

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING**

1:30pm, Closed Session, Stutzman Seminar Room, LTC  
3:00pm, Regular Meeting, Sam Karas Room, LTC  
980 Fremont Street, Monterey, California 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**TUESDAY, MAY 24, 2011**

**MINUTES**

**1. OPENING BUSINESS**

- A. Call To Order – Chair Lynn Davis called the Regular Meeting to order at 1:30pm.
- B. Roll Call – present:  
Mr. Charles Brown, Vice Chair  
Mr. Lynn Davis, Chair  
Dr. Douglas Garrison, Superintendent/President  
Mr. Charles Page, Trustee  
Dr. Loren Steck, Trustee  
Staff: Steve Ma and Barbara Lee
- Absent:  
Dr. Margaret-Anne Coppernoll, Trustee
- C. Public Comments on Closed Session Items – none.
- D. Closed Session – items under discussion:  
1) Conference with Real Property Negotiator (Government Code 54956.8)  
a) Property Parcel: E19a.5.  
b) Agency Negotiator: Steve Ma  
c) Negotiating Parties: Fort Ord Reuse Authority  
d) Under Negotiation: Price or Terms of Payment  
2) Conference with Labor Negotiators (Government Code Section 54957.6)  
a) Agency Negotiators: Steve Ma and Barbara Lee  
b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association) and MPCTA (Monterey Peninsula College Teachers Association)  
3) Superintendent/President Quarterly Evaluation.
- E. Reconvene to Regular Meeting and Roll Call – Chair Lynn Davis reconvened the Regular Meeting to order at 3:00pm. Present:  
Mr. Charles Brown, Vice Chair  
Mr. Lynn Davis, Chair  
Dr. Douglas Garrison, Superintendent/President  
Mr. Charles Page, Trustee  
Dr. Loren Steck, Trustee

Absent:

Dr. Margaret-Anne Coppernoll, Trustee

Mr. Kage Williams, Student Trustee, absent for exams

F. Reporting of Any Action Taken During Closed Session – no action taken.

## 2. **RECOGNITIONS**

A. Moment of Silence for Henry “Hank” Joseph Veloz, Jr., former real estate adjunct professor, passed May 4.

B. Recognition of Visitors – Kage Williams reelected as ASMPCC’s 2011-2012 Student Trustee.

C. Baseball Team – Carsbia Anderson shared exciting news from the baseball program and introduced Coach Dan Phillips and five baseball players. All thirteen sophomores on the baseball team, due to their hard work on and off the field, will transfer to four-year universities and have earned over \$100,000 in scholarships. Coach Phillips was congratulated for his expertise in mentoring his team and the honors his players earned this season. Michael Aldrete was voted as an All American, Nick Grim to the All Northern California Team, and five Lobos voted to the All Conference Team: Nick Grim, Michael Aldrete, Jordan Queja, Shane Yoshiyama and Chris Untereiner. Nick Grim and Michael Aldrete will be two possible professional draft picks. Carsbia also congratulated the team for their exciting win over Hartnell at the season’s final match-up. / Coach Cass Jackson was recognized for sending two tracks finalists to the state meet. Cass congratulated Nicholas Pfeiffer for setting a new school record in the All American Honors in the decathlon (a record that has stood for 33 years). Carsbia acknowledged that MPC is one of the top five community colleges in the nation for the decathlon. Cass Jackson was congratulated on his retirement after 25 years working at MPC.

## 3. **COMMUNICATIONS**

A. Comments from Visitors – none.

B. Written Communications:

1) Monterey Peninsula Foundation Youth Fund - grant of \$41,125 for eight college programs / April 15.

2) Matsui Foundation - letter of award for two \$20,000 Matsui Scholarships: Tiffany Wood and Veronica Christie / April 20.

3) G.E. Young - letter and scholarship fund donation of \$5,850 for the 2011-2012 Ruth R. Young Scholarship Fund for five scholarships for Pacific Grove High School graduates attending MPC / May 3.

4) G.E. Young - letter and scholarship fund donation of \$2,500 for the 2011-2012 Floyd R. Richards Scholarship Fund for four scholarships for MPC graduates / May 3.

5) Leadership Monterey Peninsula - thank you letter to Dr. Garrison for participating in Higher Education Panel / May 3.

6) Panetta Institute - thank you letter to Dr. Kezirian for sending students to their 2011 Lecture Series / May 10.

7) Arabella Colton - letter of support for Photography Department / May 10.

MPC All User Emails:

- 1) MPC Asian Student Association thank you letter for support of Annual ASA Culture Show / April 19.
- 2) Steve Ma's announcement of CHOMP as a Tier 1 Preferred Provider / April 29.
- 3) Cinco De Mayo Fiesta benefiting Latino Scholarship Fund / April 29.
- 4) Student Services Building Grand Opening May 24, 11:00am-1:00pm / May 3.
- 5) Dr. Garrison's Status of Vice President Academic Affairs search / May 4.
- 6) Peter DeBono, Allen Griffin Award Recipient announcement / May 5.
- 7) MPC Job Fair on May 12 / May 5.
- 8) 10<sup>th</sup> Annual Latino Student Recognition Ceremony on June 2 / May 10.
- 9) MPC Ornamental Horticulture Department Plant Sale on May 19 / May 12.
- 10) Job Opportunity for Laboratory Specialist II / May 13.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) Combating Abuse: YWCA and MPC band together to hunt down 'red flags' in relationships / April 21.
- 2) Ad: 5<sup>th</sup> Annual President's Address to the Community on May 6 / April 27.
- 3) State of MPC: Dr. Douglas Garrison talks budget cuts and inspiring educators at Annual MPC President's Address / April 28.
- 4) Notice to Bidders: Parking Lot B Expansion Project / May 3.
- 5) Gentrain: Day of Discovery, Scuba for Special Needs Kids / May 3.
- 6) MPC Theatre offers magical production before renovation / May 5.
- 7) Thanks for leg up into Hall of Fame, Mel Mason / May 6.
- 8) MPC library cuts online database access / May 6.
- 9) Three Lobos earn conference honors (baseball): Nick Grim, Michael Aldrete, and Jordan Queja / May 6.
- 10) Obituary: Henry Joseph Veloz, Jr., May 4 passing / May 6.
- 11) Philanthropist Baskin wins MPC President's Award / May 7.
- 12) Edwards passes torch to Johnson and Toney (MPC youth football camp) / May 9.
- 13) MPC board to vote on teacher layoffs / May 11.
- 14) MPC votes on layoffs today / May 12.
- 15) MPC: Layoffs cut \$2 million from budget / May 13.
- 16) Monterey Peninsula College students revolt against escalating gas prices / May 13.

Reports and Presentations:

- 1) Institutional Report – Annual Employee Demographics Report by Barbara Lee, Associate Dean of Human Resources.

Barbara began her annual report on employee demographics by affirming “Education Code states that academic excellence can best be sustained in a climate of acceptance and with the including of persons from a wide variety of backgrounds and preparations to provide service to an increasingly diverse student body.” Accreditation Standard IIIa,4B states “the institution regularly assesses that its record in employment equity and diversity is consistent with its mission.” MPC’s Mission Statement, Institutional Goals for 2007-2010, and the proposed Values Statement in the Institutional Goals and Objectives for 2011-2014, all reaffirm that it is vital for MPC to recruit and retain highly qualified and diverse faculty and staff. Barbara posted the 2010 Census Data and MPC’s demographics for Managers, Full Time Faculty, Fall 2010 Adjuncts, Classified Employees, and Applicant Pools.

[Employee Demographics Report May 2011.pdf](#)

- 2) Superintendent/President's Report – Dr. Douglas Garrison.  
Dr. Garrison reported that the April 29 campus visit with Congressman Sam Farr was successful with a visit to Lauren Handley's Political Science class, a campus tour, and meeting with MPC's Veterans Club. / Dr. Garrison attended the CCLC Trustee Conference held in Monterey. / Several recognition events are coming up, including commencement on June 4. / Dr. Garrison is working to respond to budget circumstances, and according to Steve Ma, the budget situation may not be as dire as originally advised from Sacramento. / Meetings are ongoing with the Deans and Division Chairs to adjust class offerings for fall classes, as well as meetings with AAAG, College Council and Academic Senate to review potential budget remedies. / Lastly, he is conducting three orientation sessions for prospective Board of Trustee candidates from Areas 3, 4 and 5 on May 26 at MPC, June 7 at Carmel Middle School, and June 13 at Pacific Grove USD.
  
- 3) Vice President, Student Services Report – Carsbia Anderson. In addition to the Board's calendar of recognition events, Carsbia reported that the Supportive Services Recognition Awards was a very moving ceremony that is honored by many community donations. / Carsbia thanked Trustees Davis and Brown for their manpower and skills at the BBQ on Friday; many staff helpers made this a great event. / Today was the exciting grand opening for the Student Services Building. / The CDC is hosting its own BBQ for their preschool graduation on June 2 from 2-5pm. In the morning the children are taken to an elementary kindergarten class. / Finally, commencement robes should be hung for readiness for next Saturday, June 4!
  
- 4) Academic Senate Annual Report – Fred Hochstaedter reported that the Academic Senate has been working on the recommendations from MPC's Accreditation Report. SLO's are now well integrated into annual program reviews with new guidelines developed with Academic Affairs. To address distance education/online courses, the Institutional Committee on Distance Education was established which created a beautiful response document for fall 2011. Academic Senate has worked on hiring practices and a full time member from outside the division is now on every hiring committee. The full-time tenure track faculty hiring procedures are done and the adjunct hiring procedures are being reviewed. The first draft of an explanation of SLOs for the faculty handbook has been written. Work has continued on board policies and three policies were revised: BP 3010 Program Curriculum and Course Development; BP 3105 Pre-requisites and Co-requisites; and BP 3110 Course Repetition. / Flex Days were organized for Fall 2010 and Spring 2011. The Fall 2011 Flex Days will have a new format with no breakouts and all sessions together. Mike Rasmussen will be the keynote speaker, to integrate our PE and Athletic programs on the campus. / "Student Success" has become politicized words which Academic Senate is concerned about and urges the Board to be wary when talking to peers. Both CCLC and funding groups are very influenced by researchers who have good intentions but who also want to increase our number of completions, so that funding would become completion-based. This is a fundamental funding change that could alter our community college mission and influence our students.  
[Academic Senate Annual Report 2010-2011.pdf](#)  
Dr. Garrison commented that the concern that Academic Senate is expressing should not be viewed as a lessened interest in promoting student success and teaching excellence; it is a concern about how student accountability is being defined, and that concern is shared by Administration that funding could be based simply on success

data. On June 4<sup>th</sup> MPC's commencement will confer degrees to over 400 students. But the reality is that over 500 students will transfer on without receiving a degree, and the State has no mechanism to track with any accuracy the transfers from the community college system if students go out of state or to a private university. Additionally, many students come here to improve job skills and leave but they too are not counted in student success statistics. Dr. Steck agreed that student success is being politicized and that more information may be needed on our own definition of student success. Fred replied that he has given two sessions on how student success and budgets are now inexplicitly linked and he would be able to report on this subject at a future meeting. Fred also invited the Board again to any Academic Senate meeting to see how the conversations take place on how we figure out tangible accounting definitions of our success at MPC. Dr. Garrison and Fred believe it is worthwhile in the fall to hold a study session to review the efforts MPC is engaged in toward student success and working with Rosaleen Ryan on the indicators of where those success numbers are as we address our mission of access and success.

- 5) MPCEA Report – Loran Walsh shared two examples of what it means to be union at MPC: 1) members were asked to contribute sick time and 12 members responded; and 2) Song Monroe was awarded a Difference Maker award at the Annual BBQ and this special union member donated half of her winnings to the chapter's special account to give members assistance at times of loss. Loran thanked her for her generosity. / The District and MPCEA celebrated Classified School Employee Week with root beer floats. / Negotiations are continuing.
- 6) MPCTA Report – no report.
- 7) ASMPC Report – no report.
- 8) College Council Report – no report.
- 9) MPC Foundation Report – Robin Venuti, Executive Director:
  - a) Executive Director's Report – Robin thanked Carsbia for presenting an informative report to the Foundation Board on student services. / The Foundation is inviting faculty and staff to their Board meetings to increase the Board's knowledge on specific program needs. / The Foundation is completing its website design update to add the Annual President's Address and awardee videos. / The President's Address was a very successful event with 350 attendees. It was filmed by Access Monterey TV. / The 2010 Annual Report is being mailed to President Circle members unable to attend the President's Address. / The Foundation has received a three-year grant of \$15,000 -- \$5,000 a year to underwrite a mini-sabbatical from the Sarlo Foundation. Robin thanked Laura Franklin for her help with the proposal. / The Dr. Richard Kezirian Endowed Scholarship Fund is now at \$18,028 and a solicitation mailing will go to the Lobo Hall of Fame members to increase that endowment fund. / At the May 12 Faculty and Staff Advancement Awards Ceremony, \$26,500 was distributed to 19 awardees. / An additional \$22,000 in scholarships and \$18,000 in named scholarships were awarded at the Scholarship Awards Ceremony to deserving students. / The Planning Giving Campaign is launching. / Grant proposals are having success -- the Chapman Foundation awarded \$12,500 to Upward Bound. Other proposals are asking support of: 1) \$10,000 for ESL Program; 2) \$20,000 for technology equipment for



Marina; 3) \$10,000 from the Talbott Foundation; and 4) \$50,000 for online library resources and \$25,000 for Foundation programs. / The Barnet Segal Foundation has awarded \$15,000 in support of the Men in Nursing Program. / Lastly, Robin was pleased to report on the inspiring Student Scholarship Services and Foundation scholarships which totaled over \$187,000 in student scholarships for 2011.

b) MPC Foundation Donations for April, 2011 \$51,271.73.

10) Governing Board Report:

a) Community Human Services - Board Meeting Minutes of April 21, 2011. Loren Steck is a member of the CHS Strategic Planning Committee which is holding its retreat this Friday. CHS is working towards updating its facilities and advertising their full range of services.

b) Trustee Reports – C.B. Brown is attending the American Legion’s cemetery services on Memorial Day. / Lynn Davis reported that both the President’s Address and employee BBQ were wonderful affairs. He also attended the recognition events for Financial Aid and Supportive Services.

11) Legislative Advocacy Report – no report.

12) Special Report - Bond Update Reports, Joe Demko

a) Active Bond/Facility Projects Update:

MPC Education Center (at Marina) Permanent Buildings – Work is progressing as scheduled. Interior painting is complete and exterior painting has begun. The Wind Turbine will be installed May 16, 2011. Utilities (gas and electric) have been installed. Parking lot asphaltting has been completed and landscaping planting is in process. Work will be completed by late spring/early summer of 2011. Classes will commence the fall semester of 2011.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years. Phase II signage (kiosks) design has begun. Parking lot B will be bid in May with construction starting in the summer and completed by the commencement of classes.

New Student Services Building – The Staff has moved into the building. The Dedication of the Building is scheduled for May 24, 2011.

Swing Space – The “Swing Space Village” is located adjacent to and south of the Theatre. The work has been completed. The Swing Space user groups are being notified of the swing space plan in detail in order to accommodate the program needs with minimal disruption. Business / Computer Science moved to their new building. The General Classrooms Swing Space has been vacated, and the classrooms are being modified to accommodate Life Science and Physical Science. Work includes modifying 6 existing classrooms into four science classrooms, 6 offices and 5 lab preparation rooms. Work will be done August 1.

Facilities Committee – The Committee meets periodically to review construction issues, budgets and schedules. The Facilities Committee met on May 6, 2011 to review work in progress and bid results.

Business / Computer Science Building – The building is complete. Final costs are being compiled.

Humanities / Old Student Services / Business Humanities – The project is receiving State matching funds. The State Chancellor's Office requires approvals to award the bid. The bid date was April 19, 2011 and was approved April 26, 2011 by the Board. Contract signing is contingent upon Chancellor's approval of the bids. The project bid was significantly under budget.

Theatre – The Architect (HGA) has received DSA approval of the drawings. It is anticipated the project will bid in May 2011 and awarded in June 2011. Work will commence in the summer of 2011 with completion anticipated in December 2012. Due to the specialized engineering needed for Theatres, a peer constructability review by a Theatre expert was done to mitigate potential change orders.

Life Science / Physical Science Buildings – The Architect (HGHB) received DSA drawings approval on May 5, 2011. The project will be bid in June 2011 and award is anticipated in July 2011. Construction is anticipated to begin in the summer of 2011. Swing Space needs are being accommodated in the new Swing Space Village and at the General Classrooms. There are two phases in this project with the First Phase being the Life Science building and once it is completed the renovation of Physical Science will commence (the project is phased to minimize the cost and need for additional Swing Space).

Gym First Floor – The Architect (HGHB) has received DSA approval for the drawings and will go to bid in the summer. The Gym first floor work has to be completed before work on the pool and tennis courts can be done. The Swing Space needs are being accommodated.

Outside Lockers adjacent to the Art Buildings – Work continues on schedule for the demolition of the old locker structure and two new locker structures for Art Ceramics & Studio. There will be 44 lockers, and they will have their own roofs, lighting, eye wash, sinks and small work areas. The project will be completed by summer 2011. This project is being partially funded (\$100,000) from State Scheduled Maintenance funds.

Pool/ Tennis Courts – Work will begin after the gym first floor is complete.

Music Buildings – The Architect (HGA) has prepared schematic drawings with different design options, and the Facilities Committee is reviewing the options and the budgets for the different alternatives.

Student Center – The Architect (HGHB) has prepared schematic drawings for available space options. Planning meetings have involved student representatives.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

4. **CONSENT CALENDAR**

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Steck / Second Brown / Carried

**2011-2012/122**

BE IT RESOLVED:

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on April 26, 2011, and the Special Board Meeting on May 12, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the April 15 manual payroll in the amount of \$1,922.00; and the April 29 regular payroll in the amount of \$2,262,649.31; and the May 10 supplemental payroll in the amount of \$56,198.24; for a total payroll of \$2,320,769.55, be approved.
- 4) That Commercial Warrants:

Number 12852046 through Number 12852146	\$ 827,705.34
Number 12853397 through Number 12853431	\$ 73,141.36
Number 12854046 through Number 12854073	\$ 89,749.47
Number 12854720 through Number 12854784	\$ 479,729.80
Number 12855546 through Number 12855571	\$ 236,028.12
Number 12856899 through Number 12856965	\$ 709,047.25

in the total amount of \$2,415,401.34, be approved.
- 5) That Purchase Order Numbers 112163 through 112406 in the amount of \$2,171,864.77 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 14,248
Net decrease in the 2000 (Classified Salary) object expense category	\$ 326
Net increase in the 3000 (Benefits) object expense category	\$ 543
Net increase in the 4000 (Supplies) object expense category	\$ 222
Net increase in the 5000 (Other/Services) object expense category	\$ <u>4,996</u>
Increase of \$19,683 in funds received for FY 2010-2011.	\$ 19,683
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$ 1,800
Net decrease in the 4000 (Supplies) object expense category	\$ 67
Net increase in the 5000 (Other/Services) object expense category	\$ 1,867
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) object expense category	\$ 150
Net increase in the 4000 (Supplies) object expense category	\$ 22,666
Net decrease in the 5000 (Other/Services) object expense category	\$ 26,504
Net increase in the 6000 (Capital Outlay) object expense category	\$ 3,688



- 9) That the following budget adjustments in the Capital Outlay Fund be approved:  
Total increase of \$45,000 in funds received for FY 2010-2011.

B. Management/Supervisor/Confidential Personnel:

- 10) That the Governing Board approve the following item:
- a) Approve the recruitment for a full-time interim Vice President for Academic Affairs.
  - b) Approve the recruitment for a full time Vice President for Academic Affairs to replace Dr. John Gonzalez.

C. Faculty Personnel:

- 11) That the Governing Board approves the following Faculty personnel item:
- a) Grant Equivalency to Minimum Qualifications to David Michaels to teach Mathematics.
  - b) Resignation of Peter DeBono effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
  - c) Resignation of Arthur Farrar effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
  - d) Resignation of Nancy Goehring effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
  - e) Resignation of Cathy Haas effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
  - f) Resignation of William Hobbs effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
  - g) Resignation of Cass Jackson effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
  - h) Resignation of Joseph Allston James effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
  - i) Resignation of Dennis Johnson effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
  - j) Resignation of Nancy Predham effective at the end of the day, June 24, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
  - k) Resignation of Marilyn Townsend effective at the end of the day, July 31, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
  - l) Resignation of Susan Walter effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
  - m) Each month individuals are hired as part-time, substitute, and overload Faculty. The attached list includes hires for spring 2011 and summer 2011.

D. Classified Personnel:

- 13) That the Governing Board approves the following items:
- a) Approve the unpaid leave of absence requested by Jacqueline Evans, Workability Program Coordinator, Supportive Services, for 10 hours per week starting January 17, 2011 and ending June 3, 2011.
  - b) Approve the resignation of Anne Marie Illien, Instructional Technology Specialist, Humanities, 40 hours per week, 9 months and 11 days per year, effective at the end of the day, July 28, 2011.

- E. Short Term and Substitute Personnel:  
14) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED that the 2010-2011 Monthly Financial Reports for the period ending April 30, 2011 be accepted.

Motion Steck / Second Brown / Carried

**2010-2011/123**

Vice President, Administrative Services Financial Report - Steve Ma reported that the Governor's May Revise Budget includes an extension of temporary taxes; although the approval of that extension and timing of the election is in question, the extension is a key part of the State's budget solution. Deferrals have been reduced from \$12 billion to \$9.6 billion as indicated in the Governor's May Revise. The Governor is proposing a buy down of deferrals now close to \$1 billion. The best case scenario for community colleges is still projected to be a \$400 million net reduction which could adjust to a net reduction of \$290 million due to increased student fees from \$26 to \$36 unit and an extension of categorical cuts. The May Revise provides an encouraging look at the budget for the next several years. Several risks remain. Will tax revenues continue to grow at projected rates? Will there be an extension of temporary taxes? We will have no answers to these questions for a number of months. Given the State's overall improved conditions, MPC's previous estimate of the worst case budget scenario is no longer in play. The medium case scenario our budget will be built on is to manage the \$4.15 million deficit or 7% cut to our apportionment.

Lynn Davis noted that ASMPCC expenditures are at 101% of budget and bears watching.

- B. The Regular Meeting was closed by Lynn Davis to open as a Public Hearing for New Business Item No. B.

PUBLIC HEARING: Proposed Conveyance of Easement to Pacific Bell Telephone Company, dba AT&T California, at the Marina Education Center.

**PUBLIC HEARING**

Steve Ma advised the Board that the word "aerial" had been removed from the authorization of the Grant of Easement for the underground communication facilities over and across a portion of Parcel L23.1.4 to Pacific Bell Telephone Company (AT&T). The Public Hearing was closed with no public comments.

- C. BE IT RESOLVED, that Resolution No. 2010-2011/124, Resolution to Convey Easement to Pacific Bell Telephone Company, dba AT&T California, at the Marina Education Center, be approved.

Motion Steck / Second Brown / Carried

**2010-2011/124**

Steve Ma addressed the Board's concerns from the April 26 Board meeting. The Grant of easement language was corrected to remove reference to the word "aerial." This particular location will be an underground installation. The Board instructed the architect be given ideas to shield and landscape the two boxes (communication facilities).

- D. BE IT RESOLVED, that the proposed framework and timeline for the redistricting process be approved; and

BE IT FURTHER RESOLVED, that a ten member community advisory committee be appointed on June 28, 2011, with two representatives from each of the trustee areas being recommended by the respective Governing Board members.

As amended by the Board:

BE IT FURTHER RESOLVED, that the Governing Board approves the timeline and calendar for the redistricting process. The Governing Board authorizes the Superintendent/President to advertise for interested parties on the citizens redistricting committee.

Motion Brown / Second Steck / Carried

**2010-2011/125**

The Governing Board then received a report on the preliminary findings regarding trustee areas and the 2010 Census from Dr. Jeanne Gobalet, demographer consultant to MPC. Dr. Gobalet began her report on MPC's demographics for redistricting using Census Data from 2010. Uneven population growth has caused the need for minor adjustments to ensure that our five district areas all have equal populations, a requirement of the Federal Voting Rights Act. With the Census Data of 2010, MPC is currently at a 15.8% deviation in District Areas 2 and 3 which requires redistricting to balance populations. Census blocks were shown to illustrate populations by ethnicity. Dr. Gobalet also illustrated socioeconomic information which will be used to identify communities of interest, as well as estimated median age of the population by census tract and estimated percent of adults aged 25+ with a Bachelor's Degree or more by census track. This information is used when adjusting boundaries in order to meet Federal Voting Rights Act requirements. [DemographersReportforMPCMay212011.pdf](#)

There is a need to appoint a citizens advisory committee and a facilitator to review the District's five area boundaries. Dr. Gobalet recommended that at the June 28, 2011 Board meeting, the Board appoint the ten member Citizen's Redistricting Advisory Committee, with each trustee recommending two representatives. The representatives should include members of protected groups and geographic diversity. She also recommended the use of a facilitator for committee discussions. The next phase of the redistricting process will consist of developing trustee area mapping alternatives by the committee at two meetings in July and August, an initial public hearing and presentation to the Board on August 23, and a second public hearing and plan adoption by the Board on September 27, 2011.

- E. New Business Item No. E. was pulled from the Agenda.

~~BE IT RESOLVED, that the attached resolution allowing Monterey Peninsula Community College District's participation in the 2010-2011 Cash Flow Financing Program to be written by RBC Dain Rauscher of Los Angeles, CA, be approved.~~

- F. BE IT RESOLVED, that the attached resolution allowing Monterey Peninsula Community College District's to participate in the California Community College League Financing Authority Tax and Revenue Anticipation Note Program for FY 2011-2012 to be written by RBC Capital Markets, LLC, be approved.

Motion Brown / Second Steck / Carried

**2010-2011/126**

Noted: the Board shall have the right to choose to participate in the TRAN Program before a final decision will be made.

- G. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2011. INFORMATION

The majority of funds are on deposit with the Monterey County Treasury pursuant to Ed Code. The County Treasurer provides this quarterly report to participating agencies detailing asset allocation and investment performance. The portfolio's net earned income yield for the period ending March 31, 2011 was 0.60%. Approximately 91.97% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. The remaining 8.03% is invested in corporate debt and is rated in the higher levels of investment grade. The Board asked Steve Ma to return with information on how the County determines that 33% of all their assets are in cash.

- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 25 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$123,293 in conjunction with the construction of the Old Student Services/Humanities and demolition of Business Humanities Buildings.

Motion Steck / Second Brown / Carried **2010-2011/127**

- I. BE IT RESOLVED, that the Governing Board approve the awarding of Parking Lot B Expansion Project to Monterey Peninsula Engineering Inc. in the amount of \$865,500.00.

Motion Steck / Second Brown / Carried **2010-2011/128**

- J. INFORMATION: Program Review for Life Sciences, Dr. Gail Fail.

INFORMATION

Dr. Fail presented the Executive Summary of the Life Sciences Program Review. In 2009-2010 the Faculty of the Life Science Division conducted their program review of the following areas: Administration of Justice, Anatomy/Physiology, Automotive Technology, Aviation, Biology, Dental Assisting, Hospitality, Fashion, Interior Design, CAD Lab, Nutrition, Health/First Aid/CPR, Human Services, Marine and Science Technology (MAST), Ornamental Horticulture, Medical Assisting, and the Division Office. Support team members who participated in this review include John Anderson, Tracie Catania, and Laura Franklin. The support team noted the following strengths in the Life Science Division and commends the faculty and staff for their efforts:

- 1) There is strong community involvement by many of the programs, including contacts and working relationships with other colleges, high schools, businesses, local museums, the Monterey Bay Aquarium, and research facilities.
- 2) The Automotive Technology program has applied for national certification by NATEF (National Automotive Training Education Foundation). This department has also received Perkins/VATEA funds to develop hybrid technology curriculum and has been named a "Green Business" by Monterey County for practicing and teaching environmentally-safe hazardous waste disposal. The faculty has reached out to COOP as well as to ENSL and Math to collaborate to improve opportunities for Automotive Tech students within the Auto classes as well as in related educational experiences.
- 3) The addition of new full-time faculty in Dental Assisting and Interior Design have made positive contributions to their programs and the Division. In addition there is a core of dedicated and experienced adjunct faculty in Hospitality, Nutrition, Biology, Human Services and Ornamental Horticulture.



- 4) High student demand and budget reductions have added pressures college-wide. Life Science faculty have increased the numbers of students in lecture sections of many courses and even traditionally non-peak afternoon courses are often filled.

#### Challenges:

- 1) The Division has requested the initiation of the Program Discontinuance Policy for Marine and Science Technology (MAST) and Fashion programs to determine their viability and look at ways to revitalize them if possible.
- 2) Staffing continues to be a challenge on many fronts for Life Science.
- 3) Many students' lack of preparation for the rigors of college study is evident in the sciences. High enrollment demands are further challenged by students' need for support to succeed.
- 4) Enrollment in some science courses is dependent on the number of admissions allowable each year in the Nursing Program. While a decreased enrollment in some courses would be more manageable, if Nursing continues to decrease their admissions due to budget constraints, we could also see the domino effect of further enrollment declines in science.

#### Goals:

- 1) Hire net-new full-time faculty in Automotive Technology, Hospitality and Anatomy/Physiology.
- 2) Conduct a needs assessment to determine feasibility of adding evening sections of Microbiology lecture and lab.
- 3) Plan for move out of the Life Science building and for remodel of the LS building.
- 4) Expand course offerings at the Education Center in Marina.
- 5) Continue the implementation and assessment of SLOs and GLOs in all programs.
- 6) Continue to upgrade equipment and software for the benefit of student learning, despite dwindling resources.

#### Support Team Recommendations:

- 1) Review benefits to MPC of continuing to offer only one course in Aviation. This appears to be an independent course offered by Monterey Bay Aviation for which they provide staff (paid by MPC), facility, equipment and advertising.
- 2) It would be helpful to clarify the relationship between MATE and MAST and their relationship/s to MPC.
- 3) We encourage the Division to consider a possible reorganization of the Family and Consumer Science (FACS) department.

#### Overarching Issues:

- 1) Funding for supplies and equipment is not keeping up with increasing costs.
- 2) Maintenance of the cleanliness of our classrooms and buildings (LS and FACS). Specialized programs in biology, anatomy, health care, and culinary arts have specific requirements which are not always met. Both the LS and FACS buildings have issues with the control of temperature and lighting.
- 3) Communication with IT needs to be improved. IT is researching a problem report/status check program that we may be able to implement college-wide so we can all track status of work requests.



- K. BE IT RESOLVED, that the following courses be approved:  
 SPCH 5, Oral Interpretation of Literature  
 SPCH 10, Introduction to Communication Theory
- Motion Steck / Second Brown / Carried **2010-2011/129**
- L. The Regular Meeting was closed by Lynn Davis to open as a Public Hearing for New Business Item No. L.
- PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District for negotiations for 2011-2012 with Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA.
- PUBLIC HEARING  
 There were no public comments. The Public Hearing was closed.
- M. BE IT RESOLVED, that, following comments from the public regarding the initial proposals of both MPCTA and the District, the Monterey Peninsula Community College District's initial proposal for interest based bargaining negotiations for 2011-2012 with Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA, be adopted.
- Motion Brown / Second Steck / Carried **2010-2011/130**
- N. BE IT RESOLVED, that the Superintendent/President is authorized to employ an interim Vice President for Academic Affairs pending ratification by the Governing Board.
- Motion Steck / Second Brown / Carried **2010-2011/131**
- O. BE IT RESOLVED, that the Governing Board approve Monterey Peninsula College's Institutional Goals and Objectives for 2011-2014.
- Motion Steck / Second Brown / Carried **2010-2011/132**
- P. Deferred to June 28 Regular Board Meeting:  
 BE IT RESOLVED, that the Governing Board approve Board Policy 2165 Disposal of College Property.
- New Business Item No. P was deferred to research language "unanimous vs. majority vote" in Board Policy 2165 Disposal of College Property by the President's Office.
- Q. BE IT RESOLVED, that the Governing Board approve Policy 2195 Capital Construction.
- Motion Steck / Second Brown / Carried **2010-2011/133**
- R. BE IT RESOLVED, that the Governing Board approve Board Policy 3010 Program, Curriculum and Course Development
- Motion Brown / Second Steck / Carried **2010-2011/134**
- S. INFORMATION: Calendar of Events.

6. **ADVANCE PLANNING**

A. Regular Meeting Tuesday, June 28, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Board Meeting, Tuesday, July 26, 2011

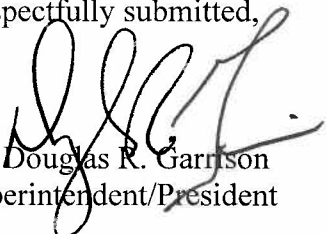
- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

B. Future Topic:

- 1) Assessment of Board Goals for 2010-2011
- 2) Study Session on Student Success

7. **ADJOURNMENT** - the Regular Board Meeting was adjourned at 5:43pm.

Respectfully submitted,



Dr. Douglas R. Garrison  
Superintendent/President

8. **CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session – not required.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu](http://www.mpc.edu).*

*Posted June 29, 2011*