

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2012

New Business Agenda Item No. A

Fiscal Services  
College Area

Proposal:

That the Governing Board review and discuss the 2011-2012 Monthly Financial Reports for the period ending March 31, 2012.


Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

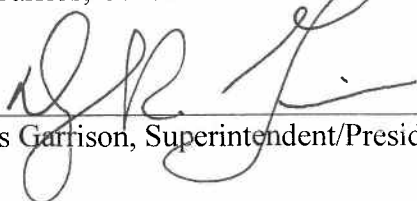
Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the 2011-2012 Monthly Financial Reports for the period ending March 31, 2012 be accepted.

Recommended By:   
Stephen Ma, Vice President for Administrative Services

Prepared By:   
Rosemary Barrios, Controller

Agenda Approval:   
Dr. Douglas Garrison, Superintendent/President

**Monterey Peninsula College**  
**Fiscal Year 2011-12**  
**Financial and Budgetary Report**  
**March 31, 2012**

Enclosed please find attached the financial reports for the month ending March 31, 2012 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through March 31, 2012 is \$28,033,909 which is 1.9% less than the same period last fiscal year. Expenditures year-to-date total \$32,360,698 which is 2% more than the same time last fiscal year, for a net difference of \$4,326,789.

**Highlights of financial activities year-to-date are as follows:**

**Revenues**

- Revenues continue to lag behind expenses for the fiscal year. This is the result of the significant deferral of apportionment revenue (\$5.4M) imposed by the state. The March advance apportionment payment received was \$501,925, which is 8% of the total certified apportionment.
- The District receives a percentage of the total certified state apportionment revenue each month. The certified state apportionment is the largest revenue source of the District. This makes up 92.4% of the Unrestricted General Fund revenue.
- The District received \$301,732 in local property tax receipts this month and \$376,943 in other student fees and charges as reflected in the current revenue column of the unrestricted general fund report.
- The District received \$231,243 in current year federal grant funds this month as reflected in the current revenue column of the restricted general fund report.

**Expenditures**

Overall the District operating funds expenditures continue to track as projected.

**Self Insurance Fund**

- Self Insurance expenses are at 63.2% of budgeted expenditures. The expenditure amount is 6.2% less than the amount for the same period last fiscal year.

- The Health and Welfare Cost Containment Committee will be reviewing the first premium and claims report on April 25<sup>th</sup> compiled by the new medical benefits consultant (Alliant). This will provide a clearer picture of medical expenses and claims trends for the fiscal year. In addition, Alliant will provide their data analysis on whether the various employee groups will move to Phase 2 of the medical benefit plan.

### **Parking Fund**

- Parking revenues are 117% of budget, indicating total revenue for the year to be significantly higher than budgeted. Expenses are at 67% of budgeted expenditures.

### **Fiduciary Funds**

- All Fiduciary Funds are tracking close to budget. We have adjusted the revenue and expense budgets of the Associated Student Fund this month to be more realistic in our projection for this fiscal year.

### **Cash Balance:**

The total cash balance for all funds is \$62,476,792 including bond cash of \$45,605,864 and \$13,088,903 for all other funds. Operating funds cash is \$3,782,025. The District's cash balance is sufficient to manage cash flow demands (payroll and accounts payable) for the next month. The next large property tax installment is due in late April.

### **Other**

A number of cost saving measures identified in the 2011-12 adopted budget have either under-performed or will not materialize. This combined with the mid-year revenue cut (deficit coefficient) will result in an out of balance budget. In the coming months, a number of budget transfers from district reserves will be instituted to balance the budget. Use of district reserves (one-time funds) to balance the current year budget will mean these funds will not be available to help mitigate the impact of the governor's worst case budget proposal for MPC.

# Monterey Peninsula Community College

Monthly Financial Report

March 31, 2012

## Summary of All Funds

Funds	Beginning Fund Balance	Revised Budgets 2011 - 2012		Ending Fund Balance	Year to Date Actual 2011 - 2012			% Actual to Budget		Cash Balance
	07/01/11	Revenue	Expense	6/30/2012	Revenue	Expense	Encumbrances	Rev	Exp	3/31/2012
General - Unrestricted	\$3,763,831	\$37,533,388	\$37,530,142	\$3,767,077	\$23,554,111	\$27,609,230	1,602,283	62.8%	77.8%	\$3,040,091
General - Restricted	0	5,723,154	5,723,154	0	3,236,707	3,703,463	150,437	56.6%	67.3%	0
Child Dev - Unrestricted	0	560,576	560,576	0	387,775	395,547	0	69.2%	70.6%	17,797
Child Dev - Restricted	0	247,713	247,713	0	174,532	201,899	9,059	70.5%	85.2%	0
Student Center	214,409	275,200	264,229	225,380	132,279	143,358	29,358	48.1%	65.4%	364,562
Parking	92,179	469,000	464,458	96,721	548,505	307,201	3,875	117.0%	67.0%	359,574
<b>Subtotal Operating Funds</b>	<b>\$4,070,419</b>	<b>\$44,809,031</b>	<b>\$44,790,272</b>	<b>\$4,089,178</b>	<b>\$28,033,909</b>	<b>\$32,360,698</b>	<b>\$1,795,012</b>	62.6%	72.2%	<b>\$3,782,025</b>
Self Insurance	9,327,145	6,886,665	7,477,624	8,736,186	5,121,286	4,672,303	54,879	74.4%	63.2%	10,962,841
Capital Project	812,067	3,244,784	3,943,236	113,615	222,773	138,543	74,215	6.9%	5.4%	1,253,834
Building	54,046,985	200,000	39,371,502	14,875,483	183,999	10,638,197	20,102,557	92.0%	78.1%	45,605,864
Debt Service	103,491	275,324	275,324	103,491	276,793	275,324	0	100.5%	100.0%	52,179
Revenue Bond	20,905	18,975	18,975	20,905	19,132	17,100	1,875	100.8%	90.1%	23,528
Associated Student	16,122	90,274	90,274	16,122	74,336	45,056	0	82.3%	49.9%	86,874
Financial Aid	12,881	5,500,000	5,500,000	12,881	4,130,782	4,130,782	0	75.1%	75.1%	70,618
Scholarship & Loans	272,948	2,850,000	2,850,000	272,948	1,749,020	1,690,751	0	61.4%	59.3%	273,534
Trust Funds	293,917	589,000	589,000	293,917	396,074	285,159	0	67.2%	48.4%	312,097
Orr Estate	61,262	50,000	40,000	71,262	22,552	35,240	0	45.1%	88.1%	53,398
<b>Total all Funds</b>	<b>\$69,038,142</b>	<b>\$64,514,053</b>	<b>\$104,946,207</b>	<b>\$28,605,988</b>	<b>\$40,230,657</b>	<b>\$54,289,153</b>	<b>\$22,028,538</b>	<b>62.4%</b>	<b>51.7%</b>	<b>\$62,476,792</b>

**\*\*\* BOARD REPORT \*\*\***

**GENERAL FUND (Unrestricted)**

Fund 01

**Monterey Peninsula College**

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE	
<b>REVENUES</b>							
8100 FEDERAL	11,357	10,700	0	0		10,700	0.0%
8600 STATE	23,414,545	20,561,741	587,344	11,997,752		8,563,989	58.3%
8800 COUNTY / LOCAL	17,214,510	15,856,665	678,675	11,556,359		4,300,306	72.9%
8900 INTERFUND TRANSFER IN	50,000	1,104,282	0	0		1,104,282	N/A
<b>TOTAL REVENUE :</b>	<b>\$40,690,413</b>	<b>\$37,533,388</b>	<b>\$1,266,018</b>	<b>\$23,554,111</b>		<b>\$12,874,995</b>	<b>62.8%</b>
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
<b>CERTIFICATED SALARIES</b>							
1100 TEACHER SALARIES	6,879,593	5,926,372	544,733	4,300,998		1,625,374	72.6%
1200 NON TEACHER SALARIES	2,952,928	2,842,030	238,155	2,043,813		798,217	71.9%
1300 HOURLY TEACHER	4,919,371	4,818,084	585,536	3,896,701		921,384	80.9%
1400 OTHER HOURLY SALARIES	140,700	199,718	15,955	126,451		73,267	63.3%
<b>TOTAL CERTIFICATED :</b>	<b>\$14,892,592</b>	<b>\$13,786,204</b>	<b>\$1,384,379</b>	<b>\$10,367,962</b>		<b>\$3,418,241</b>	<b>75.2%</b>
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	5,773,865	5,548,895	469,004	4,270,645		1,278,250	77.0%
2200 INSTRUCTIONAL AIDES	754,063	774,891	66,636	534,943		239,948	69.0%
2300 HOURLY NON INSTRUCTIONAL	387,886	308,233	29,832	403,346		(95,113)	130.9%
2400 HOURLY INSTRUCTIONAL	677,838	646,026	62,420	472,273		173,753	73.1%
	<b>\$7,593,652</b>	<b>\$7,278,046</b>	<b>\$627,893</b>	<b>\$5,681,207</b>		<b>\$1,596,838</b>	<b>78.1%</b>

**\*\*\* BOARD REPORT \*\*\***

**GENERAL FUND (Unrestricted) continued**

Fund 01

**Monterey Peninsula College**

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$4,417,020</u></b>	<b><u>\$4,678,023</u></b>	<b><u>\$376,396</u></b>	<b><u>\$3,683,858</u></b>	<b><u>\$79,684</u></b>	<b><u>\$914,482</u></b>	<b>80.5%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	267,033	228,005	11,619	102,992	31,734	93,279	59.1%
4500 OTHER SUPPLIES	491,230	342,941	22,495	258,567	82,632	1,742	99.5%
4700 FOOD	9,760	4,225	118	1,217	0	3,007	28.8%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>\$768,023</u></b>	<b><u>\$575,171</u></b>	<b><u>\$34,232</u></b>	<b><u>\$362,776</u></b>	<b><u>\$114,366</u></b>	<b><u>\$98,028</u></b>	<b>83.0%</b>
<b>OTHER</b>							
5100 CONTRACTED SERVICES	2,121,792	1,599,599	139,279	577,173	568,728	453,698	71.6%
5200 TRAVEL	170,358	146,241	13,311	73,693	8,400	64,148	56.1%
5300 DUES AND SUBSCRIPTIONS	138,788	119,694	45	113,804	0	5,890	95.1%
5400 INSURANCE	326,944	335,300	0	358,775	0	(23,475)	107.0%
5500 UTILITIES & HOUSEKEEPING	1,090,953	1,196,735	87,439	721,882	580,180	(105,327)	108.8%
5600 RENTS & LEASES	639,219	599,360	26,592	415,018	80,073	104,269	82.6%
5700 LEGAL AND AUDIT	102,924	303,455	0	48,884	26,572	227,999	24.9%
5800 OTHER SERVICES	305,054	531,959	24,976	236,061	80,598	215,299	59.5%
<b>TOTAL OTHER :</b>	<b><u>\$4,896,031</u></b>	<b><u>\$4,832,342</u></b>	<b><u>\$291,642</u></b>	<b><u>\$2,545,290</u></b>	<b><u>\$1,344,551</u></b>	<b><u>\$942,501</u></b>	<b>80.5%</b>
<b>CAPITAL OUTLAY</b>							
6200 BUILDING IMPROVEMENT	31,899	22,771	458	17,789	3,515	1,467	93.6%
6300 CAPITAL BOOKS & SOFTWARE	45,513	137,530	0	137,530	0	0	100.0%
6400 EQUIPMENT	86,835	60,903	852	31,919	60,167	(31,183)	151.2%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$164,247</u></b>	<b><u>\$221,203</u></b>	<b><u>\$1,311</u></b>	<b><u>\$187,237</u></b>	<b><u>\$63,682</u></b>	<b><u>(\$29,716)</u></b>	<b>113.4%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	6,656,331	6,159,152	521,078	4,780,899	0	1,378,253	77.6%
<b>TOTAL TRANSFERS :</b>	<b><u>\$6,656,331</u></b>	<b><u>\$6,159,152</u></b>	<b><u>\$521,078</u></b>	<b><u>\$4,780,899</u></b>	<b><u>\$0</u></b>	<b><u>\$1,378,253</u></b>	<b>77.6%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>39,387,897</u></b>	<b><u>37,530,142</u></b>	<b><u>3,236,931</u></b>	<b><u>27,609,230</u></b>	<b><u>1,602,283</u></b>	<b><u>8,318,629</u></b>	<b>77.8%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$1,302,516</u></b>	<b><u>\$3,246</u></b>	<b><u>(\$1,970,913)</u></b>	<b><u>(\$4,055,119)</u></b>	<b><u>(\$1,602,283)</u></b>	<b><u>\$4,556,366</u></b>	

\*\*\* BOARD REPORT \*\*\*

GENERAL FUND (Restricted)

Fund 01

Monterey Peninsula College

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUES</b>								
8100 FEDERAL	1,566,098	2,458,993	231,243	1,322,811	0	1,136,182	53.8%	
8600 STATE	2,578,855	2,462,125	0	1,414,871	0	1,047,254	57.5%	
8800 COUNTY / LOCAL	707,127	734,915	61,195	499,025	0	235,890	67.9%	
8900 INTERFUND TRANSFER IN	67,384	67,121	0	0	0	67,121	0.0%	
<b>TOTAL REVENUE :</b>	<b>\$4,919,464</b>	<b>\$5,723,154</b>	<b>\$292,438</b>	<b>\$3,236,707</b>	<b>0</b>	<b>\$2,486,447</b>	<b>56.6%</b>	
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT	
<b>CERTIFICATED SALARIES</b>								
1100 TEACHER SALARIES	112,083	50,322	4,567	36,537	0	13,785	72.6%	
1200 NON TEACHER SALARIES	870,821	963,674	83,794	720,985	0	242,689	74.8%	
1300 HOURLY TEACHER	73,988	66,352	6,806	47,852	0	18,500	72.1%	
1400 OTHER HOURLY SALARIES	188,510	246,323	22,960	151,098	0	95,225	61.3%	
<b>TOTAL CERTIFICATED :</b>	<b>\$1,245,402</b>	<b>\$1,326,671</b>	<b>\$118,127</b>	<b>\$956,472</b>	<b>\$0</b>	<b>\$370,199</b>	<b>72.1%</b>	
<b>CLASSIFIED SALARIES</b>								
2100 NON INSTRUCTIONAL	552,431	572,078	48,161	440,278	0	131,800	77.0%	
2300 HOURLY NON INSTRUCTIONAL	386,196	348,855	32,874	259,681	0	89,174	74.4%	
2400 HOURLY INSTRUCTIONAL	158,574	186,093	11,941	101,296	0	84,797	54.4%	
<b>TOTAL CLASSIFIED :</b>	<b>\$1,097,201</b>	<b>\$1,107,026</b>	<b>\$92,976</b>	<b>\$801,255</b>	<b>\$0</b>	<b>\$305,771</b>	<b>72.4%</b>	

\*\*\* BOARD REPORT \*\*\*  
GENERAL FUND (Restricted) continued  
Fund 01  
Monterey Peninsula College

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<u>\$384,533</u>	<u>\$423,782</u>	<u>\$36,431</u>	<u>\$315,360</u>	<u>\$0</u>	<u>\$108,422</u>	<u>74.4%</u>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	54,584	138,797	217	18,207	2,555	118,035	15.0%
4500 OTHER SUPPLIES	53,119	79,011	1,223	21,336	5,071	52,604	33.4%
4700 FOOD	<u>26,841</u>	<u>18,384</u>	<u>2,165</u>	<u>9,583</u>	<u>0</u>	<u>8,801</u>	<u>52.1%</u>
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<u>\$134,544</u>	<u>\$236,192</u>	<u>\$3,605</u>	<u>\$49,126</u>	<u>\$7,626</u>	<u>\$179,440</u>	<u>24.0%</u>
<b>OTHER</b>							
5100 CONTRACTED SERVICES	631,905	728,883	14,503	388,613	132,359	207,911	71.5%
5200 TRAVEL	479,069	508,955	25,818	366,845	0	142,110	72.1%
5300 DUES AND SUBSCRIPTIONS	1,320	900	0	2,717	0	(1,817)	301.9%
5400 INSURANCE	68,467	44,207	0	43,639	0	568	98.7%
5500 UTILITIES & HOUSEKEEPING	355	500	30	211	189	100	80.0%
5600 RENTS & LEASES	35,290	11,586	1,904	13,327	1,019	(2,760)	123.8%
5800 OTHER SERVICES	<u>139,241</u>	<u>241,810</u>	<u>23,753</u>	<u>190,080</u>	<u>0</u>	<u>51,730</u>	<u>78.6%</u>
<b>TOTAL OTHER :</b>	<u>\$1,355,647</u>	<u>\$1,536,841</u>	<u>\$66,008</u>	<u>\$1,005,432</u>	<u>\$133,567</u>	<u>\$397,842</u>	<u>74.1%</u>
<b>CAPITAL OUTLAY</b>							
6300 CAPITAL BOOKS & SOFTWARE	18,266	2,600	0	0	3,600	(1,000)	0.0%
6400 EQUIPMENT	174,144	285,360	13,137	74,168	5,617	205,575	28.0%
<b>TOTAL CAPITAL OUTLAY :</b>	<u>\$192,410</u>	<u>\$287,960</u>	<u>\$13,137</u>	<u>\$74,168</u>	<u>\$9,217</u>	<u>\$204,575</u>	<u>29.0%</u>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	589,703	565,356	46,870	422,230	0	143,126	74.7%
7500 STUDENT FINANCIAL AID PYMT	17,505	39,922	0	8,338	0	31,584	20.9%
7600 OTHER PYMTS TO STUDENTS	<u>127,015</u>	<u>199,404</u>	<u>0</u>	<u>71,082</u>	<u>27</u>	<u>128,295</u>	<u>35.7%</u>
<b>TOTAL TRANSFERS :</b>	<u>\$734,223</u>	<u>\$804,682</u>	<u>\$46,870</u>	<u>\$501,650</u>	<u>\$27</u>	<u>\$303,005</u>	<u>62.3%</u>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<u>5,143,960</u>	<u>5,723,154</u>	<u>377,154</u>	<u>3,703,463</u>	<u>150,437</u>	<u>1,869,254</u>	<u>67.3%</u>
<b>REVENUE OVER EXPENSE :</b>	<u>(\$224,496)</u>	<u>\$0</u>	<u>(\$84,716)</u>	<u>(\$466,756)</u>	<u>(\$150,437)</u>	<u>\$617,193</u>	



\*\*\* BOARD REPORT \*\*\*  
 Child Development Fund  
 Fund 04 Unrestricted  
 Monterey Peninsula College  
 March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUE</b>							
8660 Cal Early Childhood Mentor Prog	-46.17	0	0	0	0	0	0.0%
8800 LOCAL	72,745	279,598	5,736	46,797	0	232,801	16.7%
8900 OTHER	466,158	280,978	60,000	340,978	0	(60,000)	121.4%
<b>TOTAL REVENUE:</b>	<b>538,857</b>	<b>560,576</b>	<b>65,736</b>	<b>387,775</b>	<b>0</b>	<b>\$172,801</b>	<b>69.2%</b>
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	112,212	97,875	9,316	84,026	0	13,849	85.9%
2200 INSTRUCTIONAL AIDES	121,952	155,155	14,625	103,511	0	51,644	66.7%
2300 NON INSTRUCTIONAL TEMP	8,641	10,329	0	593	0	9,736	0.0%
2400 HOURLY INSTRUCTIONAL	58,457	71,465	5,970	43,019	0	28,446	60.2%
<b>TOTAL CLASSIFIED:</b>	<b>\$301,262</b>	<b>\$334,824</b>	<b>\$29,911</b>	<b>\$231,149</b>	<b>\$0</b>	<b>\$103,675</b>	<b>69.0%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$72,054</b>	<b>\$84,230</b>	<b>\$7,550</b>	<b>\$59,756</b>	<b>\$0</b>	<b>\$24,474</b>	<b>70.9%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%
4500 OTHER SUPPLIES	0	1,493	0	0	0	1,493	0.0%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$0</b>	<b>\$1,763</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,763</b>	<b>0.0%</b>
<b>OTHER</b>							
5400 INSURANCE	0	0	0	0	0	0	0.0%
5600 RENTS. LEASES. AND REPAIRS	660	0	0	0	0	0	0.0%
<b>TOTAL OTHER :</b>	<b>\$660</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	141,713	139,759	11,627	104,642	0	35,117	74.9%
<b>TOTAL TRANSFERS:</b>	<b>\$141,713</b>	<b>\$139,759</b>	<b>\$11,627</b>	<b>\$104,642</b>	<b>\$0</b>	<b>\$35,117</b>	<b>74.9%</b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$515,689</b>	<b>\$560,576</b>	<b>\$49,088</b>	<b>\$395,547</b>	<b>\$0</b>	<b>\$165,029</b>	<b>70.6%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>\$23,168</b>	<b>\$0</b>	<b>\$16,648</b>	<b>(\$7,772)</b>	<b>\$0</b>	<b>\$7,772</b>	

\*\*\* BOARD REPORT \*\*\*  
 Child Development Fund  
 Fund 04 Restricted  
 Monterey Peninsula College  
 March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUE</b>							
8100 FEDERAL	71,440	33,523	5,573	62,117	0	(28,594)	185.3%
8690 STATE	234,756	214,190	20,330	112,415	0	101,775	52.5%
<b>TOTAL REVENUE:</b>	<b><u>\$306,196</u></b>	<b><u>\$247,713</u></b>	<b><u>\$25,903</u></b>	<b><u>\$174,532</u></b>	<b><u>\$0</u></b>	<b><u>\$73,181</u></b>	<b><u>70.5%</u></b>
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	0	(6,885)	0	0	0	(6,885)	0.0%
2200 INSTRUCTIONAL AIDES	123,462	117,892	11,444	89,150	0	28,742	75.6%
2300 HOURLY NON INSTRUCTIONAL	2,118	5,801	1,780	7,591	0	(1,790)	0.0%
2400 HOURLY INSTRUCTIONAL	4,000	0	0	8,525	0	(8,525)	0.0%
<b>TOTAL CLASSIFIED:</b>	<b><u>\$129,580</u></b>	<b><u>\$116,808</u></b>	<b><u>\$13,224</u></b>	<b><u>\$105,266</u></b>	<b><u>\$0</u></b>	<b><u>\$11,542</u></b>	<b><u>90.1%</u></b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$36,438</u></b>	<b><u>\$33,858</u></b>	<b><u>\$3,562</u></b>	<b><u>\$29,428</u></b>	<b><u>\$0</u></b>	<b><u>\$4,430</u></b>	<b><u>86.9%</u></b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	2,828	0	0	0	0	0	0.0%
4500 OTHER SUPPLIES	2,906	5,625	217	2,067	741	2,817	36.7%
4700 FOOD	19,182	16,400	1,263	11,482	8,318	(3,400)	70.0%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b><u>\$24,916</u></b>	<b><u>\$22,025</u></b>	<b><u>\$1,480</u></b>	<b><u>\$13,549</u></b>	<b><u>\$9,059</u></b>	<b><u>(\$583)</u></b>	<b><u>61.5%</u></b>
<b>OTHER</b>							
5400 INSURANCE	0	0	0	0	0	0	0.0%
5600 RENTS & LEASES	0	900	0	0	0	900	0.0%
5800 OTHER SERVICES	510	0	0	0	0	0	0.0%
<b>TOTAL OTHER :</b>	<b><u>\$510</u></b>	<b><u>\$900</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$900</u></b>	<b><u>0.0%</u></b>
<b>Sites and Site Improvements</b>							
6105 RENOVATION & REPAIR	<u>\$2,525</u>	<u>\$5,068</u>	<u>\$0</u>	<u>\$1,865</u>	<u>\$0</u>	<u>\$3,203</u>	<u>36.8%</u>
	<u>\$2,525</u>	<u>\$5,068</u>	<u>\$0</u>	<u>\$1,865</u>	<u>\$0</u>	<u>\$3,203</u>	<u>36.8%</u>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	<u>72,715</u>	<u>69,054</u>	<u>5,755</u>	<u>51,791</u>	<u>0</u>	<u>17,263</u>	<u>75.0%</u>
<b>TOTAL TRANSFERS:</b>	<b><u>\$72,715</u></b>	<b><u>\$69,054</u></b>	<b><u>\$5,755</u></b>	<b><u>\$51,791</u></b>	<b><u>\$0</u></b>	<b><u>\$17,263</u></b>	<b><u>75.0%</u></b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b><u>\$266,684</u></b>	<b><u>\$247,713</u></b>	<b><u>\$24,021</u></b>	<b><u>\$201,899</u></b>	<b><u>\$9,059</u></b>	<b><u>\$36,755</u></b>	<b><u>85.2%</u></b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$39,512</u></b>	<b><u>\$0</u></b>	<b><u>\$1,882</u></b>	<b><u>(\$27,367)</u></b>	<b><u>(\$9,059)</u></b>	<b><u>\$36,426</u></b>	

cc

## \*\*\* BOARD REPORT \*\*\*

## COLLEGE CENTER FUND

Fund 47

## Monterey Peninsula College

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8800 COUNTY / LOCAL	257,622	275,200	26,105	131,482		143,718	47.8%	
8860 INTEREST	56	0	0	797		(797)	N/A	
<b>TOTAL REVENUE :</b>	<b><u>\$257,677</u></b>	<b><u>\$275,200</u></b>	<b><u>\$26,105</u></b>	<b><u>\$132,279</u></b>		<b><u>\$142,921</u></b>	<b>48.1%</b>	
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED</b>								
2100 NON INSTRUCTIONAL	19,486	20,634	1,735	15,462	0	5,172	74.9%	
2300 HOURLY NON INSTRUCTIONAL	56	0	0	0	0	0	N/A	
<b>TOTAL CLASSIFIED :</b>	<b><u>\$19,543</u></b>	<b><u>\$20,634</u></b>	<b><u>\$1,735</u></b>	<b><u>\$15,462</u></b>	<b><u>\$0</u></b>	<b><u>\$5,172</u></b>	<b>74.9%</b>	
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$5,766</u></b>	<b><u>\$6,228</u></b>	<b><u>\$524</u></b>	<b><u>\$4,667</u></b>	<b><u>\$0</u></b>	<b><u>\$1,561</u></b>	<b>74.9%</b>	
<b>SUPPLIES &amp; OTHER</b>								
4500 OTHER SUPPLIES	(12)	1,150	0	(3,089)	5	4,235	-268.2%	
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>(\$12)</u></b>	<b><u>\$1,150</u></b>	<b><u>\$0</u></b>	<b><u>(\$3,089)</u></b>	<b><u>\$5</u></b>	<b><u>\$4,235</u></b>	<b>-268.2%</b>	
<b>OTHER</b>								
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%	
5200 TRAVEL	125	1,500	150	225	0	1,275	15.0%	
5300 MEMBERSHIP	75	75	0	0	0	75	0.0%	
5400 INSURANCE	17,545	17,545	0	17,545	0	0	100.0%	
5500 UTILITIES & HOUSEKEEPING	109,359	150,763	6,933	68,124	28,993	53,646	64.4%	
5600 RENTS & LEASES	3,278	10,020	971	4,326	360	5,334	46.8%	
5800 OTHER SERVICES	5,000	5,000	0	5,000	0	0	100.0%	
<b>TOTAL OTHER :</b>	<b><u>\$135,382</u></b>	<b><u>\$184,903</u></b>	<b><u>\$8,054</u></b>	<b><u>\$95,220</u></b>	<b><u>\$29,353</u></b>	<b><u>\$60,330</u></b>	<b>67.4%</b>	
<b>CAPITAL OUTLAY</b>								
6400 EQUIPMENT	5,650	3,000	0	3,875	0	(875)	129.2%	
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$5,650</u></b>	<b><u>\$3,000</u></b>	<b><u>\$0</u></b>	<b><u>\$3,875</u></b>	<b><u>\$0</u></b>	<b><u>(\$875)</u></b>	<b>129.2%</b>	
<b>TRANSFERS</b>								
7100 DEBT RETIREMENT	19,425	18,975	0	18,975	0	0	100.0%	
7300 INTERFUND TRANSFER	12,265	29,339	1,178	8,249	0	21,090	28.1%	
<b>TOTAL TRANSFERS :</b>	<b><u>\$31,690</u></b>	<b><u>\$48,314</u></b>	<b><u>\$1,178</u></b>	<b><u>\$27,224</u></b>	<b><u>\$0</u></b>	<b><u>\$21,090</u></b>	<b>56.3%</b>	
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>\$198,018</u></b>	<b><u>\$264,229</u></b>	<b><u>\$11,490</u></b>	<b><u>\$143,358</u></b>	<b><u>\$29,358</u></b>	<b><u>\$91,514</u></b>	<b>65.4%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$59,659</u></b>	<b><u>\$10,971</u></b>	<b><u>\$14,615</u></b>	<b><u>(\$11,079)</u></b>	<b><u>(\$29,358)</u></b>	<b><u>\$51,408</u></b>		

\*\*\* BOARD REPORT \*\*\*  
 Parking Fund  
 Fund 39  
 Monterey Peninsula College  
 March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8800 COUNTY / LOCAL	676,162	469,000	31,901	548,505		0	(79,505)	117.0%
<b>TOTAL REVENUE:</b>	<b>\$676,162</b>	<b>\$469,000</b>	<b>\$31,901</b>	<b>\$548,505</b>		<b>\$0</b>	<b>(\$79,505)</b>	<b>117.0%</b>
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED SALARIES</b>								
2100 NON INSTRUCTIONAL	145,764	157,766	12,112	121,741	0	36,025	77.2%	
2300 HOURLY NON INSTRUCTIONAL	9,610	48,313	4,132	26,442	0	21,871	54.7%	
<b>TOTAL CLASSIFIED :</b>	<b>\$155,374</b>	<b>\$206,079</b>	<b>\$16,244</b>	<b>\$148,183</b>	<b>\$0</b>	<b>\$57,896</b>	<b>71.9%</b>	
<b>3XX TOTAL FRINGE BENEFITS :</b>	<b>\$42,926</b>	<b>\$58,368</b>	<b>\$4,563</b>	<b>\$41,837</b>	<b>\$0</b>	<b>\$16,531</b>	<b>71.7%</b>	
<b>SUPPLIES &amp; OTHER</b>								
4500 OTHER SUPPLIES :	\$9,366	11,400	69	4,735	2,455	4,210	41.5%	
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$9,366</b>	<b>\$11,400</b>	<b>\$69</b>	<b>\$4,735</b>	<b>\$2,455</b>	<b>\$4,210</b>	<b>41.5%</b>	
<b>OTHER</b>								
5100 CONTRACTS	46,800	0	0	0	0	0	0.0%	
5200 TRAVEL & CONFERENCE	0	0	0	0	0	0	0.0%	
5500 UTILITIES & HOUSEKEEPING	1,545	3,500	272	2,089	544	867	0.0%	
5600 RENTS & LEASES	17,380	37,182	1,025	7,417	0	29,765	19.9%	
<b>TOTAL OTHER:</b>	<b>\$65,725</b>	<b>\$40,682</b>	<b>\$1,297</b>	<b>\$9,506</b>	<b>\$544</b>	<b>\$30,632</b>	<b>23.4%</b>	
<b>CAPITAL OUTLAY</b>								
6400 EQUIPMENT	1,284	38,957	272	32,236	876	5,845	82.7%	
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$1,284</b>	<b>\$38,957</b>	<b>\$272</b>	<b>\$32,236</b>	<b>\$876</b>	<b>\$5,845</b>	<b>82.7%</b>	
<b>TRANSFERS</b>								
7300 INTERFUND TRANSFER OUT	97,335	108,972	7,856	70,704	0	38,268	64.9%	
<b>TOTAL TRANSFERS:</b>	<b>\$97,335</b>	<b>\$108,972</b>	<b>\$7,856</b>	<b>\$70,704</b>	<b>\$0</b>	<b>\$38,268</b>	<b>64.9%</b>	
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$372,010</b>	<b>\$464,458</b>	<b>\$30,301</b>	<b>\$307,201</b>	<b>\$3,875</b>	<b>\$153,382</b>	<b>67.0%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b>\$304,152</b>	<b>\$4,542</b>	<b>\$1,600</b>	<b>\$241,304</b>	<b>(\$3,875)</b>	<b>(\$232,887)</b>		

# \*\*\* BOARD REPORT \*\*\*

## Self Insurance Fund Fund 35 Monterey Peninsula College

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE		
<b>REVENUE</b>							
8800 COUNTY / LOCAL	634,428	520,765	42,039	309,632		211,133	59.5%
8860 INTEREST	6,371	0	0	40,646		(40,646)	N/A
8900 INTERFUND TRANSFER IN	6,711,957	6,365,900	534,365	4,771,008		1,594,892	74.9%
<b>TOTAL REVENUE :</b>	<b><u>\$7,352,756</u></b>	<b><u>\$6,886,665</u></b>	<b><u>\$576,404</u></b>	<b><u>\$5,121,286</u></b>		<b><u>\$1,765,379</u></b>	<b>74.4%</b>
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
3XXX TOTAL FRINGE BENEFITS	<u>\$6,220,763</u>	<u>\$6,826,716</u>	<u>\$257,924</u>	<u>\$4,622,386</u>	<u>\$4,500</u>	<u>\$2,199,830</u>	67.8%
4500 NON-INSTRUCTIONAL SUPPLIES	<u>\$2,196</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	N/A
<b>OTHER</b>							
5100 CONTRACTED SERVICES	4,757	0	3,447	49,917	50,379	(100,296)	N/A
5800 OTHER SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A
<b>TOTAL OTHER :</b>	<b><u>\$4,757</u></b>	<b><u>\$0</u></b>	<b><u>\$3,447</u></b>	<b><u>\$49,917</u></b>	<b><u>\$50,379</u></b>	<b><u>(\$100,296)</u></b>	<b>N/A</b>
<b>INTERFUND TRANSFER OUT</b>							
7300 TRANSFER OUT	<u>0</u>	<u>650,908</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>650,908</u>	N/A
<b>TOTAL EXPENSE :</b>	<b><u>\$6,227,716</u></b>	<b><u>\$7,477,624</u></b>	<b><u>\$261,371</u></b>	<b><u>\$4,672,303</u></b>	<b><u>\$54,879</u></b>	<b><u>\$2,099,534</u></b>	<b>63.2%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$1,125,040</u></b>	<b><u>(\$590,959)</u></b>	<b><u>\$315,033</u></b>	<b><u>\$448,983</u></b>	<b><u>(\$54,879)</u></b>	<b><u>(\$334,155)</u></b>	

## \*\*\* BOARD REPORT \*\*\*

**Capital Projects Fund  
Fund 14  
Monterey Peninsula College**

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
<b>REVENUES</b>								
8600 STATE	-170	3,108,000	0	0	0	3,108,000	0.0%	
8800 COUNTY / LOCAL	156,505	65,910	10,886	151,900	0	(85,990)	230.5%	
8900 INTERFUND TRANSFER IN		70,874	0	70,874	0	0	100.0%	
<b>TOTAL REVENUE :</b>	<b><u>\$156,335</u></b>	<b><u>\$3,244,784</u></b>	<b><u>10,886</u></b>	<b><u>222,773</u></b>		<b><u>\$3,022,010</u></b>	<b>6.9%</b>	
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>SUPPLIES</b>								
4300 INSTRUCTIONAL SUPPLIES	13,425	19,669	315	6,118	2,818	10,732	31.1%	
4500 NON-INSTRUCTIONAL SUPPLIES	51,391	26,628	170	35,075	747	(9,194)	131.7%	
<b>TOTAL OTHER :</b>	<b><u>\$64,815</u></b>	<b><u>\$46,297</u></b>	<b><u>\$485</u></b>	<b><u>\$41,193</u></b>	<b><u>\$3,565</u></b>	<b><u>\$1,538</u></b>	<b>96.7%</b>	
<b>OTHER</b>								
5100 CONTRACTED SERVICES	4,140	63,803	0	600	0	63,203	0.9%	
5300 DUES AND MEMBERSHIPS	0	0	1,250	1,250	0	(1,250)	0.0%	
5400 INSURANCE	51,205	51,205	0	51,205	0	0	100.0%	
5600 RENTS, LEASES, REPAIRS	24,507	11,200	9,351	52,107	5,440	(46,347)	465.2%	
5700 LEGAL, ELECTION, AND AUDIT	0	6,327	0	0	0	6,327	0.0%	
<b>TOTAL OTHER :</b>	<b><u>\$79,852</u></b>	<b><u>\$132,535</u></b>	<b><u>\$10,601</u></b>	<b><u>\$105,162</u></b>	<b><u>\$5,440</u></b>	<b><u>\$21,933</u></b>	<b>83.5%</b>	
<b>CAPITAL OUTLAY</b>								
6100 SITES	0	57,691	0	0	0	57,691	0.0%	
6200 BUILDING IMPROVEMENTS	0	3,108,000	0	0	0	3,108,000	0.0%	
6400 EQUIPMENT	224,650	85,390	0	(7,812)	65,210	27,992	-9.1%	
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$224,650</u></b>	<b><u>\$3,251,081</u></b>	<b><u>\$0</u></b>	<b><u>(\$7,812)</u></b>	<b><u>\$65,210</u></b>	<b><u>\$3,193,683</u></b>	<b>1.8%</b>	
<b>INTERFUND TRANSFER OUT</b>								
7300 TRANSFER OUT	50,000	513,323	0	0	0	513,323	N/A	
<b>TOTAL EXPENSE :</b>	<b><u>\$419,317</u></b>	<b><u>\$3,943,236</u></b>	<b><u>\$11,086</u></b>	<b><u>\$138,543</u></b>	<b><u>\$74,215</u></b>	<b><u>\$3,730,477</u></b>	<b>5.4%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$262,982</u></b>	<b><u>\$698,452</u></b>	<b><u>(\$200)</u></b>	<b><u>\$84,230</u></b>	<b><u>\$74,215</u></b>	<b><u>\$3,953,251</u></b>		

BUILDING

**Building Fund  
Fund 48  
Monterey Peninsula College**

March 31, 2012

BOND PROJECTS	REVISED PROJECT BUDGET	2011-12		
		PURCHASE ORDER OUTSTANDING	2011-2012 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Arts Complex	\$0	321,600	85,900	-\$407,500
2. Furniture & Equipment	\$1,384,614	63,647	452,574	\$868,393
3. Humanities, Bus Hum - Student Services Build	\$2,569,000	2,896,604	2,078,994	-\$2,406,598
4. Infrastructure 3 / Miscellaneous	\$2,315,700	236,699	976,205	\$1,102,796
5. Life Science & Physical Science	\$7,040,730	6,468,822	2,152,476	-\$1,580,568
6. Marina Education Center	\$4,534,109	149,730	669,951	\$3,714,428
7. PE Phase II - Gym/Locker Room	\$2,415,410	3,128,964	346,048	-\$1,059,602
8. Physical Science Building	\$9,705,029	0	0	\$9,705,029
9. Pool/ Tennis Courts	\$381,100	0	0	\$381,100
10. PSTC Parker Flats	\$0	23,035	24,248	-\$47,283
11. Student Services Building	\$500,000	219,194	426,352	-\$145,546
12. Swing Space	\$397,325	93,615	813,626	-\$509,916
13. Theater Building	\$8,128,485	6,318,994	2,365,036	-\$555,545
14. General Institutional Bond Management	\$0	181,653	246,787	-\$428,440
<b>Total Bond Projects:</b>	<b><u>\$39,371,502</u></b>	<b><u>\$20,102,557</u></b>	<b><u>\$10,638,197</u></b>	<b><u>\$9,038,248</u></b>
<b>Initial Bond Funds Received 6/30/03</b>		<b>\$40,000,000</b>		
<b>County office interest Received from inception</b>		<b>\$5,774,241</b>		
<b>LAIF interest from inception</b>		<b>\$1,514,006</b>		
<b>Bond Refinancing 05-06</b>		<b>\$4,240,051</b>		
<b>Bond Funds Received 1/24/08</b>		<b>\$104,999,300</b>		
<b>Lehman Brothers Investment loss</b>		<b>(\$1,878,835)</b>		
<b>Balance Used in 11-12</b>		<b>(\$10,638,197)</b>		
<b>Balance Used in 10-11</b>		<b>(\$16,422,183)</b>		
<b>Balance Used in 09-10</b>		<b>(\$13,542,031)</b>		
<b>Balance Used in 08-09</b>		<b>(\$16,415,556)</b>		
<b>Balance Used in 07-08</b>		<b>(\$19,317,846)</b>		
<b>Balance Used in 06-07</b>		<b>(\$20,713,267)</b>		
<b>Balance Used in 05-06</b>		<b>(\$7,641,016)</b>		
<b>Balance Used in 04-05</b>		<b>(\$2,815,134)</b>		
<b>Balance Used in 03-04</b>		<b>(\$2,626,246)</b>		
<b>Balance Used in 02-03</b>		<b>(\$625,834)</b>		
<b>FY 11-12 ytd expense</b>		<b>(\$10,638,197)</b>		
<b>Available Bond Funds</b>		<b><u>\$33,253,256</u></b>		

# \*\*\* BOARD REPORT \*\*\*

**Other Debt Service Fund**  
Fund 29  
**Monterey Peninsula College**

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE		
<u>REVENUES</u>							
8600 STATE	0	0	0	0	0	0	N/A
8860 LOCAL/COUNTY	761	0	0	1,469	(1,469)	(1,469)	N/A
8900 INTERFUND TRANSFER IN	239,783	275,324	0	275,324	0	0	100.5%
<b>TOTAL REVENUE :</b>	<b><u>\$240,544</u></b>	<b><u>\$275,324</u></b>	<b><u>\$0</u></b>	<b><u>\$276,793</u></b>	<b><u>(\$1,469)</u></b>	<b><u>(\$1,469)</u></b>	<b>100.5%</b>
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<u>Transfers</u>							
7200 LONG TERM DEBT	239,783	275,324	68,831	275,324	0	0	100.0%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$239,783</u></b>	<b><u>\$275,324</u></b>	<b><u>\$68,831</u></b>	<b><u>\$275,324</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b>100.0%</b>
<b>TOTAL EXPENSE :</b>	<b><u>\$239,783</u></b>	<b><u>\$275,324</u></b>	<b><u>\$68,831</u></b>	<b><u>\$275,324</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b>100.0%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$761</u></b>	<b><u>\$0</u></b>	<b><u>(\$68,831)</u></b>	<b><u>\$1,469</u></b>	<b><u>\$0</u></b>	<b><u>(\$1,469)</u></b>	



**\*\*\* BOARD REPORT \*\*\***

**College Revenue Bond Interest & Redemption**

Fund 46

Monterey Peninsula College

March 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>REVENUES</b>							
8800 LOCAL	19,425	18,975	0	19,002		(27)	100.1%
8860 INTEREST	68	0	0	130		(130)	N/A
<b>TOTAL REVENUE :</b>	<b><u>\$19,493</u></b>	<b><u>\$18,975</u></b>	<b><u>\$0</u></b>	<b><u>\$19,132</u></b>		<b><u>(\$130)</u></b>	<b>100.8%</b>
<b>DEBT RETIREMENT</b>							
7100 DEBT RETIREMENT	19,425	18,975	0	17,100	1,875	0	90.1%
<b>TOTAL DEBT RETIREMENT :</b>	<b><u>\$19,425</u></b>	<b><u>\$18,975</u></b>	<b><u>\$0</u></b>	<b><u>\$17,100</u></b>	<b><u>\$1,875</u></b>	<b><u>\$0</u></b>	<b>90.1%</b>
<b>TOTAL EXPENSE :</b>	<b><u>\$19,425</u></b>	<b><u>\$18,975</u></b>	<b><u>\$0</u></b>	<b><u>\$17,100</u></b>	<b><u>\$1,875</u></b>	<b><u>\$0</u></b>	<b>100.0%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$68</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$2,032</u></b>	<b><u>(\$1,875)</u></b>	<b><u>(\$130)</u></b>	



# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. B

Fiscal Services  
College Area

### Proposal:

That the Governing Board review and accept the attached Quarterly Financial Status Report (Form CCFS 311Q) for the quarter ending, March 31, 2012.

### Background:


AB 2910, Chapter 1486, Statutes of 1986, requires that quarterly reports on the financial condition of each community college district be presented to local governing boards for review and acceptance. These reports must also be filed with the Chancellor's Office.

### Budgetary Implications:

Steps have been taken to ensure close monitoring of the District's budget. Monthly reports, updates and projections will be provided to the Governing Board.

**RESOLUTION: BE IT RESOLVED**, that the Quarterly Financial Status Report for the quarter Ending March 31, 2012 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

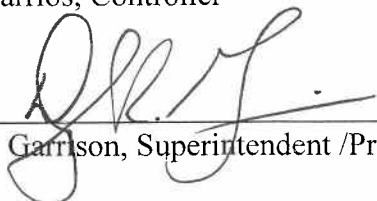
Recommended By:

  
\_\_\_\_\_  
Stephen Ma, Vice President for Administrative Services

Prepared By:

  
\_\_\_\_\_  
Rosemary Barrios, Controller

Agenda Approval:

  
\_\_\_\_\_  
Dr. Douglas Garrison, Superintendent /President

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2011-2012

Quarter Ended: (Q3) Mar 31, 2012

District: (460) MONTEREY

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2008-09	Actual 2009-10	Actual 2010-11	Projected 2011-2012
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	42,160,479	39,518,284	40,111,566	36,429,106
A.2	Other Financing Sources (Object 8900)	50,000	0	50,000	1,104,282
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>42,210,479</b>	<b>39,518,284</b>	<b>40,161,566</b>	<b>37,533,388</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	35,028,799	32,600,756	32,869,033	31,370,996
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,092,699	6,831,758	7,797,461	6,159,152
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>42,121,498</b>	<b>39,432,514</b>	<b>40,666,494</b>	<b>37,530,148</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>88,981</b>	<b>85,770</b>	<b>-504,928</b>	<b>3,240</b>
D.	<b>Fund Balance, Beginning</b>	<b>4,094,008</b>	<b>4,182,989</b>	<b>4,268,759</b>	<b>3,763,831</b>
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>4,094,008</b>	<b>4,182,989</b>	<b>4,268,759</b>	<b>3,763,831</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>4,182,989</b>	<b>4,268,759</b>	<b>3,763,831</b>	<b>3,767,071</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.9%	10.8%	9.3%	10%

**II. Annualized Attendance FTES:**

Line	Description	2008-09	2009-10	2010-11	2011-2012
G.1	Annualized FTES (excluding apprentice and non-resident)	8,370	7,890	7,681	7,094

Line	Description	As of the specified quarter ended for each fiscal year			
		2008-09	2009-10	2010-11	2011-2012
<b>III. Total General Fund Cash Balance (Unrestricted and Restricted)</b>					
H.1	Cash, excluding borrowed funds		3,588,698	2,968,285	3,040,091
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1 + H.2)</b>	<b>6,342,086</b>	<b>3,588,698</b>	<b>2,968,285</b>	<b>3,040,091</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	36,429,106	36,429,106	23,554,111	64.7%
I.2	Other Financing Sources (Object 8900)	1,104,282	1,104,282	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>37,533,388</b>	<b>37,533,388</b>	<b>23,554,111</b>	<b>62.8%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	31,370,996	31,370,996	22,828,331	72.8%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,159,152	6,159,152	4,780,899	77.6%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>37,530,148</b>	<b>37,530,148</b>	<b>27,609,230</b>	<b>73.6%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>3,240</b>	<b>3,240</b>	<b>-4,055,119</b>	
L.	<b>Adjusted Fund Balance, Beginning</b>	<b>3,763,831</b>	<b>3,763,831</b>	<b>3,763,831</b>	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>3,767,071</b>	<b>3,767,071</b>	<b>-291,288</b>	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	10%	10%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic	Classified
	Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES  
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Yes, because of the apportionment deferrals the district may have to borrow cash from the internal fund before the end of the fiscal year to cover payroll and accounts payable.

Next year, the district will continue to face challenges, with the continued apportionment deferrals, and increase in student enrollment fees.

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2011-2012

Quarter Ended: (Q3) Mar 31, 2012

District: (460) MONTEREY

Your Quarterly Data is Certified for this quarter.

**Chief Business Officer**

**CBO Name:** Stephen Ma

**CBO Phone:** 831-646-4040

**CBO Signature:**

**Date Signed:**

**Chief Executive Officer Name:** Dr. Douglas Garrison

**CEO Signature:**

**Date Signed:**

**Electronic Cert Date:** 04/13/2012

**District Contact Person**

**Name:** Rosemary Barrios

**Title:** Controller

**Telephone:** 831-646-4043

**Fax:** 831-645-1315

**E-Mail:** rbarrios@mpc.edu

California Community Colleges, Chancellor's Office  
1102 Q Street Sacramento, California 95814-6511

Send questions to:

Christine Atalig (916)327-5772 [atalig@cccco.edu](mailto:atalig@cccco.edu) or Tracy Britten (916)323-6899 [tbritten@cccco.edu](mailto:tbritten@cccco.edu)

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# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. C

Administrative Services  
College Area

### Proposal:

To award the contract to provide administrative search services for the Superintendent/President search to Professional Personnel Leasing, Inc., and authorize the Vice President for Administrative Services to finalize the contract details for subsequent ratification by the Board of Trustees.

### Background:

Four proposals for search services were received by the specified deadline. A committee was convened, chaired by Dr. Loren Steck, Chair of the MPC Governing Board, and members Stephanie Tetter, Loran Walsh and Barbara Lee. The committee reviewed the proposals and selected two search firms for interviews. As a result of those interviews, the committee recommends Professional Personnel Leasing, Inc., as the firm determined to best fit the needs of the District.

### Fiscal Implications:

The fees proposed by the recommended firm are \$22,000 plus travel expenses, which are not to exceed \$3,000, subject to finalization by the Vice President for Administrative Services and ratification by the Board of Trustees.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board award the contract for administrative search services to Professional Personnel Leasing, Inc. and authorize the Vice President for Administrative Services to finalize the contract details for subsequent ratification by the Board of Trustees.

Recommended By:



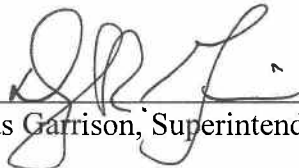
Stephen Ma, Vice President for Administrative Services

Prepared By:



Barbara Lee, Associate Dean of Human Resources

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. D

Human Resources  
College Area

**Proposal:**

To discuss the Superintendent/President search process and provide direction to staff.

**Background:**

Per Governing Board Policy 1007, the Board of Trustees is responsible for the selection and appointment of the Superintendent/President. With the announcement of Dr. Douglas Garrison's intention to retire in August 2012, it is necessary to determine the process to hire his successor.

An update on progress made will be presented and discussion regarding the formulation of the process will continue as needed.

**Fiscal Implications:**

None identified at this time.

- INFORMATION:** The Governing Board will provide direction on the design of the Superintendent/President search process. Any items requiring Board action will be presented at future Board meetings.

**Recommended By:** Barbara Lee  
Barbara Lee, Associate Dean of Human Resources

**Prepared By:** Barbara Lee  
Barbara Lee, Associate Dean of Human Resources

**Agenda Approval:** Dr. Douglas Garrison  
Dr. Douglas Garrison, Superintendent/President



# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. E

Human Resources  
College Area

### Proposal:

The Governing Board to appoint members of the Superintendent/President selection committee.

### Background:

Following guidance provided by the Governing Board, Dr. Loren Steck, Board Chair, has collaborated with Barbara Lee, Associate Dean of Human Resources, to develop the membership of the selection committee for the Superintendent/President position. The Academic Senate recommended potential faculty members and MPCEA recommended potential classified staff members. The committee will also include management, Foundation, student, and community representatives. Dr. Steck will chair the committee.

The committee should be appointed in April to provide time in May to complete the initial committee assignments prior to the end of the academic year. The position announcement can then be distributed, and recruitment can occur throughout the summer. The committee will begin screening of applicants early in the fall semester.

The names of the proposed selection committee members will be presented by Dr. Steck for Board review at the April 25, 2012 Governing Board meeting.

### Fiscal Implications:

No direct budgetary impact is anticipated.

**RESOLUTION:** BE IT RESOLVED, that the Governing Board appoint members of the Superintendent/President selection committee

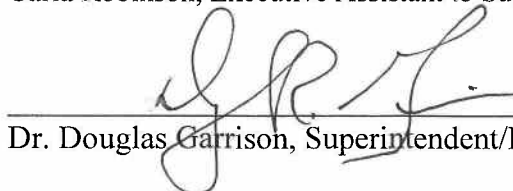
**Recommended By:** Barbara Lee, Associate Dean of Human Resources

**Prepared By:**



Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:**



Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. F

Human Resources  
College Area

### Proposal:

That the Governing Board delegate authority to the Vice President for Administrative Services to withdraw from the Community College Insurance Group (CCIG) for dental and vision effective July 1, 2012.

### Background:

Monterey Peninsula College joined the Community College Insurance Group (CCIG) Joint Powers Agency in December, 2004 in an effort to provide the most cost effective and efficient benefits to employees for dental and vision. This Joint Powers Agency is administered by Keenan & Associates. Because Keenan is no longer the broker of record for MPC, alternatives to this arrangement are being explored through the college's current broker, Alliant Insurance Services. Notification of withdrawal must be given no later than May 1, 2012 for an effective date of July 1, 2012. Options will be presented to the Health and Welfare Cost Containment Committee on April 24, 2012. If the committee recommends withdrawal from CCIG and the Board delegates this authority, the Vice President for Administrative Services will provide notice to the JPA by the required deadline. Any new arrangement will be presented to the Board of Trustees at the May meeting. There will be no change in the level of benefits and the programs will still be administered by Delta Dental and Vision Service Plan (VSP.)

### Fiscal Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board delegates to the Vice President for Administrative Services the authority to withdraw Monterey Peninsula College from the Community College Insurance Group (CCIG) for dental and vision effective July 1, 2012, if it is determined that there is a more beneficial arrangement for MPC and its employees.

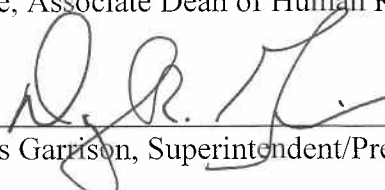
Recommended By:

  
\_\_\_\_\_  
Stephen Ma, Vice President for Administrative Services

Prepared By:

  
\_\_\_\_\_  
Barbara Lee, Associate Dean of Human Resources

Agenda Approval:

  
\_\_\_\_\_  
Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. G

President's Office  
College Area

### Proposal:

That the Governing Board authorize the student trustee to have an advisory vote and be granted the privilege of making and seconding motions.

### Background:

Education Code 72023.5 states that local boards may grant certain privileges to student trustees on a year-to-year basis and that these privileges must be adopted by May for the following year. In August 2000, Board policy was revised to augment the privileges of the student trustee by including an advisory vote and the ability to make and second motions, subject to annual authorization. By law, the student trustee does not have the right to vote and therefore, is protected from being liable for acts of the Governing Board. However, an advisory vote permits the student trustee to express a non-binding opinion on action items brought before the Board. Although it would not be counted in determining whether an agenda item passes or fails, the student's advisory vote will be logged in the minutes.


This authorization of the student trustee's advisory vote and ability to make and second motions would be effective for the 2012-13 term of office.

### Budgetary Implications:


None.

- Resolution:** **BE IT RESOLVED, That** the annual authorization for the student trustee to have an advisory vote and the ability to make and second motions, to be in effect until May 31, 2013, be approved.

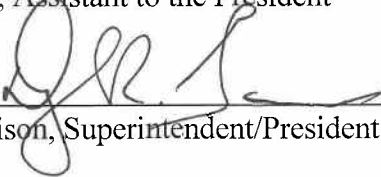
Recommended By: \_\_\_\_\_

  
Douglas R. Garrison, Superintendent/President

Prepared By: \_\_\_\_\_

  
Vicki Nakamura, Assistant to the President

Agenda Approval: \_\_\_\_\_

  
Douglas R. Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. H

Institutional Research  
College Area

### Proposal:

That the Governing Board formally reviews, discusses, and accepts the 2012 Accountability Reporting for the Community Colleges Report.

### Background:

AB1417 (Pacheco) required the Board of Governors to recommend to the Legislature and Governor a framework for the annual evaluation of community college performance in meeting statewide educational outcome priorities. The implementation of AB1417 is known as the Accountability Reporting for the Community Colleges (ARCC). ARCC specifies four areas for performance measurement: (1) student progress and achievement in terms of degrees/certificates earned and transfers to four-year institutions; (2) student progress and achievement in vocational and workforce development courses and programs; (3) pre-collegiate skills improvement; and (4) participation rates in the California Community Colleges. The performance data are reported at two levels – the individual college level and across the community college system.

One of the requirements of the AB1417 legislation is that each district presents the report to its Board of Trustees for review and adoption.

### Budgetary Implications:

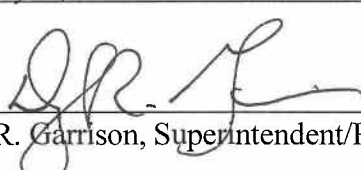
None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board formally reviews, discusses, and accepts the 2012 Accountability Reporting for the Community Colleges Report.

**Recommended By:** Dr. Douglas R. Garrison, Superintendent/President

**Prepared By:** Rosaleen H. Ryan, Director of Institutional Research

**Agenda Approval:**

  
Dr. Douglas R. Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. I

Academic Affairs  
College Area

### Proposal:

To approve programs which have proceeded through the institutional curriculum development process to the point of recommendation to the Board.

### Background:

The programs listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.

### Budgetary Implications:

When offered, related courses and programs generate instructor and support costs, which are offset by student attendance driven income.

**RESOLUTION: BE IT RESOLVED**, that the following courses and programs be approved:

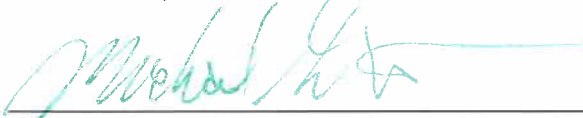
Program: ENSL Advanced Level Certificate of Completion

Program: ENSL Intermediate Level Certificate of Completion

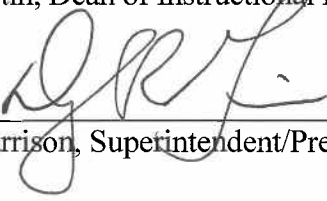
**Recommended By:**

  
Celine Pinet, Vice President of Academic Affairs

**Prepared By:**

  
Michael Gilmartin, Dean of Instructional Planning

**Agenda Approval:**

  
Dr. Douglas Garrison, Superintendent/President

## PROPOSED PROGRAMS

**Program**                      **ENSL Advanced Level Certificate of Completion**

**Justification**

To create a certificate for students who have completed a series of courses in advanced ENSL.

**Description**

The Advanced Level Certificate of Completion, which is attained upon the successful completion of courses in Levels 4-5, signifies an advanced level of mastery in reading, writing, and speaking skills in English as a Second Language. The creation and approval of this certificate will enable the college to receive enhanced funding for the English as a second language (ENSL) courses in this certificate.

**Program**                      **ENSL Intermediate Level Certificate of Completion**

**Justification**

To create a certificate for students who have completed a series of courses in intermediate ENSL.

**Description**

The Intermediate Level Certificate of Completion, which is attained upon the successful completion of courses in levels 1-3, signifies an intermediate level of mastery in reading, writing, and speaking skills in English as a Second Language. The creation and approval of this certificate will enable the college to receive enhanced funding for the English as a Second Language (ENSL) courses in this certificate.

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

President's Office

College Area

New Business Agenda Item No. J

### Proposal:

That the Governing Board consider the allocation for 2012-2013 to support Community Human Services.

### Background:

For the past several years the district has authorized an annual allocation to support the work of this Joint Powers Agency. For 2011-12, Community Human Services (CHS) requested financial support of \$3,600 and the Governing Board adopted an allocation of \$2,975 due to anticipated state budget reductions. For 2012-2013, CHS has requested no change in the support level. It is recommended the district's allocation continue at \$2,975.

### Budgetary Implications:


The allocation will be budgeted in the district's Final Budget for fiscal year 2012-2013.

**RESOLUTION:** **BE IT RESOLVED,** That the 2012-2013 allocation of \$2,975 to Community Human Services, be approved.

Recommended By: \_\_\_\_\_

  
Douglas R. Garrison, Superintendent/President

Prepared By: \_\_\_\_\_

  
Vicki Nakamura, Assistant to the President

Agenda Approval: \_\_\_\_\_

  
Douglas R. Garrison, Superintendent/President

APR 02 2012

www.chservices.org  
831.658.3811 phone  
831.658.3815 fax

Administration Office  
P.O. Box 3076  
Monterey, CA 93942-3076



**community  
human services**

hope. help. here.

March 30, 2012

Mr. Loren Steck, Chair & MPC Board Members  
Monterey Peninsula College  
980 Fremont Street  
Monterey, CA 93940

**RE: JPA ALLOCATION FY 2012/13**

Dear Mr. Steck & School Board Members,

Each year in March, Community Human Services' Board of Directors approves a specific allocation amount to be requested of cities and school districts that are members of the CHS's Joint Powers Agency. Allocation requests are then sent to JPA member entities no later than April 1 for consideration during budget deliberations for the coming fiscal year.

Despite severe cuts since 2008, we have maintained the majority of our services. We are committed to continuing to provide a vital safety net services for our most vulnerable youth and families. And your annual JPA allocation will help us achieve our mission.

Community Human Services understands the economic challenges faced by our JPA members, and yet we, too, share the same challenges. Therefore, the allocation requested of Monterey Peninsula College for fiscal year 2012-13 is status quo, or \$2,975.

Last year, Community Human Services provided 110,558 units of service to a total of 3,126 people, including 41 from Monterey Peninsula College. (A unit of service is variously defined as a 24-hour day of treatment, one hour of face to face counseling, one dose of medication, etc., depending on program.) Specifically, your students and families received runaway & homeless youth services, supervised visitations, domestic violence and anger management classes, narcotic replacement therapy and transitional supportive housing.

Your ongoing support is greatly appreciated. If you would like a brief presentation at an upcoming meeting, please feel free to contact me.

Sincerely,

Robin McCrae  
Chief Executive Officer

cc: Douglas Garrison, Ed.D, President  
Marilynn Gustafson, CHS Board Alternate





# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. K

Student Services  
College Area

### Proposal:

That the Governing Board approve an increase in student health services fee to \$15.00 for Summer 2012, and to \$19.00 for Fall 2012 and Spring 2013, and to \$16.00 for Summer 2013.

### Background:

Education Code Section 76355 provides the governing board of a community college district the option of increasing the student health services fee by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services, whenever that calculation produces an increase above the existing fee.

Based on calculations by the Financial, Economic, and Demographic Unit in the Department of Finance, the Implicit Price Deflator Index has now increased enough since the last fee increase of 2011 to support a one dollar increase in the student health services fee. Effective with the Fall semester of 2012, districts may begin charging a maximum fee of \$19.00 per semester, and \$16.00 for summer session.

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, That the Governing Board approve an increase in student health services fee to \$15.00 for Summer 2012, and to \$19.00 for Fall 2012 and Spring 2013, and to \$16.00 for Summer 2013.

Recommended By:



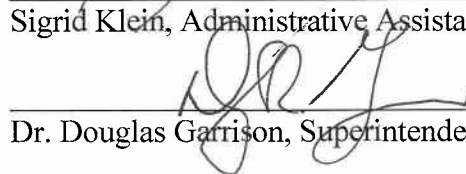
Carsbia W. Anderson, Jr., Vice President for Student Services

Prepared By:



Sigrid Klein, Administrative Assistant to the Vice President of Student Services

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. L

Human Resources  
College Area

### Proposal:

That the Governing Board approve the resolution recognizing the contributions of the classified employees and declare May 20-26, 2012 as Classified School Employee Week.

### Background:

Education Code 88270 designates the third week of May as Classified School Employee Week in recognition of classified employees and the contributions they make to the educational community. The resolution will formally recognize the efforts and contributions of Monterey Peninsula College's classified employees.

### Budgetary Implications:

None.



**RESOLUTION: BE IT RESOLVED** that the Governing Board adopt the following resolution recognizing the contributions of the classified employees of Monterey Peninsula College and designating May 20-26, 2012 as Classified School Employee Week.

### MONTEREY PENINSULA COLLEGE DISTRICT Classified School Employee Week

WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula College; and

WHEREAS, classified professionals employed by Monterey Peninsula College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula College District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, that the Monterey Peninsula Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to the quality education of the students at Monterey Peninsula College and declares the week of May 20 - 26, 2012, as Classified School Employee Week in the Monterey Peninsula Community College District.

Recommended By:



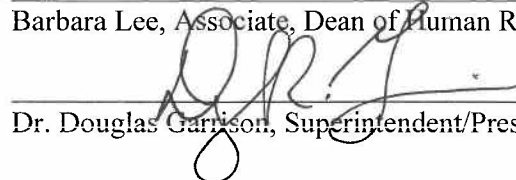
Barbara Lee, Associate, Dean of Human Resources

Prepared By:



Barbara Lee, Associate, Dean of Human Resources

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. M

Superintendent/President  
College Area

### Proposal:

That the Governing Board accept a framed oil painting titled "Clearly There" measuring 26x16" by Ripp Matteson, donated to Monterey Peninsula College by Mrs. Ripp Matteson.

### Background:

Ripp Matteson devoted his life to the world of art as a teacher, cartoonist, artist, and promoter of fine art. He prepared for this calling with studies in art and education at San Jose State University, the California College of Arts and Crafts, and the University of California at Berkeley where he earned his Doctorate Degree. Later he studied at the Scuola di Belle Arte in Rome and the Parsons School of Design in New York.

During his career Mr. Matteson was awarded numerous awards for his artistic endeavors, including the Phelan Award for Achievement in Art, the El Cerrito Memorial Award, recognition as an artist by the Carmel Arts Festival, and an Honorary Doctorate of Fine Arts from Blackburn College for his contribution to the founding of its art department. Most importantly for Monterey Peninsula College, he helped establish the art department at the newly formed college. He also strengthened the art department at Laney College in Oakland. He was accepted by the Carmel Art Association in 1949 and served on its Board and was its President during the early 1960's.

It is said that beauty is in the eye of the beholder and Mr. Matteson had an eye for beauty. This was particularly manifest in his work during his latter years in which he devoted most of his efforts to figurative painting of the female form. During this phase of his more than six decade career, he articulated the beauty he saw with a passion and joy that is evident in his work. The work donated by his family, "Clearly There" is a piece indicative of the artist's style.


This work is in concert with the plan to feature the work of current and former art faculty in the Administration Building at the college.

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board accept the framed oil painting titled "Clearly There" donated by Mrs. Ripp Matteson from the estate of Ripp Matteson, former art instructor at Monterey Peninsula College.

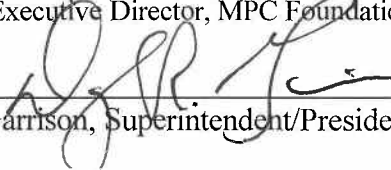
Recommended By:

  
\_\_\_\_\_  
Dr. Douglas Garrison, Superintendent/President

Prepared By:

  
\_\_\_\_\_  
Robin Venuti, Executive Director, MPC Foundation

Agenda Approval:

  
\_\_\_\_\_  
Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. N

Superintendent/President  
College Area

### Proposal:

That the Governing Board accept a framed archival inkjet print, measuring 10 ¾" x 14 1/2" titled "Nebraska, Sunday Morning," 2009 by Mel Edelman donated to Monterey Peninsula College by the artist.

### Background:

Mel Edelman has been an adjunct faculty member at MPC since 1990. He received his MFA from California Institute of the Arts in 1982 and was a James Irvine Fellow. He has had several one-person exhibitions: one at UCR/Museum of Photography and another at Monterey Museum of Art. Mr. Edelman has been featured in many group exhibitions and his work has been included in many publications. Mr. Edelman's work is not limited to photography. He has worked in a variety of mediums including installation.

This work is in concert with the plan to feature the work of current and former art faculty in the Administration Building at the college.


Framing of this work was donated by Glen Gobel Custom Framing in Pacific Grove.

### Budgetary Implications:

None.

- RESOLUTION: BE IT RESOLVED**, that the Governing Board accept the framed archival inkjet print, measuring 10 ¾" x 14 1/2" titled "Nebraska, Sunday Morning," 2009 by Mel Edelman donated to Monterey Peninsula College by the artist.

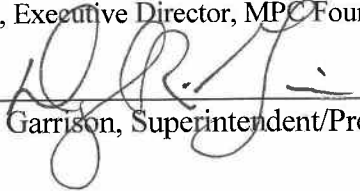
Recommended By: \_\_\_\_\_

  
Dr. Douglas Garrison, Superintendent/President

Prepared By: \_\_\_\_\_

  
Robin Venuti, Executive Director, MPC Foundation

Agenda Approval: \_\_\_\_\_

  
Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District Governing Board Agenda

April 25, 2012

New Business Agenda Item No. O

Superintendent/President  
College Area

## Proposal:

That the Governing Board accept a framed silver gelatin print, measuring 7 ½" x 9 ½" titled "Seep, Badwater, Death Valley," 1983 by Al Weber donated to Monterey Peninsula College Foundation by Robin Venuti and Joseph Rock.

## Background:

Al Weber was a photography instructor at Monterey Peninsula College in the 1960's and was instrumental in the college acquiring the Edward Weston collection at that time. He received an A.A. in Photography and a B.A. in Education from the University of Denver and served as a Captain in the Marines during the Korean Conflict. After his military service he moved to the Monterey Peninsula and established himself as a commercial photographer. Mr. Weber's career spans six decades and he was a highly revered teacher at MPC, then at UCSC, and finally through the thousands of workshops he ran independently.

He is best known for his black and white images of landscapes. He was an instructor at the Ansel Adams workshops held in Yosemite and later in Carmel. Having befriended Adams, Mr. Weber would bring his students to the Adams studio after 1963 when Ansel and Virginia Adams moved to the Carmel Highlands. Mr. Weber was one of the first board members of Friends of Photography, a group founded by Ansel Adams, Rosario Mazzeo and Beumont Newhall in 1967. The first Friends Members workshop was held at MPC with well-known photographers Adams, Wynn Bullock, Imogen Cunningham, Brett Weston, and others.

Al Weber is internationally recognized for the breadth of his work and contributions as a teacher and mentor. Mr. Weber's images have been shown in over 200 exhibitions. An accomplished commercial photographer, his commissions include work for Time-Life, Fortune and Holiday magazines. Corporate clients include Dupont, Kaiser, International Harvester, Eastman Kodak, Polaroid and Hasselblad. His photographs are in the permanent collections of The Art Institute of Chicago, M. H. de Young Museum, UCLA, Utah Museum of Fine Arts and the Ansel Adams Collection.

This work is in concert with the plan to feature the work of current and former art faculty in the Administration building.

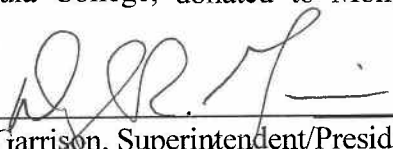
Framing of this work was donated by Glen Gobel Custom Framing in Pacific Grove.

## Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board accept the framed silver gelatin print, measuring 7 ½" x 9 ½" titled "Seep, Badwater, Death Valley," 1983 by Al Weber, former photography instructor at Monterey Peninsula College, donated to Monterey Peninsula College Foundation by Robin Venuti and Joseph Rock.

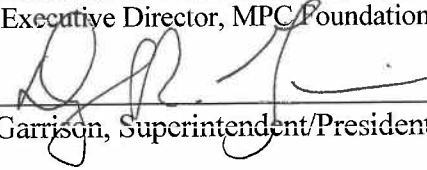
Recommended By: \_\_\_\_\_

  
Dr. Douglas Garrison, Superintendent/President

Prepared By: \_\_\_\_\_

  
Robin Venuti, Executive Director, MPC Foundation

Agenda Approval: \_\_\_\_\_

  
Dr. Douglas Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

April 25, 2012

New Business Agenda Item No. P

Superintendent/President  
College Area

**Proposal:**

To review the attached Calendar of Events.

**Background:**

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

**Budgetary Implications:**

None.

**INFORMATION:** Calendar of Events.

**Recommended By:** Dr. Douglas Garrison, Superintendent/President

**Prepared By:**

Carla Robison

Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:**

Dr. Douglas Garrison, Superintendent/President

## MPC Governing Board 2012 Calendar of Events

### APRIL, 2012

Wednesday, April 25 Regular Board Meeting at Education Center at Marina;  
1:30pm Closed Session in MA104, 3:00pm Regular Meeting in MA402  
Accountability Reports: ACCJC/ARCCC/IPEDS/Mandated Reports

### MAY, 2012

Friday, May 4 6<sup>th</sup> Annual President's Address to the Community, Monterey Conf Ctr, 11:30am  
Friday, May 11 Supportive Services Scholarship Reception, **1:00-3:00pm**, Sam Karas  
Friday, May 18 Annual MPC BBQ, 11:30-1:30pm, Amphitheater  
Monday, May 21 MPC Scholarship Awards Ceremony 2:00-4:00pm, LF103 and  
Reception 4:00-5:00pm, Sam Karas  
Wednesday, May 23 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room  
Board Study Session, 3:00-4:00pm, Sam Karas Room  
Topics: Demographics and Multi-Site Vision  
4:00pm Regular Meeting, Sam Karas Room  
Friday, May 25 EOPS/TRiO Recognition Ceremony, 1:00-3:00pm, Music Hall  
Monday, May 28 Memorial Day Holiday  
Thursday, May 31 Latino Ceremony, 6:00pm, LF103  
Thursday, May 31 Asian Student Assn Ceremony, 6:00pm, Sakura Buffet, Salinas

### JUNE, 2012

Friday, June 1 Kente Ceremony, 7:00pm, MU 101  
Saturday, June 2 Faculty Retirement Breakfast, 8:30am, **Marriott Hotel, Ferrante Room**  
Saturday, June 2 Commencement at 12:00; line-up at 11:30am  
Saturday, June 2 Nurse Pinning Ceremony, 3:00pm  
**Thursday, June 7 Fire Academy Graduation, 3:30pm, CSUMB Ballroom**  
Monday, June 11 Tour Projects with Citizens' Bond Oversight Committee, 1:30pm  
Wednesday, June 27 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room  
3:00pm Board Study Session, 3:00-4:00pm, Sam Karas  
Topics: Facilities Planning and Citizens' Bond Oversight Committee  
4:00pm, Regular Meeting, Sam Karas Room  
Wednesday, July 25 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room  
Wednesday, August 22 Regular Board Meeting, 1:30pm, Closed Session, PSTC, Seaside  
Wednesday, September 26 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room  
Wednesday, October 24 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room  
Wednesday, November 28 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room  
Wednesday, December 12 Regular Board Meeting, 1:30pm, Closed Session, Marina Education Ctr