

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR MEETING

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

TUESDAY, DECEMBER 13, 2011

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Lynn Davis called the Regular Meeting to order at 1:30pm.
- B. Roll Call – present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Mr. Lynn Davis, Chair
Dr. Douglas Garrison, Superintendent/President
Mr. Charles Page, Trustee
Dr. Loren Steck, Trustee
- Staff/Others:
Ms. Marilynn Gustafson, incoming Trustee
Ms. Barbara Lee
Mr. Stephen Ma
- C. Public Comments on Closed Session Items – no comments.
- D. Closed Session – items under discussion:
1) Conference with Labor Negotiators (Government Code Section 54957.6)
a) Agency Negotiators: Steve Ma and Barbara Lee
b) Employee Organization: MPCTA and MPCEA
2) Conference with Legal Counsel on Existing Litigation (Government Code Section 54956.9(c)):
a) Name of Case: Keep Fort Ord Wild v. County of Monterey, Monterey County Board of Supervisors, Fort Ord Reuse Authority, Fort Ord Reuse Authority Board of Directors, and Redevelopment Agency of the County of Monterey, California State University Monterey Bay, and Monterey Peninsula Community College District, Real Parties.
b) Case No. M114961
3) Conference with Legal Counsel Regarding Anticipated Litigation (one) (Government Code Section 54956.9(b))

- E. Reconvene to Regular Meeting and Roll Call – Chair Davis called the Regular Meeting to order at 3:00pm and asked for Roll Call.

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Mr. Lynn Davis, Chair

Dr. Douglas Garrison, Superintendent/President

Mr. Charles Page, Trustee

Dr. Loren Steck, Trustee

Mr. Daniel Cervantes, Student Trustee

- F. Reporting of Action Taken During Closed Session – Chair Davis reported from Closed Session regarding Item No. 2 that a report was received from Counsel regarding possible resolution of the litigation, and the Governing Board gave direction to Counsel to proceed on said resolution.

- G. Chair Recognition – Chair Davis recognized the attendance of the wives of departing Board Trustees: his wife Lydia Davis and Charlie Page’s wife Linda Page. The wives were applauded in recognition of their support of Monterey Peninsula College. Chair Davis then introduced the Honorable Dean Flippo, District Attorney for Monterey County, and member of the MPC Foundation.

2. **OATH OF OFFICE** – administered by the Honorable Dean Flippo, District Attorney for Monterey County, and member of the MPC Foundation Board.

Dean Flippo congratulated the three Trustees for their election as Governing Board Trustees for Monterey Peninsula College and for their commitment to public service. Mr. Flippo administered the Oath of Office to Trustees Dr. Loren Steck, Marilyn Dunn Gustafson and Rick Johnson, as follows:

Oath: “I, LOREN STECK/MARILYNN GUSTAFSON/RICK JOHNSON, do solemnly swear or affirm, that I will defend the Constitution of the United States, and the Constitution of the State of California, against all enemies, foreign and domestic;

that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California;

that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.”

As retiring Board Chair, Lynn Davis turned the meeting over to Vice Chair Charles Brown. Lynn Davis and Charlie Page took seats in the general audience and Trustees Dr. Loren Steck, Marilyn Gustafson and Rick Johnson were seated with the Governing Board.

3. **ORGANIZATION** – Vice Chair Brown continued the Board Meeting on Item No. 3.A.

A. BE IT RESOLVED, in accordance with Education Code Section 35143, at the Governing Board’s annual organization meeting in December:

- 1) Election of Chair of the Governing Board, Monterey Peninsula Community College District: Loren Steck

Motion Coppernoll / Second Gustafson / Carried **2011-2012/68**

Dr. Loren Steck was seated as the elected Chair of the Governing Board.

- 2) Election of Vice Chair of the Governing Board, Monterey Peninsula Community College District: Charles Brown

Motion Coppernoll / Second Johnson / Carried **2011-2012/69**

- 3) Election of Secretary to the Governing Board, Monterey Peninsula Community College District: Dr. Douglas Garrison

Motion Brown / Second Cervantes / Carried **2011-2012/68**

- 4) That the fourth Wednesday of each month at 3:00pm in the Sam Karas Room, Library and Technology Center, Monterey Peninsula College, be designated as the day, time and place of the Regular Meetings of the Monterey Peninsula Community College District Governing Board. As proposed and notwithstanding schedule conflicts, the meeting location will be adjusted for Board meetings to be held at the MPC Seaside and Marina sites.

Motion Johnson / Second Gustafson / Carried **2011-2012/70**

- 5) That the standing Policies and Procedures of the Governing Board of the Monterey Peninsula College District be continued in force for 2012.

Motion Cervantes / Second Coppernoll / Carried **2011-2012/71**

- 6) That Margaret-Anne Coppernoll and Rick Johnson be designated as the Board Subcommittee for Governing Board Policies for 2012.

Motion Brown / Second Coppernoll / Carried **2011-2012/72**

- 7) That Charles Brown is designated as the educational liaison to the Monterey County School Boards Association (MCSBA) for 2012.

Motion Gustafson / Second Cervantes / Carried **2011-2012/73**

- 8) That Marilynn Gustafson is designated as Monterey Peninsula Community College District’s Governing Board representative to Community Human Services (CHS) for 2012, and that Loren Steck is designated as an alternate.

Motion Johnson / Second Brown / Carried **2011-2012/74**

4. RECOGNITIONS

- A. Recognition of Retiring Trustees Lynn Davis and Charlie Page – Each Board member and the Student Trustee recognized the departing Trustees, Lynn Davis and Charlie Page, for their support and leadership as MPC Board Trustees. Dr. Garrison presented Trustees Davis and Page with a certificate conferring an “Honorary Trustee Degree, with all the right, privileges and honors appertaining thereto in consideration of the satisfactory completion of eight years of public service with Honors to Monterey Peninsula College.” The audience was invited to attend the retiring trustee reception following the Board Meeting at the LaMirada Museum.
- B. Recognition of Visitors – Ken Scates, with HGHB, and Architect of the Education Center, was pleased to report that the architectural design for the Education Center at Marina has received recognition from the American Institute of Architects (AIA), Monterey Bay Chapter. He presented the Board with the award of merit, which is conferred to projects of distinction by the AIA and specifically to HGHB for the excellence in the design and clarity of the plan at the Education Center in Marina.
- C. Comments from Visitors:
 - 1. David Brown, citizen from Marina, congratulated the Board on the selection of the new members of the Board, and especially welcomed Mr. Johnson, who suffered a recent injury of a broken arm. He commented on Trustee Coppernoll’s wrist injury which occurred in an MPC dance class, her right to an administrative claim, and the medical reason for her absences from Board meetings. He referred to a letter to the Herald from former Trustee Jim Tunney. He asked the Board to resist any attacks on board members.
(Note: David Brown was Margaret-Anne Coppernoll’s campaign manager during the 2009 trustee election.)
 - 2. Helen Rucker, Board Trustee with Monterey Peninsula Unified School District, congratulated the new Trustees for their willingness to serve the important education community and to have stout hearts as public Board members.

5. COMMUNICATIONS

- A. Comments from Visitors -- no other comments.
- B. Written Communications:
 - 1) County of Monterey, School District Election Final Report / November 21.
 - 2) Assemblymember William Monning, thank you letter to Carsbia Anderson, participation in Regional Higher Education Roundtable / November 14.
 - 3) Congressman Sam Farr, thank you letter to Dr. Doug Garrison, Fire Academy visit and tour / November 16.
 - 4) Chancellor’s Office: Public Policy Institute of California’s Higher Education Survey; public support for the community college system remains high and virtually unchanged since 2007 / November 17.
 - 5) Leadership Monterey Peninsula ‘*Leadership News*’ welcomes Class of 2012, listing Charles Brown, MPC Trustee / November 29.
 - 6) Chancellor’s Office: Chancellor Jack Scott to kick off summit in San Diego on December 1-2, focusing on the needs of Student Veterans / November 29.

- 7) Chancellor's Office: Student Veterans issues to be examined at California Community Colleges Summit; all-day event Friday will provide insight for staff, faculty and administrators into challenges confronting returning soldiers enrolling in college / December 1.
- 8) Gentrain 'Conductor' article by Alan Haffa: How an innocuous sounding document like the Chancellor's Report on "Student Success" could change MPC and affect Gentrain. / December 1.

MPC All User Emails:

- 1) Dr. Garrison: Town Hall on MPC Education Master Plan to be held December 2 / November 22.
- 2) HR: Stanford University Hospital Renewed Contract with Anthem Blue Cross / November 23.
- 3) Student Services: Education Center at Marina Open House and Spring Registration Kick-Off on November 30 / November 28.
- 4) Academic Affairs: 2013-2014 Academic Calendar approved by Board of Trustees / November 29.
- 5) HR: Important Information on Medical Claims; Delta Health Systems new Third Party Administrator, effective January 1, 2012 / December 1.
- 6) HR Employment Opportunity: Art Studio Specialist / December 5.
- 7) Dr. Garrison: Dr. Pinet to be recommended to Board, for Vice President for Academic Affairs / December 5.

Articles published/aired in *The Herald*, *The Californian*, and other media:

- 1) Road Rules: Lawsuit challenges parkway through Fort Ord, and the projects it would serve / November 17-22.
- 2) Foundation: Help us enable all students to find their way / November 17-22.
- 3) MPC Foundation Big Idea: donations for Braille-tactile maps / November 17-22.
- 4) Lawsuit targets Fort Ord roadway: Public forum December 1, sponsored by League of Women Voters of the Monterey Peninsula / November 20.
- 5) MPC football falls to Yuba in closing seconds, 28-27, in inaugural Sierra Central Credit Union Bowl / November 20.
- 6) Ad: Classified Staff: Instructional Specialist, Supportive Services, and Sciences Laboratory Manager, Life Science / November 20 and 22.
- 7) Hartnell's Alvin Jelks and MPC David Fales share player of year honors / November 22.
- 8) College system's new plan draws heat at MPC, and officials say recommendations could change scope of curriculum (Student Success Report) / November 30.
- 9) Letter to Editor: Community college, emphasis on community / December 4.

C. Reports and Presentations:

- 1) Institutional Report – no report.
- 2) Superintendent/President Dr. Douglas Garrison – An upcoming study session will discuss the process for developing an updated Education Master Plan to chart direction for MPC over the next five years. / Pending legislation changes particularly related to repeatability are causing MPC to continue its efforts to advocate on revisions to the recommendations of the Student Success Task Force, as the Board highlighted in its own resolution in November of 2011. The

SSTF's final report will be presented to the Board of Governors in January. / Later this week the Department of Finance is making determination of budget trigger cuts; the shortfall in revenue does suggest that trigger cuts will be implemented mid-year. MPC anticipated these cuts and adopted the worst case scenario for the 2011-2012 budget. Next year's 2012-2013 budget will be announced by the Governor in January, and a number of staff will attend the Sacramento budget workshop on January 13.

3) Vice Presidents' Reports:

Marty Johnson, Vice President for Academic Affairs – thanked Trustees Davis and Page for their leadership and welcomed the new Trustees. / Faculty is in their finals and grading period. / He acknowledged the hard work of various committees: Academic Senate, Student Learning Outcomes and Basic Skills, Online Education, and the Educational Master Plan.

Carsbia Anderson, Vice President for Student Services – is eager to work with the new Trustees on all services of the Student Services Division, and thanked departing Trustees Page and Davis for their leadership and support over the years. / Carsbia introduced Athletic Director Lyndon Schutzler to recognize student athletes who are performing beyond the expected level. AD Schutzler introduced Women's Coach Valentina Valdez and Men's Coach Artie Cairel. Coach Valdez started as an assistant coach before taking over the program in 2010. This year the women's program made tremendous strides under her leadership. The team finished third place in conference and five players were named to the All-Conference Team. Three All Conference players were in attendance: Yosselin Berrueco, Lynae McCarthy and Ashlee Otis. Yosselin was also honored as Coast Conference Player of the Year. All three players are freshmen who will return in 2012. Coach Artie Cairel thanked the Board for the opportunity to coach at MPC. He assumed the head coaching duties at a late date, but was able to recruit a full and competitive squad. He introduced All-Conference player and second year player, Carter Fries. Carsbia then spoke of Carmel-Palma High School Football game last Saturday which had 6,000 standing and sitting fans in the 3,500 seat stadium. Lyndon was thanked for managing this large event with short notice.

Carsbia continued his report to say that Project Santa is in great need of contributions for staff and students, and donations can be directed to his office. / Upward Bound celebrated 70 kids in the CARE and CalWORKs programs, and Upward Bound high school students raised money to purchase gifts, and wrapped and presented them to a very special needy group of children. He thanked Larry Walker, Chris Calima and Sandra Washington for managing this program. / Vera Coleman was then recognized for her upcoming retirement in May. An alumnus of MPC, Vera has worked 39+ years, first as Admissions and Records Clerk, Manager, and Registrar. Vera is the type of employee who has helped thousands students over the years, created a student scholarship in her own name, and consistently supports other scholarships and causes. Vera spoke of the difficulty in making her decision to retire on May 6th. She will return for help with graduation, of course!

- 4) Academic Senate Report – Fred Hochstaedter, President. Fred thanked both Lynn Davis and Charlie Page for their work and welcomed the two new Trustees. / Academic Affairs is planning Spring Flex Days for January 25-26, and invited the Board to participate with the entire MPC community.
- 5) MPCEA Report – Loran Walsh, President. Loran handed out his business card to the new Trustees, welcoming them on behalf of MPCEA. He provided background information on CSEA which now has 200,000 members, and he hopes to work well with the new members. He also thanked former Trustees Davis and Page for all their service to the MPC community.
- 6) MPCTA Report – no report.
- 7) ASMPC Report – no report.
- 8) College Council Report – no report.
- 9) MPC Foundation Report – no report.
- 10) Governing Board Report:
 - a) Community Human Services – CHS Board Meeting minutes, November 17, and Robin McCrae’s thank you letter to Dr. Garrison, November 28.
 - b) Trustee Reports – Trustee Coppernoll attended the MPC Concert Band show; Trustee Steck visited the CDC and related how fun it is to visit the kids.
- 11) Legislative Advocacy Report:
 - a) ACCCA Legislative Update / November 22.
 - b) Community College Update from School Services of California: AB 1344 impacts local executive contracts and Brown Act meeting requirements. / November 23.
 - c) Trustee Loren Steck’s email to California Community College Board Trustees on MPC Board response to Student Success Task Force Recommendations. / November 30.
 - d) Dr. Garrison’s letter to Senator Dianne Feinstein, Senator Barbara Boxer, and U.S. House Appropriations Subcommittee on Labor, Health and Human Services to oppose changes to Pell Grant Program. / December 2.
- 12) Special Report - Bond Update Reports, Joe Demko. Joe thanked Lynn Davis and Charlie Page for their vision and direction over the past eight years of service.
 - a) Active Bond/Facility Projects Update:

Humanities / Old Student Services / Business Humanities – The project is receiving State matching funds. Phase 1 (Old Student Services Building) construction is ahead of schedule. A new roof has been installed over the holiday recess. Glazing has been completed. The insulation and drywall have been installed. Interior and exterior painting has begun.

Theatre – Concrete work on the orchestra pit and elevator continues. As of this date, no significant unforeseen conditions have been discovered that could impact budget and schedule. Work is progressing as scheduled.

Life Science / Physical Science Buildings – There are two phases in this project with the First Phase being the Life Science building, and once it is completed the renovation of Physical Science will commence. The interior framing and metal stud walls have been installed. Electrical and plumbing pipe are being installed in the walls so that drywall installation can begin. The old windows have been removed and replaced with new high performance windows (which will lower utility bills). Work is progressing as scheduled.

Gym First Floor – The P.E. department has moved out of the first floor and into the Swing Space relocatables. The hazardous materials are being abated over the holiday break when the campus is vacated. Main construction work will begin in January of 2012, and construction will be completed by November of 2012.

Swing Space – The Swing Space Village is located adjacent to and south of the Theatre and classes are being conducted in the building. The General Classrooms Building has been modified to accommodate Life Science and Physical Science programs, and Life Science classes are being conducted in the building. The architect has submitted drawings for approval to DSA to convert the General Classrooms building to accommodate the Physical Science department this summer. Construction on the Physical Science building is scheduled to begin late summer.

Infrastructure – Site work (directional kiosks, lighting, parking lots, sidewalks) will be ongoing for the next few years.

Pool / Tennis Courts – Work will begin after the gym first floor is complete.

Student Center – The Architect has prepared schematic drawings for available space options. Planning meetings have involved student representatives and ASMPC has reviewed and approved the schematic drawings.

Facilities Committee – The Committee meets on a regular basis to review project budgets and schedules. A report will be forthcoming on the Committee's recommendations.

Arts Complex – The Arts Complex project is comprised of the Art Studio Building, Graphic Arts (Drafting), Art Ceramics Building and the Art Dimensional Building. Preliminary design work and a series of meetings have been conducted to identify potential scope so that the architect can move forward with the drawings and estimate.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report – no report.

5. CONSENT CALENDAR

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Coppernoll / Second Johnson / Carried 2011-2012/75

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on November 22, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the November regular payroll in the amount of \$2,171,513.98, for a total payroll of \$2,171,513.98, be approved.
- 4) That Commercial Warrants:

Number 12896499 through Number 12896521	\$197,813.40
Number 12897117 through Number 12897146.....	\$204,804.58
Number 12898076 through Number 12898154.....	\$486,767.28
Number 12899601 through Number 12899656	\$229,673.11
Number 12901483 through Number 12901548.....	\$342,006.93

in the amount of \$1,461,065.30, be approved.

B. Management Personnel:

- 5) That the Governing Board approve the following items:
 - a) Resignation for the purpose of retirement in lieu of layoff of Steve Morgan, Director of Facilities, effective at the end of the day, December 31, 2011.
 - b) Resignation for the purpose of retirement of Vera Coleman, Admissions and Records Director, effective at the end of the day, May 8, 2012.
 - c) Establish new position and approve attached job description for Custodial/ Evening Site Supervisor, Facilities, effective January 1, 2012. Salary Placement will be Range 40 (Exempt).
 - d) Establish new position and approve attached job description for Facilities Operations Supervisor, Facilities, effective January 1, 2012. Salary Placement will be Range 45 (Exempt).
 - e) Eliminate position of Custodial Supervisor, Facilities, effective January 1, 2012 and transfer Shaune Burke, current Custodial Supervisor, to the Custodial/Evening Site Supervisor position at Step E.
 - f) Eliminate position of Grounds Supervisor, Facilities, effective January 1, 2012 and transfer Nils "Pete" Olsen, the current Grounds Supervisor, to the Facilities Operations Supervisor position at Step E.

C. Faculty Personnel:

- 6) That the Governing Board approve the following item:
 - a) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Fall 2011.

- D. Classified Personnel:
- 7) That the Governing Board approve the following items:
 - a) Employment of Thomas Clifton, Sciences Laboratory Manager, Physical Science, 19 hours per week, 11 months per year, effective December 14, 2011.
 - b) Employment of Sue Kostyshak, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year, effective December 14, 2011.
 - c) Employment of Erik McDonald, Library Systems Technology Coordinator, Library, 40 hours per week, 12 months per year, effective December 15, 2011.
 - d) Transfer of Erin Miller, Re-Entry Counseling Services Specialist, 19 hours per week, 12 months per year, to the vacant Re-Entry Counseling Services Specialist, 40 hours per week, 12 months per year position, effective December 14, 2011.
 - e) Reestablish the position of Unit Office Manager, Facilities, 40 hours per week, 12 months per year, effective December 14, 2011.
 - f) Resignation of Steve White, Art Studio Specialist, Creative Arts, 19 hours per week, 11 months per year, effective January 20, 2012.
 - g) Resignation of Stephen Thompson, Library Specialist, Circulation Desk, Library, 21.25 hours per week, 8 months and 7 days per year, effective November 30, 2011.
- E. Short Term and Substitute Personnel:
- 8) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

6. NEW BUSINESS

- A. BE IT RESOLVED, that the agreement to employ Dr. Céline Pinet as the Vice President for Academic Affairs, effective February 6, 2012 and ending June 30, 2014, be ratified.

Motion Coppernoll / Carried Brown / Second **2011-2012/76**

- B. BE IT RESOLVED, that the Governing Board approve Dr. Douglas Garrison, Superintendent/President, and Mr. Stephen Ma, Vice President for Administrative Services, to be authorized signatories for all expenditure warrants, contracts and other official documents on behalf of Monterey Peninsula Community College District, as requested by the Monterey County Office of Education.

Motion Gustafson / Carried Cervantes / Second **2011-2012/77**

- C. BE IT RESOLVED, that the Governing Board approve Dr. Douglas Garrison, Superintendent/President, Stephen Ma, Vice President for Administrative Services, and Rosemary Barrios, Controller, to be authorized signatories for the bankcard accounts maintained by Monterey Peninsula College at Santa Barbara Bank and Trust, as requested by the Monterey County Office of Education.

Motion Cervantes / Carried Coppernoll / Second **2011-2012/78**

- D. BE IT RESOLVED, that the Governing Board ratify the agreement with Dolinka Group, LLC, based on hourly rates for time and materials, to provide assistance in retrieving redevelopment funds owed to the District in Phase III.

Motion Johnson / Carried Cervantes / Second **2011-2012/79**

- E. BE IT RESOLVED, that the Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period January 1, 2012 through June 30, 2012.

Motion Gustafson / Second Coppernoll / Carried **2011-2012/80**

- F. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Village of Relocatable Modular Buildings, DSA Application No. 01-111502, File No. 27-C1.

Motion Brown / Second Coppernoll / Carried **2011-2012/81**

- G. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Life Science-Swing Space/ Building 16 Interior Modifications, DSA Application No. 01-111867, File No. 27-C1.

Motion Cervantes / Second Brown / Carried **2011-2012/82**

- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #34 (PAA) with HGHB Architecture, Planning, Urban Design, at the fixed fee of \$400,000.00 (inclusive of reimbursable expenses other than printing of working drawings for bidding purposes), for architectural and engineering services for the Arts Complex.

Motion Coppernoll / Second Gustafson / Carried **2011-2012/83**

- I. BE IT RESOLVED that the Governing Board adopt the following resolution to appoint a Public Works Hearing Board of Monterey Peninsula Community College District.

Motion Johnson / Second Coppernoll / Carried **2011-2012/84**

RESOLUTION:

APPOINTMENT OF PUBLIC WORKS HEARING BOARD

WHEREAS, from time to time, Monterey Peninsula Community College District (“District”) lets contracts for the construction, alteration, or repair of District facilities;

WHEREAS, pursuant to Public Contract Code §§ 4100 et seq., prime contractors to the District are required to “list” subcontractors at the time of submitting bid proposals to the District;

WHEREAS, from time to time the District receives a request from a prime contractor awarded a construction contract by the District to substitute a “listed” subcontractor with another subcontractor;

WHEREAS, prime contractors to the District are not permitted to substitute another subcontractor in place of a “listed” subcontractor without: a) establishing that a basis established under the Public Contract Code has arisen to justify the substitution of a listed subcontractor; and b) consent of the District;

WHEREAS, Public Contract Code § 4107 provides that, if a “listed” subcontractor objects to a prime contractor’s request for the District’s consent to substitute another subcontractor for a “listed” subcontractor, the District must conduct a hearing prior to the District’s determination to grant or deny a request to substitute another subcontractor for a “listed” subcontractor.

NOW, THEREFORE, the following resolutions are adopted by the Board of Trustees of the Monterey Peninsula Community College District:

RESOLVED, that a Public Works Hearing Board of the District is established for the period December 14, 2011 to June 30, 2012.

FURTHER RESOLVED, the following individuals are hereby appointed members of the District’s Public Works Hearing Board: Stephen Ma, Michael Carson, and Joseph Demko.

FURTHER RESOLVED, that the Public Works Hearing Board, acting as a whole, be delegated authority to conduct hearings and issue rulings on behalf of the District under Public Contract Code §4107.

PASSED AND ADOPTED by the Board of Trustees of the Monterey Peninsula Community College District on this thirteenth day of December, 2011, by the following vote:

AYES: Charles Brown, Margaret-Anne Coppernoll,
Marilynn Gustafson, Rick Johnson, Loren Steck
Advisory vote: Daniel Cervantes, Student Trustee

NOES: None

ABSTAIN: None

ABSENT: None

- J. BE IT RESOLVED, that the following courses be approved:
- ENGR 1A, Introduction to Engineering
 - ENGR 4, Engineering Materials

Motion Cervantes / Second Coppernoll / Carried

2011-2012/85

K. INFORMATION: Proposed Governing Board Goals for 2012.

INFORMATION

The following list of proposed goals will be revisited at January's Regular Board Meeting for a vote to revise or adopt the 2012 Board goals:

1. Develop means for more effective community relations with constituents.
2. Design and actively participate in Board development activities to broaden understanding of critical operational elements and issues facing the College.
3. Continue to be knowledgeable about actions taken by the College to address accreditation-related issues.
4. Continue to be knowledgeable about actions taken by the College to maintain fiscal stability.
5. Enhance legislative advocacy activities to support the College and community college system.

L. INFORMATION: Proposed Schedule for Governing Board Study Sessions for 2012.

INFORMATION

The following schedule of proposed study sessions, information items, and a retreat, is presented for review with the understanding it may be modified as the year progresses:

1. January [study session] – Education Master Plan/Enrollment Management/ Curriculum Development.
2. February [regular meeting] – Understanding Budget Development and Management/Audit.
3. March [retreat] - Shared Governance/Collective Bargaining/Personnel Actions, and MPC Planning and Resource Allocation Process.
4. April [regular meeting] – Accountability Reports: ACCJC/ARCCC/IPEDS/ Mandated Reports.
5. May [study session] – MPCCD Demographics and Multi-Site Vision.
6. June [regular meeting] – Facilities Planning/Citizens' Bond Oversight Committee.

M. INFORMATION: Calendar of Events.

INFORMATION

7. ADVANCE PLANNING

A. Proposed January Board Study Session on Education Master Plan, Enrollment Management and Curriculum Development – date to be determined.

B. Regular Meeting Tuesday, January 24, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

C. Regular Board Meeting, Tuesday, February 28, 2011

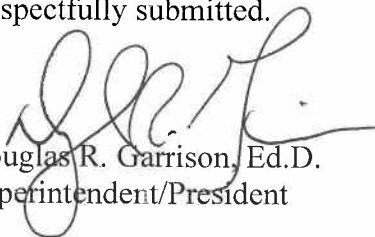
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

D. Future Topics:

- Institutional Report – SB 1440, the Transfer Act

8. **ADJOURNMENT** – the Regular Meeting was adjourned by Chair Loren Steck at 4:37pm. The public was invited to attend the retiring Trustees Reception.
9. **CLOSED SESSION** – not required.

Respectfully submitted.



Douglas R. Garrison, Ed.D.
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted January 27, 2012