

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT GOVERNING BOARD OF TRUSTEES

REGULAR MEETING

1:30pm, Closed Session, Stutzman Seminar Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

TUESDAY, MAY 24, 2011

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. **OPENING BUSINESS**

A. Call To Order

B. Roll Call

C. Public Comments on Closed Session Items

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

D. Closed Session – items under discussion:

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

1) Conference with Real Property Negotiator (Government Code 54956.8)

a) Property Parcel: E19a.5.

b) Agency Negotiator: Steve Ma

c) Negotiating Parties: Fort Ord Reuse Authority

d) Under Negotiation: Price or Terms of Payment

2) Conference with Labor Negotiators (Government Code Section 54957.6)

a) Agency Negotiators: Steve Ma and Barbara Lee

b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association) and MPCTA (Monterey Peninsula College Teachers Association)

3) Superintendent/President Quarterly Evaluation.

E. Reconvene to Regular Meeting and Roll Call

F. Reporting of Any Action Taken During Closed Session

2. **RECOGNITIONS**

A. Moment of Silence:

- 1) Henry “Hank” Joseph Veloz, Jr., former real estate adjunct professor, passed May 4.

B. Recognition of Visitors

3. **COMMUNICATIONS**

A. Comments from Visitors

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

B. Written Communications:

- 1) Monterey Peninsula Foundation Youth Fund grant of \$41,125 for eight college programs / April 15.
- 2) Matsui Foundation letter of award for two \$20,000 Matsui Scholarships: Tiffany Wood and Veronica Christie / April 20.
- 3) G.E. Young letter and scholarship fund donation of \$5,850 for the 2011-2012 Ruth R. Young Scholarship Fund for five scholarships for Pacific Grove High School graduates attending MPC / May 3.
- 4) G.E. Young letter and scholarship fund donation of \$2,500 for the 2011-2012 Floyd R. Richards Scholarship Fund for four scholarships for MPC graduates / May 3.
- 5) Leadership Monterey Peninsula thank you letter to Dr. Garrison for participating in Higher Education Panel / May 3.
- 6) Panetta Institute thank you letter to Dr. Kezirian for sending students to their 2011 Lecture Series / May 10.
- 7) Arabella Colton letter of support for Photography Department / May 10.

MPC All User Emails:

- 1) MPC Asian Student Association thank you letter for support of Annual ASA Culture Show / April 19.
- 2) Steve Ma's announcement of CHOMP a Tier 1 Preferred Provider / April 29.
- 3) Cinco De Mayo Fiesta benefiting Latino Scholarship Fund / April 29.
- 4) Student Services Building Grand Opening May 24, 11:00am-1:00pm / May 3.
- 5) Dr. Garrison's Status of Vice President Academic Affairs memo / May 4.
- 6) Peter DeBono, Allen Griffin Award Recipient announcement / May 5.
- 7) MPC Job Fair on May 12 / May 5.
- 8) 10th Annual Latino Student Recognition Ceremony on June 2 / May 10.
- 9) MPC Ornamental Horticulture Department Plant Sale on May 19 / May 12.
- 10) Job Opportunity for Laboratory Specialist II / May 13.

Articles published in *The Herald*, *The Californian*, and other media:

- 1) Combating Abuse: YWCA and MPC band together to hunt down ‘red flags’ in relationships / April 21.
- 2) Ad: 5th Annual President's Address to the Community on May 6 / April 27.

- 3) State of MPC: Dr. Douglas Garrison talks budget cuts and inspiring educators at annual MPC President's Address / April 28.
- 4) Notice to Bidders: Parking Lot B Expansion Project / May 3.
- 5) Gentrain: Day of Discovery, Scuba for Special Needs Kids / May 3.
- 6) MPC Theatre offers magical production before renovation / May 5.
- 7) Thanks for leg up into Hall of Fame, Mel Mason / May 6.
- 8) MPC library cuts online database access / May 6.
- 9) Three Lobos earn conference honors: Nick Grim, Michael Aldrete, Jordan Queja / May 6.
- 10) Obituary: Henry Joseph Veloz, Jr., May 4 passing / May 6.
- 11) Philanthropist Baskin wins MPC President's Award / May 7.
- 12) Edwards passes torch to Johnson and Toney (MPC youth football camp) / May 9.
- 13) MPC board to vote on teacher layoffs / May 11.
- 14) MPC votes on layoffs today / May 12.
- 15) MPC: Layoffs cut \$2 million from budget / May 13.
- 16) Monterey Peninsula College students revolt against escalating gas prices / May 13.

Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) Institutional Report – Annual Employee Demographics Report, Barbara Lee
- 2) Superintendent/President's Report
- 3) Vice Presidents' Reports
- 4) Academic Senate Report – Annual Report
- 5) MPCEA Report
- 6) MPCTA Report
- 7) ASMPC Report
- 8) College Council Report
- 9) MPC Foundation Report – Robin Venuti, Executive Director:
 - a) Executive Director's Report
 - b) MPC Foundation Donations for April, 2011 \$51,271.73
- 10) Governing Board Report:
 - a) Community Human Services - Board Meeting Minutes of April 21, 2011
 - b) Trustee Reports
- 11) Legislative Advocacy Report
- 12) Special Report - Bond Update Reports, Joe Demko:
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. **CONSENT CALENDAR**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations

BE IT RESOLVED:

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on April 26, 2011, and the Special Board Meeting on May 12, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the April 15 manual payroll in the amount of \$1,922.00; and the April 29 regular payroll in the amount of \$2,262,649.31; and the May 10 supplemental payroll in the amount of \$56,198.24; for a total payroll of \$2,320,769.55, be approved.
- 4) That Commercial Warrants:

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| Number 12852046 through Number 12852146 | \$ 827,705.34 |
| Number 12853397 through Number 12853431 | \$ 73,141.36 |
| Number 12854046 through Number 12854073 | \$ 89,749.47 |
| Number 12854720 through Number 12854784 | \$ 479,729.80 |
| Number 12855546 through Number 12855571 | \$ 236,028.12 |
| Number 12856899 through Number 12856965 | \$ 709,047.25 |
| in the total amount of \$2,415,401.34, be approved. | |
- 5) That Purchase Order Numbers 112163 through 112406 in the amount of \$2,171,864.77 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:

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|--|------------------|
| Net increase in the 1000 (Certificated Salary) Object expense category | \$ 14,248 |
| Net decrease in the 2000 (Classified Salary) object expense category | \$ 326 |
| Net increase in the 3000 (Benefits) object expense category | \$ 543 |
| Net increase in the 4000 (Supplies) object expense category | \$ 222 |
| Net increase in the 5000 (Other/Services) object expense category | \$ 4,996 |
| Increase of \$19,683 in funds received for FY 2010-2011. | <u>\$ 19,683</u> |
- 7) That the following budget adjustments in the Restricted General Fund be approved:

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| Net decrease in the 1000 (Certificated Salary) Object expense category | \$ 1,800 |
| Net decrease in the 4000 (Supplies) object expense category | \$ 67 |
| Net increase in the 5000 (Other/Services) object expense category | \$ 1,867 |
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

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|--|-----------|
| Net increase in the 2000 (Classified Salary) object expense category | \$ 150 |
| Net increase in the 4000 (Supplies) object expense category | \$ 22,666 |
| Net decrease in the 5000 (Other/Services) object expense category | \$ 26,504 |
| Net increase in the 6000 (Capital Outlay) object expense category | \$ 3,688 |
- 9) That the following budget adjustments in the Capital Outlay Fund be approved:

Total increase of \$45,000 in funds received for FY 2010-2011.

B. Management/Supervisor/Confidential Personnel:

- 10) That the Governing Board approve the following item:
 - a) Approve the recruitment for a full-time interim Vice President for Academic Affairs.
 - b) Approve the recruitment for a full time Vice President for Academic Affairs to replace Dr. John Gonzalez.

C. Faculty Personnel:

- 11) That the Governing Board approves the following Faculty personnel item:
- a) Grant Equivalency to Minimum Qualifications to David Michaels to teach Mathematics.
 - b) Resignation of Peter DeBono effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
 - c) Resignation of Arthur Farrar effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
 - d) Resignation of Nancy Goehring effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
 - e) Resignation of Cathy Haas effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
 - f) Resignation of William Hobbs effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
 - g) Resignation of Cass Jackson effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
 - h) Resignation of Joseph Allston James effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
 - i) Resignation of Dennis Johnson effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon him the title of Professor Emeritus.
 - j) Resignation of Nancy Predham effective at the end of the day, June 24, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
 - k) Resignation of Marilyn Townsend effective at the end of the day, July 31, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
 - l) Resignation of Susan Walter effective at the end of the day, June 4, 2011, for the purpose of retirement and confer upon her the title of Professor Emeritus.
 - m) Each month individuals are hired as part-time, substitute, and overload Faculty. The attached list includes hires for spring 2011 and summer 2011.

D. Classified Personnel:

- 13) That the Governing Board approves the following items:
- a) Approve the unpaid leave of absence requested by Jacqueline Evans, Workability Program Coordinator, Supportive Services, for 10 hours per week starting January 17, 2011 and ending June 3, 2011.
 - b) Approve the resignation of Anne Marie Illien, Instructional Technology Specialist, Humanities, 40 hours per week, 9 months and 11 days per year, effective at the end of the day, July 28, 2011.

E. Short Term and Substitute Personnel:

- 14) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

5. **NEW BUSINESS**

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2010-2011 Monthly Financial Reports for the period ending April 30, 2011, be accepted.
- B. PUBLIC HEARING: Proposed Conveyance of Easement to Pacific Bell Telephone Company, dba AT&T California, at the Marina Education Center.
- C. BE IT RESOLVED, that Resolution No. 2010-2011/124, Resolution to Convey Easement to Pacific Bell Telephone Company, dba AT&T California, at the Marina Education Center, be approved.
- D. BE IT RESOLVED, that the proposed framework and timeline for the redistricting process be approved; and

BE IT FURTHER RESOLVED, that a ten member community advisory committee be appointed on June 28, 2011, with two representatives from each of the trustee areas being recommended by the respective Governing Board member.

- E. New Business Item No. E will be pulled from the agenda.
~~BE IT RESOLVED, that the attached resolution allowing Monterey Peninsula Community College District's participation in the 2010-2011 Cash Flow Financing Program to be written by RBC Dain Rauscher of Los Angeles, CA, be approved.~~
- F. BE IT RESOLVED, that the attached resolution allowing Monterey Peninsula Community College District's to participate in the California Community College League Financing Authority Tax and Revenue Anticipation Note Program for FY 2011-2012 to be written by RBC Capital Markets, LLC, be approved.
- G. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2011.
- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment 25 (PAA) with David Foord, Inspector of Record (IOR), to perform inspection services on an hourly basis not to exceed \$123,293 in conjunction with the construction of the Old Student Services/Humanities and demolition of Business Humanities Buildings.
- I. BE IT RESOLVED, that the Governing Board approve the awarding of the Parking Lot B Expansion Project to _____ in the amount of \$_____.
- J. INFORMATION: Program Review for Life Sciences, Dr. Gail Fail.
- K. BE IT RESOLVED, that the following courses be approved:
SPCH 5, Oral Interpretation of Literature
SPCH 10, Introduction to Communication Theory
- L. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District for negotiations for 2011-2012 with Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA.

- M. BE IT RESOLVED, that, following comments from the public regarding the initial proposals of both MPCTA and the District, the Monterey Peninsula Community College District initial proposal for interest based bargaining negotiations for 2011-2012 with Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA, be adopted.
- N. BE IT RESOLVED, that the Superintendent/President is authorized to employ an interim Vice President for Academic Affairs pending ratification by the Governing Board.
- O. BE IT RESOLVED, that the Governing Board approve Monterey Peninsula College's Institutional Goals and Objectives for 2011-2014.
- P. BE IT RESOLVED, that the Governing Board approve Board Policy 2165 Disposal of College Property.
- Q. BE IT RESOLVED, that the Governing Board approve Policy 2195 Capital Construction.
- R. BE IT RESOLVED, that the Governing Board approve Board Policy 3010 Program, Curriculum and Course Development
- S. INFORMATION: Calendar of Events.

6. **ADVANCE PLANNING**

- A. Regular Meeting Tuesday, June 28, 2011
 - Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Board Meeting, Tuesday, July 26, 2011

 - Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
 - Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center
- B. Future Topic:
 - 1) Assessment of Board Goals for 2010-2011

7. **ADJOURNMENT**

8. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted May 19, 2011