

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR MEETING

1:30-2:52pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

TUESDAY, NOVEMBER 22, 2011

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Lynn Davis called the Regular Meeting to order at 1:30pm.
- B. Roll Call – present:
Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Mr. Lynn Davis, Chair
Dr. Douglas Garrison, Superintendent/President
Mr. Charles Page, Trustee
Dr. Loren Steck, Trustee
- Staff:
Ms. Barbara Lee
Mr. Stephen Ma
- C. Public Comments on Closed Session Items – no comments.
- D. Closed Session – items under discussion:
1) Conference with Labor Negotiators (Government Code Section 54957.6)
a) Agency Negotiators: Steve Ma and Barbara Lee
b) Employee Organization: MPCTA and MPCEA
2) Conference with Legal Counsel Existing Litigation
(Government Code Section 54956.9(c))
a) Name of Case: Keep Fort Ord Wild v. County of Monterey, Monterey County Board of Supervisors, Fort Ord Reuse Authority, Fort Ord Reuse Authority Board of Directors, and Redevelopment Agency of the County of Monterey, California State University Monterey Bay, and Monterey Peninsula Community College District, Real Parties.
b) Case No. M114961
3) Superintendent/President Quarterly Evaluation (Government Code Section 54947)
- E. Reconvene to Regular Meeting and Roll Call – Chair Davis called the Regular Meeting to order at 3:00pm. Roll Call – present:

Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Mr. Lynn Davis, Chair
Dr. Douglas Garrison, Superintendent/President
Mr. Charles Page, Trustee
Dr. Loren Steck, Trustee
Mr. Daniel Cervantes, Student Trustee

- F. Reporting of Any Action Taken During Closed Session – with respect to Closed Session Agenda Item 2, Chair Lynn Davis reported that the Board met and conferred with Counsel, gave authority to Counsel to file responsive pleadings on behalf of the District, and provided direction to Counsel and Staff regarding possible resolution of the case.

2. RECOGNITIONS

- A. Recognition of Visitors – Chair Davis welcomed Renee Rutan-Garrison and MPC’s two new Board Trustees Marilynn Gustafson and Rick Johnson. Carsbia Anderson recognized Athletic Director Lyndon Schutzler who introduced Shanae Gasperson. Shanae is a volleyball First Team All-Conference player, and he was pleased to present her to the Board. Coach Mike Rasmussen then highlighted that twelve student athletes received All League and All Conference awards and praised their leadership and commitment to the football program. He introduced several of those players: David Fales, two-time All-Conference quarterback, a top 10 selection in all categories, and 2nd in state for passing percentages; Terry Pool, offensive lineman; Martin Mendez, two year starter; Jake Davis, ranked in top 20 scoring touchdowns; Gerran Gordan, All-Conference wide receiver and top 10 in state receptions; Evan Umstead, All Conference linebacker; and Alex Huitzil, two time All-Conference defensive linebacker and this year’s Ironman awardee.
- B. Comments from Visitors - Peter Baird, former member of the Citizens Bond Oversight Committee, commented that he was disturbed by actions taken by Board Trustee Margaret-Anne Coppernoll. He said the obligation of the Board is to be in attendance, be involved on many levels and to join subcommittees, and he was distressed to learn that her attendance was only at 50% this year. Additionally, he has learned that Dr. Coppernoll is suing the college. He further commented that to sue a college on which you sit as board member is irresponsible and shows a lack of judgment. The moment a suit is filed you have abdicated your position on the board and the only thing remaining is for you to resign from your position. What this school needs is a person who will fight for it and not against it, and deserves people who show strong advocacy and leadership. He concluded by asking her to tender a resignation from the Board. Chair Davis advised Mr. Baird that public comments are welcomed but no feedback from the Board is provided.

3. COMMUNICATIONS

- A. Comments from Visitors – no comments.
- B. Written Communications:
1) Horace Cardinale, appreciation letter for MPC Alumni event / October 28.
2) Maureen Church Coburn School of Nursing, appreciation letter for \$15,000 scholarship donation from the Knox Foundation / November 1.

- 3) Senator S. Joseph Simitian, letter to Chair Lynn Davis in support of SCA 5 resolution adoption / November 2.
- 4) Chancellor's Office Press Release: California Community Colleges Partners with the California Department of Veterans Affairs to ease Vets transition from military service to civilian workforce; CalVet lauds simplification plan to provide access / November 8.
- 5) Student letter from Darren Maggiore to Dr. Douglas Garrison, in appreciation for Math Tutoring Lab and employees / November 14.

MPC All User Emails:

- 1) HR Employment: Instructional Specialist, Supportive Services / October 19.
- 2) HR Employment: Sciences Laboratory Manager, Life Science / October 21.
- 3) Foundation launches new website and Facebook page / October 25.
- 4) Veterans Day Ceremony on November 9, 12:00-1:00pm / November 1.
- 5) HR: CSEA 2011-2012 Contract available online / November 2.
- 6) ASMPC 5th Annual Thanksgiving Feast on November 18 / November 8.
- 7) Transfer Day, Kathleen Baker, Coordinator, Career/Transfer Center / November 9.
- 8) Open Forum #1 for Vice President of Academic Affairs with Dr. Lydia Tena, Monday, November 14, 11:30-12:30pm, LF103 / November 9.
- 9) Open Forum #2 for Vice President of Academic Affairs with Dr. Carol Bonner, Tuesday, November 15, 11:30-12:30pm / November 10.
- 10) Open Forum #3 for Vice President of Academic Affairs with Dr. Celine Pinet, Wednesday, November 16, 11:30-12:30pm / November 14.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) The Herald's View: Johnson right choice for college board / October 19.
- 2) Robert Savukinas, Rick Johnson in race for Trustee 3 board spot / October 22.
- 3) MPC Champs of '61 and '65 gather to relive life on the gridiron / October 24.
- 4) MPC tight end Davis scores three times in 35-10 win over Cabrillo / October 24.
- 5) MPC shuts out Gavilan (football win 26-0) / October 30.
- 6) Candidate response: Robert Savukinas / November 3.
- 7) Letter to Editor: Johnson a poor choice for MPC Board / November 3.
- 8) Girl Power: Young heroine triumphs in stage adaptation of Hans Christian Andersen's 'The Snow Queen' / November 3.
- 9) Civil Union: A major military branch checks out the Peninsula as a potential new home / November 3-9.
- 10) Letter to Editor: No endorsement from MPC, candidate Rick Johnson / November 6.
- 11) MPC steamrolls San Jose City College (football win 45-16) / November 6.
- 12) Hartnell-MPC: like old times (football game November 12) / November 7.
- 13) The Herald's View: Herald endorsements for water, school boards / November 8.
- 14) Letter to Editor: District elections have not helped MPC, former Trustee Jim Tunney / November 8.
- 15) HR Ad: Sciences Laboratory Manager, Life Science / November 8.
- 16) School races: voter election results as of 10:10pm, November 8; Rick Johnson and Robert Savukinas at 50%-50% / November 9.
- 17) Several races still in flux: voter election results as of 12:06am, November 9; Rick Johnson and Robert Savukinas at 51%-49% / November 10.
- 18) No major upsets in school board races / November 10-16.
- 19) Bowl Bound (MPC loss 36-24 to Hartnell) / November 13.

C. Reports and Presentations:

1) Institutional Report – Supportive Services High Tech Lab, by Alexis Copeland. Dr. Garrison introduced Alexis Copeland, Instructor in the High Tech Center. Alexis overviewed the activities which support services to students in the High Tech Lab with its unique hardware and software. His presentation began with the hiring of Carl Brown and Martha Kanter in the mid-1980's to teach computers to disabled students. What started as the first high tech center in the state has grown to the support of one high tech center in every community college, UC's and CSU's. Carl Brown trained many of the leaders in the tech centers, and California tech centers are now the premier system in the nation. This is an MPC success story. Carl ran the training unit and Martha was a learning disability specialist; they later married each other. Martha served as chancellor for the Foothill-De Anza Community College District and is now the Under Secretary of Education under President Obama. The MPC High Tech Center serves in two areas: Adaptive Computer Technology taught by Alexis, and Computer Assisted Instruction taught by Terria Odom-Wolfer and Kathleen Rozman. Assistive Technology provide two components: software for voice recognition, screen reading, low vision, Braille and basic skills/remediation; and hardware for ergonomic input with mice, keyboards, and head pointers, low vision tools, ergonomic and standing workstations and digital recorders. Alexis shared five student stories to show the wide range of services needed in the High Tech Lab, and he encouraged everyone to visit and see how the our students interact with these materials. [Alex Copeland Board Presentation 11-22.pdf](#)

2) Superintendent/President's Report – Dr. Douglas Garrison
The Transfer Resource Center held a very successful transfer day. November is an important time period for applications. / The Veteran's Club hosted a Veteran's Day ceremony on November 9 with many Veterans speaking of their cohort experience on campus. / MPC conducted three open forums for the candidates of the Vice President for Academic Affairs and Dr. Garrison hopes to bring forward in December a hiring recommendation. / An important retirement notice today is for Dr. Sharon Colton's August, 2012 resignation. / The Board will be asked to authorize the replacement of five full-time faculty searches depending on funding. Last year we had an inordinately high number of faculty resignations. In order to maintain integrity of faculty, restoration of these positions is vital. / On Saturday, November 12, Dr. Garrison attended a day-long Violence Suppression Conference with thirty-five community and business leaders, sponsored by the Community Foundation of Monterey County. The Conference was to talk about difficulties of violence primarily due to gang activities, and the intent is to bring together diverse individuals to fashion a citizen's based response. There will be a series of strategic actions as a follow-up, and he will keep the Board informed of future actions.

3) Vice Presidents' Reports:

Marty Johnson, Vice President for Academic Affairs.

Marty acknowledged the Academic Affairs Advisory Group that put together the rationale for recommending five replacement faculty positions. This is a great move for restoration of faculty. Although there were twenty-one requests for new faculty, after much deliberations and hard work and especially thinking of the college as a whole and what is in the best interests with budget constraints, five full-time tenure

track searches are being recommended. / Dr. D.J. Singh and Marty met with Peter Perdue, dean of computer science at NPS to continue working toward the possibility of student internships at NPS. By following that path there is a good chance to develop a program for more of our students to gain their AA, attain an internship at NPS, be employed there, and stay at NPS to gain their bachelor and master's degrees. This program would also be of interest in our pursuit of more international students.

Carsbia Anderson, Vice President for Student Services.

Carsbia reported he is working with Security on potential occupy situations at MPC. He has been working on plans under our Time, Place, and Manner policy which allow public speech for students and faculty/staff. This policy also speaks to not impeding the flow of traffic. / SSAG is reviewing the work of the AAAG on faculty hiring process. / November 16 Student Services hosted Carmel Middle School students on tour / November 30 will be the Education Center at Marina open house showcasing student services and registration. / Priority registration is in effect, and there is now no limit to the number of students who can register at one time. / The annual MPC Project Santa is asking for contributions from students, faculty, staff and trustees to help our own staff, students, and their children. Make a contribution by December 13 in care of Cathy Nyznyk at the CDC. / The tobacco-free policy has progressed through all advisory groups and had its first reading at College Council; feedback from all groups is the need to increase enforcement and stay at the current phase. These responses are being considered by the Health and Safety Committee which will return a response to College Council. / Lastly, everyone is invited to the December 7 Administration Holiday Reception.

Steve Ma, Vice President for Administration Services.

Speaking to the board policy on the use of non-motorized vehicles on campus, Steve reported this policy went back to Health and Safety Committee due to the potential liability and safety concerns. The Committee agreed to retain the original policy which does not allow people to use non-motorized vehicles on campus. Although students and staff are encouraged to use bicycles and skateboards, they need to hand carry them. New signs will be posted around campus. / Steve related to today's Institutional Report by Alexis Copeland in that standing work stations will be considered along with electricity issues.

4) Academic Senate Report – Fred Hochstaedter, President.

Academic Affairs is continuing work to plan Flex Day Spring 2012 and he invited the Board to attend. As a cost saving measure Academic Affairs cannot donate the coffee and lunches, and has stepped away from food issues. If the institution wishes to do so, perhaps funding can be found. / More pressures have started to influence MPC in changing repeatability regulations. The Chancellor's Office is under great pressure from cost savings stakeholders and they indicate they want community colleges to reduce the amount of times students can take a class. The State Academic Senate is negotiating to find reasonable guidelines. / Kathleen Clark, Academic Senate's Vice President, recently attended a statewide conference and she learned the Board of Governors is addressing the issue of repeatability because of abuses at some colleges. The BOG found this to be an area where community colleges are getting beyond its mission. These changes may possibly influence our curriculum. One entire Academic Senate meeting was on repeatability and proposed adjustments to our Fall schedule.

- 5) MPCEA Report – Loran Walsh, MPCEA President.
MPCEA has ratified an agreement with the District on the health insurance plan to rejoin the faculty and administration in the three-phase plan by a vote of 63-20 members. / Now is review time for classified members and there is some concern on the issue of communication with supervisors on evaluations. / Loran presented gifts to departing Trustee Lynn Davis and Charlie Page with CSEA hats, plaques, certificates, and vehicle stickers.
- 6) MPCTA Report – no report.
- 7) ASMPC Report – no report.
- 8) College Council Report – Dr. Garrison shared that College Council has scheduled a study session on repeatability for November 29. This topic is getting broad discussion in an effort to inform as many people as possible.
- 9) MPC Foundation Report, Robin Venuti, Executive Director.
 - a) Robin announced the Foundation Board is welcoming five new members: Ellen Haley, Birt Johnson, Margi Wiest, Sharon Larson and Rich Kezirian. / There is a correction to the Calendar of Events - the Lobo Hall of Fame will be Friday, March 9. / The President's and Campus Circle and Legacy Society Reception is on Sunday, February 12, at 4:00pm. / President's Circle has over \$135,000.00 in commitments to date in the 2011 campaign. / MPC Foundation is now part of the Monterey County Gives Program earmarked for the Braille/tactile maps needed on campus. / Robin presentation reported on year-to-date support to MPC for 2011 for a total of \$783,265.00 through Faculty and Staff Advancement Awards, departmental support, scholarships, and instructional materials.
[Foundation Support to MPC 2011.pdf](#)
 - b) Donations for October, 2011 – \$47,619.45.
- 10) Governing Board Report:
 - a) Community Human Services – CHS Board Meeting minutes, October 20, 2011.
 - b) Trustee Reports – Daniel Cervantes commented that on November 4 he went to the California Community Colleges Student Trustee (CCCST) meeting in San Jose. As an organization in its second year in operation, their main topic was the recommendations of the Student Success Task Force. The organization voted to stand in opposition to the recommendations. Daniel presented MPC's Board resolution and they requested an electronic copy to present to their own boards. / Lynn Davis commented that Glendale Community College also requested a copy of our resolution and will be passing the same resolution this week. / Charlie Page related that in eight years of working in the culture of MPC, it is one of his great joys in life, and MPC is the one with finest culture.
- 11) Legislative Advocacy Report:
 - a) Letter to the California Community Colleges Board of Governors and the Student Success Task Force Members from Dr. Douglas Garrison responding to the draft recommendations of the Task Force Student Success Report, with copies to Chancellor Jack Scott and CCC Trustees President Jeanette Mann, and posted to online comment site for the Student Success Task Force / November 1.

- b) MPC Resolution No. 2011-2012/55 urging the California Community Colleges Board of Governors to withhold adoption of and defer implementation of draft recommendations from the California Community Colleges Task Force on Student Success, with cover letter to Student Success Task Force Members, Board of Governors of the California Community Colleges, Chancellor Jack Scott and CCC Trustees President Jeanette Mann / November 3.
- c) Report from the Chair of the Student Success Task Force / November 14.
- d) Trustee Loren Steck response letter to Student Success Task Force, online comment site for the Student Success Task Force, Board of Governors of the California Community Colleges, Chancellor Jack Scott, President, CCC Trustees Jeanette Mann and Scott Lay, President and CEO, CC League / November 15.

Trustee Steck acknowledged that Dr. Garrison's letter prompted him to write his own letter of response. He is encouraged by feedback received from faculty of other community colleges. Scott Lay, Executive Director of the California Community League, responded to him that the League wishes to remain neutral on this issue, and there are ten other colleges with negative responses to the recommendations. Loren asked what the Board thought of sending his response letter to other Trustees, as he felt many Trustees do not know the depth of the recommendations. Chair Davis directed Carla Robinson to send Dr. Steck's letter electronically with Dr. Garrison's response letter and the MPC Resolution, with a copy to the Board. Carsbia attended the League's conference last week and they are moving ahead on recommendations. He was very appreciative of our Board's efforts and resolution. Dr. Garrison noted that included in the Legislative Report packet is a report from Peter McDougall, chair of the Student Success Task Force, to SSTF members that records some of the revisions they agreed to at their November 9 meeting; one important change modifies the Task Force's stance removing apportionment if courses are not a part of the student's education plan. This dialogue moves to the Board of Governors and ultimately to the State Legislature.

12) Special Report – Bond Update Reports, Joe Demko.

a) Active Bond/Facility Projects Update:

Humanities / Old Student Services / Business Humanities – The project is receiving State matching funds. Phase 1 (Old Student Services Building) construction is ahead of schedule. The interior framing/rough-in has been completed. The door and window frames have been installed, and glazing is nearing completion. Exterior stucco work has begun and the building has essentially been weather proofed so that the interior insulation and drywall can be started.

Theatre – The main construction interior demolition is complete. Interior work on the excavation for the orchestra pit and elevator has begun. Work is progressing as scheduled.

Life Science / Physical Science Buildings – There are two phases in this project with the First Phase being the Life Science building, and once it is completed the renovation of Physical Science will commence. The contractor has finished the

seismic bracing and is working on rough-in for plumbing and electrical and installing metal studs and wood framing. The first floor below-grade plumbing is finished.

Gym First Floor – The Gym first floor work has to be completed before work on the pool and tennis courts can be done. The Swing Space needs are being met by placing relocatables on one of the tennis courts. The P.E. department has relocated to the relocatables. Completion is anticipated in November of 2012.

Swing Space – The “Swing Space Village” is located adjacent to and south of the Theatre, and classes are being conducted in the building. The General Classrooms Building has been modified to accommodate Life Science and Physical Science programs, and Life Science classes are being conducted in the building.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years.

Pool/ Tennis Courts – Work will begin after the gym first floor is complete.

Student Center – The Architect has prepared schematic drawings for available space options. Planning meetings have involved student representatives and ASMPC has reviewed and approved the schematic drawings.

Facilities Committee – The Committee met on October 28, 2011 and reviewed project budgets and schedules. A report will be forthcoming on the Committee’s recommendations.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

4. **CONSENT CALENDAR**

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Page / Second Steck / Carried

2011-2012/56

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on October 25, 2011, and the minutes of the Special Meeting on November 2, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors, as amended to the gift year of 2011.
- 3) That the October regular payroll in the amount of \$2,217,693.45, and the November supplemental payroll in the amount of \$52,707.89, for a total payroll of \$2,270,401.34, be approved.

- 4) That Commercial Warrants:
- | | |
|--|----------------------|
| Number 12890811 through Number 12890906 | \$1,178,452.58 |
| Number 12891787 through Number 12891818 | \$ 507,080.60 |
| Number 12892443 through Number 12892470 | \$ 149,544.64 |
| Number 12893104 through Number 12893154 | \$ 455,747.20 |
| Number 12893851 through Number 12893865 | \$ 21,224.37 |
| Number 12895494 through Number 12895549 | <u>\$ 221,065.53</u> |
| in the amount of \$2,533,114.92 be approved. | \$2,533,114.92 |
- 5) That Purchase Order Numbers 120514 through 120608 in the amount of \$8,978,047.58 be approved.
- 6) That the following budget adjustments in the Restricted General Fund be approved:
Decrease of \$10,000.00 in funds received for FY 2011-2012.
- 7) That the following budget adjustments in the Restricted General Fund be approved:
- | | |
|---|-------------|
| Net decrease in the 1000 (Certificated Salary) Object expense | \$ 4,099.00 |
| Net increase in the 2000 (Classified Salary) Object expense | \$ 6,056.00 |
| Net increase in the 3000 (Benefits) Object expense | \$ 3,371.00 |
| Net decrease in the 4000 (Supplies) Object expense | \$ 882.00 |
| Net decrease in the 5000 (Other/Services) Object expense | \$ 663.00 |
| Net decrease in the 7000 (Other Outgo) Object expense | \$ 3,783.00 |
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:
- | | |
|---|--------------|
| Net decrease in the 1000 (Certificated Salary) Object expense | \$ 56,496.00 |
| Net decrease in the 2000 (Classified Salary) Object expense | \$ 67.00 |
| Net decrease in the 3000 (Benefits) Object expense | \$ 10,229.00 |
| Net increase in the 5000 (Other/Services) Object expense | \$ 66,792.00 |
- 9) That the following budget increases in the Child Development Fund be approved:
Increase of \$5,068.00 in revenue and matching expenses, to reflect funds carried forward from FY 2010-2011 to 2011-2012.
- 10) That the following budget adjustments in the Parking Fund be approved:
- | | |
|---|--------------|
| Net increase in the 2000 (Classified Salary) Object expense | \$ 40,444.00 |
| Net increase in the 3000 (Benefits) Object expense | \$ 10,222.00 |
| Net decrease in the 5000 (Other/Services) Object expense | \$ 57,623.00 |
| Net increase in the 6000 (Capital Outlay) Object expense | \$ 6,957.00 |
- 11) That the following budget adjustments in the Student Center Fund be approved:
- | | |
|---|-----------|
| Net increase in the 2000 (Classified Salary) Object expense | \$ 674.00 |
| Net increase in the 3000 (Benefits) Object expense | \$ 204.00 |
| Net decrease in the 5000 (Other/Services) Object expense | \$ 878.00 |

B. Management Personnel:

- 12) That the Governing Board approve the following item:
- a) Resignation for the purpose of retirement of Dr. Sharon Colton, Dean of Technology and Media Services, for the purpose of retirement, effective at the end of the day, August 30, 2012, and confer upon her the title of Administrator Emeritus. Dr. Colton has served in this position since 2001.

- C. Faculty Personnel:
- 13) That the Governing Board approve the following items:
- a) Authorize the full-time tenure track replacements for Psychology Instructor, Mathematics Instructor, American Sign Language Instructor, Sociology Instructor and Counselor, dependent upon available funding.
 - b) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Fall 2011.
- D. Classified Personnel:
- 14) That the Governing Board approve the following items:
- a) Employment of Doug Carpenter, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months and 19 days per year, effective November 23, 2011.
 - b) Employment of Diana Tomasi, Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective November 23, 2011.
 - c) Approval of the attached job description for Career Transfer Center Coordinator, effective July 1, 2011. Salary placement will be Range 18 at full implementation. Salary implementation is dependent upon MPCEA negotiations.
 - d) Approval of the attached job description for Student Activities Coordinator, effective July 1, 2011. Salary placement will be Range 18 at full implementation. Salary implementation is dependent upon MPCEA negotiations.
 - e) Resignation of Olivia Panopoulos, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year, effective at the end of the day, October 18, 2011.
- E. Short Term and Substitute Personnel:
- 15) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications be approved.

5. **NEW BUSINESS**

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2011-2012 Monthly Financial Reports for the period ending October 31, 2011 be accepted.

Motion Steck / Second Page / Carried **2011-2012/57**

- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2011, as presented on Form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion Brown / Second Cervantes / Carried **2011-2012/56**

Vice President for Administrative Services Report – Steve Ma.

Steve reported that state revenues are short by \$3.7 billion for 2011. If that projection holds, the state will have mid-year cuts. The only good news for MPC is that this year's budget was prepared for a worst case scenario. Even if the state is instituting mid-year cuts there should be no implication on MPC's budget this year. The Legislative Analyst Office has also projected operating deficits for the 2013 year in the range of \$13 billion. Steve concluded that he believes the beginning of restorations of these multi-year cuts may be reinstated by the end of 2013.

- C. BE IT RESOLVED, that the Monterey Peninsula Community College District Governing Board adopt the following resolution in support of Senate Constitutional Amendment 5 (SCA 5).

Motion Page / Second Coppernoll / Carried

2011-2012/57

RESOLUTION:

WHEREAS, Senate Constitutional Amendment 5 (Simitian), which reduces the two-thirds vote requirement on parcel taxes, will be acted on by the California State Legislature; and

WHEREAS, reductions in the State General Fund revenue have led to reduced school funding; and

WHEREAS, State General Fund revenue is unstable and erratic, which results in unpredictable funding levels for school districts and county offices of education; and

WHEREAS, parcel tax revenue can provide a stable, predictable source of school revenue; and

WHEREAS, passage of SCA 5 will empower local voters to invest in their schools based on the needs of their communities by requiring a tough, but fair, 55 percent vote to pass local parcel taxes, while protecting taxpayers and homeowners with accountability provisions that will ensure that funds generated from parcel taxes are not wasted or mismanaged; and

WHEREAS, revenue from parcel taxes can be spent according to local priorities and are not subject to state control; and

WHEREAS, the two-thirds vote requirement results in minority rule by requiring two "yes" votes to cancel out one "no" vote; and

WHEREAS, passage of SCA 5 will allow local voters to decide to make investments in their neighborhood schools in addition to state funding.

THEREFORE BE IT RESOLVED, that the Monterey Peninsula Community College District Governing Board strongly urges the California State Legislature to support and adopt SCA 5.

Passed and adopted by the Monterey Peninsula Community College District on November 22, 2011, by the following vote:

AYES: Charles Brown, Margaret-Anne Coppernoll, Lynn Davis, Charlie Page, and Loren Steck, and advisory vote by Daniel Cervantes, Student Trustee.
NOES: None
ABSTAIN: None
ABSENT: None

- D. BE IT RESOLVED, that the Governing Board ratify the attached agreement on medical benefits between MPCEA and the District, effective immediately.

Motion Page/ Second Steck / Carried **2011-2012/58**

The Board noted that MPCEA is relieved of the repayment of the \$257,110.00 loan.

- E. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with Alliant Insurance Services, Inc., as the District's broker of record and consultant for the District's employee benefits programs effective December 1, 2011.

Motion Cervantes / Second Coppernoll / Carried **2011-2012/59**

- F. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with Delta Health Systems as the Third Party Administrator for the District's Employee Group Benefit Program, effective December 1, 2011, pending ratification by MPCTA.

Motion Cervantes / Second Coppernoll / Carried **2011-2012/60**

No ratification is required by MPCEA. There will be no change to benefits, network providers, or employee costs with the change in Third Party Administrator.

- G. BE IT RESOLVED, that the Governing Board reject the claim for damages made by Kenneth J. Kroopf, Esq., on behalf of Christopher Veloz, and that the claim be forwarded to the District's claims administrator for investigation and disposition.

Motion Page / Second Cervantes / Carried **2011-2012/61**

- H. BE IT RESOLVED, that the Governing Board reject the claim for damages made by David J. Churchill, Esq., on behalf of Margaret-Anne Coppernoll, and that the claim be forwarded to the District's claims administrator for investigation and disposition.

Motion Page / Second Brown / Carried **2011-2012/62**

Dr. Margaret-Anne Coppernoll was excused from New Business Item No. H, and left the room during its consideration. After the vote Chair Lynn Davis called for a five minute break at 5:00pm.

- I. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment (PAA) #13, at the fixed fee of \$168,500.00, with Kitchell CEM for construction management services in conjunction with the renovation of the Gymnasium First Floor Renovation project.

Motion Cervantes / Second Page / Carried

2011-2012/63

- J. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment (PAA) #03 with GBMI, Inc., Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$78,000.00 in conjunction with the Gymnasium First Floor Renovation project.

Motion Steck / Second Cervantes / Carried

2011-2012/64

- K. BE IT RESOLVED, that the following courses be approved:

- AUTO 171, BAR 2011 Update
- CSIS 10C, Bridge to C and C++ Programming
- ESL 110, High-Advanced Composition
- ESL 312, Beginning English: Listening Speaking, Pronunciation
- ESL 313, Beginning English: Grammar, Writing, Reading
- ESL 323, High-Beginning Conversation
- ESL 325, High-Beginning Reading and Vocabulary
- ESL 334, Intermediate Conversation
- ESL 335, Intermediate Reading
- ESL 342, High-Intermediate Academic Writing
- ESL 343, High-Intermediate Academic Reading
- ESL 346, Advanced Writing: American Culture
- MUSI 119.1, Travel Study: The Choral Music and Culture of Poland, Germany, Belgium and Holland

Motion Steck / Second Page / Carried

2011-2012/65

- L. BE IT RESOLVED, that the Governing Board approve Pat Roberts, Speech Instructor, to travel to Sydney, Australia, December 7-13, 2011, to attend the 6th International LAMS and Learning Design Conference.

Motion Brown / Second Coppernoll / Carried

2011-2012/66

Dr. Garrison noted there will be no cost to the College General Fund.

- M. BE IT RESOLVED, that the Governing Board approve establishment of the Bonnie Ann Souchak Endowment to be managed as an agency fund by the Monterey Peninsula College Foundation per the General Fiscal Agent Agreement dated October 25, 2011.

Motion Steck / Second Brown / Carried

2011-2012/67

- N. INFORMATION: Citizens' Bond Oversight Committee Annual Report for 2010-2011.

INFORMATION

Daphne Hodgson, Chair of the Citizen's Bond Oversight Committee (CBOC) 2009-2011, presented her final Annual Report to the Board on CBOC's work for 2011. The bond program has made excellent use of bond proceeds to stretch funds to cover ongoing construction projects. The three primary duties of the Citizens' Bond Oversight Committee are to inform the public concerning the District's expenditure of bond proceeds, review and report on the expenditure of taxpayers' monies, and advise the public on the District's compliance with Proposition 39. No bond proceeds were used for salaries of faculty or staff. Ms. Hodgson thanked her fellow committee members for their dedication to the work, and to the Board and Dr. Garrison for the opportunity to serve. The Board thanked Ms. Hodgson for her four years of service on CBOC.

[CBOC Annual Report 2010-11.pdf](#)

- O. INFORMATION: Proposed list of Board Study Sessions for 2012.

INFORMATION

Dr. Garrison provided the Board with a list of seven suggested study session topics particularly relevant for the two new Board members and the current Board. This list will be reviewed at the December Board meeting to develop a calendar of study sessions.

- P. INFORMATION: Review results of the Monterey Peninsula Community College District Governing Board Self Evaluation Survey.

INFORMATION

Trustees Loren Steck and Charles Brown served on the Board Policy Subcommittee, and were tasked to develop a self-evaluation survey, implemented with Dr. Rosaleen Ryan, Director of Institutional Research, to provide feedback as part of the Board's yearly self-evaluation. Dr. Steck compiled the survey results which were distributed at the meeting. Both Board members and college and community respondents were asked: in what areas is the Board doing well, and in what areas could the Board be doing better?

[Board Survey Board Responses Part I.pdf](#) [Board Survey Board Responses Part II.pdf](#)

[Board Survey Other Respondents Part I.pdf](#) [Board Survey Other Respondents Part II.pdf](#)

Dr. Steck reminded the Board of the five goals established for 2010-2011:

1. Develop more effective communication with constituents.
2. Develop study sessions to increase Board knowledge concerning critical issues facing the College.
3. Continue to be knowledgeable about the actions taken by the College concerning student learning outcomes (SLO's).
4. Continue to be knowledgeable about the actions taken by the College concerning distance learning.
5. Enhance legislative advocacy activities to support the College and community college system.

The Board agreed to propose goals for 2012 at the December Regular Board meeting.

Trustee Margaret-Anne Coppernoll read a written response to comments on the Board's self-evaluation survey and in response to today's visitor comments.

"Statement for Board Self Evaluation: Margaret-Anne Coppernoll, Ph.D.

Since my election to the MPC Governing Board of Trustees in November 2009, my attendance has been nearly perfect, as I had missed one meeting due to a medical emergency. Between the time I was elected and the time I was severely injured on May 2, 2011, I attended all other board meetings, special study sessions, special events, trustee conferences, President's luncheons, subcommittees, and when possible, academic senate, college council, MPC Foundation, flex days, Lobos Hall of Fame, MPC Alumni Association events, and attended other special occasions. I gave speeches at two past MPC Veterans' Day events, as requested by MPC. I only missed meetings sequentially after my injury as I was in severe pain, was on medication that made me very sick, and I was literally unable to get dressed, comb my hair, or function normally, let alone participate in a public forum. Despite being nauseous and in pain, I still managed to contact constituents to participate in the MPC citizens redistricting advisory committee, and I kept the college informed as to my medical condition throughout my ordeal. I had also offered to participate in board meetings via telephone, but was told this was not feasible. I had suggested this procedure because our Marina city council members participate via phone when they cannot physically attend meetings. Before my injury, my attendance was nearly perfect, and as good as anyone here. In fact, I even had an excellent attendance at board meetings prior to my election during my campaign, during which I faced two opponents.

Over the course of my tenure on this board, I have supported the MPC Foundation and the President's Circle, having proposed MPC scholarships for the five Monterey Peninsula public high schools where no scholarships for graduating seniors had previously existed; I moved to establish written governing board goals where no written goals had previously existed, and this action is important for college accreditation. I moved that the board take board action to support our MPC President, faculty and staff to express MPC's position vis-a-vis the recent California Student Success Task Force recommendations – the result was the board resolution that was sent forward. I have supported the college for many years by participating in classes as an enrolled student, and I have demonstrated support for faculty, staff and students. I have listened and responded in a positive way to those presenting to the board, and I have kept my constituents informed on a regular basis through city council meeting presentations and other community organizations.

Although I am still receiving medical care and continue to be in pain, I am back on track and fulfilling all my obligations to MPC. I am not resigning because I truly love MPC, and I am totally dedicated to ensuring its continuing success now and in the future. I want to contribute all that I can. I feel that it is a great honor to serve MPC."

Q. INFORMATION: Calendar of Events.

INFORMATION

ADVANCE PLANNING

Chair Lynn Davis commented on the pleasure he has had for the last eight years of serving on the Board, as also acknowledged by departing Trustee Charlie Page. Dr. Garrison invited the MPC community to attend the Trustee Reception on December 13 to honor the two retiring Trustees and welcome the two new Trustees. The Reception will follow the Regular Board Meeting. Dr. Garrison also reminded the Board of the Administrator's Holiday Reception in the Administration Building on Wednesday, December 7, 11:30am-1:00pm.

- A. Regular Board Meeting, Tuesday, December 13, 2011
 - Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center; swearing-in of Trustees Loren Steck, Marilyn Gustafson and Rick Johnson
 - Trustee Reception, 4:30pm, LaMirada Museum, 720 Via Mirada

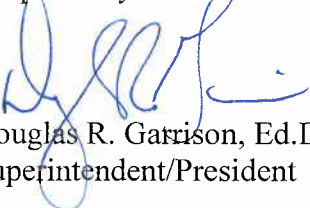
- B. Regular Board Meeting Tuesday, January 24, 2012
 - Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

- C. Future Topics:
 - 1) Develop 2012 Board Goals – December, 2011
 - 2) Propose 2012 Study Session Topics and Calendar – December, 2011
 - 3) Board Policy 1435 – Report from Board Subcommittee on Naming Opportunities
 - 4) Institutional Report – SB 1440, the Transfer Act

7. **ADJOURNMENT** – Chair Lynn Davis adjourned the Regular Meeting at 5:36pm.

8. **CLOSED SESSION** – not required.

Respectfully submitted.



Douglas R. Garrison, Ed.D.
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted December 14, 2011