

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR MEETING

1:30pm, Closed Session, Stutzman Seminar Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

TUESDAY, JUNE 28, 2011

MINUTES

1. OPENING BUSINESS

A. Call To Order – Chair Lynn Davis called the Regular Meeting to order at 1:32pm.

B. Roll Call – present:
Mr. Charles Brown, Vice Chair
Mr. Lynn Davis, Chair
Dr. Douglas Garrison, Superintendent/President
Mr. Charles Page, Trustee
Dr. Loren Steck, Trustee

Staff:
Ms. Barbara Lee
Mr. Steve Ma

Absent:
Dr. Margaret-Anne Coppernoll, Trustee

C. Public Comments on Closed Session Items – none.

D. Closed Session – items under discussion:
1) Conference with Real Property Negotiator (Government Code 54956.8)
a) Property Parcel: E19a.5.
b) Agency Negotiator: Steve Ma
c) Negotiating Parties: Fort Ord Reuse Authority
d) Under Negotiation: Price or Terms of Payment
2) Conference with Labor Negotiators (Government Code Section 54957.6)
a) Agency Negotiators: Steve Ma and Barbara Lee
b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association) and MPCTA (Monterey Peninsula College Teachers Association)
3) Conference with Legal Counsel Regarding Anticipated Litigation (one) (Government Code Section 54956.9 (b), Barbara Lee.
4) Superintendent/President Quarterly Evaluation (Government Code Section 54947).

- E. Reconvene to Regular Meeting and Roll Call – Chair Lynn Davis reconvened the Regular Meeting to order at 3:03pm and roll call was taken. Present:
Mr. Charles Brown, Vice Chair
Mr. Lynn Davis, Chair
Dr. Douglas Garrison, Superintendent/President
Mr. Charles Page, Trustee
Dr. Loren Steck, Trustee

Absent:

- Dr. Margaret-Anne Coppernoll, Trustee
Mr. Kage Williams, Student Trustee

- F. Reporting of Any Action Taken During Closed Session – no action taken.

2. RECOGNITIONS

- A. Moment of Silence:
1) Paula Travaille, Business Skills Center Instructional Assistant and Adjunct Instructor, passed June 12, 2011.
- B. Recognition of Visitors:
1) Ruthie Watts from City of Seaside, representing Kathryn Badon for the Citizens Trustee Area Redistricting Advisory Committee.

3. COMMUNICATIONS

- A. Comments from Visitors – none.
- B. Written Communications:
1) Joey Gomez, thank you letter as first awardee of the Dr. Richard Kezirian Endowed Scholarship / June 6.
2) California Community College Trustees (CCCT) Board announcement of CCCT Student Trustee Members Election - 2011 / June 7.
3) Sylvia Panetta, Panetta Institute, thank you letter to Dr. Richard Kezirian for MPC students attending Lecture Series / June 9.
4) Jack Scott, Chancellor, State of California, approval of MPC Foundation establishment as an auxiliary organization / June 20.
5) American Cancer Society acknowledgement of MPC's Men's and Women's Basketball Teams participation in annual cancer fundraising event / June 20.

MPC All User Emails:

- 1) Job Opportunity: Food Preparer, Child Development Center / June 8.
2) 2011-2012 Catalog/Class Schedule online, Leslie Procive, Academic Affairs / June 8.
3) Passing of Paula Travaille on June 12 / June 15.
4) KSBW TV coverage of MPC Nursing School and Simulation Lab / June 16-17.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) Bid Notice: Theatre Modernization Project / May 19 and May 24.
2) Notice of Public Hearing on May 24 to Convey Easement to Pacific Bell Telephone Company / May 19.
3) Peninsula Losing Photography Legacy by Helen Ogden / May 19.

- 4) Ads: Orientation Schedule for Prospective MPC Trustees / May 20, May 24, May 26, May 29, June 1, June 8 and June 15.
- 5) Three Seats to Open on MPC Board / May 21.
- 6) College Baseball: All-California All-American Team Names Michael Aldrete and All-Northern California Team Names Nick Grim / May 25.
- 7) Memorial Day Concert at NPS (free parking at MPC) / May 25.
- 8) Teachers Adjust to Student ‘Customers’ by Mel Edelman, MPC Instructor / May 26.
- 9) Six MPC Hoop Stars Moving On: Julian Demalleville, Ryan Stanley, Patrick Kilty, Dominic Zanella, Quinczy Spencer, and Cameron Johnson / May 29.
- 10) Ad: Classified Staff Lab Specialist II, Auto Tech, and Adjunct Faculty in Math, Speech, Anatomy, English and All Disciplines / May 29.
- 11) The War on Culture: from kindergarten to community college, art education budgets are slashed to the bone (Kim and Gina Weston Scholarship Awards Ceremony) / June 2.
- 12) Cathy Haas Points Green Thumb Toward Retirement / June 4.
- 13) Ads: MPCCD Redistricting Committee Volunteers Needed / May 20, May 27, June 2, June 5, June 9, June 12 and June 13.
- 14) MPC Teachers, Administrators Reach Tentative Agreement / June 8.
- 15) MPC’s Nick Grim Drafted by Marlins / June 8.
- 16) Bid Notice: Life and Physical Science Modifications Buildings / June 9 and June 14.
- 17) Hartnell Trustees Rebuked by Colleagues (MPC invited to join website) / June 9.
- 18) Summer Jazz Camp / June 10.
- 19) Cabrillo drops golf (five players transfer to MPC) / June 10.
- 20) Your Town: Scholarship applications due June 20 (for MPC students interested in journalism career) / June 14.
- 21) Helping employers keep staff by Eric Wright (MPC negotiations) / June 16.
- 22) MPC Theatre Company is seeking volunteers / June 16.
- 23) MPC Union Saves Jobs With Pay Cuts (Faculty) / June 17.

Reports and Presentations:

- 1) Institutional Report – no report.
- 2) Superintendent/President’s Report – Dr. Douglas Garrison. Dr. Garrison was pleased to refer the Board to the action item on today’s Agenda to rescind the layoff notices of faculty members. / Discussions are continuing with MPCEA who is assessing their membership for options to reduce the Classified portion of the budget deficit. MPC is actively working to bring closure with the Classified staff through negotiations. / Three prospective board candidate orientations have been held and a four session was added for July 14 at the campus. Area 3 has had the least number of attendees from the cities of Monterey and Canyon Del Rey. / Dr. Garrison will be interviewed on June 29 by the Monterey County Board of Supervisors and their consultant SRI to plan for a county-wide economic strategic planning session.
- 3) Vice President Report – Carsbia Anderson, Vice President of Student Services. Carsbia expressed gratitude for the graduation support and teamwork, in making the move from the amphitheater to the gym due to poor weather. He appreciated the help from Sigrid Klein, Julie Osborne and Vera Coleman. He thanked Steve Morgan, Supervisor Shaune Burke and his crew for assembling the staging and chairs, Dustin Conner from Kitchell for carpeting, and Lyndon Schutzler for delaying his remodeling project to hold the commencement inside the gym. / Other recognition

ceremonies made for a busy week with the Latino Recognition Ceremony, Kente Umoja Rites of Passage, and Nurse Pinning Ceremony. / The Coalition of Scholarship Organizations (COSO) Recognition Breakfast was well attended, with many students planning to enroll at MPC. Dr. Garrison thanked Co-chairs Ruthie Watts and Carsbia Anderson for the wonderful job done organizing the COSO Breakfast. / Carsbia participated in the CSSO Annual Retreat where Chief of Student Services Officers plan their agenda for the next year and set goals. CSSOs are additionally working on supporting SB 1440, the transfer bill. / Upward Bound began their summer session two weeks ago with trips to LA campuses. The program helps students entering 9th grade to prepare them for college, and when in college, follows them to their graduation from college. The students will attend UC Santa Cruz as the final Upward Bound link to college preparation. / This week the Ron Johnson and Andy Tone Football Camp welcomes 300+ kids and coaches to campus; kids see the facilities and are introduced to the campus which encourages them to attend MPC. / Financial Aid numbers for Pell Grants applications are up with more students searching for financial aid; Pell applicants for 2010-2011 are 1,813 vs 1,657 for 2009-2010, and BOG fee waiver recipients were 5,448 for 2010-2011 vs 3,060 for 2009-2010. 3,800 BOG applicants files are already completed as of June, 2011.

The Board thanked Carsbia for organizing this year's commencement and noted how well it turned out for the graduates and families.

- 4) Academic Senate Report – no report.
- 5) MPCEA Report – Loran Walsh, President. Loran reported that MPCEA has asked that a board policy addressing food and drink in classrooms be initiated as there is currently no policy in place. / MPCEA's membership had a 75% turnout with 109 members to vote on multiple options to address the Classified deficit; the members voted down the options and MPCEA will return to negotiations. CSEA headquarters has become more accessible and he is optimistic that an agreement can be reached. Loran expressed MPCEA's appreciation to negotiators Barbara Lee, Steve Ma, and Larry Walker. He also acknowledged the pay cuts accepted by Administrators and Faculty, and trusts MPCEA will come together to reach its own agreement. Loran was thanked for his leadership and work on behalf of MPCEA.
- 6) MPCTA Report – no report.
- 7) ASMPC Report – no report.
- 8) College Council Report – no report.
- 9) MPC Foundation Report, Robin Venuti, Executive Director. Robin acknowledged that official notification was received on June 20, 2011, that the MPC Foundation is approved by the Chancellor's Office as an auxiliary organization of MPC. / The 2010 audit is complete with a rating of "unqualified opinion," the highest rating available. / Dr. Kezirian's Endowed Scholarship Fund has 49 donors and is close to the fund goal of \$25,000. / The Foundation is excited to announce their redesigned website is planned to launch on July 15. The website is comprehensive and easy to read with many stories on students and alumni. / Three grants were received: \$50,000 from the Monterey Peninsula Foundation, \$30,000 from Apgar Foundation for the Great Books

Program, and \$5,000 from the Pebble Beach Company Foundation. / The School of Nursing had great press in June on the donation for the simulation lab upgrade, and also had TV coverage from KSBW. / Two small grant applications of \$2,500 each were submitted to the Sons of Italy and the Upjohn California Fund, and the Foundation is now working on larger grants. / One-third of the Edward Weston Photography Collection, on long term loan from the MPC collection, is on exhibit at the Monterey Museum of Art (MMA). The initial collection from Teddy Weston was purchased by MPC in the mid-1960's; MPC now owns sixty Weston pieces and a recent appraisal by Sotheby's has ensured the collection is insured at its correct value through MMA. / Foundation total donations for May, 2011 were \$25,780.61.

10) Governing Board Reports:

- a) Community Human Services / Trustee Steck reported that CHS held its annual retreat and the Board is looking forward to energize the organization.
- b) Trustee Reports: Trustee Brown reported that MPC was well represented at the COSO Breakfast by S/P Garrison, VP Anderson and himself. Chair Lynn thanked the Board for their attendance at multiple commencement activities in June.

11) Legislative Advocacy Report:

- a) AB 1029 Support for Stand Alone Courses – Dr. Garrison explained this bill would extend local opportunities to design and approve credit instructional courses as they are created to meet local educational and workforce needs.
- b) ACCCA Legislative Update Report as of June 8, 2011 (report attached to Communications).

12) Special Report - Bond Update Reports, Joe Demko.

- a) Active Bond/Facility Projects Update:

MPC Education Center (at Marina) Permanent Buildings – Interior work is essentially completed. The Wind Turbine has been installed. IT is installing data/computer connections. Parking lot asphaltting has been completed and landscaping planting is in process. Work will be completed by late summer of 2011. Furniture will be delivered the week of July 5, 2011. Classes will commence the fall semester of 2011.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years. Phase II signage (kiosks) design has begun. Parking lot B work has begun and will be completed by the commencement of classes. Parking lot B work also includes a new turn-around entrance to the Theatre being renovated.

New Student Services Building – The Staff has moved into the building.

Swing Space – The “Swing Space Village” is located adjacent to and south of the Theatre. The Swing Space user groups have been notified of the swing space plan in detail in order to accommodate the program needs with minimal disruption. Business / Computer Science moved to their new building, and as a result, the General Classrooms Swing Space was vacated, and the space is now being modified to accommodate Life Science and Physical Science. Work includes

modifying 6 existing classrooms into 4 science classrooms, 6 offices, and 5 lab preparation rooms. Work will be done by August 1, 2011.

Facilities Committee – The Committee meets periodically to review construction issues, budgets and schedules.

Business / Computer Science Building – The building is complete and being used. Final costs are being compiled.

Humanities / Old Student Services / Business Humanities – The project is receiving State matching funds. The State Chancellor's Office approved the bid. The project bid was significantly under budget and work has begun on Phase 1 (Old Student Services Building).

Theatre – Bids are due on June 21, 2011 and are planned for consideration at the Board Meeting on June 28, 2011. Work will commence immediately and is expected to be completed by December, 2012.

Life Science / Physical Science Buildings – The project is in the bidding process with bids due July 19, 2011. The low bid will be on the July 26 Board Agenda for approval. There are two phases in this project with the First Phase being the Life Science building, and once it is completed, the renovation of Physical Science will commence (the project is phased to minimize the cost and need for additional Swing Space).

Gym First Floor – The Architect (HGHB) has received DSA approval for the drawings and will go to bid in late Fall. The Gym first floor work has to be completed before work on the pool and tennis courts can begin. The Swing Space needs are being accommodated.

Outside Lockers adjacent to the Art Buildings – Work continues on schedule for the demolition of the old locker structure and installation of two new locker structures for Art Ceramics and Studio. There are 44 lockers with their own roofs, lighting, eye wash, sinks and small work areas. The project will be completed by summer 2011. This project is being partially funded (\$100,000) from State Scheduled Maintenance funds.

Pool / Tennis Courts – Work will begin after the gym first floor is complete.

Music Buildings – The Architect (HGA) has prepared schematic drawings with different design options, and the Facilities Committee is reviewing the options and the budgets for the different alternatives.

Student Center – The Architect (HGHB) has prepared schematic drawings for available space options. Planning meetings have involved student representatives.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

4. **CONSENT CALENDAR**

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Page / Second Steck / Carried

2010-2011/135

BE IT RESOLVED,

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on May 24, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the May 31 regular payroll in the amount of \$2,296,648.47; and the June 3 manual payroll in the amount of \$1,082.40; and the June 10 supplemental payroll in the amount of \$52,051.49; for a total payroll of \$2,349,782.36, be approved.
- 4) That Commercial Warrants:

Number 12857849 through Number 12857922	\$ 135,364.75
Number 12859119 through Number 12859165	\$ 147,990.96
Number 12860079 through Number 12860107	\$ 244,714.53
Number 12860684 through Number 12860730	\$ 249,222.52
Number 12861449 through Number 12861474	\$ 142,632.00
Number 12862944 through Number 12862976	\$ 162,393.30
Number 12863864 through Number 12863901	\$ 353,552.24

in the total amount of \$1,435,870.30, be approved.
- 5) That Purchase Order Numbers 112407 through 112510 in the amount of \$548,145.66 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:

Net increase in the 6000 (Capital Outlay) object expense category	\$ <u>16,000</u>
Increase of \$16,000 in funds received for FY 2010-2011.	\$ 16,000
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 4000 (Supplies) object expense category	\$ 1,250
Net decrease in the 5000 (Other/Services) object expense category	\$ 1,250
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) object expense category	\$ 1,200
Net decrease in the 4000 (Supplies) object expense category	\$ 6,711
Net decrease in the 5000 (Other/Services) object expense category	\$ 886
Net increase in the 6000 (Capital Outlay) object expense category	\$ 6,397
- 9) That the following budget adjustments in the Child Development Fund be approved:

Net increase in the 2000 (Classified Salary) object expense category	\$ 13,195
Net decrease in the 4000 (Supplies) object expense category	\$ 1,426
Net decrease in the 5000 (Other/Services) object expense category	\$ 2,403
Net increase in the 5000 (Other/Services) object expense category	<u>\$ 1,362</u>
Total increase in expense lines budgeted	\$ 18,386

Increase of \$11,500 in revenue and matching expenses to reflect funds received for FY 2010-2011; and
increase of \$6,886 in revenue and matching expenses to reflect funds carried forward from FY 2009-2010 to FY 2010-2011.

- 10) That the following budget increase in the Orr Estate Fund be approved, to adjust the Orr Estate revenue due to additional revenue received from the MPC Foundation for student scholarships and additional revenues from students repaying loans:

Increase of \$25,693 in revenue and matching expenses to reflect funds received for FY 2010-2011.

- 11) That the following budget increase in the Federal Student Financial Aid Fund be approved, to adjust the Federal Student Financial Aid revenue and expense budget for Pell Grant funds awarded and disbursed to students:

Revenue increase of \$1,338,957;
Expense increase of \$1,338,957.

B. Faculty Personnel (revised):

- 12) That the Governing Board approve the following Faculty personnel items:
- Continue the employment of Grace Anongchanya, TRiO Coordinator/Counselor; Christopher Calima, Upward Bound Counselor; Sandra Washington, Upward Bound Counselor, and Janine Wilson, Math Science Upward Bound Coordinator, as categorically funded employees are ratified for 2011-2012, pending continued funding.
 - Grant Equivalency to Minimum Qualifications to David Michaels to teach Mathematics, effective Spring 2011.
 - Employment of Microbiology Instructor Heather Craig under faculty service area Biology (Biol), effective Fall 2011.
 - Employment of Chemistry Instructor Sarah Gerhardt under faculty service area Chemistry (Chem), effective Fall 2011.
 - Employment of Child Development Instructor Mary Johnson under faculty service area Child Development (ChildDev), effective Fall 2011.
 - Grant Equivalency to Minimum Qualifications to Mary Johnson to teach Child Development, effective Fall 2011.
 - Employment of History Instructor Elizabeth Mullins under faculty service area History (His), effective Fall 2011.
 - Approve the hired part-time, substitute, and overload for Spring 2011.

C. Classified Personnel:

- 13) That the Governing Board approves the following items:

- a) Accept the resignation of Yesenia Salinas, Re-entry Counseling Specialist, Women's Programs, 40 hours per week, 12 months per year, effective at the end of the day, June 30, 2011.
- b) Accept the resignation of Kimberly Vogt, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year, effective at the end of the day, June 3, 2011.
- c) Accept the resignation of Veronica Sosa, Instructional Specialist, Reading Center, 18 hours per week, 8 months and 11 days per year, effective at the end of the day, June 3, 2011.

D. Short Term and Substitute Personnel:

- 14) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED, that the 2010-2011 Monthly Financial Reports for the period ending May 31, 2011 be accepted.

Motion Steck / Second Brown / Carried

2010-2011/136

Steve Ma, Vice President, Administrative Services presented the May Financial Report:

Operating Fund net revenue through May 31, 2011 is \$39,193,796 which is 4.7% less than last fiscal year. Expenditures year-to-date total \$40,885,086 which is .30% less than the same time last fiscal year, for a net of -\$1,691,290. Additional revenues to be received for this fiscal year include second and third quarter lottery funds and additional apportionment revenue estimated at \$5M.

We project the revenue and expenditures within the Operating Fund overall will closely match the budget plan adopted for this fiscal year. Highlights of financial activities year-to-date are as follows:

Revenues - The May apportionment payment was \$1,983,920. The June apportionment payment will be deferred until FY 2011-2012. Interest income will come in lower than budgeted. This is due to the auditor-controller of Monterey County overpaid interest in the FY 2009-2010. This misallocation occurred due to the transition to new investment software. The amount that was over-allocated during FY 2009-2010 requires an adjusting entry to correct the error. The adjustment was posted to the books this month. Fiscal Services will be starting to close out the fiscal year at June 30, 2011, and will be setting up year-end receivables.

Expenditures – Overall, the District operating funds expenditures continue to track as projected:

Parking Fund - Parking revenues are at 131%, indicating total revenue for the year to be significantly higher than budget. Expenses are under budget.

Self Insurance Fund - Self Insurance expenses are at 84.3% which is 24.5 % less than the same time last fiscal year. At this time it appears that we could see some potential savings in the self insurance fund over last fiscal year. Fiscal Services will be closing out the self insurance fund at June 30, 2011, with additional receivables and payables setup before the fund is closed out.

Associated Student of Monterey Peninsula College Fiduciary Fund - We are addressing the current year actual revenue and expense accounts with the ASMPC Coordinator. We will continue to closely monitor the ASMPC and club accounts in the early fall to ensure they are not spending down their reserve funds.

Cash Balance - The total cash balance for all funds is \$75,467,111, including bond cash of \$59,223,347 and \$16,243,764 for all other funds. Operating funds cash is \$5,355,023 and is expected to decline through the end of the fiscal year because of the state deferrals; however, a positive operating cash balance is still projected for June 30, 2011.

- B. BE IT RESOLVED, that the Fiscal Year 2011-2012 Tentative Budget be approved, and the public hearing for the adoption of the final budget be scheduled for August 23, 2011, 3:00pm at the Karas Room of the Library and Technology Center, Monterey Peninsula College, 980 Fremont Street, in Monterey, CA. The 2011-2012 Tentative Budget and Vice President Ma's Executive Summary are uploaded to the MPC Board of Trustees website under the June 28, 2011 meeting agenda.

Motion Page / Second Steck / Carried

2010-2011/137

Steve Ma acknowledged the hard work of the Fiscal Staff to produce the Tentative Budget, with particular thanks to Rosemary Barrios and Connie Andrews.

- C. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period July 1, 2011 through December 31, 2011.

Motion Page / Second Steck / Carried

2010-2011/138

- D. BE IT RESOLVED, that the Governing Board ratify the contract with GBMI, Inc., (Inspector) for on-going inspection services.

Motion Steck / Second Page / Carried

2010-2011/139

- E. BE IT RESOLVED that the Governing Board ratify the Project Assignment Amendment 01 (PAA) with GBMI, Inc., Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$21,000 in conjunction with the Parking Lot B construction project.

Motion Steck / Second Page / Carried

2010-2011/140

- F. BE IT RESOLVED, that the Governing Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$175 per week for the period of August 1, 2011 through July 31, 2012, and direct staff to publish the

Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of July 4, 2011.

Motion Page / Second Brown / Carried

2010-2011/141

- G. New Business Agenda Item No. G was pulled.
~~BE IT RESOLVED, that the Governing Board approve the awarding of the Theater Modernization project to _____ in the amount of \$ _____.~~

- H. BE IT RESOLVED, that the Governing Board approve professional non-auditing services with Vavrinek, Trine, Day & Company, LLP, Certified Public Accountants, to assist with developing an indirect cost plan for Federal approval. The total cost for the project is not expected to exceed \$9,500.

Motion Steck / Second Page / Carried

2010-2011/142

- I. BE IT RESOLVED, that the Governing Board approve a Memorandum of Understanding between Monterey Peninsula College and the Community Hospital Foundation for operating expenses for the Maurine Church Coburn School of Nursing for 2011-2012.

Motion Steck / Second Brown / Carried

2010-2011/143

- J. New Business Item No. J revised.
BE IT RESOLVED, that the appointment of Dan Albert, Kathryn Badon, Jean Grace, Marilynn Gustafson, Jay Hudson, Donna Jett, Karen Kadushin, Mel Mason, Thomas Moore, and Paula Pelot, as members of the Citizens Redistricting Advisory Committee, be approved.

Motion Steck / Second Brown / Carried

2010-2011/144

- K. BE IT RESOLVED, that the contract amendment with EMC Planning Group for land planning and CEQA compliance services, be ratified.

Motion Page / Second Brown / Carried

2010-2011/145

- L. New Business Item No. L revised.
BE IT RESOLVED, that the agreement to employ Marty Johnson as the Interim Vice President of Academic Affairs, effective July 18, 2011, and ending no later than the end of spring 2012 semester, be ratified.

Motion Steck / Second Page / Carried

2010-2011/146

- M. BE IT RESOLVED, that the Governing Board ratify the attached tentative agreement between MPCTA and the District which addresses the 2011-2012 budget deficit by reducing salaries and rescinding layoffs.

Motion Steck / Second Page / Carried

2010-2011/147

- N. BE IT RESOLVED, that the Governing Board rescind the layoffs of full-time faculty Daniel Phillips, Walter White, Sunshine Giesler, Kevin Bransfield, David Michaels, Alethea DeSoto, Carolyn Hansen, and Kimberly Christoff-Mansfield and authorize Administration to notify these individuals that the layoff notices are withdrawn.
- Motion Steck / Second Brown / Carried by Consensus **2010-2011/148**
- O. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 salary schedule for Administrative employees effective July 1, 2011.
- Motion Steck / Second Page / Carried **2010-2011/149**
- P. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 salary schedule for Management/Supervisory employees effective July 1, 2011.
- Motion Page / Second Brown / Carried **2010-2011/150**
- Q. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 salary schedule for Confidential employees effective July 1, 2011.
- Motion Brown / Second Steck / Carried **2010-2011/151**
- R. BE IT RESOLVED, that the Governing Board approve the attached 2011-2012 salary schedule for Classified employees effective July 1, 2011.
- Motion Steck / Second Page / Carried **2010-2011/152**
- S. BE IT RESOLVED, that the Governing Board adopt the electronic version of the 2011-2012 Monterey Peninsula College Catalog.
- Motion Page / Second Steck / Carried **2010-2011/153**
- T. BE IT REVOLVED, that the Governing Board approve travel from June 25, 2011 through June 29, 2011 to Vancouver, British Columbia, Canada for Deidre Sullivan and Jill Zande.
- Motion Page / Second Steck / Carried **2010-2011/154**
- U. New Business Information Item No. U. was pulled.
~~INFORMATION: Board Policy 2130 Purchasing.~~
- V. New Business Information Item No. V. was pulled.
~~INFORMATION: Board Policy 2132 Bids and Contracts.~~
- W. New Business Information Item No. W. was pulled.
~~INFORMATION: Board Policy 2206 Bicycles, Skateboards, Roller Skates, Roller Blades, Scooters, and Other Similar Non-Motorized Devices on District Property.~~
- X. INFORMATION: Calendar of Events.

6. **ADVANCE PLANNING**

- A. Special Board Meeting, Thursday, July 7/7, 2011, to address MPCEA budget deficit:
- Closed Session, 3:00pm, Stutzman Seminar Room, Library and Technology Center
 - Open Special Meeting, 4:00pm, Sam Karas Room, Library and Technology Center

B. Regular Meeting Tuesday, July 26, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Board Meeting, Tuesday, August 23, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

C. Future Topics:

- 1) Assessment of Board Goals for 2010-2011.
- 2) Citizens Redistricting Advisory Committee Recommendations – August 23, 2011.
- 3) SB 1440, the transfer bill - Institutional Report.

7. **ADJOURNMENT** – The Regular Board Meeting was adjourned at 5:05pm by Chair Lynn Davis.

Respectfully submitted,

Dr. Douglas R. Garrison
Superintendent/President

8. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and were provided to a majority of the Governing Board regarding an open session item on these Minutes will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted July 27, 2011