

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING**

Closed Session, Stutzman Seminar Room, LTC, 1:35-2:55pm  
Regular Meeting, Sam Karas Room, LTC, 3:00pm  
980 Fremont Street, Monterey, California 93940  
www.mpc.edu/GoverningBoard

**TUESDAY, JULY 26, 2011**

**MINUTES**

**1. OPENING BUSINESS**

- A. Call To Order – Chair Lynn Davis called the Regular Meeting to order at 1:35pm.
- B. Roll Call – present:  
Mr. Charles Brown, Vice Chair  
Mr. Lynn Davis, Chair  
Dr. Douglas Garrison, Superintendent/President  
Mr. Charles Page, Trustee  
Dr. Loren Steck, Trustee
- Absent:  
Dr. Margaret-Anne Coppernoll, Trustee
- Staff:  
Ms. Barbara Lee  
Mr. Steve Ma
- C. Public Comments on Closed Session Items – none.
- D. Closed Session – items under discussion:  
1) Conference with Real Property Negotiator (Government Code 54956.8)  
a) Property Parcel: E19a.5.  
b) Agency Negotiator: Steve Ma  
c) Negotiating Parties: Fort Ord Reuse Authority  
d) Under Negotiation: Price or Terms of Payment  
2) Conference with Labor Negotiators (Government Code Section 54957.6)  
a) Agency Negotiators: Steve Ma and Barbara Lee  
b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association)  
3) Superintendent/President Annual Evaluation (Government Code Section 54947).
- E. Reconvene to Regular Meeting and Roll Call – Chair Lynn Davis reconvened the Regular Meeting to order at 3:05pm and roll call was taken. Present:  
Mr. Charles Brown, Vice Chair  
Mr. Lynn Davis, Chair

Dr. Douglas Garrison, Superintendent/President  
Dr. Loren Steck, Trustee  
Mr. Kage Williams, Student Trustee

Absent:

Dr. Margaret-Anne Coppernoll, Trustee  
Mr. Charles Page, Trustee

- F. Reporting of Any Action Taken During Closed Session – no action taken. Chair Lynn Davis advised that the Board would present a full report on the Annual Evaluation for Superintendent/President Douglas Garrison in September or October, 2011.

## 2. RECOGNITIONS

- A. Recognition of Visitors – none.

## 3. COMMUNICATIONS

- A. Comments from Visitors – none.

### B. Written Communications:

- 1) Leadership Monterey Peninsula, thank you letter from Executive Director Karen Csejtey to Dr. Garrison for keynote speech on June 9<sup>th</sup> / June 27.
- 2) Chancellor Jack Scott email on behalf of California Community Colleges Scholarship Endowment and the Bernard Osher Foundation / June 27.
- 3) Panetta Institute, Director Sylvia Panetta, thank you letter to Dr. Garrison for keynote speech at 12<sup>th</sup> annual *Education in Leadership for Public Service Seminar* / July 7.

### MPC All User Emails:

- 1) HR Employment Opportunity: Instructional Specialist, Reading Center / June 24.
- 2) HR Employment Opportunity: Vice President for Academic Affairs / June 29.
- 3) Dr. Garrison's announcement of hiring of Interim Vice President of Academic Affairs, Martin L. Johnson, effective July 18 / July 1.
- 4) Fall 2011 Flex Schedule, Fred Hochstaedter, Academic Senate President / July 6.
- 5) HR Employment Opportunity: Sciences Laboratory Manager, Physical Science / July 7.
- 6) HR Employment Opportunity: Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs / July 7.
- 7) HR Employment Opportunity: Sciences Laboratory Manager, Life Science / July 14.

### Articles published/aired in *The Herald*, *The Californian*, and other media:

- 1) DeBono has lifelong passion for theater / June 20.
- 2) Sign of the times: MPC Theatre shares its long history in graffiti before the walls come tumbling down / June 23.
- 3) Nursing students use robot to learning: training device mimics variety of ailments / June 23.
- 4) MPC and Monterey Jazz Festival's Summer Jazz Camp with Joshua Redman, 2011 Artist-in-Residence Saxophonist / June 27.
- 5) Football camp has different name, but same devotion: two pros take over for Herm Edwards – Ron Johnson and Anthony Toney / June 28.
- 6) Two veteran theater groups stage the off-kilter princess tale 'Once Upon A Mattress' at the outdoor Forest Theater in Carmel / June 30.

- 7) MPC budget gets OK; school lacks agreement with non-teaching workers. / June 30.
- 8) MPC to consider cutting 19 positions (CSEA layoffs) / July 2.
- 9) 'Once Upon A Mattress' a true summertime treat / July 7.
- 10) MPC employees plead for no layoffs; College, classified employees deadlocked on new contract / July 8.
- 11) Orientation for Prospective MPC Trustees on July 14 / *Herald* July 9, 11, and 13, *Weekly* 7/13, and *Pine Cone*, July 8.
- 12) Ad: Classified Instructional Specialist, Reading Center; Vice President for Academic Affairs; Part-time Faculty / July 11.
- 13) Obituary and email notice to MPC: Paula Travaille, passed June 12 / July 11.
- 14) Notice to Bidders: Theatre Modernization Project / July 14 and July 19.
- 15) Marina wants to keep MPC district boundaries / July 15.

#### Reports and Presentations:

- 1) Institutional Report – TRiO Programs/Upward Bound Report by Chris Calima, Sandra Washington and Janine Wilson.  
 Dean Larry Walker introduced three members of the TRiO staff in the precollegiate programs that make up Math-Science Upward Bound/Upward Bound/Student Support Services: Chris Calima, Counselor; Sandra Washington, Coordinator/Counselor for Upward Bound; and Janine Wilson, Coordinator, Math Science Upward Bound. Larry congratulated the staff on the successful work done with high school students evidenced by the increasing number of Upward Bound students graduating from high school, persisting in college, and achieving college graduation. Sandra thanked the Board and Administration for their support. TRiO is a year-long program offering tutoring, personal and academic counseling, culminating with a six-week summer program focused on math and science at UCSC. This year's theme was sports and the 9<sup>th</sup> grade students created National Basketball Association (NBA) athletic teams, developed skills in statistics by drafting teams, in communications through studying international sports and public speaking, and learning the science and anatomy used in different sports. A video clip of the summer program highlighted student presentations. Two alumni Upward Bound spoke of their experiences: Seaside High graduate Ben Nguyen graduated from UC Davis and is now a mentor for students at MPC, and Nicole Franklin, a graduate of San Diego State and a Gate scholar, is now working at Disneyland and also worked with the Upward Bound program this summer. Janine Wilson reported on this summer's 6-week field trip to UCSC, and introduced two staff members Caroline Hornbake, Residential Coordinator and Diana Valle, Tutor. Four Upward Bound students spoke of their UCSC experiences, relating how they strengthened their math and science skills, were interested in and ready for college, and how the exposure to students from other states and international students was life changing. All the students gained from the hands-on academic and social experiences.
- 2) Chair Davis announced there are three seats up for election on the MPC Trustee Board in November. The final orientation for potential candidates is Wednesday, July 27, at 5:30pm in Administration Building's Large Conference Room. He urged citizens from Area 3, Monterey and Del Rey Oaks, to register. Dr. Loren Steck has filed for reelection from Area 5, Carmel.

3) Superintendent/President's Report - Dr. Douglas Garrison.

Dr. Garrison introduced Marty Johnson, Interim Vice President, Academic Affairs. / Four potential trustee orientations have been held in June and July, with a fifth orientation on July 27. Twenty-three individuals have expressed an interest in running as a Board Trustee. / The first meeting of the Citizens Area Trustee Redistricting Advisory Committee was held July 13. Ten members, two from each of five trustee areas, were facilitated by Fran Gaver, Esq. Dr. Jeanne Gobalet, demographer, gave a detailed presentation of the 2010 census findings and presented options of how the trustee areas might be adjusted. The committee is meeting August 2 to discuss potential map adjustments and make a recommendation for the Governing Board. This recommendation will be brought to the Governing Board's August meeting for a first reading and returned for adoption at the Governing Board's September meeting. The adjusted maps will then be sent to the Department of Justice for preclearance. / Tomorrow Dr. Garrison is attending with Robin Venuti the Monterey Peninsula Chamber of Commerce's Annual Business Excellence Awards Ceremony. MPC is nominated for an award for excellence in education along with the Naval Post Graduate School and Panetta Institute, both top flight organizations. / Finally, community colleges made newspaper headlines again in an article entitled "Supposed Lack of Success with Transfer of Students" based on a study organized by the Campaign for College Opportunity (CCO) which conducted a statistical analysis of a cohort of students who had enrolled in six units in the fall and spring, and then studied whether they transferred in six years. Dr. Garrison was interviewed by the *Herald*, quoting this analysis as "a misguided attempt with a well-meaning effort." He believes that the statistical basis is skewed. To think that every student at MPC taking six units in one term and would then become a transfer student shows a lack of recognition of why our students come to MPC -- for vocational training or to refresh skills without seeking a transfer and reaching their goal within 2-3 classes. First responder students are not included because they do not receive a formal award. The study also ignores countless individuals engaged in life-long learning, including Malcolm Weintraub, a good friend of the college who enrolled for 3-6 units every term, but according to that study Malcolm is a failure. Dr. Garrison referred *Herald* Reporter Claudia Melendez to the ARCC Report from spring, 2011, a fair representation of students in community college. The CCO group is one that Fred Hochstaedter expressed concern about this spring, in that funding methodologies are being developed where there would be incentivized funding for success, using these data as baseline for CCO's definition of success.

3) Vice Presidents' Reports:

Carsbia Anderson, Vice President, Student Services

In Carsbia's absence, Dean Larry Walker recapped the success of the Upward Bound students' participation in the summer program. Sandra Washington, Coordinator/Counselor in Upward Bound, is a UC Santa Barbara graduate and Seaside High School graduate, and is one of the many individuals who have deep relationships with staff and who come back and work as mentors to give back to our community. / Larry reported that Student Services has been working with the Foundation who secured for Upward Bound a \$12,000 grant. Upward Bound is a year-round program and the additional funds will help to expand after school tutorial programs and build more comprehensive Saturday workshops. / The International Student Program has developed transition plans with Holly White, CSUMB's International Student

Program Coordinator, to help with technical aspects of the student exchange visitor information system, SEVIS. Student Services has registered twenty-five new international students for fall and MPC has close to ninety international students. The goal is to identify ISP strengths and build a program meaningful to the college. / Christine Vincent, Counselor/CARE Coordinator, will take on the role for marriage and family interns; bringing her on as lead counselor connects the CARE program to MPC. / REMC has had a smooth transition from the Social Science Building to the new Student Services Building. Fourteen programs dispersed over the entire campus are now in one building. / The majority of registrations occurred in June and July. The priority registration is established but could not go into the new SIS system yet, as the SIS system is coming online in September, 2011. / Counselors are returning to work August 8.

Marty Johnson, Interim Vice President, Academic Affairs.

Marty thanked the Board and Dr. Garrison for his introduction and reported that he is a former instructor, having taught Physics at MPC in 1994. / On his sixth day on the job he is impressed with the staff, faculty, and administration. He especially thanked Deans Laura Franklin and Michael Gilmartin for his introduction to Academic Affairs and MPC. / He is also impressed with the tour this morning of the Education Center in Marina, calling it a premier education center in the state and a tremendous opportunity for our students. / D. J. Singh received his Master's Degree and at the same time worked with the summer program MBRACE (Monterey Bay Regional Academy of Computing Education); Marty is looking forward to attending MBRACE's Symposium celebration on August 11.

Dean Laura Franklin reported that James Lawrence, Instructor in the Auto Tech Program, is converting Prius automobiles from hybrids to fully electric plug-in vehicles.

- 5) Academic Senate Report – no report.
- 6) MPCEA Report – no report.
- 7) MPCTA Report – no report.
- 8) ASMPC Report – no report.
- 9) College Council Report – no report.
- 10) MPC Foundation Report – Robin Venuti, Executive Director.  
Robin introduced Melanie Kluss, the Foundation's new Administrative Assistant. / Now that the Foundation is an auxiliary the MPCF Board will need Brown Act training, and she thanked Nolan Kennedy for securing Don Freeman to present this information. / Faculty and Staff Advancement awards are now open and applications are due September 21. / The Alumni Homecoming event is October 22 vs Cabrillo, with a 5:00pm BBQ and 6:00pm game. / Friday's July 29 President's Luncheon will have six guests. / AMP has approached Dr. Garrison to air the recording of the President's Address to the Community, including the presentation to Peggy Downes Baskin as the President's Award. Air dates will be published soon. / Fred Hochstaedter is the first recipient of a \$15,000 3-year sabbatical grant from the Sarlo

Foundation; \$5,000 is awarded each year. / The Planned Giving Committee is meeting with Steve Weldon, Director of Leadership Giving at UCSC and Virginia Rivera, Director of Gift Planning at UCSC. Steve developed the planned giving program for CSUMB. The presentation is to explain the way in which UCSC performs their planned giving. Naming opportunities are also being researched by the Planned Giving Committee. The Foundation is aware that MPC's remodeled buildings and new construction provide an opportunity to raise funds for programs as endowments. / The Community Foundation awarded \$20,000 for smart classrooms at the Education Center. / Two private donors have provided funds for implementation of assessment software called Accuplacer for the ESL program. / New Business Items No. I and No. J are being pulled for further study.

11) Governing Board Reports:

- a) Community Human Services – minutes from CHS Board meeting June 16, 2011.
- b) Trustee Reports – none.
- c) Student Trustee Report – Kage Williams announced that he is running for election as a statewide Student Trustee and will attend the CCCL Student Trustee Workshop in San Francisco on August 12-13.

12) Legislative Advocacy Report – ACCCA Legislative Update as of July 5, 2011.

Dr. Garrison called several bills to the Board's attention: AB 334 supports adding thirty days to the sixty days of absence currently allowed for Board members; AB 852 proposes giving part time faculty members first rights of refusal, a position opposed by the District. This creates a new class of employee for part time instructors as a temporary with contract rights. Dr. Garrison also reported on SB 931, AB 160, SCA 5, AB 743, SB 8, SB 27, AB 130 (the Dream Act is now passed and signed), and AB 131 (pending).

13) Special Report - Bond Update Reports, Joe Demko.

a) Active Bond/Facility Projects Update:

Joe was pleased to report twelve bids were received today for the Life Science and Physical Science Buildings and that Otto Construction is the apparent low bidder at \$7,352,350, well within the \$10,000,000 construction budget.

MPC Education Center (at Marina) Permanent Buildings – Interior work has been completed. Parking lot asphaltting has been completed and landscaping planting is almost complete. Furniture has been delivered. Classes will commence the fall semester of 2011.

Infrastructure – Site work (lighting, parking lots, and sidewalks) will be ongoing for the next few years. Phase II signage (kiosks) design has begun. Parking Lot B work has begun and will be completed by the commencement of classes. Parking Lot B work also includes a new turnaround entrance to the Theatre being renovated.

Swing Space – The “Swing Space Village” is located adjacent to and south of the Theatre. The Swing Space user groups have been notified of the swing space plan in detail in order to accommodate the program needs with minimal disruption. The General Classrooms Building is being modified to accommodate Life Science and Physical Science. Work includes modifying six existing classrooms into four

science classrooms, six offices and five lab preparation rooms. Work will be completed in time for the commencement of classes.

Facilities Committee – The Committee meets periodically to review construction issues, budgets and schedules.

Humanities/Old Student Services/Business Humanities – The project is receiving State matching funds. The project bid was significantly under budget and work has begun on Phase 1 (Old Student Services Building).

Theatre – The project is being re-bid. Bids are due on August 16, 2011 and will be on the Board Agenda for approval on August 23, 2011. Work will commence immediately and is expected to be completed in spring of 2013.

Life Science/Physical Science Buildings – The project is in the bidding process with bids due July 27, 2011. There are two phases in this project with the First Phase being the Life Science building, and once it is completed the renovation of Physical Science will commence (the project is phased to minimize the cost and need for additional Swing Space).

Gym First Floor – The Architect (HGHB) has received DSA approval for the drawings and will go to bid in late Fall. The Gym first floor work has to be completed before work on the pool and tennis courts can be done. The Swing Space needs are being accommodated.

Outside Lockers adjacent to the Art Buildings – Work has been completed. This project is partially funded (\$100,000) from State Scheduled Maintenance funds.

Pool/Tennis Courts – Work will begin after the gym first floor is complete.

Music Buildings – The Architect (HGA) has prepared schematic drawings with different design options, and the Facilities Committee is reviewing the options and the budgets for the different alternatives.

Student Center – The Architect (HGHB) has prepared schematic drawings for available space options. Planning meetings have involved student representatives.

Dr. Garrison reported that the August Citizen's Bond Oversight Committee (CBOC) meeting will be held at the Education Center at Marina. Dr. Garrison just had a tour of the new facility and is impressed and excited to see the completion of phase one of the Education Center. He complimented Architect Ken Scates for the project.

- b) Cost Control Report (see Reports b, c, and d on Governing Board website)
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report



4. **CONSENT CALENDAR**

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Brown / Carried

2011-2012/07

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on June 28, 2011, and the Special Board Meeting on July 7, 2011, with one correction to the June 28 Minutes on page 10, item no. B, changing the name to Connie Andrews from Connie Stevens.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the June 30 regular payroll in the amount of \$2,076,129.62; and the July 8 supplemental payroll in the amount of \$34,997.55; for a total payroll of \$2,111,127.17, be approved.
- 4) That Commercial Warrants:

Number 12864491 through Number 12864523	\$ 593,294.04
Number 12865548 through Number 12865636	\$ 246,547.32
Number 12866909 through Number 12866940	\$ 218,827.80
Number 12867451 through Number 12867479	\$ 91,521.94
Number 12868273 through Number 12868305	\$ 93,685.61
Number 12868991 through Number 12869037	\$ 705,892.07
Number 12870993 through Number 12871093	\$ 533,864.97

in the total amount of \$2,483,633.75, be approved.
- 5) That Purchase Order Numbers 112511 through 112583 in the amount of \$4,423.840.35 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category	\$ 785
Net increase in the 3000 (Benefits) Object expense category	\$ 90
Net increase in the 5000 (Other/Services) object expense category	\$ 1,625

Increase of \$2,500 in funds received for FY 2010-2011.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 4000 (Supplies) object expense category	\$ 1,130
Net decrease in the 5000 (Other/Services) object expense category	\$ 5,150
Net increase in the 6000 (Capital Outlay) object expense category	\$ 4,380
Net increase in the 7000 (Other Outgo) object expense category	\$ 1,900
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 4000 (Supplies) object expense category	\$10,624
Net decrease in the 5000 (Other/Services) object expense category	\$11,680
Net increase in the 6000 (Capital Outlay) object expense category	\$ 1,056



- 9) That the following budget adjustments in the Child Development Fund be approved:  
Net increase in the 2000 (Classified Salary) object expense category \$15,498

Increase of \$15,498 in revenue and matching expenses to reflect funds received for FY 2010-2011.

B. Faculty Personnel:

- 10) That the Governing Board approve the following Faculty personnel items:
- Grant Equivalency to Minimum Qualifications to Ruth Osorio to teach Reading, effective Fall 2011.
  - Grant Equivalency to Minimum Qualifications to Laura Coté to teach Theatre Arts, effective Fall 2011.
  - Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring/Summer 2011.

C. Classified Personnel:

- 11) That the Governing Board approve the following Classified personnel items:
- Consent Item No. C.11)a) pulled.  
~~Employment of \_\_\_\_\_, Laboratory Specialist II, Automotive Technology, 40 hours per week, 11 months per year, effective \_\_\_\_\_, 2011.~~
  - Employment of Patricia Small, Food Preparer, Child Development Center, 18 hours per week, 9 months and 11 days per year, effective August 15, 2011.
  - Resignation of Leslie Hayner, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year, effective June 2, 2011.
  - Resignation of Karen Warburton, Sciences Laboratory Manager, Life Science, 40 hours per week, 12 months per year, effective August 12, 2011.

D. Short Term and Substitute Personnel:

- 12) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED, that the 2010-2011 Monthly Financial Reports for the period ending June 30, 2011 (prior to closing the books), be accepted.

Motion Steck / Second Williams / Carried

**2011-2012/08**

Steve Ma, Vice President, Administrative Services, Report:

Steve began his report by discussing the self insurance fund. Self insurance expenses are at 90.2% which is 19.9 % less than the same time last fiscal year. Fiscal Services will be closing out the self insurance fund and setting up additional receivables and payables. We do expect to see some potential savings with this fund. Keenan is reporting savings are due mainly to CHOMP discounts, and more cost effective choices by MPC employees from reduced hospital visits and doctor appointments. It was also noted that the number of large claims requiring stop loss premium has been reduced from last year's number of claims.

Operating Fund net revenue through June 30, 2011 is \$40,720,749 which is 3.4% less than last fiscal year 2009-2010. Expenditures year-to-date total \$44,934,538 which is .70% more than the same time last fiscal year, for a net of -\$4,213,789. Additional revenues to be received for this FY 2010-2011 include federal grant reimbursements, other outside agency payments, second and third quarter lottery funds, and additional apportionment revenue that was deferred to FY 2011-2012 of \$5.4 million. The deferred apportionment payment has been made to the county office and will be posted and reflected in the July 2011 cash balance of the Unrestricted General Fund.

We project the revenue and expenditures within the Operating Fund overall will closely match the budget plan adopted for the FY 2010-2011.

Highlights of financial activities year-to-date are as follows:

Revenues – The June apportionment payment received was \$769,952. The deferral payment to the District will be made in July.

Fiscal Services – is into the year-end closing process and will be setting up year-end receivables.

Expenditures – Overall, the District operating funds expenditures continue to track as projected.

Parking Fund – Parking revenues are at 136.6%, indicating total revenue for the year to be significantly higher than budget. Expenses are under budget.

Associated Student of Monterey Peninsula College Fiduciary Fund – Fiscal Services is addressing the current year actual revenue and expense accounts with the ASMPC Coordinator, and will continue to closely monitor the ASMPC and club accounts in the early fall to be sure that they are not spending down their reserve funds.

Cash Balance – The total cash balance for all funds is \$72,207,759, including bond cash of \$57,649,860 and \$14,557,899 for all other funds. Operating funds cash is at \$2,732,582.

- B. BE IT RESOLVED, that the Governing Board approve the 2011-2012 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed in the attached worksheet (Gann Limit Worksheet 2011-2012).

Motion Brown / Second Steck / Carried **2011-2012/09**

- C. BE IT RESOLVED, that the Governing Board ratify the renewal of the lease agreement with Monterey Bay Certified Farmers Market, Inc., for the period August 1, 2011 through July 31, 2011, at the lease rate of \$175 per week.

Motion Steck / Second Brown / Carried **2011-2012/10**

- D. BE IT RESOLVED, that the Governing Board declare as surplus the Apple computers from Life Science and direct the disposal of these items in accordance with Board guidelines and Education Code requirements.
- Motion Steck / Second Williams / Carried **2011-2012/11**
- E. BE IT RESOLVED, that the following program be approved:
- Communication Studies, Associate in Arts for Transfer
- Motion Steck / Second Brown / Carried **2011-2012/12**
- F. BE IT RESOLVED, that the attached Contract Amendment #1 to the employment contract of Dr. Douglas Garrison dated September 2, 2008, is approved.
- Motion Steck / Second Brown / Carried **2011-2012/13**
- G. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 salary schedules for Older Adult Instructors and Short Term, Non-Continuing Employees (non-classified), effective August 1, 2011.
- Motion Steck / Second Williams / Carried **2011-2012/14**
- H. BE IT RESOLVED, that the Governing Board approve the signing of the 2011-2012 Funding Terms and Conditions (FT&C) Contract for the Full Day Pre-School Program at Monterey Peninsula College with the California Department of Education.
- Motion Brown / Second Steck / Carried **2011-2012/15**
- I. New Business Agenda Item No. I pulled.  
~~BE IT RESOLVED, that the Governing Board ratify the General Fiscal Agent Agreement between the Foundation and MPC for the period January 1, 2011 through June 30, 2021.~~
- J. New Business Agenda Item No. J pulled.  
~~BE IT RESOLVED, that the Governing Board approve the Wilder Fiscal Agreement between the Foundation and MPC for the period July 1, 2011 through June 30, 2021.~~
- K. INFORMATION: Discussion of proposal to name Lecture Forum 103 for former MPC Superintendent/President George (Bob) Faul. INFORMATION
- Chair Davis presented background information in Trustee Page's absence. Former Board Chair Jim Tunney sought to have the Board name the new stadium in honor of Herm Edwards. The Board decided not to go forward with that suggestion three years ago. Chair Davis opened this item for discussion, noting that Pat Faul has contributed to MPC for academic scholarships in honor of her late husband Dr. Bob Faul, and Trustee Page would like to see this proposal discussed. Dr. Garrison, having experience with naming opportunities at SRJC, referred the Board to Board Policy 1435 Naming of Buildings and Other Property Components, which was last revised and adopted in June of 2008, prompted by the discussion of naming the stadium. The review of Policy 1435 caused MPC to think about the principles involved. The policy vests the Board with the authority to name any college facility or property. Dr. Garrison outlined two basic methods of

recognition: 1) to identify spaces available for naming and to establish the amount of donation required to do that; and 2) to provide opportunity to recognize individuals who have rendered exceptional, extraordinary and unique services to the college. The policy outlines timelines and the formation of an advisory committee of citizens and faculty to submit recommendations to the S/P for the Board's consideration.

Dr. Garrison explained how this policy and process were formalized three years ago after a very deliberative process. The naming of facilities has become prevalent in California community colleges, primarily because as Proposition 39 provided local bond dollars for renovation of facilities or building of new facilities, new opportunities came to name those new facilities either to gain new funding for supplies or materials costs, or for honoring individuals, i.e., such as the Sam Karas Room in the Library. Other spaces in the Library honor individuals as funds were raised in our Library capital campaign. It is common as projects are done to encourage the community to participate in that renovation process and to support it by giving donations, which are then recognized by the naming of a room, portion of a building or an entire building. It is far less prevalent to name an individual for one building. SRJC adopted a policy fifty years ago that limited the building naming opportunity to board members who have served a minimum of twelve years. The reason for that provision is that dozens of citizens made tremendous contributions to the institution and the question of which ones to recognize gave rise to that belief that if clear parameters were not outlined, situations existed for negative public relations. There is a need for the MPC Governing Board to be very deliberative over this process, and Dr. Garrison urged the Board to have criteria that articulates why the Board wished to pursue a naming opportunity for recognition. Those criteria would then be applied to any other individual brought forward for name recognition. As to naming opportunities for donations, this is a very common practice and the Foundation recognizes the potential value of developing a naming opportunity campaign in order to provide resources to create a replacement for instructional equipment monies and technology refreshment funds as a way to deal with those missing state funds. Mr. Page's proposal acknowledges Dr. Bob Faul's contributions to MPC. The Bob Faul Endowment Fund currently benefits our faculty and staff. Those funds cannot be moved from one purpose to another purpose.

Chair Davis expressed concern that the Foundation is working on planned giving and a naming campaign. The Board does not want to infringe on naming opportunities without consulting with the Foundation on the proposal for the Lecture Forum, and at what amounts those contributions would be determined. He suggested forming a Governing Board subcommittee with Trustees Steck and Brown. The subcommittee was asked to report back to the Board in September to give the Foundation enough time for planning. The subcommittee will work with the S/P. The Board Policy 1435 also states that community members may be added to an advisory committee. Before that is done, the Board agreed that is their task to decide if and how to proceed. Chair Davis stated it is the Board's responsibility to finalize any donation amounts and the Foundation's role is to be a resource and to recommend the framework to the Board. Chair Davis thanked C.B. Brown and Loren Steck for accepting their assignment to the Board subcommittee.

L. INFORMATION: Board Policy 2130 Purchasing – first reading.

INFORMATION

- M. INFORMATION: Board Policy 2132 Bids and Contracts – first reading. INFORMATION
- N. INFORMATION: Board Policy 2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters, and Other Similar Non-Motorized Devices on District Property INFORMATION

Steve Ma advised the Board that discussion on Board Policy 2206 was initiated in 2010 by the Health and Safety Committee to encourage alternative forms of transportation. The policy is sensitive to skateboards, and although they can cause damage to public and private property, the majority of riders use skateboards for transportation. Safety and courtesy are promoted in the policy. The Board expressed concern on liability issues and asked for an examination of other colleges' policies on liability issues before action is recommended.

- O. INFORMATION: Calendar of Events.

6. **ADVANCE PLANNING**

- A. Regular Meeting Tuesday, September 27, 2011
- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
  - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Board Meeting, Tuesday, October 25, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

- B. Future Topics:
- 1) Citizens Trustee Area Redistricting Advisory Committee Recommendations, August 23, 2011
  - 2) Institutional Report – SB1440, the Transfer Act.
  - 3) Naming of Buildings and Other Property Components for Bob Faul

7. **ADJOURNMENT** – Chair Davis adjourned the Regular Meeting at 5:08pm.

Respectfully submitted,



Dr. Douglas R. Garrison  
Superintendent/President

8. **CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu](http://www.mpc.edu).*

*Posted August 24, 2011*