

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. A

Administrative Services
College Area

Proposal:

That the Governing Board receive the District's Financial Audit Report for the fiscal year ended June 30, 2011.

Background:


Education Code Section 84040 requires California Community College Districts to arrange for a yearly audit of all funds, books and accounts under the jurisdiction of the local governing board. The firm of Vavrinek, Trine, Day & Co., Certified Public Accountants was retained to perform such an audit for the 2010-2011 fiscal year. The results of this audit, its findings and recommendations are presented for the Board's review and acceptance.

The auditor has filed copies of the audit report with the required agencies. Copies of the audit report are also available in the Office of the Vice President for Administrative Services. A representative from Vavrinek, Trine, Day & Co. will present the report and conduct a question and answer session. District personnel will provide discussion on the District's responses to auditor findings.

Budgetary Implications: None.

☒ **RESOLUTION: BE IT RESOLVED,** that the Governing Board receive the District's annual Financial Audit Report for the fiscal year ended June 30, 2011.

Recommended By:


Stephen Ma, Vice President for Administrative Services

Prepared By:


Suzanne Ammons, Administrative Services

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. B

Administrative Services
College Area

Proposal:

That the Governing Board receive the District's Measure I General Obligation Bonds Performance Audit and Independent Auditors' reports for the fiscal year ended June 30, 2011.

Background:

Regulations for Proposition 39 bonds require a separate audit to:


- 1) Verify that bond funds are applied in accordance with applicable laws and regulations as well as policies approved by the District's Governing Board.
- 2) Verify compliance with expenditure allowances related to local bond funding in accordance with approved contracts and planning documents and Bond Initiative documents placed on the Local Election Ballot.
- 3) Verify that the local bond proceeds and expenditures of funds are accounted for separately as required.

In addition, the auditor has been asked to provide an opinion on the District's bond financial statements. A representative from Vavrinek, Trine, Day, & Co., Certified Public Accountants will present the reports and conduct a question and answer session.

Budgetary Implications: None.

☒ **RESOLUTION: BE IT RESOLVED,** That the Governing Board receive the District's Measure I General Obligation Bonds Performance Audit and Independent Auditors' reports for the fiscal year ended June 30, 2011.

Recommended By:


Stephen Ma, Vice President for Administrative Services

Prepared By:


Suzanne Ammons, Administrative Services

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President



To the Governing Board and
Citizens' Oversight Committee
Monterey Peninsula Community College District
Monterey, California

We have audited the basic financial statements of the Measure I General Obligation Bonds of Monterey Peninsula Community College District (the District) for the year ended June 30, 2011, and have issued our report thereon dated February 15, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter and meeting about planning matters with management.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year.

We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no adjustments noted during the audit that were proposed to management.

Disagreements With Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 15, 2012.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition to our retention.

This information is intended solely for the use of the Governing Board and management of Monterey Peninsula Community College District and the Monterey Peninsula Citizens' Oversight Committee and is not intended to be and should not be used by anyone other than these specified parties.

Valerius, Time, Day & Co., LLP

Rancho Cucamonga, California
February 15, 2012

**MONTEREY PENINSULA
COMMUNITY COLLEGE DISTRICT**

**MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

FINANCIAL AUDIT

JUNE 30, 2011

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

JUNE 30, 2011

CONTENTS

INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Balance Sheet - Modified Accrual Basis.....	2
Statement of Revenues, Expenditures, and Changes in Fund Balance - Modified Accrual Basis	3
Notes to Financial Statements	4
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	10
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	
Financial Statement Findings and Recommendations.....	12
Summary Schedule of Prior Audit Findings.....	13



INDEPENDENT AUDITORS' REPORT

Governing Board and
Citizens' Oversight Committee
Monterey Peninsula Community College District
Monterey, California

We have audited the accompanying financial statements of the Measure I General Obligation Bonds (the Building Fund) of Monterey Peninsula Community College District (the District) as of June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1 of the Notes to Financial Statements, the financial statements present only the Building Fund and do not purport to, and do not, present fairly the financial position of the District as of June 30, 2011, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America. Also, as discussed in Note 1 of the Notes to Financial Statements, the Building Fund's financial statements are prepared on the modified accrual basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position - modified accrual basis of the Measure I General Obligation Bonds of Monterey Peninsula Community College District as of June 30, 2011, and the results of its operations - modified accrual basis for the year then ended, in conformity with the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 15, 2012, on our consideration of the District's internal control over financial reporting for the Building Fund and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

Vavrinek, Trine, Day & Co., LLP.

Rancho Cucamonga, California
February 15, 2012

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**BALANCE SHEET - MODIFIED ACCRUAL BASIS
JUNE 30, 2011**

ASSETS

Investments	\$ 57,649,860
Accounts receivable	6,327
Due from District	<u>101,000</u>
Total Assets	<u><u>\$ 57,757,187</u></u>

LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable	<u>\$ 1,725,791</u>
------------------	---------------------

FUND BALANCE

Unreserved	
Designated	<u>56,031,396</u>
Total Liabilities and Fund Balance	<u><u>\$ 57,757,187</u></u>

See the accompanying notes to financial statements.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - MODIFIED ACCRUAL BASIS
FOR THE YEAR ENDED JUNE 30, 2011**

REVENUES

Local revenues	<u>\$ 166,400</u>
----------------	-------------------

EXPENDITURES

Supplies and materials	2,683
Services and operating expenditures	613,992
Capital outlay	<u>15,886,149</u>
Total Expenditures	<u>16,502,824</u>

EXCESS OF EXPENDITURES OVER REVENUES	<u>(16,336,424)</u>
---	---------------------

FUND BALANCE, BEGINNING OF YEAR	<u>72,367,820</u>
--	-------------------

FUND BALANCE, END OF YEAR	<u><u>\$ 56,031,396</u></u>
----------------------------------	-----------------------------

See the accompanying notes to financial statements.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

The accounting policies of Monterey Peninsula Community College District Measure I General Obligation Bonds (the Building Fund) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants. Monterey Peninsula Community College District Building Fund account for the financial transactions in accordance with the policies and procedures of the California Community Colleges Budget and Accounting Manual.

Financial Reporting Entity

The financial statements include only the Building Fund of the Monterey Peninsula Community College District used to account for Proposition 39 projects. This fund was established to account for the expenditures of general obligation bonds issued under the Proposition 39 Measure I General Obligation Bonds. These financial statements are not intended to present fairly the financial position and results of operations of Monterey Peninsula Community College District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to, and accounted for, in the funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Building Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. These fund financial statements do not include the adoption of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, as the District was not required to adopt GASB Statement No. 54 under the reporting requirements of GASB Statement No. 35.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances are liquidated at June 30 since they do not constitute expenditures or liabilities.

Fund Balance Designations

Designations of fund balances consist of that portion of the fund balance that has been designated (set aside) by the governing board to provide for specific purposes or uses.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

New Accounting Pronouncements

In November 2010, the GASB issued Statement No. 61, *The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34*. The objective of this Statement is to improve financial reporting for a governmental financial reporting entity. The requirements of GASB Statement No. 14, *The Financial Reporting Entity*, and the related financial reporting requirements of GASB Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, were amended to better meet user needs and to address reporting entity issues that have arisen since the issuance of those Statements.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

This Statement modifies certain requirements for inclusion of component units in the financial reporting entity. For organizations that previously were required to be included as component units by meeting the fiscal dependency criterion, a financial benefit or burden relationship also would need to be present between the primary government and that organization for it to be included in the reporting entity as a component unit. Further, for organizations that do not meet the financial accountability criteria for inclusion as component units but that, nevertheless, should be included because the primary government's management determines that it would be misleading to exclude them, this Statement clarifies the manner in which that determination should be made and the types of relationships that generally should be considered in making the determination.

This Statement also amends the criteria for reporting component units as if they were part of the primary government (that is, blending) in certain circumstances. For component units that currently are blended based on the "substantively the same governing body" criterion, it additionally requires that (1) the primary government and the component unit have a financial benefit or burden relationship or (2) management (below the level of the elected officials) of the primary government have operational responsibility (as defined in paragraph 8a) for the activities of the component unit. New criteria also are added to require blending of component units whose total debt outstanding is expected to be repaid entirely or almost entirely with resources of the primary government. The blending provisions are amended to clarify that funds of a blended component unit have the same financial reporting requirements as a fund of the primary government. Lastly, additional reporting guidance is provided for blending a component unit if the primary government is a business-type activity that uses a single column presentation for financial reporting.

This Statement also clarifies the reporting of equity interests in legally separate organizations. It requires a primary government to report its equity interest in a component unit as an asset. The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2012. Early implementation is encouraged.

NOTE 2 - INVESTMENTS

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool. The District maintains a building fund investment of \$57,649,860 with the Monterey County Investment Pool. The fair value of this investment is approximately \$57,691,064 with an average weighted maturity of 256 days.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the Monterey County Investment Pool is not required to be rated, nor has it been rated as of June 30, 2011.

NOTE 3 - ACCOUNTS RECEIVABLE

The accounts receivable in the amount of \$6,327 represents interest earnings that have yet to be received as of June 30, 2011. All amounts have been determined by management to be fully collectable.

NOTE 4 - INTERFUND TRANSACTIONS

Due from Capital Outlay Projects Fund	\$ 101,000
---------------------------------------	------------

NOTE 5 - ACCOUNTS PAYABLE

The accounts payable represents amounts owed to vendors for both ongoing and completed construction projects in the amount of \$1,725,791 as of June 30, 2011.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

NOTE 6 - FUND BALANCE

Fund balance is composed of the following element:

Unreserved	
Designated	<u>\$ 56,031,396</u>

NOTE 7 - COMMITMENTS AND CONTINGENCIES

As of June 30, 2011, the District had the following commitments with respect to the unfinished capital projects:

<u>CAPITAL PROJECTS</u>	<u>Remaining Construction Commitments</u>	<u>Expected Date of Completions</u>
New Education Center Building at Marina	\$ 605,038	2011-2012
Furniture and Equipment	14,038	2014-2015
New Student Services Building	503,766	2011-2012
Human/Bus-Hum/Old Student Services	5,228,761	2013-2014
Theater	8,807,757	2012-2013
Life and Physical Science	9,284,402	2013-2014
Infrastructure - Phase III	1,167,970	2015-2016
PE Phase II - Gym Locker Room Renovation	4,946,625	2012-2013
Swing Space/Interim Housing	725,454	2014-2015
General Institutional Bond Management	247,000	Ongoing
	<u>\$ 31,530,811</u>	

The projects are funded through a combination of general obligation bonds and capital project apportionments from the State Chancellor's Office.

Litigation

The District is not currently a party to any legal proceedings.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and
Citizens' Oversight Committee
Monterey Peninsula Community College District
Monterey, California

We have audited the accompanying financial statements of the Measure I General Obligation Bonds (the Building Fund) of Monterey Peninsula Community College District (the District) as of and for the year ended June 30, 2011, and have issued our report thereon dated February 15, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

The management of Monterey Peninsula Community College District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's Building Fund (Measure I) internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund (Measure I) internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's Building Fund (Measure I) internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's Building Fund (Measure I) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Governing Board, District Management, and the Citizens' Oversight Committee and is not intended to be and should not be used by anyone other than these specified parties.

Vannex, Trine, Day & Co., LLP

Rancho Cucamonga, California
February 15, 2012

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS
JUNE 30, 2011**

None reported.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
MEASURE I GENERAL OBLIGATION BONDS
ELECTION 2002**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2011**

None reported.

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. C

Fiscal Services
College Area

Proposal:

That the Governing Board review and discuss the 2011-2012 Monthly Financial Reports for the period ending January 31, 2012.

Background:


The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

Budgetary Implications:

None.

☒ **RESOLUTION: BE IT RESOLVED**, that the 2011-2012 Monthly Financial Reports for the period ending January 31, 2012 be accepted.

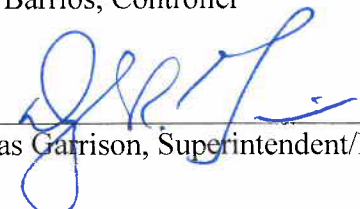
Recommended By:


Stephen Ma, Vice President for Administrative Services

Prepared By:


Rosemary Barrios, Controller

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula College
Fiscal Year 2011-12
Financial and Budgetary Report
January 31, 2012

Enclosed please find attached the financial reports for the month ending January 31, 2012 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through January 31, 2012 is \$25,022,342 which is 3.7% less than the same period last fiscal year. Expenditures year-to-date total \$24,628,730 which is .60 % more than the same time last fiscal year, for a net difference of \$393,612.

We project the revenue and expenditures within the Operating Fund overall will closely match the budget plan adopted for the 11-12 fiscal year.

Highlights of financial activities year-to-date are as follows:

Revenues

- The January advanced apportionment payment received was \$759,035, which is 8% of the total certified apportionment.
- The District receives a percentage of the total certified state apportionment revenue each month. The certified state apportionment is the largest revenue source of the District. This makes up 92.4% of the Unrestricted General Fund revenue.
- Funds of \$419,388 were moved from the Unrestricted General Fund to the Restricted General Fund this month; therefore, the Restricted General Fund revenue is up compared to last month. These monies came in as part of the monthly apportionment payment.
- The District received the First Quarter Lottery funds this month of \$239,393 and other local student fees.
- Prior year deferred revenue was reversed in the unrestricted general fund this month of \$550,007, consisting of student fees. This was done because fees collected in the prior year are for current year enrollment fees.
- Prior year deferred revenue was reversed in the restricted general fund this month of \$498,080, consisting of state categorical revenues, and local grants. This was done because revenues received in the prior year were not spent.
- The District received \$29,652 in current year federal grant funds this month as reflected in the Restricted General Fund.

Expenditures

Overall the District operating funds expenditures continue to track as projected.

Self Insurance Fund

- Self Insurance expenses are at 53.9% of budgeted expenditures. The expenditure amount is 3.2% less than the amount for the same period last fiscal year. No conclusions can be drawn from the rate of current expenses. We will continue to track this fund closely each month.

Parking Fund

- Prior year deferred revenue was reversed in the parking fund this month of \$307,725, consisting of daily parking fees. This was done because parking fees received in the prior year are for the current fiscal year and other parking revenues were not spent.
- Parking revenues are 107.1% of budget, indicating total revenue for the year to be significantly higher than budgeted. Expenses are on budget at 53.5%.

Fiduciary Funds

- All Fiduciary Funds are tracking close to budget with the exception of the Associated Student Fund. Revenues are currently at 24.2% less than last fiscal year. We will continue to track this fund closely and we may need to adjust the budgeted revenue by the end of the third quarter.

Cash Balance:

The total cash balance for all funds is \$71,233,394 including bond cash of \$49,051,611 and \$22,181,783 for all other funds. Operating funds cash is \$9,950,448. The District's cash balance is sufficient to manage cash flow demands (payroll and accounts payable) for the next two months. The next large property tax installment is due in late April.

Other

The Chancellor's office has recently announced that a deficit factor will be applied to this year's apportionment because student fee revenue was over estimated in the state adopted budget. This deficit will be reported at P1 (February) and will result in less apportionment revenue than budgeted in MPC's final budget. Administration is working with the Budget Committee to identify ways to address the current year deficit.

Monterey Peninsula Community College

Monthly Financial Report

January 31, 2012

Summary of All Funds

<u>Funds</u>	<u>Beginning</u> <u>Fund Balance</u>	<u>Revised Budgets</u> <u>2011 - 2012</u>		<u>Ending</u> <u>Fund Balance</u>	<u>Year to Date Actual</u> <u>2011 - 2012</u>			<u>% Actual</u> <u>to Budget</u>		<u>Cash</u> <u>Balance</u>
	<u>07/01/11</u>	<u>Revenue</u>	<u>Expense</u>	<u>6/30/2012</u>	<u>Revenue</u>	<u>Expense</u>	<u>Encumbrances</u>	<u>Rev</u>	<u>Exp</u>	<u>1/31/2012</u>
General - Unrestricted	\$3,763,831	\$37,533,388	\$37,529,917	\$3,767,302	\$21,683,470	\$20,931,170	1,633,414	57.8%	60.1%	\$9,176,174
General - Restricted	0	5,636,484	5,636,484	0	2,394,164	2,880,222	158,607	42.5%	53.9%	0
Child Dev - Unrestricted	0	560,576	560,576	0	278,355	298,795	0	49.7%	53.3%	22,333
Child Dev - Restricted	0	236,258	236,258	0	70,650	155,499	10,120	29.9%	70.1%	0
Student Center	214,409	275,200	264,229	225,380	93,214	126,553	38,624	33.9%	62.5%	353,446
Parking	92,179	469,000	464,458	96,721	502,489	236,491	12,021	107.1%	53.5%	398,495
Subtotal Operating Funds	\$4,070,419	\$44,710,906	\$44,691,922	\$4,089,403	\$25,022,342	\$24,628,730	\$1,852,786	56.0%	55.1%	\$9,950,448
Self Insurance	9,327,145	6,886,665	7,477,624	8,736,186	3,533,279	3,967,369	61,512	51.3%	53.9%	9,543,290
Capital Project	812,067	3,216,400	3,914,852	113,615	206,686	103,713	97,810	6.4%	5.1%	753,608
Building	54,046,985	200,000	39,371,502	14,875,483	182,161	7,089,612	22,084,276	91.1%	74.1%	49,051,611
Debt Service	103,491	275,324	275,324	103,491	276,574	206,493	68,831	100.5%	75.0%	120,791
Revenue Bond	20,905	18,975	18,975	20,905	19,127	17,100	1,875	100.8%	90.1%	23,523
Associated Student	16,122	122,000	122,000	16,122	41,146	39,379	0	33.7%	32.3%	65,236
Financial Aid	12,881	5,500,000	5,500,000	12,881	2,996,533	2,996,533	0	54.5%	54.5%	811,831
Scholarship & Loans	272,948	2,850,000	2,850,000	272,948	1,577,067	1,506,713	0	55.3%	52.9%	530,298
Trust Funds	293,917	589,000	589,000	293,917	291,957	172,727	0	49.6%	29.3%	330,301
Orr Estate	61,262	50,000	40,000	71,262	5,999	24,838	0	12.0%	62.1%	52,456
Total all Funds	\$69,038,142	\$64,419,270	\$104,851,199	\$28,606,213	\$34,152,872	\$40,753,208	\$24,167,090	53.0%	38.9%	\$71,233,394

*** BOARD REPORT ***

GENERAL FUND (Unrestricted)

Fund 01

Monterey Peninsula College

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE	
REVENUES							
8100 FEDERAL	11,357	10,700	0	0		10,700	0.0%
8600 STATE	23,414,545	20,561,741	1,686,554	11,410,315		9,151,426	55.5%
8800 COUNTY / LOCAL	17,214,510	15,856,665	1,209,684	10,273,156		5,583,509	64.8%
8900 INTERFUND TRANSFER IN	50,000	1,104,282	0	0		1,104,282	N/A
TOTAL REVENUE :	\$40,690,413	\$37,533,388	\$2,896,237	\$21,683,470		\$14,745,636	57.8%
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
CERTIFICATED SALARIES							
1100 TEACHER SALARIES	6,879,593	5,926,372	1,076,481	3,211,532		2,714,840	54.2%
1200 NON TEACHER SALARIES	2,952,928	2,842,030	486,988	1,562,499		1,279,531	55.0%
1300 HOURLY TEACHER	4,919,371	4,818,084	623,906	2,886,387		1,931,697	59.9%
1400 OTHER HOURLY SALARIES	140,700	199,718	25,343	96,837		102,881	48.5%
TOTAL CERTIFICATED :	\$14,892,592	\$13,786,204	\$2,212,717	\$7,757,255		\$6,028,948	56.3%
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	5,773,865	5,553,115	488,527	3,330,158		2,222,957	60.0%
2200 INSTRUCTIONAL AIDES	754,063	776,275	52,677	401,670		374,605	51.7%
2300 HOURLY NON INSTRUCTIONAL	387,886	307,614	23,475	334,276		(26,662)	108.7%
2400 HOURLY INSTRUCTIONAL	677,838	644,642	26,379	359,371		285,271	55.7%
	\$7,593,652	\$7,281,646	\$591,059	\$4,425,475		\$2,856,170	60.8%

***** BOARD REPORT *****

Page 2 of 2

GENERAL FUND (Unrestricted) continued

Fund 01

Monterey Peninsula College

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	<u>\$4,417,020</u>	<u>\$4,677,685</u>	<u>\$542,636</u>	<u>\$2,849,046</u>	<u>\$303,747</u>	<u>\$1,524,892</u>	67.4%
<u>SUPPLIES & OTHER</u>							
4300 INSTRUCTIONAL SUPPLIES	267,033	228,005	15,211	75,531	33,746	118,728	47.9%
4500 OTHER SUPPLIES	491,230	346,753	28,692	215,868	77,831	53,053	84.7%
4700 FOOD	<u>9,760</u>	<u>4,225</u>	<u>50</u>	<u>625</u>	<u>0</u>	<u>3,600</u>	14.8%
TOTAL SUPPLIES & OTHER :	<u>\$768,023</u>	<u>\$578,983</u>	<u>\$43,953</u>	<u>\$292,025</u>	<u>\$111,577</u>	<u>\$175,381</u>	69.7%
<u>OTHER</u>							
5100 CONTRACTED SERVICES	2,121,792	1,599,599	116,237	426,577	237,726	935,296	41.5%
5200 TRAVEL	170,358	145,791	11,225	54,387	9,440	81,964	43.8%
5300 DUES AND SUBSCRIPTIONS	138,788	119,694	0	113,559	0	6,135	94.9%
5400 INSURANCE	326,944	335,300	(17,545)	339,567	0	(4,267)	101.3%
5500 UTILITIES & HOUSEKEEPING	1,090,953	1,186,645	76,220	549,611	733,922	(96,889)	108.2%
5600 RENTS & LEASES	639,219	596,982	25,053	370,108	102,545	124,329	79.2%
5700 LEGAL AND AUDIT	102,924	303,455	28,454	41,659	26,572	235,224	22.5%
5800 OTHER SERVICES	<u>305,054</u>	<u>544,990</u>	<u>4,144</u>	<u>198,479</u>	<u>98,047</u>	<u>248,464</u>	54.4%
TOTAL OTHER :	<u>\$4,896,031</u>	<u>\$4,832,456</u>	<u>\$243,788</u>	<u>\$2,093,949</u>	<u>\$1,208,252</u>	<u>\$1,530,255</u>	68.3%
<u>CAPITAL OUTLAY</u>							
6200 BUILDING IMPROVEMENT	31,899	22,771	659	8,009	4,102	10,660	53.2%
6300 CAPITAL BOOKS & SOFTWARE	45,513	137,530	0	137,530	0	0	100.0%
6400 EQUIPMENT	<u>86,835</u>	<u>53,491</u>	<u>20,691</u>	<u>25,449</u>	<u>5,736</u>	<u>22,306</u>	58.3%
TOTAL CAPITAL OUTLAY :	<u>\$164,247</u>	<u>\$213,791</u>	<u>\$21,350</u>	<u>\$170,988</u>	<u>\$9,837</u>	<u>\$32,966</u>	84.6%
<u>TRANSFERS</u>							
7300 INTERFUND TRANSFER OUT	6,656,331	6,159,152	1,408,773	3,342,433	0	2,816,719	54.3%
TOTAL TRANSFERS :	<u>\$6,656,331</u>	<u>\$6,159,152</u>	<u>\$1,408,773</u>	<u>\$3,342,433</u>	<u>\$0</u>	<u>\$2,816,719</u>	54.3%
TOTAL EXPENSE & TRANSFERS :	<u>39,387,897</u>	<u>37,529,917</u>	<u>5,064,275</u>	<u>20,931,170</u>	<u>1,633,414</u>	<u>14,965,333</u>	60.1%
REVENUE OVER EXPENSE :	<u>\$1,302,516</u>	<u>\$3,471</u>	<u>(\$2,168,038)</u>	<u>\$752,300</u>	<u>(\$1,633,414)</u>	<u>(\$219,697)</u>	

***** BOARD REPORT *****

GENERAL FUND (Restricted)

Fund 01

Monterey Peninsula College

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUES							
8100 FEDERAL	1,566,098	2,456,181	29,652	573,786	0	1,882,395	23.4%
8600 STATE	2,578,855	2,443,569	690,434	1,414,871	0	1,028,698	57.9%
8800 COUNTY / LOCAL	707,127	669,613	269,231	405,507	0	264,106	60.6%
8900 INTERFUND TRANSFER IN	67,384	67,121	0	0	0	67,121	0.0%
TOTAL REVENUE :	\$4,919,464	\$5,636,484	\$989,317	\$2,394,164	0	\$3,242,320	42.5%
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
CERTIFICATED SALARIES							
1100 TEACHER SALARIES	112,083	50,250	9,134	27,403	0	22,847	54.5%
1200 NON TEACHER SALARIES	870,821	963,606	169,543	553,397	0	410,209	57.4%
1300 HOURLY TEACHER	73,988	52,539	(679)	37,648	0	14,891	71.7%
1400 OTHER HOURLY SALARIES	188,510	224,599	21,802	117,700	0	106,899	52.4%
TOTAL CERTIFICATED :	\$1,245,402	\$1,290,994	\$199,800	\$736,148	\$0	\$554,846	57.0%
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	552,431	571,943	47,929	342,976	0	228,967	60.0%
2300 HOURLY NON INSTRUCTIONAL	386,196	346,259	25,933	204,203	0	142,056	59.0%
2400 HOURLY INSTRUCTIONAL	158,574	192,902	3,261	80,059	0	112,843	41.5%
TOTAL CLASSIFIED :	\$1,097,201	\$1,111,104	\$77,123	\$627,238	\$0	\$483,866	56.5%

*** BOARD REPORT ***
GENERAL FUND (Restricted) continued
Fund 01
Monterey Peninsula College

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	<u>\$384,533</u>	<u>\$418,362</u>	<u>\$47,382</u>	<u>\$244,785</u>	<u>\$0</u>	<u>\$173,577</u>	58.5%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	54,584	122,907	1,790	11,897	5,832	105,178	14.4%
4500 OTHER SUPPLIES	53,119	72,011	2,368	15,822	5,368	50,821	29.4%
4700 FOOD	<u>26,841</u>	<u>18,000</u>	<u>598</u>	<u>6,892</u>	<u>0</u>	<u>11,108</u>	38.3%
TOTAL SUPPLIES & OTHER :	<u>\$134,544</u>	<u>\$212,918</u>	<u>\$4,756</u>	<u>\$34,611</u>	<u>\$11,200</u>	<u>\$167,107</u>	21.5%
OTHER							
5100 CONTRACTED SERVICES	631,905	726,854	91,225	352,176	144,841	229,837	68.4%
5200 TRAVEL	479,069	504,312	42,096	237,450	0	266,862	47.1%
5300 DUES AND SUBSCRIPTIONS	1,320	900	1,847	2,717	0	(1,817)	301.9%
5400 INSURANCE	68,467	44,207	0	43,639	0	568	98.7%
5500 UTILITIES & HOUSEKEEPING	355	500	60	181	219	100	80.0%
5600 RENTS & LEASES	35,290	11,586	2,031	11,088	1,508	(1,010)	108.7%
5800 OTHER SERVICES	<u>139,241</u>	<u>239,997</u>	<u>27,537</u>	<u>126,078</u>	<u>0</u>	<u>113,919</u>	52.5%
TOTAL OTHER :	<u>\$1,355,647</u>	<u>\$1,528,356</u>	<u>\$164,796</u>	<u>\$773,329</u>	<u>\$146,568</u>	<u>\$608,459</u>	60.2%
CAPITAL OUTLAY							
6300 CAPITAL BOOKS & SOFTWARE	18,266	0	0	0	0	0	0.0%
6400 EQUIPMENT	<u>174,144</u>	<u>236,403</u>	<u>4,636</u>	<u>56,005</u>	<u>812</u>	<u>179,586</u>	24.0%
TOTAL CAPITAL OUTLAY :	<u>\$192,410</u>	<u>\$236,403</u>	<u>\$4,636</u>	<u>\$56,005</u>	<u>\$812</u>	<u>\$179,586</u>	24.0%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	589,703	565,356	46,870	328,490	0	236,866	58.1%
7500 STUDENT FINANCIAL AID PYMT	17,505	42,640	0	8,700	0	33,940	20.4%
7600 OTHER PYMTS TO STUDENTS	<u>127,015</u>	<u>230,351</u>	<u>1,924</u>	<u>70,916</u>	<u>27</u>	<u>159,408</u>	30.8%
TOTAL TRANSFERS :	<u>\$734,223</u>	<u>\$838,347</u>	<u>\$48,794</u>	<u>\$408,106</u>	<u>\$27</u>	<u>\$430,214</u>	48.7%
TOTAL EXPENSE & TRANSFERS :	<u>5,143,960</u>	<u>5,636,484</u>	<u>547,287</u>	<u>2,880,222</u>	<u>158,607</u>	<u>2,597,655</u>	53.9%
REVENUE OVER EXPENSE :	<u>(\$224,496)</u>	<u>\$0</u>	<u>\$442,030</u>	<u>(\$486,058)</u>	<u>(\$158,607)</u>	<u>\$644,665</u>	

*** BOARD REPORT ***
Child Development Fund
Fund 04 Unrestricted
Monterey Peninsula College
January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE DUE	Y-T-D ACTUAL TO BUDGET
REVENUE							
8660 Cal Early Childhood Mentor Prog	-46.17	0	0	0	0	0	0.0%
8800 LOCAL	72,745	279,598	12,544	35,021	0	244,577	12.5%
8900 OTHER	466,158	280,978	37,643	243,334	0	37,644	86.6%
TOTAL REVENUE:	538,857	560,576	50,187	278,355	0	\$282,221	49.7%
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	112,212	97,875	9,316	65,395	0	32,480	66.8%
2200 INSTRUCTIONAL AIDES	121,952	155,155	3,557	74,359	0	80,796	47.9%
2300 NON INSTRUCTIONAL TEMP	8,641	10,329	(4,442)	593	0	9,736	0.0%
2400 HOURLY INSTRUCTIONAL	58,457	71,465	2,926	32,327	0	39,138	45.2%
TOTAL CLASSIFIED:	\$301,262	\$334,824	\$11,357	\$172,674	\$0	\$162,150	51.6%
3XXX TOTAL FRINGE BENEFITS :	\$72,054	\$84,230	\$3,767	\$44,733	\$0	\$39,497	53.1%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%
4500 OTHER SUPPLIES	0	1,493	0	0	0	1,493	0.0%
TOTAL SUPPLIES & OTHER:	\$0	\$1,763	\$0	\$0	\$0	\$1,763	0.0%
OTHER							
5400 INSURANCE	0	0	0	0	0	0	0.0%
5600 RENTS. LEASES. AND REPAIRS	660	0	0	0	0	0	0.0%
TOTAL OTHER :	\$660	\$0	\$0	\$0	\$0	\$0	0.0%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	141,713	139,759	11,627	81,388	0	58,371	58.2%
TOTAL TRANSFERS:	\$141,713	\$139,759	\$11,627	\$81,388	\$0	\$58,371	58.2%
TOTAL EXPENSE & TRANSFER:	\$515,689	\$560,576	\$26,751	\$298,795	\$0	\$261,781	53.3%
REVENUE OVER EXPENSE :	\$23,168	\$0	\$23,436	(\$20,440)	\$0	\$20,440	

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Restricted
 Monterey Peninsula College
 January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8100 FEDERAL	71,440	22,068	54,848	56,544	0	(34,476)	256.2%	
8690 STATE	234,756	214,190	14,848	83,802	0	130,388	39.1%	
TOTAL REVENUE:	\$306,196	\$236,258	\$9,380	\$70,650	\$0	\$95,912	29.9%	
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	0	(6,885)	0	0	0	(6,885)	0.0%	
2200 INSTRUCTIONAL AIDES	123,462	117,892	8,260	66,262	0	51,630	56.2%	
2300 HOURLY NON INSTRUCTIONAL	2,118	0	5,036	5,811	0	(5,811)	0.0%	
2400 HOURLY INSTRUCTIONAL	4,000	0	0	8,525	0	(8,525)	0.0%	
TOTAL CLASSIFIED:	\$129,580	\$111,007	\$13,296	\$80,598	\$0	\$30,409	72.6%	
3XXX TOTAL FRINGE BENEFITS :	\$36,438	\$33,504	\$2,798	\$22,412	\$0	\$11,092	66.9%	
SUPPLIES & OTHER								
4300 INSTRUCTIONAL SUPPLIES	2,828	0	0	0	0	0	0.0%	
4500 OTHER SUPPLIES	2,906	835	263	1,654	1,008	(1,827)	198.1%	
4700 FOOD	19,182	16,400	776	8,688	9,112	(1,400)	53.0%	
TOTAL SUPPLIES & OTHER:	\$24,916	\$17,235	\$1,039	\$10,342	\$10,120	(\$3,227)	60.0%	
OTHER								
5400 INSURANCE	0	200	0	0	0	200	0.0%	
5600 RENTS & LEASES	0	0	0	0	0	0	0.0%	
5800 OTHER SERVICES	510	190	0	0	0	190	0.0%	
TOTAL OTHER :	\$510	\$390	\$0	\$0	\$0	\$390	0.0%	
Sites and Site Improvements								
6105 RENOVATION & REPAIR	\$2,525	\$5,068	\$0	\$1,865	\$0	\$3,203	36.8%	
	\$2,525	\$5,068	\$0	\$1,865	\$0	\$3,203	36.8%	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	72,715	69,054	5,755	40,282	0	28,772	58.3%	
TOTAL TRANSFERS:	\$72,715	\$69,054	\$5,755	\$40,282	\$0	\$28,772	58.3%	
TOTAL EXPENSE & TRANSFER:	\$266,684	\$236,258	\$22,888	\$155,499	\$10,120	\$70,639	70.1%	
REVENUE OVER EXPENSE :	\$39,512	\$0	(\$13,608)	(\$84,849)	(\$10,120)	\$25,274		

*** BOARD REPORT ***

**Capital Projects Fund
Fund 14
Monterey Peninsula College**

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES		UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUES							
8600 STATE	-170	3,108,000	0	0	0	3,108,000	0.0%
8800 COUNTY / LOCAL	156,505	44,492	72,455	135,813	0	(91,321)	305.3%
8900 INTERFUND TRANSFER IN	84,705	63,908	19,669	70,874	0	(6,966)	110.9%
TOTAL REVENUE :	<u>\$241,040</u>	<u>\$3,216,400</u>	<u>92,124</u>	<u>206,686</u>		<u>\$3,009,714</u>	6.4%
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
SUPPLIES							
4300 INSTRUCTIONAL SUPPLIES	13,425	12,703	383	4,928	3,972	3,803	38.8%
4500 NON-INSTRUCTIONAL SUPPLIE	51,391	5,210	0	34,905	917	(30,612)	670.0%
TOTAL OTHER :	<u>\$64,815</u>	<u>\$17,913</u>	<u>\$383</u>	<u>\$39,833</u>	<u>\$4,889</u>	<u>(\$26,809)</u>	249.7%
OTHER							
5100 CONTRACTED SERVICES	4,140	63,803	0	600	0	63,203	0.9%
5400 INSURANCE	51,205	51,205	0	51,205	0	0	100.0%
5600 RENTS, LEASES, REPAIRS	24,507	11,200	584	19,887	27,711	(36,398)	177.6%
5700 LEGAL,ELECTION, AND AUDIT	0	6,327	0	0	0	6,327	0.0%
TOTAL OTHER :	<u>\$79,852</u>	<u>\$132,535</u>	<u>\$584</u>	<u>\$71,692</u>	<u>\$27,711</u>	<u>\$33,132</u>	75.0%
CAPITAL OUTLAY							
6100 SITES	0	57,691	0	0	0	57,691	0.0%
6200 BUILDING IMPROVEMENTS	0	3,108,000	0	0	0	3,108,000	0.0%
6400 EQUIPMENT	224,650	85,390	(28,982)	7,812	65,210	27,992	-9.1%
TOTAL CAPITAL OUTLAY :	<u>\$224,650</u>	<u>\$3,251,081</u>	<u>(\$28,982)</u>	<u>(\$7,812)</u>	<u>\$65,210</u>	<u>\$3,193,683</u>	1.8%
INTERFUND TRANSFER OUT							
7300 TRANSFER OUT	50,000	513,323	0	0	0	513,323	N/A
TOTAL EXPENSE :	<u>\$419,317</u>	<u>\$3,914,852</u>	<u>(\$28,015)</u>	<u>\$103,713</u>	<u>\$97,810</u>	<u>\$3,200,006</u>	5.1%
REVENUE OVER EXPENSE :	<u>\$178,277</u>	<u>\$698,452</u>	<u>\$120,139</u>	<u>\$102,973</u>	<u>\$97,810</u>	<u>\$3,406,692</u>	

*** BOARD REPORT ***

Other Debt Service Fund
Fund 29
Monterey Peninsula College

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES		UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<u>REVENUES</u>							
8600 STATE	0	0	0	0		0	N/A
8860 LOCAL/COUNTY	761	0	0	1,250		(1,250)	N/A
8900 INTERFUND TRANSFER IN	239,783	275,324	0	275,324		0	100.5%
TOTAL REVENUE :	<u>\$240,544</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$276,574</u>		<u>(\$1,250)</u>	100.5%
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<u>Transfers</u>							
7200 LONG TERM DEBT	239,783	275,324	68,831	206,493	68,831	0	75.0%
TOTAL CAPITAL OUTLAY :	<u>\$239,783</u>	<u>\$275,324</u>	<u>\$68,831</u>	<u>\$206,493</u>	<u>\$68,831</u>	<u>\$0</u>	75.0%
TOTAL EXPENSE :	<u>\$239,783</u>	<u>\$275,324</u>	<u>\$68,831</u>	<u>\$206,493</u>	<u>\$68,831</u>	<u>\$0</u>	75.0%
REVENUE OVER EXPENSE :	<u>\$761</u>	<u>\$0</u>	<u>(\$68,831)</u>	<u>\$70,081</u>	<u>(\$68,831)</u>	<u>(\$1,250)</u>	

*** BOARD REPORT ***

Self Insurance Fund
Fund 35
Monterey Peninsula College

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES		UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUE							
8800 COUNTY / LOCAL	634,428	520,765	45,603	219,622		301,143	42.2%
8860 INTEREST	6,371	0	0	30,045		(30,045)	N/A
8900 INTERFUND TRANSFER IN	6,711,957	6,365,900	1,445,201	3,283,613		3,082,287	51.6%
TOTAL REVENUE :	\$7,352,756	\$6,886,665	\$1,490,805	\$3,533,279		\$3,353,386	51.3%
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
3XXX TOTAL FRINGE BENEFITS	\$6,220,763	\$6,826,716	\$1,101,566	\$3,928,903	\$4,500	\$2,893,313	57.6%
4500 NON-INSTRUCTIONAL SUPPLIES	\$2,196	\$0	\$0	\$0	\$0	\$0	N/A
OTHER							
5100 CONTRACTED SERVICES	4,757	0	19,704	38,466	57,012	(95,478)	N/A
5800 OTHER SERVICES	0	0	0	0	0	0	N/A
TOTAL OTHER :	\$4,757	\$0	\$19,704	\$38,466	\$57,012	(\$95,478)	N/A
INTERFUND TRANSFER OUT							
7300 TRANSFER OUT	0	650,908	0	0	0	650,908	N/A
TOTAL EXPENSE :	\$6,227,716	\$7,477,624	\$1,121,270	\$3,967,369	\$61,512	\$2,797,836	53.9%
REVENUE OVER EXPENSE :	\$1,125,040	(\$590,959)	\$369,534	(\$434,090)	(\$61,512)	\$555,550	

*** BOARD REPORT ***
 Parking Fund
 Fund 39
 Monterey Peninsula College
 January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-2012					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8800 COUNTY / LOCAL	676,162	469,000	353,358	502,489	0	(33,489)	107.1%	
TOTAL REVENUE:	<u>\$676,162</u>	<u>\$469,000</u>	<u>\$353,358</u>	<u>\$502,489</u>	<u>\$0</u>	<u>(\$33,489)</u>	<u>107.1%</u>	
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	145,764	157,766	11,836	97,655	0	60,111	61.9%	
2300 HOURLY NON INSTRUCTIONAL	9,610	48,313	4,866	17,423	0	30,890	36.1%	
TOTAL CLASSIFIED :	<u>\$155,374</u>	<u>\$206,079</u>	<u>\$16,702</u>	<u>\$115,078</u>	<u>\$0</u>	<u>\$91,001</u>	<u>55.8%</u>	
3XXX TOTAL FRINGE BENEFITS :	<u>\$42,926</u>	<u>\$58,368</u>	<u>\$4,533</u>	<u>\$32,717</u>	<u>\$0</u>	<u>\$25,651</u>	<u>56.1%</u>	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES :	<u>\$9,366</u>	<u>11,400</u>	<u>3,449</u>	<u>4,074</u>	<u>112</u>	<u>7,214</u>	<u>35.7%</u>	
TOTAL SUPPLIES & OTHER:	<u>\$9,366</u>	<u>\$11,400</u>	<u>\$3,449</u>	<u>\$4,074</u>	<u>\$112</u>	<u>\$7,214</u>	<u>35.7%</u>	
OTHER								
5100 CONTRACTS	46,800	0	0	0	0	0	0.0%	
5200 TRAVEL & CONFERENCE	0	0	0	0	0	0	0.0%	
5500 UTILITIES & HOUSEKEEPING	1,545	3,500	473	1,499	808	1,193	0.0%	
5600 RENTS & LEASES	17,380	37,182	732	6,392	0	30,790	17.2%	
TOTAL OTHER:	<u>\$65,725</u>	<u>\$40,682</u>	<u>\$1,205</u>	<u>\$7,891</u>	<u>\$808</u>	<u>\$31,983</u>	<u>19.4%</u>	
CAPITAL OUTLAY								
6400 EQUIPMENT	<u>1,284</u>	<u>38,957</u>	<u>972</u>	<u>21,739</u>	<u>11,101</u>	<u>6,117</u>	<u>55.8%</u>	
TOTAL CAPITAL OUTLAY:	<u>\$1,284</u>	<u>\$38,957</u>	<u>\$972</u>	<u>\$21,739</u>	<u>\$11,101</u>	<u>\$6,117</u>	<u>55.8%</u>	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	<u>97,335</u>	<u>108,972</u>	<u>7,856</u>	<u>54,992</u>	<u>0</u>	<u>53,980</u>	<u>50.5%</u>	
TOTAL TRANSFERS:	<u>\$97,335</u>	<u>\$108,972</u>	<u>\$7,856</u>	<u>\$54,992</u>	<u>\$0</u>	<u>\$53,980</u>	<u>50.5%</u>	
TOTAL EXPENSE & TRANSFER:	<u>\$372,010</u>	<u>\$464,458</u>	<u>\$34,717</u>	<u>\$236,491</u>	<u>\$12,021</u>	<u>\$215,946</u>	<u>53.5%</u>	
REVENUE OVER EXPENSE :	<u>\$304,152</u>	<u>\$4,542</u>	<u>\$318,641</u>	<u>\$265,998</u>	<u>(\$12,021)</u>	<u>(\$249,435)</u>		

*** BOARD REPORT ***

College Revenue Bond Interest & Redemption

Fund 46

Monterey Peninsula College

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUES							
8800 LOCAL	19,425	18,975	18,975	19,002		(27)	100.1%
8860 INTEREST	<u>68</u>	<u>0</u>	<u>0</u>	<u>125</u>		(125)	N/A
TOTAL REVENUE :	<u>\$19,493</u>	<u>\$18,975</u>	<u>\$18,975</u>	<u>\$19,127</u>		<u>(\$125)</u>	100.8%
DEBT RETIREMENT							
7100 DEBT RETIREMENT	<u>19,425</u>	<u>18,975</u>	<u>0</u>	<u>17,100</u>	<u>1,875</u>	<u>0</u>	90.1%
TOTAL DEBT RETIREMENT :	<u>\$19,425</u>	<u>\$18,975</u>	<u>\$0</u>	<u>\$17,100</u>	<u>\$1,875</u>	<u>\$0</u>	90.1%
TOTAL EXPENSE :	<u>\$19,425</u>	<u>\$18,975</u>	<u>\$0</u>	<u>\$17,100</u>	<u>\$1,875</u>	<u>\$0</u>	100.0%
REVENUE OVER EXPENSE :	<u>\$68</u>	<u>\$0</u>	<u>\$18,975</u>	<u>\$2,027</u>	<u>(\$1,875)</u>	<u>(\$125)</u>	

*** BOARD REPORT ***

COLLEGE CENTER FUND

Fund 47

Monterey Peninsula College

January 31, 2012

OBJECT CLASSIFICATION	2010-2011 ACTUAL	2011-12					
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE		BALANCE DUE	Y-T-D ACTUAL TO BUDGET
REVENUE							
8800 COUNTY / LOCAL	257,622	275,200	55,614	92,861		182,339	33.7%
8860 INTEREST	56	0	0	353		(353)	N/A
TOTAL REVENUE :	<u>\$257,677</u>	<u>\$275,200</u>	<u>\$55,614</u>	<u>\$93,214</u>		<u>\$181,986</u>	<u>33.9%</u>
OBJECT CLASSIFICATION	2010-2011 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED							
2100 NON INSTRUCTIONAL	19,486	20,634	1,735	11,993	0	8,642	58.1%
2300 HOURLY NON INSTRUCTIONA	56	0	0	0	0	0	N/A
TOTAL CLASSIFIED :	<u>\$19,543</u>	<u>\$20,634</u>	<u>\$1,735</u>	<u>\$11,993</u>	<u>\$0</u>	<u>\$8,642</u>	<u>58.1%</u>
3XXX TOTAL FRINGE BENEFITS :	<u>\$5,766</u>	<u>\$6,228</u>	<u>\$524</u>	<u>\$3,620</u>	<u>\$0</u>	<u>\$2,608</u>	<u>58.1%</u>
SUPPLIES & OTHER							
4500 OTHER SUPPLIES	(12)	1,150	106	(50)	165	1,035	10.0%
TOTAL SUPPLIES & OTHER :	<u>(\$12)</u>	<u>\$1,150</u>	<u>\$106</u>	<u>(\$50)</u>	<u>\$165</u>	<u>\$1,035</u>	<u>10.0%</u>
OTHER							
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%
5200 TRAVEL	125	1,500	0	75	0	1,425	5.0%
5300 MEMBERSHIP	75	75	0	0	0	75	0.0%
5400 INSURANCE	17,545	17,545	17,545	17,545	0	0	100.0%
5500 UTILITIES & HOUSEKEEPING	109,359	150,763	32,105	57,057	37,920	55,787	63.0%
5600 RENTS & LEASES	3,278	10,020	90	3,355	540	6,125	38.9%
5800 OTHER SERVICES	5,000	5,000	0	5,000	0	0	100.0%
TOTAL OTHER :	<u>\$135,382</u>	<u>\$184,903</u>	<u>\$49,740</u>	<u>\$83,032</u>	<u>\$38,460</u>	<u>\$63,412</u>	<u>65.7%</u>
CAPITAL OUTLAY							
6400 EQUIPMENT	5,650	3,000	3,092	3,092	0	(92)	103.1%
TOTAL CAPITAL OUTLAY :	<u>\$5,650</u>	<u>\$3,000</u>	<u>\$3,092</u>	<u>\$3,092</u>	<u>\$0</u>	<u>(\$92)</u>	<u>103.1%</u>
TRANSFERS							
7100 DEBT RETIREMENT	19,425	18,975	18,975	18,975	0	0	100.0%
7300 INTERFUND TRANSFER	12,265	29,339	1,964	5,892	0	23,447	20.1%
TOTAL TRANSFERS :	<u>\$31,690</u>	<u>\$48,314</u>	<u>\$20,939</u>	<u>\$24,867</u>	<u>\$0</u>	<u>\$23,447</u>	<u>51.5%</u>
TOTAL EXPENSE & TRANSFERS :	<u>\$198,018</u>	<u>\$264,229</u>	<u>\$76,134</u>	<u>\$126,553</u>	<u>\$38,624</u>	<u>\$99,052</u>	<u>62.5%</u>
REVENUE OVER EXPENSE :	<u>\$59,659</u>	<u>\$10,971</u>	<u>(\$20,521)</u>	<u>(\$33,339)</u>	<u>(\$38,624)</u>	<u>\$82,934</u>	

<div>BUILDING</div> <div> <div>Building Fund</div> <div>Fund 48</div> <div>Monterey Peninsula College</div> </div> <div>January 31, 2012</div>				
BOND PROJECTS	REVISED PROJECT BUDGET	PURCHASE ORDER OUTSTANDING	2011-12	
			2011-2012 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Arts Complex	\$0	0	7,500	-\$7,500
2. Furniture & Equipment	\$1,384,614	44,632	375,435	\$964,547
3. Humanities, Bus Hum - Student Services Build	\$2,569,000	3,624,354	1,293,786	-\$2,349,140
4. Infrastructure 3 / Miscellaneous	\$2,315,700	317,818	897,099	\$1,100,783
5. Life Science & Physical Science	\$7,040,730	7,095,047	1,324,739	-\$1,379,056
6. Marina Education Center	\$4,534,109	251,159	517,337	\$3,765,613
7. PE Phase II - Gym/Locker Room	\$2,415,410	3,245,550	28,556	-\$858,696
8. Physcial Science Building	\$9,705,029	0	0	\$9,705,029
9. Pool/ Tennis Courts	\$381,100	0	0	\$381,100
10. PSTC Parker Flats	\$0	33,000	14,284	-\$47,284
11. Student Services Building	\$500,000	152,645	216,732	\$130,623
12. Swing Space	\$397,325	112,037	742,233	-\$456,945
13. Theater Building	\$8,128,485	7,132,900	1,499,108	-\$503,523
14. General Institutional Bond Management	\$0	75,134	172,803	-\$247,937
Total Bond Projects:	\$39,371,502	\$22,084,276	\$7,089,612	\$10,205,114
Initial Bond Funds Received 6/30/03		\$40,000,000		
County office interest Received from inception		\$5,774,241		
LAIF interest from inception		\$1,514,006		
Bond Refinancing 05-06		\$4,240,051		
Bond Funds Received 1/24/08		\$104,999,300		
Lehman Brothers Investment loss		(\$1,878,835)		
Balance Used in 11-12		(\$7,089,612)		
Balance Used in 10-11		(\$16,422,183)		
Balance Used in 09-10		(\$13,542,031)		
Balance Used in 08-09		(\$16,415,556)		
Balance Used in 07-08		(\$19,317,846)		
Balance Used in 06-07		(\$20,713,267)		
Balance Used in 05-06		(\$7,641,016)		
Balance Used in 04-05		(\$2,815,134)		
Balance Used in 03-04		(\$2,626,246)		
Balance Used in 02-03		(\$625,834)		
FY 11-12 ytd expense		(\$7,089,612)		
Available Bond Funds		\$40,350,426		

January 31, 2012

		2010-11				2011-12			
OBJECT		PRIOR YEAR	FORECAST	REVISED	CURRENT MTH	Y-T-D		BALANCE	
CLASSIFICATION		ACTUAL	BUDGET	BUDGET	REVENUE	REVENUE		DUE	PERCENT
REVENUES									
8000	BEGINNING BALANCE	0	12,000	12,000	0	0		12,000	0.0%
8001	ASMPCC CARD SALES	70,492	63,920	63,920	290	22,124		41,796	34.6%
8005	CAFETERIA/D & L VENDING	6,061	5,000	5,000	1,979	4,196		804	83.9%
8006	INTEREST	187	180	180	0	84		96	46.8%
8010	MISCELLANEOUS	0	0	0	0	0		0	0.0%
8011	STUDENT REPRESENTATIVE FEES	13,939	13,000	13,000	52	2,145		10,855	0.0%
8013	BOOKSTORE CONTRACT	5,000	5,000	5,000	0	5,000		0	100.0%
8014	PRIOR YEAR ADJUSTMENT	0	0	0	0	0		0	0.0%
8015	BUS PASS	22,900	22,900	22,900	0	7,597		15,303	0.0%
4999	OTHER INCOME		0		0	0		0	0.0%
TOTAL REVENUE:		\$118,579	\$122,000	\$122,000	2,321	41,146		\$80,854	33.7%
OBJECT		PRIOR YEAR	FORECAST	REVISED	CURRENT MTH	Y-T-D	ENCUMBERED	UNENCUMBERED	
CLASSIFICATION		ACTUAL	BUDGET	BUDGET	EXPENDITURES	EXPENDITURES	BALANCE	BALANCE	PERCENT
EXPENSES									
#4000 ASMPCC COUNCIL									
	ASMPCC COMMUNITY OUTREACH FUND	3,900	2,500	500	0	500		0.00	100.0%
	ASMPCC GENERAL FUND	45,239	6,400	2,000	163	803		1,197	40.2%
	ASMPCC OFFICE SUPPLIES FUND	735	2,000	8,200	1,073	7,623		577	0.0%
	ASMPCC PROMOTIONS FUND	1,639	1,400	600	0	0		600	0.0%
	ASMPCC RESERVE FUND	0	4,800	1,060	0	0		1,060	0.0%
	ASMPCC STIPEND FUND	13,850	15,700	15,000	-1,050	6,321		8,679	42.1%
	ASMPCC STUDENT BENEFITS FUND	8,262	3,000	22,640	1,950	12,752		9,888	56.3%
#4007 STUDENT REP. COUNCIL									
	SRC CONFERENCE FUND	0	800	5,000	0	0		5,000	0.0%
	SRC RESERVE FUND	0	1,220	2,000	0	0		2,000	0.0%
	SRC STIPEND FUND	3,880	4,000	3,000	0	1,000		2,000	33.3%
#4104 INTER CLUB COUNCIL-ICC									
	***ICC CLUB ACTIVITY FUND	9,266	0		0	3,383			
	ICC COMMUNITTEE ACTIVITY FUND	6,585	0		0	2,419		2,419	0.0%
	ICC EQUIPMENT FUND	1,151	0		0	401		401	0.0%
	ICC CLUB EQUIPMENT FUND	2,333	0		0	849		849	0.0%
	ICC RESERVE FUND	0	3,660		0	0		0	#DIV/0!
	ICC SEED MONEY	6,030	0		0	2,711		2,711	0.0%
	ICC START UP FUNDS (\$200.00)	3,000	0		-2,066	0		0	0.0%
	ICC STIPENDS FUND	800	800	1,600	0	1,916		800	0.0%
#4010 ACTIVITIES COUNCIL									
	***AC ACTIVITIES FUND	18,850	14,785	14,785	0	0			
	AC GENERAL FUND	1,768	3,000	16,000	0	1,805		14,195	11.3%
	AC PROMOTIONAL ITEM FUND	696	975	1,000	0	0		1,000	0.0%
	AC RESERVE FUND	0	2,440	600	0	0		600	0.0%
	AC STIPENDS	1,720	2,400	2,400	0	720		1,680	30.0%
6560 BANK SERVICES									
	BANK CHARGES	102	0	0	0	9			
TOTAL EXPENSES:		\$129,807	\$122,000	\$122,000	69	39,379		\$42,897	32.3%
REVENUE OVER EXPENSE:		\$11,228	\$0	\$0	\$2,252	\$1,767		\$37,957	
BEGINNING BALANCE WITH Y-T-D REVENUE						21,822			
INCOME TO DATE						41,146			
EXPENSE TO DATE						(39,379)			
EST. ENDING BALANCE						23,589			

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. D

President's Office
College Area

Proposal:

That the Governing Board approve amendments to the Citizens' Bond Oversight Committee Bylaws.

Background:

After the district's Proposition 39 bond measure was approved in November 2002, Bylaws for the Citizens' Bond Oversight Committee were developed by the district's bond counsel to outline the duties and responsibilities of the oversight committee, the obligations of the district, as well as committee membership, ethics, meetings, and reporting requirements. The Bylaws were approved by the Board in February 2003, and subsequently revised in November 2003.

Two amendments are proposed. One is to remove the district residency requirement for the student representative on the committee. Education Code 15282 specifies the student member is to be both currently enrolled in the district and active in a student organization at the college, such as student government; residency in the district is not required. The Education Code provisions ensure the student member will be able to represent student concerns; the existing residency requirement in Section 5.2 (a) serves to limit the opportunity for qualified students to serve on the committee.

The second amendment changes the beginning of the membership term specified in Section 5.4 to "in November," from November 1. This change acknowledges that existing committee members participate through the November quarterly meeting when the annual report for the prior year is reviewed and approved. It has been the practice that new members begin their term following the November meeting.

All other provisions of the Bylaws remain in effect.

Budgetary Implications:

None.

☒ **RESOLUTION: BE IT RESOLVED**, the amended Citizens' Bond Oversight Committee Bylaws, as attached hereto, be approved.

Recommended By:



Douglas R. Garrison, Superintendent/President

Prepared By:



Vicki Nakamura, Assistant to the President

Agenda Approval:



Douglas R. Garrison, Superintendent/President

CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS

Section 1. Committee Established. The Monterey Peninsula Community College District (the "District") was successful at the election conducted on November 5, 2002 (the "Election"), in obtaining authorization from the District's voters to issue up to \$145,000,000 aggregate principal amount of the District's general obligation bonds. The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish the Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the Monterey Peninsula Community College District (the "Board") hereby establishes the Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws. The Committee does not have independent legal capacity from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure I. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform the duties set forth in Sections 3.1, 3.2 and 3.3 and shall refrain from the activities in Sections 3.4 and 3.5:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds.

3.2 **Review Expenditures.** The Committee may review quarterly expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the ballot measure; and (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses.

3.3 **Annual Report.** The Committee shall present to the Board, in public session, an annual written report which shall include the following:

- (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
- (b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Duties of the Board/Superintendent/President. Either the Board or the Superintendent/President, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of construction contracts,
- (ii) Approval of construction change orders,
- (iii) Appropriation of construction funds,
- (iv) Handling of all legal matters,
- (v) Approval of construction plans and schedules,
- (vi) Approval of Deferred Maintenance Plan and Facilities Master Plan,
and
- (vii) Approval of the sale of bonds.

3.5 Voter-Approved Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

(a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.

(b) The establishment of priorities and order of construction for the bond projects shall be made by the Board in its sole discretion.

(c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.

(d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) by the Board in its sole discretion and shall report to the Committee on any cost saving techniques considered or adopted by the Board.

(e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in Prop 39 and included herein.

(g) The adoption of a plan for publicizing the activities of the Committee and the determination as to whether a mailer, a newspaper notice or website materials would best suit the distribution of the Committee's findings and recommendations.

(h) The amendment or modification of the Bylaws for the Committee as provided herein, subject to the legal requirements of Proposition 39.

(i) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.

(b) Inspect college facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Vice President, Business/Finance.

(c) Review copies of deferred maintenance proposal, facilities master plan, or plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership.

5.1 Number.

The committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age and reside within the District's geographic boundary, ~~in accordance with Government Code Section 1020.~~ The residency requirement does not apply to the student representative.

(b) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest. By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code and the Political Reform Act (Gov. Code §§ 81000 *et seq.*), and to complete the Form 700 as required by all "designated employees" of the District. Additionally, each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, beginning ~~in November~~. No member may serve more than two (2) consecutive terms. At the Committee's first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) advertising for applications in local newspapers; (b) appropriate local groups will be solicited for applications; (c) the Superintendent/President or his designee will review the applications; and (d) the Superintendent/President or his designee will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) Individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual; and (c) the Committee shall only have the right to receive documents or reports which have been submitted to the Board or which are a public record.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee is required to meet at least once a year including an annual organizational meeting to be held in November.

6.2 Location. All meetings shall be held within the Monterey Peninsula Community College District, located in Monterey County, California.

6.3 **Procedures.** All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business except adjournment.

Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

7.3 No bond proceeds shall be used to provide District support to the Committee.

Section 8. Reports. In addition to the Annual Report required in Section 3.2, the Committee may report to the Board at least semi-annually in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The Superintendent/President shall appoint the Chair. The Committee shall elect a vice-chair who shall act as chair only when the chair is absent. No person shall serve as chair for more than two consecutive terms.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by a two-thirds vote of the entire Board.

Section 11. Termination. The Committee shall automatically terminate and disband at the earlier of the date when (a) all bond proceeds are spent, or (b) all projects funded by bond proceeds are completed.

CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members to follow in carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.
- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.
- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Monterey Peninsula Community College District.
- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. E

President's Office

College Area

Proposal:

That the Governing Board appoint a member to the Citizens' Bond Oversight Committee.

Background:

In the November 5, 2002 election, the district conducted a bond election under Proposition 39 regulations and was successful in obtaining the requisite voter approval to issue general obligation bonds in the amount of \$145,000,000 for facility projects. Education Code 15278 requires the district to establish a citizen's oversight committee to satisfy the accountability requirements of Proposition 39.

At the February 2003 meeting, the Governing Board established the committee, consisting of a minimum of seven members representing the local business community, senior citizen's organization, taxpayers' organization, students, college support organization, and the community. Elected officials, employees of the district, and vendors, contractors, or consultants serving the district are prohibited by law from being members of the committee.

Daniel Cervantes is being recommended for appointment as the student representative. Mr. Cervantes currently holds the position of student trustee for the Associated Students of MPC. Per the committee's Bylaws, the term of this appointment would extend to November, 2013.

Budgetary Implications:

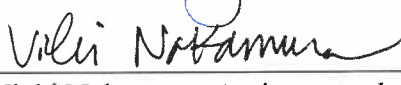
None.

☒ **RESOLUTION: BE IT RESOLVED,** That the appointment of Daniel Cervantes, as a member of the Citizens' Bond Oversight Committee, effective February 23, 2012, be approved.

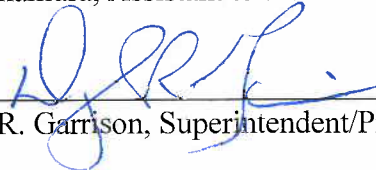
Recommended By: _____


Douglas R. Garrison, Superintendent/President

Prepared By: _____


Vicki Nakamura, Assistant to the President

Agenda Approval: _____


Douglas R. Garrison, Superintendent/President

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

APPLICATION FOR CITIZENS' BOND OVERSIGHT COMMITTEE

The information below will be used to comply with Proposition 39 and related legislation concerning committee membership and accountability. Specific duties of the committee are contained in the attached bylaws.

PLEASE NOTE: Elected officials and employees, vendors, contractors and consultants of the Monterey Peninsula Community College District are prohibited by law from being members of the committee.

Name Daniel Cervantes Date October 13, 2011
 Address 1112 Merlot Way Gonzales, CA 93926
 Telephone (home) _____ Telephone (^{CELL}~~work~~) _____
 FAX _____ Email _____

Membership position that the applicant is qualified to fill – check all that apply:

- ☐ Active in a business organization representing the business community within the MPC district (please specify) _____
- ☐ Active member of a senior citizen's organization (please specify) _____
- ☐ Active member in a bona-fide taxpayers association (please specify) _____
- ☒ An enrolled student active in a community college group, such as student government (please specify) ASMPG / Board of Trustees as student Representative
- ☐ Active member of a college support organization (please specify) _____
- ☐ Citizen at large
- ☐ Other (please specify) _____

Circle response

1. Are you an employee of the Monterey Peninsula Community College District? Yes ☐ No ☒
2. Are you a vendor, contractor or consultant with the Monterey Peninsula Community College District? Yes ☐ No ☒
3. Are you able to complete at least one two-year term as a member of the committee and refrain from becoming an employee, vendor, contractor or consultant of the District for an additional two years? ☒ Yes ☐ No
4. Are you, to the best of your knowledge, able to maintain your qualification in the membership position previously checked? ☒ Yes ☐ No
5. Members of the committee may be required to file financial disclosures pursuant to rules and forms established by the Fair Political Practices Commission. Are you willing to file such financial statements? ☒ Yes ☐ No
6. Members of the committee will be required to abide by an ethics policy. Are you willing to adhere to the provisions of this policy? ☒ Yes ☐ No

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Application for Citizen's Bond Oversight Committee

Please describe any additional qualifications, experience, or expertise that qualifies you for membership on this committee.

I have worked closely with numerous faculty at MPC as a Student Ambassador and a Federal Work Study student, as well as a contracted web-page developer (emphasis on research and development). At the moment, I am the student representative on the board of trustees.

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. F

Academic Affairs and
Student Services
College Area

Proposal:

To employ the following probationary employees as tenured employees for all subsequent academic years:

- Ms. Kathleen Clark
- Ms. Merry Dennehy
- Ms. Alethea DeSoto
- Mr. Jamie Gerard
- Ms. Sunshine Geisler
- Ms. Karoline Grasmuck
- Mr. Elias Kary
- Mr. Daniel Phillips

Background:

Ms. Kathleen Clark, Ms. Merry Dennehy, Ms. Alethea DeSoto, Mr. Jamie Gerard, Ms. Sunshine Geisler, Ms. Karoline Grasmuck, Mr. Elias Kary and Mr. Daniel Phillips are in their fourth year at Monterey Peninsula College.

Under the provisions of the Education Code, Section 87609, the college has the following options regarding a contract employee working under a four-year contract: (1) Employ the probationary employee as a tenured employee for all subsequent academic years, or (2) Not employ the probationary employee as a tenured employee.

The evaluation committees that conducted their evaluations have recommended that tenure be granted starting with the 2012-2013 academic year.

Budgetary Implications:

None.

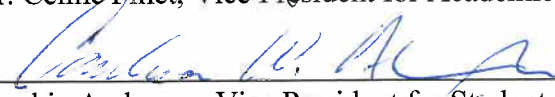
☒ **RESOLUTION: BE IT RESOLVED**, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2012-2013 academic year:

- Ms. Kathleen Clark, COOP Instructor
- Ms. Merry Dennehy, English Composition/Developmental Writing Instructor
- Ms. Alethea DeSoto, Matriculation Coordinator/Counselor
- Mr. Jamie Gerard, English Composition/Developmental Writing Instructor
- Ms. Sunshine Geisler, Interior Design/Family and Consumer Science Instructor
- Ms. Karoline Grasmuck, Dental Assisting Coordinator Instructor
- Mr. Elias Kary, Anthropology Instructor
- Mr. Daniel Phillips, Physical Education Instructor/Men's Baseball Coach

Recommended By:




Dr. Celine Pinet, Vice President for Academic Affairs and



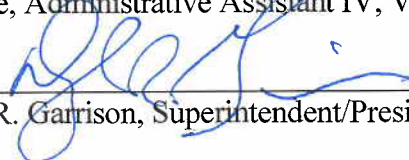
Carsbia Anderson, Vice President for Student Services

Prepared By:



Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval:



Dr. Douglas R. Garrison, Superintendent/President

New Bus Tenure Track- Fourth Year

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. G

Academic Affairs & Student Services

College Area

Proposal:

To extend two-year contracts to the following contract (probationary) employees:

- Ms. Kimberly Christoff-Mansfield
- Mr. Brett Enge
- Ms. Adria Gerard
- Ms. Lauren Handley
- Ms. Catherine Webb

Background:

Ms. Kimberly Christoff-Mansfield, Mr. Brett Enge, Ms. Adria Gerard, Ms. Lauren Handley and Ms. Catherine Webb are in their second contract year at Monterey Peninsula College.

Under the provisions of the Education Code, Section 87608.5, the college has the following options regarding a contract (probationary) employee working under a second contract: (1) Not enter into a contract for the following academic year, (2) Enter into a contract for the following two academic years, or (3) Employ the contract employee as a regular employee for all subsequent academic years.

The evaluation committees that conducted their evaluations have recommended contracts for the 2012-2013 and 2013-2014 academic years.

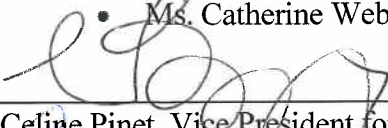
Budgetary Implications:

None.

☒ **RESOLUTION: BE IT RESOLVED**, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2012-2013 and 2013-2014 academic years:


- Ms. Kimberly Christoff-Mansfield
- Mr. Brett Enge
- Ms. Adria Gerard
- Ms. Lauren Handley
- Ms. Catherine Webb

Recommended By:


Dr. Celine Pinet, Vice President for Academic Affairs


Carsbia Anderson, Vice President for Student Services

Prepared By:


Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval:


Dr. Douglas R. Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. H

Academic Affairs

College Area

Proposal:

To extend second-year contracts to the following contract (probationary) employees:

- Ms. Monika Bell
- Ms. Heather Craig
- Ms. Sarah Gerhardt
- Ms. Mary Johnson
- Ms. Elizabeth Mullins

Background:

Ms. Monika Bell, Ms. Heather Craig, Ms. Sarah Gerhardt, Ms. Mary Johnson and Ms. Elizabeth Mullins are in their first contract year at Monterey Peninsula College.

Under the provisions of Education Code, Section 87608, the college has the following options regarding a contract (probationary) employee working under a first-year contract: (1) Not enter a contract for the following academic year, or (2) Enter into a contract for the following academic year, or (3) Employ the contract employee as a regular employee for all subsequent academic years.

The evaluation committees that conducted their evaluations have recommended contracts for the 2012-2013 academic year.

Budgetary Implications:

None.

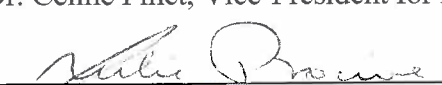
☒ **RESOLUTION: BE IT RESOLVED**, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2012-2013 academic year:

- Ms. Monika Bell
- Ms. Heather Craig
- Ms. Sarah Gerhardt
- Ms. Mary Johnson
- Ms. Elizabeth Mullins

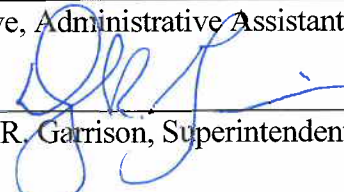
Recommended By:


Dr. Celine Pinet, Vice-President for Academic Affairs

Prepared By:


Leslie Procive, Administrative Assistant IV, VP, Academic Affairs

Agenda Approval:


Dr. Douglas R. Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. I

Human Resources
College Area

Proposal:

Hold public hearing on initial proposal of Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for negotiations for 2012-2013.

Background:

The current bargaining agreement with MPCTA expires on June 30, 2012. Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must, following the presentation of the initial proposal of the employee association, receive public comment at an open board meeting. If authorized by the membership, the initial proposal will be presented at the Board Meeting. If authorization is not granted, this item will be pulled from the agenda.

Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

☒ **PUBLIC HEARING:** Initial proposal of Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for negotiations for 2012-2013.

Recommended By: Barbara Lee
Barbara Lee, Associate Dean of Human Resources

Prepared By: Barbara Lee
Barbara Lee, Associate Dean of Human Resources

Agenda Approval: Dr. Douglas Garrison
Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. J

Human Resources
College Area

Proposal:

Hold a public hearing on the initial proposal of California School Employees Association, Chapter #245, MPCEA/CSEA for 2012-2013.

Background:

The 2011-2014 bargaining agreement with MPCEA specifies reopeners of two articles each for 2012-2013. Additional articles may be opened with mutual agreement. Governing Board Policy 5210 implements Government Code Section 3547 that requires public notice of matters to be negotiated. In accordance with the aforementioned policy and code, the Governing Board must, following the presentation of the initial proposal of the employee association, receive public comment at an open board meeting. MPCEA's initial proposal will be available at the meeting.

Budgetary Implications:

The outcome of negotiated agreements will determine any budgetary implication.

☒ **PUBLIC HEARING:** Initial proposal of California School Employees Association, Chapter #245, MPCEA/CSEA for 2012-2013.

Recommended By:



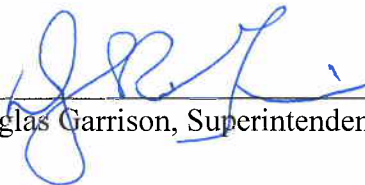
Barbara Lee, Associate Dean of Human Resources

Prepared By:



Barbara Lee, Associate Dean of Human Resources

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. K

Student Services
College Area

Proposal:

Listed in the attachments are the students achieving Honor Roll Awards for Fall 2011.

Background:

These students have achieved excellent grades for Fall 2011 semester. The attached lists recognize the efforts and achievements of these students achieving Honors, High Honors, and Highest Honors.

Honor Roll is a GPA of 3.0; High Honors is GPA of 3.50; and Highest Honors is GPA of 4.0.

Budgetary Implications:

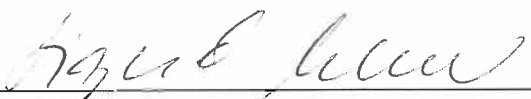
None.

☒ **INFORMATION:** Honor Roll Students for Fall 2011: Honors, High Honors, and Highest Honors.

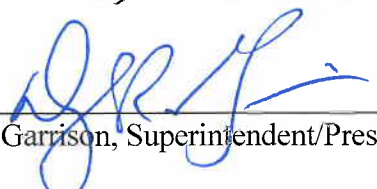
Recommended By:


Carsbia W. Anderson, Jr., Vice President of Student Services

Prepared By:


Sigrid Klein, Administrative Assistant to the Vice President

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula College Honor Roll Fall 2011

HIGHEST HONORS

GPA 4.00

Hilal F. Alsibai
Thomas M. Andersen
Maaham Aziz
Oliver J. Banham
Shannon R. Barbour
Esther I. Barrett
Christophe J. Beavers
Julia M. Bee
Timothy P. Bell
Rachel J. Bohrman
Melanie J. Bootten
Emily A. Bowen
Ryan W. Bown
Edward C. Bubany
Rebecca E. Buchanan
Rubi A. Cardenas
Rachel D. Chase
Sara R. Chase
Mattie J. Cherry
Merve Ciplak
Ryan P. Clark
Jennifer A. Combs
Sarah M. Crew
Tanya Dimas-Guillen
Michael K. Duerden
Lan T. Duong
Jena Edkins
Nolan M. Farrel
Tracey A. Flores
Ryan A. Foreman
Shawna R. Foster
Jacqueline S. Fox
Jared J. Fox
Joshua B. Gess
Ana I. Gines
Sarah L. Goodman
Allison K. Greene
Tianna M. Greene
Lizhen Gu
Olivia A. Hays
Rachel E. Helmle
Patrick V. Hernandez
Peter L. Hirst
Sarah N. Horn
Cole W. Houston
Dean M. Hughes
Ashley V. Hunter
Nhan T. Huynh
Kelly L. James
Oikim Jo
Rashawnica W. Joseph
Christine L. Kandcer
Jinyoung J. Kim
Rachel Y. Kim
Sean S. Koehn
Megan C. Kohl
Sean W. Kranyak

Jakub A. Kristl
Sean J. Kuttner
Ji Hun Kwak
Kristopher B. Laino
Michael J. Lervold
Julia Levitt
Logan E. Lewis-Mummert
Minju Lim
Zachary A. Lute
Michelangelo Macchiarella
Krista N. Macgillivray
Caitlin R. Maynard
Lynae K. McCarthy
David C. McFerrin
Shannon K. McGee
Alexandra R. Mendek
Sean A. Merchak
Jennifer L. Mergaert
Amber S. Morris
Spencer J. Morris
Wicaksa R. Munajat
Mounia R. Munsinger
Samantha L. Newbern
Christophe P. Nguyen
Matthew R. Ogden
Obaid Omid
Errol R. Paige
Devin R. Parks
Adam J. Pawlowski
Sean E. Payne
Vitou Pen
Julie A. Phillips
Jeanette Pirlo
Thomas J. Ponder
Sarah T. Prochaska-Saglio
Alisha M. Ragland
Jaime Ramirez
Cierra C. Rauch
Cynthia Raygoza
Taylor C. Rhyne
Elizabeth P. Robinson
Maria C. Rocha
Jody L. Rogers
Jaymie E. Russo
Karl K. Sakasegawa
Marion Sampaolo
Justin B. Shaber
Alexander D. Short
Timothy C. Silva
Rebecca A. Smith
Scott B. Smith
Alexandria M. Snowden
Kalie N. Snyder
Sungil Son
Olga A. Spichnikova
Robert J. Stefani
Michela N. Stemper
Alexandra N. Strenfel
Zachary W. Strenfel

Anne E. Tague
Cameron Toler
Patchamapo Tongthunyarat
Kenny L. Trammell
Khoa Tran
Lanh T. Tran
Sara E. Tringali
Ryan M. Uto
Joshua R. Ventress
Lidia Veremenko-Lobenb
Robert Vincent
Ryan T. Walker
Benjamin G. West
Thomas J. White
Dustin M. Wieser
Kaitlyn S. Wilkin
Jessica D. Wisler
Jason A. Woods
Crishanda L. Young
Edyta Zareba

HIGH HONORS**GPA 3.50-3.99**

Janaan Z. Alhadi
Alyssa B. Alvarez
Jessica D. Alvarez
Thomas K. Anderson
Thor E. Anderson
Ursula Angulo
Daiquiri W. Aplington
Nathan R. Arcoleo
Irvin J. Arrieta
Diego Arrocha
Anita M. Augusta
Blake C. Aylott
Teal A. Bailey
Lukas O. Baker
Jena M. Barrera
Kendall M. Bartley
Alan Bastura
Steven R. Belding
Tatum G. Blanks
Robert W. Boardman
Katelyn A. Borba
Joseph S. Bruno
Erica J. Burdette
Emily R. Burton
Conor D. Byrne
Joseph F. Caballero
Sadie J. Calamaco
Colby T. Canales
Jody L. Carlisle
Brock K. Carroll
Brynn A. Casas
Joaquin D. Castaneda
Claudia A. Castro
Andrew S. Cavalier
Alexandra A. Chamberlain
Tanya K. Chapple
Armando Chavez
Mariah N. Chavez
Tiffany Chin
Alexander Chmakov
Ellen Chmakov
Yohei Saep S. Cho
Cole A. Clayton
Elizabeth L. Clayton
Audrey R. Cole
Carmen R. Compagno
Maria A. Comstock
Catalina Contreras
Jonathan D. Coon
Rafael V. Cortez
Edwin P. Craven
Kelly G. Crees
Cassandra R. Curatolo

Christina M. Davi
Marlee N. Delgado
Miles B. Denecke
Meghan M. Deupser
Dana A. Devost
George W. Dibert
Jessica E. Ditto
Michael B. Dodd
Annmarie Dominno-Cailles
Oscar Dorantes
Trevor A. Duke
Diedre R. Duncan
Stefan M. Dunham
Tala Eftekhari
Erin C. Eisner
Brittany J. Enny
Javier A. Estrada
Christophe K. Ewing
Dominic F. Fajilan
Karen E. Falvey
Kyle W. Farrow
Michael W. Feher
Antonio G. Ferrer
Luis E. Flores
Stella C. Flores
Anna Q. Fobian
Letrice N. Fowler
Tawni A. Furter
Christina K. Garibay
Shanae L. Gasperson
Megan M. Gaston
Alisha L. Gay
Claudia Gonzales
Savannah P. Goodwin
Kyle G. Graf
Sabrina N. Gray
Jacques L. Green
Alfonso V. Gutierrez
Samantha J. Hall
Stephen E. Hall
Renee L. Harvey
John C. Hasseler
Mallery N. Helmuth
Kelvin J. Hernandez
Daisy Hernandez-Mendoza
Cristina Hernandez-Vargas
Lauren T. Hoelscher
David A. Holodiloff
Konner J. Holzwart
Allen D. Hood
Kenneth A. Hortizuela
Steven A. Hossman
Starla A. Huchton
Roy Huerta
Brandon C. Hughes

Alexander E. Jablonski
Katherine B. Jablonski
John D. Jacobson
Tracey A. Jardine
Monica Z. Jimenez
Amber A. Johnson
Tyler N. Kendall
Erol D. Kerestecioglu
Michele Y. Kilmer
Bickruri Kim
Hanee Kim
Tae Wook Kim
Young K. Kim
Neil A. Kochenburger
Connor O. Kramm
Kathryn E. Krott
Amitesh Kumar
Danielle N. Laa
Devin S. Larsen
Marilyn E. Leary
Zoe C. Lew
William Lowe
Daniel J. Lucido
Adam A. Luna
Scott D. Lutes
Jeremy L. Malek
Kevin L. Mao
Brandon E. Marquez
Katrina A. Marquez
Cole W. Mauter
Kenneth W. McNary
Leona L. Medearis
Stephany Mejia
Raecine J. Melendez
Andrew A. Melendrez
Adolfo B. Mendez-Arango
Dana C. Mendola
Mary R. Morales
Amber L. Morris
Kristina N. Morris
Marie H. Morson
Brittany L. Moses
Adam C. Myren
Thomas C. Nichols
Bridgett C. Nielsen
Amanda Nizza
Patrick G. Noon
Christophe J. Odell
Paul S. O'leary
Ammariah Ortega
Christian Ortega-Lopez
Veronica G. Ortiz-Acevedo
Fatima E. Ortiz-Solis

Hyunju Park
Samuel L. Paul
Byron Paz
Chad G. Peabody
Stephen M. Pearson
Stacey M. Perry
Jennifer L. Petty
Nicholas J. Pfeiffer
Jherrica A. Phillips
Hannah C. Pierson
Gabriela Ponce Vargas
Patricia P. Ponce Vargas
Agnes Portal
Nicole M. Price
Purinan Ramanandana
Brenda S. Ramirez
Pilar M. Rentar
Dustin A. Richards
Breanne S. Ricigliano
Elliot W. Riedl
Rachel S. Rivera
Andrea Rodriguez
Daniel A. Rodriguez
Edmond J. Rodriguez
Maria D. Rodriguez
Martin Rodriguez-Flores
Jennie M. Rodriguez-Infant
Jonathan A. Roman
Kathlyn M. Romero
Elliot G. Rowe
James P. Royse-Mauck
Erika P. Rubio
Bryan Ruiz
Michael P. Ryder
Chloe M. Saenz
Michael Q. Sanders
Kaitlin L. Sandoval
Addison Sani
Michael F. Sarmiento
David N. Schaap
Hilary R. Schaub
Katherine E. Schlarmann
Karren Schreck
Meyah N. Scott
Markus R. Shaw
Corey Short
Frank J. Silva
Stephanie L. Silveria
Chelsea E. Simmons
Jonathan D. Sims
Alana K. Soliven
Tiffany M. Souza
Darren M. Soversns
Stephanie A. Speciale
Sara M. Stahnke
Kelsey L. Stewart

Ryan C. Stull
Christophe S. Sullinger
Beatrix I. Szakal
Mia Tayler
Derek R. Terrones
Phuong T. Thich
Jenerry B. Tomas
Karen Hope C. Tomas
Lauren N. Tuosto
Hideyuki Utsunomiya
Mauro Valdivia
Lee E. Vanhoutte
Megan A. Vanoli
Karla Verduzco-Beltran
Jonathon J. Villarreal
Ashley M. Vincent
Honor N. Weber
Erich W. Weingand
Kacie M. Whichard
Eileen Witek
Nicholas A. Woods
Jessica A. Yates
Hang You
Yazmin Zavala
Rebecca E. Zwingman

HONORS

GPA 3.00-3.49

Michelle M. Agapito
Billie R. Agee
Vanessa Q. Alcaraz
Paul J. Aliotti
Mitzi M. Ambriz
Julia E. Ameil
Kaleigh G. Anderson
Leda E. Annest
Eddie R. Apontes
Miriam Arellano
Gabriel H. Arguelles
Andrew C. Argueta Reyes
Caitlin Arnot-Copenhaver
Rudy O. Aviles
Michelle D. Balaban
Stephanie D. Balaban
Kelly A. Balch
Samantha R. Baldwin
Garrett C. Ballo
Michelle A. Balyon
Lily Barakat
Madon R. Barberie
Desiree D. Barton
Caitline C. Bayonito
Nicole Bell
Mathew R. Belnas
Stefanie L. Berman
Carina M. Bernier
Yosselin G. Berrueco
Alek S. Bird
Brittany R. Blaushild
Jacqueline R. Bonifacio
Harrison D. Borchard
Adriana E. Borrelli
Thomas D. Bowen
Jessica E. Bradshaw
Bruce V. Bredeson
Devin D. Brown
Jim T. Brown
James N. Bullman
Vicente G. Calamateo
Ashley I. Callau
Ginearosa F. Carbone
Manuel M. Cardenas Bellido
Anthony S. Carrasco
Kelly J. Carvalho
Paris B. Carvey
Aidan J. Casey
Justin R. Castaneda
Magali Castellanos
Maury V. Castellanos
Alex E. Chaidez
Patricia G. Charles
Zelene E. Charles

Luis S. Chavarin
Bret T. Chernetsky
Unique D. Clark
Miranda S. Cole
Paulette Y. Coleman
Jennifer N. Colijn
Emily M. Colshan
Juana Contreras
Scott A. Copriviza
Samantha N. Cortes
Oliver C. Cripe
Eddy D. Crochetiere
Vivianna M. Curiel-Ruiz
Nick Damapong
Christina S. Daniel
Deanne M. Dannelly
Parsa Davari
Michael A. Davi
Jake W. Davis
Tyler J. Dawn
Jose L. Declet
Omar Delacruz
Kathleen A. Delano
Adrian A. Deleon
Uziel J. Diaz
Monique M. Dodson
Stephanie A. Dominguez
Jennifer M. Driskell
Michael C. Dudley
Boris Dzakula
Rakeisha L. Ealey
Andrew C. Eccles
Omar T. El-Cherbini
Nathan T. Elsensohn
Maria I. Eltit
Christophe P. Essert
Ryan C. Farotte
Angelina M. Fernandez
Michael V. Fernandez
Cory B. Flohr
Justo D. Flores
Kelley T. Flores
Tasia L. Flores
Laura E. Forbes
Michelle M. Franco
Julio G. Franco-Perez
Travis Fugate
Ruben Gamez
Ashley Garcia
Chayenne O. Garcia
Ramon Garcia
Brian Garciadepaz
Justin M. Gardner
Kaelee C. Geller
Kyle D. George
Roxanne S. Gibson

Kyle G. Gilbert
Eric A. Gomez
Samantha Gomez
Cristina B. Gomez-Hernandez
Monica Gonzalez
Sean R. Gonzalez
Christian G. Gonzalez-Alcaraz
Christian A. Goodell
Sa'cora M. Goodin
Taylor J. Goolsby
Kate E. Greenshields
Jaymi T. Gulate
Quinn Hacker
Caroline I. Hainry
Ahmed H. Hamade
Kevin W. Hammond
Robert A. Hannah
Matthew Hannas
Jessica L. Harvey
Kelly L. Hay
Christophe A. Hernandez
Viridiana Hernandez
Julia N. Hibbs
Dillon C. Hoffman
Daryl B. Holman
Klara H. Hook
Donald G. Hoover
Aaron D. Hoskinson
Tyler D. Hughes
Silvie M. Jaksha
Marie E. Jarman
Jordan D. Jeske
Lauren Jia
Travis M. Johnson
Joseph M. Jones
Adrian Q. Juarez
Jack B. Kadelbach
Casimira M. Kamnikar
Prabhjot Kaur
Glenna M. Kevorkian
Manpriya K. Khinda
Alarice A. Kim
Kun Hyeong Kim
Yujeong Kim
Timothy J. Kniveton
Jacqueline S. Koviak
Sebastian E. Kreps
Sara R. Kreyenhagen
Koyal K. Kumar
Spencer R. Laidig
Megan N. Larkin
Miguel A. Llamas
Grace K. Llanos-Hinson
Binh Long
Dalia Lopez
Daniel R. Lopez

Ricardo Lopez
Rodrigo Lopez
Jennifer L. Lossett
Daniel W. Lowe
Ivy L. Lurz
Geoffrey L. Macdonald
Zen Maki
Kevin T. Mansfield
Paul J. Manship
Dienne Marquez
Romulus L. Marquez
Jocelyn I. Martinez
Renee M. Mashmeyer
Andrew N. Matonak
Luke H. Matthews
William L. McCabe
Kendall C. McGuire
Delores M. Medina
Brianna N. Melendrez
Jeffrey D. Melendrez
Rania R. Melhem
Martin Mendez
Ross W. Merrifield
Matthew C. Michels
Tiffany J. Mills
Narges Mohsenpour
Nicholis B. Monacivas
Brandon J. Moore
Monique M. Mosqueda
Shawn T. Murphy
Courtney E. Musser
Nathan I. Nakao
Julian C. Narvaez
Maria G. Navarro
Dylan J. Newton
Monica D. Nguyen
Nhi Y. Nguyen
Nicholas T. Norman
Angelia A. Northam
Megan E. Novak
Rocco-Anto O'farrell
Adriane P. Oglietti
Alexander T. Oliver
Katie E. Olsen
Joseph Ordaz-Hoang
Joshua F. Orozco
Ashley N. Otis
Melissa B. Otte
Tyler A. Owens

Ana E. Padilla
Alyssa M. Palacio
Raul A. Palafox
Omar Pastora
Helina K. Patel
Karan N. Patel
Preya B. Patel
Annette Pedroza-Hanson
Sihaneat Pen
Cynthia A. Pepi
Kristel D. Peralta
Andrea R. Perez
Marlin Perez
Shayne S. Perryman
Chad C. Pittman
Rudolfo Ponce
Christophe A. Ponce De Leon
Terry M. Poole
Ryan J. Premo
Nicholas T. Price
Liva Priedkalne
Michael P. Pryer
Nicholas W. Puck
Teresa M. Quinn
Dane M. Rannals
Kaitlyn A. Regan
Daniel J. Retta
Jorge Reyes
Angelica E. Riggle
Cezar A. Robles
Stefan J. Rock
Alec M. Rohr
Michael S. Romiza
Kimberly C. Rosario
Rodrigo Rosario
Stephen H. Rose
Jarrod A. Rowe
Kenneth Roys
Grace A. Rudy
Jason R. Saffell
Jessie L. Sager
Keven R. Sahlberg
Flavia P. Sampaio
Ronald L. Saxton
Travis A. Scavo
Barry S. Schneider
James M. Schultze
Kaitlyn N. Scott
Teresa P. Segovia

Meghan N. Segura
Nayeli Serrano
Hilary J. Servatius
Angela J. Shaffer
Denis I. Shevchenko
Ashley Shilly
Justin P. Shortnacy
Anishma K. Singh
Sean J. Slayton
Eric B. Slusher
Chris A. Smith
P. Tay Zar Soe
Oscar L. Solis
Jae S. Son
Claire L. Sotelo
Rachel A. Spring
Jenelle J. Stillinger
Ashley R. Strine
Raymond H. Sugihara
Kelly M. Swanston
Britney D. Taylor
Cherie R. Thompson
Thuy T. Tran
Denise M. Trapl
Andrew J. Tu Ngo
Anavelle J. Tunnell-Braun
Fattona N. Umari
Armand J. Valle
Mario Vargas
Perry R. Vargas
Alexander L. Wager
Heather C. Warburton
Alexander C. Weill
Eric A. Wheeler
Halie E. White
Renee V. Wills
Joshua C. Wingard
David L. Wissman
Jacqueline M. Wolf
Nicholas J. Wood
Rachel E. Wylie
Elizabeth A. Wyrsch
Michelle A. Yamaguchi
Nicole D. Yost
Andrew M. Young
Zachary E. Young
Anasimoun E. Yousif
Kevin A. Yurus
Brittany M. Zayas

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. L

Student Services
College Area

Proposal:

Listed in the attachments are the Fall 2011 applicants for the Certificate of Achievement, Associate of Arts Degree, and Associate of Science Degree.

Background:

These students have fulfilled the requirements for the Certificate of Achievement, Associate of Arts Degree, and Associate of Science Degree in Fall 2011.

Budgetary Implications:

None.

☒ **INFORMATION:** Fall 2011 applicants for Certificate of Achievement, Associate of Arts Degree, and Associate of Science Degree.

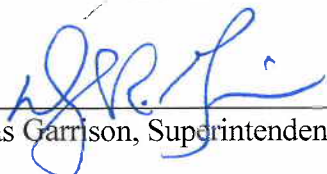
Recommended By:


Carsbia W. Anderson, Jr., Vice President of Student Services

Prepared By:


Sigrid Klein, Administrative Assistant to the Vice President

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President

Associate in Arts Degrees

December 15, 2011

<u>FNAME</u>	<u>MNAME</u>	<u>LNAME</u>	<u>FNAME</u>	<u>MNAME</u>	<u>LNAME</u>
Sarah	S.	Adnan	Alexander	J.	Martinez
Keely	Danielle	Amor	Richard	W.	Medina
Rachel	E.	Athos	Andrew	Alexander	Melendrez
Marilyn	E.	Bala-Nannie	Mario		Mendoza
Marilyn	E.	Bala-Nannie	Marina		Morozova
Arzoo		Bassal	David	Hasler	Olwell
Arzoo		Bassal	Brenda	Y.	Perez
Christina	A.	Bassi	Jennifer	L.	Petty
Lila	S.	Bushnell	Alexandra	Gabrielle	Pimentel
Joshua	T.	Clark	Mary	A.	Pizzicara
Christopher	Ray	Condit	Emily	L.	Rendon
Scott	A.	Copriviza	Diego	Marin	Reyes
Jacqueline		Corres	Katie	Michelle	Robarge
Sarah	C.	Davis	James		Royse-Mauck
Anthony	J.	De Franco	Christine	E.	Ryan
Dylan	James	Farnsworth	Timothy	D.	Sashegyi
Claudia		Flores	Timothy	D.	Sashegyi
Sione	Mataele	Fuapau	Victoria	S.	Shannon
Sherina-Marie	C.	Gandia	Savina		Singh
Daniel	J.	Garrin	Bradley	Raymond	Sparling
Joe	I.	Gomez, III	Christopher	K.	Striegel
Claudia		Gonzales	Natalie	Alexandra	Tchernicheff-Besobrazoff
Flora		Hamilton	Daniella	Kianna	Vargas
Flora		Hamilton	Danielle		Ventura-Enus
Rachel	E.	Helmie			
Raena	J.	Hocog			
Raena	J.	Hocog			
Cole	W.	Houston			
Starla	A.	Huchton			
Annee	C.	Jacobs			
Monica	Z.	Jimenez			
Janet	K.	Jones			
Young	K.	Kim			
Young	K.	Kim			
Catherine	A.	Kleinsorge-Latham			
Joseph		Larez, III			
L		Lepetich			
Justin	Thomas	Litle			
Elyssa	C.	Lucero			

Associate in Science Degrees

December 15, 2011

<u>FNAME</u>	<u>MNAME</u>	<u>LNAME</u>
Dawn	M.	Avery
Teal	Allison	Bailey
Lorraine		Ceja
Mary	Paula	Ellner
Alexandra	Sasha	Fedoroff
Alexandra	Sasha	Fedoroff
Kyle	David	George
Bradford	James	Hinckley
Rose	B.	Hipolito
Michael	C.	Kutcher
Daniel	R.	McClenaghan
Amber	S.	Morris
Richelle	L.	Rohr
Richelle	L.	Rohr
Jeffelyn	A.	Sercado
Cathrine	Isabelle	Simis
Alicia	A.	Simpson
Anne	F. Powell	Sirman
Kristan	M.	Soboleski
Ryan	C.	Sommer
Dante	T.	Westoby
Erika	L.	White
Enning		Zhang

Certificates of Achievement

December 15, 2011

<u>FNAME</u>	<u>MNAME</u>	<u>LNAME</u>	<u>MAJOR</u>
Jolie		La Blanc	Accounting
Amber	S.	Morris	Accounting
Jeffelyn	A.	Sercado	Accounting
Enning		Zhang	Accounting
Kyle	D.	George	Administration of Justice: Law Enforcement
Dante	T.	Westoby	Administration of Justice: Law Enforcement
Teal	Allison	Bailey	Automotive Technology
Lorraine		Ceja	Child Development
Candice		Haig	Child Development
Whitney		Smith	Child Development
Michael	C.	Kutcher	Computer Networking
Kristan	M.	Soboleski	Computer Networking
Alexandra	Sasha	Federoff	Fashion Design
Alexandra	Sasha	Federoff	Fashion Merchandising
Joseph	D.	Dominguez	Fire Protection Technology
Ryan		Sommer	Fitness Instructor Training
Starla	A.	Huchton	Graphic Arts
Dakota		Galinkin	Hospitality Operations
Sabine		Stock	Hospitality Operations
Sarah	S.	Adnan	Interior Design
Mary	Paula	Ellner	Massage Therapy
Doran	T.	Poma	Massage Therapy
Anne	E. Powell	Sirman	Massage Therapy
Erika	L.	White	Massage Therapy
Rose	D.	Hipolito	Medical Assisting
Richelle	L.	Rohr	Medical Assisting
Richelle	L.	Rohr	Medical Office Administration
Dawn	M.	Avery	Ornamental Horticulture
Alicia	A.	Simpson	Ornamental Horticulture
Marina		Morozova	Theatre Arts: Acting
Daniella	Kianna	Vargas	Theatre Arts: Acting

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. M

Academic Affairs
College Area

Proposal:

To approve the proposed course which has proceeded through the institutional curriculum development process to the point of recommendation to the Board.

Background:

The course listed below is recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.

Budgetary Implications:

When offered, related courses generate instructor and support costs, which are offset by student attendance driven income.

☒ **RESOLUTION: BE IT RESOLVED**, that the following course be approved:

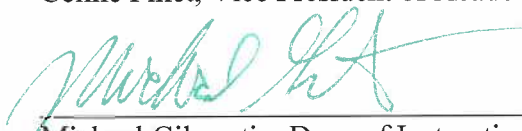
NURS 160A, Role Development for Nursing Students Guided Laboratory

Recommended By:



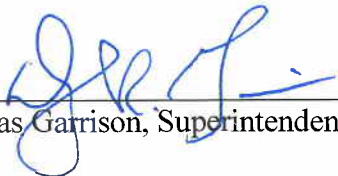
Celine Pinet, Vice President of Academic Affairs

Prepared By:



Michael Gilmartin, Dean of Instructional Planning

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

PROPOSED COURSE

NURS 160A

Role Development for Nursing Students Guided Laboratory

1 unit

3 hours lab

Justification

To provide additional skills lab practice and success strategies to students who have taken NURS 160 as TEAS remediation, or who have taken NURS 160 while waitlisted for the nursing program but not selected to begin in the subsequent Fall semester.

Description

This lab-only course is designed for nursing students who previously completed NURS 160 and would benefit from additional guided lab experiences to develop strategies for success in the associate degree curriculum. Lab practice includes nursing skills, care planning, dosage calculation practice, study skill development, time management strategies, and professional role socialization.

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. N

Academic Affairs
College Area

Proposal:

To correct the course number on the previously approved course which has proceeded through the institutional curriculum development process to the point of recommendation to the Board.

Background:

The courses listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.

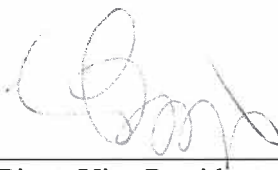
Budgetary Implications:

When offered, related courses and programs generate instructor and support costs, which are offset by student attendance driven income.

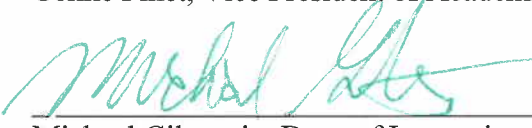
☒ **RESOLUTION: BE IT RESOLVED**, that the following course number be corrected and approved:

MUSI 199.1, Travel Study: The Choral Music and Culture of Poland, Germany, Belgium, and Holland

Recommended By:


Celine Pinet, Vice President of Academic Affairs

Prepared By:


Michael Gilmartin, Dean of Instructional Planning

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President

PROPOSED COURSES

MUSI 199.1

Travel Study: The Choral Music and Culture of Poland, Germany, Belgium, and Holland

3 units

1.82 hours lecture; 82.00 hours lab

Justification

Give performing students an opportunity to perform choral music, representing MPC and the USA to foreign audiences. To give both performers and non-performers the opportunity to attend choral concerts and the opportunity to learn directly about the cultures and music of the people where the performances will occur.

Description

This travel study course examines the music, culture, and art of Poland, Germany, Belgium, and Holland. It is open to both performers and non-performers. For performers, it includes lectures, tours of cultural sites, and performance of a series of choral concerts. For non-performers, it includes lectures, tours of cultural sites and attendance at concert performances.

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

New Business Agenda Item No. O

Superintendent/President
College Area

Proposal:

To review the attached Calendar of Events.

Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

Budgetary Implications:

None.

☒ **INFORMATION:** Calendar of Events.

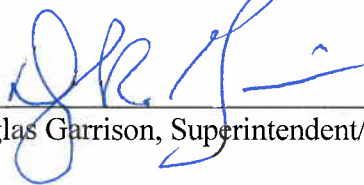
Recommended By: Dr. Douglas Garrison, Superintendent/President

Prepared By:



Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

MPC Governing Board 2012 Calendar of Events

FEBRUARY, 2012

Feb 22 – Mar 21	United Way Campaign
Thursday, February 23	Humanities Book Grant Awards, 3:00-5:00pm, Sam Karas Room
Wednesday, February 22	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
	Open Study Session, 3:00-4:00pm, Sam Karas Room
	Regular Board Meeting, 4:00pm, Sam Karas Room

MARCH, 2012

Friday, March 9	Lobo Hall of Fame Banquet, Embassy Suites Hotel, 6:00pm
Wednesday, March 21	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Mon-Fri, March 26-31	MPC closed: Spring Recess and Cesar Chavez Commemoration

March or April (tbc)	Governing Board Retreat, date/time/location to be confirmed
----------------------	---

APRIL, 2012

Tuesday, April 10	ASMPG Spring Faculty/Staff Appreciation Lunch, (\$5.00)
Wednesday, April 25	Regular Board Meeting, 1:30pm, Closed Session, Marina Education Ctr

MAY, 2012

Friday, May 4	6 th Annual President's Address to the Community, Monterey Conf Ctr, 11:30am
Friday, May 18	Annual MPC BBQ, 11:30am, Amphitheater
Monday, May 21	MPC Scholarship Awards Ceremony 2:00-4:00pm, LF103 and Reception 4:00-5:00pm, Sam Karas Room
Wednesday, May 23	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Monday, May 28	Memorial Day

JUNE, 2012

Saturday, June 2	Commencement, 11:30am, meet in Gym
Wednesday, June 27	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

Wednesday, July 25	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
--------------------	--

Wednesday, August 22	Regular Board Meeting, 1:30pm, Closed Session, PSTC, Seaside
----------------------	---

Wednesday, September 26	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
-------------------------	--

Wednesday, October 24	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
-----------------------	--

Wednesday, November 28	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
------------------------	--

Wednesday, December 12	Regular Board Meeting, 1:30pm, Closed Session, Marina Education Ctr
------------------------	--