

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**SPECIAL MEETING**

3:00-3:55pm, Closed Session, Stutzman Seminar Room, LTC  
4:00-5:00pm, Special Meeting, Sam Karas Room, LTC  
980 Fremont Street, Monterey, California 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**THURSDAY, JULY 7, 2011**

**MINUTES**

**1. OPENING BUSINESS**

- A. Call To Order – Chair Lynn Davis called the Special Meeting to order at 3:00pm.
- B. Roll Call - present:  
Mr. Charles Brown, Vice Chair  
Mr. Lynn Davis, Chair  
Dr. Douglas Garrison, Superintendent/President  
Mr. Charles Page, Trustee  
Dr. Loren Steck, Trustee
- Staff:  
Ms. Barbara Lee
- Absent:  
Dr. Margaret-Anne Coppernoll, Trustee
- C. Public Comments on Closed Session Items – none.
- D. Closed Session – items under discussion:  
1) Conference with Labor Negotiators (Government Code Section 54957.6)  
a) Agency Negotiators: Steve Ma and Barbara Lee  
b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association)
- E. Reconvene to Special Meeting and Roll Call – Chair Lynn Davis called the Special Meeting to order at 4:00pm and roll call was taken. Present:  
Mr. Charles Brown, Vice Chair  
Mr. Lynn Davis, Chair  
Dr. Douglas Garrison, Superintendent/President  
Mr. Charles Page, Trustee  
Dr. Loren Steck, Trustee
- Absent:  
Dr. Margaret-Anne Coppernoll, Trustee  
Mr. Kage Williams, Student Trustee

F. Reporting of Any Action Taken During Closed Session – no action taken.

2. **RECOGNITIONS**

A. Recognition of Visitors – Chair Lynn Davis acknowledged the audience, estimated at 55-60 attendees, and invited them to speak with a time limit of three minutes, following the reading of New Business Item No. 3.A.

B. Comments from Visitors – see Public Comments following New Business Item No. 3.A.

3. **NEW BUSINESS**

A. BE IT RESOLVED, that the Governing Board adopt the following resolution to reduce the Classified service because of lack of work or lack of funds.

**RESOLUTION:**

WHEREAS, Education Code Sections 88014, 88017, 88117, and 88127 authorize the District to layoff Classified employees for lack of work and/or lack of funds; and,

WHEREAS, the Governing Board of the Monterey Peninsula Community College District hereby finds it necessary to eliminate and/or reduce the Classified service as specified below:

<b>POSITION</b>	<b>FTE</b>
• Accounting Specialist	1.0
• Administrative Assistant I (two positions)	.66
• Administrative Assistant II	.44
• Art Gallery Specialist	.40
• Attendance Accounting Specialist	1.0
• Campus Security Officer	1.0
• College Receptionist/Dispatcher	1.0
• Groundskeeper	1.0
• Information Systems Specialist	1.0
• Instructional Specialist (three positions)	1.01
• Instructional Specialist-Theatre Master Carpenter	1.0
• Instructional Specialist-Theatre Master Electrician	1.0
• Instructional Technology Specialist (two positions)	.83
• Laboratory Specialist I	.22
• Matriculation Services Specialist	1.0
• Media Technician – Audio/Visual	.33
• Re-entry Counseling Services Specialist	.47

- Research Specialist 1.0
- Sciences Lab Manager 1.0
- Theatre Management Specialist 1.0

NOW, THEREFORE, BE IT RESOLVED that as of September 15, 2011, the Classified positions of the District shall be discontinued and/or reduced to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative not later than 60 days prior to the effective date of layoff as set forth above.

**Opening Statement by Dr. Garrison:** Dr. Garrison reminded the Board and the audience of the history of the budget process, beginning with the Governor’s budget severely reducing the MPC budget for 2011-2012. Today’s remedy to the MPC Classified budget deficit is brought forward very reluctantly. Negotiations have proceeded with both bargaining units, which have resulted in a silo approach at their request, meaning that the amount of deficit addressed by each employee group will result in payroll savings credited to each group. The deficit budget for Classified staff is approximately \$744,000. Negotiations to find ways to address this obligation and to do so with the least impact possible on staff and services began in February and have continued over many months. A tentative agreement was voted down by the MPCEA membership in June. The fiscal year began on July 1<sup>st</sup> and the 2011 Tentative Budget was passed at the June 28<sup>th</sup> Regular Board Meeting. The \$744,000 remains as the obligation for MPCEA. The Tentative Budget assumes addressing that deficit by reducing Classified staff, which requires a sixty day notice of layoff with an effective date of September 15, 2011. Without a Classified agreement, other employees are now subsidizing the lack of resolution. The District remains open to negotiations and remains hopeful that the list of reductions is either not implemented at all or not fully implemented.

**Public Comments:** Ten attendees spoke on behalf of eliminating or reducing the proposed Classified reductions throughout the MPC campus: Loran Walsh as President of CSEA; for Theater Arts Gary Bolen, Chair, Steve Retsky, and Eric Maximoff; Melissa Pickford, Art Gallery; Vicki Rhea for the Business and Technology Division, specifically for evening and weekend staff coverage; Steve Morgan, supporting CSEA and Facilities; Loran Walsh as a Campus Security Officer, Alicia Cadriel for Accounts Payable in Fiscal, and one student for the Re-entry and Multi-cultural Center. Each speaker asked the Board to consider the impacts on students, services, and staff and to reject the resolution.

**Board Comments:** Each Trustee spoke before the vote was called. The audience was thanked for their heartfelt comments, their passion for their jobs and dedication to MPC, and their support of the Classified staff. The Board reiterated the difficulty of making these budget deficit decisions and their reluctance to call for layoffs.

Motion Steck / Second Page / Carried by a vote of 4-0  
with one Trustee absent.

**2011-2012/01**

- B. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 Faculty salary schedules A, B1, B2, C1, C2 and Coaching, effective July 1, 2011.

Motion Steck / Second Brown / Carried **2011-2012/02**

- C. BE IT RESOLVED, that the Governing Board approve the contract for \$312,203 with First 5 Monterey County that provides funds for the employment of one non-tenure track full time Counselor for the period of July 1, 2011 through June 30, 2014.

Motion Steck / Second Page / Carried **2011-2012/03**

- D. BE IT RESOLVED, that the Governing Board approve the employment of Amber Russell as a categorically funded, non-tenure track, full time Counselor for the 2011-2012 academic year, effective August 15, 2011.

Motion Steck / Second Page / Carried **2011-2012/04**

- E. BE IT RESOLVED, that the Governing Board approve the attached contract with Education Leadership Search, the ELS Group, for providing the service of Martin Johnson as the Interim Vice President for Academic Affairs, effective July 18, 2011.

Motion Page / Second Brown / Carried **2011-2012/05**

- F. BE IT RESOLVED, that the Governing Board approve the reduced service partial retirement of 15% for Stephanie Tetter per the amended Article 19 of the MPCTA-MPC agreement and Education Code 87483, effective July 8, 2011.

Motion Steck / Second Page / Carried **2011-2012/06**

#### 4. **ADVANCE PLANNING**

- A. Regular Meeting Tuesday, July 26, 2011
- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
  - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Board Meeting, Tuesday, August 23, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

- B. Future Topics:
- 1) Assessment of Board Goals for 2010-2011.
  - 2) Citizens Redistricting Advisory Committee Recommendations – August 23, 2011
  - 3) Naming of Building and Other Property Components, Board Policy 1435.

5. **ADJOURNMENT** – the Special Meeting was adjourned at 5:00pm by Chair Lynn Davis.

Respectfully submitted,

Douglas R. Garrison, Ed.D.  
Superintendent/President

6. **CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and were provided to a majority of the Governing Board regarding an open session item on these Minutes will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu](http://www.mpc.edu).*

*Posted July 27, 2011*