

Curriculum Advisory Committee Minutes

DATE: December 02, 2015 LOCATION: BMC 207			
X	Richard Abend, Linguistics	X	Laura Loop, Nursing
X	Bill Easton, Library	X	Gamble Madsen, Creative Arts
X	Adrian Ellaga, Student Representative	X	Laura Patterson, CurricUNET Specialist
X	Laura Franklin, Administration	X	Beth Penney, Humanities
X	Sunshine Giesler, Chairperson/Life Science	X	Tom Rebold, Business and Technology
X	Michael Gilmartin, Administration	X	Rachael Whitworth, Social Science
	He Seon Ihn, Articulation Officer		Vacant, Physical Education
	LaRon Johnson, Student Services		Vacant, Physical Sciences
X	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Academic Senate
	Jon Knolle, Administration		

Meeting Chaired by: Sunshine Giesler

Notes Submitted by: Laura Patterson

Agenda Item	Discussion / Comments	Action
Announcements	VP of OAA thanked CAC for all the work the committee has done	
Visitors	D.J. Singh - CSIS; Alfred Hochstaedter – Academic Senate	
Approval of Minutes for , 2015	Corrections noted: no changes	Motion to approve: Gamble Seconded: Bill CAC Committee: Aye
Discussion Agenda	<ul style="list-style-type: none"> • Academic senate approval of MPC Area F • The Academic Senate wrote a G.E. philosophy that will be sent out to CAC members for their review • The assessment of SLOs when it comes to programs and courses is lacking • CAC’s role with SLOs and the connection between the Learning Assessment Committee (LAC) and CAC 	
Consent Agenda	<p>Deletions: Effective Fall 2016: AUTO 110, 115; BUSI 100, 80</p> <p>Minor Corrections: NURS 100, 160, 180A, 180B, 180C, 180D, 400, & 53 - originator made the requested changes to the courses (reviewed 9-16-2015)</p>	Motion to approve: Bill Seconded: Gamble CAC Committee: Aye

Approved:		
ADPE 16	Adapted Flexibility and Movement Techniques is being revised to update the catalog and schedule descriptions, units, hours, repeatability, and pre/co-requisite (non-course).	Motion to approve: Beth Seconded: Gamble CAC Committee: Aye
ADPE 9	Adapted Personal Fitness is being revised to update the catalog and schedule descriptions, repeatability, objectives, pre/co-requisite (non-course), lab content, and methods of evaluation.	
CSIS 10C	Programming Methods I.5: C and C++ is being revised to change the title, catalog and schedule descriptions, units, hours, objectives, requisites/advisories, lecture and lab content, and general education.	Motion to approve: Bill Seconded: Gamble CAC Committee: Aye Motion to approve DE: Bill Seconded: Laura L. CAC Committee: Aye
CSIS 172A	Managing and Maintaining Windows Server is being revised to update the course number, catalog and schedule descriptions, hours, objectives, requisites/advisories, lecture content, textbooks, and methods of evaluation.	Motion to approve: Richard Seconded: Tom CAC Committee: Aye Motion to approve DE: Bill Seconded: Tom CAC Committee: Aye
CSIS 174A	Managing and Maintaining Advanced Windows Server Services is being revised to update the course number, hours, requisites/advisories, lecture content and general education.	
CSIS 177A	Routing and Switching Basics is being revised to update the catalog and schedule descriptions, units, hours, objectives, requisites/advisories, and lab content.	
CSIS 179A	Interconnecting Networks is a new DE course that is being added to reflect the changes in the certification exam.	
CSIS 191	Security Practices: Penetration Testing and Discovery is being revised to update catalog and schedule descriptions, degree/certificate requirements, hours, objectives, requisites/advisories, lecture and lab content, and textbook.	
CSIS 83A	Microsoft Client Operating System is a new DE course that is being added to reflect the changes in the certification exam	

HOSP 69	Hospitality Management is a new DE course that is being added to combine HOSP 63, HOSP 65, and HOSP 67.	Motion to approve: Richard Seconded: Tom
	Hospitality-Fast Track: Hospitality Supervision Certificate of Training is being revised to update the description, and program outcomes. It is also being revised to remove HOSP 63, HOSP 65, and HOSP 67, and to add HOSP 52, HOSP 53, HOSP 55, HOSP 60, HOSP 61, HOSP 62, HOSP 66, and HOSP 69.	CAC Committee: Aye
	Hospitality Operations Associate in Science CTE is being revised to update the description, and program outcomes. It is also being revised to remove HOSP 63, HOSP 65, and HOSP 67, and to add HOSP 20, HOSP 40, HOSP 41, and HOSP 69.	
	Hospitality Operations Certificate of Achievement CTE is being revised to update the description, and program outcomes. It is also being revised to remove HOSP 63, HOSP 65, and HOSP 67, and to add HOSP 20, HOSP 40, HOSP 41, and HOSP 69.	
	Restaurant Management Associate in Science CTE is being revised to update the description, and program outcomes. It is also being revised to remove HOSP 65, HOSP 67, and add HOSP 20, HOSP 57, HOSP 61, HOSP 62, HOSP 69, HOSP 79, ECON 2, MATH 16, and MATH 17.	
	Restaurant Management-Fast Track: Baking and Pastry Arts Cert. of Training is being revised to add HOSP 20 and HOSP 79.	
	Restaurant Management-Fast Track: Cooking School Certificate of Training is being revised to add HOSP 20 and HOSP 79.	
	Restaurant Management-Food Service Management Certificate of Training is being revised to update the description, and program outcomes. It is also being revised to remove HOSP 79, and add HOSP 20, HOSP 40, HOSP 41, HOSP 56, HOSP 57, and HOSP 69.	
	Sustainable Hospitality Management Associate in Arts (Transfer Prep) is being revised to remove HOSP 63 and add HOSP 69.	
LIBR 50	Introduction to Library and Research Skills is being revised to update transferability, degree/certificate requirements, MPC proficiencies, requisites/advisories, lab content, textbooks, supplemental materials, and methods of instruction.	Motion to approve: Gamble Seconded: Laura L. CAC Committee: Aye Motion to approve DE: Richard Seconded: Tom CAC Committee: Aye

Tabled:		
CSIS 50	MS Office Applications is being revised to add a DE component and to update the textbook, supplemental materials and methods of evaluation.	Reason: Michael Stewart has been contacted by the CAC chair for clarification on a few items. The chair is waiting to hear back from Michael.
CSIS 50L	MS Office Applications Lab is being revised to add a DE component, and to update the requisites/advisories, textbook, and methods of evaluation.	
LETP 144A	P.O.S.T. Intensive Basic Academy is being revised to update the lecture scheduled hours and textbooks and to add lab content.	Reason: CAC is waiting until the new Program and Course Approval Handbook is approved.
LETP 145A	P.O.S.T. Basic Academy III is being revised to update hours, objectives, requisites/advisories, lecture and lab content, and textbooks.	
LETP 145B	P.O.S.T. Basic Academy Modular II is being revised to update hours, objectives, requisites/advisories, lecture and lab content, and textbooks.	
LETP 232	Advance Peace Officer Training is being revised to update hours, requisite/advisories, and textbooks.	
LETP 234	Advance Officer Skills is being revised to change the title and to update the catalog and schedule descriptions, objectives, lecture and lab content, and method of instruction.	
LETP 240.20	Homicide Investigation is being revised to change the title and to update the catalog and schedule descriptions, hours, objectives, lecture and lab content, textbooks and method of instruction.	
LETP 240.20	Homicide Investigation is being revised to change the title and to update the catalog and schedule descriptions, hours, objectives, lecture and lab content, textbooks and method of instruction.	
MEDA 100	Introduction to Health Careers is being revised to add a DE component.	Reason: Monika Bell has been contacted by the CAC chair for clarification on a few items. The chair is waiting to hear back from Monika.
MEDA 118	Pharmacology and Human Diseases is being revised to add a DE component.	
Medical Insurance and Coding Specialist Associate in Science CTE is being revised to add MEDA 117 and remove MEDA 115.		
Medical Insurance and Coding Specialist Certificate of Achievement CTE is being revised to add MEDA 117 and remove MEDA 115.		
Computer Science Associate in Science for Transfer is being revised to add course CSIS 10C.		
		Reason: Tabled due to time constraint.

PERS 50	Making College Count is being revised to add a DE component.	
SIGN 1BL	Elementary ASL II Lab is a new course that is being added to allow students to practice what they learn in SIGN 1B including vocabulary, grammar, and pronunciation, using drills, games and other activities.	
Next meeting: January 12, 2016 Location: BMC 207		