel Study: The Tudors in London, East Sussex and Kent
- GENT 99.49, Travel Study: Turkish Mosaics
- GENT 99.53, Travel Study: Seven Plays in Ashland, Oregon
- GENT 99.56, Travel Study: Greece: From Homer to Sappho
- GENT 99.57, Travel Study: Shakespeare In Oregon
- GENT 99.61, Travel Study: The Oregon Shakespeare Festival
- GENT 99.62, Travel Study: Chinese Caravan
- GENT 99.63, Travel Study: Land Of Enchantment: Santa Fe and Taos
- GENT 99.65, Travel Study: Turkish Mosaic: The Gold Of Croesus And Midas
- GENT 99.66, Travel Study: The Historic Hudson River Valley
- GENT 99.67, Travel Study: Chinese Caravan
- GENT 401, Prehistory and Earliest Civilizations (To 1200 B.C.)
- HUMA 40, Introduction to Feminist Theory
- INDS 99.1, Travel Study: Geography, History, & Culture: Brazil, Argentina, Chile
- LETP 230.15, Defensive Tactics Instructor
- LETP 231.25, Mounted Patrol
- LETP 231.26, Mounted Patrol Update

- LETP 231.27, Mounted Patrol Instructor
- LETP 231.70, Domestic Violence/The Recanting Witness
- LETP 231.93, Basic Radar Course
- LETP 231.96, Field Training Officer Update
- LETP 232.2, Advanced Peace Officer Training: Basic Collective Bargaining
- LETP 232.6, Advanced Peace Officer Training: Internal Affairs – PORAC
- LETP 232.18, Advanced Peace Officer Training: Defensive Tactics Instructor
- LETP 232.19, Advanced Peace Officer Training: Basic Sniper/Observer Crs
- LETP 232.20, Adv Peace Ofcr Trng: Tactical Rappelling/Climbing/Obstacle
- LETP 232.31, Adv Peace Officer Training: Advanced S.W.A.T. 40 Hours
- LETP 240.25, Supervisory Update
- LETP 240.47, Drug Traffic Interdiction
- LETP 240.52, S.W.A.T. Team Leader Advanced
- LETP 240.80, S.W.A.T. Update
- LETP 242.6, Peace Ofcr Assn Trng: Tactical Entry & High-Risk Warrant Svc
- LETP 242.7, Peace Ofcr Assn Trng: Adv Tactical Entry/High-Risk Warrant
- LETP 242.8, Tactical Entry and High Risk Warrant Service II
- LETP 242.11, Pce Ofcr Assn Trng: Leading Effective Organizational Change
- LETP 242.12, Peace Officer Assn Training: Political Action/Pac Management
- MUSI 99.1, Travel Study: Touring the Musical Capitals of Italy
- MUSI 99.3, Travel Study: The Music of Great Britain
- MUSI 99.5, Travel Study: The Musical Romance of Spain
- MUSI 99.6, Travel Study: Scandinavia and Eastern Baltic Concert Tour
- MUSI 99.8, Travel Study: Croatia, Sicily And Italy: Choral Music Concert Tour
- ORNH 62, Plant Identification: Trees, Annuals, Perennials
- ORNH 200.1, Current Topics: Roses and Houseplants
- ORNH 200.2, All About Bulbs/All About Herbs
- ORNH 200.6, Current Topics: Bonsai
- ORNH 200.7, Gardening with Roses, Annuals, and Perennials
- ORNH 200.8, Low-Maintenance Drought-Tolerant Landscaping
- ORNH 200.9, Herbal Lore, Mythology, and Garden Use
- ORNH 200.10, Landscaping With Cacti and Succulents
- ORNH 200.11, Mediterranean and English Cottage Garden Perennials
- PHOT 99.1, Travel Study: Photography in New York City
- SPAN 99.1, Travel Study: Spain: Introduction To Its Culture And People

C. BE IT RESOLVED, that the following courses and programs be approved:

- DANC 10D, Modern Dance IV
- Program: Art History - Associate in Arts Degree for Transfer
- Program: Business Administration - Associate in Science Degree for Transfer
- Program: Computer Science - Associate in Science Degree for Transfer
- Program: English - Associate in Arts Degree for Transfer
- Program: History - Associate in Arts Degree for Transfer
- Program: Physics - Associate in Science Degree for Transfer
- Program: Political Science - Associate in Arts Degree for Transfer
- Program: Studio Arts - Associate in Arts Degree for Transfer

D. BE IT RESOLVED, that the Governing Board approve the revised Institutional Midterm Report for submission to the Accrediting Commission for Community and Junior Colleges.

- E. BE IT RESOLVED, that the Governing Board approve Mr. David Clemens, English Instructor, to travel to Ottawa, Canada April 25 – 28, 2013 to attend the Association for Core Texts and Courses conference.
- F. BE IT RESOLVED, that Board of Trustees eliminate the management position of Program Coordinator, Fire Academy effective July 1, 2013; and,
- BE IT FURTHER RESOLVED, that the Governing Board establish the position of and approve the attached job description for Director, Public Safety Training Center, an academic administrator; and
- BE IT FURTHER RESOLVED, that the Governing Board authorize the recruitment to fill the position; and
- BE IT FURTHER RESOLVED, that the Governing Board approve the attached Administrative Salary Schedule with the addition of Director.
- G. BE IT RESOLVED, that the Governing Board rescind the expulsion of MPC student #725.
- H. BE IT RESOLVED, that the Memorandum of Understanding and Work Agreement with Alpert/McKee Company for services related to development and submission of a U.S. Department of Education Strengthening Hispanic-Serving Institutions (Title V) grant application, in the amount of \$40,000, be approved.
- I. BE IT RESOLVED, that the Governing Board pass a resolution proclaiming the week of April 14 – 20 2013 as the “Week of the Young Child” with the theme of Early Years are Learning Years.”
- J. BE IT RESOLVED, that the Governing Board vote for the following person(s) to the California Community College Trustees (CCCT) Board.

- K. INFORMATION: Calendar of Events.

6. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, April 24, 2013, at MPC:
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- B. Regular Board Meeting Wednesday, May 22, 2013, at MPC:
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- C. Future Topics:

7. ADJOURNMENT

8. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted March 21, 2013