

## Curriculum Advisory Committee Minutes

DATE: March 02, 2016 LOCATION: BMC 206			
X	Richard Abend, Humanities	X	Kim Kingswold, Curriculum/Catalog Technician
X	Bill Easton, Library		Jon Knolle, Dean of Instruction
X	Adrian Ellaga, Student Representative	X	Laura Loop, Nursing
	Laura Franklin, Dean of Instruction	X	Gamble Madsen, Creative Arts
	Sunshine Giesler, Chairperson/Life Science	X	Laura Patterson, CurricUNET Specialist
X	Michael Gilmartin, Dean of Instructional Planning	X	Beth Penney, Basic Skills
X	Hochstaedter, Academic Senate		Tom Rebold, Business and Technology
X	He Seon Ihn, Articulation Officer	X	Rachael Whitworth, Social Science
X	Lynn Iwamoto, Physical Sciences		Vacant, ESL
	LaRon Johnson, Student Services		Vacant, Physical Education

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

Agenda Item	Discussion/Comments	Action
<b>Announcements</b>		
<b>Visitors</b>		
<b>Approval of Minutes for February 17, 2016</b>	<p><b>Corrections noted:</b> change meeting chaired by from Sunshine to Gamble.</p> <p>Discussion agenda ~ spring 2016 calendar of meetings change April 21 to April 27.</p>	<p>Motion to approve: Bill                      Seconded: Beth                      CAC Committee: Aye                      Abstention: Laura L.</p>
<b>Approval of March 02, 2016 Agenda</b>		<p>Motion to approve: Lynn                      Seconded: Laura L.                      CAC Committee: Aye</p>
<b>Discussion Agenda</b>	<ul style="list-style-type: none"> <li>• Possible new assignments for division representatives: Lynn Iwamoto (Physical Sciences), Richard Abend (Linguistics to Humanities), Beth Penney (Humanities to Basic Skills), ESL (vacancy)                             <ul style="list-style-type: none"> <li>○ CAC bylaws dictate representative areas. CAC</li> </ul> </li> </ul>	

	<p>members support the new assignments for division representatives.</p> <ul style="list-style-type: none"> <li>• LAC revised language regarding objectives and outcomes in CurricUNET handbook <ul style="list-style-type: none"> <li>○ CAC support the changes because the LAC is in charge of SLOs and GEOs.</li> </ul> </li> </ul>	
<b>Consent Agenda</b>	<p><b>Deletions:</b> FPTC 112C</p> <p><b>Minor Corrections:</b> add prerequisite of MATH 263 or higher to BIOL 21 &amp; BIOL 22.</p>	<p>Motion to approve: Laura L.  Seconded: Lynn  CAC Committee: Aye</p>
<b>Approved:</b>		
<b>BUSI 54</b>	<b>Introduction to E-Marketing</b> is being revised to update the course title, catalog and schedule descriptions, lecture and lab scheduled hours, advisory, lecture and lab content, textbook, methods of evaluation, and methods of instruction.	<p>Motion to approve: Lynn  Seconded: Rachel  CAC Committee: Aye</p>
<b>FACS 56</b>	<b>Life Management</b> is being revised to update the catalog and schedule descriptions, objectives, advisory, lecture content, class assignments, textbooks, and methods of evaluation.	<p>Motion to approve: Beth  Seconded: Bill  CAC Committee: Aye</p>
<b>INTD 50A</b>	<b>Introduction to Interior Design</b> is being revised to update the advisory, lecture content, class assignments, and general education.	
<b>INTD 51</b>	<b>Sustainable Environments</b> is being revised to update the catalog and schedule descriptions, advisories, class assignments, and textbooks.	
<b>INDT 52</b>	<b>Fundamentals of Lighting</b> is being revised to update the advisories, class assignments, and supplemental materials.	
<b>INTD 53</b>	<b>Color Theory and Application</b> is being revised to update the catalog description, advisories, class assignments, textbook, and supplemental materials.	
<b>INTD 54</b>	<b>Interior Materials and Finishes</b> is being revised to update the catalog and schedule descriptions, advisories, class assignments, and textbooks.	
<b>INTD 55</b>	<b>Business Practices</b> is being revised to update the advisory, class assignments and textbook.	

<b>INTD 56</b>	<b>History of Interior Architecture and Furniture I</b> is being revised to update the advisory, class assignments, textbook, and supplemental materials.	
<b>INTD 57</b>	<b>History of Interior Architecture and Furniture II</b> is being revised to update the advisories, class assignments, textbook, and supplemental materials.	
<b>INTD 59</b>	<b>Introduction to Kitchen and Bath Design</b> is being revised to update the advisories, class assignments, textbook, and methods of evaluation.	
<b>INTD 61</b>	<b>Rendering and Perspective</b> is being revised to update the catalog and schedule descriptions, advisories, class assignments, textbooks and supplemental materials.	
<b>INTD 62</b>	<b>Principles of Green Building Design</b> is being revised to update the catalog and schedule descriptions, advisories, class assignments, and textbooks.	
<b>INTD 70</b>	<b>Interior Design Studio</b> is being revised to update the catalog and schedule descriptions, advisories, class assignments, textbooks, supplemental materials, and methods of evaluation.	
<b>INTD 84</b>	<b>Portfolio</b> is being revised to update the advisories, class assignments, textbook, supplemental materials, and methods of evaluation.	
<b>Massage Therapist Certificate of Training (Credit Only)</b> is a new program that is being added to allow students who have received or will receive a Massage Practitioner certificate (after completing basic training) to receive a certificate to show they have completed training at MPC too.		Motion to approve: Beth Seconded: Lynn CAC Committee: Aye
<b>Tabled:</b>		
<b>Automotive Technology Certificate of Achievement (Career Technical)</b> is being revised to add AUTO 88, BUSI 88, and AUTO 162; and to remove AUTO 110 and AUTO 115.		Reason: Michael Gilmartin will speak to James Lawrence about the high unit total.
<b>Next meeting: March 16, 2016</b> <b>Location: BMC 206</b>		