



Governance,  
Integrated Planning... and  
Handbooks

# Two Tasks, One Workgroup

- + Kiran Kamath: Vice President of Academic Affairs
- + Larry Walker: Interim Vice President of Student Services
- + Steve Crow: Vice President of Administrative Services
- + Fred Hochstaedter: Academic Senate President
- + Heather Craig: Incoming Academic Senate President
- + Catherine Webb: Accreditation Liaison Officer
- + Stephanie Perkins: College Council Co-Chair
- + Diane Boynton: College Council Co-Chair

# Two Tasks, One Workgroup

- + Review governance and committee structure on campus
- + Review and improve MPC's integrated planning

# As We Began

- + We discussed challenges, including:
  - + Too many committees with unclear charges or lines of authority
  - + Lack of understanding of how each type of committee should operate
  - + Too many meetings taking too much time to accomplish goals
  - + Lack of accountability regarding decision-making
  - + Lack of clarity of processes and procedures
  - + Aligning with accreditation standards

# As We Began

- + We set criteria:
  - + Simplify (e.g. reduce redundancy!)
  - + Clarify
  - + Foster participation
  - + Meet accreditation standards
  - + Focus on institutional goals & objectives
- + We created two handbooks:
  - + Resource Guide to Institutional Decision-making at MPC
  - + Integrated Planning Handbook

# A Primary Lesson

- + The distinction between governance and operations
- + Governance Groups – those whose authority is derived:
  - + From law or regulation
  - + Through delegation from another group with said authority
- + Governance Groups develop recommendations to the Board of Trustees on Board Policy and on academic and professional matters defined by the 10+1 (Title 5 53200)
  - + Academic Senate
  - + Curriculum Advisory Committee

# A Primary Lesson

- + The distinction between governance and operations
- + Operational Groups – those whose authority is derived from the Board of Trustees who delegate operational matters to the S/P, and then from S/P to committees and/or positions within the institution
- + Operational Groups implement MPC's operations, procedures, and policies
- + Operational Groups may also draft recommendations on board policies, processes and procedures in areas other than the 10+1 ; these recommendations go to the S/P, VPs, or whoever asked for the recommendations

# Governance and Operational Tasks in Institutional Decision-Making

**Governance**  
Developing  
Policies

**Operational**  
Implementation



# Where's College Council?

- + Is College Council a governance or operational group?
  - + Governance: Board, Academic Senate, Curriculum Advisory Committee
  - + All other committees: Operational
- + If operational, what should College Council do?
  - + Advise the Superintendent/President
  - + Proposal: Change College Council to the President's Advisory Group
    - + Keep the same membership
    - + Operate under consensus, rather than the Brown Act

# Next Steps

+ April 21

Next draft of the *Resource Guide to Institutional Decision-Making at MPC* will be ready

+ April 21 – May 6

Review team members ask various groups (including College Council) for feedback and will incorporate the feedback as warranted into the next draft

# Next Steps

+ May 10

CBT Update to include progress on handbooks

+ May 24

Review team members present final version of *Resource Guide to Institutional Decision-Making at MPC* to College Council and Superintendent/President

Your Thoughts?