

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

Closed Session, 1:30-2:52pm, Stutzman Room, LTC
Board Study Session, 3:05-4:02pm, Sam Karas Room, LTC
Regular Meeting, 4:03-7:10pm, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

WEDNESDAY, MAY 23, 2012

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Loren Steck called the Regular Meeting to order at 1:30pm.
- B. Roll Call – present:
 - Mr. Charles Brown, Vice Chair
 - Dr. Margaret-Anne Coppernoll
 - Dr. Douglas Garrison
 - Ms. Marilyn Gustafson
 - Mr. Rick Johnson
 - Dr. Loren Steck, Chair
- C. Public Comments on Closed Session Items – no comments.
- D. Closed Session – items under discussion:
 - 1) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Agency Negotiators: Steve Ma and Barbara Lee
 - b) Employee Organizations: MPCTA/CTA/NEA and MPCEA/CSEA
 - 2) Public Employee Discipline/Dismissal/Release (Education Code Section 54957)
 - 3) Superintendent/President Quarterly Evaluation (Government Code Section 54947)
- E. Reconvene to Board Study Session and Roll Call – Chair Steck called the Study Session to order at 3:05pm. Present:
 - Mr. Charles Brown, Vice Chair
 - Dr. Margaret-Anne Coppernoll
 - Dr. Douglas Garrison
 - Ms. Marilyn Gustafson
 - Mr. Rick Johnson
 - Dr. Loren Steck, Chair
 - Mr. Daniel Cervantes, Student Trustee
- F. Report Action Taken In Closed Session – Chair Steck reported that in Closed Session the Board took action to suspend employee #5429 for forty hours without pay.

2. BOARD STUDY SESSION

- A. District Student Demographics Report, Dr. Rosaleen Ryan, Director of Institutional Research [PwPt 5 23 2012 MPC Community Student Demographics 2012.pdf](#)
- B. MPC's Multi-Site Vision Report, Dr. Douglas Garrison, Superintendent/President, and Vicki Nakamura, Assistant to the President
[PwPt 5 23 2012 Becoming A Multi-Site College Study Session.pdf](#)

3. RECOGNITIONS

- A. Moment of Silence – requested by Chair Steck:
 - 1) Marcella Colbert Stokes, Gentrain Society member, passed April 7.
 - 2) Frank Price Myers, Saxophonist, MPC Alumni Jazz Band, passed April 22.
 - 3) Shirley Thomas, MPC Theatre Arts student, passed April 23.
- B. Recognitions – Athletic Director Lyndon Schutzler recognized:
 - 1) Women's Tennis Coach Vi Tran. Coach Tran introduced and congratulated his top two tennis players Ariana Cobos and Chelsey Windham. The two players qualified for the Northern Cal playoffs. Ariana was an All Conference Honorable Mention and finished second in Conference play.
 - 2) For the Track and Field program, Lyndon introduced guest Abby Pfeiffer as the mother of decathlete Nick Pfeiffer who qualified for number two in the State Finals. Nick is transferring to the University of Washington. Track and Field Coach Cass Jackson has coached at MPC since 1986.
 - 3) Softball Coach Amy Servi. The Women's Softball program had a successful season with a record of 11-4 in conference play, making them second in conference and qualifying for the Northern Cal Playoffs. Coach Servi introduced her entire softball team: Nicole Gauthier, All Conference Honorable Mention; Ieshia Ybarra, Second Team All Conference; Nicole LeCroy, Second Team All Conference; Jasmine Sandoval, Alyssa Palacio, Honorable Mention All Conference; Samantha Davi; Megan Larkin, MPC Foundation scholarship awardee; Mandy Muzylowski, Second Team All Conference; Ashley Warren, First Team All Conference; Brittany Enny, First Team All Conference; Alyssa Razo, Co-pitcher of the year, First Team All Conference, and All State Player; and Janessa Keahi, First Team All Conference and All American Player.

Lyndon concluded the recognitions to congratulate each coach for their program's successes, and to all the student-athletes as valuable assets to MPC.

- C. Recognition of Visitors – no visitors.
- D. Comments from Visitors – no comments.

4. COMMUNICATIONS

- A. Comments from Visitors – no comments.
- B. Written Communications:
 - 1) MPC Fire Academy Class of 2012 Commencement on June 7, 3:30pm, CSUMB Ballroom / April 19

MPC All User Emails:

- 1) ASMPC 4th Annual Earth Day Celebration on April 25 / April 19
- 2) CDC Celebrates Week of the Young Child, April 22-28 / April 23
- 3) Free Health Fair May 7 with CHOMP and MCCSN / April 24
- 4) MPC Foundation: Wall of Honor Tile and LTC Paver Orders / April 25
- 5) Art Gallery presents MPC Art Student Exhibit April 24-May 25 / April 25
- 6) Dr. Douglas Garrison: Board actions on Superintendent/President search process, PPL contract, and members of the selection committee / April 26
- 7) Cinco de Mayo celebration May 2 by Latino Club / April 26
- 8) Re-Entry & Multicultural Center presents An Afternoon with Riane Eisler May 16 / April 26
- 9) Dr. Douglas Garrison: 2012 Employee Recognition BBQ, May 18 / May 8
- 10) Re-Entry & Multicultural Center presents film, America The Beautiful 2: The Thin Commandments / May 8
- 11) ASMPC presents Education Under Fire (students in Iran) May 16 / May 8
- 12) MATE Center: 12th Annual Monterey Bay Regional ROV Contest May 12 / May 8
- 13) Student Financial Services and MPC Foundation: 2012-2013 Scholarship Ceremony May 21 / May 10

Articles published in *The Herald*, *The Weekly*, *The Californian*, and other media:

- 1) Ad: The Musical of Musicals, April 5-29, Bruce Ariss Wharf Theatre / April 19
- 2) Obituary: Marcella Colbert Stokes, Gentrain student, passed April 7 / April 19
- 3) Fort Ord getting monument status: designation covers eastern half of military land / April 20
- 4) 'Dream' clubs open doors for undocumented students / April 20
- 5) United Way 36th Annual Community Services Awards, Outstanding Adult Volunteers, Paul Lee, Certified Executive Chef, Rancho Cielo Youth Campus and MPC Culinary Instructor / April 22
- 6) Ad: 6th Annual President's Address to the Community May 4 / April 25 & April 28
- 7) Obituary: Shirley Thomas, Theatre Arts student, passed April 23 / April 28
- 8) Ad: MPC Summer registration opens May 7, classes begin June 11 / May 6
- 9) MPC Storybook Theatre grows with their audience in 'Little Women' / May 7
- 10) Obituary: Frank Price Myers, MPC Alumni Jazz Band, passed April 22 / May 7
- 11) MPC Superintendent/President search panel holds first meeting May 8 / May 8
- 12) MPC's Janessa Keahi named Junior College All-American Softball Team / May 8

C. Reports and Presentations:

- 1) Institutional Report – no Institutional Report in lieu of Board Study Session
- 2) Superintendent/President's Report, Dr. Douglas Garrison
Dr. Garrison congratulated Marilynn Gustafson and Rick Johnson for reaching the end of their first semester as new Trustees. / Next week there are many recognition celebrations and the Board is invited to attend (see Calendar of Events). / Commencement is Saturday, June 2 at Noon with the Nurse pinning ceremony at 3:00pm. /

3) Vice Presidents' Reports:

Dr. Celine Pinet, Vice President of Academic Affairs

Dr. Pinet reported that 100% of all MPC courses now have SLOs and have been assessed. The SLO Committee was congratulated for their hard work under Chair Michael Gilmartin. / Laura Franklin is working on continuing and contract education. / Student success efforts are ongoing. An example of student success is student Joshua Gess, our ASMPC representative and AAAG representative who worked on the Education Master Plan. Joshua has received three scholarships, one specifically given to recognize students for their GPAs and demonstrated community service. / A 'poetry slam' reading by students from Henry Marchand's Creative Writing Club was an enjoyable event last week. / The Art Gallery exhibit of students' work continues until Friday. / Celine introduced and thanked Denise Moss, who has been working with Michael Gilmartin and Laura Franklin on the SLO projects. Denise is working on her doctoral research and has volunteered many hours at MPC.

Larry Walker, Dean of Student Services

Larry reported on Student Services activities in Carsbia Anderson's absence. / Two high school schedule building events were on May 5 and 8. / Marina Education Center staff registration kickoff was May 7. / Supportive Services Scholarship Ceremony was May 11. / On May 25 the CalWORKs, EOPS/CARE, and TRiO recognition ceremony will honor the successes of our low-income, disadvantaged students. / The offices of Congressman Farr, Senator Feinstein and Senator Boxer confirmed that MPC was successful in receiving TRiO funds for Upward Bound from the U.S. Department of Education. Funding will be \$385,000 a year for the next five years. / A grant was received from The Chapman Foundation in collaboration with the MPC Foundation for additional funding for TRiO, written in collaboration with Dr. Rosaleen Ryan, Vicki Nakamura and Larry Walker. / Nicole Dunn was introduced as the new Director of Admission and Records.

4) Academic Senate Report – no report.

5) MPCEA Report, Loran Walsh, President – Loran thanked the Board for honoring CSEA with the resolution recognizing the contributions of Classified employees and declaring May 20-26, 2012 as Classified School Employee Week, with theme 'legacy of service.' He encouraged the Board to visit www.csea.com (events) to view the video of CSEA members providing service to students. / Loran thanked Administration for the annual root beer floats on May 11 and May 14 and for the Annual BBQ on May 18. / Trainings were held for Classified staff on May 22 on Behavioral Assessment Response, Emergency Command Operations, and Knowing Your Rights. / The CSEA District Office retirement seminar at MPC was May 4. / Loran reported that negotiation meetings are continuing and MPCEA is hopeful a short-term agreement can be reached to address the budget shortfall.

6) MPCTA Report, Mark Clements, President – no report.

7) ASMPC Report, Joshua Gess, Director of Representation – ASMPC has \$30,000 in their budget funds. / LOL day was held recently as ASMPC's last event of the year as a stress relieving event before finals week.

- 8) College Council Report, Dr. Alan Haffa, Co-chair – no report.
- 9) MPC Foundation, Robin Venuti, Executive Director – no report.
 - a) Monthly donations \$43,870.

10) Governing Board Reports

- a) CHS Report – Trustee Marilyn Gustafson attended the CHS retreat. It was an opportunity to meet and interact with CHS board members. Chair Steck shared that CHS is carrying out their strategic planning and has a capital campaign to raise funds for the Genesis House in Seaside with the goal of raising \$100,000. Dr. Garrison wrote a letter of appreciation to Robin McCrae, CHS Executive Director, which was presented at the retreat.
- b) Trustee Reports:

Trustee Margaret-Anne Coppernoll attended the League’s Trustee Conference, with its theme of balancing change and the rewards and challenges of trusteeship. Conference workshops presented critical information on design and innovation and how to do more with less. Margaret-Anne distributed three documents from the Conference related to ‘The Board/CEO Partnership for Student Success’: 1) Typical CEO Contract Components; 2) Potential Components of Compensation for the CEO Contract; and 3) CEO Evaluation Components .

[CCLC_CEO_Components.pdf](#)

Trustee Rick Johnson attended the Scholarship Awards ceremony on May 21. / He attended CSUMB’s graduation and shared that one student who was an MPC transfer student was recognized as the youngest graduate at nineteen years old. Rick suggested providing the CSUMB graduates with a MPC pin to illustrate the large number of successful graduates transferring from MPC to CSUMB.

Trustee Marilyn Gustafson complimented Dr. Garrison and the Foundation staff on the outstanding President’s Address to the Community. / The Supportive Services recognition ceremony was also special. / Marilynn thanked everyone involved in this year’s BBQ. / The Scholarship Reception was a wonderful event. / The MPC Swing Band Concert was great fun. /

Trustee Charlie Brown reported that the President’s Address was an excellent event. / He attended the Monterey County School Board Association (MCSBA) annual dinner at Rancho Cielo with Dr. Steck. / The City of Sand City held the city’s birthday party May 20 and was a great event. He encouraged everyone to visit Sand City’s restaurants and shops. /

Student Trustee Daniel Cervantes – Daniel reported he was fortunate to attend the President’s Address and that the successful event had wonderful energy from the speakers and attendees. /

Chair Loren Steck – Chair Steck also reported that the President’s Address was the most successful one that he has attended.

- 11) Legislative Advocacy Report, Dr. Douglas Garrison:
- a) Chancellor's Office Press Release: California Community Colleges Board of Governors Regulation Proposal Would Stop Unnecessary Repeat Enrollment in State-funded Courses / May 7
 - b) Chancellor's Office Press Release: California Community Colleges Board of Governors Honor Senator Alan Lowenthal with Lifetime Achievement Award; leadership on SB 1456, Student Success Act of 2012, passing out of Senate Education Committee / May 8

Dr. Garrison submitted a letter of advocacy on May 22 to Senate President pro Tem Darrell Steinberg, Senator Sam Blakeslee and Assemblymember Bill Monning to express concern regarding proposals to reduce funding for subsidized child care in the May Revise. He urged them to be mindful of the distinction between state half day preschool and subsidized childcare.

Chair Steck attended the Joint Higher Education Advocacy Day May 1st in Sacramento. Representatives from the UC's, CSU's and community colleges came together for lobbying of state legislators, and he met with eight legislators to advocate for education funding.

- 12) Special Report – Bond Update Reports, Joe Demko (see reports in packet)
- a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

Vice President Steve Ma gave a brief overview of how construction projects are tracked. He will provide a report next month with greater detail on the approved projects under capital construction plans.

5. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Brown / Second Coppernoll / Carried

2011-2012/142

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Special Board Meeting on April 11 and the Regular Board Meeting on April 25, 2012.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That April regular payroll in the amount of \$2,132,377.81, and the May supplemental payroll in the amount of \$58,230.64, for a total payroll of \$2,190,608.45, be approved.

4) That Commercial Warrants:	
Number 12927317 through Number 12927345	\$ 125,824.58
Number 12928096 through Number 12928133	\$ 485,819.70
Number 12929365 through Number 12929381	\$ 288,515.51
Number 12930163 through Number 12930198	\$ 214,985.07
Number 12931808 through Number 12931863	<u>\$ 700,770.36</u>
Total	\$ 1,815,915.22

5) That April 2012 Purchase Orders, Numbers 121024 through 121165, in the amount of \$372,370.28, be approved.

6) That the following budget adjustments in the Parking Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense	\$ 4,200.00
Net increase in the 3000 (Benefits) Object expense	\$ 255.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 4,455.00

7) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense	\$ 340.00
Net increase in the 3000 (Benefits) Object expense	\$ 10.00
Net increase in the 4000 (Supplies) Object expense	\$ 23,428.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 39,578.00
Net increase in the 6000 (Capital Outlay) Object expense	\$ 15,800.00

B. Management Personnel:

- 8) That the Governing Board approve the following items:
- Employment of Nicole Dunne, Director of Admissions and Records, effective May 29, 2012.
 - Approve job description for Director of Student Financial Services at Range 52 of the Management-Supervisory Salary Schedule and authorize the recruitment for a full time Director of Student Financial Services.

C. Faculty Personnel:

- 9) That the Governing Board approve the following items:
- Resignation of Robert Donovan, effective at the end of the day, June 2, 2012, for the purpose of retirement and confer upon him the title of Professor Emeritus.
 - Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring 2012.

D. Classified Personnel:

- 10) That the Governing Board approve the following items:
- Employment of Kevin Haskin, Unit Office Manager, Library, 40 hours per week, 12 months per year, effective May 24, 2012.
 - Employment of Angela Ramirez, Accounting Specialist, Fiscal Services, 40 hours per week, 12 months per year, effective May 24, 2012.
 - Establish new position and approve attached job description for Scheduling Technician, Academic Affairs, 40 hours per week, 12 months per year, effective May 24, 2012, at salary range 20, at full implementation, unless negotiated differently.

- d) Resignation of Noah Brod, Instructional Technology Specialist, Humanities, 36 hours per week, 10 months and 12 days per year, effective at the end of the day, May 23, 2012.
- e) Resignation of Daniel Kotin, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year, effective at the end of the day, May 31, 2012.

E. Short Term and Substitute Personnel:

- 11) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

BREAK – Chair Steck called for a break from 5:22-5:30pm.

6. NEW BUSINESS

- A. BE IT RESOLVED, that the 2011-2012 Monthly Financial Reports for the period ending April 30, 2012 be accepted.

Motion Johnson / Second Cervantes / Carried

2011-2012/143

Vice President Report by Steve Ma, Vice President of Administrative Services
Steve was in Sacramento May 21-23 at the Association of Chief Business Officials (ACBO) Conference for the May Revise presentation. Next year's deficit has risen from \$9.2B to \$15.7B, much of it related to the State's overly optimistic projection of revenues. The Governor's January Budget proposal and May Revise are very similar. If the November tax initiative does not pass, MPC will receive \$2M less in apportionment in the form of workload reduction with 430 fewer FTES reducing our cap. Revenue to MPC comes in three portions: property taxes, sales taxes, and student fees. There has been much speculation of additional property tax revenues from the dismantling of the State Redevelopment Agencies (RDA), and MPC was to receive money from collected RDA property taxes. However, there is no rush to divert those \$341M in property tax dollars back to restore community college funding cuts. Without an automatic backfill of those property tax dollars, California community colleges will likely receive another funding cut very late in the year. It may take years to see if the RDA funding is appropriated to the community colleges.

In March the Governing Board authorized MPC to participate in the California Community College League Financing Authority Tax and Revenue Anticipation Note Program (TRAN), not to exceed borrowing of \$5.4M dollars to assist in cash flow management. Steve's recommendation to the Board is to issue \$2M of TRAN for 2012-2013 as short term borrowing to be paid back in 2013. The borrowing yield is .40-.55%; the reinvestment yield is approximately .8%. TRAN would give us the ability to borrow in case of additional unexpected deferrals. Chancellor Scott's Office has notified the community colleges that May's apportionment has been pushed back to June. This delay is a \$500,000 unexpected funding concern for MPC. The Tentative Budget will be presented at the June Board meeting.

- B. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2012. INFORMATION

There were no questions on the County of Monterey Investment Report.

- C. BE IT RESOLVED, that the attached Contract Amendment #2 to the employment contract of Dr. Douglas Garrison dated September 22, 2008, which extends the term of employment to August 30, 2012, is approved.

Motion Cervantes / Second Coppernoll / Carried

2011-2012/144

- D. INFORMATION: The Governing Board will provide direction on the design of the Superintendent/President search process. Any items requiring Board action will be presented at future Board meetings. INFORMATION

Guest Robert Griffin of Professional Personnel Leasing, Inc. (PPL) thanked Loren Steck and Barbara Lee for their leadership in the process of replacing Superintendent/President Dr. Garrison. As the consultant company to be hired to conduct the Superintendent/President search, PPL understands the Board's concerns of asking what the company will provide, and the significance and importance of replacing the Superintendent/President with a competent, dynamic, and well qualified individual. PPL will provide the following list of the services:

1. Meet with committee to discuss selection and interview process; assist with draft announcement for Board approval, assessment of challenges, opportunities and characteristics of new president; manage expectations, confidentiality and calendar coordination
2. Print and distribute announcement
3. Engage in active recruitment process
4. Screen for applications received by PPL and MPC Human Resources
5. Screen for initial interviews by PPL and Search Advisory Committee
6. Initial interview by Search Advisory Committee
7. Preliminary reference checks by PPL
8. Recommend 3-5 finalists to Board by Search Advisory Committee
9. In-depth reference checking by PPL
10. Public forums at MPC
11. Site visit(s) to finalist(s) institutions
12. PPL can advise on offer of contract with the Board
13. Public announcement, contract finalized and Board action
14. Transition of new president (optional choice).

- E. BE IT RESOLVED, the Governing Board ratify the attached agreement with Professional Personnel Leasing, Incorporation (PPL, Inc.) to utilize the professional and technical services necessary to conduct the search for Superintendent/President.

Motion Johnson / Second Gustafson / Carried

2011-2012/145

- F. BE IT RESOLVED, that the Governing Board approve the job announcement for the Superintendent/President.

Motion Johnson / Second Brown / Carried

2011-2012/146

As Chair of the Superintendent/President Search Advisory Committee, Dr. Steck distributed a draft of the Superintendent/President job announcement.

5 23 12 S-P Job Announcement.pdf

- G. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #35 (PAA) with HGHB Architecture, Planning, Urban Design, at the fixed fee of \$95,000 (inclusive of reimbursable expenses) for preliminary architectural and engineering services for the renovation of the Student Center Building #29 (formerly College Center).

Motion Cervantes / Second Coppernoll / Carried **2011-2012/147**

- H. BE IT RESOLVED, that the Governing Board ratify the contract with John Sergio Fisher & Associates for architectural services in conjunction with the renovation and expansion of the Monterey Peninsula College Music facility buildings.

Motion Gustafson / Second Coppernoll / Carried **2011-2012/148**

- I. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #01 (PAA) with John Sergio Fisher & Associates (“Architect”) at a fixed fee of \$45,000 plus travel expenses for preliminary architectural services in conjunction with the renovation/expansion of the MPC Music facility buildings.

Motion Gustafson / Second Johnson / Carried **2011-2012/149**

- J. BE IT RESOLVED that the Governing Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$186.54 per week for the period of July 1, 2012 through June 30, 2013, and direct staff to publish the Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of May 28, 2012.

Motion Cervantes / Second Coppernoll / Carried **2011-2012/150**

Trustee Rick Johnson abstained from the vote as Manager of the downtown Monterey Farmer’s Market.

Loren Walsh pointed out that an additional \$600.00 from the Farmers Market lease agreement goes into the Parking Fund, and is used to post an additional security person to train students to park in other lots during the first two weeks of each semester.

- K. BE IT RESOLVED, that the Governing Board ratify the awarding of the Leica Microscopes purchase to JH Technologies in the amount of \$172,035.75. JH Technologies was the only responsive bidder that met District criteria.

Motion Gustafson / Second Brown / Carried **2011-2012/151**

- L. BE IT RESOLVED, that the Governing Board approve the attached agreement with Alameda County Schools Insurance Group (ACSIG) to participate in the ACSIG Vision Program effective July 1, 2012, and authorize the Vice President for Administrative Services to execute the required documents.

Motion Brown / Second Cervantes / Carried **2011-2012/152**

- M. BE IT RESOLVED, that the Governing Board approve the attached agreement with Alameda County Schools Insurance Group (ACSIG) to participate in the Educational Dental Group Enterprise (EDGE) effective July 1, 2012, and authorize the Vice President for Administrative Services to execute the required documents.

Motion Cervantes / Second Coppernoll / Carried

2011-2012/153

- N. INFORMATION: District Demographics Report. INFORMATION

Barbara Lee presented the annual Employee Demographics Report to the Board.

[PwPt 5 23 2012 MPC Employee Demographics.pdf](#)

- O. BE IT RESOLVED, that the Governing Board approve the attached Adjunct Faculty Hiring Procedures Joint Agreement between Monterey Peninsula Community College District and the Monterey Peninsula College Academic Senate.

Motion Cervantes / Second Coppernoll / Carried

2011-2012/154

- P. INFORMATION: Revised Governing Board Policies Review Process.

INFORMATION

Dr. Garrison provided an overview of the process MPC has utilized to review and revise the board policy manual in the last six years. Through careful examination of the progress achieved to date, the Policy and Communication Committee (PACC) determined that just seventeen policies have been updated and six new policies created of the 182 Board policies. This is a 12% review rate. Due to the time-intensive rate of review through the shared governance process, a new approach is needed.

Today's proposal is to use the policy subscription service from the Community College League of California which MPC has subscribed to since 2005. The policy language has been developed and vetted by the League's attorneys. It is proposed to adopt the CCLC's policy manual in its entirety. This summer the CCLC's policy manual will be divided up for review among the three Vice President components: Administrative Services, Academic Affairs, and Student Services. This new approach was presented to all advisory groups and the Academic Senate for discussion, and College Council conducted two readings prior to approving the adoption of the revised process on May 1st.

- Q. BE IT RESOLVED, that the following courses be approved:

- ARTH 30, Museum Studies and Gallery Practices
- GEOL 8L, Earth Catastrophes and Disasters Lab
- NURS 204, Supervised Nursing Skills Lab I
- NURS 207, Supervised Nursing Skills Lab IV

Motion Gustafson / Second Cervantes / Carried

2011-2012/155

- R. BE IT RESOLVED, that the Governing Board approve the installation of a commemorative plaque to honor Paul Emenhiser, Director of Information Systems, from 1998-2006.

Motion Gustafson / Second Johnson / Carried

2011-2012/156

- S. BE IT RESOLVED, that Tom Logan be authorized to travel to and within Turkey, June 7-25, 2012, as the instructor of the Turkish Mosaic.

Motion Gustafson / Second Johnson / Carried

2011-2012/157

- T. INFORMATION: Calendar of Events.

INFORMATION

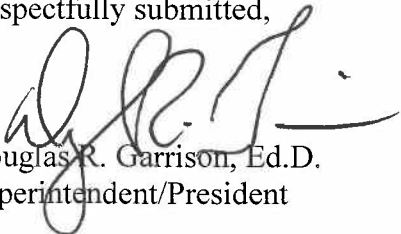
7. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, June 27, 2012, at MPC:
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Board Study Session, 3:00pm, Sam Karas Room, Library and Technology Center; Topics: Facilities Planning and Citizens' Bond Oversight Committee (CBOC)
 - Regular Meeting, 4:00pm, Sam Karas Room, Library and Technology Center
- B. Regular Board Meeting Wednesday, July 25, 2012, at MPC:
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- C. Future Topics:
- 1) Board Goals, August; approve evaluation instrument/process/calendar

8. ADJOURNMENT – Chair Steck adjourned the Regular Meeting at 7:10pm.

9. CLOSED SESSION – not required.

Respectfully submitted,



Douglas R. Garrison, Ed.D.
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted June 28, 2012