

Academic Senate Meeting Minutes – April 21, 2016

Present:

Alfred Hochstaedter (President)
Kathleen Clark (Vice President)
Lynn Kragelund (Secretary)
Heather Craig
Sunny LeMoine
Jacque Evans
Merry Dennehy
Sandra Washington
Robynn Smith
Glenn Tozier
Mike Torres
Eric Ogata

Absent:

Mary Johnson
Mark Clements
Paola Gilbert (ASCCC Delegate)

Visitors:

Walt Tribbley
Steve Bruemmer
Jon Knolle
Jaye Luke
Steve Crow

Called to Order at 2:33pm

I. Opening Business

A. Public Comments/Welcome –

AF – Dawn Rae and her students had a table during the visit from Project Truth that provided a great learning experience for her students.

B. Approval of [Draft Minutes from the April 7 meeting](#) (2:35-2:45)

ACTION:

SL moves to approve the minutes of 4/7/16

JE – seconds

Unanimous approval with 4 abstentions: EO, MG, MD and KC

II. Reports

A. President's Report Notes

No Notes this week.

C. Flex Day Report (2:50-2:55)

April 28 schedule is posted and ready to go:

April 28 (Optional) Schedule

Fall Flex - Veronica Neal is not available to be keynote speaker for the Fall Flex. HC will talk with Larry Walker about having her come later in the year for possibly a full day workshop. Again, looking for ideas for a keynote speaker for Fall Flex. Looking at MPC faculty, maybe those that are retiring soon. Don Philly was suggested.

Discussion: Kiran Kamath suggested Peter Morrison? from Enrollment Management System could speak and do a break out session. What about no Key note speaker but just have more break out sessions? Especially with accreditation visitation happening in the Fall, perhaps the accreditation liaison if they could present to the entire faculty.

D. COC (Action Item) (2:55-3:05)

OEI Implementation Team

Academic Senate designee for the "OEI Implementation Team"

ACTION

SW Moves to approve Adrienne Kotecki for OEI Implementation Team

JE seconds

Unanimous approval

Family Studies Program Discontinuance Taskforce

Need 5 Faculty - three faculty have agreed (William Easton, LaRon Johnson and Elizabeth Mullins), need two more with one of those from CTE.

JE volunteers, still need someone from CTE

ACTION

GT moves to approve of the following faculty for this Taskforce

- **William Easton**
- **LaRon Johnson**
- **Elizabeth Mullins**
- **Jacque Evans**

EO seconds

Unanimous approval.

Flex Day Committee new members:

Sarah Gerhardt
Anthony Villareal

ACTION

EO moves to approve the new Flex Day Committee members
MD seconds
Unanimous approval

COC

Need two faculty, three people volunteered:

Elizabeth Mullins
Carrie Ballard
Abeje Ambaw

Discussion: would like approve all three volunteers, but note that Elizabeth Mullins and the current COC member are from the same division.

ACTION

MD moves to approve all three of the above faculty to the COC
EO seconds
Unanimous approval

Textbook Affordability Campus Coordinator

This coordinator corresponds to the Textbook Affordability program and the funds available for this effort as a result of a legislative bill. Kelly Stack was interested in being this campus coordinator for this effort at MPC.

ACTION

EO moves to approve Kelly Stack for the Textbook Affordability Campus Coordinator
JE seconds

Further discussion: this role will become a reality if the plan moves forward at MPC

Unanimous approval

Academic Senate appointment to the CAC

Alfred Hochstaedter volunteers to be the Academic Senate appointment to the CAC.

ACTION

RS moves to approve Alfred Hochstaedter as the Academic Senate appointment to the CAC
EO seconds
Unanimous approval

III. Old Business

A. GE Area Descriptions from the Curriculum Advisory Committee ACTION (3:05-3:20)

Draft Document for Review April 21, 2016

The document as it stands now

CAC and Academic Senate Personnel

Discussion: A few formatting issues brought up at CAC and a few typos, SL will send edits to AF.

The statement and the end of AREA C "The arts ... are non-verbal" change to "can be non-verbal"

ACTION

JE moves to approve the GE revisions

MT seconds

Unanimous approval

B. ICDE recommendation on Canvas as MPC's Learning Management System 2nd Reading

ACTION

Jon Knolle, Jaye Luke and Steve Bruemmer join us again.

Canvas LMS Evaluation Results and Recommendation

Update: Number of Ca Community Colleges have switched to Canvas = 72 schools out of 112.

Jon Knolle - looking at strategies of how to move courses over the Canvas. A transition plan and the role of ICDE in this effort if Canvas is chosen. Looking at the professional development series and waiting until the Canvas decision is made and then will re-vamp this series.

Discussion: Concern from faculty about the time needed to move classes from Moodle to Canvas. Is there any stipend possible for faculty, especially those that have many online classes. The ICDE has no purview for decisions about pay. The stipend issue is one for the bargaining team.

ACTION

GT moves to approve the ICDE recommendation to move from the Moodle LMS to Canvas.

HC seconds

Unanimous approval

AF - acknowledge the great work that the ICDE on the recommendation report.

IV. New Business

A. "Meeting Time" in the schedule of classes

Objective: share the idea, gauge interest, and perhaps direct senate representatives to bring the idea back to divisions for feedback. Having a certain time in the schedule that is open as a “Meeting time” or the “College Hour” when faculty can be available to meet face to face.

Discussion: It sounds like a great idea but have concerns how it could work. Looking at some real examples at other colleges would be helpful to understand how this could work. There will be an AG meeting tomorrow after the President's address, there will be a presentation devoted to CBT recommendations including information on Block Scheduling. Hesitation about changing the schedule more that it has already been changed. Learning Centers would have difficulty doing this idea, would they shut down during this time? This would be great to help include adjunct faculty in the MPC community. This time period could also be used by students/ student groups to meet. Would this be each day or just once a week? This is all up for discussion.

ACTION:

This is a great concept and the AS would like to investigate how this could work. Prefer to have it on two days per week with Fridays being the least desirable day due to the low number of students on campus. Suggest that the senators ask divisions for feedback on this idea and look for examples from other colleges.

B. Review recommendations from CBT

HC and AF have participated in two CBT working groups and have the following reports:

Institutional Decision-making Processes

Resource Guide for Institutional Decision Making -- Draft

Discussion: Operational groups do the majority of work on implementation on campus. While the Governance groups develop the policies and make the recommendations that inform the other groups. See page 21 of the “Resource Guide to Institutional Decision Making at MPC 2016” – shows the recommended MPC Operational Groups with a few new names for groups. Propose changing College Council to the President's Advisory Group as a better representation of the role of the College Council.

Inconsistent use of some terms, including the Basic Skills Advisory Committee used in the document. The name has been changed to Basic Skills Committee and “advisory” was removed but this draft document needs to be updated to reflect this consistently.

Should also remove ‘advisory’ from several other college wide committees that don’t advise one individual.

Concerns about the change of role and name of College Council and the loss of one committee that looks at college issues and institutional goals. Having three other advisory committees with different stakeholders and perspective could create conflict between these committees. And the college council

advises more than just the president. The new name of “President’s Advisory Group”, seems to limit the role of the College Council. The original intent was to have a council that the entire college could access for discussion of college issues.

Concern about Unclear Titles:

- *Planning and Institutional Effectiveness (committee) – a new entity*

College Wide Committees vs. Advisory Groups – there appears to be groups that have an advisory role that are NOT under the Advisory Group label on this chart.

Academic Council – discussion about re-naming this council to better represent the role of this council.

Question: which committees need to be Brown Act Groups? – only groups that are established by legislation (example: AS and CAC). Some of MPC’s committees have been acting as Brown Act, but they did not need to and this has created barriers to planning and approving operational decisions.

Senators, please:

- Please write down comments about this document and send edits and recommendations to AH or HC.
- Please see page 18 of the Resources guide for a table showing the Implementation of Title 5 at MPC. Please look at the table for suggestions.
- Senators should read over this document and share this information with their divisions to solicit edits or proposed changes.

V. Future Agenda Items

A. Director of Student Success

How can we work together?

B. Update on the [Plan to Establish Systematic Assessment of Course and Program Outcomes](#) (May 5)

D. 2015-2016 Annual Report (May 5 and 19)

Meeting adjourned at 4:24pm