

# Monterey Peninsula Community College District

## Governing Board Agenda

February 22, 2012

Consent Agenda Item No. A.1

Superintendent/President  
Office

### Proposal:

To consider and approve the minutes of the Study Session on January 18, 2012 and the Regular Board Meeting on January 24, 2012.

### Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approves of the change, the minutes may be amended.

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board approve the minutes of the Study Session on January 18, 2012 and the Regular Board Meeting on January 24, 2012.

**Recommended By:** Dr. Douglas Garrison, Superintendent/President

**Prepared By:**



Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:**

  
Dr. Douglas Garrison, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**STUDY SESSION  
Curriculum Development, Enrollment Management,  
and Education Master Plan**

11:00am, Open Session, Sam Karas Room, LTC  
980 Fremont Street, Monterey, California 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**WEDNESDAY, JANUARY 18, 2012**

**MINUTES**

**1. OPENING BUSINESS**

- A. Call To Order – Chair Loren Steck called the Study Session to order at 11:02am.
- B. Roll Call -- present:
  - Mr. Charles Brown, Vice Chair
  - Dr. Margaret-Anne Coppernoll, Trustee
  - Dr. Douglas Garrison, Superintendent/President
  - Ms. Marilyn Dunn Gustafson, Trustee
  - Mr. Rick Johnson, Trustee
  - Dr. Loren Steck, Vice Chair

**2. RECOGNITION**

- A. Recognition of Visitors – none.
- B. Comments from Visitors – none.
- C. Comments from Dr. Doug Garrison – Dr. Garrison advised the Governing Board that he had visited today with Joe Bissell, MPC's retired Vice President for Administrative Services. Mr. Bissell extends his greetings to the Board. / The Governing Board was provided with their Board packet for the January 24<sup>th</sup> Regular Board Meeting, and Dr. Garrison explained several changes have been instituted to reduce labor and printing costs, and that the President's Office is exploring options for electronic filing of Governing Board Meeting agendas, reports and minutes.

**3. STUDY SESSION – Marty Johnson, Interim Vice President for Academic Affairs.**  
[1\\_18\\_2012\\_VP\\_M\\_Johnson\\_Academic\\_Affairs\\_Presentation.pdf](#)

Interim Vice President Johnson provided the Governing Board an interactive Study Session, with a detailed overview of the five primary topics in curriculum development, enrollment management, and MPC's Education Master Plan.

Topics for Study Session:

- A. Academic Affairs Responsibilities
- B. Curriculum Development Process
- C. Enrollment Management
- D. Program Review
- E. Education Master Plan

The presentation was a thorough review of the process Academic Affairs engages for curriculum development, enrollment management, and the updating of the five-year Education Master Plan.

- A. Academic Affairs Responsibilities:
  - Divisions: Creative Arts / Life Sciences / Library / Business & Technology / Cooperative Education / Distance Learning / Humanities / English & Study Skills Center / Physical Education / Physical Sciences / Math Learning Center / Social Sciences
  - Dean of Instructional Planning Michael Gilmartin supervises: Maurine Coburn Church School of Nursing / MATE Center / Grants, Carl Perkins and Tech Prep / Curriculum Approval Process
  - Dean of Instruction Laura Franklin supervises: Division operational matters / Older Adult Program / Basic Skills / Education Center at Marina / Public Safety Training Center Fire Academy and Policy Academy
- B. Curriculum:
  - Process
  - Curriculum Advisory Committee
  - Board Approval
  - Chancellor's Office Approval
- C. Enrollment Management:
  - Administrative Guidance
  - Schedule Development
  - Administrative Review
  - Schedule Published
  - Enrollment Watch
- D. Program Review:
  - 6-year Review Cycle
  - Program Reflections
  - Similar Calendar for Academic Affairs, Student Services and Administrative Services
  - Action Plans
  - Shared Governance Process

E. Education Master Plan (EMP)

Basis for Planning:

- Mission
- College Goals and Objectives
- Student Learning
- Program Reflections
- Program Review
- Unit Plans
- Strategic Initiatives
- Academic Focus
- EMP Development Timelines

Current Strategic Initiatives:

- Multi-site College: Marina, PSTC, MOUT, Parker Flats
- MPC Online Education
- Basic Skills

New Strategic Initiatives:

- Continuing/Community/Contract Education
- Career and Technical Education Review and Development
- International Students Program
- Technology Support Review

Proposed Academic Focus:

- Basic Skills, Transfer and CTE Programs
- Support for life-long learning
- Advancement of Student Success Requirements
- Implementation of repeatability requirements
- Expansion of SB 1440 programs
- Restoration of full-time faculty
- Restoration of instructional equipment funding
- Collaboration with Student Services
- Updating and revising curriculum and programs
- Building responsive, efficient and supportive institutional and instructional technology services
- Completion of campus facilities plans

Recognition of EMP Committee:

- Josh Gess, AAAG Student Representative
- Roseann Erwin, Library Circulation Desk Coordinator
- Diane Boynton, Speech Communication/Humanities Division Chair
- Anita Johnson, English/Academic Senate
- Kathleen Clark, Cooperative Work Experience/Academic Senate
- DJ Singh, CSIS
- Marty Johnson, Interim Vice President for Academic Affairs
- Rosaleen Ryan, Institutional Research Director as resource

The Governing Board thanked Marty Johnson for his thorough description of the complete process of developing avenues of student learning at MPC.

**4. ADVANCE PLANNING**

- A. Regular Board Meeting, Tuesday, January 24, 2012  
(Final Board Meeting on fourth Tuesday of the month)
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
  - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Board Meeting Wednesday, February 22, 2012

(First Board Meeting on the fourth Wednesday of the month)

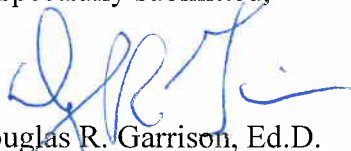
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

- B. Future Topics:

1) Institutional Report – SB 1440, the Transfer Act

**5. ADJOURNMENT** – Chair Loren Steck adjourned the Study Session at 12:41pm.

Respectfully submitted,



Douglas R. Garrison, Ed.D.  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an agenda item will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu](http://www.mpc.edu).*

*Posted February 23, 2012*

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING**

1:30pm, Closed Session, Stutzman Room, LTC  
3:00pm, Regular Meeting, Sam Karas Room, LTC  
980 Fremont Street, Monterey, California 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**TUESDAY, JANUARY 24, 2012**

**MINUTES**

**1. OPENING BUSINESS**

- A. Call To Order – Chair Loren Steck called the Regular Meeting to order at 1:30pm and asked for Roll Call.
- B. Roll Call – present:
  - Mr. Charles Brown, Vice Chair
  - Dr. Margaret-Anne Coppernoll, Trustee
  - Dr. Doug Garrison, Superintendent/President
  - Ms. Marilyn Dunn Gustafson, Trustee
  - Mr. Rick Johnson, Trustee
  - Dr. Loren Steck, Chair
- C. Public Comments on Closed Session Items – no comments.
- D. Closed Session – items under discussion:
  - 1) Public Employee Performance Evaluations (Government Code Section 54957).  
Faculty: Anthropology, Chemistry, Child Development, Cooperative Education, Counselor (two positions), Dental Assisting, English/Developmental Writing (two positions), English Study Skills Center/Reading Center, History, Interior Design/Family and Consumer Science, Librarian, Mathematics, Medical Assisting, Microbiology, Physical Education/Baseball, and Political Science.
  - 2) Conference with Legal Counsel Regarding Existing Litigation (Government Code Section 54956.9(a)).  
Name of Case: Keep Fort Ord Wild v. County of Monterey, Monterey County Board of Supervisors, Fort Ord Reuse Authority, Fort Ord Reuse Authority Board of Directors; and Redevelopment Agency of the County of Monterey, California State University Monterey Bay, and Monterey Peninsula Community College District, Real Parties, Case No. M114961.
  - 3) Liability Claims (Government Code Section 54956.95).
    - a) Claimant: Michael Short  
Agency claimed against: Monterey Peninsula Community College District
    - b) Claimant: City of Visalia  
Agency claimed against: Monterey Peninsula Community College District
  - 4) Conference with Legal Counsel Regarding Anticipated Litigation (one potential case) (Government Code Section 54956.9(b)).

- E. Reconvene to Regular Meeting and Roll Call – Chair Loren Steck called the Regular Meeting to order at 3:00pm and asked for Roll Call.

Present:

Mr. Charles Brown, Vice Chair  
Dr. Margaret-Anne Coppernoll, Trustee  
Dr. Doug Garrison, Superintendent/President  
Ms. Marilyn Dunn Gustafson, Trustee  
Mr. Rick Johnson, Trustee  
Dr. Loren Steck, Chair

Absent: Mr. Daniel Cervantes, Student Trustee

- F. Report Action Taken In Closed Session – no action taken.

## 2. RECOGNITIONS

- A. Moment of Silence:

- 1) Henry Edmund Gilpin, former Photography Instructor, passed December 11
- 2) Jacqueline Bachels Pentony, former Child Care Instructor, passed December 28
- 3) Bernie Miller, former Groundsman, passed December 29
- 4) Richard Snibbe, former Administration for Justice Instructor, passed January 7
- 5) Alex Ratliff, MPC student, passed January 8

- B. Recognitions:

- 1) Dr. Celine Pinet, Vice President of Academic Affairs – Dr. Garrison introduced Dr. Celine Pinet, attending her first Board meeting and Flex Days before officially reporting to work on February 6<sup>th</sup>. Dr. Pinet has a Ph.D. in Architecture from the University of Wisconsin, and extensive experience in community colleges, last serving as the Interim Vice President for Academic Affairs with West Valley College from January 2011-July 2011, and Dean of Instruction from 2006-2010.
- 2) Dr. Gamble Madsen, Art History Instructor – Dean Laura Franklin introduced Dr. Gamble Madsen, teaching Art History in Spring of 2012. Dr. Madsen has a USC Doctorate and Bachelor's Degree in Art History, and a Masters in Museum Studies.

- C. Recognition of Visitors – no other visitors.

- D. Comments from Visitors – none.

## 3. COMMUNICATIONS

- A. Comments from Visitors – no comments.

- B. Written Communications:

- 1) Community College League of California, thank you letter to Carsbia Anderson for presentation at the CCLC 2011 Annual Conference / December 5.
- 2) Dr. Doug Garrison, letter to Dr. Michael Rota, ACCJC Commission Chair, for changes to Commission's review of the Accreditation Standards and Processes / December 7.

- 3) Community Foundation for Monterey County, Press Release: Women's Fund awards grants supporting women; MPC Foundation receives \$15,000 grant for CDC low-income students and \$3,500 grant for Women Supporting Women / December 12.
- 4) Marina High School PTSA, thank you letter to MPC Theatre Department for annual giftwrapping fundraising support / January 5.
- 5) California Community College Chief Instructional Officers (CCCCIO) Newsletter, "Fifteen Minutes of Fame" feature by Ed Buckley on Monterey Peninsula College, Marty Johnson, Interim Vice President for Academic Affairs, and introduction of Dr. Celine Pinet as Chief Instructional Officer / January 2012.

MPC All User Emails:

- 1) HR Employment: Library Specialist, Circulation Desk. / December 7.
- 2) Robin Venuti and Alexis Copeland ask MPC to join *Monterey County Weekly's* "Monterey County Gives!" campaign to raise funds for braille and tactile maps needed at MPC. / December 9.
- 3) HR Employment: Counselor / December 13.
- 4) HR Employment: ASL Instructor / December 13.
- 5) Dr. Garrison: MPC Notes on Budget News and Planning Assumptions for 2012-2013 Budget / December 14.
- 6) Robin Venuti, photos are posted from December 13 retirement party for Trustees Lynn Davis and Charlie Page to Foundation facebook page / December 15.
- 7) Email and Obituary, passing of Henry Edmund Gilpin, Photography Instructor, on December 11 / December 20.
- 8) Emails and Obituary, passing of Bernie Miller, Groundsman, on December 29 / January 4.
- 9) Emails and Obituary, passing of Jacqueline Bachels Pentony, Child Care Instructor, December 28 / January 4 and January 6.
- 10) MPC Regular Board meetings moving to fourth Wednesdays starting in February and 2012 Meeting Calendar / January 5.
- 11) HR Employment: Psychology Instructor / January 9.
- 12) HR Employment: Facilities Custodian / January 10.
- 13) Retiring Board Trustee Charlie Page, and Herald article, "Mr. Lucky leaves legacy at MPC" / January 17.
- 14) CIO Newsletter; article on MPC, Marty Johnson and Celine Pinet / January 17.
- 15) Email and Obituary, passing of Richard Snibbe, Professor Emeriti, Department of Justice Instructor, January 11 / January 17.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) An Ear for Music, Sal Ferrantelli's choral groups mark 30 years / December 9.
- 2) Is community college still affordable? KION interviews Dr. Garrison / December 14.
- 3) Game of a lifetime: Sal Cardinale part of history made on the court / December 16.
- 4) Test for Success: MPC and Hartnell leaders question state task force recommendations for community colleges / December 22.
- 5) 'Mr. Lucky' leaves legacy at MPC (Charlie Page retires) / December 27.
- 6) Letter to Editor: A page from Charlie's book, by Don Redgwick / January 1.
- 5) Letter to Editor: Protect the Arts, by Gary Bolen / January 3.
- 6) CSUMB Nursing Program emphasizes big picture, Bachelor's Degree / January 4.
- 7) Letter to Editor: Let's encourage and support all nurses / January 12.
- 8) Dream Act critics fall short...failing to collect signatures for ballot / January 7.



- 9) MPC foiled by SJCC; Andrew Young limited to 10 points (basketball) / January 7.
- 10) Community college board votes for sweeping reforms; Student Success Task Force recommendations approved by California Board of Governors / January 10.
- 11) Obituary: Alex Ratliff, student, passing January 8 / January 11-12.
- 12) Forever Young, MPC hoops star drawing interest from big-time college programs / January 12.
- 13) Other Views: Lifelong learning a luxury today / January 16.

C. Reports and Presentations:

1) Institutional Report – no report.

2) Superintendent/President's Report, Dr. Douglas Garrison.

Dr. Garrison reported spring term starts on January 30th and invited the Board to Flex Days on January 25-26. The Presidents' Addresses will be on Wednesday. / The California Community College Board of Governors has approved the final recommendations of the Student Success Task Force Report which will now move on to the Legislature. The Chancellor's Office will form several working groups to investigate areas requiring adoption of the recommendations. MPC expects initial changes to be effective in Fall of 2012. / Under Written Communications in today's packet is a nice write-up by Ed Buckley featuring MPC and Marty Johnson and introducing Dr. Celine Pinet. / On January 12, Steve Ma, Vicki Nakamura and Dr. Garrison met with Brian O'Donnell of the Conservation Lands Foundation, who is pursuing the opportunity of designating the Bureau of Lands Management parcels at former Fort Ord as a national monument. Ken Salazar, Secretary of the Interior, Congressman Sam Farr, and John Laird, California's Secretary for the State Resources Agency, held a press conference January 13 at FORA. They announced their support of the proposal to have the BLM lands designated as a national monument, and since MPC has land adjacent to those lands at Parker Flats, this would be a good move for the area. The local population would have access to the public lands, while still allowing the Fort Ord Reuse Plan to go into effect.

Chair Steck asked Dr. Garrison to outline the presentations scheduled for Flex Days. Dr. Garrison specifically reported on the campus-wide Program Reflections taking place Wednesday afternoon for all members of the college community, and described the presentations and breakout sessions on January 25-26.

3) Vice Presidents' Reports:

Steve Ma, Vice President of Administrative Services.

Steve presented a short orientation for the new Trustees on today's Consent Agenda Items. He detailed what a commercial warrant is (equivalent of a check), how the college utilizes Office Depot's online purchase system, and US Bank's CalCard system whereby MPC authorizes credit card purchases for individuals and departments. He described our system of Purchase Requisitions (PR's) and Purchase Orders (PO's). Purchase Orders are legally binding contracts authorizing delivery of goods or services.

Marty Johnson, Interim Vice President of Academic Affairs.

Marty congratulated and welcomed Dr. Pinet as the Vice President of Academic Affairs starting on February 6. / This week's Academic Affairs Advisory Group

met to discuss the status of the budget, enrollment, Student Success Task Force recommendations and repeatability, all areas presenting many challenges as we move forward. Academic Affairs is tracking enrollments and the Marina campus is up, now close to 20% in enrollments. / Data in the new SIS system is getting straightened out. / Marty thanked the Board and Superintendent/President for the opportunity to serve MPC in the last six months. He also thanked the Deans, Administrative Assistant Leslie Procive, and all Division Chairs, pointing out their high standards of professionalism and service. The Governing Board and Dr. Garrison thanked Marty for his time and expertise, and invited everyone to the reception honoring Marty at the end of Flex Day on Thursday at 3:00pm.

Carsbia Anderson, Vice President of Student Services.

Carsbia also thanked Marty for his time at MPC and welcomed Dr. Pinet. / Student Services and Counseling staff is working hard to prepare for spring students. / On January 16 the Martin Luther King Jr. March was held in Seaside and had the largest turnout in many years. MPC hosted an information table. Trustee Brown and EOPS Counselor Stan Armstead were there. / Work is continuing on SB 1440, the Dream Act, allowing for seamless transfer of MPC students to CSUMB. The first transfer applications are now being processed. / Student Success Task Force recommendations are being worked on for implementing strategies; there will be many changes to be done by Student Services with existing staff. / Education Center in Marina outreach is in place for spring semester, with book store services and Dean Laura Franklin and Assistant Diana Tomasi committed to the first two weeks. Additional faculty will work nineteen hours weekly for counseling services. / ASMPC will have welcoming tables for spring students, providing student-to-student information on campus. The Administration's information tent will also be staffed for the first week, assisting new students with directions, parking and class information. / Student Services has "script" money distributed by the Re-entry and Multi-Cultural Center (REMC) for the Book Store. Script money is funded at \$2,500 per semester, and coupled with Women Supporting Women grant funds and a generous donation from the MPC Foundation, supports our book lending program. The textbook rental book has been very successful.

- 4) Academic Senate Report, Dr. Fred Hochstaedter, President – no report.
- 5) MPCEA Report, Loran Walsh, President.  
Loran distributed 2012 CSEA pocket calendars to the Board. He spoke to concerns of Classified staff with their working relationships with supervisors and thanked Barbara Lee for her assistance on those issues. / He asked the District to monitor its discretionary spending to increase savings, and questioned some expenditures resulting from the Facilities Division reorganization and possible reorganization of the IT Department. / He hopes that savings will be realized from the contract with Canon Copier Company. / The Child Development Center (CDC) also has a challenge as we struggle with services and how to pay for them.
- 6) MPCTA Report, Mark Clements, President – no report.
- 7) ASMPC Report, Daniel Cervantes, Student Trustee.  
Daniel reported ASMPC has received a number of resignations from positions. Daniel will act as Director of Representation until the position is filled. / ASMPC

will have strategic positions to welcome students back to school, with tables placed for optimum presence the first week of spring semester. ASMPC will be promoting available positions.

- 8) College Council Report, Dr. Alan Haffa, Co-chair – no report.
- 9) MPC Foundation Report, Robin Venuti, Executive Director.

Robin extended the Foundation's thanks for Marty Johnson's support and welcomed Dr. Pinet. / Robin encouraged the Board to attend the Flex Day workshop on Thursday's entitled "Keeping Current: What I Learned From My Faculty and Staff Advancement Award Project." / February 12 is the "Celebration of Philanthropy" event, honoring all donors contributing \$1,000.00 or more to the MPC Foundation. / The Lobo Hall of Fame is scheduled for March 9. / Robin has joined the Monterey Community Foundation Grants Committee. / Donations in December of \$120,019.00 to the President Circle bringing its total funding to \$196,000.00. These are wonderful results with 107 total individual donors, 28 new individual donors, 28 corporate sponsors, and 7 new corporate sponsors, bringing the annual appeal to almost doubling the President's Circle membership in 2011. / The Planned Giving Committee is providing counsel to the new planned giving program. / Robin was happy to announce an anonymous grant of \$62,582.00 will help to support the Theatre remodeling.
- 10) CHS Board Report – Loren Steck, CHS alternate member, reported plans are going well with personnel changes and CHS is on track with their strategic plan.
- 11) Trustee Reports:
  - a) Daniel Cervantes, Student Trustee, shared that he attended a meeting of the new organization California Community College Association of Student Trustees. The CCCAST has been reviewing the recommendations of the Student Success Task Force, and believes the reworked recommendations will bring positive and significant changes to the California community colleges.
  - b) Charlie Brown reported that the Martin Luther King Jr. March in Seaside was the largest march ever held, with a good program and excellent speakers.
- 12) Legislative Advocacy Report, Dr. Douglas Garrison.
  - a) Email from Senator Diane Feinstein thanking Dr. Garrison for letter supporting Federal Pell Grant funding. / December 6.
  - b) Email to Orange County Board of Supervisors from Dr. Garrison in opposition to Orange County property tax move, eliminating funding estimated between \$64,000.00-102,000.00 to MPC. / December 7.
  - c) CCC Chancellor's Press Release: Investing in college students is an investment in the State's future and economic recovery: trigger cuts will result in an erosion of student services; colleges forced to make more tough choices. / December 13.
  - d) CCC Chancellor's Press Release: Chancellor Jack Scott reacts to Governor Brown's budget proposal; support of tax initiative is critical for the future of higher education and the State's economic recovery. / January 5.
  - e) CCC Chancellor's Press Release: CCC Board of Governors to take action on historical Student Success Task Force reform plan intended to increase graduation, transfer and certificate attainment rates at system's 112 colleges. / January 9.

- f) CCC Chancellor's Press Release: CCC Board of Governors approves Student Success Task Force recommendations; sends report to State Legislature. Chancellor Scott thanks board as reform plan to increase graduation, certificate, and transfer rates clears another hurdle. / January 9.
- g) Attorney General Opinion confirms narrow application of real estate negotiations exception to Brown Act. / January 2012.

13) Bond Update Reports, Joe Demko

a) Active Bond/Facility Projects Update:

Humanities / Old Student Services / Business Humanities – The project is receiving State matching funds. Phase 1 (Old Student Services Building) construction is ahead of schedule. A new roof has been installed over the holiday recess. Glazing has been completed. The insulation and drywall have been installed. Interior and exterior painting has begun.

Theatre – Concrete work on the orchestra pit and elevator continues. As of this date, no significant unforeseen conditions have been discovered that could impact budget and schedule. Work is progressing as scheduled.

Life Science / Physical Science Buildings – There are two phases in this project with the First Phase being the Life Science building, and once it is completed, the renovation of Physical Science will commence. The interior framing and metal stud walls have been installed. Electrical and plumbing pipe are being installed in the walls so that drywall installation can begin. The old windows have been removed and replaced with new high performance windows, which will lower utility bills. Work is progressing as scheduled.

Gym First Floor – The P.E. department has moved out of the first floor and into the Swing Space relocatables. The hazardous materials were abated over the holiday break when the campus was vacated. Main construction work will begin in January 2012, and construction will be completed by November 2012.

Swing Space – The Swing Space Village is located adjacent to and south of the Theatre and classes are being conducted in the building. The General Classrooms Building has been modified to accommodate Life Science and Physical Science programs, and Life Science classes are being conducted in the building. The Architect has submitted drawings for approval to DSA to convert the General Classrooms building to accommodate the Physical Science department this summer; construction on the Physical Science building is scheduled to begin late summer.

Infrastructure – Site work (directional kiosks, lighting, parking lots, sidewalks) will be ongoing for the next few years.

Pool/ Tennis Courts – Work will begin after the gym first floor is complete.

Student Center – The Architect has prepared schematic drawings for available space options. Planning meetings have involved student representatives and ASMPC has reviewed and approved the schematic drawings.

Facilities Committee – The Committee meets on a regular basis to review project budgets and schedules. A report will be forthcoming on the Committee’s recommendations.

Arts Complex – The Arts Complex project is comprised of the Art Studio Building, Graphic Arts (Drafting), Art Ceramics Building and the Art Dimensional Building. Preliminary design work and a series of meetings have been conducted to identify potential scope so that the Architect can move forward with the drawings and estimate.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

#### 4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations.  
Motion Johnson / Second Brown / Carried **2011-2012/86**

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on December 13, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the December supplemental payroll in the amount of \$66,155.99, and the December and January regular payroll in the amount of \$2,269,378.49; and the January supplemental payroll in the amount of \$56,705.38; for a total payroll of \$2,392,239.86, be approved.
- 4) That Commercial Warrants:

Number 12902282 through Number 12902332	\$ 604,997.19
Number 12903480 through Number 12903541	\$ 683,764.27
Number 12904536 through Number 12904560	\$ 453,022.31
Number 12905389 through Number 12905460	\$ 469,157.28

totaling \$2,210,941.05, be approved.
- 5) a) That November 2011 Purchase Order Numbers 120609 through 120682, in the amount of \$333,360.01, be approved.  
b) That December 2011 Purchase Order Numbers 120683 through 120753, in the amount of \$3,404,058.37, be approved.

- 6) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense	\$ 45,982.00
Net decrease in the 3000 (Benefits) Object expense	\$ 18,704.00
Net decrease in the 4000 (Supplies) Object expense	\$ 2,493.00
Net increase in the 5000 (Other/Services) Object expense	\$ 67,409.00
Net decrease in the 6000 (Capital Outlay) Object expense	\$ 230.00

- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense	\$ 3,930.00
Net decrease in the 2000 (Classified Salary) Object expense	\$ 846.00
Net increase in the 3000 (Benefits) Object expense	\$ 202.00
Net increase in the 4000 (Supplies) Object expense	\$ 1,281.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 1,281.00
Net decrease in the 7000 (Other Outgo) Object expense	\$ 3,286.00

- 8) That the following budget adjustments in the Parking Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense	\$ 4,398.00
Net increase in the 3000 (Benefits) Object expense	\$ 1,197.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 17,595.00
Net increase in the 6000 (Capital Outlay) Object expense	\$ 12,000.00

B. Management Personnel:

- 9) That the Governing Board approve the following items:

- a) Approve attached job description for Director of Admissions and Records, effective May 9, 2012. Salary placement will be Range 60 (Exempt).
- b) Recruitment for a full time Director of Admissions and Records to replace Vera Coleman.

C. Faculty Personnel:

- 10) That the Governing Board approve the following item:

- a) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring 2012.

D. Classified Personnel (revised):

- 11) That the Governing Board approve the following items:

- a) Employment of Clifford Achille, Instructional Specialist, Supportive Services and Instruction, 18 hours per week, 34 weeks per year, effective January 30, 2012.
- b) Employment of Dan van Hees, Sciences Laboratory Manager, Life Science, 40 hours per week, 11 months per year, effective January 25, 2012.
- c) Release of employee 5492 from probation effective December 31, 2011.

E. Short Term and Substitute Personnel:

- 12) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications be approved.

## 5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2011-2012 Monthly Financial Reports for the period ending December 31, 2011 be accepted.  
Motion Cervantes / Second Johnson / Carried **2011-2012/87**

Steve Ma noted that Fiscal Services is continuing to watch cash flow, which is in good position for the next three months. As anticipated, trigger cuts were announced in December, 2011. MPC had those cuts already incorporated into the 2011-2012 budget. However, two weeks ago at the ACCCA Budget Workshop, Chancellor Jack Scott commented on the unanticipated shortage in student fees creating a deficit in apportionment; student fee revenues were overestimated by \$1 million. This shortfall applies a deficit to our apportionment which will pay us .97.5/98 cents per dollar, creating an additional \$700,000-800,000 cut in apportionment for 2012. We have not budgeted for this shortfall. The Budget Committee will be meeting regularly to address this deficit. Board of Governor (BOG) waivers have increased tremendously, further decreasing state revenue. This is an unexpected midyear cut.

- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2011, as presented on Form CCFS 311Q, be accepted and made part of the minutes of this meeting.  
Motion Gustafson / Second / Brown / Carried **2011-2012/88**

- C. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending December 31, 2011, as presented on Form CCFS 311Q, be accepted and made part of the minutes of this meeting.  
Motion Gustafson / Second Coppernoll / Carried **2011-2012/89**

- D. INFORMATION: County of Monterey Investment Report for the quarter ending September 30, 2011. **INFORMATION**  
There were no comments on the County's Investment Report.

- E. BE IT RESOLVED, that the 2012-2013 nonresident tuition rate for the District be established in accordance with ECS 76140 at \$179.00 per semester unit, with no fee for capital outlay (subject to verification of nonresident fees charged by contiguous districts).  
Motion Gustafson / Second Brown / Carried **2011-2012/90**

- F. BE IT RESOLVED, that the Governing Board approve an increase in Parking Permit Fees to \$50.00 per semester and \$25.00 per summer session, along with an increase in the Daily Parking Permit price to \$2.00. Annual permits will be \$90.00 or \$60.00 for students receiving Board of Governors fee waivers. Discounted semester permits will be \$30.00 for students receiving Board of Governors fee waivers or for students enrolled in six or fewer units. Annual permits for students enrolled in six or fewer units will be \$50.00. The new fee schedule will take effect for the Fall 2012 semester.  
Motion Cervantes / Second Johnson / Carried **2011-2012/91**

- G. PUBLIC HEARING: Review the transfer of funds allowed by Assembly Bill X4 2 (Extraordinary Session #4, Bill #2). **PUBLIC HEARING**

Chair Loren Steck closed the Regular Board meeting for Public Hearing. There were no comments, and Chair Steck closed the Public Hearing.

- H. BE IT RESOLVED, that the Governing Board authorize the transfer of \$68,638.00 from Apprenticeship Funding to Disabled Students Programs and Services (DSPS), and authorize further reallocations among the categorical programs listed in Assembly Bill X4 2 (Extraordinary Session #4, Bill #2).  
Motion Johnson / Second Coppernoll / Carried **2011-2012/92**

- I. BE IT RESOLVED, that the Governing Board reject the claim for damages made by Nick Pritchett, of Williams, Jordan, Brodersen & Pritchett LLP, Attorneys at Law, on behalf of Michael Short, and that the claim be forwarded to the District's claims administrator for investigation and disposition.  
Motion Cervantes / Second Brown / Carried **2011-2012/93**

- J. BE IT RESOLVED, that the Governing Board reject the claim for damages made by Stephen Snyder, attorney for claimant Keenan and Associates who is the workers' compensation administrator for the City of Visalia, and that the claim be forwarded to the District's claims administrator for investigation and disposition.  
Motion Brown / Second Gustafson / Carried **2011-2012/94**

- K. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Marina Education Center Project, DSA Application No. 01-110499, File No. 27-C1.  
Motion Coppernoll / Second Brown / Carried **2011-2012/95**

- L. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the New Student Services Building Project, DSA Application No. 01-109838, File No. 27-C1.  
Motion Cervantes / Second Coppernoll / Carried **2011-2012/96**

- M. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Art Department Locker Structures, DSA Application No. 01-111763, File No. 27-C1.  
Motion Johnson / Second Gustafson / Carried **2011-2012/97**

- N. INFORMATION: Review the 2012-2013 District Scheduled Maintenance and Special Repairs Five Year Plan. **INFORMATION**

Steve Ma noted one correction to the spreadsheet "2012-2013 Scheduled Maintenance Projects" under Priority 1; the total funds are \$50,000.00, not \$25,000.00, for an approved total of \$536,720.00. Scheduled maintenance is for replacement of in kind items with limited life items, such as carpeting and HVAC. The Chancellor's Office continues to advocate for funds for scheduled maintenance items. MPC has not received funds since 2010, nor do we anticipate funding for another two-three years.



- O. BE IT RESOLVED, that the Governing Board accept the 2010-2011 Distance Learning Report for Online and Living Room courses.  
Motion Coppernoll / Second Brown / Carried **2011-2012/98**

Marty Johnson reported the Follow-up Response to the Accreditation Commission Report is underway. The Committee is working on updating distance education practices, working on strategic planning, and incorporating good practices. Marty welcomed Distance Education Coordinator Judy Timm, just returning from a trip to India where she visited factories and communities of small businesses. Judee advised the Board on activities of the Instructional Committee on Distance Education in completing the Follow-up Report. Distance Education is growing, and MPC is looking at how to expand programs online. Student success rates are ahead of state averages. Planned professional development activities for faculty will help them design good courses and strategies, and more is needed in preparing students for online instruction and strategies to prepare them for the differences as an online student.

- P. BE IT RESOLVED, that the Governing Board approve Lindsay Padilla, Sociology Instructor, to travel to Veracruz, Mexico, on February 15-19, 2012, to attend the International Association of Intercultural Education Conference.  
Motion Johnson / Second Gustafson / Carried **2011-2012/99**

- Q. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 Management/Supervisory salary schedule, effective January 1, 2012.  
Motion Coppernoll / Second Gustafson / Carried **2011-2012/100**

- R. BE IT RESOLVED, that the Governing Board approve the reduced service partial retirement of 25% for Stephanie Tetter per the amended Article 19 of the MPCTA-MPC Agreement and Education Code 87483, effective July 1, 2012.  
Motion Gustafson / Second Brown / Carried **2011-2012/101**

- S. BE IT RESOLVED, that the Governing Board nominate Dr. Loren Steck to be a candidate for the California Community College Trustees (CCCT) Board.  
Motion Johnson / Second Gustafson / Carried **2011-2012/102**

- T. BE IT RESOLVED, that the Governing Board adopt the proposed Monterey Peninsula College Governing Board Goals for 2012.  
Motion Coppernoll / Second Johnson / Carried **2011-2012/103**

- U. INFORMATION: Proposed schedule of alternate locations for regular Governing Board meetings. **INFORMATION**

The Governing Board reviewed the proposed schedule of meeting locations, holding regular meetings in Monterey, Seaside and Marina, on a rotating schedule.

- V. INFORMATION: Calendar of Events. **INFORMATION**

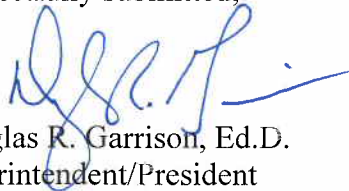
**6. ADVANCE PLANNING**

- A. Regular Board Meeting Wednesday, February 22, 2012
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
  - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- B. Board Retreat March or April, 2012-- date, time and location to be confirmed
- C. Regular Board Meeting Wednesday, March 21, 2012
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
  - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- D. Future Topics:
- 1) Institutional Report – SB 1440, the Transfer Act

**7. ADJOURNMENT** – Chair Loren Steck adjourned the Regular Meeting at 5:00pm.

**8. CLOSED SESSION** – not required.

Respectfully submitted,



Douglas R. Garrison, Ed.D.  
Superintendent/President

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted February 23, 2012*

# Monterey Peninsula Community College District

## Governing Board Agenda

February 22, 2012

Consent Agenda Item No. A.2

Superintendent/President  
Office

### Proposal:

That the Governing Board accept and acknowledge the following donations to Monterey Peninsula College.

### Background:

The following donations have been made to Monterey Peninsula College:

- Humanities Scholarship                      Donations from David Clemens, Merry Dennehy, Adria Gerard, Lisa Danielle Gonzales, Nancy Harray, David Joplin, Beth Penney, and Machi Kayawak White
- Sylvia Panetta Scholarship                      Donation from Richard and Renee Kezirian
- MATE Trust                                      Donation from IEEE Company in support of MATE ROV competition
- Maurine Coburn Church School of Nursing                      Donation from Mr. and Mrs. Bill Patterson of one MacBook computer for Learning Resource Center
- Music Department                              Donation of Wurlitzer piano from Mr. Ken Slasor

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board accept gifts donated to the College with appropriate acknowledgement to the donors.

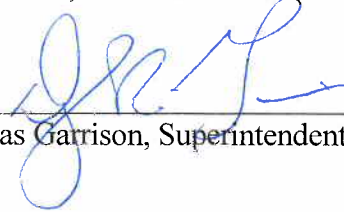
**Recommended By:** Dr. Douglas Garrison, Superintendent/President

**Prepared By:**



Carla Robinson, Executive Assistant to Superintendent/President and the Governing Board

**Agenda Approval:**

  
Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve January regular payroll and February manual and supplemental payrolls.
Approve January 31st and February 3rd and 10th payrolls.

Background:

Table with 3 columns: Date, Payroll Type, Amount. Rows include January 31, 2012 (Regular Payroll \$1,690,080.39), February 3, 2012 (Manual Payroll \$4,933.62), February 10, 2012 (Supplemental Payroll \$20,097.15), and Total (\$1,715,111.16).

Budgetary Implications:

Budgeted.

[X] RESOLUTION: BE IT RESOLVED, that the:

January regular payroll in the amount of \$1,690,080.39 and the February manual payroll in the amount of \$4,933.62 and the February supplemental payroll in the amount of \$20,097.15 For a total payroll of \$1,715,111.16 be approved.

Recommended By: [Signature] Stephen Ma, Vice President, Administrative Services

Prepared By: [Signatures] Michelle Moore or Sean Willis, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval: [Signature] Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for January 2012.

Background:

Table with 2 columns: Warrant Range and Amount. Rows include ranges like 'Number 12908354 through Number 12908392' and a 'Total' row.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants: 12908354 through 12908392, 12909147 through 12909211, 12909860 through 12909887, 12910569 through 12910585, 12911090 through 12911111, 12912093 through 12912139, 12913729 through 12913795, in the amount of \$2,448,749.83 be approved.

Recommended By:

Signature of Stephen Ma, Vice President, Administrative Services

Prepared By:

Signatures of Alicia Cadriel, Accounting Specialist and Rosemary Barrios, Controller

Agenda Approval:

Signature of Dr. Douglas Garrison, Superintendent/President

**School Board Approval Report**  
1/3/2012 through 1/3/2012

**40 Monterey Peninsula College**

**Issue Date 01/03/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12908354	Anderson, Judy	PO- 120178	510000	Independent Contractor as per attached contract/wor	\$1,105.00
12908355	Anthem Blue Cross	PO- 120019	340000	Open order for Life Insurance for FY11-12. Intern	\$1,975.58
12908356	AT&T	PO- 120035	550000	Open Orders for FY2011-12 for monthly phone bills	\$653.75
	AT&T	PO- 120036	550000	Open order for FY2011-12 for monthly phone bills f	\$145.30
	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$30.95
	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$30.58
	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$2,639.10
12908357	AT&T	PO- 120036	550000	Open order for FY2011-12 for monthly phone bills f	\$1,856.12
12908358	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$45.64
12908359	Carmel Marina Corporation	PO- 120092	550000	Open order for 12 month rental of portable toilet	\$152.35
12908360	Department of Forestry	PV- 1657	520000	RIC Operation Update/Course #F11-0385	\$2,308.00
	Department of Forestry	PV- 1658	520000	Ethical Leadership/Course #F11-0402	\$648.00
	Department of Forestry	PV- 1659	520000	Fire Command 2C/Course #C11-0065	\$1,608.00
	Department of Forestry	PV- 1660	520000	Fire Management 2A/Course #C11-0064	\$1,528.00
12908361	ENVIRO SAFETECH INC.	PO- 120614	550000	Inspection of 18 Fume Hoods in Physical Sciences p	\$1,056.00
12908362	GAVILAN PEST CONTROL	PO- 120738	550000	Open order for rodent and insect abatement	\$180.00
12908363	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$73.79
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$86.75
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$14.82
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$167.02
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$101.15
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$83.51
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$33.19
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$94.32
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$105.32
	GRAINGER INC-salinas	PO- 120740	450000	Open order for misc network gear, tools, equipment	\$30.90
12908364	Greenlee, Gregory A	PV- 1664	510000	Guest Lecturer for Basic Fire Academy	\$1,837.50

**School Board Approval Report**  
1/3/2012 through 1/3/2012

mountsRef

**40 Monterey Peninsula College**

**Issue Date 01/03/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12903365	Hanzelka, Eric	PV- 1665	510000	Guest Lecturer for Basic Fire Academy	\$1,400.00
12903367	INDIAN JEWELRY SUPPLY	PO- 120201	430000	Open order for supplies for FY11/12	\$365.06
12903368	Janick, Richard	PV- 1662	390000	Retirement Incentive/3rd Installment of 5	\$7,000.00
12903369	Keisling, Tyler J.	PV- 1666	510000	Guest Lecturer for Basic Fire Academy	\$1,775.00
12903371	Loomis, Kathryn	PV- 1667	520000	Travel Reimbursement for ROV Site Visit	\$449.87
12903372	McKesson Medical Surgical	PO- 120665	450000	Open order for medical supplies for fiscal 2011-20	\$44.97
	McKesson Medical Surgical	PO- 120665	450000	Open order for medical supplies for fiscal 2011-20	\$250.50
	McKesson Medical Surgical	PO- 120665	450000	Open order for medical supplies for fiscal 2011-20	\$30.18
12903373	MONTEREY COUNTY OFFICE OF	PO- 120736	520000	Workshop: New Board member orientation-	\$120.00
12903374	Monterey County Weekly	PO- 120054	580000	Open order for 2011-12. Authorized to place ads:	\$332.00
	Monterey County Weekly	PV- 1668	580000	Advertising for Fall Dance Concert	\$407.00
12903375	Nextel Comunications	PO- 120038	450000	Open order for FY2011/12 for replacement cell phon	\$102.01
	Nextel Comunications	PO- 120130	550000	open order for S. Ma's cell phone	\$21.04
	Nextel Comunications	PO- 120130	450000	open order for S. Ma's cell phone	\$25.32
	Nextel Comunications	PO- 120130	550000	open order for S. Ma's cell phone	\$30.10
	Nextel Comunications	PO- 120130	550000	open order for S. Ma's cell phone	\$61.12
	Nextel Comunications	PO- 120130	550000	open order for S. Ma's cell phone	\$66.12
	Nextel Comunications	PO- 120130	550000	open order for S. Ma's cell phone	\$363.06
	Nextel Comunications	PO- 120130	550000	open order for S. Ma's cell phone	\$744.92
12903377	PACIFIC GAS & ELECTRIC	PO- 120266	550000	Open order for Marina Ed Center for Gas	\$679.47
	PACIFIC GAS & ELECTRIC	PO- 120267	550000	Open order for Marina Ed Center Electricity	\$13.31
	PACIFIC GAS & ELECTRIC	PO- 120267	550000	Open order for Marina Ed Center Electricity	\$87.47
	PACIFIC GAS & ELECTRIC	PO- 120270	550000	Open order for Seaside PSTC campus Gas	\$600.11
	PACIFIC GAS & ELECTRIC	PO- 120271	550000	Open order for Seaside PSTC campus Electricity	\$1,330.56
12903378	Patterson Dental Supply	PV- 1669	430000	Instructional Supplies	\$22.84
	Patterson Dental Supply	PV- 1669	430000	Instructional Supplies	\$282.54
12903379	Peninsula Office Solutions	PO- 120747	560000	Open PR for Maintenance Agreement for Tosiba copy	\$25.90
12903380	POTTERS ELECTRONICS	PO- 120216	450000	Open order for Misc. network supplies for FY11-12-	\$41.05

**School Board Approval Report**  
1/3/2012 through 1/3/2012

mountsRef

40 Monterey Peninsula College

**Issue Date 01/03/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12908381	RAPID PRINTERS	PO- 120553	450000	Business cards for William Lindsay, Nancy Goehring	\$112.61
	RAPID PRINTERS	PO- 120620	450000	500 Business cards for Emeritus A. J. Farrar	\$37.54
	RAPID PRINTERS	PO- 120637	450000	Business cards for Lauren Handley	\$37.54
	RAPID PRINTERS	PO- 120638	450000	Business cards for Marlene Martin	\$37.54
	RAPID PRINTERS	PO- 120657	430000	Business cards for Melissa Pickford	\$37.54
	RAPID PRINTERS	PO- 120658	430000	Business cards for Gary Bolen- Please note: Logo	\$84.73
	RAPID PRINTERS	PO- 120659	430000	Business cards for Diane Eisenbach	\$37.53
	RAPID PRINTERS	PO- 120690	430000	500 Business cards for Mike Rasmussen with athleti	\$84.73
12908382	Rupan, Rick	PV- 1661	520000	Travel Reimbursement for MATE Regional Meeting	\$589.52
12908383	School Dude.com	PO- 120706	510000	Pro-rated 2/1/12-6/30-12 for maintenance work orde	\$2,733.44
12908384	Stericycle	PV- 1670	620000	Quarterly Waste Pick Up	\$51.54
12908385	Swan, Kim	PV- 1671	520000	Reimbursement for ROV Workshop Supplies	\$174.18
12908386	Tait, Joseph F.	PV- 1673	510000	Guest Lecturer for Basic Fire Academy	\$800.00
12908387	The Hartford	PO- 120015	340000	Open order for Disability Premiums for FY11-12. 1	\$2,388.15
12908388	The Tintworks	PO- 120611	450000	Tint windows on door and sidelite in Student Servi	\$117.00
12908389	United Parcel Service(UPS)	PO- 120199	580000	Open order for UPS shipments for FY11/12	\$165.63
12908391	Wild Plum Cafe & Bakery	PV- 1672	520000	Catering for MATE Regional Coordinators Meeting	\$1,180.07
<b>Fund 0100 totals:</b>					<b>\$43,931.45</b>



**School Board Approval Report**  
1/3/2012 through 1/3/2012

mountsRef

**40 Monterey Peninsula College**

**Issue Date 01/03/2012**

**3900 Parking Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12908375	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$131.33
12908390	VENTEK INTERNATIONAL INC	PV- 1663	560000	Repair Service on Parking Permit Machines	\$390.00
<b>Fund 3900 totals:</b>					<b>\$521.33</b>

**School Board Approval Report**  
1/3/2012 through 1/3/2012

mountsRef

40 Monterey Peninsula College

**Issue Date 01/03/2012**

**4800 Building Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12908366	HP Inspections Inc	PO- 120510	620000	Re-encumber PO#112531 for HP inspection for the pa	\$1,971.25
12908370	Kleinfelder	PO- 120744	620000	Special Inspections to be conducted for Parking Lo	\$4,423.00
	Kleinfelder	PO- 120744	620000	Special Inspections to be conducted for Parking Lo	\$406.00
	Kleinfelder	PO- 120744	620000	Special Inspections to be conducted for Parking Lo	\$159.25
	Kleinfelder	PO- 120746	620000	Special inspections conducted for Art Lockers per	\$1,665.50
12908376	Otto Construction	PO- 120745	620000	Installatin od security mesh and material purchase	\$1,763.00
12908377	PACIFIC GAS & ELECTRIC	PO- 120686	550000	Open order for PG&E account for electricity for th	\$52.44
12908388	The Tintworks	PO- 120576	620000	Tint windows in President's and Vice President's o	\$3,768.00
	The Tintworks	PO- 120606	620000	Tint windows on east side of the Academic Affairs	\$3,985.00
	The Tintworks	PO- 120607	620000	2 additional back doors in the Student Services bu	\$152.00
12908392	Williams Scotsman	PO- 120310	620000	Continued monthly rental for site office trailer f	\$461.15
<b>Fund 4800 totals:</b>					<b>\$18,806.59</b>
<b>District Totals for 1/3/2012:</b>					<b>\$63,259.37</b>

**School Board Approval Report**  
1/3/2012 through 1/3/2012

mountsRef

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<b>District Total for 1/3/2012 through 1/3/2012:</b>	<b>\$63,259.37</b>
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**School Board Approval Report**  
1/10/2012 through 1/10/2012

**40 Monterey Peninsula College**

**Issue Date 01/10/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909147	ACCCA	PO- 120755	520000	Registration for Steve Ma, Jan. 13, 2012 ACCCA Bud	\$125.00
12909149	American Lock & Key	PV- 1674	450000	Maintenance Supplies	\$87.68
	American Lock & Key	PV- 1675	450000	Repair Parts	\$51.58
12909150	ARIEL THEATRE INC	PV- 1676	510000	Thea58, Section 1191	\$2,260.00
	ARIEL THEATRE INC	PV- 1676	510000	Thea77,Section 0930	\$953.00
12909151	California Chamber of Commerce	PV- 1677	450000	2012 CA Employer Poster	\$32.75
12909152	Canon Business Solutions	PO- 120031	560000	Months of lease for 24 copiers	\$7,000.29
12909153	CENTRAL COAST LIGHTHOUSE	PV- 1678	510000	INDS440, Section 0544	\$3,630.50
12909155	CHEVRON USA INC	PO- 120186	550000	Open order for gas cards for Facilities	\$1,183.78
	CHEVRON USA INC	PO- 120656	550000	Open order for gasoline split as follows-mens	\$371.38
	CHEVRON USA INC	PO- 120656	550000	Open order for gasoline split as follows-mens	\$667.26
12909156	Clayton, Garrett	PV- 1679	520000	Travel Reimbursement for MATE Regional Meeting	\$1,126.90
12909157	COASTLINE BUSINESS FORMS	PO- 120685	450000	2,500 eac of 3 Part Form #517013, Start number 285	\$458.56
12909159	Comcast	PO- 120330	450000	Open purchase order-Comcast cable. Ref#cr257456161	\$13.56
12909161	Cypress Sporting Goods	PV- 1680	430000	Baseball Caps	\$1,072.67
12909162	Dance Kids of Monterey County	PV- 1681	510000	Thea58, Section 1190	\$4,896.00
	Dance Kids of Monterey County	PV- 1681	510000	Thea63, Section 0924	\$4,284.00
12909165	Dynamic Press	PV- 1682	450000	Printing of Parking Regulation Forms	\$278.30
	Dynamic Press	PV- 1683	450000	Printing of Add/Drop Registration Forms	\$903.15
12909166	Empleo, Amanda	PO- 120496	510000	Contract for Amanda Empleo, MATE Office Manager-Se	\$852.00
12909168	Ewing Irrigation	PO- 120737	450000	Open order for irrigation supplies	\$203.35
12909169	FEDERAL EXPRESS	PO- 120197	580000	Open order for Fed Ex shipments for FY11/12	\$30.07
12909170	FIRST ALARM	PV- 1684	550000	Service Call on Camera at LTC	\$279.00
12909171	Franklin Street Tire & Auto	PV- 1685	560000	Vehicle Repair	\$34.00
12909172	GAVILAN PEST CONTROL	PO- 120196	550000	Open order for gropher abatement	\$500.00
12909173	Hope Services	PV- 1686	510000	Lnsk410, Section 0706	\$5,451.50
12909174	Jostens Inc	PV- 1687	450000	Printing of Diplomas	\$15.09

**School Board Approval Report**  
1/10/2012 through 1/10/2012

**40 Monterey Peninsula College**

**Issue Date 01/10/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909174	Jostens Inc	PV- 1687	450000	Printing of Diplomas	\$31.49
	Jostens Inc	PV- 1687	450000	Printing of Diplomas	\$22.83
	Jostens Inc	PV- 1687	450000	Printing of Diplomas	\$22.83
12909175	Keenan & Associates/CCIG	PO- 120017	340000	Open order for Dental Claims for FY11-12	\$30,408.50
12909177	Mack Stove Company	PV- 1688	450000	Repair Parts	\$74.15
12909178	Martinson,Larry	PV- 1689	450000	Printing of Certificates	\$37.75
	Martinson,Larry	PV- 1689	450000	Printing of Certificates	\$10.75
12909180	MONTEREY BAY SYSTEMS	PO- 120695	560000	Pick up charges and shipping fees for Konica Minol	\$800.00
12909181	MONTEREY COUNTY HERALD	PV- 1690	450000	Advertising for Open Job Positions	\$531.70
12909182	Monterey County Weekly	PV- 1691	450000	Advertising for Open Job Positions	\$219.00
	Monterey County Weekly	PV- 1691	450000	Advertising for Open Job Positions	\$219.00
12909183	Monterey Sanitary Supply	PO- 120255	450000	Open Order not to exceed	\$1,609.65
	Monterey Sanitary Supply	PO- 120255	450000	Open Order not to exceed	\$128.64
	Monterey Sanitary Supply	PO- 120255	450000	Open Order not to exceed	\$205.75
	Monterey Sanitary Supply	PO- 120255	450000	Open Order not to exceed	\$136.74
12909184	Monterey State Historic Park	PV- 1692	510000	Inds440, Section 0543	\$2,114.50
12909185	Moulton, Erica	PO- 120176	510000	Independent contractor-from July 1, 2011-June30,20	\$3,123.77
	Moulton, Erica	PO- 120494	510000	Independent Contractor- See attached contract.	\$1,561.88
	Moulton, Erica	PV- 1693	520000	Reimbursement for ROV Kits and Shipping Expense	\$436.76
12909186	Mr. Appliance	PV- 1694	550000	Appliance Repair at FACS	\$85.00
12909188	North Bay Rehabilitation	PV- 1695	510000	Lnsk410, Section 1248	\$7,385.00
12909189	ORCHARD SUPPLY HARDWARE	PO- 120217	450000	Open order for misc equipment , tools and supplies	\$259.73
	ORCHARD SUPPLY HARDWARE	PO- 120279	450000	Open order for Parts and Materials for the Facilit	\$87.21
12909190	Ordway Drug Store	PV- 1696	450000	Office Supplies	\$13.99
12909192	PACIFIC GAS & ELECTRIC CO	PO- 120112	550000	Open order for Monterey campus gas	\$17,741.40
	PACIFIC GAS & ELECTRIC CO	PO- 120117	550000	Open order for Monterey campus Electricity Transmi	\$17,685.93
12909193	PACIFIC REPERTORY THEATRE	PV- 1697	510000	Thea40, Section 0921	\$7,800.00
	PACIFIC REPERTORY THEATRE	PV- 1697	510000	Thea63, Section 1194	\$8,100.00

**School Board Approval Report**  
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40 Monterey Peninsula College

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**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
	PACIFIC REPERTORY THEATRE	PV- 1697	510000	Thea77, Section 1198	\$6,300.00
	PACIFIC REPERTORY THEATRE	PV- 1698	510000	Thea78, Section 1199	\$6,300.00
	PACIFIC REPERTORY THEATRE	PV- 1699	510000	Thea43, Section 0922	\$1,350.00
	PACIFIC REPERTORY THEATRE	PV- 1699	510000	Thea60, Section 1192	\$1,377.00
12909194	PEACE OFFICERS RESEARCH	PV- 1700	510000	Letp232.2, Section 0945	\$1,392.00
	PEACE OFFICERS RESEARCH	PV- 1700	510000	Letp232.2, Section 1292	\$1,584.00
	PEACE OFFICERS RESEARCH	PV- 1700	510000	Letp232.3, Section 0946	\$912.00
	PEACE OFFICERS RESEARCH	PV- 1700	510000	Letp232.6, Section 0947	\$1,472.00
	PEACE OFFICERS RESEARCH	PV- 1700	510000	Letp232.6, Section 1300	\$1,440.00
12909195	PENINSULA MESSENGER SERVICE	PO- 120007	580000	Open order for FY11-12 for courier service between	\$380.80
	PENINSULA MESSENGER SERVICE	PO- 120007	580000	Open order for FY11-12 for courier service between	\$380.80
12909196	Pestana's Auto Body Inc.	PV- 1701	560000	Vehicle Repair	\$1,228.25
12909197	SAN JOSE MERCURY NEWS	PO- 120091	450000	Open order for recurring invoices for subscripton	\$60.00
12909198	SCHOOL SERVICES OF CA-SF	PO- 120281	450000	1 year subscription per attached agreement for spe	\$285.00
12909200	SIGN WORKS	PV- 1702	560000	Signs for Facilities	\$160.88
12909201	Standard Insurance Company CB	PO- 120018	340000	Open order for Life and Accident Insurance for FY1	\$34.19
	Standard Insurance Company CB	PO- 120018	340000	Open order for Life and Accident Insurance for FY1	\$1,243.60
12909204	Toyota Material Handling Salin	PV- 1703	560000	Club Car Repairs	\$1,054.34
	Toyota Material Handling Salin	PV- 1704	560000	PE Cart Repair	\$472.00
12909205	ULINE	PV- 1705	450000	Custodial Supplies	\$425.49
12909206	US Bancorp Equipment Finance	PO- 120454	560000	Open PR to pay for the lease for the Konica Minolt	\$332.02
12909207	VISION SERVICE PLAN/CCIG	PO- 120016	340000	Open order for vision premium for FY11-12- Interna	\$2,685.67
12909210	XEROX CORPORATION	PO- 120189	560000	Open order for Xerox copier in Life Science W7665P	\$814.03
<b>Fund 0100 totals:</b>					<b>\$169,299.39</b>

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1/10/2012 through 1/10/2012

40 Monterey Peninsula College

**Issue Date 01/10/2012**

**0400 Children Center, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909187	Nob Hill Foods -Sacto	PO- 120136	450000	Open order for Children's Meals, Breakfast, lunch	\$6.57
	Nob Hill Foods -Sacto	PO- 120136	470000	Open order for Children's Meals, Breakfast, lunch	\$49.67
12909203	Sysco Food Service of SF	PO- 120138	450000	Open order for Children's Meals	\$164.68
	Sysco Food Service of SF	PO- 120138	470000	Open order for Children's Meals	\$726.00
<b>Fund 0400 totals:</b>					<b>\$946.92</b>

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1/10/2012 through 1/10/2012

**40 Monterey Peninsula College**

**Issue Date 01/10/2012**

**1400 Capital Projects Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909152	Canon Business Solutions	PO- 120104	560000	Open Order for 5 cannon go print copiers for the l	\$583.87
12909160	Compaq/Hewlett Packard	PO- 120602	640000	HP Storage LTO-5 Ultrium 3000 SAS tape drive in a	\$155.80
<b>Fund 1400 totals:</b>					<b>\$739.67</b>



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**2900 Debt Service Fund (H M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909202	Sun Trust Equipment Finance &	PO- 120014	720000	FY11-12 Siemen's Energy Conservation Project, Leas	\$68,831.00
<b>Fund 2900 totals:</b>					<b>\$68,831.00</b>

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**Issue Date 01/10/2012**

**3500 Self Insurance Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909148	AFLAC	PO- 120066	510000	Open order for monthly fee for employees in aflac	\$188.00
<b>Fund 3500 totals:</b>					<b>\$188.00</b>

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**Issue Date 01/10/2012**

**4700 College Center (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909192	PACIFIC GAS & ELECTRIC CO	PO- 120112	550000	Open order for Monterey campus gas	\$1,208.23
	PACIFIC GAS & ELECTRIC CO	PO- 120117	550000	Open order for Monterey campus Electricity Transmi	\$1,204.45
<b>Fund 4700 totals:</b>					<b>\$2,412.68</b>

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Issue Date 01/10/2012

**4800 Building Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909149	American Lock & Key	PO- 120769	620000	re-keying portables per attached invoice	\$274.35
12909154	Central Electric	PO- 120464	620000	Electrical Contract for Lower Floor Gym Swing Spac	\$2,302.50
	Central Electric	PO- 120768	620000	Change order for work done at Gym Swing Space incl	\$11,724.71
12909158	COLLINS ELECTRIC CO	PO- 120764	620000	General Classroom Life Science Swing Space Retenti	\$16,088.00
12909163	Dilbeck & Sons Inc.	PO- 120394	620000	General Contractor contract at General Classroom L	\$8,274.10
12909164	Dolinka Group	PO- 120762	620000	Prof/ Consulting Svc-Negotiating redevelopment age	\$467.75
12909167	Events California	PO- 120667	620000	Lighting Dimmers and Controls for Dance Performanc	\$140.73
12909176	M3 Enviromental Consulting LLC	PO- 120771	620000	Provide Haz Monitoring per attached invoice	\$1,684.42
	M3 Enviromental Consulting LLC	PO- 120773	510000	Abatement demo specifications per attached invoice	\$2,200.00
12909179	Mobile Modular Mgmnt Corp	PO- 120156	620000	Open Order for rent of 24x40 modular at portable v	\$420.00
	Mobile Modular Mgmnt Corp	PO- 120395	620000	12 months rent for restroom Modular at GC. Invoic	\$586.66
	Mobile Modular Mgmnt Corp	PO- 120766	620000	Open order for rent for the 3 portables on the ten	\$1,998.00
	Mobile Modular Mgmnt Corp	PO- 120766	620000	Open order for rent for the 3 portables on the ten	\$1,998.00
	Mobile Modular Mgmnt Corp	PO- 120766	620000	Open order for rent for the 3 portables on the ten	\$1,998.00
	Mobile Modular Mgmnt Corp	PO- 120767	620000	Install three portables on tennis courts for gym p	\$23,568.00
12909191	Otto Construction	PO- 120344	620000	Re-encumber PO112562 Otto Cons. for the Old Studen	\$243,857.70
	Otto Construction	PO- 120770	620000	Removal sprinkler piping in Life Science per attac	\$544.00
12909199	Siemens Industry Inc	PO- 120396	620000	Provide controls for General Classroom building.	\$1,316.10
12909200	SIGN WORKS	PO- 120765	620000	Signs for Office Portable	\$75.08
12909208	Wilder,Bruce	PO- 120763	640000	Reimburse Bruce Wilder for FF&E for Humanites	\$2,674.06
12909209	Williams Scotsman	PO- 120245	620000	Pental payment fo MT5Modular Classroom at Temp Ed	\$427.47
12909211	Yag Manufacturing	PO- 120642	640000	cabinet, maple finish 7'high x 2' deep x 4' wide	\$491.21

<b>Fund 4800 totals:</b>	<b>\$323,110.84</b>
<b>District Totals for 1/10/2012:</b>	<b>\$565,528.50</b>

**School Board Approval Report**  
1/10/2012 through 1/10/2012

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<b>District Total for 1/10/2012 through 1/10/2012:</b>	<b>\$565,528.50</b>
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**School Board Approval Report**  
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**40 Monterey Peninsula College**

**Issue Date 01/12/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909861	AmeriPride Uniform Services	PO- 120288	620000	Open Purchase order covers rage service for studio	\$32.04
12909862	APPLE COMPUTER INC	PO- 120696	640000	IMax Desktop Computers (21.5" 2.5GHz, Quad Core i5	\$2,480.61
12909864	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$3,614.76
	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$6,520.09
	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$411.81
	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$1,339.23
12909865	Canon Business Solutions	PO- 120031	560000	Months of lease for 24 copiers	\$4,349.06
12909866	CHOMP	PV- 1706	510000	RN Instructor Salaries for 3rd Quarter	\$3,200.00
	CHOMP	PV- 1707	510000	RN Instructor Salaries for 3rd Quarter	\$4,250.00
	CHOMP	PV- 1708	510000	RN Instructor Salaries & Benefits for 3rd Quarter	\$29,028.00
12909868	COMPUTERLAND OF SILICON VAL	PO- 120590	560000	Maintenance agreement per attached	\$8,292.00
12909869	Constellation New Energy	PO- 120116	550000	Open order for Monterey campus electricity	\$23,647.63
12909870	Department of Forestry	PV- 1709	520000	Fire Management 2E Course	\$1,288.00
12909872	ELECTRICAL DISTRIBUTORS - mo	PO- 120280	450000	Open ordr for electrical supplies for the Faciliti	\$56.13
12909873	Gerry Grossman Seminars	PV- 1710	580000	Balance Due for Renee Monrad for Seminar Fee	\$480.00
12909876	Ideal Computer Services Inc.	PO- 120085	560000	Computer hardware maintenance	\$259.12
12909878	Monterey Bay Systems	PV- 1711	560000	Copy Charges for TRIO Printer	\$83.58
12909879	Monterey City Disposal Inc.	PO- 120115	550000	Open order for Monterey campus waste disposal	\$1,629.04
	Monterey City Disposal Inc.	PO- 120115	550000	Open order for Monterey campus waste disposal	\$135.85
12909880	MONTEREY COUNTY HERALD	PO- 120057	580000	Open order for theatre arts for FY2011-12. Author	\$1,804.26
12909881	MONTEREY REGIONAL WASTE	PO- 120211	550000	Facilities Ground Crew Waste Hauling to Marina Lan	\$13.11
12909882	Office Depot	PO- 120011	450000	Open order for office supplies for FY2011-12. Aut	\$51.64
	Office Depot	PO- 120045	450000	Open order for supplies for Carla Robinson	\$66.78
	Office Depot	PO- 120049	450000	Open order for office supplies	\$299.61
	Office Depot	PO- 120069	430000	Open Order for FY11/12 for office supplies for Lif	\$56.39
	Office Depot	PO- 120070	450000	Open order for office supplies for FY11-12 for Adm	\$52.52
	Office Depot	PO- 120070	450000	Open order for office supplies for FY11-12 for Adm	\$92.49

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**40 Monterey Peninsula College**

**Issue Date 01/12/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909882	Office Depot	PO- 120073	450000	Open order for Supplies;	\$14.08
	Office Depot	PO- 120074	450000	Open order for Marina Ed. Center. Authorized Georg	\$64.95
	Office Depot	PO- 120074	450000	Open order for Marina Ed. Center. Authorized Georg	\$73.12
	Office Depot	PO- 120076	430000	Open order for Humanities: Authorized users: Mic	\$24.99
	Office Depot	PO- 120077	450000	Open order for Human Resources. Authorized user:	\$62.57
	Office Depot	PO- 120078	430000	Open order for PE Division; Authorized to order:	\$94.49
	Office Depot	PO- 120078	430000	Open order for PE Division; Authorized to order:	\$24.67
	Office Depot	PO- 120079	450000	Open order for the Print Shop.	\$258.08
	Office Depot	PO- 120079	450000	Open order for the Print Shop.	\$169.94
	Office Depot	PO- 120079	450000	Open order for the Print Shop.	\$133.17
	Office Depot	PO- 120108	450000	Open order for office supplies for FY11/12.	\$58.20
	Office Depot	PO- 120126	430000	Open order for office supplies for FY11/12	\$17.05
	Office Depot	PO- 120127	450000	Open order for office supplies for FY11/12-Job Cen	\$63.06
	Office Depot	PO- 120183	450000	Open order for supplies for Financial Aid	\$15.33
	Office Depot	PO- 120194	430000	Open order for office supplies for FY11/12;	\$47.58
	Office Depot	PO- 120194	430000	Open order for office supplies for FY11/12;	\$9.52
	Office Depot	PO- 120210	450000	Open order for Office Depot account for fy11/12	\$7.99
	Office Depot	PO- 120227	450000	Open order for office supplies for the Reading Cen	\$15.79
	Office Depot	PO- 120230	450000	Open order for office supplies. Authorized user:	\$30.08
	Office Depot	PO- 120313	430000	Open order for office supplies: Authorized to ord	\$105.92
	Office Depot	PO- 120370	450000	Open orders for office supplies: Authorized: Bar	\$61.96
	Office Depot	PO- 120514	450000	Open order for office supplies	\$40.58
	Office Depot	PO- 120514	450000	Open order for office supplies	\$73.81
	Office Depot	PO- 120514	450000	Open order for office supplies	\$4.60
	Office Depot	PO- 120514	450000	Open order for office supplies	\$110.71
	Office Depot	PO- 120609	430000	Open order for Online Purchase	\$159.80
	Office Depot	PO- 120609	430000	Open order for Online Purchase	\$268.76
	Office Depot	PO- 120609	430000	Open order for Online Purchase	\$126.05

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**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
	Office Depot	PO- 120610	450000	Open order for online purchases:	\$31.35
	Office Depot	PO- 120616	450000	Open order for office supplies for FY 2011-12.	\$75.72
	Office Depot	PO- 120616	450000	Open order for office supplies for FY 2011-12.	\$15.91
	Office Depot	PO- 120616	450000	Open order for office supplies for FY 2011-12.	\$11.05
	Office Depot	PO- 120616	450000	Open order for office supplies for FY 2011-12.	\$14.81
	Office Depot	PO- 120645	430000	Open order for office supplies	\$83.57
	Office Depot	PO- 120646	450000	Open order for FY 11-12, purchase supplies for Fis	\$97.45
	Office Depot	PO- 120725	450000	Open order for office supplies.	\$22.80
	Office Depot	PO- 120725	450000	Open order for office supplies.	\$1.52
12909883	Peninsula Cafe	PV- 1712	760000	December 2011 Care Meal Plan	\$1,923.76
12909885	VAVRINEK TRINE DAY & CO	PV- 1713	570000	Progress Billing for 6/30/11 Year-End Audit	\$15,675.00
	VAVRINEK TRINE DAY & CO	PV- 1713	570000	Services for Measure I General Obligation Bonds	\$7,500.00
<b>Fund 0100 totals:</b>					<b>\$121,123.54</b>



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**40 Monterey Peninsula College**

**Issue Date 01/12/2012**

**0400 Children Center, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909884	SMART & FINAL	PO- 120137	450000	Open order for Breakfast, lunch and snack for Chil	\$91.58
<b>Fund 0400 totals:</b>					<b>\$91.58</b>

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40 Monterey Peninsula College

Issue Date 01/12/2012

3500 Self Insurance Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12909860	Alliant Insurance Services Inc	PO- 120779	510000	Broker/Consultant service for Medical for Dec. 201	\$4,174.00
<b>Fund 3500 totals:</b>					<b>\$4,174.00</b>

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**40 Monterey Peninsula College**

**Issue Date 01/12/2012**

**3900 Parking Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909886	VENTEK INTERNATIONAL INC	PV- 1714	560000	Parking Permit Machine Repairs	\$298.66
<b>Fund 3900 totals:</b>					<b>\$298.66</b>

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**40 Monterey Peninsula College**

**Issue Date 01/12/2012**

**4700 College Center (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909864	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$246.17
	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$444.03
	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$28.04
	CALIFORNIA AMERICAN WATER C	PO- 120113	550000	Open order for Monterey campus water	\$91.20
12909867	Compaq/Hewlett Packard	PO- 120687	640000	CE743A HP Color LaserJet CP5225 Magenta Cartridge	\$3,091.56
12909869	Constellation New Energy	PO- 120116	550000	Open order for Monterey campus electricity	\$1,610.46
12909879	Monterey City Disposal Inc.	PO- 120240	550000	Open order 2011/12 for garbage pick up for cafeter	\$362.58
12909882	Office Depot	PO- 120458	450000	Open order for office supplies for ASMPC for FY11/	\$64.45
	Office Depot	PO- 120458	450000	Open order for office supplies for ASMPC for FY11/	\$41.23
<b>Fund 4700 totals:</b>					<b>\$5,979.72</b>

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**40 Monterey Peninsula College**

**Issue Date 01/12/2012**

**4800 Building Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12909863	Bank of Marin	PO- 120596	610000	Escrow in lieu or retention for the general constr	\$46,557.51
12909868	COMPUTERLAND OF SILICON VAL	PO- 120225	620000	engineering services for Marina per attached quote	\$4,250.00
12909871	Dolinka Group	PO- 120778	620000	Professional Consulting Service-Negotiation of red	\$485.63
	Dolinka Group	PO- 120778	620000	Professional Consulting Service-Negotiation of red	\$131.25
12909874	Hammel Green and Abrahamson	PO- 120586	610000	Re-encumber from PO11339 for professional design s	\$10,498.00
12909875	HGHB	PO- 120294	620000	Re-encumber PAA 19A -HGHB Construction admin servi	\$7,954.80
	HGHB	PO- 120298	620000	Re-encumber PAA 33 HgHB design services for Gym P	\$500.00
	HGHB	PO- 120299	620000	Re-encumber PO#112130 PAAA#31 HGHB design service	\$1,950.00
	HGHB	PO- 120300	620000	Re-encumber PO#111596 PAA29 HGHB design services f	\$11,499.92
12909877	Kleinfelder	PO- 120102	610000	Kleinfelder to provide geotechnical testing and inp	\$946.00
	Kleinfelder	PO- 120309	620000	Kleinfelder to provide special inspection services	\$4,735.75
12909887	Williams Scotsman	PO- 120157	620000	Open order for rent of 24x40 modular at portable v	\$372.00
	Williams Scotsman	PO- 120158	620000	Open order for rent of restroom modular at portabl	\$1,241.96
<b>Fund 4800 totals:</b>					<b>\$91,122.82</b>
<b>District Totals for 1/12/2012:</b>					<b>\$222,790.32</b>

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<b>District Total for 1/12/2012 through 1/12/2012:</b>	<b>\$222,790.32</b>
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40 Monterey Peninsula College

**Issue Date 01/17/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12910569	AT&T Advertising Solutions	PV- 1715	580000	Telephone Book Listing and Advertising	\$2,210.76
12910570	BMI Imaging Systems	PV- 1725	450000	Service on Microfilm Printer	\$290.00
12910571	Canon Business Solutions	PV- 1716	560000	Copier Relocation Fee	\$175.00
12910572	Deaf Digest	PV- 1717	450000	Advertising for Open Faculty Position	\$120.00
12910573	DELL MARKETING L.P.	PO- 120752	450000	Quote 608139262- U2312HM 23" minitor	\$262.82
	DELL MARKETING L.P.	PO- 120752	640000	Quote 608139262- U2312HM 23" minitor	\$262.83
	DELL MARKETING L.P.	PO- 120753	640000	Quote 606654006 QptiPlex 790 PSU	\$1,356.91
12910575	Givvin,Daniel P.	PV- 1718	510000	Guest Lecturer for Basic Fire Academy	\$1,050.00
12910576	Hinckley,Brad	PV- 1719	510000	Guest Lecturer for Basic Fire Academy	\$1,440.00
12910577	Jobelephant.com Inc.	PV- 1720	450000	Advertising for Open Counselor Job Position	\$937.00
	Jobelephant.com Inc.	PV- 1720	450000	Advertising for Open Faculty Job Position	\$937.00
	Jobelephant.com Inc.	PV- 1720	450000	Advertising for Open Faculty Job Position	\$937.00
12910578	Lapkoff & Gobalet	PO- 120784	510000	Open Order FY2011-12	\$24,000.00
12910579	Monterey Bay Systems	PV- 1722	560000	Copy Charges for December	\$480.50
12910580	MONTEREY COUNTY HERALD	PV- 1721	450000	Advertising for Open Job Positions	\$297.01
12910581	Ordway Drug Store	PV- 1726	450000	Office Supplies	\$44.82
12910584	QUALITY WATER ENTERPRISES I	PV- 1723	450000	December Rental of DI Water Tanks	\$44.00
	QUALITY WATER ENTERPRISES I	PV- 1723	450000	January Rental of DI Water Tanks	\$44.00
	QUALITY WATER ENTERPRISES I	PV- 1723	450000	November Rental of DI Water Tanks	\$44.00
12910585	ULINE	PV- 1724	450000	Custodial Supplies	\$942.88
<b>Fund 0100 totals:</b>					<b>\$35,876.53</b>

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40 Monterey Peninsula College

**Issue Date 01/17/2012**

**4800 Building Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12910574	Dilbeck & Sons Inc.	PO- 120650	620000	Re-encumber from PO 120581- construction services	\$7,794.90
12910582	Otto Construction	PO- 120293	620000	General Contractor Contract for Life and Physical	\$341,152.20
	Otto Construction	PO- 120344	620000	Re-encumber PO112562 Otto Cons. for the Old Studen	\$311,036.40
12910583	Pro Media	PO- 120702	620000	I8SC IP Speaker/clock	\$2,753.16
<b>Fund 4800 totals:</b>					<b>\$662,736.66</b>
<b>District Totals for 1/17/2012:</b>					<b>\$698,613.19</b>



**School Board Approval Report**  
1/17/2012 through 1/17/2012

mountsRef

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District Total for 1/17/2012 through 1/17/2012:	\$698,613.19
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**School Board Approval Report**  
1/19/2012 through 1/19/2012

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**40 Monterey Peninsula College**

**Issue Date 01/19/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12911090	Brian Finegan	PO- 120671	570000	Open order FY 2011-12	\$262.50
	Brian Finegan	PO- 120671	570000	Open order FY 2011-12	\$4,800.00
12911091	College Source Inc.	PV- 1727	430000	On-line College Catalog Subscription	\$1,397.00
12911092	Department of Forestry	PV- 1728	520000	Investigation 2A Course	\$2,088.00
12911093	ELECTRICAL DISTRIBUTORS - mo	PO- 120280	450000	Open ordr for electrical supplies for the Faciliti	\$107.08
12911094	ENAMEL EMPORIUM	PO- 120692	430000	Request for the Early Spring Enameling Class.	\$149.18
12911096	HAYWARD LUMBER	PO- 120063	430000	Open order for Theatre. Authorized to purchase: D	\$154.50
12911097	Hengehold Motor Co	PO- 120787	640000	2007 Chev 2500 HD 8' Extended cab utility with rac	\$20,499.75
12911098	Hospital Associates	PO- 120431	450000	Haw Single Bubbler Wall Mounted Barrier -Free 14G	\$2,642.47
12911099	INDIAN JEWELRY SUPPLY	PO- 120201	430000	Open order for supplies for FY11/12	\$526.89
12911100	LOOMIS	PO- 120006	580000	Open order for FY11-12 for courier service for tra	\$1,078.24
12911101	LOZANO SMITH	PO- 120527	570000	Open order for porfessional legal consulting servi	\$27.50
12911102	McEnery, Winn	PV- 1729	520000	Intern Stipend and TWIC Reimbursement	\$1,846.79
12911103	McKesson Medical Surgical	PO- 120665	450000	Open order for medical supplies for fiscal 2011-20	\$8.62
12911104	Monterey City Disposal Inc.	PO- 120115	550000	Open order for Monterey campus waste disposal	\$251.12
12911105	Monterey Sanitary Supply	PO- 120255	450000	Open Order not to exceed	\$361.58
12911106	MPC District	PV- 1730	520000	Intern Registration Fees/April Paterson	\$229.00
	MPC District	PV- 1730	520000	Intern Registration Fees/Mitchell Mandell	\$53.00
12911107	Peninsula Gem	PO- 120691	430000	Request for Open P.O.	\$360.09
12911108	The ELS Group	PO- 120215	510000	Open order for VP Academic Affairs interim positio	\$1,625.00
12911109	United Parcel Service(UPS)	PO- 120199	580000	Open order for UPS shipments for FY11/12	\$119.63
12911111	US Bank Service Center	PV- 1731	580000	Postage for Payroll	\$70.40
	US Bank Service Center	PV- 1732	450000	IT Equipment	\$358.01
	US Bank Service Center	PV- 1733	560000	Anatomy Equipment Repairs	\$51.04
	US Bank Service Center	PV- 1733	430000	Anatomy Supplies	\$430.84
	US Bank Service Center	PV- 1733	430000	Biology Supplies	\$37.81
	US Bank Service Center	PV- 1733	430000	Life Science Division Supplies	\$15.31

**School Board Approval Report**  
1/19/2012 through 1/19/2012

**40 Monterey Peninsula College**

**Issue Date 01/19/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12911111	US Bank Service Center	PV- 1734	450000	Office Supplies	\$66.47
	US Bank Service Center	PV- 1734	450000	Office Supplies	\$100.79
	US Bank Service Center	PV- 1734	450000	Office Supplies	\$236.13
	US Bank Service Center	PV- 1735	560000	Physics Equipment Repair	\$27.43
	US Bank Service Center	PV- 1736	430000	Instructional Supplies	\$168.17
	US Bank Service Center	PV- 1736	430000	Office Supplies	\$321.64
	US Bank Service Center	PV- 1737	470000	Refreshments for Womens Retention Workshop	\$44.08
	US Bank Service Center	PV- 1738	550000	Cleaning Fees	\$78.00
	US Bank Service Center	PV- 1738	430000	Office Supplies	\$97.00
	US Bank Service Center	PV- 1739	520000	Intern Travel Expense	\$166.01
	US Bank Service Center	PV- 1739	520000	ITEST Meeting Expenses	\$1,538.41
	US Bank Service Center	PV- 1739	520000	MATE Conference Expenses	\$1,040.08
	US Bank Service Center	PV- 1739	450000	Office Supplies	\$256.88
	US Bank Service Center	PV- 1739	580000	Postage Fees	\$5.65
	US Bank Service Center	PV- 1739	580000	Postage for Intern Equipment	\$49.04
	US Bank Service Center	PV- 1740	430000	Instructional Supplies	\$4,193.97
	US Bank Service Center	PV- 1741	430000	Instructional Supplies	\$556.64
	US Bank Service Center	PV- 1742	520000	Conference Travel Expenses	\$823.14
	US Bank Service Center	PV- 1742	520000	Meeting Expenses	\$327.28
	US Bank Service Center	PV- 1743	450000	Office Supplies	\$278.74
	US Bank Service Center	PV- 1743	580000	Refreshments for Supportive Services Staff Meeting	\$52.00
	US Bank Service Center	PV- 1744	430000	Instructional Program Materials	\$118.83
	US Bank Service Center	PV- 1745	430000	Instructional Program Materials	\$137.84
	US Bank Service Center	PV- 1746	520000	Conference Travel Expense	\$22.10
	US Bank Service Center	PV- 1746	520000	Conference Travel Expense	\$233.09
	US Bank Service Center	PV- 1746	550000	Fuel for CCAA Meeting	\$75.05
	US Bank Service Center	PV- 1747	560000	Custodial Cart Maintenance	\$398.00
	US Bank Service Center	PV- 1747	450000	Custodial Supplies	\$339.61

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40 Monterey Peninsula College

**Issue Date 01/19/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
	US Bank Service Center	PV- 1748	520000	CCLC Conference Workshop	\$498.83
	US Bank Service Center	PV- 1748	450000	Holiday Reception Supplies	\$18.91
	US Bank Service Center	PV- 1749	450000	Health Services Supplies	\$26.81
	US Bank Service Center	PV- 1751	430000	Instructional Supplies	\$96.15
	US Bank Service Center	PV- 1751	450000	Office Supplies	\$103.98
	US Bank Service Center	PV- 1752	430000	Life Science Supplies	\$91.00
	US Bank Service Center	PV- 1753	560000	Computer Supplies	\$47.10
	US Bank Service Center	PV- 1754	450000	Instructional Supplies	\$287.45
<b>Fund 0100 totals:</b>					<b>\$52,473.65</b>

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40 Monterey Peninsula College

**Issue Date 01/19/2012**

1400 Capital Projects Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12911110	US BANK	PO- 120605	430000	Open order to pay for US Bank purchases from Amazo	\$382.99
<b>Fund 1400 totals:</b>					<b>\$382.99</b>

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1/19/2012 through 1/19/2012

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40 Monterey Peninsula College

**Issue Date 01/19/2012**

**3900 Parking Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12911111	US Bank Service Center	PV- 1750	550000	Fuel for Security Vehicle	\$208.70
	US Bank Service Center	PV- 1750	560000	Security Vehicle Repair	\$42.89
<b>Fund 3900 totals:</b>					<b>\$251.59</b>

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Issue Date 01/19/2012

4700 College Center (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12911095	GAVILAN PEST CONTROL	PO- 120222	560000	Open order for spraying bookstore and cafeteria fo	\$90.00
<b>Fund 4700 totals:</b>					<b>\$90.00</b>

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40 Monterey Peninsula College

**Issue Date 01/19/2012**

**4800 Building Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12911111	US Bank Service Center	PO- 120780	640000	Helmut Schonwalder's 11/22/11 cal card- Bond expen	\$512.08
<b>Fund 4800 totals:</b>					<b>\$512.08</b>
<b>District Totals for 1/19/2012:</b>					<b>\$53,710.31</b>



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**District Total for 1/19/2012 through 1/19/2012:**

**\$53,710.31**

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**40 Monterey Peninsula College**

**Issue Date 01/24/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12912094	AIEF	PV- 1755	580000	Directory Plus Program Renewal	\$500.00
12912096	AMERICAN SUPPLY CO	PO- 120750	450000	086-21780 toilet tissue	\$2,205.60
12912098	AT&T	PO- 120035	550000	Open Orders for FY2011-12 for monthly phone bills	\$656.07
	AT&T	PO- 120036	550000	Open order for FY2011-12 for monthly phone bills f	\$145.61
	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$30.95
	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$30.43
	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$3,357.05
12912099	AT&T	PO- 120036	550000	Open order for FY2011-12 for monthly phone bills f	\$1,856.56
12912100	AT&T	PO- 120037	550000	Open order for FY2011-12 for monthly phone bills f	\$45.62
12912103	Bartel, Sally	PO- 120641	510000	Consulting for ITEST per attached independent cont	\$740.00
12912104	Breazile, Sammy E.	PV- 1756	510000	Guest Lecturer for Basic Fire Academy	\$200.00
12912105	CARMEL MARINA COPRORATION	PO- 120212	550000	MPC Theater Waste Pick up in Sand City	\$114.92
	CARMEL MARINA COPRORATION	PO- 120264	550000	Open order for Marina Ed Center Waste Disposal	\$228.28
	CARMEL MARINA COPRORATION	PO- 120268	550000	Open order for Seaside PSTC waste Disposal	\$316.37
12912108	Documentary Educational	PV- 1757	430000	Instructional Program Materials	\$99.95
12912109	ELECTRICAL DISTRIBUTORS - mo	PO- 120280	450000	Open ordr for electrical supplies for the Faciliti	\$804.89
12912113	JC PAPER CO	PO- 120097	450000	Open order for FY2011/12. Authorized to order: L	\$453.59
12912114	Jobelephant.com Inc.	PV- 1758	450000	Advertising for Open Faculty Positions	\$1,440.00
12912116	Lindsey,Deano A.	PV- 1759	510000	Guest Lecturer for Basic Fire Academy	\$840.00
12912117	Lunsford,Tami	PO- 120025	510000	Internship Coordinator Contract for Tami Lunsford	\$2,400.00
12912118	Mandate Resources Services LLC	PO- 120008	510000	Open order for FY11-12 for mandated cost services	\$5,000.00
12912119	Marina Coast Water District	PO- 120269	550000	Open order for Seaside PSTC water	\$239.42
	Marina Coast Water District	PO- 120269	550000	Open order for Seaside PSTC water	\$161.78
	Marina Coast Water District	PO- 120269	550000	Open order for Seaside PSTC water	\$362.46
	Marina Coast Water District	PO- 120683	550000	Marina Ed Center Campus Water-This is the second P	\$325.87
	Marina Coast Water District	PO- 120683	550000	Marina Ed Center Campus Water-This is the second P	\$146.10
	Marina Coast Water District	PO- 120683	550000	Marina Ed Center Campus Water-This is the second P	\$447.44

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**40 Monterey Peninsula College**

**Issue Date 01/24/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12912121	MONTEREY PENINSULA COLLEGE	PV- 1760	580000	Revolving Fund November Check Reimbursement	\$3,162.58
	MONTEREY PENINSULA COLLEGE	PV- 1761	580000	Revolving Fund November Check Reimbursement	\$2,899.99
	MONTEREY PENINSULA COLLEGE	PV- 1762	580000	Revolving Fund November Cash Reimbursement	\$418.66
12912122	MPC FOUNDATION	PO- 120121	580000	Open order for FY11-12 for Foundation services to	\$8,333.33
12912123	Nextel Communications	PO- 120038	450000	Open order for FY2011/12 for replacement cell phon	\$396.82
	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$21.16
	Nextel Communications	PO- 120130	450000	open order for S. Ma's cell phone	\$25.44
	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$30.35
	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$61.29
	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$64.66
	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$374.49
	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$800.26
12912124	Ordway Drug Store	PV- 1763	450000	Office Supplies	\$39.82
12912126	Patterson Dental Supply	PV- 1764	430000	Instructional Supplies	\$111.73
	Patterson Dental Supply	PV- 1764	430000	Instructional Supplies	\$191.51
12912129	Schneider,Carole	PV- 1765	510000	Close Caption Services for Online Courses	\$864.00
	Schneider,Carole	PV- 1765	510000	Close Caption Services for Online Courses	\$432.00
12912130	SCHOOL SERVICES OF CA-SF	PO- 120281	450000	1 year subscription per attached agreement for spe	\$285.00
12912131	Seniors Council	PV- 1766	580000	Annual Membership Renewel	\$150.00
12912132	Supply Doc Inc.	PV- 1767	430000	Instructional Supplies	\$11.95
	Supply Doc Inc.	PV- 1767	430000	Instructional Supplies	\$374.09
12912133	United Parcel Service(UPS)	PO- 120199	580000	Open order for UPS shipments for FY11/12	\$83.19
12912135	US Bank Service Center	PV- 1769	520000	November Expenses for MATE Program	\$9,090.37
	US Bank Service Center	PV- 1770	430000	November Expenses for Auto Tech	\$1,772.12
	US Bank Service Center	PV- 1771	450000	Equipment Parts and Supplies	\$593.01
	US Bank Service Center	PV- 1771	450000	Equipment Repair Parts	\$135.31
	US Bank Service Center	PV- 1771	450000	Equipment Repair Parts	\$396.79
	US Bank Service Center	PV- 1771	620000	HazMat Recycling Supplies	\$575.15

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**Issue Date 01/24/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
	US Bank Service Center	PV- 1771	450000	Office Supplies	\$70.36
	US Bank Service Center	PV- 1772	450000	Office Supplies	\$3.62
	US Bank Service Center	PV- 1772	470000	Refreshments for Senior Night Only	\$112.89
	US Bank Service Center	PV- 1773	450000	Office Supplies	\$59.98
	US Bank Service Center	PV- 1773	450000	Office Supplies	\$317.44
	US Bank Service Center	PV- 1773	470000	Refreshments for Jr. and Senior Night Only	\$39.37
	US Bank Service Center	PV- 1774	520000	CPR Workshop Fee	\$35.95
	US Bank Service Center	PV- 1774	470000	Refreshments for First Friday Workshop	\$176.04
	US Bank Service Center	PV- 1774	530000	Site License for Skills One Career Counseling	\$1,847.30
12912138	Wong,Randall P.	PV- 1768	510000	Guest Lecturer for Rescue Systems 1 Course	\$840.00
<b>Fund 0100 totals:</b>					<b>\$58,346.98</b>

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**Issue Date 01/24/2012**

**3900 Parking Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12912123	Nextel Communications	PO- 120130	550000	open order for S. Ma's cell phone	\$133.44
12912127	QUARTERMASTER	PO- 120751	450000	S33-101 Short Sleeve Shirt Light Blue Medium with	\$506.53
12912139	Work Flow One	PO- 120704	450000	Parking Citations 3 ply (pricing per 1000 + or - 1	\$2,689.62
<b>Fund 3900 totals:</b>					<b>\$3,329.59</b>

**School Board Approval Report**  
1/24/2012 through 1/24/2012

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**40 Monterey Peninsula College**

**Issue Date 01/24/2012**

**4800 Building Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12912093	ACME Awning Co	PO- 120588	620000	Contractor to provide and install awning for Stude	\$4,322.00
12912095	American Reprographics Co.	PO- 120796	510000	Planwell services for the Bond Program per attache	\$52.18
	American Reprographics Co.	PO- 120797	620000	Printing services for the Humanities, BH and old S	\$67.57
	American Reprographics Co.	PO- 120798	620000	Printing services for the Infrastructure III Clear	\$48.71
12912097	APEX SIGNS & GRAPHICS	PO- 120804	620000	Re print directory sign for the Student Services b	\$199.40
12912101	Axiom Engineers	PO- 120799	620000	Axiom Engineering to provide added commissioning s	\$8,700.00
12912102	Barrie D. Coate & Assoc.	PO- 120800	620000	Coates and Associates to provide tree assessment a	\$680.00
12912106	DAVID FOORD	PO- 120792	620000	Dave Foord Inspection Services month of December	\$825.00
	DAVID FOORD	PO- 120793	620000	Dave Foord inspection services month of December f	\$750.00
	DAVID FOORD	PO- 120794	620000	Dave Foord inspection services month of December f	\$5,625.00
	DAVID FOORD	PO- 120795	620000	Dave Foord inspection services for the month of De	\$5,400.00
12912107	Dilbeck & Sons Inc.	PO- 120803	620000	Installation of skate stippers and relocate tempor	\$319.00
	Dilbeck & Sons Inc.	PO- 120803	620000	Installation of skate stippers and relocate tempor	\$1,058.34
12912110	FIRST NATIONAL BANK	PO- 120651	620000	Re-encumber from PO 120582- Escrow account for the	\$866.10
12912111	Geo. H. Wilson Inc.	PO- 120720	510000	Removing washer and dryer per attached proposal	\$3,240.00
	Geo. H. Wilson Inc.	PO- 120722	620000	Plumbing work at the gym laundry shack includes pu	\$8,532.00
12912112	Hammel Green and Abrahamson	PO- 120586	610000	Re-encumber from PO11339 for professional design s	\$17,574.00
12912115	Kleinfelder	PO- 120153	620000	Special Inspection contract for the Life and Physi	\$3,594.25
12912120	Mobile Modular Mgmnt Corp	PO- 120766	620000	Open order for rent for the 3 portables on the ten	\$1,998.00
12912125	PAPE Rents	PO- 120801	620000	Continued rental for portable air conditioning uni	\$1,029.07
12912128	S.M.T. Group	PO- 120187	510000	Open order for FY11-12 for Warehouse space for The	\$3,760.90
12912134	URBAN LUMBERJACKS	PO- 120802	620000	Provide tree removal and stump grinding at Parking	\$900.00
12912136	West Bay Builders Inc	PO- 120597	610000	General Construction Base Contract, less retention	\$419,017.56
12912137	Williams Scotsman	PO- 120245	620000	Pental payment fo MT5Modular Classroom at Temp Ed	\$427.47

**School Board Approval Report**  
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40 Monterey Peninsula College

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<b>Fund 4800 totals:</b>	<b>\$488,986.55</b>
<b>District Totals for 1/24/2012:</b>	<b>\$550,663.12</b>

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**School Board Approval Report**  
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<b>District Total for 1/24/2012 through 1/24/2012:</b>	<b>\$550,663.12</b>
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**40 Monterey Peninsula College**

**Issue Date 01/31/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12913729	Aleman, Sam	PV- 1775	520000	Travel Reimbursement for MATE Robotics Meeting	\$433.30
12913731	American Lock & Key	PV- 1776	550000	Lock Repairs on Doors at PSTC	\$102.00
12913733	Anthem Blue Cross	PO- 120019	340000	Open order for Life Insurance for FY11-12. Intern	\$1,995.87
12913736	Bartel, Sally	PV- 1805	520000	Snack Reimbursement for ITEST Video Workshop	\$105.75
12913737	Betts, Pamela M.	PV- 1777	520000	Travel Reimbursement for MATE Robotics Meeting	\$422.50
12913738	BOARD OF EQUALIZATION	PO- 120009	580000	Open order for FY11-12 for sales and use tax	\$10,000.00
	BOARD OF EQUALIZATION	PV- 1806	580000	2011 Sales and Use Tax	\$2,897.00
12913740	Carmel Marina Corporation	PO- 120092	550000	Open order for 12 month rental of portable toilet	\$280.85
12913741	CHEVRON USA INC	PO- 120656	550000	Open order for gasoline split as follows-mens	\$298.60
	CHEVRON USA INC	PO- 120656	550000	Open order for gasoline split as follows-mens	\$552.41
	CHEVRON USA INC	PO- 120705	550000	Open Order for gas cards	\$1,556.32
12913742	CHOMP	PV- 1778	510000	Student Health Coordinator Quarterly Salary	\$39,438.18
12913743	City of Seaside	PV- 1779	560000	Room Rental for ESL Summer Courses	\$800.00
12913744	Comcast	PO- 120330	450000	Open purchase order-Comcast cable. Ref#cr257456161	\$13.57
12913746	Dappertext LLC	PO- 120805	510000	dappertext LLC - creation of educational videos pe	\$3,750.00
12913747	DELL MARKETING L.P.	PO- 120707	640000	Optiplex Minitower per order #2002969933377	\$798.66
12913749	Department of Forestry	PV- 1781	520000	Fire Command 1C Course	\$1,448.00
12913751	Ewing Irrigation	PO- 120204	450000	Open order - irrigation supplies	\$3.60
	Ewing Irrigation	PO- 120204	450000	Open order - irrigation supplies	\$42.43
12913753	Friends of Thunder Bay	PV- 1782	520000	Travel Reimbursement for MATE Robotics Meeting	\$1,000.00
12913754	Gardner, Matt	PV- 1783	520000	Travel Reimbursement for MATE Robotics Meeting	\$277.00
12913756	Goodwin, Paul F.	PV- 1784	520000	Travel Reimbursement for Fire Prevention 1B	\$918.67
12913757	Hertzberg,Jeremy	PV- 1785	520000	Travel Reimbursement for MATE Robotics Meeting	\$309.56
12913758	JC PAPER CO	PO- 120097	450000	Open order for FY2011/12. Authorized to order: L	\$1,032.82
12913759	Jobelephant.com Inc.	PV- 1786	450000	Advertising for Open Faculty Job Positions	\$1,412.00
	Jobelephant.com Inc.	PV- 1787	450000	Advertising for Open Faculty Job Positions	\$862.00
12913760	Keenan & Associates/CCIG	PO- 120017	340000	Open order for Dental Claims for FY11-12	\$30,621.92

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**40 Monterey Peninsula College**

**Issue Date 01/31/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12913762	Lomeli, Pete	PV- 1788	520000	Travel Reimbursement for MATE Robotics Meeting	\$161.40
12913763	LOZANO SMITH	PO- 120527	570000	Open order for professional legal consulting servi	\$188.69
12913764	Mack Stove Company	PV- 1789	450000	Equipment Repair Parts	\$48.55
12913765	Maher, Anthony	PV- 1790	520000	MATE Intern Stipend	\$3,068.00
12913766	Martins' Irrigation Supply	PO- 120203	450000	Open order-irrigation supplies	\$88.89
12913767	MATTHEW BENDER & CO. INC	PV- 1791	450000	Library Materials	\$74.96
	MATTHEW BENDER & CO. INC	PV- 1791	450000	Library Materials	\$136.72
12913768	McKesson Medical Surgical	PO- 120665	450000	Open order for medical supplies for fiscal 2011-20	\$9.46
12913769	McKone, Kevin	PV- 1792	520000	Travel Reimbursement for MATE Robotics Meeting	\$419.81
12913770	Michel,Andrew	PV- 1793	520000	Travel Reimbursement for MATE Robotics Meeting	\$407.90
12913771	MONTEREY PENINSULA COLLEGE	PV- 1795	580000	Revolving Fund Dec. Check Reimbursement	\$5,280.73
	MONTEREY PENINSULA COLLEGE	PV- 1796	580000	Revolving Fund Dec. Cash Reimbursement	\$629.93
	MONTEREY PENINSULA COLLEGE	PV- 1797	580000	Revolving Fund Dec. Check Reimbursement	\$4,337.57
12913773	Morris,Velda	PV- 1794	520000	Travel Reimbursement for MATE Regional Meeting	\$784.04
12913774	PACIFIC GAS & ELECTRIC	PO- 120266	550000	Open order for Marina Ed Center for Gas	\$832.87
	PACIFIC GAS & ELECTRIC	PO- 120267	550000	Open order for Marina Ed Center Electricity	\$16.33
	PACIFIC GAS & ELECTRIC	PO- 120267	550000	Open order for Marina Ed Center Electricity	\$99.92
	PACIFIC GAS & ELECTRIC	PO- 120270	550000	Open order for Seaside PSTC campus Gas	\$719.34
	PACIFIC GAS & ELECTRIC	PO- 120271	550000	Open order for Seaside PSTC campus Electricity	\$1,172.60
12913778	SENTRY ALARM SYSTEMS	PO- 120172	560000	Fire and Burglar Alarm Repairs/replacements	\$25.00
12913779	SESAC	PV- 1798	510000	Music License Fee	\$1,094.87
12913780	SNAP-ON INDUSTRIAL TOOLS INC	PO- 120693	430000	Replacement seat covers-see attached quote 205477	\$65.67
12913781	Standard Insurance Company CB	PO- 120018	340000	Open order for Life and Accident Insurance for FY1	\$34.19
	Standard Insurance Company CB	PO- 120018	340000	Open order for Life and Accident Insurance for FY1	\$1,253.60
12913784	The Hartford	PO- 120015	340000	Open order for Disability Premiums for FY11-12. 1	\$2,388.15
12913785	Toshiba/Peninsula Office Prod.	PO- 120093	560000	Open order for Lease of Thoshiba E-Studio 283 phot	\$139.66
12913786	Tosto, Nick	PV- 1800	520000	MATE Intern Stipend	\$3,730.50
12913787	United Parcel Service(UPS)	PO- 120199	580000	Open order for UPS shipments for FY11/12	\$140.27

**School Board Approval Report**  
1/31/2012 through 1/31/2012

mountsRef

**40 Monterey Peninsula College**

**Issue Date 01/31/2012**

**0100 General Fund, Unrestricted (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12913788	US Bancorp Equipment Finance	PO- 120454	560000	Open PR to pay for the lease for the Konica Minolt	\$335.01
12913789	Vaughn, Christopher K.	PV- 1801	510000	Guest Lecturer for Basic Fire Academy	\$560.00
12913791	VISION SERVICE PLAN/CCIG	PO- 120016	340000	Open order for vision premium for FY11-12- Interna	\$2,704.65
12913792	West Broad Street YMCA	PV- 1802	520000	Rental Fee for ROV Workshop Event	\$500.00
12913794	Williamson, Casey	PV- 1803	520000	Travel Reimbursement for ROV Robotics Meeting	\$419.80
12913795	Woods, Roy	PV- 1804	520000	Reimbursement for ROV Competition Props	\$59.15
<b>Fund 0100 totals:</b>					<b>\$133,301.24</b>

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**School Board Approval Report**  
1/31/2012 through 1/31/2012

mountsRef

40 Monterey Peninsula College

**Issue Date 01/31/2012**

**3500 Self Insurance Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12913730	Alliant Insurance Services Inc	PO- 120779	510000	Broker/Consultant service for Medical for Dec. 201	\$4,166.00
12913748	Delta Health Systems	PV- 1780	510000	New Client Implementation Fees and ID Cards	\$11,176.00
<b>Fund 3500 totals:</b>					<b>\$15,342.00</b>

**School Board Approval Report**  
1/31/2012 through 1/31/2012

mountsRef

40 Monterey Peninsula College

Issue Date 01/31/2012

**3900 Parking Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12913790	VENTEK INTERNATIONAL INC	PO- 120347	640000	04-370-06 Pedestal, encl, 48 in ground	\$971.69
<b>Fund 3900 totals:</b>					<b>\$971.69</b>

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**School Board Approval Report**  
1/31/2012 through 1/31/2012

mountsRef

40 Monterey Peninsula College

Issue Date 01/31/2012

4700 College Center (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12913782	Super Steam	PV- 1799	550000	Steam Clean Kitchen Exhaust Systems	\$660.00
<b>Fund 4700 totals:</b>					<b>\$660.00</b>

**School Board Approval Report**  
1/31/2012 through 1/31/2012

40 Monterey Peninsula College

**Issue Date 01/31/2012**

**4800 Building Fund (M)**

WarrantNo	Name	RefNo	Object	Description	Amount
12913732	American Reprographics Co.	PO- 120819	610000	Printing services for the Theater Modernization pr	\$461.82
	American Reprographics Co.	PO- 120820	620000	Bid Plan printing for Life and Physical Science pe	\$120.33
	American Reprographics Co.	PO- 120821	510000	Printing cost for lower gyn project per attached i	\$123.49
12913734	APEX SIGNS & GRAPHICS	PO- 120816	620000	Provide 1 directory sign and map per attached prop	\$757.21
12913735	Aurum Consulting Engineers	PO- 120824	620000	Consultant to provide design drawings for the data	\$465.50
12913739	Cardinale Moving & Storage Co.	PO- 120818	620000	Moving PE department out of the gym.	\$1,776.28
12913745	CS & Associates Inc	PO- 120500	620000	Consultant to provide labor compliance review for	\$716.57
	CS & Associates Inc	PO- 120500	620000	Consultant to provide labor compliance review for	\$716.57
12913750	Dilbeck & Sons Inc.	PO- 120817	620000	General Construction Contracts for Lower Floor Gym	\$66,371.59
12913752	Faulkenberry, Bryn	PO- 120823	620000	Pay Bryn Faulkenberry for the attached charges on	\$320.00
12913755	GBMI Inc.	PO- 120826	610000	Inspection Services for Nov 1 thru Nov 30, 2011 pe	\$5,700.00
	GBMI Inc.	PO- 120827	610000	Inspection services for Dec 1 thr Dec 31, 2011 for	\$5,850.00
12913761	Kleinfelder	PO- 120102	610000	Kleinfelder to provide geotechnical testing and inp	\$2,137.75
	Kleinfelder	PO- 120309	620000	Kleinfelder to provide special inspection services	\$4,576.50
12913772	Monterey Peninsula Engineering	PO- 120218	620000	General contracting work for Parking Lot B. Projec	\$49,022.39
12913775	PAPE Rents	PO- 120825	620000	Continued rental for portable air conditioning uni	\$1,029.07
12913776	Pro Media	PO- 120702	620000	I8SC IP Speaker/clock	\$162.64
12913777	Schaffer, Michael	PO- 120822	620000	Pay Michael Schaffer for related services on prepa	\$1,675.00
12913783	Teracai	PO- 120724	640000	Cisco 3750-8 Poe Switch	\$1,466.23
12913793	Williams Scotsman	PO- 120310	620000	Continued monthly rental for site office trailer f	\$461.15
<b>Fund 4800 totals:</b>					<b>\$143,910.09</b>
<b>District Totals for 1/31/2012:</b>					<b>\$294,185.02</b>

**School Board Approval Report**  
1/31/2012 through 1/31/2012

mountsRef

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District Total for 1/31/2012 through 1/31/2012:	\$294,185.02
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Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

Consent Agenda Item No. A.5

Fiscal Services

College Area

Proposal:

It is proposed that the Board of Trustees approves the January 2012 Purchase Orders, Numbers 120754 to 120829

Background:

Purchase Orders 120754 through 120829 were produced in January 2012. These orders totaled \$577,159.92 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Purchase Orders 120754 through 120829 in the amount of \$577,159.92 be approved.

Recommended By:

[Signature]

Stephen Ma, Vice President for Administrative Services

Prepared By:

[Signature]

Mary Weber, Purchasing Coordinator

[Signature]

Rosemary Barrios, Controller

Agenda Approval:

[Signature]

Dr. Douglas Garrison, Superintendent/President

**Monterey Peninsula College**

**Purchase Order History  
From 120754 to 120829**

TO: Board of Trustees      Date: 22 February 2012

From Mr. Stephen Ma      Subject: January Purchase Orders

PO NO.	Vendor No.	Vendor Name	Account Line No.	Department	Amount	Date
120754	1004077	Cannon Direct	01-0050-0-6200-1310-4500-000-00-4525	Admissions and Records	\$0.00	1 / 26 / 12
120755	1500	ACCCA	01-0080-0-6600-0901-5200-000-00-5220	Office of VP of Admin Services	\$125.00	1 / 3 / 12
120756	950376	Office Depot	01-0030-1-2200-0605-4300-000-98-4312	Anthropology	\$131.15	1 / 3 / 12
120757	941319	LAMA BOOKS	01-0007-1-6430-1468-7600-000-52-7602	CARE (Coop Agencies Resources Educ.)	\$26.81	1 / 3 / 12
120758	1003824	Bone Clones	01-0030-1-2200-0605-4300-000-98-4312	Anthropology	\$3,965.25	1 / 4 / 12
120759	7316	RAPID PRINTERS	01-0020-0-6020-1501-4500-000-00-4525	Office of VP of Academic Affairs	\$37.54	2 / 3 / 12
120760	950376	Office Depot	01-0090-0-2100-1110-4300-000-00-4312	Fire Academy	\$579.00	1 / 5 / 12
			01-0090-0-2100-1110-4500-000-00-4525	Fire Academy	\$997.00	
120761	1003381	Total Compensation System	35-0080-0-6770-0908-5100-000-00-5145	Self Insurance	\$5,600.00	1 / 5 / 12
120762	1004557	Dolinka Group	48-0081-0-7100-9036-6200-000-00-6269	New Education Center of Marina	\$467.75	1 / 5 / 12
120763	1000727	Wilder,Bruce	48-0081-0-7100-9037-6400-000-00-6404	Phase I-Furniture/Equip	\$2,674.16	1 / 5 / 12
120764	1308	COLLINS ELECTRIC CO	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$16,088.00	1 / 5 / 12
120765	941972	SIGN WORKS	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$80.52	1 / 5 / 12
120766	1002687	Mobile Modular Mgmt Corp	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$17,142.88	1 / 5 / 12
120767	1002687	Mobile Modular Mgmt Corp	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$23,568.00	1 / 5 / 12
120768	1000350	Central Electric	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$11,724.71	1 / 5 / 12
120769	1003106	American Lock & Key	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$274.35	1 / 5 / 12
120770	1004135	Otto Construction	48-0081-0-7100-9056-6200-000-00-6269	Life Science & Physical Science Bldg.	\$544.00	1 / 5 / 12
120771	1002616	M3 Environmental Consulting LLC	48-0081-0-7100-9056-6200-000-00-6269	Life Science & Physical Science Bldg.	\$1,684.42	1 / 5 / 12
120772	1001684	PARC Environmental	48-0081-0-7100-9060-5100-000-00-5180	Gym Phase II	\$79,007.00	1 / 5 / 12
120773	1002616	M3 Environmental Consulting LLC	48-0081-0-7100-9060-5100-000-00-5180	Gym Phase II	\$2,200.00	1 / 5 / 12
120774	1004545	HP Inspections Inc	48-0081-0-7100-9060-5100-000-00-5180	Gym Phase II	\$28,060.00	1 / 5 / 12
120775	950376	Office Depot	01-0030-1-1200-1216-4500-000-77-4525	Enrollment Growth for Nursing	\$3,000.00	1 / 11 / 12
120776	1004689	RFI Communications & Security	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$20,901.00	1 / 11 / 12
120777	1002623	Epico Systems Inc.	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$1,267.41	1 / 11 / 12
120778	1004557	Dolinka Group	48-0081-0-7100-9036-6200-000-00-6269	New Education Center of Marina	\$616.88	1 / 11 / 12
120779	1004690	Alliant Insurance Services Inc	35-0080-0-6770-0908-5100-000-00-5145	Self Insurance	\$29,218.00	1 / 11 / 12
120780	1003315	US Bank Service Center	48-0081-0-7100-9037-6400-000-00-6404	Phase I-Furniture/Equip	\$512.08	1 / 11 / 12
120781	1003671	Empleo, Amanda	01-0040-1-0400-1517-5100-000-53-5124	MATE Resource Ctr (MATERC)	\$9,600.00	1 / 11 / 12
120782	1004576	Bizchair/Belnick Inc.	47-0007-0-6999-1480-4500-000-00-4525	College Center	\$122.12	1 / 12 / 12
120783	941667	DELL MARKETING L.P.	01-0020-1-6600-1534-6400-000-98-6405	One Time Inst Equipment (MPC Foundation)	\$811.56	1 / 13 / 12
120784	1002212	Lapkoff & Gobalet	01-0010-0-6600-1701-5100-000-00-5180	Board of Trustees	\$34,000.00	1 / 13 / 12
120785	1004641	Behnam MD, Shaída	01-0007-1-6440-1430-5100-000-80-5180	Health Services	\$4,000.00	1 / 13 / 12
120786	951367	LAB SAFETY SUPPLY INC	01-0080-0-6770-0907-4500-000-00-4592	Hazardous Waste Management	\$160.78	1 / 13 / 12
120787	1004702	Hengehold Motor Co	01-0080-0-6599-0930-6400-000-00-6404	Plant Services	\$20,499.75	1 / 18 / 12

Monterey Peninsula College

Purchase Order History  
From 120754 to 120829

TO: Board of Trustees Date: 22 February 2012

From Mr. Stephen Ma Subject: January Purchase Orders

PO NO.	Vendor No.	Vendor Name	Account Line No.	Department	Amount	Date
120788	941424	AMERICAN SUPPLY CO	01-0080-0-6530-0931-4500-000-00-4590	Custodial Services	\$1,338.05	1 / 18 / 12
120789	941667	DELL MARKETING L.P.	01-0080-0-6780-0912-6400-000-00-6404	IS Network and Technology	\$5,735.83	1 / 18 / 12
120790	1003940	Teracai	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$8,872.95	1 / 18 / 12
120791	1004525	Contrax	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$1,369.60	1 / 18 / 12
120792	941630	DAVID FOORD	48-0081-0-7100-9036-6200-000-00-6269	New Education Center of Marina	\$825.00	1 / 19 / 12
120793	941630	DAVID FOORD	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$750.00	1 / 19 / 12
120794	941630	DAVID FOORD	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$5,625.00	1 / 19 / 12
120795	941630	DAVID FOORD	48-0081-0-7100-9056-6200-000-00-6269	Life Science & Physical Science Bldg.	\$5,400.00	1 / 19 / 12
120796	1002529	American Reprographics Co.	48-0081-0-7100-9043-5100-000-00-5173	General Institutional -Bond	\$52.18	1 / 19 / 12
120797	1002529	American Reprographics Co.	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$67.57	1 / 19 / 12
120798	1002529	American Reprographics Co.	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$48.71	1 / 19 / 12
120799	1003318	Axiom Engineers	48-0081-0-7100-8005-6200-000-00-6268	Student Services Building	\$8,700.00	1 / 19 / 12
120800	1002405	Barrie D. Coate & Assoc.	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$680.00	1 / 19 / 12
120801	1004626	PAPE Rents	48-0081-0-7100-9036-6200-000-00-6269	New Education Center of Marina	\$1,029.07	1 / 19 / 12
120802	27	URBAN LUMBERJACKS	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$900.00	1 / 19 / 12
120803	1003516	Dilbeck & Sons Inc.	48-0081-0-7100-9036-6200-000-00-6269	New Education Center of Marina	\$1,377.34	1 / 19 / 12
120804	1532	APEX SIGNS & GRAPHICS	48-0081-0-7100-8005-6200-000-00-6268	Student Services Building	\$199.40	1 / 19 / 12
120805	1004708	Dappertext LLC	01-0040-1-4900-1145-5100-000-53-5145	Tech Prep	\$3,750.00	1 / 24 / 12
120806	941667	DELL MARKETING L.P.	01-0040-0-0900-0445-4300-000-00-4312	CAD Lab	\$1,438.88	1 / 24 / 12
120807	941667	DELL MARKETING L.P.	01-0040-0-0900-0445-4300-000-00-4312	CAD Lab	\$319.42	1 / 24 / 12
120808	950376	Office Depot	01-0030-0-1000-0201-4500-000-00-4525	Division Office-Creative Arts	\$455.30	1 / 25 / 12
120809	941480	ELECTRICAL DISTRIBUTORS - mo	01-0080-0-6510-0933-4500-000-00-4571	Maintenance	\$5,000.00	1 / 25 / 12
120810	1002164	Pocket Nurse	01-0040-0-1200-0430-4300-000-00-4312	Medical Assisting	\$613.44	1 / 25 / 12
120811	1003940	Teracai	48-0081-0-7100-9037-6400-000-00-6404	Phase I-Furniture/Equip	\$14,131.15	1 / 25 / 12
120812	1003318	Axiom Engineers	48-0081-0-7100-9045-6100-000-00-6105	Theater Building	\$35,400.00	1 / 26 / 12
120813	1003318	Axiom Engineers	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$29,200.00	1 / 26 / 12
120814	1002159	HGHB	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$19,000.00	1 / 26 / 12
120815	1004710	Dietrich Iron Works	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$3,600.00	1 / 26 / 12
120816	1532	APEX SIGNS & GRAPHICS	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$1,514.42	1 / 26 / 12
120817	1003516	Dilbeck & Sons Inc.	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$66,371.59	1 / 26 / 12
120818	1001832	Cardinale Moving & Storage Co.	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$1,776.28	1 / 26 / 12
120819	1002529	American Reprographics Co.	48-0081-0-7100-9045-6100-000-00-6105	Theater Building	\$461.82	1 / 26 / 12
120820	1002529	American Reprographics Co.	48-0081-0-7100-9056-6200-000-00-6269	Life Science & Physical Science Bldg.	\$120.33	1 / 26 / 12
120821	1002529	American Reprographics Co.	48-0081-0-7100-9060-5100-000-00-5180	Gym Phase II	\$123.49	1 / 26 / 12
120822	1003187	Schaffer, Michael	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$1,675.00	1 / 26 / 12
120823	1004709	Faulkenberry, Bryn	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$320.00	1 / 26 / 12

Monterey Peninsula College

Purchase Order History

From 120754 to 120829

TO: Board of Trustees      Date: 22 February 2012

From Mr. Stephen Ma      Subject: January Purchase Orders

PO NO.	Vendor No.	Vendor Name	Account Line No.	Department	Amount	Date
120824	1004379	Aurum Consulting Engineers	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$465.50	1 / 26 / 12
120825	1004626	PAPE Rents	48-0081-0-7100-9036-6200-000-00-6269	New Education Center of Marina	\$1,029.07	1 / 26 / 12
120826	1004675	GBMI Inc.	48-0081-0-7100-9045-6100-000-00-6105	Theater Building	\$5,700.00	1 / 26 / 12
120827	1004675	GBMI Inc.	48-0081-0-7100-9045-6100-000-00-6105	Theater Building	\$5,850.00	1 / 26 / 12
120828	941581	LEARNING SEED	01-0040-1-1300-1147-4300-000-33-4312	VATEA I-C Curriculum Development	\$1,273.06	1 / 30 / 12
120829	1004718	Costco Wholesale	48-0081-0-7100-9037-6400-000-00-6404	Phase I-Furniture/Equip	\$14,913.35	1 / 31 / 12
					<b>\$577,159.92</b>	

**Monterey Peninsula College**

**Purchase Order History  
From 120754 to 120829**

To: Board of Trustees      Date: 22 February 2012

From: Mr. Stephen Ma      Subject: Jan. Purchase Orders over \$5000

PO NO.	Vendor No.	Vendor Name	Account line Number	Department	Amount	Date
<b><i>GASB 45 Actuarial Valuation Service for Monterey Peninsula College</i></b>						
120761	1003381	Total Compensation System	35-0080-0-6770-0908-5100-000-00-5145	Self Insurance	\$5,600.00	1 / 5 / 12
<b><i>General classroom Life Science Swing Space Retention</i></b>						
120764	1308	COLLINS ELECTRIC CO	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$16,088.00	1 / 5 / 12
<b><i>Open order for rent of the 3 portables on the tennis court for FY11-12 (October thru June 30,2012)</i></b>						
120766	1002687	Mobile Modular Mgmt Corp	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$17,142.88	1 / 5 / 12
<b><i>Install 3 portables on tennis court for gym phase II swing space. Re-encumber from PO 111975 and 120478</i></b>						
120767	1002687	Mobile Modular Mgmt Corp	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$23,568.00	1 / 5 / 12
<b><i>Change order for work completed at Gym Swing Space including power to laundry shack, isolating power behind lockers, ice machine power, 3-way switching</i></b>						
120768	1000350	Central Electric	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$11,724.71	1 / 5 / 12
<b><i>Abatement demo contract on lower gym project</i></b>						
120772	1001684	PARC Environmental	48-0081-0-7100-9060-5100-000-00-5180	Gym Phase II	\$79,007.00	1 / 5 / 12
<b><i>Special inspection services for the gym</i></b>						
120774	1004545	HP Inspections Inc	48-0081-0-7100-9060-5100-000-00-5180	Gym Phase II	\$28,060.00	1 / 5 / 12
<b><i>Material and labor to install video system in Testing Center</i></b>						
120776	1004689	RFI Communications & Security	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$20,901.00	1 / 11 / 12
<b><i>Broker/Consultant services for Medical for Dec. 2011 thru June 2012</i></b>						
120779	1004690	Alliant Insurance Services Inc	35-0080-0-6770-0908-5100-000-00-5145	Self Insurance	\$29,218.00	1 / 11 / 12
<b><i>Independent Contract for Amanda Empleo, MATE Office Manager</i></b>						
120781	1003671	Empleo, Amanda	01-0040-1-0400-1517-5100-000-53-5124	MATE Resource Ctr (MATERC)	\$9,600.00	1 / 11 / 12
<b><i>Open order FY2011-12 Demographic Redistricting Services, Phases 2-4</i></b>						
120784	1002212	Lapkoff & Gobalet	01-0010-0-6600-1701-5100-000-00-5180	Board of Trustees	\$34,000.00	1 / 13 / 12
<b><i>2007 Chev 2500 HD 8" Extended cab utility with rack</i></b>						
120787	1004702	Hengehold Motor Co	01-0080-0-6599-0930-6400-000-00-6404	Plant Services	\$20,499.75	1 / 18 / 12
<b><i>5 Dell Laptop computers for Marina Ed Center</i></b>						
120789	941667	DELL MARKETING L.P.	01-0080-0-6780-0912-6400-000-00-6404	IS Network and Technology	\$5,735.83	1 / 18 / 12
<b><i>Cisco 3750 x-12 Aggregation Switch</i></b>						
120790	1003940	Teracai	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$8,872.95	1 / 18 / 12
<b><i>Dave Foord inspection services month of December for Humanities</i></b>						
120794	941630	DAVID FOORD	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$5,625.00	1 / 19 / 12
<b><i>Dave Foord inspection services month of December for Life and Physical Science</i></b>						
120795	941630	DAVID FOORD	48-0081-0-7100-9056-6200-000-00-6269	Life Science & Physical Science Bldg.	\$5,400.00	1 / 19 / 12
<b><i>Axiom Engineering to provide added commissioning services for the New Student Services Project</i></b>						

To: Board of Trustees Date: 22 February 2012

From: Mr. Stephen Ma Subject: Jan. Purchase Orders over \$5000

PO NO.	Vendor No.	Vendor Name	Account line Number	Department	Amount	Date
120799	1003318	Axiom Engineers	48-0081-0-7100-8005-6200-000-00-6268	Student Services Building	\$8,700.00	1 / 19 / 12
<b>Open order for electrical parts and materials</b>						
120809	941480	ELECTRICAL DISTRIBUTORS - mo	01-0080-0-6510-0933-4500-000-00-4571	Maintenance	\$5,000.00	1 / 25 / 12
<b>Cisco 3750X 48 port switch and Cisco 3750X 48 port switch with POE for the new Supportive Services Building 4</b>						
120811	1003940	Teracai	48-0081-0-7100-9037-6400-000-00-6404	Phase I-Furniture/Equip	\$14,131.15	1 / 25 / 12
<b>Axiom Engineering to provide added commissioning services for the Theater Modernization Project</b>						
120812	1003318	Axiom Engineers	48-0081-0-7100-9045-6100-000-00-6105	Theater Building	\$35,400.00	1 / 26 / 12
<b>Axiom Engineering to provide commissioning services for the Humanities Bldg. 4 and 7 project</b>						
120813	1003318	Axiom Engineers	48-0081-0-7100-9053-6200-000-00-6237	Humanities-Student Services	\$29,200.00	1 / 26 / 12
<b>SPA 128 Professional design services for the baseball field restroom modular building</b>						
120814	1002159	HGHB	48-0081-0-7100-9049-6200-000-00-6269	Infrastructure 3	\$19,000.00	1 / 26 / 12
<b>General construction Contracts for Lower Floor Gym Swing Space Project change orders/extras</b>						
120817	1003516	Dilbeck & Sons Inc.	48-0081-0-7100-9042-6200-000-00-6269	Phase I-Swing Space	\$66,371.59	1 / 26 / 12
<b>Inspection services for Nov. 1 thru Nov 30, 2011</b>						
120826	1004675	GBMI Inc.	48-0081-0-7100-9045-6100-000-00-6105	Theater Building	\$5,700.00	1 / 26 / 12
<b>Inspection services for Dec. 1 thru Dec. 31, 2011</b>						
120827	1004675	GBMI Inc.	48-0081-0-7100-9045-6100-000-00-6105	Theater Building	\$5,850.00	1 / 26 / 12
<b>7 (seven) Sharp LC 70LE632V 70" Flat Screen including 3 year warranties for Life Science</b>						
120829	1004718	Costco Wholesale	48-0081-0-7100-9037-6400-000-00-6404	Phase I-Furniture/Equip	\$14,913.35	1 / 31 / 12

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012

Consent Agenda Item No. A.6

Fiscal Services
College Area

Proposal:

Approve budget increases for the period of January 12, 2012 through February 7, 2012.
(Fiscal Year 2011-2012.)

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of
increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted General Fund):

Table with 2 columns: Description and Amount. Rows include Net increase in the 1000 (Certificated Salary) Object expense category (\$ 13,230), Net increase in the 2000 (Classified Salary) Object expense category (\$ 13,474), Net increase in the 3000 (Benefits) Object expense category (\$ 2,980), Net increase in the 4000 (Supplies) Object expense category (\$ 5,367), Net increase in the 5000 (Other/Services) Object expense category (\$ 26,557), Net increase in the 7000 (Other Outgo) Object expense category (\$ 8,500), and Total increase in expense lines budgeted (\$ 70,108).

RESOLUTION: BE IT RESOLVED, that the following budget increases in the Restricted
General Fund be approved:

- Increase of \$2,138 in funds carried forward from FY 2010-2011 to FY 2011-2012.
Increase of \$67,970 in funds received for FY 2011-2012.

Recommended By: Stephen Ma, Vice President for Administrative Services

Prepared By: Connie Andrews, Budget Analyst; Rosemary Barrios, Controller

Agenda Approval: Dr. Douglas Garrison, Superintendent/President

**BUDGET INCREASES**

January 12 - February 7, 2012 - **Fiscal Year 2011-12**  
Fund 01 (**Restricted General Fund**)

EXPLANATIONS	AMOUNTS	AMOUNTS
Increase Revenue and Expenses in the Student Financial Aid Administration Dept., to reflect funds carried forward from FY 2010-2011 to FY 2011-2012.		
Total Revenue:	\$2,138	
Total Expenses:		\$2,138
<b>SUBTOTAL, FUNDS CARRIED FORWARD FROM FY 2010-11</b>	<b>\$2,138</b>	<b>\$2,138</b>
Increase Revenue and Expenses in the Chapman Foundation Grant (for Upward Bound) Dept., to reflect new grant received for FY 2011-2012.		
Total Revenue:	\$12,500	
Total Expenses:		\$12,500
Increase Revenue and Expenses in the EOP&S Dept., to reflect special textbook augmentation received for FY 2011-2012.		
Total Revenue:	\$8,500	
Total Expenses:		\$8,500
Increase Revenue and Expenses in the CTE Transitions Dept., to reflect new Perkins grant received for FY 2011-2012.		
Total Revenue:	\$46,970	
Total Expenses:		\$46,970
<b>SUBTOTAL, FUNDS RECEIVED FOR FY 2011-12</b>	<b>\$67,970</b>	<b>\$67,970</b>
<b>TOTAL INCREASES</b>	<b>\$70,108</b>	<b>\$70,108</b>



# Monterey Peninsula Community College District

## Governing Board Agenda

February 22, 2012

Consent Agenda Item No. A.7

Fiscal Services  
College Area

### Proposal:

Approve budget adjustments for the period of January 12, 2012 through February 7, 2012.  
(Fiscal Year 2011-2012.)

### Background:

Please see attached budget revision documents.

### Budgetary Implications:

#### Fund 01 (Unrestricted General Fund)

Net decrease in the 2000 (Classified Salary) Object expense category	\$	202
Net increase in the 3000 (Benefits) Object expense category	\$	202
Net decrease in the 4000 (Supplies) Object expense category	\$	3,650
Net decrease in the 5000 (Other/Services) Object expense category	\$	22,586
Net increase in the 6000 (Capital Outlay) Object expense category	\$	26,236

**RESOLUTION: BE IT RESOLVED**, that the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 Object expense category	\$	202
Net increase in the 3000 Object expense category	\$	202
Net decrease in the 4000 Object expense category	\$	3,650
Net decrease in the 5000 Object expense category	\$	22,586
Net increase in the 6000 Object expense category	\$	26,236

Recommended By: 

Stephen Ma, Vice President for Administrative Services

Prepared By: 

Connie Andrews, Budget Analyst

Rosemary Barrios, Controller

Agenda Approval: 

Dr. Douglas Garrison, Superintendent/President

**BUDGET REVISIONS**

January 12 - February 7, 2012

Fund 01 (Unrestricted General Fund) Fiscal Year 2011-12

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
				(20,500)	20,500		Transfer funds from Minor Capital Improvements to New Equipment, to cover cost of used Facilities truck. Transfer was from the Minor Capital Improvement Dept. to the Facilities Dept. Reduction to: 01-0080-0-6510-0938-5600-000-00-5601 Addition to: 01-0080-0-6599-0930-6400-000-00-6404
				(5,736)	5,736		Transfer funds from General Institutional Contingency to New Equipment, to cover costs. Transfer was from the General Institutional Contingency Dept. to the I.S./Network & Tech. Dept. Reduction to: 01-0080-0-7900-0906-5800-000-00-5840 Addition to: 01-0080-0-6780-0912-6400-000-00-6404
	(202)	202					Transfer funds from Hourly Temporary Salary to Hourly Overtime Benefits, to cover costs. Transfer was from the Div. Ofc./P.E. Dept. to the Men's Athletics Dept. Reduction to: 01-0030-0-0800-0701-2400-000-00-2404 Addition to: 01-0007-0-6960-1405-3320-000-00-2303 01-0007-0-6960-1405-3340-000-00-2303
			(650)	650			Transfer funds from Instructional Supplies to Officials & Scorekeepers, to cover costs. Transfer was within the Men's Athletics Dept. Reduction to: 01-0007-0-6960-1405-4300-000-00-4312 Addition to: 01-0007-0-6960-1405-5800-000-00-5836
			(3,000)	3,000			Transfer funds from Instructional Supplies and Maintenance Supplies to Officials & Scorekeepers, to cover costs. Transfer was within the Women's Athletics Dept. Reduction to: 01-0007-0-6960-1406-4300-000-00-4312 01-0007-0-6960-1406-4500-000-00-4561 Addition to: 01-0007-0-6960-1406-5800-000-00-5836
0	(202)	202	(3,650)	(22,586)	26,236	0	<b>TOTALS</b>

# Monterey Peninsula Community College District

## Governing Board Agenda

February 22, 2012

Consent Agenda Item No. B

Human Resources  
College Area

### Proposal:

To approve the Faculty personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2012.	Included in budget

### Budgetary Implications:

See table.



**RESOLUTION:** BE IT RESOLVED, that the Governing Board approve the following items:

- a) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2012.

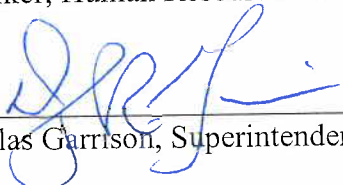
Recommended By:

  
Barbara Lee, Associate Dean of Human Resources

Prepared By:

  
Kali F. Viker, Human Resources Analyst

Agenda Approval:

  
Dr. Douglas Garrison, Superintendent/President

**Monterey Peninsula College**  
**Part-time, substitute, and/or overload**  
 Spring 2012 - February

**B1-Teaching With Benefits**

Rasmussen	Michael	PHED
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**B2-Teaching Without Benefits**

Adams	Shanda	ENGL
Battaglia	Neal	PHYS
Brown	David	FIRE
Brown	James	FIRE
Burns	Susanne	THEA
Busse	Dianne	BUSC
Chung	Shirley	PFIT
Colello	Felix	FIRE
Foster	Margarette	DNTL
Gajdos	Johnathan	GERM
Jaeck	Ralph	FACD
Johnson	Linda	PFIT
Loomis	Brett	FIRE
Nguyen-Blair	Loani	BUSC
Phegley	Setsuko	BUSC
Prado	Anthony	FIRE
Reed	Roger	FIRE
Robinson	Elizabeth	ANAT
Roth	Stewart	FIRE
Schuler	Miles	FIRE
Shepherd	William	MATH
Smith	Alexis	PFIT
Smith	Christophe	FIRE
Vitanza	Elizabeth	PFIT

# Monterey Peninsula Community College District

## Governing Board Agenda

February 22, 2012

Consent Agenda Item No. C

Human Resources  
College Area

**Proposal:**

To approve the Classified personnel actions listed in the table below.

**Background:**

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of _____, Library Specialist- Circulation Desk, 21.25 hours per week, 8 months and 7 days per year, effective _____, 2012.	Included in budget
b)	Employment	Employment of Man Kim, Art Studio Specialist, Creative Arts, 19 hours per week, 11 months per year, effective February 23, 2012.	Included in budget
c)	Employment	Employment of Alicia Cadriel, Unit Office Manager- Facilities, 40 hours per week, 12 months per year effective February 27, 2012.	Included in budget
d)	Employment	Employment of _____, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year effective _____, 2012.	Included in budget
e)	Placement of the 39-month re-employment List	Placement of employee 0502, Unit Office Manager- Library, 40 hours per week, 12 Months on the 39 month re-employment list, effective February 16, 2012, pursuant to Education Code 88195.	N/A
f)	Approve unpaid leave of absence	Approve unpaid leave of absence requested by Jacqueline Evans, Workability Program Coordinator, Supportive Services, not to exceed 73 hours, starting February 27, 2012 and ending May 24, 2012.	N/A
g)	Release During Probationary Period	Release of employee 6048 from probation effective January 24, 2012.	N/A

**Budgetary Implications:**

See table.



**RESOLUTION: BE IT RESOLVED,** that the Governing Board approve the following items:

- a) Employment of \_\_\_\_\_, Library Specialist- Circulation Desk, 21.25 hours per week, 8 months and 7 days per year, effective \_\_\_\_\_, 2012.
- b) Employment of Man Kim, Art Studio Specialist, Creative Arts, 19 hours per week, 11 months per year, effective February 23, 2012..

- c) Employment of Alicia Cadriel, Unit Office Manager- Facilities, 40 hours per week, 12 months per year effective February 27, 2012.
- d) Employment of \_\_\_\_\_, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year effective \_\_\_\_\_, 2012.
- e) Placement of 0502, Unit Office Manager- Library, 40 hours per week, 12 Months on the 39 month re-employment list, effective February 16, 2012, pursuant to Education Code 88195.
- f) Approve unpaid leave of absence requested by Jacqueline Evans, Workability Program Coordinator, Supportive Services, not to exceed 73 hours, starting February 27, 2012 and ending May 24, 2012.
- g) Release of employee 6048 from probation effective January 24, 2012.

**Recommended By:** Barbara Lee  
Barbara Lee, Associate Dean of Human Resources

**Prepared By:** Kali F. Viker  
Kali F. Viker, HR Analyst

**Agenda Approval:** Dr. Douglas Garrison  
Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

February 22, 2012  
Board Meeting Date

Consent Agenda Item No. D

Human Resources  
College Area

**Proposal:**

To approve the employment of the individuals on the attached list for short term and substitute assignments.

**Background:**

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

**Budgetary Implications:**

The cost to employ short term and substitute employees is included in division/department budgets.

**Resolution: BE IT RESOLVED**, that the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

Recommended By:



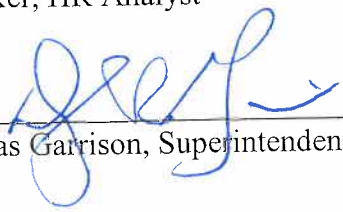
Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, HR Analyst

Agenda Approval:

  
Dr. Douglas Garrison, Superintendent/President

**MONTEREY PENINSULA COLLEGE  
SHORT TERM AND SUBSTITUTE EMPLOYEES**

BOARD AGENDA: 22-Feb-12

<b>ADMINISTRATION</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES</b> <b>FROM: TO:</b>		<b>HOURS</b>
Duje	Artemio	Substitute - Security Officer	\$13.53	01/27/12	01/27/12	8 Total Hrs.
Duje	Artemio	Substitute-Security Guard	\$13.53	02/03/12	02/24/12	16 Total Hrs
<b>CREATIVE ARTS</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES</b> <b>FROM: TO:</b>		<b>HOURS</b>
Kuzdenyi	Carol	College Assistant V	\$13.23	01/30/12	05/31/12	5 Hrs. Per Wk
Kim	Man	Art Studio Specialist	\$16.08	02/06/12	02/22/12	19 Hrs. per wk
<b>ESSC</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES</b> <b>FROM: TO:</b>		<b>HOURS</b>
Forte'	Kimberlyn	Substitute-Instructional Specialist	\$15.73	01/27/12	03/23/12	10.5 Hrs. Per Wk
Lake	Carolyn	Substitute-Instructional Specialist	\$20.12	01/30/12	03/23/12	5.5 Hrs. Per Wk
Seibel	Arnold	Substitute-Instructional Specialist	\$20.93	01/30/12	03/23/12	1 Hr. Per Wk
<b>LIBRARY</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES</b> <b>FROM: TO:</b>		<b>HOURS</b>
Duffy	Lisa Jo	Substitute-UOM	\$17.58	02/16/12	03/31/12	40 Hrs. Per Wk
<b>LIFE SCIENCE</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES</b> <b>FROM: TO:</b>		<b>HOURS</b>
Benoit	Elizabeth	Sci Lab Manager-Training New Hire	\$25.25	01/18/12	01/23/12	24 Total Hrs.
<b>SUPPORTIVE SERVICES</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES</b> <b>FROM: TO:</b>		<b>HOURS</b>
Achille	Clifford	Training- Instructional Specialist	\$15.73	01/24/12	01/24/12	8 Total Hrs.
Riemedio	Ryan	Temp- Instructional Specialist	\$15.73	01/30/12	03/23/12	18 Hrs. Per Wk
Stevens	Ellen	Substitute-Workability Prog Coord	\$19.06	01/30/12	05/31/12	6 Hrs. Per Wk
<b>TRIO</b>						
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATES</b> <b>FROM: TO:</b>		<b>HOURS</b>
Nguyen	Tri	Tutor-Math	\$9.80	02/28/12	05/30/12	Up to 8 Hrs.
Sanders	Taniesha	Tutor-Math	\$9.80	02/23/12	05/30/12	Up to 8 Hrs.