

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR MEETING

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

TUESDAY, JANUARY 24, 2012

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Loren Steck called the Regular Meeting to order at 1:30pm and asked for Roll Call.
- B. Roll Call – present:
 - Mr. Charles Brown, Vice Chair
 - Dr. Margaret-Anne Coppernoll, Trustee
 - Dr. Doug Garrison, Superintendent/President
 - Ms. Marilynn Dunn Gustafson, Trustee
 - Mr. Rick Johnson, Trustee
 - Dr. Loren Steck, Chair
- C. Public Comments on Closed Session Items – no comments.
- D. Closed Session – items under discussion:
 - 1) Public Employee Performance Evaluations (Government Code Section 54957).
Faculty: Anthropology, Chemistry, Child Development, Cooperative Education, Counselor (two positions), Dental Assisting, English/Developmental Writing (two positions), English Study Skills Center/Reading Center, History, Interior Design/Family and Consumer Science, Librarian, Mathematics, Medical Assisting, Microbiology, Physical Education/Baseball, and Political Science.
 - 2) Conference with Legal Counsel Regarding Existing Litigation (Government Code Section 54956.9(a)).
Name of Case: Keep Fort Ord Wild v. County of Monterey, Monterey County Board of Supervisors, Fort Ord Reuse Authority, Fort Ord Reuse Authority Board of Directors; and Redevelopment Agency of the County of Monterey, California State University Monterey Bay, and Monterey Peninsula Community College District, Real Parties, Case No. M114961.
 - 3) Liability Claims (Government Code Section 54956.95).
 - a) Claimant: Michael Short
Agency claimed against: Monterey Peninsula Community College District
 - b) Claimant: City of Visalia
Agency claimed against: Monterey Peninsula Community College District
 - 4) Conference with Legal Counsel Regarding Anticipated Litigation (one potential case) (Government Code Section 54956.9(b)).

- E. Reconvene to Regular Meeting and Roll Call – Chair Loren Steck called the Regular Meeting to order at 3:00pm and asked for Roll Call.

Present:

Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Dr. Doug Garrison, Superintendent/President
Ms. Marilynn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Chair

Absent: Mr. Daniel Cervantes, Student Trustee

- F. Report Action Taken In Closed Session – no action taken.

2. RECOGNITIONS

- A. Moment of Silence:

- 1) Henry Edmund Gilpin, former Photography Instructor, passed December 11
- 2) Jacqueline Bachels Pentony, former Child Care Instructor, passed December 28
- 3) Bernie Miller, former Groundsman, passed December 29
- 4) Richard Snibbe, former Administration for Justice Instructor, passed January 7
- 5) Alex Ratliff, MPC student, passed January 8

- B. Recognitions:

- 1) Dr. Celine Pinet, Vice President of Academic Affairs – Dr. Garrison introduced Dr. Celine Pinet, attending her first Board meeting and Flex Days before officially reporting to work on February 6th. Dr. Pinet has a Ph.D. in Architecture from the University of Wisconsin, and extensive experience in community colleges, last serving as the Interim Vice President for Academic Affairs with West Valley College from January 2011-July 2011, and Dean of Instruction from 2006-2010.
- 2) Dr. Gamble Madsen, Art History Instructor – Dean Laura Franklin introduced Dr. Gamble Madsen, teaching Art History in Spring of 2012. Dr. Madsen has a USC Doctorate and Bachelor's Degree in Art History, and a Masters in Museum Studies.

- C. Recognition of Visitors – no other visitors.

- D. Comments from Visitors – none.

3. COMMUNICATIONS

- A. Comments from Visitors – no comments.

- B. Written Communications:

- 1) Community College League of California, thank you letter to Carsbia Anderson for presentation at the CCLC 2011 Annual Conference / December 5.
- 2) Dr. Doug Garrison, letter to Dr. Michael Rota, ACCJC Commission Chair, for changes to Commission's review of the Accreditation Standards and Processes / December 7.

- 3) Community Foundation for Monterey County, Press Release: Women's Fund awards grants supporting women; MPC Foundation receives \$15,000 grant for CDC low-income students and \$3,500 grant for Women Supporting Women / December 12.
- 4) Marina High School PTSA, thank you letter to MPC Theatre Department for annual giftwrapping fundraising support / January 5.
- 5) California Community College Chief Instructional Officers (CCCCIO) Newsletter, "Fifteen Minutes of Fame" feature by Ed Buckley on Monterey Peninsula College, Marty Johnson, Interim Vice President for Academic Affairs, and introduction of Dr. Celine Pinet as Chief Instructional Officer / January 2012.

MPC All User Emails:

- 1) HR Employment: Library Specialist, Circulation Desk. / December 7.
- 2) Robin Venuti and Alexis Copeland ask MPC to join *Monterey County Weekly's* "Monterey County Gives!" campaign to raise funds for braille and tactile maps needed at MPC. / December 9.
- 3) HR Employment: Counselor / December 13.
- 4) HR Employment: ASL Instructor / December 13.
- 5) Dr. Garrison: MPC Notes on Budget News and Planning Assumptions for 2012-2013 Budget / December 14.
- 6) Robin Venuti, photos are posted from December 13 retirement party for Trustees Lynn Davis and Charlie Page to Foundation facebook page / December 15.
- 7) Email and Obituary, passing of Henry Edmund Gilpin, Photography Instructor, on December 11 / December 20.
- 8) Emails and Obituary, passing of Bernie Miller, Groundsman, on December 29 / January 4.
- 9) Emails and Obituary, passing of Jacqueline Bachels Pentony, Child Care Instructor, December 28 / January 4 and January 6.
- 10) MPC Regular Board meetings moving to fourth Wednesdays starting in February and 2012 Meeting Calendar / January 5.
- 11) HR Employment: Psychology Instructor / January 9.
- 12) HR Employment: Facilities Custodian / January 10.
- 13) Retiring Board Trustee Charlie Page, and Herald article, "Mr. Lucky leaves legacy at MPC" / January 17.
- 14) CIO Newsletter; article on MPC, Marty Johnson and Celine Pinet / January 17.
- 15) Email and Obituary, passing of Richard Snibbe, Professor Emeriti, Department of Justice Instructor, January 11 / January 17.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) An Ear for Music, Sal Ferrantelli's choral groups mark 30 years / December 9.
- 2) Is community college still affordable? KION interviews Dr. Garrison / December 14.
- 3) Game of a lifetime: Sal Cardinale part of history made on the court / December 16.
- 4) Test for Success: MPC and Hartnell leaders question state task force recommendations for community colleges / December 22.
- 5) 'Mr. Lucky' leaves legacy at MPC (Charlie Page retires) / December 27.
- 6) Letter to Editor: A page from Charlie's book, by Don Redgwick / January 1.
- 5) Letter to Editor: Protect the Arts, by Gary Bolen / January 3.
- 6) CSUMB Nursing Program emphasizes big picture, Bachelor's Degree / January 4.
- 7) Letter to Editor: Let's encourage and support all nurses / January 12.
- 8) Dream Act critics fall short...failing to collect signatures for ballot / January 7.

- 9) MPC foiled by SJCC; Andrew Young limited to 10 points (basketball) / January 7.
- 10) Community college board votes for sweeping reforms; Student Success Task Force recommendations approved by California Board of Governors / January 10.
- 11) Obituary: Alex Ratliff, student, passing January 8 / January 11-12.
- 12) Forever Young, MPC hoops star drawing interest from big-time college programs / January 12.
- 13) Other Views: Lifelong learning a luxury today / January 16.

C. Reports and Presentations:

1) Institutional Report – no report.

2) Superintendent/President's Report, Dr. Douglas Garrison.

Dr. Garrison reported spring term starts on January 30th and invited the Board to Flex Days on January 25-26. The Presidents' Addresses will be on Wednesday. / The California Community College Board of Governors has approved the final recommendations of the Student Success Task Force Report which will now move on to the Legislature. The Chancellor's Office will form several working groups to investigate areas requiring adoption of the recommendations. MPC expects initial changes to be effective in Fall of 2012. / Under Written Communications in today's packet is a nice write-up by Ed Buckley featuring MPC and Marty Johnson and introducing Dr. Celine Pinet. / On January 12, Steve Ma, Vicki Nakamura and Dr. Garrison met with Brian O'Donnell of the Conservation Lands Foundation, who is pursuing the opportunity of designating the Bureau of Lands Management parcels at former Fort Ord as a national monument. Ken Salazar, Secretary of the Interior, Congressman Sam Farr, and John Laird, California's Secretary for the State Resources Agency, held a press conference January 13 at FORA. They announced their support of the proposal to have the BLM lands designated as a national monument, and since MPC has land adjacent to those lands at Parker Flats, this would be a good move for the area. The local population would have access to the public lands, while still allowing the Fort Ord Reuse Plan to go into effect.

Chair Steck asked Dr. Garrison to outline the presentations scheduled for Flex Days. Dr. Garrison specifically reported on the campus-wide Program Reflections taking place Wednesday afternoon for all members of the college community, and described the presentations and breakout sessions on January 25-26.

3) Vice Presidents' Reports:

Steve Ma, Vice President of Administrative Services.

Steve presented a short orientation for the new Trustees on today's Consent Agenda Items. He detailed what a commercial warrant is (equivalent of a check), how the college utilizes Office Depot's online purchase system, and US Bank's CalCard system whereby MPC authorizes credit card purchases for individuals and departments. He described our system of Purchase Requisitions (PR's) and Purchase Orders (PO's). Purchase Orders are legally binding contracts authorizing delivery of goods or services.

Marty Johnson, Interim Vice President of Academic Affairs.

Marty congratulated and welcomed Dr. Pinet as the Vice President of Academic Affairs starting on February 6. / This week's Academic Affairs Advisory Group

met to discuss the status of the budget, enrollment, Student Success Task Force recommendations and repeatability, all areas presenting many challenges as we move forward. Academic Affairs is tracking enrollments and the Marina campus is up, now close to 20% in enrollments. / Data in the new SIS system is getting straightened out. / Marty thanked the Board and Superintendent/President for the opportunity to serve MPC in the last six months. He also thanked the Deans, Administrative Assistant Leslie Procive, and all Division Chairs, pointing out their high standards of professionalism and service. The Governing Board and Dr. Garrison thanked Marty for his time and expertise, and invited everyone to the reception honoring Marty at the end of Flex Day on Thursday at 3:00pm.

Carsbia Anderson, Vice President of Student Services.

Carsbia also thanked Marty for his time at MPC and welcomed Dr. Pinet. / Student Services and Counseling staff is working hard to prepare for spring students. / On January 16 the Martin Luther King Jr. March was held in Seaside and had the largest turnout in many years. MPC hosted an information table. Trustee Brown and EOPS Counselor Stan Armstead were there. / Work is continuing on SB 1440, the Dream Act, allowing for seamless transfer of MPC students to CSUMB. The first transfer applications are now being processed. / Student Success Task Force recommendations are being worked on for implementing strategies; there will be many changes to be done by Student Services with existing staff. / Education Center in Marina outreach is in place for spring semester, with book store services and Dean Laura Franklin and Assistant Diana Tomasi committed to the first two weeks. Additional faculty will work nineteen hours weekly for counseling services. / ASMPC will have welcoming tables for spring students, providing student-to-student information on campus. The Administration's information tent will also be staffed for the first week, assisting new students with directions, parking and class information. / Student Services has "script" money distributed by the Re-entry and Multi-Cultural Center (REMC) for the Book Store. Script money is funded at \$2,500 per semester, and coupled with Women Supporting Women grant funds and a generous donation from the MPC Foundation, supports our book lending program. The textbook rental book has been very successful.

- 4) Academic Senate Report, Dr. Fred Hochstaedter, President – no report.
- 5) MPCEA Report, Loran Walsh, President.
Loran distributed 2012 CSEA pocket calendars to the Board. He spoke to concerns of Classified staff with their working relationships with supervisors and thanked Barbara Lee for her assistance on those issues. / He asked the District to monitor its discretionary spending to increase savings, and questioned some expenditures resulting from the Facilities Division reorganization and possible reorganization of the IT Department. / He hopes that savings will be realized from the contract with Canon Copier Company. / The Child Development Center (CDC) also has a challenge as we struggle with services and how to pay for them.
- 6) MPCTA Report, Mark Clements, President – no report.
- 7) ASMPC Report, Daniel Cervantes, Student Trustee.
Daniel reported ASMPC has received a number of resignations from positions. Daniel will act as Director of Representation until the position is filled. / ASMPC

will have strategic positions to welcome students back to school, with tables placed for optimum presence the first week of spring semester. ASMPC will be promoting available positions.

- 8) College Council Report, Dr. Alan Haffa, Co-chair – no report.
- 9) MPC Foundation Report, Robin Venuti, Executive Director.

Robin extended the Foundation's thanks for Marty Johnson's support and welcomed Dr. Pinet. / Robin encouraged the Board to attend the Flex Day workshop on Thursday's entitled "Keeping Current: What I Learned From My Faculty and Staff Advancement Award Project." / February 12 is the "Celebration of Philanthropy" event, honoring all donors contributing \$1,000.00 or more to the MPC Foundation. / The Lobo Hall of Fame is scheduled for March 9. / Robin has joined the Monterey Community Foundation Grants Committee. / Donations in December of \$120,019.00 to the President Circle bringing its total funding to \$196,000.00. These are wonderful results with 107 total individual donors, 28 new individual donors, 28 corporate sponsors, and 7 new corporate sponsors, bringing the annual appeal to almost doubling the President's Circle membership in 2011. / The Planned Giving Committee is providing counsel to the new planned giving program. / Robin was happy to announce an anonymous grant of \$62,582.00 will help to support the Theatre remodeling.
- 10) CHS Board Report – Loren Steck, CHS alternate member, reported plans are going well with personnel changes and CHS is on track with their strategic plan.
- 11) Trustee Reports:
 - a) Daniel Cervantes, Student Trustee, shared that he attended a meeting of the new organization California Community College Association of Student Trustees. The CCCAST has been reviewing the recommendations of the Student Success Task Force, and believes the reworked recommendations will bring positive and significant changes to the California community colleges.
 - b) Charlie Brown reported that the Martin Luther King Jr. March in Seaside was the largest march ever held, with a good program and excellent speakers.
- 12) Legislative Advocacy Report, Dr. Douglas Garrison.
 - a) Email from Senator Diane Feinstein thanking Dr. Garrison for letter supporting Federal Pell Grant funding. / December 6.
 - b) Email to Orange County Board of Supervisors from Dr. Garrison in opposition to Orange County property tax move, eliminating funding estimated between \$64,000.00-102,000.00 to MPC. / December 7.
 - c) CCC Chancellor's Press Release: Investing in college students is an investment in the State's future and economic recovery: trigger cuts will result in an erosion of student services; colleges forced to make more tough choices. / December 13.
 - d) CCC Chancellor's Press Release: Chancellor Jack Scott reacts to Governor Brown's budget proposal; support of tax initiative is critical for the future of higher education and the State's economic recovery. / January 5.
 - e) CCC Chancellor's Press Release: CCC Board of Governors to take action on historical Student Success Task Force reform plan intended to increase graduation, transfer and certificate attainment rates at system's 112 colleges. / January 9.

- f) CCC Chancellor's Press Release: CCC Board of Governors approves Student Success Task Force recommendations; sends report to State Legislature. Chancellor Scott thanks board as reform plan to increase graduation, certificate, and transfer rates clears another hurdle. / January 9.
- g) Attorney General Opinion confirms narrow application of real estate negotiations exception to Brown Act. / January 2012.

13) Bond Update Reports, Joe Demko

a) Active Bond/Facility Projects Update:

Humanities / Old Student Services / Business Humanities – The project is receiving State matching funds. Phase 1 (Old Student Services Building) construction is ahead of schedule. A new roof has been installed over the holiday recess. Glazing has been completed. The insulation and drywall have been installed. Interior and exterior painting has begun.

Theatre – Concrete work on the orchestra pit and elevator continues. As of this date, no significant unforeseen conditions have been discovered that could impact budget and schedule. Work is progressing as scheduled.

Life Science / Physical Science Buildings – There are two phases in this project with the First Phase being the Life Science building, and once it is completed, the renovation of Physical Science will commence. The interior framing and metal stud walls have been installed. Electrical and plumbing pipe are being installed in the walls so that drywall installation can begin. The old windows have been removed and replaced with new high performance windows, which will lower utility bills. Work is progressing as scheduled.

Gym First Floor – The P.E. department has moved out of the first floor and into the Swing Space relocatables. The hazardous materials were abated over the holiday break when the campus was vacated. Main construction work will begin in January 2012, and construction will be completed by November 2012.

Swing Space – The Swing Space Village is located adjacent to and south of the Theatre and classes are being conducted in the building. The General Classrooms Building has been modified to accommodate Life Science and Physical Science programs, and Life Science classes are being conducted in the building. The Architect has submitted drawings for approval to DSA to convert the General Classrooms building to accommodate the Physical Science department this summer; construction on the Physical Science building is scheduled to begin late summer.

Infrastructure – Site work (directional kiosks, lighting, parking lots, sidewalks) will be ongoing for the next few years.

Pool/ Tennis Courts – Work will begin after the gym first floor is complete.

Student Center – The Architect has prepared schematic drawings for available space options. Planning meetings have involved student representatives and ASMPC has reviewed and approved the schematic drawings.

Facilities Committee – The Committee meets on a regular basis to review project budgets and schedules. A report will be forthcoming on the Committee’s recommendations.

Arts Complex – The Arts Complex project is comprised of the Art Studio Building, Graphic Arts (Drafting), Art Ceramics Building and the Art Dimensional Building. Preliminary design work and a series of meetings have been conducted to identify potential scope so that the Architect can move forward with the drawings and estimate.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations.
Motion Johnson / Second Brown / Carried **2011-2012/86**

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on December 13, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the December supplemental payroll in the amount of \$66,155.99, and the December and January regular payroll in the amount of \$2,269,378.49; and the January supplemental payroll in the amount of \$56,705.38; for a total payroll of \$2,392,239.86, be approved.
- 4) That Commercial Warrants:

Number 12902282 through Number 12902332	\$ 604,997.19
Number 12903480 through Number 12903541	\$ 683,764.27
Number 12904536 through Number 12904560	\$ 453,022.31
Number 12905389 through Number 12905460	\$ 469,157.28

totaling \$2,210,941.05, be approved.
- 5) a) That November 2011 Purchase Order Numbers 120609 through 120682, in the amount of \$333,360.01, be approved.
b) That December 2011 Purchase Order Numbers 120683 through 120753, in the amount of \$3,404,058.37, be approved.

6) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense	\$ 45,982.00
Net decrease in the 3000 (Benefits) Object expense	\$ 18,704.00
Net decrease in the 4000 (Supplies) Object expense	\$ 2,493.00
Net increase in the 5000 (Other/Services) Object expense	\$ 67,409.00
Net decrease in the 6000 (Capital Outlay) Object expense	\$ 230.00

7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense	\$ 3,930.00
Net decrease in the 2000 (Classified Salary) Object expense	\$ 846.00
Net increase in the 3000 (Benefits) Object expense	\$ 202.00
Net increase in the 4000 (Supplies) Object expense	\$ 1,281.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 1,281.00
Net decrease in the 7000 (Other Outgo) Object expense	\$ 3,286.00

8) That the following budget adjustments in the Parking Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense	\$ 4,398.00
Net increase in the 3000 (Benefits) Object expense	\$ 1,197.00
Net decrease in the 5000 (Other/Services) Object expense	\$ 17,595.00
Net increase in the 6000 (Capital Outlay) Object expense	\$ 12,000.00

B. Management Personnel:

9) That the Governing Board approve the following items:

- a) Approve attached job description for Director of Admissions and Records, effective May 9, 2012. Salary placement will be Range 60 (Exempt).
- b) Recruitment for a full time Director of Admissions and Records to replace Vera Coleman.

C. Faculty Personnel:

10) That the Governing Board approve the following item:

- a) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring 2012.

D. Classified Personnel (revised):

11) That the Governing Board approve the following items:

- a) Employment of Clifford Achille, Instructional Specialist, Supportive Services and Instruction, 18 hours per week, 34 weeks per year, effective January 30, 2012.
- b) Employment of Dan van Hees, Sciences Laboratory Manager, Life Science, 40 hours per week, 11 months per year, effective January 25, 2012.
- c) Release of employee 5492 from probation effective December 31, 2011.

E. Short Term and Substitute Personnel:

12) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED, that the 2011-2012 Monthly Financial Reports for the period ending December 31, 2011 be accepted.
Motion Cervantes / Second Johnson / Carried **2011-2012/87**

Steve Ma noted that Fiscal Services is continuing to watch cash flow, which is in good position for the next three months. As anticipated, trigger cuts were announced in December, 2011. MPC had those cuts already incorporated into the 2011-2012 budget. However, two weeks ago at the ACCCA Budget Workshop, Chancellor Jack Scott commented on the unanticipated shortage in student fees creating a deficit in apportionment; student fee revenues were overestimated by \$1 million. This shortfall applies a deficit to our apportionment which will pay us .97.5/98 cents per dollar, creating an additional \$700,000-800,000 cut in apportionment for 2012. We have not budgeted for this shortfall. The Budget Committee will be meeting regularly to address this deficit. Board of Governor (BOG) waivers have increased tremendously, further decreasing state revenue. This is an unexpected midyear cut.

- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2011, as presented on Form CCFS 311Q, be accepted and made part of the minutes of this meeting.
Motion Gustafson / Second / Brown / Carried **2011-2012/88**

- C. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending December 31, 2011, as presented on Form CCFS 311Q, be accepted and made part of the minutes of this meeting.
Motion Gustafson / Second Coppernoll / Carried **2011-2012/89**

- D. INFORMATION: County of Monterey Investment Report for the quarter ending September 30, 2011. **INFORMATION**
There were no comments on the County's Investment Report.

- E. BE IT RESOLVED, that the 2012-2013 nonresident tuition rate for the District be established in accordance with ECS 76140 at \$179.00 per semester unit, with no fee for capital outlay (subject to verification of nonresident fees charged by contiguous districts).
Motion Gustafson / Second Brown / Carried **2011-2012/90**

- F. BE IT RESOLVED, that the Governing Board approve an increase in Parking Permit Fees to \$50.00 per semester and \$25.00 per summer session, along with an increase in the Daily Parking Permit price to \$2.00. Annual permits will be \$90.00 or \$60.00 for students receiving Board of Governors fee waivers. Discounted semester permits will be \$30.00 for students receiving Board of Governors fee waivers or for students enrolled in six or fewer units. Annual permits for students enrolled in six or fewer units will be \$50.00. The new fee schedule will take effect for the Fall 2012 semester.
Motion Cervantes / Second Johnson / Carried **2011-2012/91**

- G. PUBLIC HEARING: Review the transfer of funds allowed by Assembly Bill X4 2 (Extraordinary Session #4, Bill #2). **PUBLIC HEARING**

Chair Loren Steck closed the Regular Board meeting for Public Hearing. There were no comments, and Chair Steck closed the Public Hearing.

- H. BE IT RESOLVED, that the Governing Board authorize the transfer of \$68,638.00 from Apprenticeship Funding to Disabled Students Programs and Services (DSPS), and authorize further reallocations among the categorical programs listed in Assembly Bill X4 2 (Extraordinary Session #4, Bill #2).
Motion Johnson / Second Coppernoll / Carried **2011-2012/92**

- I. BE IT RESOLVED, that the Governing Board reject the claim for damages made by Nick Pritchett, of Williams, Jordan, Brodersen & Pritchett LLP, Attorneys at Law, on behalf of Michael Short, and that the claim be forwarded to the District's claims administrator for investigation and disposition.
Motion Cervantes / Second Brown / Carried **2011-2012/93**

- J. BE IT RESOLVED, that the Governing Board reject the claim for damages made by Stephen Snyder, attorney for claimant Keenan and Associates who is the workers' compensation administrator for the City of Visalia, and that the claim be forwarded to the District's claims administrator for investigation and disposition.
Motion Brown / Second Gustafson / Carried **2011-2012/94**

- K. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Marina Education Center Project, DSA Application No. 01-110499, File No. 27-C1.
Motion Coppernoll / Second Brown / Carried **2011-2012/95**

- L. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the New Student Services Building Project, DSA Application No. 01-109838, File No. 27-C1.
Motion Cervantes / Second Coppernoll / Carried **2011-2012/96**

- M. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Art Department Locker Structures, DSA Application No. 01-111763, File No. 27-C1.
Motion Johnson / Second Gustafson / Carried **2011-2012/97**

- N. INFORMATION: Review the 2012-2013 District Scheduled Maintenance and Special Repairs Five Year Plan. **INFORMATION**

Steve Ma noted one correction to the spreadsheet "2012-2013 Scheduled Maintenance Projects" under Priority 1; the total funds are \$50,000.00, not \$25,000.00, for an approved total of \$536,720.00. Scheduled maintenance is for replacement of in kind items with limited life items, such as carpeting and HVAC. The Chancellor's Office continues to advocate for funds for scheduled maintenance items. MPC has not received funds since 2010, nor do we anticipate funding for another two-three years.

- O. BE IT RESOLVED, that the Governing Board accept the 2010-2011 Distance Learning Report for Online and Living Room courses.
Motion Coppernoll / Second Brown / Carried **2011-2012/98**

Marty Johnson reported the Follow-up Response to the Accreditation Commission Report is underway. The Committee is working on updating distance education practices, working on strategic planning, and incorporating good practices. Marty welcomed Distance Education Coordinator Judy Timm, just returning from a trip to India where she visited factories and communities of small businesses. Judee advised the Board on activities of the Instructional Committee on Distance Education in completing the Follow-up Report. Distance Education is growing, and MPC is looking at how to expand programs online. Student success rates are ahead of state averages. Planned professional development activities for faculty will help them design good courses and strategies, and more is needed in preparing students for online instruction and strategies to prepare them for the differences as an online student.

- P. BE IT RESOLVED, that the Governing Board approve Lindsay Padilla, Sociology Instructor, to travel to Veracruz, Mexico, on February 15-19, 2012, to attend the International Association of Intercultural Education Conference.
Motion Johnson / Second Gustafson / Carried **2011-2012/99**

- Q. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 Management/Supervisory salary schedule, effective January 1, 2012.
Motion Coppernoll / Second Gustafson / Carried **2011-2012/100**

- R. BE IT RESOLVED, that the Governing Board approve the reduced service partial retirement of 25% for Stephanie Tetter per the amended Article 19 of the MPCTA-MPC Agreement and Education Code 87483, effective July 1, 2012.
Motion Gustafson / Second Brown / Carried **2011-2012/101**

- S. BE IT RESOLVED, that the Governing Board nominate Dr. Loren Steck to be a candidate for the California Community College Trustees (CCCT) Board.
Motion Johnson / Second Gustafson / Carried **2011-2012/102**

- T. BE IT RESOLVED, that the Governing Board adopt the proposed Monterey Peninsula College Governing Board Goals for 2012.
Motion Coppernoll / Second Johnson / Carried **2011-2012/103**

- U. INFORMATION: Proposed schedule of alternate locations for regular Governing Board meetings. **INFORMATION**

The Governing Board reviewed the proposed schedule of meeting locations, holding regular meetings in Monterey, Seaside and Marina, on a rotating schedule.

- V. INFORMATION: Calendar of Events. **INFORMATION**

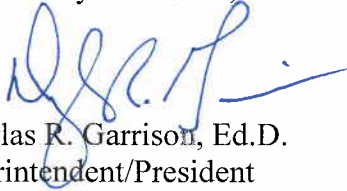
6. ADVANCE PLANNING

- A. Regular Board Meeting Wednesday, February 22, 2012
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- B. Board Retreat March or April, 2012– date, time and location to be confirmed
- C. Regular Board Meeting Wednesday, March 21, 2012
- Closed Session, 1:30pm, Stutzman Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- D. Future Topics:
- 1) Institutional Report – SB 1440, the Transfer Act

7. ADJOURNMENT – Chair Loren Steck adjourned the Regular Meeting at 5:00pm.

8. CLOSED SESSION – not required.

Respectfully submitted,



Douglas R. Garrison, Ed.D.
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted February 23, 2012