

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. A

Fiscal Services
College Area

Proposal:

That the Governing Board review and discuss the 2010-2011 Monthly Financial Reports for the period ending June 30, 2011 (prior to closing the books).

Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

Budgetary Implications:

None.


RESOLUTION: BE IT RESOLVED, that the 2010-2011 Monthly Financial Reports for the period ending June 30, 2011 (prior to closing the books), be accepted.

Recommended By:



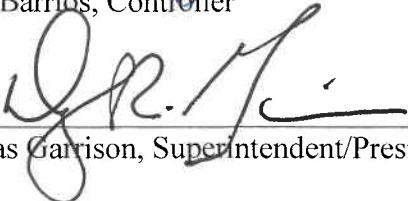
Stephen Ma, Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College College

Fiscal Year 2010-2011 Financial and Budgetary Report June 30, 2011

Enclosed are the financial reports for the month ending June 30, 2011 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through June 30, 2011 is \$40,720,749 which is 3.4% less than last fiscal year 2009-2010. Expenditures year-to-date total \$44,934,538 which is .70% more than the same time last fiscal year, for a net of -\$4,213,789. Additional revenues to be received for this fiscal year 2010-2011 include: federal grant reimbursements, other outside agency payments, second and third quarter lottery funds, and additional apportionment revenue that was deferred to FY 2011-2012 of \$5.4 million. The deferred apportionment payment has been made to the county office and will be posted and reflected in the July 2011 cash balance of the unrestricted general fund.

We project the revenue and expenditures within the Operating Fund overall will closely match the budget plan adopted for the 10-11 fiscal year.

Highlights of financial activities year-to-date are as follows:

Revenues - The June apportionment payment received was \$769,952. The deferral payment to the District will be made in July.

Fiscal Services is now into the year-end closing process and will be setting up year-end receivables.

Expenditures – Overall, the District operating funds expenditures continue to track as projected.

Parking Fund - Parking revenues are at 136.6%, indicating total revenue for the year to be significantly higher than budget. Expenses are under budget.

Self Insurance Fund - Self Insurance expenses are at 90.2% which is 19.9 % less than the same time last fiscal year. Fiscal Services will be closing out the self insurance fund and setting up additional receivables and payables. We do expect to see some potential savings with the fund.

Associated Student of Monterey Peninsula College Fiduciary Fund - We are addressing the current year actual revenue and expense accounts with the ASMPC Coordinator. We will continue to closely monitor the ASMPC and club accounts in the early fall to be sure that they are not spending down their reserve funds.

Cash Balance - The total cash balance for all funds is \$72,207,759, including bond cash of \$57,649,860 and \$14,557,899 for all other funds. Operating funds cash is at \$2,732,582.

Monterey Peninsula Community College

Monthly Financial Report

June 30, 2011

Summary of All Funds

Funds	Beginning Fund Balance	Revised Budgets 2010 - 2011		Ending Fund Balance	Year to Date Actual 2010 - 2011			% Actual to Budget		Cash Balance
	07/01/10	Revenue	Expense	6/30/2011	Revenue	Expense	Encumbrances	Rev	Exp	6/30/2011
General - Unrestricted	\$4,264,428	\$39,423,936	\$39,469,605	\$4,218,759	\$34,187,139	\$38,579,135	911,978	86.7%	100.1%	\$1,895,554
General - Restricted	0	6,022,971	6,022,971	0	4,754,717	5,007,237	134,284	78.9%	85.4%	0
Child Dev - Unrestricted	0	533,856	533,856	0	538,857	515,689	0	100.9%	96.6%	65,739
Child Dev - Restricted	0	292,533	292,533	0	306,197	265,244	3,958	104.7%	92.0%	0
Student Center	199,444	275,200	260,235	214,409	257,677	195,436	19,272	93.6%	82.5%	359,224
Parking	63,928	495,000	466,749	92,179	676,162	371,797	8,866	136.6%	81.6%	412,066
Subtotal Operating Funds	\$4,527,800	\$47,043,496	\$47,045,949	\$4,525,347	\$40,720,749	\$44,934,538	\$1,078,358	86.6%	95.5%	\$2,732,582
Self Insurance	8,479,076	7,163,249	6,906,139	8,736,186	7,352,756	6,227,716	0	102.6%	90.2%	9,826,982
Capital Project	352,946	387,741	645,664	95,023	241,040	417,567	9,538	62.2%	66.1%	667,425
Building	72,793,221	220,000	66,341,480	6,671,741	164,123	14,885,011	8,352,959	74.6%	35.0%	57,649,860
Debt Service	103,491	239,783	239,783	103,491	240,544	239,783	0	100.3%	100.0%	50,648
Revenue Bond	20,905	19,425	19,425	20,905	19,493	19,425	0	100.4%	100.0%	21,472
Associated Student	90,600	122,000	122,000	90,600	124,296	148,042	0	101.9%	121.3%	53,219
Financial Aid	12,881	5,638,957	5,638,957	12,881	5,761,166	5,761,166	0	102.2%	102.2%	113,030
Scholarship & Loans	272,948	2,940,000	2,940,000	272,948	2,838,406	2,804,282	0	96.5%	95.4%	209,362
Trust Funds	223,917	590,000	520,000	293,917	600,279	541,316	0	101.7%	104.1%	351,375
Orr Estate	47,624	51,693	38,055	61,262	53,202	39,949	0	102.9%	105.0%	531,804
Total all Funds	\$86,925,409	\$64,416,344	\$130,457,452	\$20,884,301	\$58,116,055	\$76,018,795	\$9,440,855	90.2%	58.3%	\$72,207,759

*** BOARD REPORT ***

GENERAL FUND (Unrestricted)

Fund 01

Monterey Peninsula College

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUES							
8100 FEDERAL	11,043	10,500	1,772	11,357	(857)	108.2%	
8600 STATE	17,778,977	21,092,956	771,890	16,920,254	4,172,702	80.2%	
8800 COUNTY / LOCAL	17,602,260	18,320,480	305,821	17,205,528	1,114,952	93.9%	
8900 INTERFUND TRANSFER IN	0	0	50,000	50,000	(50,000)	N/A	
TOTAL REVENUE :	<u>\$35,392,281</u>	<u>\$39,423,936</u>	<u>\$1,129,483</u>	<u>\$34,187,139</u>	<u>\$5,286,797</u>	86.7%	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	UNENCUMBERED BALANCE	PERCENT	
CERTIFICATED SALARIES							
1100 TEACHER SALARIES	7,001,358	7,010,647	624,092	6,879,593	131,054	98.1%	
1200 NON TEACHER SALARIES	2,954,947	2,997,374	250,780	2,977,688	19,686	99.3%	
1300 HOURLY TEACHER	4,782,936	4,904,223	216,018	4,919,371	(15,148)	100.3%	
1400 OTHER HOURLY SALARIES	178,332	156,826	9,212	140,700	16,126	89.7%	
TOTAL CERTIFICATED :	<u>\$14,917,573</u>	<u>\$15,069,069</u>	<u>\$1,100,103</u>	<u>\$14,917,352</u>	<u>\$151,717</u>	99.0%	
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	5,806,995	5,777,323	473,512	5,773,865	3,458	99.9%	
2200 INSTRUCTIONAL AIDES	753,263	777,559	53,866	754,063	23,497	97.0%	
2300 HOURLY NON INSTRUCTIONAL	384,501	337,210	32,415	387,886	(50,677)	115.0%	
2400 HOURLY INSTRUCTIONAL	664,459	703,044	51,899	677,838	25,206	96.4%	
	<u>\$7,609,219</u>	<u>\$7,595,136</u>	<u>\$611,692</u>	<u>\$7,593,652</u>	<u>\$1,484</u>	100.0%	

***** BOARD REPORT *****

GENERAL FUND (Unrestricted) continued

Fund 01

Monterey Peninsula College

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	<u>\$4,192,621</u>	<u>\$4,458,974</u>	<u>\$375,121</u>	<u>\$4,424,020</u>	<u>\$2,397</u>	<u>\$32,556</u>	99.3%
<u>SUPPLIES & OTHER</u>							
4300 INSTRUCTIONAL SUPPLIES	249,689	300,986	70,271	253,905	15,552	31,529	89.5%
4500 OTHER SUPPLIES	518,927	415,903	59,497	482,635	26,857	(93,589)	122.5%
4700 FOOD	<u>9,704</u>	<u>11,452</u>	<u>1,504</u>	<u>9,578</u>	<u>0</u>	<u>1,874</u>	83.6%
TOTAL SUPPLIES & OTHER :	<u>\$778,320</u>	<u>\$728,342</u>	<u>\$131,273</u>	<u>\$746,118</u>	<u>\$42,409</u>	<u>(\$60,185)</u>	108.3%
<u>OTHER</u>							
5100 CONTRACTED SERVICES	1,629,742	2,001,538	270,981	1,353,448	510,446	137,644	93.1%
5200 TRAVEL	145,017	179,013	17,143	156,452	0	22,561	87.4%
5300 DUES AND SUBSCRIPTIONS	133,414	138,785	249	138,788	0	(3)	100.0%
5400 INSURANCE	52,847	317,599	10,387	326,944	0	(9,345)	102.9%
5500 UTILITIES & HOUSEKEEPING	992,321	1,116,363	172,361	1,045,909	295,150	(224,696)	120.1%
5600 RENTS & LEASES	843,292	558,594	34,764	632,800	5,032	(79,238)	114.2%
5700 LEGAL AND AUDIT	181,059	124,650	54,331	96,052	23,979	4,619	96.3%
5800 OTHER SERVICES	<u>310,210</u>	<u>370,304</u>	<u>29,526</u>	<u>327,141</u>	<u>29,331</u>	<u>13,832</u>	96.3%
TOTAL OTHER :	<u>\$4,287,901</u>	<u>\$4,806,844</u>	<u>\$589,741</u>	<u>\$4,077,534</u>	<u>\$863,938</u>	<u>(\$134,627)</u>	102.8%
<u>CAPITAL OUTLAY</u>							
6200 BUILDING IMPROVEMENT	18,836	24,827	1,210	31,780	691	(7,644)	130.8%
6300 CAPITAL BOOKS & SOFTWARE	46,553	46,456	0	45,513	0	943	98.0%
6400 EQUIPMENT	<u>106,625</u>	<u>83,626</u>	<u>33,343</u>	<u>86,835</u>	<u>2,543</u>	<u>(5,752)</u>	106.9%
TOTAL CAPITAL OUTLAY :	<u>\$172,014</u>	<u>\$154,908</u>	<u>\$34,553</u>	<u>\$164,127</u>	<u>\$3,234</u>	<u>(\$12,453)</u>	108.0%
<u>TRANSFERS</u>							
7300 INTERFUND TRANSFER OUT	5,994,448	6,656,331	675,711	6,656,331	0	0	100.0%
TOTAL TRANSFERS :	<u>\$5,994,448</u>	<u>\$6,656,331</u>	<u>\$675,711</u>	<u>\$6,656,331</u>	<u>\$0</u>	<u>\$0</u>	100.0%
TOTAL EXPENSE & TRANSFERS :	<u>37,952,096</u>	<u>39,469,605</u>	<u>3,518,194</u>	<u>38,579,135</u>	<u>911,978</u>	<u>(21,508)</u>	100.1%
REVENUE OVER EXPENSE :	<u>(\$2,559,815)</u>	<u>(\$45,669)</u>	<u>(\$2,388,711)</u>	<u>(\$4,391,996)</u>	<u>(\$911,978)</u>	<u>\$5,308,305</u>	

*** BOARD REPORT ***

GENERAL FUND (Restricted)

Fund 01

Monterey Peninsula College

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUES							
8100 FEDERAL	1,873,165	2,582,842	306,657	1,563,504	0	1,019,338	60.5%
8600 STATE	3,222,172	2,595,630	1,241	2,416,702	0	178,928	93.1%
8800 COUNTY / LOCAL	535,973	777,115	20,502	707,127	0	69,988	91.0%
8900 INTERFUND TRANSFER IN	0	67,384	0	67,384	0	0	100.0%
TOTAL REVENUE :	\$5,631,310	\$6,022,971	\$328,400	\$4,754,717	0	\$1,268,254	78.9%
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
CERTIFICATED SALARIES							
1100 TEACHER SALARIES	115,715	112,083	10,189	112,083	0	0	100.0%
1200 NON TEACHER SALARIES	825,798	888,483	73,491	870,821	0	17,662	98.0%
1300 HOURLY TEACHER	80,570	90,897	4,368	73,988	0	16,909	81.4%
1400 OTHER HOURLY SALARIES	208,802	234,911	28,732	188,510	0	46,401	80.2%
TOTAL CERTIFICATED :	\$1,230,885	\$1,326,374	\$116,780	\$1,245,402	\$0	\$80,972	93.9%
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	590,100	567,807	43,613	552,431	0	15,376	97.3%
2300 HOURLY NON INSTRUCTIONAL	364,283	412,096	41,041	386,196	0	25,900	93.7%
2400 HOURLY INSTRUCTIONAL	152,108	218,631	20,809	158,574	0	60,057	72.5%
TOTAL CLASSIFIED :	\$1,106,491	\$1,198,534	\$105,463	\$1,097,201	\$0	\$101,333	91.5%

*** BOARD REPORT ***
GENERAL FUND (Restricted) continued
Fund 01
Monterey Peninsula College

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
3XXX TOTAL FRINGE BENEFITS :	<u>\$380,403</u>	<u>\$417,100</u>	<u>\$30,592</u>	<u>\$384,533</u>	<u>\$0</u>	<u>\$32,567</u>	<u>92.2%</u>
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	121,148	159,721	2,769	53,919	1,463	104,339	34.7%
4500 OTHER SUPPLIES	55,365	89,471	11,556	46,357	4,475	38,639	56.8%
4700 FOOD	23,111	20,360	8,516	26,841	0	(6,481)	131.8%
TOTAL SUPPLIES & OTHER :	<u>\$199,624</u>	<u>\$269,552</u>	<u>\$22,841</u>	<u>\$127,117</u>	<u>\$5,938</u>	<u>\$138,497</u>	<u>49.4%</u>
OTHER							
5100 CONTRACTED SERVICES	643,209	714,465	28,391	556,630	57,532	100,303	86.0%
5200 TRAVEL	451,907	548,964	38,797	456,183	6,175	86,606	84.2%
5300 DUES AND SUBSCRIPTIONS	3,761	1,245	75	1,320	0	(75)	106.0%
5400 INSURANCE	345,620	43,449	0	68,466	0	(25,017)	157.6%
5500 UTILITIES & HOUSEKEEPING	525	500	30	325	155	20	96.0%
5600 RENTS & LEASES	39,129	37,811	13,116	35,259	782	1,770	95.3%
5800 OTHER SERVICES	180,918	239,916	1,414	111,365	0	128,551	46.4%
TOTAL OTHER :	<u>\$1,665,069</u>	<u>\$1,586,350</u>	<u>\$81,823</u>	<u>\$1,229,548</u>	<u>\$64,644</u>	<u>\$292,158</u>	<u>81.6%</u>
CAPITAL OUTLAY							
6300 CAPITAL BOOKS & SOFTWARE	35,681	39,671	71	16,564	2,370	20,737	0.0%
6400 EQUIPMENT	84,941	363,937	17,659	172,973	10,980	179,984	50.5%
TOTAL CAPITAL OUTLAY :	<u>\$120,622</u>	<u>\$403,608</u>	<u>\$17,730</u>	<u>\$189,537</u>	<u>\$13,350</u>	<u>\$200,721</u>	<u>50.3%</u>
TRANSFERS							
7300 INTERFUND TRANSFER OUT	553,097	589,703	52,764	589,703	0	0	100.0%
7500 STUDENT FINANCIAL AID PYMT	48,527	33,181	6,070	17,505	0	15,676	52.8%
7600 OTHER PYMTS TO STUDENTS	127,534	198,569	5,536	126,691	50,352	21,526	89.2%
TOTAL TRANSFERS :	<u>\$729,158</u>	<u>\$821,453</u>	<u>\$64,370</u>	<u>\$733,899</u>	<u>\$50,352</u>	<u>\$37,202</u>	<u>95.5%</u>
TOTAL EXPENSE & TRANSFERS :	<u>5,432,252</u>	<u>6,022,971</u>	<u>439,599</u>	<u>5,007,237</u>	<u>134,284</u>	<u>881,450</u>	<u>85.4%</u>
REVENUE OVER EXPENSE :	<u>\$199,058</u>	<u>\$0</u>	<u>(\$111,199)</u>	<u>(\$252,520)</u>	<u>(\$134,284)</u>	<u>\$386,804</u>	

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Unrestricted
 Monterey Peninsula College
 June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8660 Cal Early Childhood Mentor Prog	0	0	0	-46.17	0	46.17	0.00%	
8800 LOCAL	65,974	67,698	10,996	72,745	0	(5,047)	107.5%	
8900 OTHER	441,437	466,158	0	466,158	0	0	100.0%	
TOTAL REVENUE:	507,411	553,856	10996	538,857	\$0	-\$5,001	100.9%	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	24,708	112,210	9,398	112,212	0	(2)	100.0%	
2200 INSTRUCTIONAL AIDES	194,173	122,742	3,724	121,952	0	790	99.4%	
2300 NON INSTRUCTIONAL TEMP	0	10,977	648	8,641	0	2,336	0.0%	
2400 HOURLY INSTRUCTIONAL	42,883	68,558	5,969	58,457	0	10,101	85.3%	
TOTAL CLASSIFIED:	261,764	314,487	19,739	301,262	\$0	13,225	95.8%	
3XXX TOTAL FRINGE BENEFITS :	63,587	74,451	4,242	72,054	\$0	2,397	96.8%	
SUPPLIES & OTHER								
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%	
4500 OTHER SUPPLIES	0	2,116	0	0	0	2,116	0.0%	
TOTAL SUPPLIES & OTHER:	\$0	2,386	\$0	\$0	\$0	2,386	0.0%	
OTHER								
5400 INSURANCE	0	219	0	0	0	219	0.0%	
5600 RENTS. LEASES. AND REPAIRS	0	600	0	660	0	(60)	110.0%	
TOTAL OTHER :	\$0	819	\$0	660	\$0	159	80.6%	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	153,299	141,713	11,263	141,713	0	0	100.0%	
TOTAL TRANSFERS:	153,299	141,713	11,263	141,713	\$0	\$0	100.0%	
TOTAL EXPENSE & TRANSFER:	478,650	553,856	35,244	515,689	\$0	18,167	96.6%	
REVENUE OVER EXPENSE :	28,761	\$0	(\$24,248)	23,168	\$0	(\$23,168)		

*** BOARD REPORT ***
 Child Development Fund
 Fund 04 Restricted
 Monterey Peninsula College
 June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011			BALANCE DUE	Y-T-D ACTUAL TO BUDGET	
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
REVENUE							
8100 FEDERAL	58,260	17,415	4,654	71,440	0	(54,025) 410.2%	
8690 STATE	197,533	275,118	20,637	234,757	0	40,361 85.3%	
TOTAL REVENUE:	\$255,793	\$292,533	\$25,291	\$306,197	\$0	(\$13,664) 104.7%	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	86,455	0	0	0	0	0	0.0%
2200 INSTRUCTIONAL AIDES	53,270	138,931	4,001	123,462	0	15,469	88.9%
2300 HOURLY NON INSTRUCTIONAL	11,227	800	0	2,118	0	(1,318)	0.0%
2400 HOURLY INSTRUCTIONAL	14,806	12,395	0	4,000	0	8,395	0.0%
TOTAL CLASSIFIED:	\$165,758	\$152,126	\$4,001	\$129,580	\$0	\$22,546	85.2%
3XXX TOTAL FRINGE BENEFITS :	\$39,828	\$37,316	\$1,163	\$36,438	\$0	\$878	97.6%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	478	3,318	1,477	1,905	0	1,413	57.4%
4500 OTHER SUPPLIES	4,511	880	84	2,623	572	(2,315)	298.1%
4700 FOOD	18,253	16,400	328	18,948	3,386	(5,934)	115.5%
TOTAL SUPPLIES & OTHER:	\$23,242	\$20,598	\$1,889	\$23,476	\$3,958	(\$6,836)	114.0%
OTHER							
5400 INSURANCE	0	413	0	0	0	413	0.0%
5600 RENTS & LEASES	660	0	0	0	0	0	0.0%
5800 OTHER SERVICES	11,069	1,763	0	510	0	1,253	0.0%
TOTAL OTHER :	\$11,729	\$2,176	\$0	\$510	\$0	\$1,666	23.4%
Sites and Site Improvements							
6105 RENOVATION & REPAIR	\$0	\$7,602	\$116	\$2,525	\$0	\$5,077	33.2%
	\$0	\$7,802	\$116	\$2,525	\$0	\$5,077	33.2%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	46,216	72,715	5,631	72,715	0	0	100.0%
TOTAL TRANSFERS:	\$46,216	\$72,715	\$5,631	\$72,715	\$0	\$0	100.0%
TOTAL EXPENSE & TRANSFER:	\$286,773	\$292,533	\$12,800	\$265,244	\$3,958	\$23,331	92.0%
REVENUE OVER EXPENSE :	(\$30,980)	\$0	\$12,491	\$40,953	(\$3,958)	(\$36,995)	

***** BOARD REPORT *****
COLLEGE CENTER FUND
Fund 47
Monterey Peninsula College

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8800 COUNTY / LOCAL	274,901	275,200	5,114	257,622		17,578	93.6%	
8860 INTEREST	2,370	0	0	56		(56)	N/A	
TOTAL REVENUE :	\$277,271	\$275,200	\$5,114	\$257,677		\$17,523	93.6%	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED								
2100 NON INSTRUCTIONAL	19,098	19,486	1,643	19,486	0	(0)	100.0%	
2300 HOURLY NON INSTRUCTIONAL	0	0	(369)	56	0	(56)	N/A	
TOTAL CLASSIFIED :	\$19,098	\$19,486	\$1,274	\$19,543	\$0	(\$57)	100.3%	
3XXX TOTAL FRINGE BENEFITS :	\$5,374	\$5,666	\$481	\$5,766	\$0	(\$100)	101.8%	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES	847	1,150	0	(12)	11	1,151	-0.1%	
TOTAL SUPPLIES & OTHER :	\$847	\$1,150	\$0	(\$12)	\$11	\$1,151	-0.1%	
OTHER								
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%	
5200 TRAVEL	0	1,500	0	125	0	1,375	8.3%	
5300 MEMBERSHIP	50	75	0	75	0	0	100.0%	
5400 INSURANCE	17,545	17,545	0	17,545	0	0	100.0%	
5500 UTILITIES & HOUSEKEEPING	108,658	146,670	9,844	107,140	19,171	20,358	86.1%	
5600 RENTS & LEASES	10,988	10,898	967	2,915	90	7,893	27.6%	
5800 OTHER SERVICES	5,000	5,000	0	5,000	0	0	100.0%	
TOTAL OTHER :	\$142,241	\$181,688	\$10,810	\$132,800	\$19,261	\$29,627	83.7%	
CAPITAL OUTLAY								
6400 EQUIPMENT	1,980	3,000	349	5,650	0	(2,650)	188.3%	
TOTAL CAPITAL OUTLAY :	\$1,980	\$3,000	\$349	\$5,650	\$0	(\$2,650)	188.3%	
TRANSFERS								
7100 DEBT RETIREMENT	19,875	19,425	0	19,425	0	0	100.0%	
7300 INTERFUND TRANSFER	11,272	29,820	1,766	12,265	0	17,555	41.1%	
TOTAL TRANSFERS :	\$31,147	\$49,245	\$1,766	\$31,690	\$0	\$17,555	64.4%	
TOTAL EXPENSE & TRANSFERS :	\$200,688	\$260,235	\$14,681	\$195,436	\$19,272	\$45,526	82.5%	
REVENUE OVER EXPENSE :	\$76,583	\$14,965	(\$9,567)	\$62,241	(\$19,272)	(\$28,004)		

*** BOARD REPORT ***
 Parking Fund
 Fund 39
 Monterey Peninsula College
 JUNE 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011					BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
REVENUE								
8800 COUNTY / LOCAL	600,600	495,000	27,669	676,162		0	(181,162)	136.6%
TOTAL REVENUE:	\$600,600	\$495,000	\$27,669	\$676,162		\$0	(\$181,162)	136.6%
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
CLASSIFIED SALARIES								
2100 NON INSTRUCTIONAL	147,141	147,653	12,454	145,764	0	1,889	98.7%	
2300 HOURLY NON INSTRUCTIONAL	18,204	8,415	777	9,610	0	(1,195)	114.2%	
TOTAL CLASSIFIED :	\$165,345	\$156,068	\$13,231	\$155,374	\$0	\$694	99.6%	
3XXX TOTAL FRINGE BENEFITS :	\$41,286	\$43,432	\$3,671	\$42,926	\$0	\$506	98.8%	
SUPPLIES & OTHER								
4500 OTHER SUPPLIES :	\$15,024	11,400	367	9,284	83	2,033	81.4%	
TOTAL SUPPLIES & OTHER:	\$15,024	\$11,400	\$367	\$9,284	\$83	\$2,033	81.4%	
OTHER								
5100 CONTRACTS	46,800	46,800	3,900	46,800	0	0	100.0%	
5200 TRAVEL & CONFERENCE	60	0	0	0	0	0	0.0%	
5500 UTILITIES & HOUSEKEEPING	1,326	2,000	131	1,414	664	(78)	0.0%	
5600 RENTS & LEASES	14,713	76,014	0	17,380	0	58,634	22.9%	
TOTAL OTHER:	\$62,899	\$124,814	\$4,031	\$65,594	\$664	\$58,556	52.6%	
CAPITAL OUTLAY								
6400 EQUIPMENT	13,757	19,000	0	1,284	8,119	9,597	6.8%	
TOTAL CAPITAL OUTLAY:	\$13,757	\$19,000	\$0	\$1,284	\$8,119	\$9,597	6.8%	
TRANSFERS								
7300 INTERFUND TRANSFER OUT	90,176	112,035	7,636	97,335	0	14,700	86.9%	
TOTAL TRANSFERS:	\$90,176	\$112,035	\$7,636	\$97,335	\$0	\$14,700	86.9%	
TOTAL EXPENSE & TRANSFER:	\$388,487	\$466,749	\$28,936	\$371,797	\$8,866	\$86,086	81.6%	
REVENUE OVER EXPENSE :	\$212,113	\$28,251	(\$1,267)	\$304,365	(\$8,866)	(\$267,248)		

***** BOARD REPORT *****

**Self Insurance Fund
Fund 35
Monterey Peninsula College**

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES			
REVENUE							
8800 COUNTY / LOCAL	543,410	451,217	103,038	635,650		(184,433)	140.9%
8860 INTEREST	125,914	0	0	5,149		(5,149)	N/A
8900 INTERFUND TRANSFER IN	6,338,240	6,712,032	754,770	6,711,957		75	100.0%
TOTAL REVENUE :	<u>\$7,007,564</u>	<u>\$7,163,249</u>	<u>\$857,807</u>	<u>\$7,352,756</u>		<u>(\$189,507)</u>	102.6%
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
3XXX TOTAL FRINGE BENEFITS	<u>\$7,150,330</u>	<u>\$6,851,658</u>	<u>\$407,744</u>	<u>\$6,220,763</u>	<u>\$0</u>	<u>\$630,895</u>	90.8%
4500 NON-INSTRUCTIONAL SUPPLIES	<u>\$1,368</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,196</u>	<u>\$0</u>	<u>(\$2,196)</u>	N/A
OTHER							
5100 CONTRACTED SERVICES	636	0	2,815	4,757	0	(4,757)	N/A
5800 OTHER SERVICES	0	0	0	0	0	0	N/A
TOTAL OTHER :	<u>\$636</u>	<u>\$0</u>	<u>\$2,815</u>	<u>\$4,757</u>	<u>\$0</u>	<u>(\$4,757)</u>	N/A
INTERFUND TRANSFER OUT							
7300 TRANSFER OUT	0	54,481	0	0	0	54,481	N/A
TOTAL EXPENSE :	<u>\$7,152,334</u>	<u>\$6,906,139</u>	<u>\$410,559</u>	<u>\$6,227,716</u>	<u>\$0</u>	<u>\$623,942</u>	90.2%
REVENUE OVER EXPENSE :	<u>(\$144,770)</u>	<u>\$257,110</u>	<u>\$447,248</u>	<u>\$1,125,040</u>	<u>\$0</u>	<u>(\$813,449)</u>	

***** BOARD REPORT *****

**Capital Projects Fund
Fund 14
Monterey Peninsula College**

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
REVENUES								
8600 STATE	0	182,000	0	0		182,000	0.0%	
8800 COUNTY / LOCAL	32,866	121,036	10,340	156,335		(35,299)	129.2%	
8900 INTERFUND TRANSFER IN	0	84,705	0	84,705		0	100.0%	
TOTAL REVENUE :	\$32,866	\$387,741	10,340	241,040		\$146,701	62.2%	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
SUPPLIES								
4300 INSTRUCTIONAL SUPPLIES	0	33,214	1,789	12,373	8,424	12,417	37.3%	
4500 NON-INSTRUCTIONAL SUPPLIE	5,614	89,164	501	51,391	0	37,774	57.6%	
TOTAL OTHER :	\$5,614	\$122,378	\$2,291	\$63,763	\$8,424	\$50,191	59.0%	
OTHER								
5100 CONTRACTED SERVICES	8,718	67,343	0	4,140	0	63,203	6.1%	
5400 INSURANCE	51,205	51,205	0	51,205	0	0	100.0%	
5600 RENTS, LEASES, REPAIRS	8,000	13,805	589	24,507	351	(11,053)	177.5%	
5700 LEGAL,ELECTION, AND AUDIT	(6,563)	6,327	0	0	0	6,327	0.0%	
TOTAL OTHER :	\$61,360	\$138,680	\$589	\$79,852	\$351	\$58,476	57.8%	
CAPITAL OUTLAY								
6100 SITES	0	57,691	0	0	0	57,691	0.0%	
6200 BUILDING IMPROVEMENTS	0	282,000	0	0	0	282,000	0.0%	
6400 EQUIPMENT	279,387	44,915	32,062	223,952	763	(179,800)	498.6%	
TOTAL CAPITAL OUTLAY :	\$279,387	\$384,606	\$32,062	\$223,952	\$763	\$159,891	58.4%	
INTERFUND TRANSFER OUT								
7300 TRANSFER OUT	0	0	50,000	50,000	0	(50,000)	N/A	
TOTAL EXPENSE :	\$346,361	\$645,664	\$84,942	\$417,567	\$9,538	\$268,559	66.1%	
REVENUE OVER EXPENSE :	\$313,495	\$257,923	(\$74,602)	(\$176,527)	\$9,538	\$509,599		

BUILDING

**Building Fund
Fund 48
Monterey Peninsula College**

June 30, 2011

BOND PROJECTS	REVISED PROJECT BUDGET	2010-11		
		PURCHASE ORDER OUTSTANDING	2010-2011 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Auto Technology Renovation	\$473,397	16,051	306,521	\$150,825
2. Business & Computer Science (includes Math)	\$2,421,694	55,804	1,803,615	\$562,275
3. College Center Renovation	\$4,000,000	0	20,000	\$3,980,000
4. Art Studio/Ceramics/Art Dimensional	\$0	0	27,610	-\$27,610
5. Furniture & Equipment	\$3,343,761	362,534	1,579,370	\$1,401,857
6. Humanities, Bus Hum - Student Services Build	\$3,628,735	4,511,270	107,079	-\$989,614
7. Infrastructure 3 / Miscellaneous	\$3,351,992	54,959	1,004,502	\$2,292,531
8. Life Science & Physical Science	\$8,745,759	861,752	843,277	\$7,040,730
9. Marina Education Center	\$8,593,326	505,563	3,620,847	\$4,466,916
10. PSTC Parker Flats (Fort Ord)	\$0	64,872	16,791	-\$81,663
11. PE Phase II - Gym/Locker Room	\$2,527,498	65,000	112,088	\$2,350,410
12. Physical Science Building	\$9,705,029	0	0	\$9,705,029
13. Pool Building	\$0	57,348	120,814	-\$178,162
14. Pool/ Tennis Courts	\$381,100	0	18,003	\$363,097
15. Public Safety Training Center Renovation	\$1,554,444	450	2,526	\$1,551,468
16. Student Services Building	\$6,377,965	324,096	3,467,773	\$2,586,096
17. Swing Space	\$2,158,603	820,017	1,001,988	\$336,598
18. Theater Building	\$9,078,177	541,868	407,823	\$8,128,486
19. General Institutional Bond Management	\$0	111,375	424,384	-\$535,759
Total Bond Projects:	\$66,341,480	\$8,352,959	\$14,885,011	\$32,588,089
Initial Bond Funds Received 6/30/03		\$40,000,000		
County office interest Received from inception		\$5,774,241		
LAIF interest from inception		\$1,514,006		
Bond Refinancing 05-06		\$4,240,051		
Bond Funds Received 1/24/08		\$104,999,300		
Lehman Brothers Investment loss		(\$1,878,835)		
Balance Used in 09-10		(\$13,542,031)		
Balance Used in 08-09		(\$16,415,556)		
Balance Used in 07-08		(\$19,317,846)		
Balance Used in 06-07		(\$20,713,267)		
Balance Used in 05-06		(\$7,641,016)		
Balance Used in 04-05		(\$2,815,134)		
Balance Used in 03-04		(\$2,626,246)		
Balance Used in 02-03		(\$625,834)		
FY 10-11 ytd expense		(\$14,885,011)		
Available Bond Funds		\$56,066,822		

*** BOARD REPORT ***

College Revenue Bond Interest & Redemption

Fund 46

Monterey Peninsula College

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
REVENUES							
8800 LOCAL	19,875	19,425	0	19,442		(17)	100.1%
8860 INTEREST	470	0	0	52		(52)	N/A
TOTAL REVENUE :	<u>\$20,345</u>	<u>\$19,425</u>	<u>\$0</u>	<u>\$19,493</u>		<u>(\$52)</u>	100.4%
DEBT RETIREMENT							
7100 DEBT RETIREMENT	19,875	19,425	0	19,425	0	0	100.0%
TOTAL DEBT RETIREMENT :	<u>\$19,875</u>	<u>\$19,425</u>	<u>\$0</u>	<u>\$19,425</u>	<u>\$0</u>	<u>\$0</u>	100.0%
TOTAL EXPENSE :	<u>\$19,875</u>	<u>\$19,425</u>	<u>\$0</u>	<u>\$19,425</u>	<u>\$0</u>	<u>\$0</u>	100.0%
REVENUE OVER EXPENSE :	<u>\$470</u>	<u>\$0</u>	<u>\$0</u>	<u>\$68</u>	<u>\$0</u>	<u>(\$52)</u>	

*** BOARD REPORT ***

Other Debt Service Fund
Fund 29
Monterey Peninsula College

June 30, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE			
REVENUES								
8600 STATE	99,292	0	0	0		0	N/A	
8860 LOCAL/COUNTY	2,381	0	0	761		(761)	N/A	
8900 INTERFUND TRANSFER IN	68,831	239,783	0	239,783		0	100.3%	
TOTAL REVENUE :	<u>\$68,831</u>	<u>\$239,783</u>	<u>\$0</u>	<u>\$240,544</u>		<u>(\$761)</u>	100.3%	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
Transfers								
7200 LONG TERM DEBT	68,831	239,783	0	239,783	0	0	100.0%	
TOTAL CAPITAL OUTLAY :	<u>\$68,831</u>	<u>\$239,783</u>	<u>\$0</u>	<u>\$239,783</u>	<u>\$0</u>	<u>\$0</u>	100.0%	
TOTAL EXPENSE :	<u>\$68,831</u>	<u>\$239,783</u>	<u>\$0</u>	<u>\$239,783</u>	<u>\$0</u>	<u>\$0</u>	100.0%	
REVENUE OVER EXPENSE :	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$761</u>	<u>\$0</u>	<u>(\$761)</u>		

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. B

Fiscal Services
College Area

Proposal:

That the Governing Board approve the 2011-2012 Appropriation Limit per Article XIII-B, California Constitution (GANN Limit).

Background:

In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the *California Constitution*. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government, and require that each entity of government formally "adopt" its appropriations limit for a given fiscal year. With the passage of Prop 98 in 1988 on K-14 education, many of the limits created by the Gann Initiative are largely irrelevant for the purposes of determining appropriations for public education.

Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population and other factors (if applicable). The Chancellor's Office of the California Community Colleges informs districts of the price factor to be used in establishing the appropriation limit. This price factor is defined as the change in fourth quarter California per capita personal income. The price factor to be used in setting the 2011-2012 appropriation limit is 2.51%.

Additionally, each community college district is required to report to the Chancellor of the California Community Colleges at least annually its appropriation limit, appropriations subject to limit, the amount of state aid apportionments, and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

The information on the attached Gann Limit Worksheet is submitted on the CCFS-311, the budget document filed in October with the Chancellor's Office.

Budgetary Implications:

None.



RESOLUTION: BE IT RESOLVED, that the Governing Board approve the 2011-2012 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed in the attached worksheet.

Recommended By: St 12
Stephen Ma, Vice President, Administrative Services

Prepared By: Rosemary Barrios
Rosemary Barrios, Controller

Agenda Approval: Dr. Douglas Garrison
Dr. Douglas Garrison, Superintendent/President

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2011-2012

DISTRICT NAME: Monterey Peninsula College DATE: July 12,2011

I. 2011-2012 APPROPRIATIONS LIMIT:

A. 2010-2011 Limit \$62,813,709

B. Price factor for **2011-2012**: 1.0251

C. Population factor:

1. 2009/2010 Second Period Actual FTES 7910

2. 2010/2011 Second Period Actual FTES 7731

3. 2011/2012 Population change factor .99

(line C.2. divided by line C.1.)

D. 2010-2011 Limit adjusted by inflation and population factors \$63,746,430

(line A multiplied by line B and line C.3.)

E. Adjustments to increase limit:

1. Transfers in of financial responsibility \$ 0

2. Temporary voter approved increases 0

3. Total adjustments – -0-

F. Adjustments to decrease limit:

1. Transfers out of financial responsibility \$ 0

2. Lapses of voter approved increases 0

3. Total adjustments - decrease <0>

G. 2011-2012 Appropriations Limit \$63,746,430

II. 2011-2012 APPROPRIATIONS SUBJECT TO LIMIT:

A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence) \$18,388,431

B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.) \$ 75,000

C. Local Property taxes \$12,942,045

D. Estimated excess Debt Service taxes \$ 0

E. Estimated Parcel taxes, Square Foot taxes, etc \$ 0

F. Interest on proceeds of taxes \$ 9,600

G. Local appropriations from taxes for unreimbursed State, court, and federal mandates \$ < 0 >

H. 2011-2012 Appropriations Subject to Limit \$31,415,076

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. C

Administrative Services
College Area

Proposal:

That the Board ratify the renewal of the lease agreement with Monterey Bay Certified Farmers Market, Inc., for the period August 1, 2011 through July 31, 2012, at the lease rate of \$175 per week.

Background:

Authorization to issue a Notice of Intent to enter into a lease agreement with Monterey Bay Certified Farmers Market, Inc., was given at the June 28, 2011 Board meeting. The Notice of Intent was published in the *Monterey County Weekly* on July 7, 14 and 21, 2011.

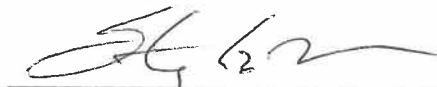
The proposed lease agreement entered into with Monterey Bay Certified Farmers Market, Inc. will be for the period August 1, 2011 through July 31, 2012 at the proposed \$175 per week. The rate is comparable to what other property owners charge the farmers market in their areas. Both parties have the option of terminating this agreement and must do so in writing with a minimum of thirty days notice.

Budgetary Implications:

This agreement generates approximately \$8,750 in income per year for the College.

- RESOLUTION: BE IT RESOLVED**, that the Governing Board ratify the renewal of the lease agreement with Monterey Bay Certified Farmers Market, Inc., for the period August 1, 2011 through July 31, 2012, at the lease rate of \$175 per week.

Recommended By:



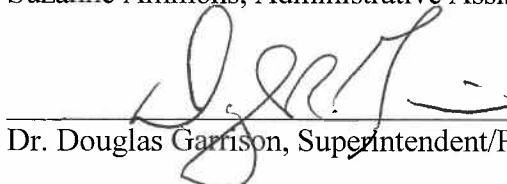
Stephen Ma, Vice President for Administrative Services

Prepared By:



Suzanne Ammons, Administrative Assistant

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. D

Fiscal Services
College Area

Proposal:

That the Board declares as surplus the Apple computers from Life Science and directs the disposal of these items in accordance with Board guidelines and Education Code requirements. A listing is of the computers is attached.


Background:

The computers were purchased between 1999 and 2004. They cannot run any of the latest software. They are pre-Intel. The estimated value of the computers is \$2,500.

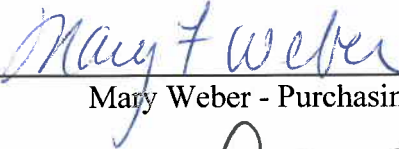
Budgetary Implications: None.

Resolution: **BE IT RESOLVED** That the Board declares as surplus the Apple computers from Life Science and direct the disposal of these items in accordance with Board guidelines and Education Code requirements.

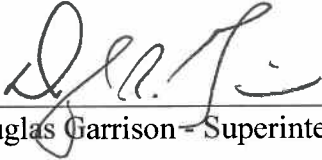
Recommended By: _____


Stephen Ma – Vice President for Administrative Services

Prepared By: _____


Mary Weber - Purchasing Coordinator

Agenda Approval: _____


Dr. Douglas Garrison - Superintendent/President

Computer Type	Serial Number	Asset Tag Number	Estimated Year	Estimated Worth
iBook Laptop	UV05100GK5N	004493	1999-2000	\$20.00
iBook Laptop	UV05100NK5N	004496	1999-2000	\$20.00
iBook Laptop	UV05100TK5N	004489	1999-2000	\$20.00
iBook Laptop	UV05100KK5N	004490	1999-2000	\$20.00
iBook Laptop	UV05100DK5N	004495	1999-2000	\$20.00
iBook Laptop	UV05100LK5N	004497	1999-2000	\$20.00
iBook Laptop	UV05100SK5N	004491	1999-2000	\$20.00
iBook Laptop	UV05100JK5N	004487	1999-2000	\$20.00
iBook Laptop	UV05100CK5N	004492	1999-2000	\$20.00
iMac G4	QP428006Qb4		2003	\$90.00
Mac G4 Tower	X81392JEKSD		2001	\$20.00
iMac G5	QP4510AKPNX		2004	\$170.00
iMac G5	QP4510A5PNX		2004	\$170.00
iMac G5	QP451072PNX		2004	\$170.00
iMac G5	QP45106GPNX		2004	\$170.00
iMac G5	QP4510ANPNX		2004	\$170.00
iMac G5	QP4510ARPX		2004	\$170.00
iMac G5	QP45107VPX		2004	\$170.00
iMac G5	QP4510AQPX		2004	\$170.00
iMac G5	QP4510AVPX		2004	\$170.00
iMac G5	QP45108LPX		2004	\$170.00
iMac G5	QP4510ASPX		2004	\$170.00
iMac G5	QP45109UPX		2004	\$170.00
iMac G5	QP4510ADPX		2004	\$170.00

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. E

Academic Affairs
Office

Proposal:

To approve the proposed new program which has proceeded through the institutional curriculum development process to the point of recommendation to the Board.

Background:

The program listed below is recommended by the Curriculum Advisory Committee and endorsed by the MPC administration. This is the first of the new Associate Degrees for Transfer based on SB 1440 legislation that the college has completed.

Budgetary Implications:

When offered, related courses generate instructor and support costs, which are offset by student attendance driven income.

RESOLUTION: BE IT RESOLVED, that the following program be approved:


- Communications Studies, Associate in Arts for Transfer

Prepared By:




Michael Gilmartin, Dean of Instructional Planning

Recommended By:



Michael Gilmartin, Dean of Instructional Planning

Agenda Approval:



Doug Garrison, Superintendent/President

PROGRAM OF STUDY

Communication Studies Associate in Arts for Transfer

Communication Studies is, generally speaking, the study of human communication. MPC's Communication Studies Program assists students in improving their communication skills and is designed to prepare students for a major in Communication Studies. This program promotes understanding, analysis, and effective application of theories related to communication in interpersonal, group, public, organizational, multicultural, and/or mediated contexts.

Program Outcomes

Upon successful completion of the program, students will be able to:

- critically examine and comprehend human nature and behavior, social traditions, and institutions.
- understand, analyze and evaluate complex issues or problems, draw reasoned conclusions and/or generate solutions, and effectively communicate their results.

Complete Major, CSU General Education or IGETC Pattern, Competency Requirements, and 60 transferable units. 0

Required core courses:

SPCH 1	Public Speaking	3
SPCH 2	Small Group Communication	3
SPCH 3	Interpersonal Communication	3

Select two courses from the following: 6

SPCH 4	Intercultural Communication (3)	
SPCH 5	Oral Interpretation of Literature (3)	
SPCH 10 *	Introduction to Communication Theory (3)	
COMM 5	Mass Media Methods (3)	

One course from the following or any course not used above to meet requirements:

PSYC 1	General Psychology	3
SOCI 1	Humanity and Society	3
ENGL 2	Composition and Critical Thinking	3
SPCH 54 *	Leadership Communication	3
Total Major Units		18

* Does not transfer to UC.

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

Human Resources

New Business Agenda Item No. F

Proposal:

That the Governing Board amend the employment contract between the Monterey Peninsula College Community College District and Dr. Douglas R. Garrison, Superintendent/President, dated September 22, 2008.

Background:

A portion of the employment contract between the Monterey Peninsula Community College District and Dr. Douglas R. Garrison, Superintendent/President, described post retirement benefits for Dr. Garrison that were not commensurate with MPCCD Board Policy 5560, Management, Supervisory and Confidential Personnel Health and Welfare Benefits. The proposed amendment will correct the specific section of the employment contract.

Budgetary Implications:

None.

Resolution: BE IT RESOLVED, That attached Contract Amendment #1 to the employment contract of Dr. Douglas Garrison dated September 22, 2008, is approved.

Recommended By: R. Lynn Davis, Chair, Board of Trustees

Prepared By:

Barbara Lee
Barbara Lee, Associate Dean of Human Resources

Agenda Approval:

Dr. Douglas Garrison
Dr. Douglas Garrison, Superintendent/President

**EMPLOYMENT AGREEMENT between DOUGLAS R. GARRISON and the
MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Contract Amendment #1

July 26, 2011

This is an Amendment to the Employment Agreement dated September 22, 2008 between the Board of Trustees of Monterey Peninsula Community College District (hereinafter "Board") and Douglas R. Garrison (hereinafter "Superintendent/President").

In consideration of their mutual promises herein contained, the parties hereto agree to the following changes:

Section e. Post Retirement Health Benefits.

~~In the event the District terminates the employment of the Superintendent/president without cause prior to July 31, 2012, the Superintendent/President shall be eligible for District paid retiree benefits based upon Article 9 Section 9.6 through 9.6.7 of the MPCCD/MPCTA contract July 1, 2007-June 30, 2010 in accordance with employees employed by the District after July 1, 1999, and prior to June 23, 2004. A copy of Article 9 Section 9.6 through 9.6.7 of the MPCCD/MPCTA contract July 1, 2007-June 30, 2010 is attached and incorporated herein by reference.~~

~~In the event that Superintendent/President terminates his employment with the District prior to July 31, 2012, he shall not be entitled to District-paid post retirement health benefits.~~

In the event the District terminates the employment of the Superintendent/President without cause prior to July 31, 2012, or the Superintendent/President retires prior to July 31, 2012, benefit continuation shall be determined under Monterey Peninsula College Board Policy 5560 Section 6, Benefit Continuation/Retirement and Section 9, Health Insurance coverage.

All other terms and conditions of the original Employment Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Contract Amendment to be executed on July 26, 2011.

Dr. Douglas R. Garrison _____
Superintendent/President

Mr. Lynn Davis _____
Chair, Board of Trustees

Mr. Charles Brown _____
Vice Chair, Board of Trustees

Dr. Loren Steck _____
Trustee

Mr. Charles Page _____
Trustee

Dr. Margaret-Anne Coppernoll _____
Trustee

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. G

Human Resources
College Area

Proposal:

That the Governing Board approve the 2011-2012 salary schedules for Older Adult Instructors and Short Term, Non-Continuing Employees (non-classified) effective August 1, 2011.

Background:

The current schedules will be reduced by 3.83%, to be consistent with the reductions taken by Administration, Managers/Supervisors, Confidential and Faculty employees of Monterey Peninsula College. If the budget deficit is lower than projected, the salary concessions will be lowered as outlined in the MPCTA agreement.

Budgetary Implications:

Included in the 2011-2012 budget.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 salary schedules Older Adult Instructors and Short Term, Non-Continuing Employees (non-classified) effective August 1, 2011.

Recommended By:



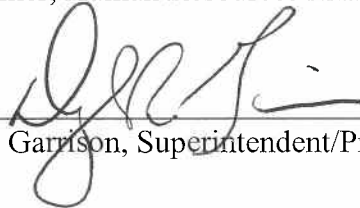
Barbara Lee, Associate Dean of Human Resources

Prepared By:



Kali F. Viker, Human Resources Analyst

Agenda Approval:



Dr. Doug Garrison, Superintendent/President

MONTEREY PENINSULA COLLEGE

SHORT-TERM, NON-CONTINUING EMPLOYEES (non-classified) SCHEDULE

Maximum days per fiscal year: 180

Effective August 1, 2011

The 2010 Salary Schedule was reduced 3.83% effective August 1, 2011

Position Title	Working Titles	Description of Level of Duties	Hourly Pay Rate
College Assistant I	<ul style="list-style-type: none"> • Cashier • Reader-English Language • Utility Person • Children's Center Aide 	Entry level - no specific skills or experience required. Supervisor will train. Completes basic tasks and duties under supervision.	8.17
College Assistant II	<ul style="list-style-type: none"> • Reader – Foreign Language • General Tutor 	Possesses some training or skills. Completes general duties under supervision.	9.14
College Assistant III	<ul style="list-style-type: none"> • Tutor in a specific subject • Clerical Assistant 	Basic skill or proficiency level; assists students or provides support to an office or department.	9.62
College Assistant IV	<ul style="list-style-type: none"> • Costumer • Model (draped) 	Has specialized skills, but not specialized training.	11.54
College Assistant V	<ul style="list-style-type: none"> • Security Guard • Clerical Assistant • Tram Driver • Custodial Assistant • Music Accompanist • Library Assistant 	General help but has at least one specific well developed skill or expertise. May work independently and have responsibility for an assigned function.	12.98
College Assistant VI	<ul style="list-style-type: none"> • A & R Clerk (registration only) • Grounds Assistant • Dance Accompanist • Instructional Assistant I 	Has specialized skills, training or experience in a specific area.	13.46
College Assistant VII	<ul style="list-style-type: none"> • Computer Services Technician 	Has specialized skills, training or experience in a specific area of high responsibility; applies skills to projects.	14.43
College Assistant VIII	<ul style="list-style-type: none"> • Fiscal Services Assistant • Program Specialist 	Has specialized skills, training or experience in a specific area of higher responsibility. Assignment has high degree of accountability.	14.91
College Assistant IX	<ul style="list-style-type: none"> • Student Advisor, Special Programs • Financial Aid Assistant • Media Assistant • Instructional Assistant II 	Has specialized skills, training or experience in a specific area of highest responsibility. Assignment has high degree of autonomy; may work with the public and students.	15.87
College Assistant X	<ul style="list-style-type: none"> • Children's Center Assistant • Laboratory Aide 	Advanced specialized skills, training and/or certification; high level of responsibility, autonomy and accountability.	16.35
College Assistant XI	<ul style="list-style-type: none"> • Maintenance Assistant • Payroll Assistant 	More advanced specialized skills or training; high responsibility, autonomy and accountability level.	16.83
College Assistant XII	<ul style="list-style-type: none"> • Life Model (undraped) 	Professional work level.	17.31
College Assistant XIII	<ul style="list-style-type: none"> • IT Assistant I 	Professional work requiring high level of skills in the profession; high responsibility.	18.27
College Assistant XIV	<ul style="list-style-type: none"> • Reading Center (Children's Program) Tutor • IT Assistant II 	Highly professional work requiring certification or skills at the highest level of the profession, and/or serving as lead worker to others.	24.04

Substitutes are compensated at Step A of the appropriate classified position. Substitutes may only be hired for 60 days while a recruitment effort for a permanent employee takes place, or for the duration of a permanent employee's absence and no more than 180 days during a fiscal year.

Short-term, non-continuing employees must be approved by the Board of Trustees prior to beginning work, with specified starting and ending dates, per Education Code 88003. All salary designations must be approved by Human Resources. Human Resources may assign additional classifications to this Salary Schedule as deemed appropriate. Board Approved 7/26/2011

Monterey Peninsula Community College District

OLDER ADULT INSTRUCTORS

2011-2012
Effective August 1, 2011

Hourly Rate: \$31.67

Notes:

1. Older Adult Instructors are not part of the MPCTA bargaining unit.
2. Sick Leave is earned at the rate of one hour for every 18 hours worked.
3. Minimum teaching qualifications are established by the State of California.

The 2007-2008 salary schedule was decreased by 3.83%, effective 8/1/11.

Effective Date: August 1, 2011
Board Approval: July 26, 2011

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. H

Student Services
College Area

Proposal:

That the Governing Board approve the signing of the 2011-12 Funding Terms and Conditions (FT&C) contract for the Full Day Pre-School Program at Monterey Peninsula College with the California Department of Education.

Background:

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract entered into and between California Department of Education is effective from July 1, 2011 through June 30, 2012. For satisfactory performance of the required services, the District shall be reimbursed at a rate not to exceed \$30.16 per child per day of full time enrollment.

Budgetary Implications:

The district will receive an amount not to exceed \$178,900.00.

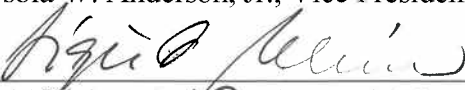
Resolution: **BE IT RESOLVED, That** the Governing Board approve the signing of the 2011-12 Funding Terms and Conditions (FT&C) contract for the Full Day Pre-School Program at Monterey Peninsula College with the California Department of Education.

Recommended By:



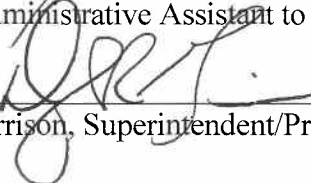
Carsbia W. Anderson, Jr., Vice President for Student Services

Prepared By:



Sigrid Klein, Administrative Assistant to the Vice President of Student Services

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 11 - 12

DATE: July 01, 2011

CONTRACT NUMBER: CSPP-1313

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 27-6610-00-1

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

By signing this contract and returning it to the State, you are agreeing to provide services in accordance with the FUNDING TERMS AND CONDITIONS (FT&C - available online at <http://www.cde.ca.gov/fg/aa/cd/>) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The FT&C and Requirements specify the contractual responsibilities of the State and the contractor. The contractor's signature also certifies compliance with "General Terms and Conditions," (GTC 610/Exhibit A) which by this reference is incorporated herein.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2011 through June 30, 2012. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$30.16 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$178,900.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 5,932.0

Minimum Days of Operation (MDO) Requirement 161

Any provision of this contract found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this contract.

Exhibit A, General Terms and Conditions attached.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Margie Burke, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Carolina Anderson, VP Student Services			
TITLE Contracts, Purchasing & Conference Services		ADDRESS 930 Fremont Monterey, CA 93940			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 178,900	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Department of General Services use only			
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) See Attached				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 178,900	ITEM See Attached	CHAPTER	STATUTE	FISCAL YEAR	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE			

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. I

MPC Foundation

Proposal:

That the Governing Board ratify the General Fiscal Agent Agreement between the Monterey Peninsula College Foundation (hereinafter "Foundation") and Monterey Peninsula Community College District (hereinafter "MPC") for the period January 1, 2011 through June 30, 2021. The updated Agreement includes lowering the management fee the Foundation earns from 1½% to 1% in the Agreement as it relates to the management of the MPC Scholarship Fund and increases the fee from .3% to 1% as it relates to the management of the Nellie Irons Orr Scholarships and Jean Wilder Trust Funds.

Background:

The Foundation has been managing three agency funds of the College: the MPC Scholarship since 2007; the Nellie Irons Orr Estate Scholarships since 1999; and the Jean Wilder Trust Funds since 1999.

The General Fiscal Agent Agreement between the Foundation and MPC was first negotiated in 2000 (for Orr and Wilder) and revised in 2002 by Dr. Kirk Avery, MPC Superintendent/President and Fran Gaver (2000) and David Lewis (2002), MPC Foundation Presidents.

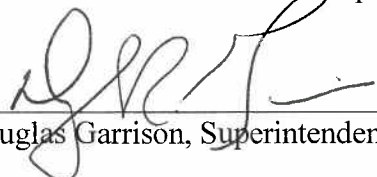
This Agreement needs to be updated to revise the management fee to 1% so that it is in keeping with all other funds managed by the Foundation. The Foundation believed the Orr and Wilder Funds were working under the terms of the 2002 General Fiscal Agent Agreement and so had been charging the College 1% accordingly. However, in 2011 we learned that neither the Foundation nor the College has a signed copy of the 2002 General Fiscal Agent Agreement. Recognizing this, in good faith, the Foundation has been charging the College 1% for the past five years for managing all three funds. Additionally, since there is no signed copy this year, the Foundation charged only .3% from the Orr and Wilder Trust Funds.

Budgetary Implications:

Budget implication will be limited to the agency funds and will depend on the value of each fund at the end of each calendar year. There is no budget impact on the College's General Fund.

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the General Fiscal Agent Agreement between the Foundation and MPC for the period January 1, 2011 through June 30, 2021.

Recommended By:




Dr. Douglas Garrison, Superintendent/President

Prepared By:



Robin Venuti, Executive Director

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

GENERAL FISCAL AGENT AGREEMENT

OFFICERS

Pam Lehman
President

Honorable Dean D. Flippo
Secretary

Nolan Kennedy
Vice President, Governance

John Mahoney
Vice President, Development

Sidney Slade
Treasurer

Allye Hobson-Robinson
Immediate Past-President

BOARD OF DIRECTORS

Kevin Cartwright

Honorable William Curtis, (ret)

Bert Cutino

William Doolittle

J. Stewart Fuller

Dr. Douglas Garrison

Frank Geisler

Dr. Joanna Geldner-Silverman

Brenda Kalina

Tom Logan

Stephen Ma

Rich Montori

Martha Myszak

Don Newmark

Rob Pappani

Kelly Norwood-Saunders

Gary Taylor, M.D.

Leonard Walker

FOUNDATION STAFF

Robin Venuti, *Executive Director*

Melanie Kluss

Allison Payne

Charlotte Tinker

This Agreement is entered into by and between Monterey Peninsula College Foundation (hereinafter “Foundation”) and Monterey Peninsula Community College District (hereinafter “MPC”).

RECITALS:

1. MPC is the beneficiary of bequests and other contributions that have been established for specific purposes. It is anticipated that additional similar contributions will be established in the future. All of these gifts may be referred to collectively as the “Endowment.”
2. MPC wishes the Foundation to serve as fiscal agent in the management of the Endowment and the Foundation is willing to serve as fiscal agent under the terms and conditions described herein.

WHEREFORE, IT IS AGREED THAT:

1. The special funds in the Endowment may be commingled for investment purposes, but will be accounted for separately in order that the administration of the funds may follow directions, if any, specified by the donors. Principals and income of each fund will be separately identified if required by the direction of the donors.
2. The terms governing the administration and distribution of each Fund for which special provisions have been made will be specified in Exhibits to this general Fiscal Agent Agreement. For example, the terms for the administration of the Wilder Fund have been established by agreement between MPC and the Foundation and that Agreement is attached hereto as Exhibit A.
3. Funds not covered by attached Exhibits, those for which administrative and distribution terms have not been specified by the donor, and aspects governing funds listed in Exhibits to this Agreement not covered by those exhibits will be subject to the terms of this general Fiscal Agent Agreement.
4. The annual fee charged by the Foundation for administering the Endowment shall be 1% of the year-end value of the Endowment. The fiscal year for the Endowment shall be the calendar year. The net value of the Endowment and the Foundation fee shall be calculated at the end of each calendar year and both the fee to the Foundation and the distribution to MPC shall be payable by March 1 of each year.

5. Annual withdrawals from the Endowment shall be made for the purpose(s) specified by the donor, if any, and if there are none, for any purpose agreed to by the President of the College and its Governing Board. The annual withdrawal for the portion of the Endowment not governed by specific direction from donors shall be 5 ½% of the average value of that portion of the Endowment for the prior three years, less the costs associated with the Fund, including without limitation investment advisor fees, and the fee payable to the Foundation for its services.
6. A Committee consisting of the President of MPC and the Vice-President of Administrative Services shall determine the purpose for which distributions from the Fund are used. The Foundation will not be responsible for determining how Fund distributions are to be spent, but a Foundation Board member may sit on the Committee at the request of the MPC President.
7. Decisions as to asset allocation of Fund investments shall be by a consensus of the Committee named in paragraph 6, the Executive Committee of the Foundation, and the professional investment advisor.
8. If the Foundation should cease to exist, the Fund will be transferred to MPC to remain as an Endowment Fund under the terms herein.
9. The General Fiscal Agent Agreement is for the period January 1, 2011 through June 30, 2021.

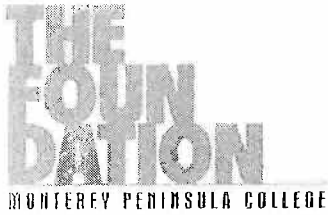
Executed this _____ day of _____, 2011 at Monterey, California.

Monterey Peninsula Community
College District

Monterey Peninsula College Foundation

By: _____
Dr. Douglas Garrison
Superintendent/President
Monterey Peninsula College

By: _____
Pam Lehman, President
Monterey Peninsula College Foundation



GENERAL FISCAL AGENT AGREEMENT

OFFICERS

DAVID LEWIS
PRESIDENT

BOB MASSARO
VICE PRESIDENT
RESOURCE DEVELOPMENT

ART YOUNG
VICE PRESIDENT
COMMUNITY RELATIONS

MARY LOU STUTZMAN
SECRETARY

MYRON MCFARLAND
TREASURER

DIRECTORS

DR. KIRK AVERY
EX OFFICIO

DR. PEGGY DOWNES BASKIN

PEGGY BATES

MARY BRANSON

MORLEY BROWN

R. LYNN DAVIS

LIBBY DOWNEY

FRAN GAVER

DR. ROLF JOHNSEN

EDIE KARAS

CAROLINE PAGE

DR. FRED PINKHAM

HELENE TUTTLE

STUART WALZER

ADVISORY COUNCIL

HON. NAT. AGLIANO

HON. DAN ALBERT

DAVID ARMANASCO

DR. ARTHUR BENOIT

ROBERTA BIALEK

PETER CONIGLIO

L. LYAK ELDRED

DR. GEORGE FAUL

LEWIS FENTON

JUDY HIGGERSON

DR. DAVID HOPKINS

DR. BETTYE LUSK

JEFFREY MUNKS

SYLVIA PANETTA

HON. HARKJOON PARK

MARY ANNE TEED

DR. GEORGE THORNGATE, IV

TOM TONKIN

EXECUTIVE DIRECTOR

NANCY GIULIOTTI

ADMINISTRATIVE SUPPORT

VICKI RHEA

KIMBERLY BATES

This Agreement is entered into by and between Monterey Peninsula College Foundation (hereinafter "Foundation") and Monterey Peninsula Community College District (hereinafter "MPC").

RECITALS:

1. MPC is the beneficiary of bequests and other contributions that have been established for specific purposes. It is anticipated that additional similar contributions will be established in the future. All of these gifts may be referred to collectively as the "Endowment."
2. MPC wishes the Foundation to serve as fiscal agent in the management of the Endowment and the Foundation is willing to serve as fiscal agent under the terms and conditions described herein.

WHEREFORE, IT IS AGREED THAT:

1. The special funds in the Endowment may be commingled for investment purposes, but will be accounted for separately in order that the administration of the funds may follow directions, if any, specified by the donors. Principals and income of each fund will be separately identified if required by the direction of the donors.
2. The terms governing the administration and distribution of each Fund for which special provisions have been made will be specified in Exhibits to this general Fiscal Agent Agreement. For example, the terms for the administration of the Wilder Fund have been established by agreement between MPC and the Foundation and that agreement is attached hereto as Exhibit A.
3. Funds not covered by attached Exhibits, those for which administrative and distribution terms have not been specified by the donor, and aspects governing funds listed in Exhibits to this Agreement not covered by those exhibits will be subject to the terms of this general Fiscal Agent Agreement.
4. The annual fee charged by the Foundation for administering the Endowment shall be 3/10ths of one percent (.03%) of the year-end value of the Endowment. The fiscal year for the Endowment shall be the calendar year. The net value of the Endowment and the

Foundation fee shall be calculated at the end of each calendar year and both the fee to the Foundation and the distribution to MPC shall be payable by March 1 of each year.

5. Annual withdrawals from the Endowment shall be made for the purpose(s) specified by the donor, if any, and if there are none, for any purpose agreed to by the President of the College and its governing board. The annual withdrawal for the portion of the Endowment not governed by specific direction from donors shall be 5 1/2% of the average value of that portion of the Endowment for the prior three years, less the costs associated with the Fund, including without limitation investment advisor fees, and the fee payable to the Foundation for its services.
6. A Committee consisting of the President of MPC and the Vice-President of Administrative Services shall determine the purpose for which distributions from the Fund are used. The Foundation will not be responsible for determining how Fund distributions are to be spent, but a Foundation Board member may sit on the Committee at the request of the MPC President.
7. Decisions as to asset allocation of Fund investments shall be by a consensus of the Committee named in paragraph 6, the Executive Committee of the Foundation, and the professional investment advisor.
8. If the Foundation should cease to exist, the Fund will be transferred to MPC to remain as an Endowment Fund under the terms herein.

Executed this 23 day of June, 2000 at Monterey, California.

Monterey Peninsula Community
College District

By: Kirk Avery
Dr. Kirk Avery
President/Superintendent
Monterey Peninsula College

The Monterey Peninsula College
Foundation

By: David Lewis
David S. Lewis, President
Monterey Peninsula College
Foundation

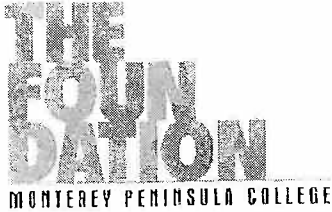


EXHIBIT A

WILDER FISCAL AGENT AGREEMENT

OFFICERS

DAVID LEWIS
PRESIDENT

BOB MASSARO
VICE PRESIDENT,
RESOURCE DEVELOPMENT

ART YOUNG
VICE PRESIDENT,
COMMUNITY RELATIONS

MARY LOU STUTZMAN
SECRETARY

MYRON MCFARLAND
TREASURER

DIRECTORS

DR. KIRK AVERY
EX OFFICIO

DR. PEGGY DOWNES BASKIN
PEGGY BATES

MARY BRANSON
MORLEY BROWN

R. LYNN DAVIS
LIBBY DOWNEY

FRAN GAVER

DR. ROLF JOHNSEN
EDIE KARAS

CAROLINE PAGE
DR. FRED PINKHAM

ILENE TUTTLE
STUART WALZER

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ROBERTA BIALEK

PETER CONIGLIO

LILYAN ELDRED

DR. GEORGE FAUL

LEWIS FENTON

JUDY HIGGERSON

DR. DAVID HOPKINS

DR. BETTYE LUSK

JEFFREY MUNKS

SYLVIA PANETTA

HON. HARKHOON PAIK

MARY ANNE TEED

DR. GEORGE THORNGATE, IV

TOM TONKIN

EXECUTIVE DIRECTOR

NANCY GIULIOTTI

ADMINISTRATIVE SUPPORT

VICKI RHEA

KIMBERLY BATES

PHONE: 831-655-5507
FAX: 831-655-2627

This Agreement is entered into by and between Monterey Peninsula College Foundation (hereinafter "Foundation") and Monterey Peninsula Community College District (hereinafter "MPC").

RECITALS:

1. Jean Wilder, deceased, provided in the Eighth Amendment to the Jean Wilder 1983 Trust, that ten percent (10%) of the residue of the trust estate is to be distributed to the "Maurine Church Coburn School of Nursing, Monterey Peninsula College, in memory of Agnes Patten Parma."

2. MPC wishes the Foundation to serve as fiscal agent in the management of the Wilder bequest and the Foundation is willing to serve as fiscal agent under the terms and conditions described herein.

WHEREFORE, IT IS AGREED THAT:

1. A fund known as the Wilder Endowment, in memory of Agnes Patten Parma (hereinafter the "Fund"), will be established for the purpose of supporting the Marine Church Coburn School of Nursing.

2. The Fund may be co-mingled with other funds for investment purposes but the Fund will be accounted for separately with the principal and income of the Fund separately identified.

3. Withdrawals from the Fund:

A. Annual withdrawals from the Fund shall be made for the purpose of supporting the Maurine Church Coburn School of Nursing. The annual withdrawal will be the greater of \$24,200 or 5 1/2 % of the year end corpus value of the Fund, less the costs associated with the Fund, including without limitation investment advisor fees, and the fee payable to the Foundation for its services. The committee named in paragraph 4 may decide at some future date to make the withdrawals at 5 1/2% of a rolling 2 or 3 year average of the year end corpus value.

B. The fee charged by the Foundation shall be 3/10ths of 1 percent (.03%) of the year end corpus value.

C. The fiscal year for the Fund shall be the calendar year. The net value of the Fund and the Foundation fee shall be calculated at the end of each calendar year and shall be payable by March 1 of each year.

4. A Committee consisting of the President of MPC, the Vice-President of Administrative Services, and the Director of Nursing (currently Debra Schulte) shall determine the purposes for which the distributions from the Fund are used. The Foundation will not be responsible for determining how Fund distributions are to be spent, but a Foundation Board member may sit on the Committee at the request of the MPC President or the Director Nursing.

5. Decisions as to the asset allocation of Fund investments shall be by a consensus of the Committee named in paragraph 4, the Foundation, and the professional investment advisor.

6. If the Foundation shall be ceased to exist, the Fund will be transferred to MPC in remain as an Endowment Fund under the terms herein.

7. Should the Maurine Church Coburn School of Nursing cease to exist, the Board of Trustees of the Monterey Peninsula Community College District shall determine a new purpose or purposes for the Fund most consistent with the original intent of Jean Wilder.

Executed this 11 day of Oct., 1999 at Monterey, California.

Monterey Peninsula Community
District

By: Kirk Avery
Dr. Kirk Avery
President/Superintendent
Monterey Peninsula College

Monterey Peninsula College
Foundation

By: David Lewis
David S. Lewis, President
Monterey Peninsula College
Foundation

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. J

MPC Foundation

Proposal:

That the Governing Board approve the revised Wilder Fiscal Agent Agreement between the Monterey Peninsula College Foundation (hereinafter "Foundation") and Monterey Peninsula Community College District (hereinafter "MPC") for the period January 1, 2011 through June 30, 2021. The updated Agreement includes increasing the management fee from .3% to 1% so that it is in keeping with all other funds managed by the Foundation.

Background:

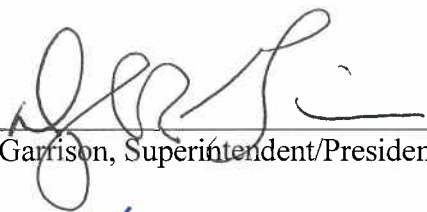
The Fiscal Agent Agreement for the Wilder Trust was negotiated by Dr. Kirk Avery, Superintendent/President and David Lewis, MPC Foundation President, and needs to be updated to revise the management fee to 1% so that it is in keeping with all other funds managed by the Foundation.

Budgetary Implications:

Budget implication will depend on the value of the Wilder Trust Funds of the end of each calendar year. There is no budget impact on the College's General Fund.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the Wilder Fiscal Agent Agreement between the Foundation and MPC for the period January 1, 2011 through June 30, 2021.

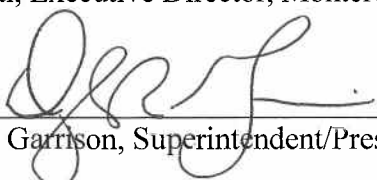
Recommended By: _____


Dr. Douglas Garrison, Superintendent/President

Prepared By: _____


Robin Venuti, Executive Director, Monterey Peninsula College Foundation

Agenda Approval: _____


Dr. Douglas Garrison, Superintendent/President

OFFICERS

Pam Lehman
President

Honorable Dean D. Flippo
Secretary

Nolan Kennedy
Vice President, Governance

John Mahoney
Vice President, Development

Sidney Slade
Treasurer

Allye Hobson-Robinson
Immediate Past-President

BOARD OF DIRECTORS

Kevin Cartwright
Honorable William Curtis, (ret)

Bert Cutino

William Doolittle

J. Stewart Fuller

Dr. Douglas Garrison

Frank Geisler

Dr. Joanna Geldner-Silverman

Brenda Kalina

Tom Logan

Stephen Ma

Rich Montori

Martha Myszak

Don Newmark

Rob Pappani

Kelly Norwood Saunders

Gary Taylor, M.D.

Leonard Walker

FOUNDATION STAFF

Robin Venuti, *Executive Director*

Melanie Kluss

Allison Payne

Charlotte Tinker

WILDER FISCAL AGENT AGREEMENT

This Agreement is entered into by and between Monterey Peninsula College Foundation (hereinafter “Foundation” and Monterey Peninsula Community College District (hereinafter “MPC”).

RECITALS:

1. Jean Wilder, deceased, provided in the Eighth Amendment to the Jean Wilder 1983 Trust, that ten percent (10%) of the residue of the trust estate is to be distributed to the “Maurine Church Coburn School of Nursing, Monterey Peninsula College, in memory of Agnes Patten Parma.”
2. MPC wishes the Foundation to serve as fiscal agent in the management of the Wilder bequest and the Foundation is willing to serve as fiscal agent under the terms and conditions described herein.

WHEREFORE, IT IS AGREED THAT:

1. A fund known as the Wilder Endowment, in memory of Agnes Patten Parma (hereinafter the “Fund”), will be established for the purpose of supporting the Marine Church Coburn School of Nursing.
2. The Fund may be co-mingled with other funds for investment purposes but the Fund will be accounted for separately with the principal and income of the Fund separately identified.
3. Withdrawals from the Fund:
 - A. Annual withdrawals from the Fund shall be made for the purpose of supporting the Maurine Church Coburn School of Nursing. The annual withdrawal will be the greater of \$24,200 or 5 ½% of the year end corpus value of the Fund, less the costs associated with the Fund, including without limitation investment advisor fees, and the fee payable to the Foundation for its services.
 - B. The fee charged by the Foundation shall be 1% of the year end corpus value.
 - C. The fiscal year for the Fund shall be the calendar year. The net value of the Fund and the Foundation fee shall be calculated at the end of each calendar year and shall be payable by March 1 of each year.

4. A Committee consisting of the President of MPC, the Vice-President of Administrative Services, and the Director of Nursing shall determine the purposes for which the distributions from the Fund are used. The Foundation will not be responsible for determining how Fund distributions are to be spent, but a Foundation Board member may sit on the Committee at the request of the MPC President or the Director of Nursing.
5. Decisions as to the asset allocation of Fund investments shall be by a consensus of the Committee named in paragraph 4, the Foundation, and the professional investment advisor.
6. If the Foundation shall cease to exist, the Fund will be transferred to MPC to remain as an Endowment Fund under the terms herein.
7. Should the Maurine Church Coburn School of Nursing cease to exist, the Board of Trustees of the Monterey Peninsula Community College District shall determine a new purpose or purposes for the Fund most consistent with the original intent of Jean Wilder.
8. The Wilder Fiscal Agent Agreement is for the period January 1, 2011 through June 30, 2021.

Executed this _____ day of _____, 2011 at Monterey, California.

Monterey Peninsula Community
College District

Monterey Peninsula College Foundation

By: _____
Dr. Douglas Garrison
Superintendent/President
Monterey Peninsula College

By: _____
Pam Lehman, President
Monterey Peninsula College Foundation

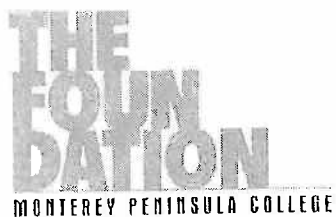


EXHIBIT A

WILDER FISCAL AGENT AGREEMENT

OFFICERS

DAVID LEWIS
PRESIDENT

BOB MASSARO
VICE PRESIDENT,
RESOURCE DEVELOPMENT

ART YOUNG
VICE PRESIDENT
COMMUNITY RELATIONS

MARY LOU STUTZMAN
SECRETARY

MYRON MCFARLAND
TREASURER

DIRECTORS

DR. KIRK AVERY
EX OFFICIO

DR. PEGGY DOWNES BASKIN

PEGGY BATES

MARY BRANSON

MORLEY BROWN

R. LYNN DAVIS

LIBBY DOWNEY

FRAN GAVER

DR. ROLF JOHNSEN

EDIE KARAS

CAROLINE PAGE

DR. FRED PINKHAM

ILENE TUTTLE

STUART WALZER

ADVISORY COUNCIL

HON. NAI AGLIANO

HON. DAN ALBERT

DAVID ARMANASCO

DR. ARTHUR BENOIT

ROBERTA BIALEK

PETER CONIGLIO

LILYAN ELDRED

DR. GEORGE FAUL

LEWIS FENTON

JUDY HIGGERSON

DR. DAVID HOPKINS

DR. BETTYE LUSK

JEFFREY MUNKS

SYLVIA PANETTA

HON. HARKJUN PAIK

MARY ANNE TEED

DR. GEORGE THORNGATE, IV

TOM TONKIN

EXECUTIVE DIRECTOR

NANCY GIULIOTTI

ADMINISTRATIVE SUPPORT

VICKI RHEA

KIMBERLY BATES

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PHONE: 831-655-5507
FAX: 831-655-2627

P.O. Box 203, MONTEREY, CALIFORNIA 93942-0203

B. The fee charged by the Foundation shall be 3/10ths of 1 percent (.03%) of the year end corpus value.

C. The fiscal year for the Fund shall be the calendar year. The net value of the Fund and the Foundation fee shall be calculated at the end of each calendar year and shall be payable by March 1 of each year.

4. A Committee consisting of the President of MPC, the Vice-President of Administrative Services, and the Director of Nursing (currently Debra Schulte) shall determine the purposes for which the distributions from the Fund are used. The Foundation will not be responsible for determining how Fund distributions are to be spent, but a Foundation Board member may sit on the Committee at the request of the MPC President or the Director Nursing.

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7. Should the Maurine Church Coburn School of Nursing cease to exist, the Board of Trustees of the Monterey Peninsula Community College District shall determine a new purpose or purposes for the Fund most consistent with the original intent of Jean Wilder.

Executed this 11 day of Oct., 1999 at Monterey, California.

Monterey Peninsula Community
District

By: Kirk Avery
Dr. Kirk Avery
President/Superintendent
Monterey Peninsula College

Monterey Peninsula College
Foundation

By: David Lewis
David S. Lewis, President
Monterey Peninsula College
Foundation

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. K

Superintendent/
President's Office

Proposal:

The Governing Board will discuss a proposal from Trustee Charles Page to name Lecture Forum 103 for former MPC Superintendent/President George (Bob) Faul per MPCCD Board Policy 1435.

Background:

The Monterey Peninsula Community College District Board Policy 1435 Naming of Buildings and Other Property Components assigns the authority for naming of college facilities and properties to the Board of Trustees. This authority includes naming opportunities as a result of donations and naming of spaces, buildings, or objects to honor individuals who have "...rendered exceptional, extraordinary and unique services to the College which justify and warrant recognition." The policy outlines an advisory committee process for use when honoring individuals and calls for a Board sub-committee of two Governing Board members to work with the Superintendent/President "to evaluate and make recommendations for the naming of buildings and facilities."


Budgetary Implications:

Unknown costs associated with signage changes.

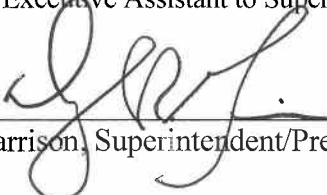
INFORMATION: Discussion of a proposal to name Lecture Forum 103 for former MPC Superintendent/President George (Bob) Faul.

Recommended By: Charles Page, Governing Board Trustee, Monterey Peninsula College

Prepared By:


Carla Robinson, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

E. Board Policies

1435 Naming of Buildings and Other Property Components

The Board of Trustees of the Monterey Peninsula Community College District retains authority for naming college facilities and properties. This shall include buildings, portions of buildings, college streets or roads, stadiums, fields and courts, areas of major assembly or activity, malls, and other large areas of campus circulation, and other facilities and properties, which are significant because of their use or visibility.

By May 31 of each year the Board of Trustees (hereafter “The Board”) shall identify and set forth in Board Policy 1435 “Naming Opportunities” for interior spaces of campus buildings; such as:

Offices
Conference Rooms
Laboratories
Other key interior spaces

And:

Exterior spaces such as:

Courtyards
Gardens
Streets
Bridges
Stadiums
Athletic Facilities
Decorative Walls
Landscaping Elements

And:

“Naming Opportunities” for campus buildings, monuments, sculptures and other permanent “Objects of Art.”

By May 31 of each year the Board shall establish and/or revise the amount of donations that shall be required for naming each Space, Building, or other Objects identified as set forth above.

The Board shall have the authority to name Spaces, Buildings, or other Objects identified above to honor an individual who has rendered exceptional, extraordinary

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

E. Board Policies

1435 Naming of Buildings and Other Property Components (continued)

and unique services to the College which justify and warrant permanent recognition.

No such naming shall be approved by the Board until two (2) years after the retirement of an individual who has been employed by the College.

No such naming shall be approved by the Board for a decedent until two (2) years after the death of such individual.

The Board shall consider community, student, faculty, and staff input in the process of selecting names. An advisory committee of citizens and faculty may be appointed to review name suggestions and submit recommendations to the Superintendent/President for the Board's consideration. The Superintendent/President shall be responsible for receiving suggestions for naming buildings and facilities and for the composition of a community, student, faculty, and staff committee.

The Board will utilize the Governing Board sub-committee (two Governing Board members) to work with the Superintendent/President to evaluate and make recommendations for the naming of buildings and facilities.

Namings for gifts shall remain in effect for the life of the facility or unless a significant event or condition warrants changing the name.

Formerly Governing Board Policy 8.4.

Renumbered/Adopted/Revised: September 18, 1990; January 26, 1999; March 28, 2000; April 23, 2002; June 24, 2008.

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

Superintendent/President Office

New Business Agenda Item No. L

Proposal:

That the Governing Board review Board Policy 2130 Purchasing.

Background:

As a part of Monterey Peninsula College's comprehensive review process for all board policies, the President's Office has initiated a review of all policies. As a result of that review, Board Policy 2130 Purchasing has been forwarded for collegial review. The proposed policy language was distributed through the Policy and Communication Committee to the Academic Senate (AS), Academic Affairs Advisory Group (AAAG), Administrative Services Advisory Group (ASAG), and Student Services Advisory Group (SSAG). After review and approval by these groups, the policy was forwarded to College Council for a first and second reading in April, resulting in approval April 19, 2011. The policy draft is presented to the Governing Board for a first reading.

The proposed policy language is supported by Education Code Sections 81651, et seq., 82500, 82501 and Public Contract Code 20650, et seq.

Budgetary Implications:

No direct budgetary impact is anticipated.

☒ INFORMATION: That the Governing Board review Board Policy 2130 Purchasing.

Recommended By: Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By: Carla Robinson, Executive Assistant to Superintendent/President & Governing Board

Agenda Approval: Douglas R. Garrison, Ed.D, Superintendent/President

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

2000 SERIES ADMINISTRATION & BUSINESS SERVICES

B. Business Services

2130 Purchasing

The Purchasing Coordinator, working under the direction of the Vice President for Administrative Services, shall be responsible for the District's purchasing.

The purchasing department shall maintain a handbook delineating all purchasing procedures pertaining to the expenditure of District funds, bids, Uniform Public Construction Cost Accounting (UPCCA) projects and other contracts.

Reference: Education Code 81651
Public Contract Code 20650

Adopted: June 1, 1988.
Revised and Adopted:

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

2000 SERIES ADMINISTRATION & BUSINESS SERVICES

B. Business Services

2130 Purchasing and Contracting Policy

~~The Adopted Budget shall be used as the primary constraint under which purchases by specific budgeted category may be made during a given fiscal year. Although the administration may procure goods and/or services in accordance with the Adopted Budget without concurrent Governing Board approval, the Board must ratify such actions as follows: the Board will be presented with a list of purchase orders issued during the month for ratification of such transactions; and with a list of warrants, also for ratification, in payment of purchase orders issued in that or previous months.~~

~~The Administrative Dean of Business Services is the principal purchasing agent for the District, and as such, has discretionary authority to establish and implement the necessary processes and procedures to discharge this responsibility.~~

~~The Superintendent/President, the Administrative Dean of Business Services, and such others as may be designated by the Superintendent/President, are authorized signators for contracts, including purchasing orders, and other official documents which facilitate the acquisition of goods and services.~~

~~In those instances in which compliance with the Public Contract Code and/or the Education Code requires that purchasing or contracting be made by means of advertising for bids, the Administrative Dean of Business Services shall seek the approval of the Board prior to advertising for such bids.~~

~~Administrative Procedures shall be established by the Administrative Dean of Business Services to accomplish the purchasing process at Monterey Peninsula College.~~

~~The Purchasing Coordinator, working under the direction of the Vice President for Administrative Services, shall be responsible for the District's purchasing.~~

~~The purchasing department shall maintain a handbook delineating all purchasing procedures pertaining to the expenditure of District funds, bids, Uniform Public Construction Cost Accounting (UPCCA) projects and other contracts.~~

Reference: Education Code 81651, ~~et seq., 82500, 82501.~~
Public Contract Code 20650, ~~et seq.~~

Adopted: June 1, 1988.

Revised and Adopted:

(Note to advisories: Education Code Section 81656 stipulates that the Board of Trustees delegates authority for the purchasing of supplies, materials, apparatus, equipment and services as necessary.)

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES2000 SERIES ADMINISTRATION & BUSINESS SERVICESB. Business Services2130 Purchasing and Contracting Policy

The Adopted Budget shall be used as the primary constraint under which purchases by specific budgeted category may be made during a given fiscal year. Although the administration may procure goods and/or services in accordance with the Adopted Budget without concurrent Governing Board approval, the Board must ratify such actions as follows: the Board will be presented with a list of purchase orders issued during the month for ratification of such transactions; and with a list of warrants, also for ratification, in payment of purchase orders issued in that or previous months.

The Vice President for Administrative Services is the principal purchasing agent for the District, and as such, has discretionary authority to establish and implement the necessary processes and procedures to discharge this responsibility.

The Superintendent/President, the Vice President for Administrative Services, and such others as may be designated by the Superintendent/President, are authorized signators for contracts, including purchase orders, and other official documents which facilitate the acquisition of goods and services.

In those instances in which compliance with the Public Contract Code and/or the Education Code requires that purchasing or contracting be made by means of advertising for bids, the Vice President for Administrative Services shall seek the approval of the Board prior to advertising for such bids.

Administrative procedures shall be established by the Vice President for Administrative Services to accomplish the purchasing process at Monterey Peninsula College.

Reference: Education Code 81651, et seq., 82500, 82501.
Public Contract Code 20650, et seq.

Adopted: June 1, 1988.

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. M

Superintendent/President
Office

Proposal:

That the Governing Board review Board Policy 2132 Bids and Contracts.

Background:

As a part of Monterey Peninsula College's comprehensive review process for all board policies, the President's Office has initiated a review of all policies. As a result of that review, a new Board Policy 2132 Bids and Contracts has been forwarded for collegial review. The proposed policy language was distributed through the Policy and Communication Committee to the Academic Senate (AS), Academic Affairs Advisory Group (AAAG), Administrative Services Advisory Group (ASAG), and Student Services Advisory Group (SSAG). After review and approval by these groups, the policy was forwarded to College Council for a first and second reading in April, resulting in approval April 19, 2011. The policy draft is presented to the Governing Board for a first reading.

The proposed policy language is supported by Education Code Sections 81641 et seq, and Public Contract Code 20650 et seq.

Budgetary Implications:

No direct budgetary impact is anticipated.


INFORMATION: That the Governing Board review Board Policy 2132 Bids and Contracts.

Recommended By:



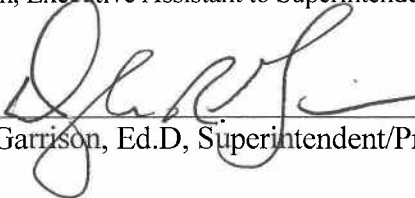
Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By:



Carla Robinson, Executive Assistant to Superintendent/President & Governing Board

Agenda Approval:



Douglas R. Garrison, Ed.D, Superintendent/President

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

2000 SERIES ADMINISTRATION & BUSINESS SERVICE

B. Business Services

2132 Bids and Contracts

The Board of Trustees delegates to the Vice President for Administrative Services or his/her designate the authority to enter into contracts and issue public bids on behalf of the District and to establish administrative procedures for contract awards and management subject to the code references.

Reference : Education Codes 81641 et. seq.
Public Contract Code Sections 20650 et. seq.

See AP 2132 Bids and Contracts

Adopted:

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

Superintendent/President
Office

New Business Agenda Item No. N

Proposal:

That the Governing Board review Board Policy 2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters, and Other Similar Non-Motorized Devices on District Property.

Background:

As a part of Monterey Peninsula College's comprehensive review process for all board policies, the President's Office has initiated a review of all policies. As a result of that review, a new Board Policy 2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters, and Other Similar Non-Motorized Devices on District Property has been forwarded for collegial review. The proposed policy language was distributed through the Policy and Communication Committee to the Academic Senate (AS), Academic Affairs Advisory Group (AAAG), Administrative Services Advisory Group (ASAG), and Student Services Advisory Group (SSAG). After review and approval by these groups, the policy was forwarded to College Council for a first and second reading in April, resulting in approval April 19, 2011. The policy draft is presented to the Governing Board for a first reading.

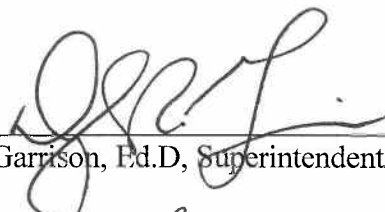
The proposed policy language is supported by Vehicle Code Sections 4000.1 and 21113(f).

Budgetary Implications:

No direct budgetary impact is anticipated.


INFORMATION: That the Governing Board review Board Policy 2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters, and Other Similar Non-Motorized Devices on District Property.

Recommended By:



Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By:



Carla Robinson, Executive Assistant to Superintendent/President & Governing Board

Agenda Approval:



Douglas R. Garrison, Ed.D, Superintendent/President

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

2000 SERIES ADMINISTRATION & BUSINESS SERVICES

C. General Campus Policies

2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters, and Other Similar Non-Motorized Devices on District Property

Bicycles, skateboards, roller skates, roller blades, scooters and other non-motorized devices must be operated in a safe and courteous manner so as not to cause or threaten to cause injury to person(s), or personal property or damage to district property. The Vice President for Administrative Services shall establish administrative procedures regarding the safe operation of bicycles, skateboards, and other non-motorized devices on campus.

References: Vehicle Code Sections 4000.1 and 21113(f)

See AP 2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters, and Other Similar Non-Motorized Devices on District Property.

Adopted:

MONTEREY PENINSULA COLLEGE
ADMINISTRATIVE PROCEDURES

2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters and Other Similar Non-Motorized Devices on District Property

The use of bicycles, skateboards, roller skates, roller blades, scooters, and other similar non-motorized devices on any property maintained or controlled by the District is allowed under the following conditions.

1. These devices shall be used in a safe and courteous manner on pedestrian pathways, roadways, and in parking lots for the purpose of transportation.
2. These devices shall not be ridden inside district buildings or stored on any stairs, benches, handrails, walls, building ramps, breezeways, roofs, or unauthorized unpaved areas controlled by the District.
3. These devices shall not be used for trick riding or recreational performance or used in a reckless manner. For the purpose of this section, reckless shall mean operation in willful or wanton disregard for the safety of persons or property and specifically includes, but is not limited to, the following conduct:
 - a. operation at a speed greater than reasonable or prudent, having due regard for weather, visibility, pedestrian and vehicular traffic, and the condition of the device;
 - b. operation in such a manner as to result in a collision or accident involving any vehicle, property or pedestrian;
 - c. operation in such a manner as to result in loss of control of the device;
 - d. operation in such a manner as to endanger life, limb, or property of any person; and
 - e. operation in such a manner as to cause damage to facilities controlled by the District.
4. Any person riding a bicycle, skateboard, roller skates, roller blades, scooters, and other non-motorized devices shall yield the right of way and not interfere with pedestrian traffic.

See Board Policy 2206 - Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters and Other Similar Non-Motorized Devices on District Property

References: Vehicle Code Sections 4000.1 and 21113(f).

PVP Reviewed: November 3, 2010.

PVP Approved:

Monterey Peninsula Community College District

Governing Board Agenda

July 26, 2011

New Business Agenda Item No. O

Superintendent/President
Office

Proposal:

To review the attached Calendar of Events.

Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

Budgetary Implications:

None.

INFORMATION: Calendar of Events.

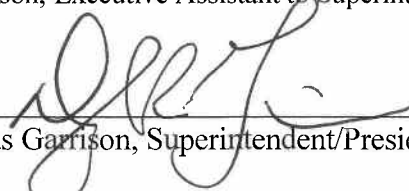
Recommended By: Dr. Douglas Garrison, Superintendent/President

Prepared By:



Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:


Dr. Douglas Garrison, Superintendent/President

MPC Board of Trustees Calendar of Events 2011

JULY, 2011

Tuesday, July 26 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

AUGUST, 2011

Thursday, August 18 **Fall 2011 Flex Day (schedule attached) Presidents' Address, 8:30-10:00, LF103; Sam Karas Memorial Keynote Address by Mike Rasmussen, 10:15-11:15am; Dr. Garrison's Town Hall Meeting, 11:30-12:30pm (note: no refreshments)**
Monday, August 22 Semester Begins for Fall 2011-2012
Tuesday, August 23 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

SEPTEMBER, 2011

Monday, September 5 Labor Day Holiday
Tuesday, September 27 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

OCTOBER, 2011

Saturday, October 22 **Football Homecoming vs Cabrillo, 6pm; Foundation Alumni Club BBQ**
Tuesday, October 25 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

NOVEMBER, 2011

Tuesday, November 8 Election for Board Trustees
Friday, November 11 Veteran's Day Holiday
Saturday, November 12 Football vs Hartnell, 6:00pm at Salinas Community College
Tuesday, November 22 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Thur-Fri-Sat, Nov. 24-26 Thanksgiving Holiday

DECEMBER, 2011

Tuesday, December 13 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
and Annual Organizing Governing Board Meeting
Thur-Fri, December 16-17 Semester Ends Thursday; Flex Day on Friday
Fri-Mon, Dec. 23-Jan 2 Winter Holiday Break