

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)**

**REGULAR MEETING**

**TUESDAY, MARCH 22, 2011**

1:30pm, Closed Session, Stutzman Seminar Room, LTC  
3:00pm, Regular Meeting, Sam Karas Room, LTC  
980 Fremont Street, Monterey, California 93940

**NEW BUSINESS ITEMS:**

**MONTHLY FINANCIAL REPORTS,**

**RESOLUTIONS,**

**INFORMATION ITEMS,**

**AND CALENDAR OF EVENTS**

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. A

Fiscal Services  
College Area

### Proposal:

That the Governing Board review and discuss the 2010-2011 Monthly Financial Reports for the period ending February 28, 2011.

### Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

### Budgetary Implications:

None.

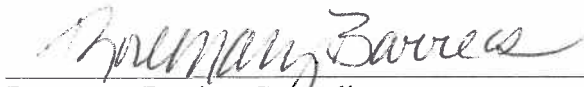
**RESOLUTION: BE IT RESOLVED**, that the 2010-2011 Monthly Financial Reports for the period ending February 28, 2011, be accepted.

Recommended By:



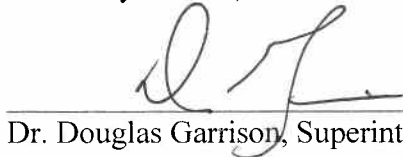
Stephen Ma, Vice President for Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

**Monterey Peninsula College**  
**Fiscal Year 2010-2011**  
**Financial and Budgetary Report**  
**February 28, 2011**

Enclosed are the financial reports for the month ending February 28, 2011 for your review and approval. The financial report is an internal management report submitted to the Board of Trustees to compare actual financial activities to the approved budgets.

Operating Fund net revenue through February 28, 2011 is \$28,715,432 which is 1.6% less than last fiscal year. Expenditures year-to-date total \$29,482,481 which is .40% above the same time last fiscal year, for a net of -\$767,049.

We project the revenue and expenditures within the Operating Fund overall will fall within the budget plan for this fiscal year.

**Highlights of financial activities year-to-date are as follows:**

**Revenues**

The First Principal Apportionment (P1) has been certified by the Chancellor's Office. The reports provide an update on apportionment funding and indicate revenues from the state general fund, and projections of property taxes receipts from counties and student fees. This is the first snapshot of the District's FTES generation and associated revenues for 2010-11. The Second Principal apportionment (P2) will be released in June.

The P1 report does indicate a deficit coefficient of 0.9921402677 is being applied to the District's Total Computational Revenue. It is our understanding that the deficit coefficient is a result of student fee revenues being lower than projected on a system wide basis. The overall reduction of state revenue to the District as a result of this deficit is \$278,956. Staff will continue to monitor this projected shortfall in revenue.

It should be noted that the District did not receive a February apportionment payment due to the prior year correction that was made for 2009-2010. This is reflected in the reduced operating revenue on this month's report. This correction has to do with local property taxes coming in higher than projected, resulting in state backfill being reduced to compensate. The District will receive a March, April, May and June apportionment payment representing 32% of the total apportionment.

**Expenditures**

Overall the district operating funds expenditures continue to track as projected.

**Parking Fund**

Parking revenues are at 112.4%, indicating total revenue for the year to be significantly higher than budgeted. Expenses are on budget at 58.1%.

**Self Insurance Fund**

Self Insurance expenses are at 61% which is 18.6% less than the same time last fiscal year. We will continue to monitor this fund because the trend in the prior year was that expenditures continue to climb at this point going forward until the end of the fiscal year. We ended up with expenditures at 3% over budget last fiscal year. It should be noted that past trends may be a useful metric for predicting the future; however, they may not be necessarily a good predictor in the use of medical benefits because they are strictly tied to claims experience.

**Cash Balance:**

The total cash balance for all funds is \$81,198,146, including bond cash of \$62,723,999 and \$18,474,147 for all other funds.



# Monterey Peninsula Community College

Monthly Financial Report

February 28, 2011

## Summary of All Funds

<b>Funds</b>	<b>Beginning Fund Balance</b>	<b>Revised Budgets 2010 - 2011</b>		<b>Ending Fund Balance</b>	<b>Year to Date Actual 2010 - 2011</b>			<b>% Actual to Budget</b>		<b>Cash Balance</b>
	<b>07/01/10</b>	<b>Revenue</b>	<b>Expense</b>	<b>6/30/2011</b>	<b>Revenue</b>	<b>Expense</b>	<b>Encumbrances</b>	<b>Rev</b>	<b>Exp</b>	<b>2/28/2011</b>
General - Unrestricted	\$4,264,428	\$39,423,936	\$39,419,605	\$4,268,759	\$24,311,786	\$25,541,366	1,836,022	61.7%	69.5%	\$6,563,764
General - Restricted	0	5,744,499	5,744,499	0	2,975,079	3,033,366	250,586	51.8%	57.2%	0
Child Dev - Unrestricted	0	533,856	533,856	0	505,738	342,178	0	94.7%	64.1%	196,350
Child Dev - Restricted	0	258,649	258,649	0	197,681	168,224	6,972	76.4%	67.7%	0
Student Center	199,444	275,200	260,235	214,409	168,676	145,881	36,291	61.3%	70.0%	292,181
Parking	63,928	495,000	466,749	92,179	556,472	251,466	19,689	112.4%	58.1%	368,604
<b>Subtotal Operating Funds</b>	<b>\$4,527,800</b>	<b>\$46,731,140</b>	<b>\$46,683,593</b>	<b>\$4,575,347</b>	<b>\$28,715,432</b>	<b>\$29,482,481</b>	<b>\$2,149,560</b>	61.4%	63.2%	<b>\$7,420,899</b>
Self Insurance	8,479,076	7,163,249	6,906,139	8,736,186	4,669,792	4,200,853	14,749	65.2%	61.0%	9,187,789
Capital Project	352,946	342,741	600,664	95,023	64,517	266,634	2,773	18.8%	44.9%	730,714
Building	72,793,221	220,000	66,341,480	6,671,741	171,823	9,613,730	4,571,802	78.1%	21.4%	62,723,999
Debt Service	103,491	239,783	239,783	103,491	240,613	170,952	68,831	100.3%	71.3%	119,562
Revenue Bond	20,905	19,425	19,425	20,905	19,543	17,325	2,100	100.6%	89.2%	23,622
Associated Student	90,600	122,000	122,000	90,600	77,800	92,532	0	63.8%	75.8%	72,974
Financial Aid	12,881	4,300,000	4,300,000	12,881	3,905,288	3,905,288	0	90.8%	90.8%	261,262
Scholarship & Loans	272,948	2,940,000	2,940,000	272,948	1,773,256	1,730,834	0	60.3%	58.9%	251,829
Trust Funds	223,917	590,000	520,000	293,917	360,781	258,251	0	61.1%	49.7%	362,597
Orr Estate	47,624	4,300	15,000	36,924	23,738	30,655	0	552.0%	204.4%	42,899
<b>Total all Funds</b>	<b>\$86,925,409</b>	<b>\$62,672,638</b>	<b>\$128,688,084</b>	<b>\$20,909,963</b>	<b>\$40,022,583</b>	<b>\$49,769,535</b>	<b>\$6,809,815</b>	<b>63.9%</b>	<b>38.7%</b>	<b>\$81,198,146</b>

## \*\*\* BOARD REPORT \*\*\*

## GENERAL FUND (Unrestricted)

Fund 01

## Monterey Peninsula College

February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUES</b>							
8100 FEDERAL	11,043	10,500	0	63	10,437	0.6%	
8600 STATE	17,778,977	21,092,956	63,651	13,314,216	7,778,740	63.1%	
8800 COUNTY / LOCAL	17,602,260	18,320,480	456,621	10,997,506	7,322,974	60.0%	
8900 INTERFUND TRANSFER IN	0	0	0	0	0	N/A	
<b>TOTAL REVENUE :</b>	<b><u>\$35,392,281</u></b>	<b><u>\$39,423,936</u></b>	<b><u>\$520,272</u></b>	<b><u>\$24,311,786</u></b>	<b><u>\$15,112,150</u></b>	<b>61.7%</b>	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	UNENCUMBERED BALANCE	PERCENT	
<b>CERTIFICATED SALARIES</b>							
1100 TEACHER SALARIES	7,001,358	7,010,647	626,664	4,383,224	2,627,422	62.5%	
1200 NON TEACHER SALARIES	2,954,947	2,997,374	278,382	1,971,733	1,025,641	65.8%	
1300 HOURLY TEACHER	4,782,936	4,904,043	443,689	3,345,428	1,558,615	68.2%	
1400 OTHER HOURLY SALARIES	178,332	156,826	5,513	94,571	62,255	60.3%	
<b>TOTAL CERTIFICATED :</b>	<b><u>\$14,917,573</u></b>	<b><u>\$15,068,889</u></b>	<b><u>\$1,354,248</u></b>	<b><u>\$9,794,957</u></b>	<b><u>\$5,273,933</u></b>	<b>65.0%</b>	
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	5,806,995	5,805,649	482,552	3,845,756	1,959,893	66.2%	
2200 INSTRUCTIONAL AIDES	753,263	784,532	67,948	499,636	284,896	63.7%	
2300 HOURLY NON INSTRUCTIONAL	384,501	304,184	44,022	284,921	19,263	93.7%	
2400 HOURLY INSTRUCTIONAL	664,459	699,422	54,975	443,922	255,500	63.5%	
	<b><u>\$7,609,219</u></b>	<b><u>\$7,593,786</u></b>	<b><u>\$649,497</u></b>	<b><u>\$5,074,234</u></b>	<b><u>\$2,519,553</u></b>	<b>66.8%</b>	

**\*\*\* BOARD REPORT \*\*\***

**GENERAL FUND (Unrestricted) continued**

Fund 01

**Monterey Peninsula College**

February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	PERCENT
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$4,192,621</u></b>	<b><u>\$4,458,950</u></b>	<b><u>\$357,766</u></b>	<b><u>\$2,981,485</u></b>	<b><u>\$144,447</u></b>	<b><u>\$1,333,018</u></b>	<b>70.1%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	249,689	247,451	19,042	105,481	32,283	109,687	55.7%
4500 OTHER SUPPLIES	518,927	405,417	31,438	294,521	68,529	42,367	89.5%
4700 FOOD	<u>9,704</u>	<u>11,300</u>	<u>3,793</u>	<u>7,083</u>	<u>0</u>	<u>4,217</u>	62.7%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>\$778,320</u></b>	<b><u>\$664,168</u></b>	<b><u>\$54,273</u></b>	<b><u>\$407,085</u></b>	<b><u>\$100,812</u></b>	<b><u>\$156,271</u></b>	<b>76.5%</b>
<b>OTHER</b>							
5100 CONTRACTED SERVICES	1,629,742	2,005,235	24,034	743,588	843,085	418,562	79.1%
5200 TRAVEL	145,017	183,979	4,689	84,158	2,286	97,536	47.0%
5300 DUES AND SUBSCRIPTIONS	133,414	143,514	2,495	137,018	0	6,496	95.5%
5400 INSURANCE	52,847	317,599	8,953	298,035	0	19,564	93.8%
5500 UTILITIES & HOUSEKEEPING	992,321	1,120,280	74,619	608,418	583,147	(71,286)	106.4%
5600 RENTS & LEASES	843,292	587,661	30,751	483,262	31,303	73,096	87.6%
5700 LEGAL AND AUDIT	181,059	104,650	8,330	37,044	41,908	25,697	75.4%
5800 OTHER SERVICES	<u>310,210</u>	<u>383,796</u>	<u>35,738</u>	<u>229,717</u>	<u>86,777</u>	<u>67,301</u>	82.5%
<b>TOTAL OTHER :</b>	<b><u>\$4,287,901</u></b>	<b><u>\$4,846,713</u></b>	<b><u>\$189,609</u></b>	<b><u>\$2,621,240</u></b>	<b><u>\$1,588,506</u></b>	<b><u>\$636,967</u></b>	<b>86.9%</b>
<b>CAPITAL OUTLAY</b>							
6200 BUILDING IMPROVEMENT	18,836	25,101	92	16,373	1,345	7,383	70.6%
6300 CAPITAL BOOKS & SOFTWARE	46,553	46,456	(1,000)	45,494	0	962	97.9%
6400 EQUIPMENT	<u>106,625</u>	<u>59,210</u>	<u>5,670</u>	<u>31,651</u>	<u>911</u>	<u>26,648</u>	55.0%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$172,014</u></b>	<b><u>\$130,767</u></b>	<b><u>\$4,762</u></b>	<b><u>\$93,518</u></b>	<b><u>\$2,256</u></b>	<b><u>\$34,992</u></b>	<b>73.2%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	5,994,448	6,656,331	936,079	4,568,847	0	2,087,484	68.6%
<b>TOTAL TRANSFERS :</b>	<b><u>\$5,994,448</u></b>	<b><u>\$6,656,331</u></b>	<b><u>\$936,079</u></b>	<b><u>\$4,568,847</u></b>	<b><u>\$0</u></b>	<b><u>\$2,087,484</u></b>	<b>68.6%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>37,952,096</u></b>	<b><u>39,419,604</u></b>	<b><u>3,546,234</u></b>	<b><u>25,541,366</u></b>	<b><u>1,836,022</u></b>	<b><u>12,042,217</u></b>	<b>69.5%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>(\$2,559,815)</u></b>	<b><u>\$4,332</u></b>	<b><u>(\$3,025,962)</u></b>	<b><u>(\$1,229,580)</u></b>	<b><u>(\$1,836,022)</u></b>	<b><u>\$3,069,933</u></b>	

\*\*\* BOARD REPORT \*\*\*

GENERAL FUND (Restricted)

Fund 01

Monterey Peninsula College

FEBRUARY 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUES</b>							
8100 FEDERAL	1,873,165	2,546,708	220,650	856,837	0	1,689,871	33.6%
8600 STATE	3,222,172	2,563,491	70	1,662,983	0	900,508	64.9%
8800 COUNTY / LOCAL	535,973	566,916	18,728	387,875	0	179,041	68.4%
8900 INTERFUND TRANSFER IN	0	67,384	0	67,384	0	0	100.0%
<b>TOTAL REVENUE :</b>	<b><u>\$5,631,310</u></b>	<b><u>\$5,744,499</u></b>	<b><u>\$239,448</u></b>	<b><u>\$2,975,079</u></b>	<b><u>0</u></b>	<b><u>\$2,769,420</u></b>	<b><u>51.8%</u></b>
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES		UNENCUMBERED BALANCE	PERCENT
<b>CERTIFICATED SALARIES</b>							
1100 TEACHER SALARIES	115,715	112,083	10,189	71,326	0	40,757	63.6%
1200 NON TEACHER SALARIES	825,798	905,265	74,929	574,220	0	331,045	63.4%
1300 HOURLY TEACHER	80,570	69,271	3,426	46,827	0	22,444	67.6%
1400 OTHER HOURLY SALARIES	208,802	236,711	10,218	123,707	0	113,004	52.3%
<b>TOTAL CERTIFICATED :</b>	<b><u>\$1,230,885</u></b>	<b><u>\$1,323,330</u></b>	<b><u>\$98,762</u></b>	<b><u>\$816,080</u></b>	<b><u>\$0</u></b>	<b><u>\$507,250</u></b>	<b><u>61.7%</u></b>
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	590,100	591,749	47,374	377,934	0	213,815	63.9%
2300 HOURLY NON INSTRUCTIONAL	364,283	407,443	22,025	237,756	0	169,687	58.4%
2400 HOURLY INSTRUCTIONAL	152,108	197,035	12,199	95,444	0	101,591	48.4%
<b>TOTAL CLASSIFIED :</b>	<b><u>\$1,106,491</u></b>	<b><u>\$1,196,227</u></b>	<b><u>\$81,598</u></b>	<b><u>\$711,134</u></b>	<b><u>\$0</u></b>	<b><u>\$485,093</u></b>	<b><u>59.4%</u></b>

\*\*\* BOARD REPORT \*\*\*  
**GENERAL FUND (Restricted) continued**  
Fund 01  
**Monterey Peninsula College**

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011					PERCENT
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b><u>\$380,403</u></b>	<b><u>\$423,025</u></b>	<b><u>\$31,460</u></b>	<b><u>\$257,053</u></b>	<b><u>\$0</u></b>	<b><u>\$165,972</u></b>	<b>60.8%</b>
<b><u>SUPPLIES &amp; OTHER</u></b>							
4300 INSTRUCTIONAL SUPPLIES	121,148	147,321	6,882	36,397	1,448	109,476	25.7%
4500 OTHER SUPPLIES	55,365	62,257	2,108	19,865	2,746	39,646	36.3%
4700 FOOD	23,111	20,510	519	10,660	1,100	8,750	57.3%
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b><u>\$199,624</u></b>	<b><u>\$230,088</u></b>	<b><u>\$9,509</u></b>	<b><u>\$66,922</u></b>	<b><u>\$5,294</u></b>	<b><u>\$157,872</u></b>	<b>31.4%</b>
<b><u>OTHER</u></b>							
5100 CONTRACTED SERVICES	643,209	709,449	67,386	337,256	115,225	256,968	63.8%
5200 TRAVEL	451,907	513,982	27,569	182,116	2,800	329,066	36.0%
5300 DUES AND SUBSCRIPTIONS	3,761	945	75	770	0	175	81.5%
5400 INSURANCE	345,620	43,449	0	68,466	0	(25,017)	157.6%
5500 UTILITIES & HOUSEKEEPING	525	500	29	205	275	20	96.0%
5600 RENTS & LEASES	39,129	35,581	788	18,819	10,210	6,552	81.6%
5800 OTHER SERVICES	180,918	238,486	394	96,348	2,500	139,638	41.4%
<b>TOTAL OTHER :</b>	<b><u>\$1,665,069</u></b>	<b><u>\$1,542,392</u></b>	<b><u>\$96,241</u></b>	<b><u>\$703,980</u></b>	<b><u>\$131,010</u></b>	<b><u>\$707,402</u></b>	<b>54.1%</b>
<b><u>CAPITAL OUTLAY</u></b>							
6300 CAPITAL BOOKS & SOFTWARE	35,681	17,500	116	22,869	1,573	(6,942)	0.0%
6400 EQUIPMENT	84,941	186,529	0	25,142	112,709	48,678	73.9%
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$120,622</u></b>	<b><u>\$204,029</u></b>	<b><u>\$116</u></b>	<b><u>\$48,011</u></b>	<b><u>\$114,282</u></b>	<b><u>\$41,736</u></b>	<b>79.5%</b>
<b><u>TRANSFERS</u></b>							
7300 INTERFUND TRANSFER OUT	553,097	589,703	43,521	372,877	0	216,826	63.2%
7500 STUDENT FINANCIAL AID PYMT	48,527	31,281	0	4,900	0	26,381	15.7%
7600 OTHER PYMTS TO STUDENTS	127,534	204,424	2,778	52,409	0	152,015	25.6%
<b>TOTAL TRANSFERS :</b>	<b><u>\$729,158</u></b>	<b><u>\$825,408</u></b>	<b><u>\$46,299</u></b>	<b><u>\$430,186</u></b>	<b><u>\$0</u></b>	<b><u>\$395,222</u></b>	<b>52.1%</b>
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b><u>5,432,252</u></b>	<b><u>5,744,499</u></b>	<b><u>363,985</u></b>	<b><u>3,033,366</u></b>	<b><u>250,586</u></b>	<b><u>2,460,547</u></b>	<b>57.2%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$199,058</u></b>	<b><u>\$0</u></b>	<b><u>(\$124,537)</u></b>	<b><u>(\$58,287)</u></b>	<b><u>(\$250,586)</u></b>	<b><u>\$308,873</u></b>	

\*\*\* BOARD REPORT \*\*\*  
 Child Development Fund  
 Fund 04 Unrestricted  
 Monterey Peninsula College  
 February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUE</b>							
8800 LOCAL	65,974	67,698	563	39,580	0	28,118	58.5%
8900 OTHER	441,437	466,158	0	466,158	0	0	100.0%
<b>TOTAL REVENUE:</b>	<b>507,411</b>	<b>\$533,856</b>	<b>\$563</b>	<b>\$505,738</b>	<b>\$0</b>	<b>\$28,118</b>	<b>94.7%</b>
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	24,708	112,210	9,398	74,619	0	37,591	66.5%
2200 INSTRUCTIONAL AIDES	194,173	122,742	12,376	81,438	0	41,304	66.3%
2300 NON INSTRUCTIONAL TEMP	0	10,977	0	4,017	0	6,960	0.0%
2400 HOURLY INSTRUCTIONAL	42,883	68,558	4,893	36,565	0	31,993	53.3%
<b>TOTAL CLASSIFIED:</b>	<b>\$261,764</b>	<b>\$314,487</b>	<b>\$26,667</b>	<b>\$196,639</b>	<b>\$0</b>	<b>\$117,848</b>	<b>62.5%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$63,587</b>	<b>\$74,451</b>	<b>\$6,577</b>	<b>\$48,216</b>	<b>\$0</b>	<b>\$26,235</b>	<b>64.8%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%
4500 OTHER SUPPLIES	0	2,116	0	0	0	2,116	0.0%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$0</b>	<b>\$2,386</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,386</b>	<b>0.0%</b>
<b>OTHER</b>							
5400 INSURANCE	0	219	0	0	0	219	0.0%
5600 RENTS. LEASES. AND REPAIRS	0	600	0	660	0	(60)	110.0%
<b>TOTAL OTHER :</b>	<b>\$0</b>	<b>\$819</b>	<b>\$0</b>	<b>\$660</b>	<b>\$0</b>	<b>\$159</b>	<b>80.6%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	153,299	141,713	11,263	96,663	0	45,050	68.2%
<b>TOTAL TRANSFERS:</b>	<b>\$153,299</b>	<b>\$141,713</b>	<b>\$11,263</b>	<b>\$96,663</b>	<b>\$0</b>	<b>\$45,050</b>	<b>68.2%</b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$478,650</b>	<b>\$533,856</b>	<b>\$44,507</b>	<b>\$342,178</b>	<b>\$0</b>	<b>\$191,678</b>	<b>64.1%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>\$28,761</b>	<b>\$0</b>	<b>(\$43,944)</b>	<b>\$163,560</b>	<b>\$0</b>	<b>(\$163,560)</b>	



\*\*\* BOARD REPORT \*\*\*  
 Child Development Fund  
 Fund 04 Restricted  
 Monterey Peninsula College  
 February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011				BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUE</b>							
8100 FEDERAL	58,260	17,000	0	45,717	0	(28,717)	268.9%
8690 STATE	197,533	241,649	20,637	151,964	0	89,685	62.9%
<b>TOTAL REVENUE:</b>	<b>\$255,793</b>	<b>\$258,649</b>	<b>\$20,637</b>	<b>\$197,681</b>	<b>\$0</b>	<b>\$60,968</b>	<b>76.4%</b>
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	86,455	0	0	0	0	0	0.0%
2200 INSTRUCTIONAL AIDES	53,270	123,433	12,888	80,797	0	42,636	65.5%
2300 HOURLY NON INSTRUCTIONAL	11,227	0	0	1,318	0	(1,318)	0.0%
2400 HOURLY INSTRUCTIONAL	14,806	0	0	0	0	0	0.0%
<b>TOTAL CLASSIFIED:</b>	<b>\$165,758</b>	<b>\$123,433</b>	<b>\$12,888</b>	<b>\$82,115</b>	<b>\$0</b>	<b>\$41,318</b>	<b>66.5%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$39,828</b>	<b>\$35,890</b>	<b>\$3,747</b>	<b>\$23,561</b>	<b>\$0</b>	<b>\$12,329</b>	<b>65.6%</b>
<b>SUPPLIES &amp; OTHER</b>							
4300 INSTRUCTIONAL SUPPLIES	478	915	0	0	0	915	0.0%
4500 OTHER SUPPLIES	4,511	880	394	1,415	616	(1,151)	160.8%
4700 FOOD	18,253	16,400	2,977	10,944	6,356	(900)	66.7%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$23,242</b>	<b>\$18,195</b>	<b>\$3,371</b>	<b>\$12,359</b>	<b>\$6,972</b>	<b>(\$1,136)</b>	<b>67.9%</b>
<b>OTHER</b>							
5400 INSURANCE	0	413	0	0	0	413	0.0%
5600 RENTS & LEASES	660	0	0	0	0	0	0.0%
5800 OTHER SERVICES	11,069	401	0	0	0	401	0.0%
<b>TOTAL OTHER :</b>	<b>\$11,729</b>	<b>\$814</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$814</b>	<b>0.0%</b>
<b>Sites and Site Improvements</b>							
6105 RENOVATION & REPAIR	\$0	\$7,602	\$0	\$0	\$0	\$7,602	0.0%
	\$0	\$7,602	\$0	\$0	\$0	\$7,602	0.0%
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	46,216	72,715	5,631	50,189	0	22,526	69.0%
<b>TOTAL TRANSFERS:</b>	<b>\$46,216</b>	<b>\$72,715</b>	<b>\$5,631</b>	<b>\$50,189</b>	<b>\$0</b>	<b>\$22,526</b>	<b>69.0%</b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$286,773</b>	<b>\$258,649</b>	<b>\$25,637</b>	<b>\$168,224</b>	<b>\$6,972</b>	<b>\$83,453</b>	<b>67.7%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>(\$30,980)</b>	<b>\$0</b>	<b>(\$5,000)</b>	<b>\$29,457</b>	<b>(\$6,972)</b>	<b>(\$22,485)</b>	

## \*\*\* BOARD REPORT \*\*\*

## COLLEGE CENTER FUND

Fund 47

## Monterey Peninsula College

February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					BALANCE DUE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE				
<b>REVENUE</b>								
8800 COUNTY / LOCAL	274,901	275,200	9,344	168,078		107,122	61.1%	
8860 INTEREST	2,370	0	0	598		(598)	N/A	
<b>TOTAL REVENUE :</b>	<b>\$277,271</b>	<b>\$275,200</b>	<b>\$9,344</b>	<b>\$168,676</b>		<b>\$106,524</b>	<b>61.3%</b>	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>CLASSIFIED</b>								
2100 NON INSTRUCTIONAL	19,098	19,486	1,643	12,912	0	6,574	66.3%	
2300 HOURLY NON INSTRUCTIONAL	0	0	104	576	0	(576)	N/A	
<b>TOTAL CLASSIFIED :</b>	<b>\$19,098</b>	<b>\$19,486</b>	<b>\$1,747</b>	<b>\$13,488</b>	<b>\$0</b>	<b>\$5,998</b>	<b>69.2%</b>	
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$5,374</b>	<b>\$5,666</b>	<b>\$481</b>	<b>\$3,793</b>	<b>\$0</b>	<b>\$1,872</b>	<b>67.0%</b>	
<b>SUPPLIES &amp; OTHER</b>								
4500 OTHER SUPPLIES	847	1,150	164	(83)	82	1,151	-0.1%	
<b>TOTAL SUPPLIES &amp; OTHER :</b>	<b>\$847</b>	<b>\$1,150</b>	<b>\$164</b>	<b>(\$83)</b>	<b>\$82</b>	<b>\$1,151</b>	<b>-0.1%</b>	
<b>OTHER</b>								
5100 CONTRACT SERVICES	0	0	0	0	0	0	0.0%	
5200 TRAVEL	0	1,500	0	0	0	1,500	0.0%	
5300 MEMBERSHIP	50	75	0	75	0	0	100.0%	
5400 INSURANCE	17,545	17,545	0	17,545	0	0	100.0%	
5500 UTILITIES & HOUSEKEEPING	108,658	146,670	12,369	71,935	35,759	38,977	73.4%	
5600 RENTS & LEASES	10,988	10,898	90	1,768	450	8,680	20.4%	
5800 OTHER SERVICES	5,000	5,000	0	5,000	0	0	100.0%	
<b>TOTAL OTHER :</b>	<b>\$142,241</b>	<b>\$181,688</b>	<b>\$12,459</b>	<b>\$96,323</b>	<b>\$36,209</b>	<b>\$49,156</b>	<b>72.9%</b>	
<b>CAPITAL OUTLAY</b>								
6400 EQUIPMENT	1,980	3,000	5,300	5,300	0	(2,300)	176.7%	
<b>TOTAL CAPITAL OUTLAY :</b>	<b>\$1,980</b>	<b>\$3,000</b>	<b>\$5,300</b>	<b>\$5,300</b>	<b>\$0</b>	<b>(\$2,300)</b>	<b>176.7%</b>	
<b>TRANSFERS</b>								
7100 DEBT RETIREMENT	19,875	19,425	19,425	19,425	0	0	100.0%	
7300 INTERFUND TRANSFER	11,272	29,820	1,909	7,635	0	22,185	25.6%	
<b>TOTAL TRANSFERS :</b>	<b>\$31,147</b>	<b>\$49,245</b>	<b>\$21,334</b>	<b>\$27,060</b>	<b>\$0</b>	<b>\$22,185</b>	<b>55.0%</b>	
<b>TOTAL EXPENSE &amp; TRANSFERS :</b>	<b>\$200,688</b>	<b>\$260,235</b>	<b>\$41,485</b>	<b>\$145,881</b>	<b>\$36,291</b>	<b>\$78,062</b>	<b>70.0%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b>\$76,583</b>	<b>\$14,965</b>	<b>(\$32,141)</b>	<b>\$22,795</b>	<b>(\$36,291)</b>	<b>\$28,461</b>		



\*\*\* BOARD REPORT \*\*\*  
 Parking Fund  
 Fund 39  
 Monterey Peninsula College  
 February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-2011				BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE			
<b>REVENUE</b>							
8800 COUNTY / LOCAL	600,600	495,000	39,255	556,472	0	(61,472)	112.4%
<b>TOTAL REVENUE:</b>	<b>\$600,600</b>	<b>\$495,000</b>	<b>\$39,255</b>	<b>\$556,472</b>	<b>\$0</b>	<b>(\$61,472)</b>	<b>112.4%</b>
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>CLASSIFIED SALARIES</b>							
2100 NON INSTRUCTIONAL	147,141	147,653	11,424	96,133	0	51,520	65.1%
2300 HOURLY NON INSTRUCTIONAL	18,204	8,415	0	6,112	0	2,303	72.6%
<b>TOTAL CLASSIFIED :</b>	<b>\$165,345</b>	<b>\$156,068</b>	<b>\$11,424</b>	<b>\$102,245</b>	<b>\$0</b>	<b>\$53,823</b>	<b>65.5%</b>
<b>3XXX TOTAL FRINGE BENEFITS :</b>	<b>\$41,286</b>	<b>\$43,432</b>	<b>\$3,322</b>	<b>\$28,201</b>	<b>\$0</b>	<b>\$15,231</b>	<b>64.9%</b>
<b>SUPPLIES &amp; OTHER</b>							
4500 OTHER SUPPLIES :	\$15,024	11,400	130	5,380	2,635	3,385	47.2%
<b>TOTAL SUPPLIES &amp; OTHER:</b>	<b>\$15,024</b>	<b>\$11,400</b>	<b>\$130</b>	<b>\$5,380</b>	<b>\$2,635</b>	<b>\$3,385</b>	<b>47.2%</b>
<b>OTHER</b>							
5100 CONTRACTS	46,800	46,800	3,900	31,200	15,600	0	66.7%
5200 TRAVEL & CONFERENCE	60	0	0	0	0	0	0.0%
5500 UTILITIES & HOUSEKEEPING	1,326	11,700	125	896	1,183	9,621	0.0%
5600 RENTS & LEASES	14,713	86,014	0	15,468	271	70,275	18.0%
<b>TOTAL OTHER:</b>	<b>\$62,899</b>	<b>\$144,514</b>	<b>\$4,025</b>	<b>\$47,564</b>	<b>\$17,054</b>	<b>\$79,896</b>	<b>32.9%</b>
<b>CAPITAL OUTLAY</b>							
6400 EQUIPMENT	13,757	14,000	0	1,284	0	12,716	9.2%
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$13,757</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$1,284</b>	<b>\$0</b>	<b>\$12,716</b>	<b>9.2%</b>
<b>TRANSFERS</b>							
7300 INTERFUND TRANSFER OUT	90,176	97,335	7,636	66,792	0	30,543	68.6%
<b>TOTAL TRANSFERS:</b>	<b>\$90,176</b>	<b>\$97,335</b>	<b>\$7,636</b>	<b>\$66,792</b>	<b>\$0</b>	<b>\$30,543</b>	<b>68.6%</b>
<b>TOTAL EXPENSE &amp; TRANSFER:</b>	<b>\$388,487</b>	<b>\$466,749</b>	<b>\$26,537</b>	<b>\$251,466</b>	<b>\$19,689</b>	<b>\$195,594</b>	<b>58.1%</b>
<b>REVENUE OVER EXPENSE :</b>	<b>\$212,113</b>	<b>\$28,251</b>	<b>\$12,718</b>	<b>\$305,006</b>	<b>(\$19,689)</b>	<b>(\$257,066)</b>	

## \*\*\* BOARD REPORT \*\*\*

Self Insurance Fund  
Fund 35  
Monterey Peninsula College

February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES			
<b>REVENUE</b>							
8800 COUNTY / LOCAL	543,410	451,217	45,227	299,894		151,323	66.5%
8860 INTEREST	125,914	0	0	31,423		(31,423)	N/A
8900 INTERFUND TRANSFER IN	6,338,240	6,712,032	1,006,039	4,338,475		2,373,557	64.6%
<b>TOTAL REVENUE :</b>	<b><u>\$7,007,564</u></b>	<b><u>\$7,163,249</u></b>	<b><u>\$1,051,266</u></b>	<b><u>\$4,669,792</u></b>		<b><u>\$2,493,457</u></b>	<b>65.2%</b>
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>3XXX TOTAL FRINGE BENEFITS</b>	<b><u>\$7,150,330</u></b>	<b><u>\$6,851,658</u></b>	<b><u>\$272,558</u></b>	<b><u>\$4,198,595</u></b>	<b><u>\$13,783</u></b>	<b><u>\$2,639,280</u></b>	<b>61.5%</b>
<b>4500 NON-INSTRUCTIONAL SUPPLIES</b>	<b><u>\$1,368</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$1,116</u></b>	<b><u>\$0</u></b>	<b><u>(\$1,116)</u></b>	<b>N/A</b>
<b>OTHER</b>							
5100 CONTRACTED SERVICES	636	54,481	200	1,142	966	52,373	3.9%
5800 OTHER SERVICES	0	0	0	0	0	0	N/A
<b>TOTAL OTHER :</b>	<b><u>\$636</u></b>	<b><u>\$54,481</u></b>	<b><u>\$200</u></b>	<b><u>\$1,142</u></b>	<b><u>\$966</u></b>	<b><u>\$52,373</u></b>	<b>N/A</b>
<b>INTERFUND TRANSFER OUT</b>							
7300 TRANSFER OUT	0	0	0	0	0	0	N/A
<b>TOTAL EXPENSE :</b>	<b><u>\$7,152,334</u></b>	<b><u>\$6,906,139</u></b>	<b><u>\$272,758</u></b>	<b><u>\$4,200,853</u></b>	<b><u>\$14,749</u></b>	<b><u>\$2,690,537</u></b>	<b>61.0%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>(\$144,770)</u></b>	<b><u>\$257,110</u></b>	<b><u>\$778,507</u></b>	<b><u>\$468,939</u></b>	<b><u>(\$14,749)</u></b>	<b><u>(\$197,080)</u></b>	

## \*\*\* BOARD REPORT \*\*\*

**Capital Projects Fund  
Fund 14  
Monterey Peninsula College**

February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES				
<b>REVENUES</b>								
8600 STATE	0	182,000	0	0		182,000	N/A	
8800 COUNTY / LOCAL	32,866	76,036	45,884	13,312		62,724	N/A	
8900 INTERFUND TRANSFER IN	0	84,705	0	51,205		33,500	N/A	
<b>TOTAL REVENUE :</b>	<b>\$32,866</b>	<b>\$342,741</b>	<b>45,884</b>	<b>64,517</b>		<b>\$278,224</b>	<b>18.8%</b>	
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>SUPPLIES</b>								
4300 INSTRUCTIONAL SUPPLIES	0	33,500	0	0	0	33,500	0.0%	
4500 NON-INSTRUCTIONAL SUPPLIE	5,614	43,878	0	1,438	0	42,440	3.3%	
<b>TOTAL OTHER :</b>	<b>\$5,614</b>	<b>\$77,378</b>	<b>\$0</b>	<b>\$1,438</b>	<b>\$0</b>	<b>\$75,940</b>	<b>0.0%</b>	
<b>OTHER</b>								
5100 CONTRACTED SERVICES	8,718	67,343	0	4,140	0	63,203	6.1%	
5400 INSURANCE	51,205	51,205	0	51,205	0	0	100.0%	
5600 RENTS, LEASES, REPAIRS	8,000	13,805	7,844	20,650	2,708	(9,553)	149.6%	
5700 LEGAL,ELECTION, AND AUDIT	(6,563)	6,327	0	0	0	6,327	0.0%	
<b>TOTAL OTHER :</b>	<b>\$61,360</b>	<b>\$138,680</b>	<b>\$7,844</b>	<b>\$75,995</b>	<b>\$2,708</b>	<b>\$59,976</b>	<b>56.8%</b>	
<b>CAPITAL OUTLAY</b>								
6100 SITES	0	57,691	0	0	0	57,691	0.0%	
6200 BUILDING IMPROVEMENTS	0	282,000	0	0	0	282,000	0.0%	
6400 EQUIPMENT	279,387	44,915	101,157	189,201	65	(144,350)	421.2%	
<b>TOTAL CAPITAL OUTLAY :</b>	<b>\$279,387</b>	<b>\$384,606</b>	<b>\$101,157</b>	<b>\$189,201</b>	<b>\$65</b>	<b>\$195,341</b>	<b>49.2%</b>	
<b>INTERFUND TRANSFER OUT</b>								
7300 TRANSFER OUT	0	0	0	0	0	0	N/A	
<b>TOTAL EXPENSE :</b>	<b>\$346,361</b>	<b>\$600,664</b>	<b>\$109,001</b>	<b>\$266,634</b>	<b>\$2,773</b>	<b>\$331,257</b>	<b>44.9%</b>	
<b>REVENUE OVER EXPENSE :</b>	<b>\$313,495</b>	<b>\$257,923</b>	<b>(\$63,117)</b>	<b>(\$202,116)</b>	<b>\$2,773</b>	<b>\$395,775</b>		

BUILDING

**Building Fund  
Fund 48  
Monterey Peninsula College**

February 28, 2011

BOND PROJECTS	REVISED PROJECT BUDGET	2010-11		
		PURCHASE ORDER OUTSTANDING	2010-2011 PAYMENTS	BUDGET BALANCE BUDGET-PO'S-PYMT
1. Auto Technology Renovation	\$473,397	14,217	304,731	\$154,449
2. Business & Computer Science (includes Math)	\$2,421,694	159,812	1,474,306	\$787,576
3. College Center	\$4,000,000	0	20,000	\$3,980,000
4. Art Studio/Ceramics/Art Dimensional	\$0	3,900	23,533	-\$27,433
5. Furniture & Equipment	\$3,343,761	494,850	373,308	\$2,475,603
6. Gymnasium Building	\$0	70,100	76,500	-\$146,600
7. Gym	\$0	4,005	23,986	-\$27,991
8. Humanities - Student Services Building	\$3,628,735	6,600	36,876	\$3,585,259
9. Infrastructure 3	\$3,351,992	113,847	520,103	\$2,718,042
10. Life Science & Physical Science	\$8,745,759	316,607	715,246	\$7,713,906
11. Marina Education Center	\$8,593,326	2,081,362	1,776,767	\$4,735,197
12. Old Library	\$0	0	869	-\$869
13. PE Phase II - Gym/Locker Room	\$2,527,498	0	0	\$2,527,498
14. Physical Science Building	\$9,705,029	0	0	\$9,705,029
15. Pool Building	\$0	83,374	94,788	-\$178,162
16. Pool/ Tennis Courts	\$381,100	0	17,767	\$363,333
17. Public Safety Training Center Renovation	\$1,554,444	450	2,526	\$1,551,468
18. Student Services Building	\$6,377,965	830,155	2,918,459	\$2,629,351
19. Swing Space	\$2,158,603	152,567	648,931	\$1,357,105
20. Theater Building	\$9,078,177	186,441	350,996	\$8,540,740
201 General Institutional Bond Management	\$0	53,515	234,038	-\$287,553
<b>Total Bond Projects:</b>	<b>\$66,341,480</b>	<b>\$4,571,802</b>	<b>\$9,613,730</b>	<b>\$39,916,305</b>
<b>Initial Bond Funds Received 6/30/03</b>		<b>\$40,000,000</b>		
<b>County office interest Received from inception</b>		<b>\$5,774,241</b>		
<b>LAIIF interest from inception</b>		<b>\$1,514,006</b>		
<b>Bond Refinancing 05-06</b>		<b>\$4,240,051</b>		
<b>Bond Funds Received 1/24/08</b>		<b>\$104,999,300</b>		
<b>Lehman Brothers Investment loss</b>		<b>(\$1,878,835)</b>		
<b>Balance Used in 09-10</b>		<b>(\$13,542,031)</b>		
<b>Balance Used in 08-09</b>		<b>(\$16,415,556)</b>		
<b>Balance Used in 07-08</b>		<b>(\$19,317,846)</b>		
<b>Balance Used in 06-07</b>		<b>(\$20,713,267)</b>		
<b>Balance Used in 05-06</b>		<b>(\$7,641,016)</b>		
<b>Balance Used in 04-05</b>		<b>(\$2,815,134)</b>		
<b>Balance Used in 03-04</b>		<b>(\$2,626,246)</b>		
<b>Balance Used in 02-03</b>		<b>(\$625,834)</b>		
<b>FY 10-11 ytd expense</b>		<b>(\$9,613,730)</b>		
<b>Available Bond Funds</b>		<b>\$61,338,103</b>		

# \*\*\* BOARD REPORT \*\*\*

**Other Debt Service Fund**  
Fund 29  
**Monterey Peninsula College**

February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE		
<b>REVENUES</b>								
8600 STATE	99,292	0	0	0		0		N/A
8860 LOCAL/COUNTY	2,381	0	14	830		(830)		N/A
8900 INTERFUND TRANSFER IN	<u>68,831</u>	<u>239,783</u>	<u>0</u>	<u>239,783</u>		<u>0</u>		<b>100.3%</b>
<b>TOTAL REVENUE :</b>	<b><u>\$68,831</u></b>	<b><u>\$239,783</u></b>	<b><u>\$14</u></b>	<b><u>\$240,613</u></b>		<b><u>(\$830)</u></b>		<b>100.3%</b>
OBJECT CLASSIFICATION	2009-2010 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<b>Transfers</b>								
7200 LONG TERM DEBT	<u>68,831</u>	<u>239,783</u>	<u>0</u>	<u>170,952</u>	<u>68,831</u>	<u>0</u>		<b>71.3%</b>
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>\$68,831</u></b>	<b><u>\$239,783</u></b>	<b><u>\$0</u></b>	<b><u>\$170,952</u></b>	<b><u>\$68,831</u></b>	<b><u>\$0</u></b>		<b>71.3%</b>
<b>TOTAL EXPENSE :</b>	<b><u>\$68,831</u></b>	<b><u>\$239,783</u></b>	<b><u>\$0</u></b>	<b><u>\$170,952</u></b>	<b><u>\$68,831</u></b>	<b><u>\$0</u></b>		<b>71.3%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$14</u></b>	<b><u>\$69,661</u></b>	<b><u>(\$68,831)</u></b>	<b><u>(\$830)</u></b>		

**\*\*\* BOARD REPORT \*\*\***

**College Revenue Bond Interest & Redemption**

Fund 46

**Monterey Peninsula College**

February 28, 2011

OBJECT CLASSIFICATION	2009-2010 ACTUAL	2010-11					
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
<b>REVENUES</b>							
8800 LOCAL	19,875	19,425	19,429	19,429		(4)	100.0%
8860 INTEREST	470	0	0	114		(114)	N/A
<b>TOTAL REVENUE :</b>	<b><u>\$20,345</u></b>	<b><u>\$19,425</u></b>	<b><u>\$19,429</u></b>	<b><u>\$19,543</u></b>		<b><u>(\$114)</u></b>	<b>100.6%</b>
<b>DEBT RETIREMENT</b>							
7100 DEBT RETIREMENT	19,875	19,425	0	17,325	2,100	0	100.0%
<b>TOTAL DEBT RETIREMENT :</b>	<b><u>\$19,875</u></b>	<b><u>\$19,425</u></b>	<b><u>\$0</u></b>	<b><u>\$17,325</u></b>	<b><u>\$2,100</u></b>	<b><u>\$0</u></b>	<b>89.2%</b>
<b>TOTAL EXPENSE :</b>	<b><u>\$19,875</u></b>	<b><u>\$19,425</u></b>	<b><u>\$0</u></b>	<b><u>\$17,325</u></b>	<b><u>\$2,100</u></b>	<b><u>\$0</u></b>	<b>100.0%</b>
<b>REVENUE OVER EXPENSE :</b>	<b><u>\$470</u></b>	<b><u>\$0</u></b>	<b><u>\$19,429</u></b>	<b><u>\$2,218</u></b>	<b><u>(\$2,100)</u></b>	<b><u>(\$114)</u></b>	

**\*\*\* BOARD REPORT \*\*\***

**Associated Student Fund**

**Monterey Peninsula College**

February 28, 2011

OBJECT CLASSIFICATION	2009-10					2010-2011		BALANCE DUE	PERCENT
	PRIOR YEAR ACTUAL	FORECAST BUDGET	REVISED BUDGET	CURRENT MTH REVENUE	Y-T-D REVENUE	Y-T-D EXPENDITURES	ENCUMBERED BALANCE		
<b>REVENUES</b>									
8000 BEGINNING BALANCE			12,000	12,000	0	0		12,000	0.0%
8001 ASMPC CARD SALES	75,791	74,250	75,000	10,286	45,923		29,077	61.2%	
8005 CAFETERIA/D & L VENDING	4,965	5,000	4,000	0	1,909		2,091	47.7%	
8006 INTEREST	434	434	450	0	117		333	26.1%	
8010 MISCELLANEOUS	1,395	100	150	0	0		150	0.0%	
8011 STUDENT REPRESENTATIVE FEES	0	1,400	1,650	2,137	9,471		-7,821	0.0%	
8013 BOOKSTORE CONTRACT	5,000	5,000	5,000	0	5,000		0	100.0%	
8014 PRIOR YEAR ADJUSTMENT	0	100	0	0	0		0	0.0%	
8015 BUS PASS	22,662	23,716	23,750	3,200	15,380		8,370	0.0%	
4999 OTHER INCOME	0	0	0	0	0		0	0.0%	
<b>TOTAL REVENUE:</b>	<b>\$110,247</b>	<b>\$122,000</b>	<b>\$122,000</b>	<b>15,623</b>	<b>77,800</b>		<b>\$44,200</b>	<b>63.8%</b>	
<b>EXPENSES</b>									
#4000 ASMPC COUNCIL									
***ASMPC COMMITTEES FUND	0	1,000	1,000	0	700		1,000	70.0%	
ASMPC COMMUNITY OUTREACH FUND	2,950	2,500	2,500	500	1,750		750.00	70.0%	
ASMPC CONFERENCE AND TRAVEL FUND	13,939	10,000	10,000	483	8,828		1,172	88.3%	
ASMPC GENERAL FUND	45,893	6,400	6,400	6,545	28,648		-22,248	447.6%	
ASMPC OFFICE SUPPLIES FUND	6,890	2,000	2,000	0	612		1,388	0.0%	
ASMPC PROMOTIONS FUND	0	1,400	1,400	0	1,639		-239	117.1%	
ASMPC RESERVE FUND	15,164	4,800	4,800	0	0		4,800	0.0%	
ASMPC STIPEND FUND	12,040	15,700	15,700	0	7,550		8,150	48.1%	
ASMPC STUDENT ASSIST FUND.	0	2,000	2,000	0	304		1,696	15.2%	
ASMPC STUDENT BENEFITS FUND	0	3,000	3,000	0	8,262		-5,262	275.4%	
#4007 STUDENT REP. COUNCIL									
***SRC GENERAL FUND	5,177	4,405	4,405	0	0		0	0.0%	
SRC OFFICE SUPPLIES FUND	0	800	800	0	0		800	0.0%	
SRC PROMOTIONAL ITEM FUND	0	975	975	0	0		975	0.0%	
SRC RESERVE FUND	0	1,220	1,220	0	0		1,220	0.0%	
SRC STIPEND FUND	3,620	4,000	4,000	0	2,000		2,000	50.0%	
SRC STUDENT ASSISTANT FUND	0	800	800	0	0		800	0.0%	
#4104 INTER CLUB COUNCIL-ICC									
***ICC CLUB ACTIVITY FUND	32,852	0	0	1,357	6,443		0	0.0%	
ICC COMMUNITEE ACTIVITY FUND	0	0	0	598	4,681		-4,681	0.0%	
ICC EQUIPMENT FUND	1,610	0	0	0	786		-786	0.0%	
ICC CLUB EQUIPMENT FUND	0	0	0	0	1,449		-1,449	0.0%	
ICC GENERAL FUND	2,000	30,610	30,610	0	259		30,351	0.8%	
ICC INDEPENDENT CONTRACTOR FUND	600	0	0	0	0		0	0.0%	
ICC PROMOTINAL ITEM FUND	0	730	730	0	0		730	0.0%	
ICC RESERVE FUND	329	3,660	3,660	0	0		3,660	0.0%	
ICC SEED MONEY	0	0	0	1,000	1,800		-1,800	0.0%	
ICC START UP FUNDS (\$200.00)	2,200	0	0	0	2,000		0	0.0%	
ICC STIPENDS FUND	320	800	800	0	400		800	0.0%	
ICC STUDENT ASSISTANT FUND	0	800	800	1,363	2,775		800	0.0%	
#4010 ACTIVITIES COUNCIL									
***AC ACTIVITIES FUND	11,731	14,785	14,785	2,566	10,269		0	0.0%	
AC GENERAL FUND	54	3,000	3,000	0	258		2,742	8.6%	
AC PROMOTIONAL ITEM FUND	0	975	975	200	200		775	20.5%	
AC RESERVE FUND	0	2,440	2,440	0	0		2,440	0.0%	
AC STIPENDS	1,800	2,400	2,400	0	920		1,480	38.3%	
AC STUDENT ASSISTANT FUND	0	800	800	0	0		800	0.0%	
<b>TOTAL EXPENSES:</b>	<b>\$159,062</b>	<b>\$122,000</b>	<b>\$122,000</b>	<b>14,612</b>	<b>92,532</b>		<b>\$32,865</b>	<b>75.8%</b>	
<b>REVENUE OVER EXPENSE:</b>	<b>\$48,815</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,011</b>	<b>\$14,731</b>		<b>\$11,334</b>		
			BEGINNING BALANCE WITH Y-T-D REVENUE		46,042				
			INCOME TO DATE		77,800				
			EXPENSE TO DATE		(92,532)				
			EST. ENDING BALANCE		31,310				

# Monterey Peninsula Community College District Governing Board Agenda

March 22, 2011

New Business Agenda Item No. B

Administrative Services  
College Area

## **Proposal:**

That the Governing Board ratify the Project Assignment Amendment #32 (PAA) with HGHB Architecture, Planning, Urban Design, for a fixed fee of \$45,500 for architectural services in conjunction with replacement of the two existing Storage Locker Structures located between the Art Studio and Art Ceramics Buildings.

## **Background:**

At the May 23, 2006 meeting, the Board approved the contract with HGHB Architecture, Planning, Urban Design, for architectural services. Since then, the District has contracted with HGHB as the architect for several projects including the Public Safety Training Center, the Education Center at Marina, and the Business Computer Science building renovation.

A general description of the work includes architectural, structural engineering, civil engineering and electrical engineering services in addition to the basic services and design consultant services included within the basic services.

## **Budgetary Implications:**

The fixed fee of \$45,500 will be paid for using district bond funds allocated for this project.

**RESOLUTION: BE IT RESOLVED,** That the Governing Board ratify the Project Assignment Amendment #32 (PAA) with HGHB Architecture, Planning, Urban Design, for a fixed fee of \$45,500 for architectural services in conjunction with replacement of the two existing Storage Locker Structures located between the Art Studio and Art Ceramics Buildings.

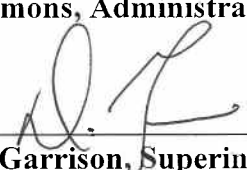
Recommended By: \_\_\_\_\_

  
Stephen Ma – Vice President for Administrative Services

Prepared By: \_\_\_\_\_

  
Suzanne Ammons, Administrative Assistant

Agenda Approval: \_\_\_\_\_

  
Dr. Douglas Garrison, Superintendent/President



## PROJECT ASSIGNMENT AMENDMENT – 32

### (TO AGREEMENT FOR ONGOING ARCHITECTURAL SERVICES)

This Project Assignment is executed between MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT (“District”) and HGHB, (“Architect”) pursuant to the Agreement for On-Going Architectural Services (“Agreement”) between the Architect and the District dated May 5, 2006. By this reference, the Agreement is incorporated herein as if set forth in full.

1. **Project Description:** The replacement of the two Existing Storage Locker Structures (located between the Art Studio and Art Ceramics Buildings).

2. **Basic Services.**

The Architect will provide architectural services, structural engineering, civil engineering and electrical engineering services. Please refer to HGHB proposal letter of 11/23/10.

2.1. Basic Services Phases – As described in the Agreement with the following comments:

A. Preparation of Construction Documents.

B. Handling the DSA approval process.

C. Bidding phase services.

D. Construction Administration.

E. Post Construction Services.

2.2. Design Consultants Included in Basic Services

A. Structural Engineering

B. Civil Engineering

C. Electrical Engineering

3. **Project Construction Budget.**

Approximate bid day construction costs: Undetermined.

4. **Architect Compensation.**

4.1. Contract Price

Architect is being compensated on a Fixed Fee Basis of \$45,500, which amount includes Reimbursable Expenses. This fee is fixed and will not be modified if the project bids are below or above the budget identified in Article 3.

Reimbursable Expenses are defined in section 10.4 of the Agreement. “Unless expressly

authorized in advance by the District, no payment will be made by the District for expenses or costs of any kind, type or nature.”

4.2. Additional Services Rate Schedule:

Architect Personnel

On an hourly rate basis at 2.5 times Direct Personnel Expense (“DPE”) of Architect’s personnel providing the services, plus Reimbursable Expenses. See Attachment 1 for a 2010 range of hourly rates at 2.5 times DPE.

Design Consultants Personnel

At 1.5 times the cost to Architect of Consultants providing the services, plus Reimbursable Expenses.

**5. Basic Services Completion Schedule.**

	<b>START DATE</b>	<b>FINISH DATE</b>
<b>Working Drawings</b>	August 1, 2010	November 1, 2010
<b>Bidding</b>	March 1, 2011	March 18, 2011
<b>Construction</b>	March 21, 2011	June 30, 2011

**MONTEREY PENINSULA COMMUNITY  
COLLEGE DISTRICT, a California  
Community College District**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**HGHB Architecture, Planning, Urban Design**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

# Monterey Peninsula Community College District Governing Board Agenda

March 22, 2011

New Business Agenda Item No. C

Administrative Services  
College Area

## **Proposal:**

That the Governing Board ratify the Project Assignment Amendment #33 (PAA) with HGHB Architecture, Planning, Urban Design, at the fixed fee of \$25,000 for architectural and engineering services for swing space needs for the Athletic Department while the ground floor of the gym is being renovated.

## **Background:**

At the May 23, 2006 meeting, the Board approved the contract with HGHB Architecture, Planning, Urban Design, for architectural services. Since then, the District has contracted with HGHB as the architect for several projects including the Public Safety Training Center, Education Center at Marina, the Business Computing Science building renovations and others.

The general description of the work included within this project is for architectural and engineering services in conjunction with swing space needs for the placement of two thirty six by forty foot relocatable buildings and one twenty-four by forty foot relocatable building to be placed at the existing tennis courts.

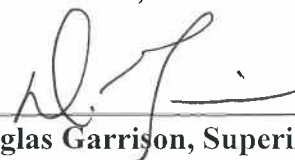
## **Budgetary Implications:**

The fixed fee of \$25,000 will be paid for using district bond funds for capital outlay projects.

**RESOLUTION: BE IT RESOLVED,** That the Governing Board ratify the Project Assignment Amendment #33 (PAA) with HGHB Architecture, Planning, Urban Design, at the fixed fee of \$25,000 for architectural and engineering services for swing space needs for the Athletic Department while the ground floor of the gym is being renovated.

Recommended By:   
\_\_\_\_\_  
**Stephen Ma – Vice President for Administrative Services**

Prepared By:   
\_\_\_\_\_  
**Suzanne Ammons, Administrative Assistant**

Agenda Approval:   
\_\_\_\_\_  
**Dr. Douglas Garrison, Superintendent/President**

## PROJECT ASSIGNMENT AMENDMENT – 33

### (TO AGREEMENT FOR ONGOING ARCHITECTURAL SERVICES)

This Project Assignment is executed between MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT (“District”) and HGHB, (“Architect”) pursuant to the Agreement for On-Going Architectural Services (“Agreement”) between the Architect and the District dated April 29, 2006. By this reference, the Agreement is incorporated herein as if set forth in full.

1. **Project Description:** Architectural and Engineering services in conjunction with “Swing Space” needs to accommodate the Swing Space needs of the Athletic Department while the ground floor of the gym is being modernized. The project consists of the placement of two 36’ X 40’ relocatable buildings and one 24’ X 40’ relocatable building at the existing tennis courts.

Refer to Proposal form HGHB dated January 15, 2010 for additional information.

2. **Basic Services.**

The Architect will provide architectural, civil, structural and electrical services.

- 2.1. Basic Services Phases – As described in the Agreement with the following comments:

- A. Preparation of Construction Documents.
- B. Handling the DSA approval process.
- C. Bidding phase services.
- D. Construction Administration.
- E. Post Construction Services.

3. **Project Construction Budget.**

TBD

4. **Architect Compensation.**

- 4.1. Contract Price.

Architect will be compensated on a fixed fee basis equal to \$25,000, which amount includes Reimbursable Expenses except for Reimbursable Expenses related to printing the Working Drawings for bidding purposes. Such printing expenses will be invoiced in addition to the Fixed Fee. This fee is fixed and will not be modified if the project bids are below or above the budget identified in Article 3.

Reimbursable Expenses are defined in section 10.4 of the Agreement. “Unless expressly authorized in advance by the District, no payment will be made by the District for expenses or costs of any kind, type or nature.”

4.2. Additional Services Rate Schedule:

Architect Personnel

On an hourly rate basis at 2.5 times Direct Personnel Expense (“DPE”) of Architect’s personnel providing the services, plus Reimbursable Expenses. See Attachment 1 for a 2005 range of hourly rates at 2.5 times DPE.

Design Consultants Personnel

At 1.5 times the cost to Architect of Consultants providing the services, plus Reimbursable Expenses.

**5. Completion Schedule.**

November 2010 – August 2011.

**MONTEREY PENINSULA COMMUNITY  
COLLEGE DISTRICT, a California Community  
College District**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**HGHB Architecture, Planning, Urban Design**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. D

Fiscal Services  
College Area

**Proposal:**

That the Governing Board reviews the attached County of Monterey Investment Report for the quarter ending December 31, 2010.

**Background:**

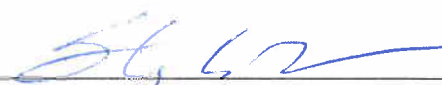
The majority of the funds are on deposit with the Monterey County Treasury pursuant to Ed Code. The County Treasurer provides a quarterly report to participating agencies detailing asset allocation and investment performance. The portfolio's net earned income yield for the period ending December 31, 2010, was 0.52%. Approximately 92.97% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. The remaining 7.03% is invested in corporate debt and is rated in the higher levels of investment grade.

**Budgetary Implications:**

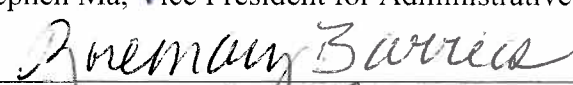
None.

**INFORMATION:** County of Monterey Investment Report for the quarter ending December 31, 2010.

**Recommended By:**

  
\_\_\_\_\_  
Stephen Ma, Vice President for Administrative Services

**Prepared By:**

  
\_\_\_\_\_  
Rosemary Barrios, Controller

**Agenda Approval:**

  
\_\_\_\_\_  
Dr. Douglas Garrison, Superintendent/President

## MONTEREY COUNTY BOARD OF SUPERVISORS

<b>MEETING:</b> January 25, 2011	<b>AGENDA NO:</b>
<b>SUBJECT:</b> Receive and Accept the Treasurer's Report of Investments for the quarter ending December 31, 2010	
<b>DEPARTMENT:</b> Treasurer-Tax Collector	

### **RECOMMENDATION:**

It is recommended that the Board of Supervisors receive and accept the Treasurer's Report of Investments for the quarter ending December 31, 2010.

### **SUMMARY:**

Government Code Section 53646 (b) requires the Treasurer submit a quarterly report of investments. The attached Exhibit A provides a narrative portfolio review of economic and market conditions that support the investment activity during the October - December period. Exhibit B describes the investment portfolio position by investment type as of December 31, 2010. Exhibit C is a listing of common investment definitions and is included for reference purposes. Exhibit D describes the investment portfolio by maturity range, and Exhibit E is an overview of the short term funds that the Treasurer invests in overnight, liquid assets.

### **DISCUSSION:**

During the 2<sup>nd</sup> quarter of FY 10-11, the treasury yield curve started to see a minor increase in rates outside of one year, while the rates on bonds with maturities of less than one year decreased slightly. The mix of additional federal quantitative easing, improving employment figures, and strong retail sales during the holiday season gave support to the Fed's assertions that the economy had escaped the dangers of a double dip recession, and increased the market's expectation of inflation in the future.

On December 31, 2010 the Monterey County investment portfolio contained an amortized cost basis of \$1,070,027,109 spread among 76 separate securities and funds. The par value of those funds was \$1,066,235,161, and the market value was \$1,069,588,958 or 99.96% of amortized book value. The portfolio's net earned income yield for the period was 0.52%. The portfolio produced estimated income of \$1,243,637 for the quarter which will be distributed proportionally to all agencies participating in the investment pool. The investment portfolio had a weighted average maturity of 260 days.

The investment portfolio was in compliance with all applicable provisions of state law and the adopted investment policy, and contained sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through Bloomberg LLP, Union Bank of California and included live-bid pricing of corporate securities.

### **OTHER AGENCY INVOLVEMENT:**

A copy of this report will be distributed to all agencies participating in the County investment pool and the Treasury Oversight Committee. In addition, the report will be displayed on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by GC 53607.

**FINANCING:**

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. We estimate that the investment earnings in the General Fund will be consistent with budgeted revenue, but at historically low levels, as the Federal Reserve is expected to continue keeping short term interest rates at the current rate of 0.00 – 0.25%.

Prepared by:



Eamonn M. Mahar  
Investment Officer  
December 31, 2010

Approved by:



Mary A. Zeeb  
Treasurer-Tax Collector  
December 31, 2010

cc: County Administrative Office  
County Counsel  
Auditor-Controller – Internal Audit Section  
All depositors  
Treasury Oversight Committee

Attachments:

Exhibit A – Investment Portfolio Review – 12.31.10  
Exhibit B – Portfolio Management Report – 12.31.10  
Exhibit C – Investment Definitions  
Exhibit D – Aging Report – 12.31.10  
Exhibit E – Overnight (Liquid) Asset Distribution



**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

**Resolution No. 11-013**

Receive and Accept the Treasurer's Report of )  
Investments for the quarter ending December )  
31, 2010..... )

WHEREAS, Government Code Section 53646(b) requires the Treasurer-Tax Collector to submit a quarterly report of investments to the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors does hereby:

Received and accepted the Treasurer's Report of Investments for the quarter ending December 31, 2010;

Upon motion of Supervisor Salinas, seconded by Supervisor Armenta, the foregoing order was passed and adopted this 25<sup>th</sup> day of January, 2011, by the following vote:

AYES: Supervisors Armenta, Calcagno, Salinas, Parker, Potter

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 75 for the meeting on January 25, 2011.

Dated: January 26, 2011

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By *Danielle Hancock*  
Deputy

## Exhibit A

### Investment Portfolio Review Quarter Ending December 31, 2010

#### OVERVIEW – October 1 – December 31, 2010

During the October to December quarter the treasury yield curve started to see a slight increase in rates outside of one year, while the rates on bonds with maturities of less than one year decreased slightly. The mix of additional federal quantitative easing, improving employment figures, and strong retail sales during the holiday season gave support to the Federal Reserve's assertions that the economy had escaped the dangers of a double dip recession, and increased the market's expectation of inflation in the future. The failure of an additional 30 regional banks this quarter is reflective of the fact that despite some gradual improvement, the economy still continues to have difficulty in maintaining a strong recovery.

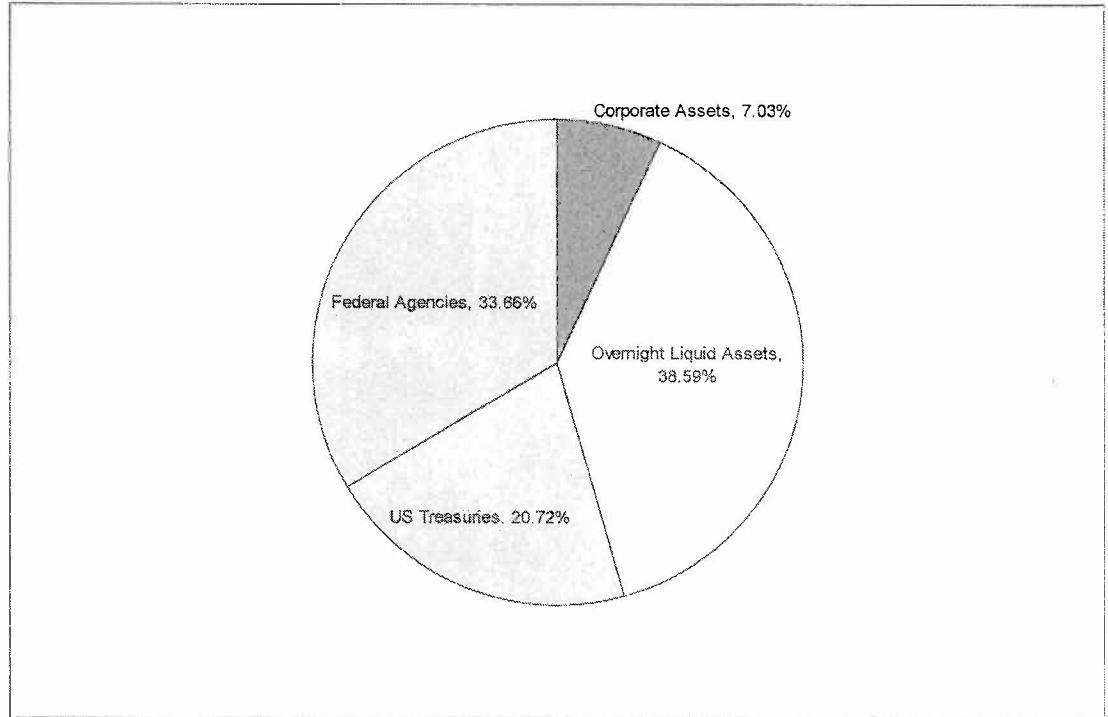
With these factors in mind, the ongoing weakness in the housing market and the absence of any significant inflation, the Fed has continued to maintain their position that they will keep rates at their historic lows "for an extended period of time". The following indicators reflect key aspects of the County's investment portfolio in light of the above noted conditions:

1. Market Access – The U.S. Treasury continues to issue substantial amounts of debt instruments. This is due to continued efforts to stimulate the economy by providing funding for financial institutions and ongoing military funding requirements. Access to U.S. Treasuries is plentiful, but investor's ongoing desire for safe havens to store funds and the Federal Reserve's continued quantitative easing program has continued to keep yields low on Treasury bonds.

During the quarter, the majority of County investment purchases continue to be in U.S. Treasury and Agency markets with a continued small position in shorter term, highly rated (AA or better) Corporate bonds and highly rated (A1, P1), short term Commercial Paper. In addition, the Treasurer continues to keep a high level of overnight liquid assets, reflecting the need to maintain increased levels of available cash to ensure our ability to meet any cash flow needs.

2. Diversification - The Monterey County Treasurer's portfolio consists of fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the pie chart below:



3. Credit Risk – Approximately 92.97% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated, but are considered the safest of all investments. The corporate debt (7.03%) is rated in the higher levels of investment grade. All federal agency securities have AAA ratings or they are guaranteed by the U.S. Treasury.
4. Liquidity Risk – Liquidity risk, as measured by the ability of the county's Treasury to meet withdrawal demands on invested assets, was adequately managed during the April to June quarter. This is due to the portfolio's average weighted maturity of 260 days and the large percentage (38.59%) of assets held in immediately available funds.

## **PORTFOLIO CHARACTERISTICS**

	<b><u>September 30, 2010</u></b>	<b><u>December 31, 2010</u></b>
Total Assets	\$885,603,531	\$1,070,027,109
Market Value	\$886,338,983	\$1,069,588,958
Days to Maturity	240	260
Yield	0.62%	0.52%
Estimated Earnings	\$1,401,771	\$1,243,637

## **FUTURE STRATEGY**

The U.S. Treasury has continued a policy of heavy borrowing for stimulus programs, military funding and other additional needs. We continue to believe this policy will lead to higher interest rates in the future. In order to mitigate the risk of incurring market value losses when yields begin to rise, the Treasurer will maintain a ladder of rolling asset maturities that ensure the safety and continued liquidity of the overall portfolio in any market environment. With the recent announcement by Governor Brown that his proposed budget will include heavy spending reductions in all areas except K-12 education, the Treasurer continues to keep a large percentage of overnight funds in anticipation of potential State impact.

In the near term the Treasurer believes short term yields will remain extremely low and will not begin to rise until there is a history of consistent improvement in the unemployment rate and housing sector. The Treasurer's rolling investment ladder will access the short term Treasury and Agency market with expected yields over the next 90 days of less than one-half percent. In our efforts to continue to provide the safest vehicles for Treasury investments, the Treasurer will maintain a portfolio weighted with U.S. Treasuries, Federal Agency securities, and highly liquid funds.

**Exhibit B  
Monterey County  
Portfolio Management  
December 31, 2010**

CUSIP	Moodys/S&P	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Money Market Accts-GC 53601(k)(2)</b>											
SYS11672	N/R	11672	BlackRock		94,180,833.85	94,180,833.85	94,180,833.85	0.205	0.208	1	
SYS11601	Aaa/AAAm	11601	CalTrust		89,556,007.27	89,556,007.27	89,556,007.27	0.200	0.203	1	
SYS11578	Aaa/AAAm	11578	Fidelity Investments		98,194,314.33	98,194,314.33	98,194,314.33	0.233	0.236	1	
<b>Subtotal and Average</b>					<b>281,931,155.45</b>	<b>281,931,155.45</b>	<b>281,931,155.45</b>	<b>0.216</b>	<b>0.216</b>	<b>1</b>	
<b>State Pool-GC 53601(p)</b>											
SYS11361	N/R	11361	LAIF		50,000,000.00	50,000,000.00	50,000,000.00	0.470	0.477	1	
SYS11422	N/R	11422	LAIF		40,000,000.00	40,000,000.00	40,000,000.00	0.470	0.477	1	
<b>Subtotal and Average</b>					<b>90,000,000.00</b>	<b>90,000,000.00</b>	<b>90,000,000.00</b>	<b>0.477</b>	<b>0.477</b>	<b>1</b>	
<b>CAMP-GC 56301(p)</b>											
SYS10379	NR/AAAm	10379	Calif. Asset Mgmt		35,400,000.00	35,400,000.00	35,400,000.00	0.189	0.192	1	
SYS11457	NR/AAAm	11457	Calif. Asset Mgmt		2,574,095.45	2,574,095.45	2,574,095.45	0.184	0.187	1	
SYS11526	NR/AAAm	11526	Calif. Asset Mgmt		3,054,909.60	3,054,909.60	3,054,909.60	0.184	0.187	1	
<b>Subtotal and Average</b>					<b>41,029,005.05</b>	<b>41,029,005.05</b>	<b>41,029,005.05</b>	<b>0.191</b>	<b>0.191</b>	<b>1</b>	
<b>Negotiable CDs - GC 53601 (i)</b>											
78009JZL2	Aa1/AA-	11670	RBC Capital Markets	02/24/2010	10,000,000.00	10,003,000.00	10,000,000.00	0.400	0.406	54	02/24/2011
<b>Subtotal and Average</b>					<b>10,000,000.00</b>	<b>10,003,000.00</b>	<b>10,000,000.00</b>	<b>0.406</b>	<b>0.406</b>	<b>54</b>	
<b>Medium Term Notes - GC 53601(k)</b>											
36962GX82	Aa2/AA+	11420	General Electric	04/04/2008	5,000,000.00	5,139,050.00	5,011,853.45	5.720	5.310	233	08/22/2011
36962GX58	Aa2/AA+	11634	General Electric	10/26/2009	5,000,000.00	5,259,650.00	5,183,944.27	5.875	2.480	410	02/15/2012
36962GT38	Aa2/AA+	11637	General Electric	11/10/2009	5,000,000.00	5,190,700.00	5,137,315.45	5.000	1.780	318	11/15/2011
36962G4N1	Aa2/AA+	11701	General Electric	08/11/2010	10,000,000.00	9,891,200.00	10,000,000.00	2.500	2.500	1683	08/11/2015
46625HG7	Aa3/AA+	11461	JP Morgan Chase	05/22/2008	4,000,000.00	4,001,440.00	3,992,214.88	0.394	1.707	135	05/16/2011
829903CF7	A1/AA-	11636	Wachovia Corp. (Wells Fargo)	11/10/2009	5,000,000.00	5,182,450.00	5,133,439.14	5.300	1.840	287	10/15/2011
829903DF6	A1/AA-	11703	Wachovia Corp. (Wells Fargo)	08/24/2010	10,000,000.00	9,998,000.00	9,956,500.43	0.418	0.794	478	04/23/2012
82976WB34	A1/AA-	11710	Wachovia Corp. (Wells Fargo)	09/20/2010	10,000,000.00	10,882,000.00	10,875,528.16	5.500	1.650	851	05/01/2013
<b>Subtotal and Average</b>					<b>54,000,000.00</b>	<b>55,534,480.00</b>	<b>55,290,795.78</b>	<b>2.093</b>	<b>683</b>		
<b>Commercial Paper Disc.- GC 53601(h)</b>											
90528NU11	P-1/A-1+	11712	Union Bank of Calif.	10/07/2010	10,000,000.00	9,973,600.00	9,980,894.45	0.380	0.391	181	07/01/2011
<b>Subtotal and Average</b>					<b>10,000,000.00</b>	<b>9,973,600.00</b>	<b>9,980,894.45</b>	<b>0.391</b>	<b>181</b>		
<b>Fed Agcy Coupon Sec - GC 53601(f)</b>											
31331VSK3	Aaa/AAA	11668	Federal Farm Credit Bank	02/04/2010	10,000,000.00	10,056,700.00	10,058,586.53	4.875	0.374	48	02/18/2011
31331JFS7	Aaa/AAA	11675	Federal Farm Credit Bank	03/30/2010	10,000,000.00	10,003,200.00	9,999,067.37	0.380	0.023	59	03/01/2011
31331JC35	Aaa/AAA	11733	Federal Farm Credit Bank	12/14/2010	9,275,000.00	9,244,207.00	9,224,735.74	1.220	1.385	1157	03/03/2014
3133XUB28	Aaa/AAA	11651	Federal Home Loan Bank	12/01/2009	10,000,000.00	10,003,000.00	10,002,499.27	0.850	0.375	19	01/20/2011
3133XUBV4	Aaa/AAA	11652	Federal Home Loan Bank	12/01/2009	10,000,000.00	10,002,500.00	10,002,656.75	0.880	0.375	19	01/20/2011
3133XXCU9	Aaa/AAA	11671	Federal Home Loan Bank	03/02/2010	10,000,000.00	10,002,600.00	10,000,631.11	0.375	0.331	53	02/23/2011
3133XY4R3	Aaa/AAA	11687	Federal Home Loan Bank	04/15/2010	10,000,000.00	10,007,600.00	9,999,818.00	0.500	0.506	104	04/15/2011
3133XYKM6	Aaa/AAA	11692	Federal Home Loan Bank	05/19/2010	10,000,000.00	10,011,800.00	10,000,151.96	0.500	0.496	136	05/17/2011
3133XYLB9	Aaa/AAA	11693	Federal Home Loan Bank	05/24/2010	10,000,000.00	10,012,000.00	9,999,766.76	0.500	0.506	138	05/19/2011
3133XYQU2	Aaa/AAA	11704	Federal Home Loan Bank	08/31/2010	10,000,000.00	10,015,100.00	10,012,722.22	0.650	0.244	151	06/01/2011
3133XTV45	Aaa/AAA	11706	Federal Home Loan Bank	09/02/2010	10,000,000.00	10,038,900.00	10,036,738.01	1.125	0.253	153	06/03/2011
3133XYP03	Aaa/AAA	11708	Federal Home Loan Bank	09/07/2010	10,000,000.00	10,015,100.00	10,013,220.88	0.650	0.250	160	06/10/2011
3133XTXH4	Aaa/AAA	11709	Federal Home Loan Bank	09/15/2010	10,000,000.00	10,073,200.00	10,077,844.23	1.625	0.262	207	07/27/2011
313370AX6	Aaa/AAA	11713	Federal Home Loan Bank	10/12/2010	10,000,000.00	10,006,900.00	10,013,100.35	0.450	0.222	208	07/28/2011
3133XS4S4	Aaa/AAA	11719	Federal Home Loan Bank	11/05/2010	10,000,000.00	10,234,800.00	10,242,815.76	3.625	0.192	258	09/16/2011
313371Q25	Aaa/AAA	11720	Federal Home Loan Bank	11/15/2010	10,000,000.00	9,992,000.00	9,999,256.23	0.210	0.222	221	08/10/2011
313371VY9	Aaa/AAA	11726	Federal Home Loan Bank	12/13/2010	10,000,000.00	9,912,100.00	10,000,000.00	1.250	1.250	1077	12/13/2013
313371CP9	Aaa/AAA	11729	Federal Home Loan Bank	12/01/2010	10,000,000.00	9,995,000.00	10,002,866.17	0.300	0.263	286	10/14/2011
3133XH2V3	Aaa/AAA	11731	Federal Home Loan Bank	12/08/2010	10,000,000.00	10,358,400.00	10,370,390.82	5.000	0.263	285	10/13/2011

**Exhibit B  
Monterey County  
Portfolio Management  
December 31, 2010**

CUSIP	Moodys/S&P	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM %	Days to Maturity	Maturity Date
<b>Fed Agcy Coupon Sec - GC 53601(f)</b>											
313371FC5	Aaa/AAA	11732	Federal Home Loan Bank	12/08/2010	10,000,000.00	9,913,400.00	9,970,724.03	0.750	0.865	943	08/01/2013
313371U95	Aaa/AAA	11734	Federal Home Loan Bank	12/21/2010	10,000,000.00	9,992,100.00	9,996,994.80	0.285	0.319	321	11/18/2011
3137EABWR	Aaa/AAA	11667	Federal Home Loan Mtg Corp	02/01/2010	10,000,000.00	10,001,100.00	10,001,955.36	1.500	0.324	6	01/07/2011
31398AVQ2	Aaa/AAA	11644	Federal National Mtg Assn	11/20/2009	10,000,000.00	10,034,400.00	10,027,621.95	1.750	0.531	81	03/23/2011
31359MHK2	Aaa/AAA	11660	Federal National Mtg Assn	04/07/2010	10,000,000.00	10,105,000.00	10,102,715.50	5.500	0.485	73	03/15/2011
31398AWQ1	Aaa/AAA	11686	Federal National Mtg Assn	04/12/2010	10,000,000.00	10,038,400.00	10,027,476.33	1.375	0.526	117	04/28/2011
<b>Subtotal and Average</b>					<b>249,275,000.00</b>	<b>250,069,507.00</b>	<b>250,184,365.23</b>		<b>0.431</b>	<b>248</b>	
<b>Federal Agency Disc.-GC 53601(f)</b>											
313312KD1	Aaa/AAA	11716	Federal Farm Credit Bank	10/22/2010	10,000,000.00	9,987,900.00	9,987,225.00	0.210	0.216	219	08/08/2011
313396FN8	Aaa/AAA	11699	Federal Home Loan Mtg Corp	07/02/2010	10,000,000.00	9,995,300.00	9,986,066.67	0.380	0.392	132	05/13/2011
<b>Subtotal and Average</b>					<b>20,000,000.00</b>	<b>19,983,200.00</b>	<b>19,973,291.67</b>		<b>0.304</b>	<b>176</b>	
<b>US Treasury Note-GC 53601(b)</b>											
912828JY7	N/R	11663	U.S. Treasury	01/20/2010	10,000,000.00	10,005,100.00	10,004,384.64	0.875	0.340	30	01/31/2011
912828KH2	N/R	11673	U.S. Treasury	03/26/2010	10,000,000.00	10,016,400.00	10,010,241.77	0.875	0.454	89	03/31/2011
912828KE9	N/R	11674	U.S. Treasury	03/30/2010	10,000,000.00	10,010,500.00	10,007,688.90	0.875	0.390	58	02/28/2011
912828FA3	N/R	11677	U.S. Treasury	04/06/2010	10,000,000.00	10,109,000.00	10,103,812.67	4.750	0.478	89	03/31/2011
912828KL3	N/R	11678	U.S. Treasury	04/06/2010	10,000,000.00	10,022,700.00	10,010,993.73	0.875	0.536	119	04/30/2011
912828FD7	N/R	11679	U.S. Treasury	04/06/2010	10,000,000.00	10,151,200.00	10,141,005.59	4.875	0.534	119	04/30/2011
912828KU3	N/R	11698	U.S. Treasury	07/02/2010	10,000,000.00	10,028,500.00	10,022,874.44	0.875	0.317	150	05/31/2011
912828LF5	N/R	11702	U.S. Treasury	08/16/2010	10,000,000.00	10,046,100.00	10,043,558.38	1.125	0.241	180	06/30/2011
912828FK1	N/R	11705	U.S. Treasury	09/01/2010	10,000,000.00	10,242,600.00	10,241,418.74	5.125	0.230	180	06/30/2011
912828LG3	N/R	11707	U.S. Treasury	09/07/2010	10,000,000.00	10,044,500.00	10,042,597.24	1.000	0.262	211	07/31/2011
912828LV0	N/R	11715	U.S. Treasury	10/19/2010	10,000,000.00	10,050,400.00	10,052,229.11	1.000	0.210	242	08/31/2011
912828FN5	N/R	11717	U.S. Treasury	10/29/2010	10,000,000.00	10,268,000.00	10,270,909.81	4.875	0.195	211	07/31/2011
912828LV8	N/R	11718	U.S. Treasury	11/02/2010	10,000,000.00	10,053,900.00	10,058,004.82	1.000	0.220	272	09/30/2011
912828FU9	N/R	11723	U.S. Treasury	11/17/2010	10,000,000.00	10,311,300.00	10,316,781.32	4.500	0.240	272	09/30/2011
912828FW5	N/R	11724	U.S. Treasury	11/19/2010	10,000,000.00	10,355,100.00	10,361,235.55	4.625	0.263	303	10/31/2011
912828LT5	N/R	11725	U.S. Treasury	11/22/2010	10,000,000.00	10,058,600.00	10,060,042.37	1.000	0.275	303	10/31/2011
912828PJ3	N/R	11730	U.S. Treasury	12/02/2010	10,000,000.00	9,718,000.00	9,803,523.32	1.375	1.580	1794	11/30/2015
912828MM9	N/R	11735	U.S. Treasury	12/22/2010	10,000,000.00	10,039,400.00	10,039,061.37	0.750	0.321	333	11/30/2011
<b>Subtotal and Average</b>					<b>180,000,000.00</b>	<b>181,531,300.00</b>	<b>181,630,364.77</b>		<b>0.392</b>	<b>274</b>	
<b>US Treasury Bill-GC 53061(b)</b>											
912795UX7	N/R	11685	U.S. Treasury	01/22/2010	10,000,000.00	9,999,900.00	9,999,100.00	0.270	0.278	12	01/13/2011
912795VD0	N/R	11681	U.S. Treasury	04/08/2010	10,000,000.00	9,996,400.00	9,987,599.99	0.465	0.480	96	04/07/2011
9127952A6	N/R	11714	U.S. Treasury	10/19/2010	10,000,000.00	9,987,300.00	9,987,216.66	0.195	0.201	236	08/25/2011
9127952F7	N/R	11721	U.S. Treasury	11/16/2010	10,000,000.00	9,984,000.00	9,982,765.67	0.235	0.242	264	09/22/2011
<b>Subtotal and Average</b>					<b>40,000,000.00</b>	<b>39,967,600.00</b>	<b>39,966,683.32</b>		<b>0.300</b>	<b>162</b>	
<b>Federal Agency Step Up-GC 53601(f)</b>											
3133XWRD3	Aaa/AAA	11664	Federal Home Loan Bank	01/26/2010	10,000,000.00	10,002,700.00	10,000,000.00	1.000	2.411	937	07/26/2013
313371U53	Aaa/AAA	11722	Federal Home Loan Bank	12/10/2010	10,000,000.00	9,750,500.00	10,000,000.00	1.500	2.129	1804	12/10/2015
313371XE1	Aaa/AAA	11727	Federal Home Loan Bank	12/23/2010	10,000,000.00	9,988,900.00	9,998,011.11	1.000	1.739	1452	12/23/2014
313371XA9	Aaa/AAA	11728	Federal Home Loan Bank	12/23/2010	10,000,000.00	9,727,100.00	9,997,511.11	1.500	2.036	1817	12/23/2015
3128X9VK3	Aaa/AAA	11662	Federal Home Loan Mtg Corp	01/25/2010	10,000,000.00	10,004,000.00	10,000,000.00	1.000	2.109	755	11/25/2013
3128X9F21	Aaa/AAA	11676	Federal Home Loan Mtg Corp	04/01/2010	10,000,000.00	10,010,200.00	9,997,761.28	1.000	2.149	804	03/15/2013
3118X97J3	Aaa/AAA	11688	Federal Home Loan Mtg Corp	04/28/2010	10,000,000.00	10,065,600.00	10,000,000.00	2.125	3.202	1578	04/28/2015
3136FMLX0	Aaa/AAA	11683	Federal National Mtg Assn	04/26/2010	10,000,000.00	10,011,800.00	10,000,000.00	1.125	2.360	846	04/26/2013
3136FMK86	Aaa/AAA	11696	Federal National Mtg Assn	07/14/2010	10,000,000.00	10,005,300.00	9,997,278.33	2.000	2.703	1655	07/14/2015
<b>Subtotal and Average</b>					<b>80,000,000.00</b>	<b>89,665,100.00</b>	<b>89,890,661.83</b>		<b>2.315</b>	<b>1,294</b>	
<b>Total and Average</b>					<b>1,066,235,160.50</b>	<b>1,069,588,957.50</b>	<b>1,070,027,108.55</b>		<b>0.599</b>	<b>260</b>	

Earned Income Yield	0.52
Weighted Average Market Valuation	99.96
Weighted Average Maturity	260 Days

## **Exhibit C**

### **Investment Definitions**

**Money Market Accounts**- An investment fund that holds the objective to earn interest for shareholders while maintaining a net asset value (NAV) of \$1 per share. Mutual funds, brokerage firms and banks offer these funds. Portfolios are comprised of short-term (less than one year) securities representing high-quality, liquid debt and monetary instruments.

**LAIF**- (State Pool) State of California's Local Agency Investment Fund. This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office investment staff at no additional cost to the taxpayer. This in-house management team is comprised of civil servants who have each worked for the State Treasurer's Office for an average of 20 years. All securities are purchased under the authority of Government Code Section 16430 and 16480.4

**CalTRUST** - Organized as a Joint Powers Authority ("JPA"), the Investment Trust of California (CalTRUST) is a program established by public agencies in California for the purpose of pooling and investing local agency funds – operating reserves as well as bond proceeds. A Board of Trustees supervises and administers the investment program of the Trust. The Board is comprised of experienced investment officers and policy-makers of the public agency members.

**CAMP**- California Asset Management Program. CAMP is a California JPA established in 1989 by the treasurers and finance directors of several California local agencies to provide professional investment services to California public agencies at a reasonable cost. Monterey County participates in the CAMP money market portfolio.

**Medium Term Notes**- A marketable debt security issued by a corporation with a fixed interest rate and term of two to ten years.

**Commercial Paper Disc.**- A short-term security with maturities ranging from 2 to 270 days issued by banks, corporations and other borrowers. They are usually issued at a discount from face value.

**Federal Agency Coupon Security**- A marketable debt security issued by a government-sponsored enterprise with a fixed interest rate.

**Federal Agency Disc.**- A marketable debt security issued by a government-sponsored enterprise that is issued at a discount from face value.

**U.S. Treasury Note**- A marketable U.S. government debt security with a fixed interest rate and a maturity between one and ten years.

**U.S. Treasury Bill**- A short-term debt obligation backed by the U.S. government with a maturity of one year or less that is issued at a discount from face value.

**Federal Agency Step Up**- A marketable debt security issued by a government-sponsored enterprise with an interest rate that increases at pre-set intervals over the term of the bond.

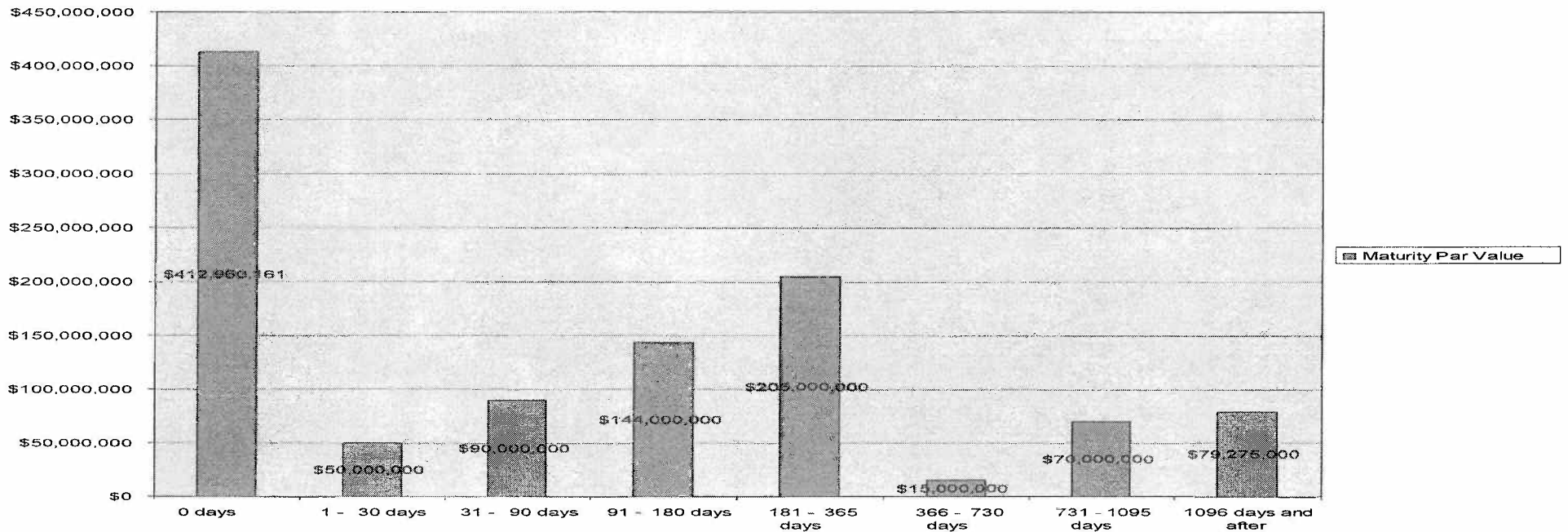




**Exhibit D  
Monterey County  
Aging Report  
As of January 1, 2011**

Aging Interval:					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval: 0 days	( 01/01/2011	1/1/2011 )	8	Maturities	412,960,160.50	38.73	412,960,160.50	412,960,160.50
Aging Interval: 1 - 30 days	( 01/02/2011	01/31/2011 )	5	Maturities	50,000,000.00	4.69	50,010,596.02	50,011,600.00
Aging Interval: 31 - 90 days	( 02/01/2011	04/01/2011 )	9	Maturities	90,000,000.00	8.44	90,310,365.90	90,340,800.00
Aging Interval: 91 - 180 days	( 04/02/2011	06/30/2011 )	15	Maturities	144,000,000.00	13.51	144,515,627.58	144,623,140.00
Aging Interval: 181 - 365 days	( 07/01/2011	01/01/2012 )	22	Maturities	205,000,000.00	19.23	207,124,840.77	207,278,600.00
Aging Interval: 366 - 730 days	( 01/02/2012	12/31/2012 )	2	Maturities	15,000,000.00	1.41	15,140,444.70	15,247,650.00
Aging Interval: 731 - 1095 days	( 01/01/2013	12/31/2013 )	7	Maturities	70,000,000.00	6.57	70,844,013.47	70,736,200.00
Aging Interval: 1096 days and after	( 01/01/2014	)	8	Maturities	79,275,000.00	7.44	79,121,059.61	78,390,807.00
<b>Total 76 Investments</b>						<b>100.00</b>	<b>1,070,027,108.55</b>	<b>1,069,588,957.50</b>

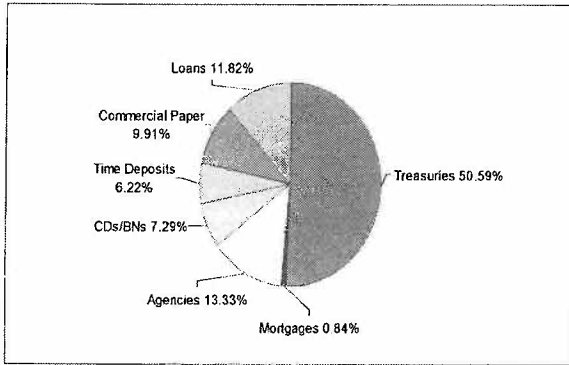
**Investments within the Aging Period**



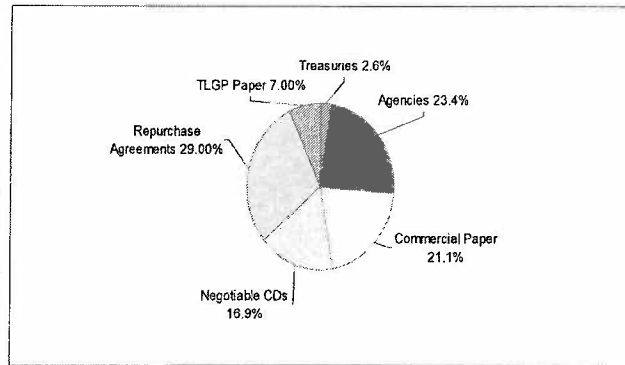


## Exhibit E Overnight (Liquid) Asset Distribution

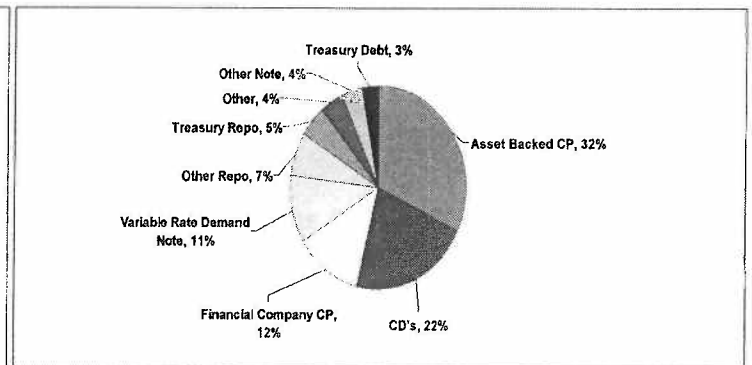
### LAIF



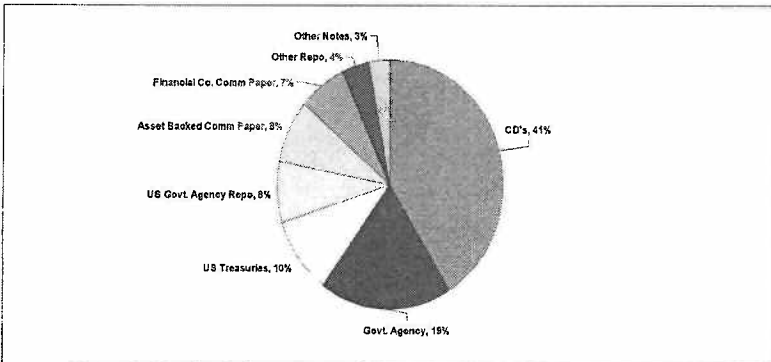
### CAMP



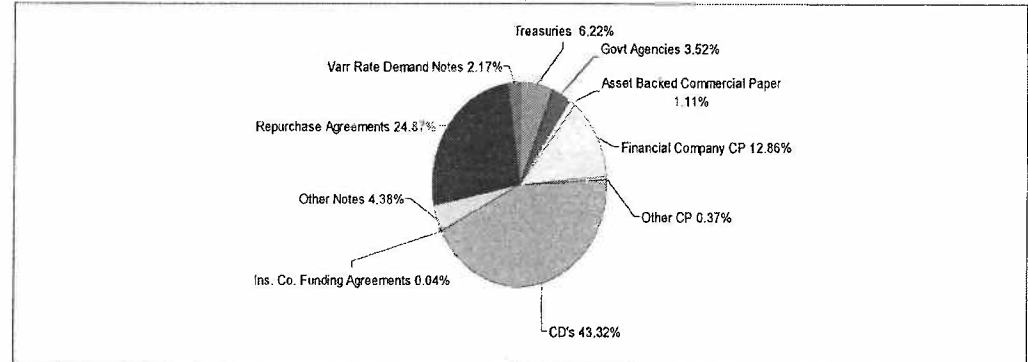
### CalTRUST



### BlackRock MMF



### Fidelity MMF



	LAIF	CAMP	CalTRUST MMF	BlackRock MMF	Fidelity MMF
Credit Rating	NR	AAAm	Aaa	NR	Aaa
Fund Assets	\$67.2 Billion	\$2.11 Billion	\$41.2 Billion	12.3 Billion	74.3 Billion
WAM	185 days	54 days	25 Days	53 days	53 days
Monterey County Portfolio Percent Invested	8.44%	3.85%	8.40%	8.83%	9.21%
Fund Quarterly Return	0.47%	0.19%	0.20%	0.22%	0.25%

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

President's Office

College Area

New Business Agenda Item No. E

### **Proposal:**

That the Governing Board approve a proposal for demographic redistricting services from Lapkoff and Gobalet Demographic Research, Inc.

### **Background:**

In February 2008 the Monterey County Board of Education created five trustee areas within the District, changing the at-large election system to trustee areas. Following each U.S. Census, Education Code 5019.5 specifies that current trustee area boundaries be evaluated demographically to ensure population equality and any adjustments be approved by the Board. In addition, Section 5 of the U.S. Voting Rights Act requires Monterey County jurisdictions to submit any changes affecting voting practices, including changes in boundaries, to the U.S. Department of Justice for preclearance. The deadline for completion of the redistricting process is March 1, 2012.

Lapkoff & Gobalet Demographic Research has prepared the attached proposal to provide demographic redistricting services to assist the college with this process. Phase I of the proposal involves evaluation of the current plan using 2010 Census data. If the boundaries need to be adjusted, Phase II consists of development of 3 map alternatives and meetings with the District and community members for review and adoption of the final plan. Filing of electronic maps with the appropriate offices and submission of federal preclearance of the approved plan is covered in Phases III and IV.

Lapkoff and Gobalet have extensive experience with the redistricting process in Monterey County, having provided redistricting and preclearance services to a variety of jurisdictions, including development of the trustee area plan approved by the Board of Education. The firm is currently performing these services for the Monterey County Board of Supervisors, Hartnell College, and other agencies in the County.

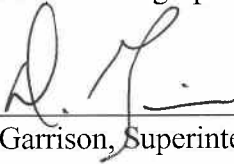
A proposal from the Community College League of California to provide comparable services was also received and evaluated. The League's program is being offered to community colleges for the first time. Although the fee was less, at \$35,000, the federal preclearance submission would require legal services at an additional unknown cost.

### **Budgetary Implications:**

The basic fee for these services is \$40,000, plus approximately \$6,000 for two meetings with the Board and community. Additional meetings would be extra. There are no funds budgeted in the FY 2010-11 Budget for this purpose; however, there are adequate contingency and contract funds to cover Phase I expenses. Funding for the remaining phases would be budgeted in the FY 2011-12 Budget.

**Resolution:** **BE IT RESOLVED, That** the Superintendent/President be authorized to enter in an agreement with Lapkoff & Gobalet Demographic Research, Inc for demographic redistricting services.

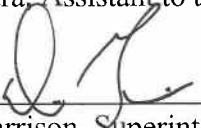
**Recommended By:**

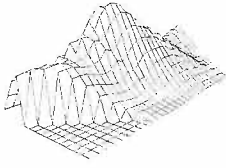
  
\_\_\_\_\_  
Douglas R. Garrison, Superintendent/President

**Prepared By:**

  
\_\_\_\_\_  
Vicki Nakamura, Assistant to the President

**Agenda Approval:**

  
\_\_\_\_\_  
Douglas R. Garrison, Superintendent/President



## **Proposal to Provide Demographic Redistricting Services to Monterey Peninsula College**

**February 4, 2011**

### **1. Introduction**

Lapkoff & Gobalet Demographic Research, Inc. (LGDR) proposes to provide demographic consulting services to Monterey Peninsula College (MPC). The result of these services will be an objective demographic evaluation of current Board of Trustees election district (Trustee Area) boundaries using Census 2010 data, assistance with the development of new districting plans, including maps and supporting data, consultation with the Monterey County Election Office regarding implementation of the adopted plan, and a preclearance submission of the adopted plan to the U.S. Department of Justice. We will also help with public outreach efforts. Draft plans will be based on U.S. Census 2010 population figures, and will meet legal redistricting criteria. LGDR will provide electronic files, maps, and full documentation for the final plan.

Since 1990, Drs. Shelley Lapkoff and Jeanne Gobalet, principals of Lapkoff & Gobalet Demographic Research, Inc., have provided redistricting and preclearance services to a variety of jurisdictions, including MPC. As a result, we already have some of the information required for the Census 2010 round of redistricting, and are very familiar with the college district's demographic characteristics.

Drs. Gobalet and Lapkoff have many years of experience in demography. We are expert users of Census data, are skilled users of GIS mapping software, including Maptitude Redistricting, and are proficient in computer use and quantitative analysis. We understand the technical, legal, and political aspects of redistricting. We are committed professionals who believe our role is to be nonpartisan, expert providers of necessary information. We have helped disparate parties agree on districting plans that met "one person, one vote" and Voting Rights Act criteria. We have contributed to numerous successful Voting Rights Act Section 5 preclearance submissions. We have worked with county and city planners and Registrars of Voters during development and implementation of redistricting plans.

Lapkoff & Gobalet Demographic Research, Inc., will rely on data, maps, and other information supplied by various public agencies, including Public Law (PL) 94-171 redistricting data and electronic and paper maps provided by the Census Bureau, part of the United States Department of Commerce. We cannot be responsible for any errors or omissions resulting from incorrect data or maps provided by public agencies.

### **2. Redistricting Requirements**

The California Education Code specifies that after each U.S. Census, Trustee Areas must be evaluated for population equality and adjusted, if necessary (see below)s. The redistricting process must be completed before March 1, 2012.

**California Education Code, Section 5019.5.**

(a) Following each decennial federal census, and using population figures as validated by the Population Research Unit of the Department of Finance as a basis, the governing board of each school district or community college district in which trustee areas have been established, and in which each trustee is elected by the residents of the area he or she represents, shall adjust the boundaries of any or all of the trustee areas of the district so that one or both of the following conditions is satisfied:

(1) The population of each area is, as nearly as may be, the same proportion of the total population of the district as the ratio that the number of governing board members elected from the area bears to the total number of members of the governing board.

(2) The population of each area is, as nearly as may be, the same proportion of the total population of the district as each of the other areas.

(b) The boundaries of the trustee areas shall be adjusted by the governing board of each school district or community college district, in accordance with subdivision (a), before the first day of March of the year following the year in which the results of each decennial census are released. If the governing board fails to adjust the boundaries before the first day of March of the year following the year in which the results of each decennial census are released, the county committee on school district organization shall do so before the 30th day of April of the same year.

In addition to population equality, the Education Code (Section 1002) states that Trustee Area boundaries may take into account topography; geography; cohesiveness, contiguity, integrity, and compactness of territory; and communities of interest.

Other important redistricting requirements are specified by the federal Voting Rights Act, which is intended to protect the voting power of certain classes, such as ethnic/racial/language minority groups. If the population of a protected class is sufficiently large, geographically compact, and politically cohesive, the law says that boundaries should be drawn so that members of the group can elect representatives of their choice. For the purposes of redistricting, the protected classes include African Americans, Asian Americans, Pacific Islanders, Latinos/Hispanics, Native Americans, Alaska Natives, and some language minority groups.

The Voting Rights Act prohibits “retrogression,” which refers to any changes that have the purpose of, or will have the effect of, diminishing the ability of any citizens of the United States on account of race or color to elect their preferred candidates of choice. Any adjustments of MPC’s Trustee Area boundaries must not have retrogressive effects.

We will develop plans that, to the best of our understanding, meet these legal requirements.

**2. Scope of Work, Schedule, and Costs**

***a. Phase 0 – Preparation:***

Phase 0 work will consist of helping prepare for the redistricting process. We will identify information that could be made available to a Redistricting Committee and interested members of the public. Even before Census 2010 data are released, we can suggest information that can be made available to the public, including material for a redistricting web page.

We have already met with staff in the Monterey County Election Department to assure that we understand all their concerns, including using existing precincts as much as possible during post-2010 redistricting.

***b. Phase 1 - Enhanced Evaluation of Current Trustee Areas***

As soon as the Census Bureau releases 2010 Census geographic files (scheduled for early 2011), we will translate current Trustee Area boundaries into Census 2010 geography. We will identify the Census 2010 geography (Census blocks) of current Trustee Areas, and specify the ways in which it differs from the 2000 Census geography of the Trustee Areas. The College's preclearance application to the U.S. Department of Justice will require this information in order to demonstrate that the adopted redistricting plan is not retrogressive.

As soon as Census 2010 redistricting data are released (the PL 94-171 data release is scheduled to occur by late March 2011), we will assess whether the current plan meets "one person, one vote" and Voting Rights Act requirements. We will prepare a written report with tables and maps. We will use November 2008 voter data and both Census 2000 and American Community Survey citizenship data (2005-09) to evaluate plan effectiveness. This phase includes one meeting with the Board, staff members, the public, or a Redistricting Committee.

We should be able to complete Phase 1 by the end of June 2011. Much depends upon exactly when the U.S. Census Bureau releases the official 2010 Census redistricting data for California and the Census 2010 electronic geographic files.

If our analysis shows that the current districting plan still meets "one person, one vote" and Voting Rights Act requirements (using Census 2010 data), the redistricting process can end with Phase 1. This would be the case if the population distribution and ethnic mix in subareas of the college district have not changed since 2000.

***c. Phase 2 – Plan Development***

During this phase, we will assist the Redistricting Committee (if one is appointed) with its work. We will provide maps and demographic data for proposed new Trustee Areas and refinements of draft districting scenarios. We will prepare materials, make presentations, and answer questions from the Committee and the public regarding Census geography and population counts. We will meet with the Board to present an interim report (if desired) and a final report on the Committee's work (if desired). We expect Phase 2 to begin in June or July and to continue until the Board of Trustees has adopted a redistricting plan.

***d. Phase 3 – Plan Implementation***

After the Board of Trustees adopts a new plan, we will provide electronic files to the College, the County Office of Education, and County Registrar of Voters. We will answer questions about the new plan's boundaries. We also will provide detailed maps in pdf format of the new election districts (suitable for website posting). The College will need to make its own arrangements for printed versions of the maps.



*e. Phase 4 – Preclearance Submission to the U.S. Department of Justice*

After the new plan is adopted, we will prepare and submit preclearance documentation to the United States Department of Justice.

**Summary of Timeline and Costs**

Please note that these prices are valid if a contract is approved before 3/31/11. Prices may change thereafter.

<i>Service</i>	<i>Begin</i>	<i>End</i>	<i>Activities</i>	<i>Cost</i>
<b>Phase 0:</b> Preparation	Early 2011	March 1, 2012 (or earlier)	Assist with planning and make process recommendations	No charge
<b>Phase 1:</b> Evaluation of current plan	Early 2011	June 2011	Evaluate population deviation and Voting Rights Act characteristics using Census 2010 data. Includes written report and one meeting with Redistricting Committee or Board.	\$15,000
<b>Phase 2:</b> Plan development (when boundaries need to be adjusted)	June 2011	By the end of February 2012 (or earlier)	Develop up to 3 maps for single member election district boundaries that meet legal requirements.  Meetings with College staff, Board, community members (minimum of two recommended)	\$15,000  \$ 3,000 per meeting (includes travel expenses and some plan development)
			Additional plan development	Prices will be quoted as needed
<b>Phase 3:</b> Plan implementation		After plan is adopted	Provide detailed electronic maps and description of the adopted plan to the College, County Office of Education, and County Registrar of Voters; answer questions.	No charge
<b>Phase 4:</b> Preclearance submission		After plan is adopted	Submit necessary preclearance documentation to U.S. Department of Justice	\$10,000

### **Personnel Assigned to the Project**

Dr. Gobalet and/or Dr. Lapkoff will provide the services described here. Dr. Gobalet and/or Dr. Lapkoff will attend meetings and will be responsible for plan development, modification, and documentation. Robin Merrill, GIS Specialist, as well as LGDR administrative personnel, will assist them, as needed.

### **About LGDR**

Each LGDR principal has a Ph.D. degree and many years of experience with applied demography. We are expert users of Census data, skilled with GIS (Geographic Information System) mapping software, and are proficient quantitative analysts. We understand the technical, legal, and political aspects of districting. We are committed professionals and believe our role is to be nonpartisan, expert providers of necessary information.

The personal styles of Drs. Gobalet and Lapkoff are suited to consensus building, and we have helped disparate parties agree on districting plans that met “one person, one vote” and Voting Rights Act criteria. We work with the Registrar of Voters during development and implementation of districting plans. Our staff at present includes a GIS Specialist and an administrator/research assistant.

LGDR will rely on data, maps, and other information supplied by various public agencies, including Census 2001 Public Law 94-171 districting data and electronic and paper maps provided by the Census Bureau and maps and data from the Monterey County Election Department. LGDR cannot be responsible for any errors or omissions resulting from incorrect data or maps provided by public agencies.

LGDR has certified small business status with the State of California (Supplier #1125021). We are 100 percent woman-owned. We are an Equal Opportunity employer.



## References

Our website, [www.demographers.com](http://www.demographers.com), includes many testimonials from past clients. We have included here four testimonials for our redistricting services. Other testimonials are available at [www.demographers.com/testimonials.htm](http://www.demographers.com/testimonials.htm)

**Albert M. Moore, M.S.W., Special Assistant to the Chancellor  
West Valley-Mission Community College District, Saratoga, California**

*"LGDR is simply the best consulting firm with which I have ever had the pleasure to work. Our District completed a review of its trustee service areas and, ultimately, chose one of 12 plans that Jeanne Gobalet carefully and competently crafted to redraw trustee areas within the District's boundaries according to brainstorming and direction from the Board of Trustees. Not only that, she also managed the process by which we received approval from the County Committee on School District Organization. In the past, I have had my share of complaints concerning the value and competence of some consultants. But LGDR stands heads and shoulders above any with which I have worked . . . on any subject! Jeanne was exhaustively thorough, an excellent time manager, a skilled pacifier and unifier, and backed everything up with data and research that was presented in an easy to understand and professional PowerPoint format with appropriate hard copy back-up. Finally, working with Jeanne was a pleasure; her warm, easy-going approach was calming and supportive. LGDR will never disappoint!"*

**Anna M. Caballero, (former) Mayor  
City of Salinas, California**

*"The Salinas City Council's decision to hire Lapkoff & Gobalet provided our Council-appointed redistricting committee with valuable support in navigating through the United States Justice Department's pre-clearance requirements. Dr. Gobalet brought instant credibility to the process, which elevated the trust level of committee members. She effectively worked with the entire committee and members of the community participating in the process. Her support led to the Redistricting Committee's recommendation to the City Council being unanimously approved. Kudos to Dr. Gobalet!"*

**Susan Lyons, Management Specialist  
Monterey County, California**

*"The firm of Lapkoff and Gobalet was retained by Monterey County in 2001 in order to prepare the County's Redistricting Plan. The County included in the Supervisorial redistricting process a comprehensive outreach to the public and other agencies within the County. Dr. Jeanne Gobalet was an outstanding professional and provided clear and concise information for the County, with impeccable customer service."*

**Laurie Orange  
Senior Deputy County Counsel  
Office of County Counsel, County of San Diego**

*"The County of San Diego retained Dr. Gobalet as an expert in a trial concerning redistricting, including redistricting software and computer mapping. Dr. Gobalet has considerable expertise in these areas, and has an educator's ability to explain complicated technical issues in understandable layperson's terms. Moreover, Dr. Gobalet was extremely responsive to our requests for assistance, including helping to develop lines of questioning during testimony and traveling across state on short notice to testify at trial. We were very satisfied with Dr. Gobalet's services, and would be pleased to recommend her as an expert."*

## **Statement of Qualifications** **Lapkoff & Gobalet Demographic Research, Inc.**

www.Demographers.com

Established in 1989, incorporated in 1992

Owned and operated by Shelley Lapkoff, Ph.D., and Jeanne G. Gobalet, Ph.D.

Lapkoff & Gobalet Demographic Research, Inc., has served a variety of clients for more than 20 years. Most of its projects are for public entities, particularly school districts and other local agencies. LGDR is known for the excellence of its public presentations, maps, other visual aids, and handouts. The firm's principals enjoy working with members of the public, and are seasoned public speakers.

### **Key Personnel**

Jeanne Gobalet, Ph.D.  
Lapkoff & Gobalet Demographic Research, Inc.  
22361 Rolling Hills Road  
Saratoga, CA 95070

Voice (408) 725-8164  
Fax (408) 725-1479  
gobalet@demographers.com

Shelley Lapkoff, Ph.D.  
Lapkoff & Gobalet Demographic Research, Inc.  
2120 6<sup>th</sup> Street #9  
Berkeley, CA 94710

Voice (510) 540-6424  
Fax (510) 540-6425  
lapkoff@demographers.com

### **Experience with Political Redistricting**

Since the late 1980s, LGDR has provided demographic support for many political districting and redistricting projects. It evaluated old plans, developed new scenarios, and provided demographic and geographic information for decision-making by boards and community groups. It contributed to preclearance documentation (when required) for the United States Justice Department. Each of these projects was politically sensitive, and LGDR worked with incumbents, staff, and the public to achieve consensus. Redistricting clients have included:

Monterey County Board of Education; Reference: Dr. Nancy Kotowski, County Superintendent of Schools (831) 755-0301

City of Salinas; Reference: Ann Camel, City Clerk (831) 758-7381

City of Hollister; Reference: Stephanie Atigh, City Attorney (831) 636-4306

Monterey County Board of Supervisors; Reference: Leroy W. Blankenship, Assistant County Counsel (831) 755-5045

Salinas Union High School District; Reference: Jim Earhardt, Superintendent (831) 796-7011

West Valley-Mission Community College District; Reference: Albert Moore, Executive Assistant to the Chancellor (408) 741-2195

State Center Community College District; Reference: Gregory Taylor, General Counsel (559) 244-5909

Monterey Peninsula Water Management District; Reference: Arlene Tavani, Executive Assistant (831) 658-5652; arlene@mpwmd.dst.ca.us

LGDR's redistricting work involves expert witness work and demographic support for preclearance submissions to the United States Department of Justice and demographic analyses connected with specific voting rights cases. Those projects are as follows:

*Rosalinda Avitia et al. v. Tulare Local Healthcare District, et al.*, 2009-10. Dr. Gobalet served as an expert witness for the health care district in a challenge to its method of electing directors.

Her work involved pinpointing concentrations of various racial and ethnic groups. The court allowed the health care district to delay implementation of election from districts until after Census 2010 data are released. Contact person: Marguerite Leoni, Esq., Nielsen, Merksamer, Parrinello, Mueller & Naylor (415) 389-6800

*Valladolid v. San Diego County.* Jeanne Gobalet served as an expert witness for San Diego County Counsel in a redistricting case involving alleged Brown Act violations. Contact person: Laurie J. Orange, Senior Deputy County Counsel (619) 531-5799

Upper San Gabriel Valley Municipal Water District (*United States of America v. Upper San Gabriel Valley Municipal Water District*). Contact person: Marguerite Leoni, Esq., Nielsen, Merksamer, Parrinello, Mueller & Naylor (415) 389-6800

Request for Preclearance of Proposed Change in Method of Electing Trustees for Chualar Union Elementary School District (undertaken by the Monterey County Committee on School District Organization). Contact person: Ron Eastwood, Communications Officer, Monterey County Office of Education (831) 755-0396

Preclearance Submission to the U.S. Department of Justice for 2001 Monterey County Supervisorial Boundaries. Contact person: Leroy W. Blankenship, Assistant County Counsel (831) 755-5045

## **Geographic Information System (GIS) Work**

LGDR uses GIS analysis as a tool in most of its projects, sharing GIS and data files with its clients. The firm provides presentation-quality maps to clients and members of the public. GIS-related services include population estimates and forecasts, spatial analysis, thematic mapping, and GIS consulting. Some GIS clients include California State Department of Health, Kaiser Permanente Health Maintenance Organization, National Economic Development and Law Center, Port of Sacramento, Santa Clara County Department of Public Health, Girl Scouts of the U.S.A., and United Way Worldwide.

Curriculum Vitae  
**Jeanne Gobalet, Ph.D.**  
**Demographer and GIS Specialist**  
Lapkoff & Gobalet Demographic Research, Inc.  
22361 Rolling Hills Road, Saratoga, CA 95070  
(408) 725-8164 • fax (408) 725-1479 • Gobalet@demographers.com

Vice President and Principal, Lapkoff & Gobalet Demographic Research, Inc., since 1992  
Social Sciences Instructor, Institutional Researcher, and Accreditation Steering Committee Chair, San Jose City College, 1967-99  
Evaluation Team Member, Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, 1993-97  
Guest Lecturer, Demography, University of California, Berkeley, 1996 and 2001

#### **Education and Honors**

Ph.D. Sociology, *Stanford University*, 1982  
Specialties: Demography and Social Stratification  
M.A. Sociology, *Stanford University*, 1976  
M.A. Education, *Stanford University*, 1967  
A.B. Sociology and History (Majors) and Geography (Minor)  
*Stanford University*, 1966. With Distinction and Phi Beta Kappa

Postdoctoral Fellow, Demography, *University of California, Berkeley*, 1982-83

#### **Selected Publications**

“State and Local Government Demography,” in *Encyclopedia of Population*, Macmillan Reference USA, 2003.  
“Lead Hot Zones and Childhood Lead Poisoning Cases, Santa Clara County, California, 1995,” with Su-Lin Wilkinson, Marcia Majoros, Bernie Zebrowski, and Guadalupe S. Olivas. *Journal of Public Health Management and Practice*, 1999.  
“Demographic Data and Geographic Information Systems for Decision-Making: The Case of Public Health,” with Richard K. Thomas. *Population Research and Policy Review*, 1996.  
“Using Sociological Tools in a Legal Context,” *Journal of Applied Sociology*, 1995.  
“Changing from At Large to District Election of Trustees in Two California Community College Districts: A Study of Contrasts,” with Shelley Lapkoff. *Applied Demography*, Fall 1991.  
*World Mortality Trends Since 1870*. New York, New York: Garland Publishing Inc., 1989.

#### **Presentations at Professional Meetings**

“What U.S. Census Data Tell Us About The Number of Children Per Housing Unit,” 2009 Population Association of America Annual Meeting.  
Organizer and Chair, School Demography Session, 2008 Population Association of America Annual Meeting.

Panel Member, "Order in the Court: Demographers as Expert Witnesses in Legal Proceedings," 2008 Population Association of America Annual Meeting.

"Did Changing the Election Method Make a Difference?" 2003 Southern Demographic Association Annual Meeting.

Panel Organizer, "Applications of GIS and Spatially-Referenced Data," 2000 Population Association of America Annual Meeting.

"Forecast of Emeritus Faculty/Staff Households on a University Campus," with Shelley Lapkoff, 2000 Population Association of America Annual Meeting.

Panel Organizer and Presenter, "Spatially Referenced Data," 1999 Population Association of America Annual Meeting.

Demographics & Public Health, GIS in Public Health 3<sup>rd</sup> National Conference, 1998.

"Targeting At-Risk Children and Adolescents for Decision Makers," 1996 Population Association of America Annual Meeting.

"GIS and Demography," Discussant, 1996 Population Association of America Annual Meeting.

"Small Area Demographic Analysis with GIS," 1994 International Conference on Applied Demography.

"What Demographers Need to Know about GIS," 1994 International Conference on Applied Demography.

"Spatial Analysis in Sociology Using Geographic Information System Software," 1994 American Sociological Association Annual Meeting.

"Exploring the Spatial Element in School District Demography Using GIS Software," 1994 Population Association of America Annual Meeting.

"Use of Neighborhood Life Cycles for Improving Small Area Population Forecasts," with Shelley Lapkoff, 1994 Population Association of America Annual Meeting.

"Geographic Information Systems: Evolving Technologies and Challenges for Demography" panelist, 1994 Population Association of America Annual Meeting.

"Demographics and GIS Applications in Health Care" workshop presenter, 1994 Population Association of America Annual Meeting.

"Using Geographic Information Systems in Applied Sociology" workshop presenter, 1994 Society for Applied Sociology Annual Meeting.

"Geographic Information Systems and the Sociologist" didactic seminar presenter, 1993 Society for Applied Sociology Annual Meeting.

"Use of GIS in Political Redistricting," 1993 Population Association of America Annual Meeting.

"Voting Rights Act Issues in Political Redistricting," with Shelley Lapkoff, 1993 Population Association of America Annual Meeting.

"Use of a GIS for Local Area Analysis: Santa Clara County, California, Community College Enrollment Patterns," International Conference on Applied Demography, Bowling Green University, 1992.

"Redistricting Dilemmas for the Demographer," 1992 Population Association of America Meeting.

"Enrollment Patterns in the San Jose/Evergreen Community College District, 1986-1991," 1992 California Community College League Annual Research Conference.

Curriculum Vitae

**Shelley Lapkoff, Ph.D.**

**Demographer**

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President and Principal, Lapkoff & Gobalet Demographic Research, Inc., since 1992, and founder and owner of Lapkoff Demographic Research before that.

Lecturer, *University of California, Berkeley*, Demography Department, 1995 and 2001

**Education and Honors**

Ph.D. Demography, *University of California, Berkeley*, 1988

M.A. Economics, *University of California, Berkeley*, 1984

A.B. Economics, With Honors, *University of Maryland*, 1976

Guest Lecturer, Business School, University of California, Berkeley, 1987

NICHHD Training Grant, University of California, Berkeley, 1984-86

University of California Graduate Fellowship, 1982-84

**Papers and Professional Presentations**

*School and Child Demography*

"Five Trends for Schools," Educational Leadership, March 2007, Volume 64, No. 6, Association for Supervision and Curriculum Development (with Rose Maria Li).

"Studies in Applied Demography," Session Organizer at the 2006 Population Association of America Annual Meeting.

"California's Changing Demographics: How New Population Trends Can Affect Your District," 2004 California School Boards Association Annual Meeting.

Panelist, "School Demography" session, 2004 Southern Demographic Association Annual Meeting.

"Where Have All the Children Gone?" Poster, 2004 Population Association of America Annual Meeting.

"Using Child-Adult Ratios for Estimating Census Tract Populations," 1996 Population Association of America Annual Meeting.

"How to Figure Kids," *American Demographics*, January 1994.

"Neighborhood Life Cycles," 1994 Population Association of America Annual Meeting.

"Enrollment Projections for School Districts," *Applied Demography*, Spring 1993.

"Projecting Births in a California School District," 1993 Population Association of America Annual Meeting.

"School District Demography," Session Organizer and Chair, 1994 Population Association of America Annual Meeting.



"School District Demography," Roundtable Luncheon Organizer, 1992 Population Association of America Annual Meeting.

"National Demographic Trends," presentation to the National Association of Business Economists, 1990.

"Demographic Trends and Long-range Enrollment Forecasting," presentation at the Redwood Leadership Institute, Sonoma County, California, 1990.

"Projections of Student Enrollment in the Pleasanton Unified School District," 1989 Population Association of America Annual Meeting.

### ***Political Districting***

"Voting Rights Act Issues in Political Redistricting," with Jeanne Gobalet, 1993 Population Association of America Annual Meeting.

Invited Speaker, "Demographers and the Legal System," International Conference on Applied Demography, Bowling Green University, 1992.

"Changing from At Large to District Election of Trustees in Two California Community College Districts: A Study of Contrasts," with Jeanne G. Gobalet, *Applied Demography*, August 1991.

### ***General Demography***

"Forecast of Emeritus Faculty/Staff Households on a University Campus," with Jeanne Gobalet, 2000 Population Association of America Annual Meeting.

"Communicating Results: Practical Approaches Suited to Decision-Oriented Audiences," Panelist. 2000 Population Association of America Annual Meeting.

"Fiscal Impacts of Demographic Change: Focus on California," Session Organizer and Chair. 1995 Population Association of America Annual Meeting.

Discussant for "Evaluating the Accuracy of Population Estimates and Projections," 1992 Population Association of America Annual Meeting.

"Intergenerational Flows of Time and Goods: Consequences of Slowing Population Growth," with Ronald Lee, *Journal of Political Economy*, March 1988.

"A Research Note on Keyfitz' 'The Demographics of Unfunded Pension'," *European Journal of Population*, July 1991.

"Pay-as-you-go Retirement Systems in Nonstable Populations," Working Paper, U.C. Berkeley Demography Group, 1985.

"Assessing Long-run Migration Policy as a Solution to the Old Age Dependency Problem," paper presented at the 1985 Population Association of America Annual Meeting.

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. F

Academic Affairs  
College Area

### Proposal:

That the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges 2011 Report.

### Background:

AB1417 (Pacheco) required the Board of Governors to recommend to the Legislature and Governor a framework for the annual evaluation of community college performance in meeting statewide educational outcome priorities. The implementation of AB1417 is known as the Accountability Reporting for the Community Colleges (ARCC). ARCC specifies four areas for performance measurement: 1) student progress and achievement in terms of degrees/certificates earned and transfers to four-year institutions, 2) student progress and achievement in vocational and workforce development courses and programs, 3) pre-collegiate skills improvement, and 4) participation rates in the California Community Colleges. The performance data are reported at two levels – the individual college level and across the community college system.

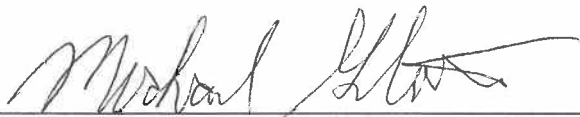
One of the requirements of the AB1417 legislation is that each district presents the report to its board of trustees for review and adoption.

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED**, that the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges 2011 Report.

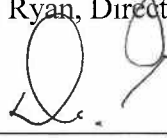
Recommended By:

  
\_\_\_\_\_  
Michael Gilmartin, Dean of Instructional Planning

Prepared By:

  
\_\_\_\_\_  
Rosaleen H. Ryan, Director of Institutional Research

Agenda Approval:

  
\_\_\_\_\_  
Superintendent/President



**DRAFT**

**Chancellor's Office  
California Community Colleges**

**Accountability Reporting for the Community Colleges:**

**Draft Report**

**A Report to the Legislature, pursuant to AB 1417**

**February 2011**



**California Community Colleges Chancellor's Office**  
**<http://www.cccco.edu>**

## Introduction to the 2011 ARCC Report

### Background

This report on a set of performance indicators for the California Community Colleges (CCC) meets a legislative requirement that resulted from Assembly Bill 1417 (Pacheco, Statutes of 2004, Chapter 581). The details of the legislation appear in Appendix F of this report. For clarity's sake, we have named this reporting system *Accountability Reporting for the Community Colleges* (or *ARCC*). The report itself has the title of "Focus On Results." As required by the Legislature, the CCC Chancellor's Office (CCCCO) will produce this report each year and disseminate it so that each college will share the report with its local board of trustees. The Chancellor's Office will also make the report available to state government policymakers and the public at large.

The report's objectives are to make policymakers, local college officials, and elected boards aware of system and college performance in specific areas of effort and to inform the public about overall system performance. Readers will observe that the 2011 report continues to cover noncredit courses as required by Senate Bill 361 (Scott, Statutes of 2006, Chapter 631). Again, this coverage of noncredit outcomes only extends across courses designated as part of the "Enhanced Noncredit" funding. For clarity, this report refers to this group of noncredit courses as CDCP (an acronym for the objective known as Career Development and College Preparation). Readers who want additional details on CDCP performance should refer to a supplemental report that the ARCC staff produce as a follow-up to *Focus On Results*. The CCCCCO will issue this supplemental report after it has released *Focus On Results* because of scheduling and resource limitations.

*Focus On Results* drew upon the contributions of many parties. The framework for ARCC used the expertise of a team of researchers from the Research and Planning Group for the California Community Colleges (i.e., the RP Group), a panel of nationally recognized researchers on college performance, a statewide technical advisory workgroup, and staff at the Chancellor's Office. In Appendix H we list the individuals who played important roles in producing the 2011 ARCC Report.

### How to Use This Report

We acknowledge that a variety of people will see this report, and we recognize that individuals will differ widely in their reading objectives and in their familiarity with the report's topic. With this in mind, we have tried to design the report so that policy makers at both the state and local levels will have a clear presentation of essential performance indicators for the system and for each community college within it. The body of the report emphasizes tables of summary data that provide snapshots of system and college level performance. Readers should read the brief introductions to each of these sections (system and college level) to understand their contents. These introductions cover the framework for ARCC, and they should help most readers to understand the performance indicators cited in this report. Appendix E, which presents a short list of terms and abbreviations, may also help the general reader.

We recognize that researchers, analysts, and college officials will require documentation of the methodology for the performance indicators in this report. Such technical details appear in three of the appendices. Appendix B (methods for calculating the indicators), Appendix C (regression analyses for the peer grouping), and Appendix D (cluster analyses for the peer grouping) specifically address methodological issues, and they tend to require technical knowledge on the part of the reader.

The report's first section covers the system's overall performance over time, and this will help readers to see the broad context of the system's performance. The section that follows system performance presents specific information for each college. The first two pages of college-level tables display how that college performed over time on eight basic indicators. The year-to-year figures for these performance indicators should give readers a good idea of how any given college has done during the past few years, especially in terms of its progress in areas that are generally recognized as critical in community colleges.

The third and fourth pages for each college display basic demographic data for the college's enrollment. This information will help readers understand the student population served by that college. For many readers, such information can indicate relevant aspects of a college's effectiveness (i.e., who does the college serve?), plus it can provide additional context for the reported performance indicators.

The fifth page for each college shows the "peer grouping" information for the college. On this page, readers will find a comparison of a college's performance on each of the seven indicators that have adequate data for peer grouping. For each of these seven performance indicators, we have performed a statistical analysis (peer grouping) to identify other California Community Colleges that most closely resemble the college in terms of environmental factors that have linkage to (or association with) the performance indicator. Interested readers should refer to Appendix A to see the names of the colleges that comprise each peer group. We emphasize that the peer group results are rough guides for evaluating college level performance because each college may have unique local factors that we could not analyze statistically for the peer group identification. Because year-to-year stability in peer grouping facilitates local planning and analysis, the 2011 peer groups will remain the same as they were in the 2010 ARCC report. Also, this report will continue to omit from peer grouping the indicator for Career Development and College Preparation (CDCP, or Enhanced Noncredit) courses.

In the final ARCC Report, which we will release in March 2011, the sixth page for a college will show that college's own self-assessment. This brief statement from the college administration may note, among other things, unique factors that our statistical analysis may have missed. Self-assessments are not included in this ARCC draft because each college will issue a new self-assessment based upon this ARCC draft. The self-assessment in the final ARCC report is important because it may help to explain the performance figures for a college. The ARCC staff in the Chancellor's Office do not edit these self-assessments from the college administrators, and the only requirement for the

content is that it stay within a 500-word limit. Because the word limit forces the self-assessment to focus upon a few basic points, some readers may wish to follow-up with a college that may have other analyses or data that it could not include in the ARCC's brief self-assessment.

The best use of the final ARCC Report will require the integration of information from various parts of the report. Judgments about the performance of any particular college should especially pay attention to the sections on year-to-year performance, peer group comparison, enrollment demographics, and the college self-assessment. A focus upon only one of these pieces of information will probably provide an incomplete evaluation of college performance, and this may lead one to make unfair judgments about an institution. Consequently, we hope that users of this report will maintain this multi-dimensional viewpoint (from the different report sections) as they draw their conclusions or as they communicate about the report to other people.

The 2011 report will contain numerous changes to past data as well as new data for the most recent academic year. For this reason, analysts should rely primarily upon the 2011 report instead of data from prior ARCC reports. The Chancellor's Office MIS (Management Information System) unit has continued to implement various data improvements that are virtually impossible to complete within a narrow time frame.

Additional information about ARCC is available at the following website:

<http://www.cccco.edu/OurAgency/TechResearchInfo/ResearchandPlanning/ARCC/tabid/292/Default.aspx>

If you have any questions or comments about the report, please e-mail them to: [arcc@cccco.edu](mailto:arcc@cccco.edu).

**ARCC 2011 Report:  
An Introduction to the Systemwide Indicators**

The Accountability Reporting for the Community Colleges (ARCC) framework specifies that community college performance data should be aggregated, analyzed, and reported at two levels: the individual college level (college level indicators) and across the community college system (systemwide indicators).

Tables 1 through 18 and Figures 1 through 6 in the following section of the ARCC report present results for the seven performance indicators chosen for **systemwide** accountability reporting organized into four major categories:

- Student Progress and Achievement – Degree/Certificate/Transfer
- Student Progress and Achievement – Vocational/Occupational/Workforce Development
- Pre-Collegiate Improvement – Basic Skills and ESL
- Participation Rates

The seven performance indicators presented in this section are:

1. The annual number and percentage of baccalaureate students graduating from UC and CSU who attended a California Community College
2. The annual number of Community College transfers to four-year institutions
3. The transfer rate to four-year institutions from the California Community College System
4. The annual number of degrees/certificates conferred by vocational programs
5. The increase in wages following completion of a vocational degree/certificate
6. The annual number of basic skills improvements
7. Systemwide participation rates per 1,000 population (by selected demographics).

The data sources and methodology for each of the indicators can be found in Appendix B.

The time periods and data sources differ across performance indicators so it is important to pay attention to the dates and information specified in the column headings and titles for each table or figure.

For the 2011 report, systemwide participation rates per 1,000 population reflect community college participation by individuals ages 18 to 65 only, based on data from the Chancellor's Office Management Information System (COMIS) and the California Department of Finance (DOF). For a few demographic categories the participation rate per 1,000 exceeds 1,000. Possible reasons for these higher rates are as follows. Self-reporting of demographics (e.g., student ethnicity) leads to higher community college counts for a particular group relative to DOF's Census-based projections. This is

### **An Introduction to the Systemwide Indicators**

especially true for population groups with relatively small DOF counts. In addition, absence of a unique identifier (e.g., Social Security Number) for some students at the systemwide level might produce duplicate student counts thus increasing the systemwide numbers for certain demographics relative to DOF counts.

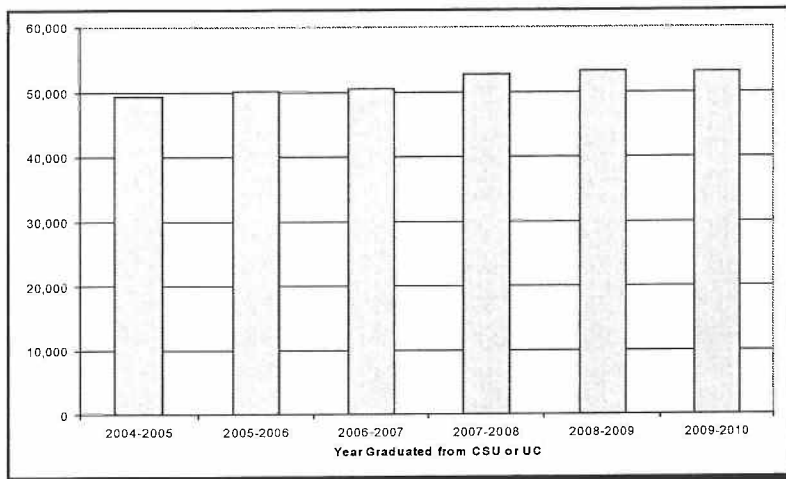
Note that these systemwide indicators are not simply statewide aggregations of the college level indicators presented elsewhere in this report. Some systemwide indicators cannot be broken down to a college level or do not make sense when evaluated on a college level. For example, students may transfer or attend courses across multiple community colleges during their period of enrollment and their performance outcomes must be analyzed using data from several community colleges rather than from an individual college.

Beginning with the 2010 ARCC report, additional analysis revealed that a data-reporting artifact may occur for the year that an institution joins the National Student Clearinghouse (NSC). All of the matches that occur for that institution from previous years (a cumulative count that spans pre-NSC membership years) would be reported by the NSC as transfers for that first year. To eliminate this artifact from the ARCC report, we zero out the transfer count for the first year that an institution joins the NSC. Therefore, the volume of transfer counts for Tables 4, 5 and 8 (ISP and OOS) is lower for the same years from ARCC reports prior to 2010.



## Student Progress and Achievement: Degree/Certificate/Transfer

**Figure 1:**  
Annual Number of California State University (CSU) and University of California (UC) Baccalaureate Students from 2004-2005 to 2009-2010 Who Attended a California Community College (CCC)



**Table 1:**  
Annual Number of California State University (CSU) and University of California (UC) Baccalaureate Students from 2004-2005 to 2009-2010 Who Attended a California Community College (CCC)

	Year Graduated From CSU or UC					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>Total BA/BS (CSU &amp; UC)</b>	107,630	110,990	112,474	115,548	117,309	120,274
<b>Total Who Attended CCC</b>	49,439	50,248	50,611	52,825	53,238	53,124
<b>CSU and UC Percent</b>	45.9%	45.3%	45.0%	45.7%	45.4%	44.2%

**Table 2:**  
Annual Number and Percentage of CSU Baccalaureate Students from 2004-2005 to 2009-2010 Who Attended a CCC

	Year Graduated From CSU					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>Total BA/BS from CSU</b>	66,768	69,350	70,887	73,132	74,643	75,418
<b>Total Who Attended CCC</b>	37,316	38,365	38,827	40,337	40,968	40,606
<b>CSU Percent</b>	55.9%	55.3%	54.8%	55.2%	54.9%	53.8%

**Table 3:**  
Annual Number and Percentage of UC Baccalaureate Students from 2004-2005 to 2009-2010 Who Attended a CCC

	Year Graduated From UC					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>Total BA/BS from UC</b>	40,862	41,640	41,587	42,416	42,666	44,856
<b>Total Who Attended CCC</b>	12,123	11,883	11,784	12,488	12,270	12,518
<b>UC Percent</b>	29.7%	28.5%	28.3%	29.4%	28.8%	27.9%

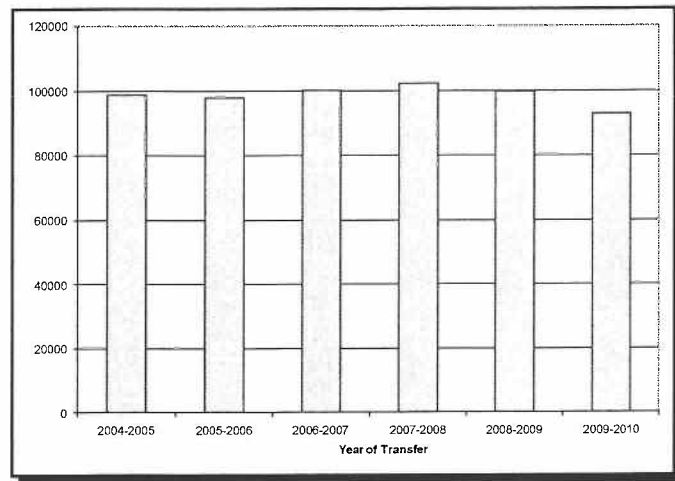
**Results:**

Figure 1 presents a slight decrease in 2009-2010 of the annual number of California State University (CSU) and University of California (UC) baccalaureate degree recipients who attended a California Community College (CCC). Table 1 shows an increasing six-year trend in the number of CSU and UC baccalaureate students but a small decrease in the total who attended a CCC. The table therefore reflects a decrease in the percentage of graduates who originally attended a CCC for 2009-2010. Table 2 displays the annual number and percentage of CSU students and Table 3 portrays the UC students. For methodology and data source, see Appendix B.



## Student Progress and Achievement: Degree/Certificate/Transfer

**Figure 2:**  
Annual Number of California Community College Transfers to Baccalaureate Granting Institutions from 2004-2005 to 2009-2010



**Table 4:**  
Annual Number of California Community College Transfers to Baccalaureate Granting Institutions from 2004-2005 to 2009-2010

	Year of Transfer					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>Total Transfers</b>	98,721	97,888	100,314	102,335	99,837	92,985

**Table 5:**  
Annual Number of California Community College Transfers to California State University (CSU), University of California (UC), In-State Private (ISP) and Out-of-State (OOS) Baccalaureate Granting Institutions

	Year of Transfer					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>CSU Transfers</b>	53,695	52,641	54,391	54,971	49,770	37,674
<b>UC Transfers</b>	13,114	13,510	13,871	13,909	14,059	14,702
<b>ISP Transfers</b>	19,771	19,291	19,182	19,860	20,819	23,584
<b>OOS Transfers</b>	12,141	12,446	12,870	13,595	15,189	17,025

**Results:**

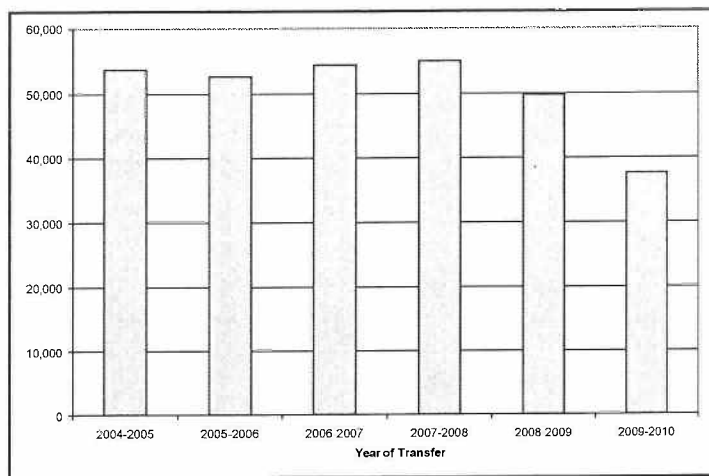
Figure 2 and Table 4 feature the annual number of California Community College (CCC) transfers to four-year institutions across six years. Although there is a general increase over time, the overall number of transfers begins to decline in 2008-09. Table 5 displays the annual number of transfers for four segments, California State University (CSU); University of California (UC); In-State Private (ISP); and Out-of-State (OOS) four-year institutions. For methodology and data source, see Appendix B.





## Student Progress and Achievement: Degree/Certificate/Transfer

**Figure 3:**  
Annual Number of California Community College  
Transfers to California State University (CSU)  
from 2004-2005 to 2009-2010



**Table 6:**  
Annual Number of California Community College  
Transfers to California State University (CSU)  
from 2004-2005 to 2009-2010

	Year of Transfer					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>CSU Transfers</b>	53,695	52,641	54,391	54,971	49,770	37,674

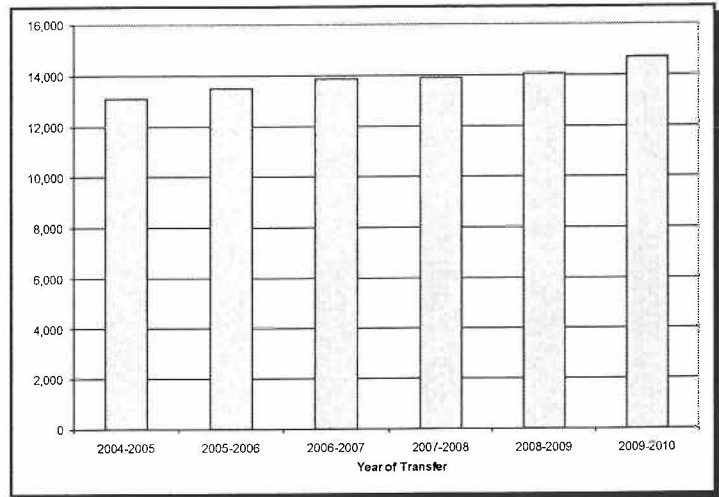
### Results:

Figure 3 and Table 6 display the annual number of California Community College (CCC) transfers to California State University (CSU). The number of transfers decreases in 2005-2006 but increases the subsequent two years (2006-2007 and 2007-2008) before decreasing again in 2008-2009 and 2009-2010. For methodology and data source, see Appendix B.



## Student Progress and Achievement: Degree/Certificate/Transfer

**Figure 4:**  
Annual Number of California Community College  
Transfers to the University of California (UC)  
from 2004-2005 to 2009-2010



**Table 7:**  
Annual Number of California Community College  
Transfers to the University of California (UC)  
from 2004-2005 to 2009-2010

	Year of Transfer					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>UC Transfers</b>	13,114	13,510	13,871	13,909	14,059	14,702

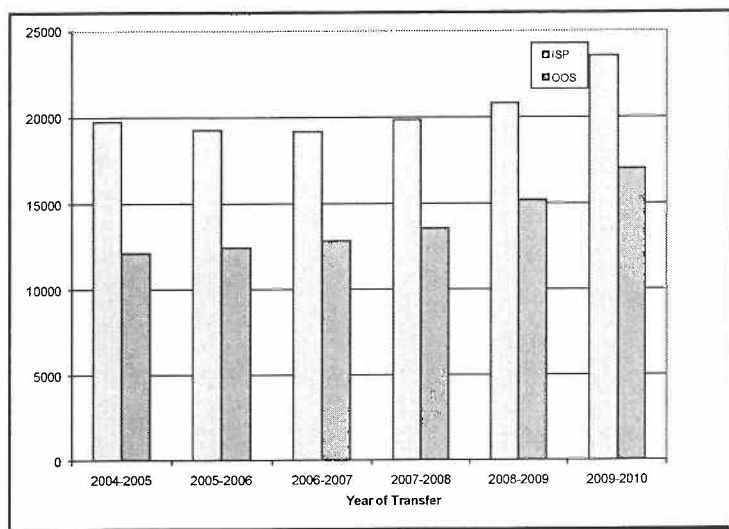
**Results:**

Figure 4 and Table 7 illustrate the annual number of California Community College (CCC) transfers to University of California (UC). The number of transfers increases across the six-year period. For methodology and data source, see Appendix B.



## Student Progress and Achievement: Degree/Certificate/Transfer

**Figure 5:**  
Annual Number of California Community College Transfers to In-State Private (ISP) and Out-of-State (OOS) Baccalaureate Granting Institutions from 2004-2005 to 2009-2010



**Table 8:**  
Annual Number of California Community College Transfers to In-State Private (ISP) and Out-of-State (OOS) Baccalaureate Granting Institutions from 2004-2005 to 2009-2010

	Year of Transfer					
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
<b>ISP Transfers</b>	19,771	19,291	19,182	19,860	20,819	23,584
<b>OOS Transfers</b>	12,141	12,446	12,870	13,595	15,189	17,025

**Results:**

The annual number of California Community College (CCC) transfers to In-State Private (ISP) and Out-of-State (OOS) four-year institutions is displayed in Figure 5 and Table 8. The transfer volume for ISP four-year institutions (for-profit and non-profit) and OOS four-year institutions (public and private) has been steadily increasing since 2006-07. For methodology and data source, see Appendix B.



## Student Progress and Achievement: Degree/Certificate/Transfer

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**Table 9:** Percentage of first-time students with a minimum of 12 units earned who attempted transfer-level Math or English during enrollment who transferred to a Baccalaureate granting institution within six years.

	2002-2003 to 2007-2008	2003-2004 to 2008-2009	2004-2005 to 2009-2010
<b>Transfer Rate</b>	40.3%	40.8%	40.8%

**Results:**

Table 9 reflects the statewide transfer rate to four-year institutions for three different cohorts of first-time students. The cohorts include students who earned at least 12 units and who attempted transfer-level Math or English during the six-year enrollment period. The transfer rate increases from the 2002-03 to the 2003-04 cohort but remains the same to four-year institutions for the 2004-2005 cohort at 40.8%. For methodology and data source, see Appendix B.



## Student Progress and Achievement: Vocational / Occupational / Workforce Development

**Table 10: Annual Number of Vocational Awards by Program from 2007-2008 to 2009-2010  
(Program Title based on four-digit TOP Code, Alphabetical Order)**

Includes Certificates Requiring Fewer Than 18 Units

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010
Accounting	2,431	2,553	2,669	1,018	1,042	1,086	1,413	1,511	1,583
Administration of Justice	6,415	6,191	5,542	1,801	2,084	2,322	4,614	4,107	3,220
Aeronautical and Aviation Technology	311	332	387	68	51	48	243	281	339
Agricultural Power Equipment Technology	87	97	80	7	14	11	80	83	69
Agriculture Business, Sales and Service	62	98	73	53	63	64	9	35	9
Agriculture Technology and Sciences, General	29	50	29	17	26	22	12	24	7
Animal Science	467	495	477	288	324	286	179	171	191
Applied Design	12	21	9	7	5	7	5	16	2
Applied Photography	215	148	211	80	66	97	135	82	114
Architecture and Architectural Technology	460	444	400	198	212	196	262	232	204
Athletic Training and Sports Medicine	15	21	16	15	17	16	0	4	0
Automotive Collision Repair	114	173	139	22	27	26	92	146	113
Automotive Technology	2,187	1,889	2,044	304	328	307	1,883	1,561	1,737
Aviation and Airport Management and Services	209	173	212	144	116	119	65	57	93
Banking and Finance	53	57	67	20	34	25	33	23	42
Biotechnology and Biomedical Technology	173	101	188	35	27	46	138	74	142
Business Administration	2,653	2,703	3,180	2,285	2,360	2,746	368	343	434
Business and Commerce, General	1,433	1,459	1,646	1,195	1,296	1,462	238	163	184
Business Management	1,519	2,096	1,510	822	884	846	697	1,212	664
Cardiovascular Technician	119	142	159	47	62	54	72	80	105
Chemical Technology	15	5	10	2	3	5	13	2	5
Child Development/Early Care and Education	7,103	7,142	5,990	1,832	1,897	1,795	5,271	5,245	4,195
Civil and Construction Management Technology	410	552	515	117	120	123	293	432	392
Commercial Art	80	55	56	64	39	31	16	16	25
Commercial Music	229	312	241	54	56	66	175	256	175
Community Health Care Worker	7	8	17	1	3	3	6	5	14
Computer Information Systems	593	576	567	311	314	312	282	262	255
Computer Infrastructure and Support	663	561	677	172	201	245	491	360	432
Computer Software Development	309	357	285	115	92	121	194	265	164



Table 10 (continued)

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010
Construction Crafts Technology	1,155	1,168	948	107	130	117	1,048	1,038	831
Cosmetology and Barbering	1,595	1,538	1,552	89	91	108	1,506	1,447	1,444
Customer Service	2	5	8	0	1	0	2	4	8
Dental Occupations	802	927	1,021	368	426	417	434	501	604
Diagnostic Medical Sonography	64	74	71	35	47	25	29	27	46
Diesel Technology	279	261	248	45	49	36	234	212	212
Digital Media	529	558	614	205	241	220	324	317	394
Drafting Technology	540	528	575	178	174	194	362	354	381
Educational Aide (Teacher Assistant)	58	103	49	12	22	27	46	81	22
Educational Technology	3	2	3	2	1	1	1	1	2
Electro-Mechanical Technology	46	28	45	12	6	10	34	22	35
Electro-Neurodiagnostic Technology	15		19	15		19	0		0
Electrocardiography	19	20	20	0	0	0	19	20	20
Electronics and Electric Technology	893	956	938	239	232	216	654	724	722
Emergency Medical Services	1,347	1,934	1,534	4	6	2	1,343	1,928	1,532
Engineering Technology, General (requires Trigonometry)	16	20	25	10	12	14	6	8	11
Environmental Control Technology	423	479	533	51	56	73	372	423	460
Environmental Technology	183	120	206	35	10	22	148	110	184
Family and Consumer Sciences, General	110	116	91	107	115	89	3	1	2
Family Studies	42	43	9	39	42	8	3	1	1
Fashion	379	406	339	152	120	138	227	286	201
Fire Technology	3,102	2,786	2,921	942	883	985	2,160	1,903	1,936
Food Processing and Related Technologies			1			1			0
Forestry	54	50	29	26	21	12	28	29	17
Gerontology	38	75	98	19	16	16	19	59	82
Graphic Art and Design	353	350	447	162	160	213	191	190	234
Health Information Technology	301	175	297	92	49	99	209	126	198
Health Occupations, General	33	59	66	4	46	42	29	13	24
Health Professions, Transfer Care Curriculum	199	291	323	195	286	321	4	5	2
Horticulture	357	346	405	111	121	129	246	225	276
Hospital and Health Care Administration	2		2	1		1	1		1





Table 10 (continued)

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010
Hospital Central Service Technician	17	36	43	0	0	0	17	36	43
Hospitality	380	403	344	101	116	112	279	287	232
Human Services	1,547	1,479	1,747	452	441	557	1,095	1,038	1,190
Industrial Systems Technology and Maintenance	81	91	121	9	8	21	72	83	100
Information Technology, General	116	156	136	9	2	1	107	154	135
Instrumentation Technology	5	2	2	1	1	1	4	1	1
Insurance	1	7	3	0	2	0	1	5	3
Interior Design and Merchandising	564	415	427	188	161	144	376	254	283
International Business and Trade	164	296	143	56	47	46	108	249	97
Journalism	85	90	108	67	66	80	18	24	28
Labor and Industrial Relations	24	11	22	2	3	2	22	8	20
Laboratory Science Technology	28	15	19	10	7	6	18	8	13
Legal and Community Interpretation	20	50	67	5	9	14	15	41	53
Library Technician (Aide)	155	143	173	36	32	33	119	111	140
Logistics and Materials Transportation	51	37	57	0	3	4	51	34	53
Manufacturing and Industrial Technology	776	889	793	126	146	149	650	743	644
Marine Technology	31		23	1		7	30		16
Marketing and Distribution	268	228	309	103	103	145	165	125	164
Mass Communications	4	5	2	2	4	1	2	1	1
Massage Therapy	31	40	42	9	9	8	22	31	34
Medical Assisting	868	922	1,025	146	130	175	722	792	850
Medical Laboratory Technology	123	126	110	20	16	20	103	110	90
Mortuary Science	47	51	55	47	51	55	0	0	0
Natural Resources	62	63	63	44	38	32	18	25	31
Nursing	8,261	8,519	8,388	5,742	5,974	6,233	2,519	2,545	2,155
Nutrition, Foods, and Culinary Arts	1,341	1,228	1,447	193	157	203	1,148	1,071	1,244
Occupational Therapy Technology	43	66	68	43	65	68	0	1	0
Ocean Technology	15	6	10	2	4	3	13	2	7
Office Technology/Office Computer Applications	1,747	1,548	1,463	482	428	431	1,265	1,120	1,032
Orthopedic Assistant	9	12	8	5	5	4	4	7	4
Other Agriculture and Natural Resources	5	11	13	2	7	8	3	4	5



**Table 10** (continued)

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010
Other Architecture and Environmental Design	1	2	2	1	0	0	0	2	2
Other Business and Management	330	290	298	237	258	270	93	32	28
Other Commercial Services	0	0	0	0	0	0	0	0	0
Other Education	1			0			1		
Other Engineering and Related Industrial Technolog	56	111	99	25	39	52	31	72	47
Other Family and Consumer Sciences		1			0			1	
Other Fine and Applied Arts	12	6	4	2	2	2	10	4	2
Other Health Occupations	93	89	99	0	0	0	93	89	99
Other Information Technology	86	126	65	1	0	2	85	126	63
Other Media and Communications	4	4	10	0	0	0	4	4	10
Other Public and Protective Services	53	95	58	0	2	0	53	93	58
Paralegal	911	841	928	389	357	404	522	484	524
Paramedic	450	439	395	95	73	80	355	366	315
Pharmacy Technology	163	188	234	46	53	72	117	135	162
Physical Therapist Assistant	116	103	83	116	103	83	0	0	0
Physicians Assistant	73	69	68	9	10	4	64	59	64
Plant Science	14	36	21	10	14	16	4	22	5
Polysomnography	2	8	1	2	8	1	0	0	0
Printing and Lithography	73	47	54	15	9	9	58	38	45
Psychiatric Technician	431	562	525	45	55	110	386	507	415
Public Administration	30	34	81	9	14	12	21	20	69
Public Relations	5	3	3	1	1	1	4	2	2
Radiation Therapy Technician	14	9	3	13	7	0	1	2	3
Radio and Television	242	243	281	127	106	147	115	137	134
Radio, Motion Picture and Television	8	1		6	0		2	1	
Radiologic Technology	622	577	555	427	390	378	195	187	177
Real Estate	567	444	391	224	180	152	343	264	239
Respiratory Care/Therapy	528	588	550	411	424	426	117	164	124
Special Education	42	35	33	11	20	20	31	15	13
Speech/Language Pathology and Audiology	79	126	191	59	82	123	20	44	68
Surgical Technician	40	49	43	14	10	11	26	39	32





Table 10 (continued)

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010	2007-2008	2008-2009	2009-2010
Technical Communication	14	14	34	2	3	5	12	11	29
Technical Theater	20	34	41	8	8	23	12	26	18
Travel Services and Tourism	240	156	160	34	45	43	206	111	117
Viticulture, Enology, and Wine Business	22	29	38	13	18	14	9	11	24
Vocational ESL		0	0		0	0		0	0
Water and Wastewater Technology	159	225	275	52	70	76	107	155	199
World Wide Web Administration	49	42	60	6	7	10	43	35	50
Total	63,731	64,800	63,747	24,664	25,529	27,151	39,067	39,271	36,596

**Results:**

Table 10 shows the numbers of awards issued by 129 vocational programs across the three most recent academic years, organized alphabetically by program title. The columns under "Total Credit Awards" (i.e., columns 2, 3, and 4) are the sums of degrees plus certificates for the specified years. Totals for all programs are presented in the last row of the table. Degrees make up about 39 to 43 percent of the credit awards issued, with certificates making up 57 to 61 percent. For methodology and data source, see Appendix B.



## Student Progress and Achievement: Vocational / Occupational / Workforce Development

**Table 11: "Top 25" Vocational Programs in 2009-2010, by Volume of Total Awards  
(Program Title based on four-digit TOP Code)**

Includes Certificates Requiring Fewer Than 18 Units

	Program Title	Total Credit Awards 2009-2010	AA/AS Degrees 2009-2010	All Certificates (Credit) 2009-2010
1	Nursing	8,388	6,233	2,155
2	Child Development/Early Care and Education	5,990	1,795	4,195
3	Administration of Justice	5,542	2,322	3,220
4	Business Administration	3,180	2,746	434
5	Fire Technology	2,921	985	1,936
6	Accounting	2,669	1,086	1,583
7	Automotive Technology	2,044	307	1,737
8	Human Services	1,747	557	1,190
9	Business and Commerce, General	1,646	1,462	184
10	Cosmetology and Barbering	1,552	108	1,444
11	Emergency Medical Services	1,534	2	1,532
12	Business Management	1,510	846	664
13	Office Technology/Office Computer Applications	1,463	431	1,032
14	Nutrition, Foods, and Culinary Arts	1,447	203	1,244
15	Medical Assisting	1,025	175	850
16	Dental Occupations	1,021	417	604
17	Construction Crafts Technology	948	117	831
18	Electronics and Electric Technology	938	216	722
19	Paralegal	928	404	524
20	Manufacturing and Industrial Technology	793	149	644
21	Computer Infrastructure and Support	677	245	432
22	Digital Media	614	220	394
23	Drafting Technology	575	194	381
24	Computer Information Systems	567	312	255
25	Radiologic Technology	555	378	177

### Results:

As shown in Table 11, Nursing programs issued the highest total number of awards in 2009-2010 (i.e., degrees plus certificates), primarily in the form of AA/AS degrees. Child Development/Early Care and Education programs issued the second highest total number of awards, primarily certificates, followed by Administration of Justice programs. The highest number of AA/AS degrees was issued in Nursing, followed by Business Administration. For methodology and data source, see Appendix B.



## Student Progress and Achievement: Vocational / Occupational / Workforce Development

Fig. 6a: Wages for Students Attaining Award in 2001-2002

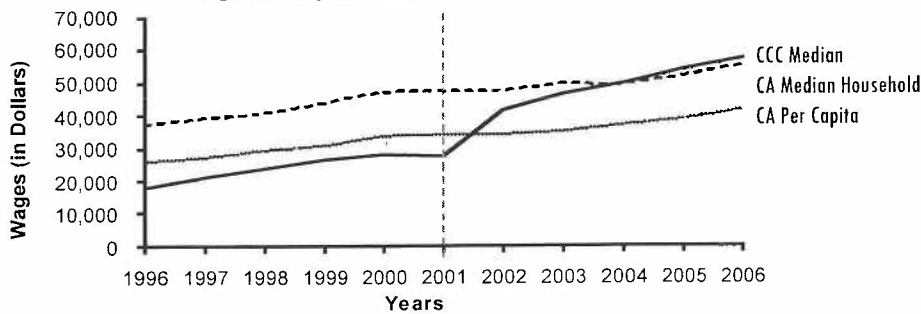


Fig. 6b: Wages for Students Attaining Award in 2002-2003

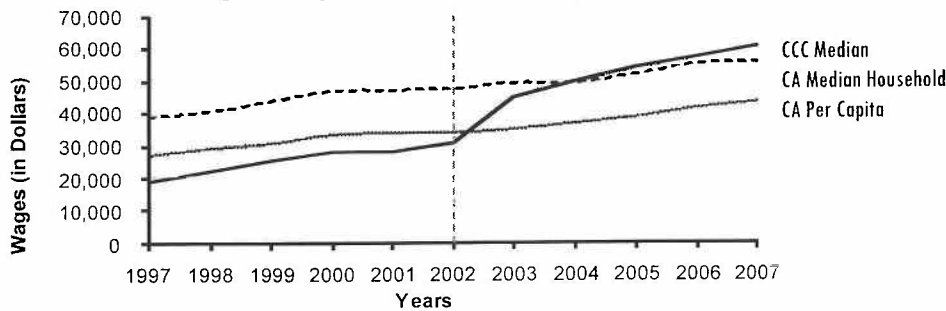
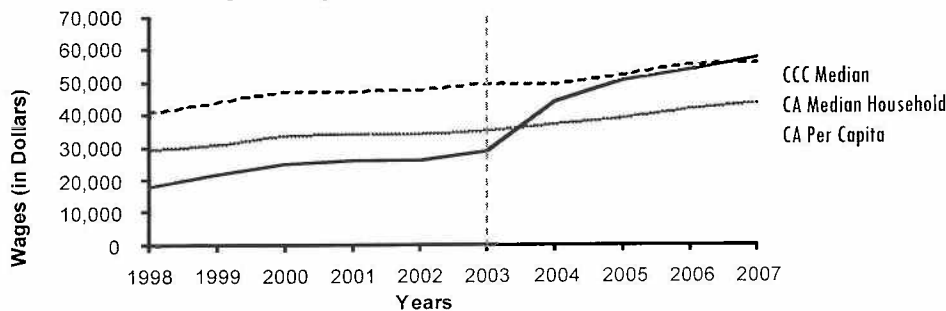


Fig. 6c: Wages for Students Attaining Award in 2003-2004



### Results:

Figures 6a, 6b, and 6c represent wage trends for students attaining a vocational degree or certificate in (a) 2001-2002, (b) 2002-2003, and (c) 2003-2004. The dashed vertical line in each figure signifies the award year for each cohort. The trend lines for CCC Median Wages in Figure 6 (solid line) suggest that students receiving vocational awards from community college programs generally experience wage gains in the years following award attainment for which wage data are available. We include trend lines for California Median Household Income (dashed line) and California Per Capita Income (dotted line) to provide additional perspective.

While there are several important caveats to the CCC Median Wage trends shown in these figures, the lines indicate a noticeable “jump” in median wages that occurs following receipt of an award. This jump takes place for all three wage cohorts (2001-2002, 2002-2003, and 2003-2004). The wage trends continue at that higher level across the years for which we have post-award wage data. For methodology and data source, see Appendix B.



**Table 12a: Wages for Students Attaining a Degree or Certificate in 2001-2002**

(N = 4,936)

(Data for Figure 6a)

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
CA Median Household Income	37,100	39,000	40,600	43,800	46,900	47,177	47,500	49,320	49,185	51,831	55,000
CA Per Capita Income	25,788	27,063	29,195	30,679	33,394	33,869	34,006	34,922	36,830	38,670	41,404
CCC Median Wages	17,930	20,830	23,619	26,421	27,887	27,724	41,797	46,621	50,005	54,190	57,390

**Table 12b: Wages for Students Attaining a Degree or Certificate in 2002-2003**

(N = 5,939)

(Data for Figure 6b)

	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
CA Median Household Income	39,000	40,600	43,800	46,900	47,177	47,500	49,320	49,185	51,831	55,000	55,450
CA Per Capita Income	27,063	29,195	30,679	33,394	33,869	34,006	34,922	36,830	38,670	41,404	43,221
CCC Median Wages	18,669	22,047	25,415	28,083	28,215	31,022	44,843	49,711	54,386	57,370	60,880

**Table 12c: Wages for Students Attaining a Degree or Certificate in 2003-2004**

(N = 4,933)

(Data for Figure 6c)

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
CA Median Household Income	40,600	43,800	46,900	47,177	47,500	49,320	49,185	51,831	55,000	55,450
CA Per Capita Income	29,195	30,679	33,394	33,869	34,006	34,922	36,830	38,670	41,404	43,221
CCC Median Wages	17,788	21,685	25,082	26,212	25,856	28,828	43,760	50,502	53,784	57,594

**Results:**

The data in Tables 12a, 12b, and 12c above were used to develop the trend lines depicted in Figures 6a, 6b, and 6c of this report. The last data row of each table, CCC Median Wage, contains the annual median wages for a cohort of students who received any vocational award during a particular cohort year (2001-2002, 2002-2003, 2003-2004). Data on California Median Household Income and Per Capita Income are included to provide additional perspective on the income trends. For methodology and data source, see Appendix B.



## Pre-Collegiate Improvement: Basic Skills and ESL

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**Table 13:** The number of students completing coursework at least one level above their prior basic skills enrollment within the three-year cohort period.  
**Annual Number of Credit Basic Skills Improvements**

	2005-2006 to 2007-2008	2006-2007 to 2008-2009	2007-2008 to 2009-2010
<b>Number of Students</b>	99,703	103,220	110,517

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**Results:**

As Table 13 indicates, the statewide annual number of students completing coursework at least one level above their prior credit basic skills enrollment coursework increased moderately from the first cohort (2005-2006 to 2007-2008) to the second cohort (2006-2007 to 2008-2009), with a considerably larger increase from the second cohort to the most recent cohort (2007-2008 to 2009-2010). Note that, as of 2010, changes in coding for Basic Skills courses (Course Prior to College Level, "CB21") in the Chancellor's Office Management Information System (MIS) and changes in the Taxonomy of Programs (TOP) codes for Basic Skills might have contributed to the marked changes in the numbers of basic skills improvements. For methodology and data source, see Appendix B.



## Participation Rates

**Table 14:**  
Systemwide Participation Rate Per 1,000 Population

	2007-2008	2008-2009	2009-2010
<b>Systemwide Participation Rate</b>	87.4	89.8	84.2

**Table 15:**  
Participation Rates by Age Group Per 1,000 Population

	2007-2008	2008-2009	2009-2010
<b>18 to 19</b>	332.3	339.8	317.8
<b>20 to 24</b>	235.1	243.1	236.6
<b>25 to 29</b>	121.2	124.9	116.8
<b>30 to 34</b>	75.5	78.7	73.9
<b>35 to 39</b>	55.1	55.9	50.3
<b>40 to 49</b>	42.4	42.4	37.8
<b>50 to 65</b>	29.4	28.8	24.5

**Table 16:**  
Participation Rates by Gender Per 1,000 Population

	2007-2008	2008-2009	2009-2010
<b>Female</b>	96.7	98.2	91.4
<b>Male</b>	78.4	81.6	77.2

**Table 17:**  
Participation Rates by Ethnicity Per 1,000 Population

	2007-2008	2008-2009	2009-2010
<b>Asian</b>	116.1	116.0	104.9
<b>Black/African American</b>	122.8	128.3	117.1
<b>Hispanic</b>	90.8	92.9	89.0
<b>Native American</b>	134.7	137.6	100.1
<b>Pacific Islander</b>	191.5	210.7	161.7
<b>White</b>	73.6	76.0	69.3
<b>Multirace</b>	0.0	2.3	78.7

### Results:

Tables 14 to 18 show how the community colleges provide access to higher education for all segments of the state's population. The participants include substantial numbers from all categories of age, gender, and race/ethnicity. In 2009-2010 participation fell regardless of age group, gender, or ethnicity. For an explanation of population rates exceeding 1,000, see the Introduction to the Systemwide Indicators. For methodology and data source, see Appendix B.



## Participation Rates

**Table 18: Participation Rates by Age, Gender, and Ethnicity Per 1,000 Population**

Age	Gender	Ethnicity	2007-2008	2008-2009	2009-2010
18 to 19	Female	Asian	508.5	506.0	461.4
18 to 19	Female	Black/African American	410.1	418.0	346.6
18 to 19	Female	Hispanic	344.2	352.6	336.4
18 to 19	Female	Native American	487.7	507.6	338.7
18 to 19	Female	Pacific Islander	934.0	1,028.5	667.2
18 to 19	Female	White	321.1	328.7	297.5
18 to 19	Female	Multirace	0.0	10.8	327.3
18 to 19	Male	Asian	495.5	499.0	459.5
18 to 19	Male	Black/African American	371.4	383.9	316.0
18 to 19	Male	Hispanic	288.6	298.2	284.4
18 to 19	Male	Native American	406.9	431.2	274.3
18 to 19	Male	Pacific Islander	983.6	1,028.0	683.7
18 to 19	Male	White	290.5	299.1	269.6
18 to 19	Male	Multirace	0.0	8.5	283.0
20 to 24	Female	Asian	388.6	393.9	369.8
20 to 24	Female	Black/African American	301.0	315.9	289.4
20 to 24	Female	Hispanic	240.5	244.5	243.0
20 to 24	Female	Native American	345.3	351.3	264.8
20 to 24	Female	Pacific Islander	591.2	652.7	515.0
20 to 24	Female	White	232.3	238.5	224.3
20 to 24	Female	Multirace	0.0	5.2	169.9
20 to 24	Male	Asian	353.8	368.4	354.6
20 to 24	Male	Black/African American	237.7	255.3	240.6
20 to 24	Male	Hispanic	192.4	200.8	198.3
20 to 24	Male	Native American	258.4	274.4	215.0
20 to 24	Male	Pacific Islander	533.0	610.8	521.3
20 to 24	Male	White	206.0	216.0	206.2
20 to 24	Male	Multirace	0.0	5.0	142.3





**Table 18** (continued)

Age	Gender	Ethnicity	2007-2008	2008-2009	2009-2010
25 to 29	Female	Asian	184.2	187.7	168.8
25 to 29	Female	Black/African American	188.9	191.1	176.3
25 to 29	Female	Hispanic	125.0	126.7	118.7
25 to 29	Female	Native American	209.0	215.7	155.1
25 to 29	Female	Pacific Islander	226.4	262.5	202.5
25 to 29	Female	White	127.7	131.4	118.1
25 to 29	Female	Multirace	0.0	2.3	93.7
25 to 29	Male	Asian	142.6	147.3	136.3
25 to 29	Male	Black/African American	129.2	138.1	129.8
25 to 29	Male	Hispanic	93.2	96.0	91.1
25 to 29	Male	Native American	164.8	174.7	122.6
25 to 29	Male	Pacific Islander	195.1	229.1	184.2
25 to 29	Male	White	111.2	117.0	108.7
25 to 29	Male	Multirace	0.0	2.0	77.7
30 to 34	Female	Asian	106.4	106.5	96.3
30 to 34	Female	Black/African American	141.4	143.6	131.1
30 to 34	Female	Hispanic	81.9	82.5	76.9
30 to 34	Female	Native American	160.0	153.5	114.8
30 to 34	Female	Pacific Islander	124.3	135.6	118.0
30 to 34	Female	White	73.7	79.4	74.2
30 to 34	Female	Multirace	0.0	1.4	63.2
30 to 34	Male	Asian	75.6	76.6	69.1
30 to 34	Male	Black/African American	96.8	105.5	102.0
30 to 34	Male	Hispanic	60.1	62.2	57.6
30 to 34	Male	Native American	132.5	139.3	103.2
30 to 34	Male	Pacific Islander	115.6	121.9	102.6
30 to 34	Male	White	65.1	72.0	68.7
30 to 34	Male	Multirace	0.0	0.8	49.4



Table 18 (continued)

Age	Gender	Ethnicity	2007-2008	2008-2009	2009-2010
35 to 39	Female	Asian	81.2	78.3	68.2
35 to 39	Female	Black/African American	108.0	108.7	98.6
35 to 39	Female	Hispanic	61.2	60.4	54.7
35 to 39	Female	Native American	118.4	115.8	81.2
35 to 39	Female	Pacific Islander	88.0	98.9	72.3
35 to 39	Female	White	54.4	54.9	48.2
35 to 39	Female	Multirace	0.0	1.1	38.8
35 to 39	Male	Asian	52.5	52.1	45.6
35 to 39	Male	Black/African American	76.4	82.8	78.1
35 to 39	Male	Hispanic	41.5	43.0	38.8
35 to 39	Male	Native American	94.6	101.8	72.0
35 to 39	Male	Pacific Islander	89.9	93.7	79.0
35 to 39	Male	White	46.4	48.8	43.8
35 to 39	Male	Multirace	0.0	0.6	27.6
40 to 49	Female	Asian	62.4	61.0	52.2
40 to 49	Female	Black/African American	83.1	82.7	75.7
40 to 49	Female	Hispanic	48.3	47.5	42.0
40 to 49	Female	Native American	84.9	83.1	65.8
40 to 49	Female	Pacific Islander	69.2	74.4	56.7
40 to 49	Female	White	46.0	45.6	39.5
40 to 49	Female	Multirace	0.0	0.7	25.6
40 to 49	Male	Asian	36.8	36.3	32.0
40 to 49	Male	Black/African American	57.6	61.5	58.3
40 to 49	Male	Hispanic	30.6	30.2	27.4
40 to 49	Male	Native American	71.4	74.8	55.4
40 to 49	Male	Pacific Islander	61.6	66.3	55.2
40 to 49	Male	White	32.8	33.9	30.6
40 to 49	Male	Multirace	0.0	0.5	16.3



Table 18 (continued)

Age	Gender	Ethnicity	2007-2008	2008-2009	2009-2010
50 to 65	Female	Asian	40.6	40.0	33.8
50 to 65	Female	Black/African American	47.2	46.9	42.5
50 to 65	Female	Hispanic	30.0	28.9	25.0
50 to 65	Female	Native American	58.3	53.4	38.0
50 to 65	Female	Pacific Islander	41.6	46.5	35.1
50 to 65	Female	White	36.3	35.5	29.1
50 to 65	Female	Multirace	0.0	0.6	12.8
50 to 65	Male	Asian	25.4	25.1	22.0
50 to 65	Male	Black/African American	35.0	35.7	32.4
50 to 65	Male	Hispanic	18.8	18.6	16.9
50 to 65	Male	Native American	44.0	43.2	30.9
50 to 65	Male	Pacific Islander	33.4	33.3	27.0
50 to 65	Male	White	22.6	22.2	18.6
50 to 65	Male	Multirace	0.0	0.1	8.2

**Results:**

Table 18: For an explanation of population rates exceeding 1,000, see the Introduction to the Systemwide Indicators. For methodology and data source, see Appendix B.



**Monterey Peninsula College**

Monterey Peninsula Community College District

**College Performance Indicators****Student Progress and Achievement: Degree/Certificate/Transfer****Table 1.1:**  
Student Progress and  
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	2002-2003 to 2007-2008	2003-2004 to 2008-2009	2004-2005 to 2009-2010
<b>Student Progress and Achievement Rate</b>	50.4%	56.3%	52.7%

**Table 1.1a:**  
Percent of Students Who  
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	2002-2003 to 2007-2008	2003-2004 to 2008-2009	2004-2005 to 2009-2010
<b>Percent of Students Who Earned at Least 30 Units</b>	66.5%	70.3%	67.6%

**Table 1.2:**  
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2006 to Fall 2007	Fall 2007 to Fall 2008	Fall 2008 to Fall 2009
<b>Persistence Rate</b>	67.7%	70.0%	73.2%



**Monterey Peninsula College**

Monterey Peninsula Community College District

**College Performance Indicators****Student Progress and Achievement: Vocational/Occupational/Workforce Development**

**Table 1.3:**  
Annual Successful Course  
Completion Rate for  
Credit Vocational Courses

See explanation in Appendix B.

	2007-2008	2008-2009	2009-2010
<b>Annual Successful Course Completion Rate for Vocational Courses</b>	80.0%	80.4%	79.2%

**Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit**

**Table 1.4:**  
Annual Successful Course  
Completion Rate for  
Credit Basic Skills Courses

See explanation in Appendix B.

	2007-2008	2008-2009	2009-2010
<b>Annual Successful Course Completion Rate for Basic Skills Courses</b>	68.1%	64.7%	65.2%

**Table 1.5:**  
Improvement Rates for ESL  
and Credit Basic Skills Courses

See explanation in Appendix B.

	2005-2006 to 2007-2008	2006-2007 to 2008-2009	2007-2008 to 2009-2010
<b>ESL Improvement Rate</b>	49.5%	55.9%	41.8%
<b>Basic Skills Improvement Rate</b>	55.1%	54.8%	60.8%

**Table 1.6:**  
Career Development and  
College Preparation (CDCP)  
Progress and Achievement Rate

See explanation in Appendix B.

	2005-2006 to 2007-2008	2006-2007 to 2008-2009	2007-2008 to 2009-2010
<b>CDCP Progress and Achievement Rate</b>	.%	.%	.%



**Monterey Peninsula College**

Monterey Peninsula Community College District

**College Profile****Table 1.7:**  
Annual Unduplicated Headcount and  
Full-Time Equivalent Students (FTES)

	2007-2008	2008-2009	2009-2010
<b>Annual Unduplicated Headcount</b>	22,170	23,466	20,178
<b>Full-Time Equivalent Students (FTES)*</b>	8,227	8,536	7,888

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

\*FTES data for 2007-2008 and 2008-2009 are based on the FTES recalculation. FTES data for 2009-2010 are based on the FTES annual data.

**Table 1.8:**  
Age of Students at Enrollment

	2007-2008	2008-2009	2009-2010
<b>19 or less</b>	16.8%	16.0%	17.7%
<b>20 - 24</b>	14.2%	14.8%	16.9%
<b>25 - 49</b>	42.7%	44.4%	42.8%
<b>Over 49</b>	26.3%	24.8%	22.6%
<b>Unknown</b>	.%	.%	.%

Source: Chancellor's Office, Management Information System

**Table 1.9:**  
Gender of Students

	2007-2008	2008-2009	2009-2010
<b>Female</b>	52.1%	51.3%	50.9%
<b>Male</b>	47.9%	48.7%	49.1%
<b>Unknown</b>	0.1%	0.0%	0.0%

Source: Chancellor's Office, Management Information System



**Monterey Peninsula College**

Monterey Peninsula Community College District

**College Profile****Table 1.10:**  
Ethnicity of Students

	2007-2008	2008-2009	2009-2010
<b>African American</b>	3.4%	3.7%	4.1%
<b>American Indian/Alaskan Native</b>	0.8%	0.8%	0.7%
<b>Asian</b>	6.1%	6.1%	6.0%
<b>Filipino</b>	2.6%	2.8%	2.9%
<b>Hispanic</b>	16.7%	19.0%	17.1%
<b>Pacific Islander</b>	1.1%	1.2%	1.0%
<b>Two or More Races</b>	.%	.%	0.8%
<b>Unknown/Non-Respondent</b>	15.0%	13.8%	17.1%
<b>White Non-Hispanic</b>	54.2%	52.7%	50.3%

Source: Chancellor's Office, Management Information System





**Monterey Peninsula College**

Monterey Peninsula Community College District

**College Peer Grouping****Table 1.11: Peer Grouping**

	<b>Indicator</b>	<b>College's Rate</b>	<b>Peer Group Average</b>	<b>Peer Group Low</b>	<b>Peer Group High</b>	<b>Peer Group</b>
A	Student Progress and Achievement Rate	52.7	56.8	44.3	66.1	<i>A4</i>
B	Percent of Students Who Earned at Least 30 Units	67.6	70.2	57.8	80.0	<i>B1</i>
C	Persistence Rate	73.2	55.9	29.3	75.6	<i>C4</i>
D	Annual Successful Course Completion Rate for Credit Vocational Courses	79.2	73.8	59.7	89.8	<i>D1</i>
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	65.2	63.0	49.6	72.8	<i>E1</i>
F	Improvement Rate for Credit Basic Skills Courses	60.8	57.3	42.5	67.0	<i>F5</i>
G	Improvement Rate for Credit ESL Courses	41.8	43.0	0.0	67.2	<i>G1</i>

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



## 2011 ARCC Self-Assessment

Monterey Peninsula College (MPC) is located on the central coast; the demographics on the peninsula illustrate a contrast between two diverse populations—a predominantly older, educated, white population in the south and a younger, more ethnically diverse, less educated populace in the north. MPC's student population reflects its diverse community. MPC recently opened an Education Center and a Regional Public Safety Officer Training Facility in the north region of the district, both of which have helped us broaden our program and course offerings to better meet the community's varied educational needs and goals.

We are proud that there continues to be an increase in the Persistence Rate of first-time students. We believe this increase is the result of the opening of the facilities in the north part of our district, efforts to expand the days and times that on-ground courses are offered, and an expansion of our distance education offerings.

We have maintained a high, steady Annual Successful Course Completion Rate for Credit Vocational Courses. The college has a few impacted CTE programs, such as nursing and fire academy, that have had very stable staffing and resource levels for many years. This has enabled these programs to have the curriculum, technology and support needed for consistent course completion year after year.

The Annual Successful Course Completion Rate for Credit Basic Skills Courses dropped in 2008-09. Local staffing changes, in fall 2008, occurred in the basic skills English and Study Skills area of the college. The new staff has changed the manner in which student drops are handled; specifically, more students are dropped from these courses now than in the past. In spring 2010 we made additional changes to the curriculum in this area; specifically, we added noncredit courses that are intended to support the credit basic skills courses. We expect to see improvement in the successful completion rate for basic skills courses in next year's report. In addition, these noncredit support classes may positively impact in the Credit Basic Skills Improvement Rate.

The Student Progress and Achievement Rate (SPAR) and the Percent of Students Who Earned at Least 30 Units have both fluctuated over time. These fluctuations appear to be related to year-to-year fluctuations in enrollments in our law enforcement program. Many of the students enroll in these programs for ongoing training and do not achieve one of the outcomes associated with indicator; thus our SPAR is affected by our police academy enrollments.

The Improvement Rate for ESL Courses continues to be an area of challenge. At the lower levels of ESL, our college offers students the option of enrolling in a credit ESL course or a concurrent noncredit option. Approximately 75% of ESL enrollments are in the noncredit option, primarily for financial or residence reasons. Thus, this performance indicator doesn't fully capture students' progress in our ESL program. However, the college has engaged in discussions to ensure that our ESL structure and course offerings do meet the students' needs.

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. G

Superintendent/President  
Office

### Proposal:

To consider candidates and vote for nominees for eight, three-year vacancies on the California Community College Trustees (CCCT) Board.

### Background:

On February 28, 2011, the District received communication from the Community College League of California regarding the CCCT Board of Directors election for 2011. A copy of the communication and the Official Ballot is attached. The California Community College Trustees (CCCT) Board serves a major role within the Community College League of California. The twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members. In addition, the Board meets twice a year with the Board of Governors of the California Community Colleges.

The election of members of the CCCT Board of the League will take place between March 10 and April 25. Our ballot must be returned to the League office postmarked no later than April 25.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate.


### Budgetary Implications:

None.


**RESOLUTION:** BE IT RESOLVED, that the Governing Board vote for the following persons to the California Community College Trustees (CCCT) Board:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

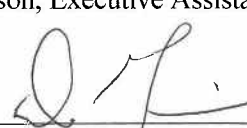
### Recommended By:

  
\_\_\_\_\_  
Dr. Douglas Garrison, Superintendent/President

### Prepared By:

  
\_\_\_\_\_  
Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

### Agenda Approval:

  
\_\_\_\_\_  
Dr. Douglas Garrison, Superintendent/President

2011 CCCT BOARD ELECTION  
CANDIDATES IN RANDOM DRAWING ORDER

1. Tina Park, Los Angeles CCD
2. Jim Moreno, Coast CCD
3. David Wheeler, Yuba CCD
4. Stephen Castellanos, San Joaquin Delta CCD
5. \*Laura Casas Frier, Foothill-DeAnza CCD
6. Nancy C. Chadwick, Palomar CCD
7. \*Mary Figueroa, Riverside CCD
8. Robert Jones, Los Rios CCD
9. Michael Davenport, Gavilan CCD
10. \*Paul J. Gomez, Chaffey CCD
11. Greg Bonaccorsi, Ohlone CCD
12. Pauline Larwood, Kern CCD

\* Incumbent



# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. H

Student Services  
College Area

### Proposal:

That the Governing Board pass a resolution proclaiming the week of April 10 – 16, 2011 as the “Week of the Young Child.”

### Background:

The first nationwide “Week of the Young Child” was held in 1971. Since that time, community efforts promoting the wellbeing of children and their needs to the public have increased. Citizens are encouraged to collect information about available services for children and become informed of how public policy at the local, state, and national level influence the lives of young children.

The week is a time to recognize that early childhood is where our future begins and to recommit ourselves to ensuring that each and every child experiences the type of early environment at home, at child care, at school and in the community that will promote their early learning.

### Budgetary Implications:

None.

**RESOLUTION: BE IT RESOLVED,** That the Governing Board pass a resolution proclaiming the week of April 10 – 16, 2011 as the “Week of the Young Child.”

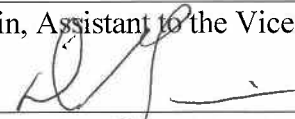
Recommended By:

  
\_\_\_\_\_  
Carsbia Anderson, Vice President of Student Services

Prepared By:

  
\_\_\_\_\_  
Sigrid Klein, Assistant to the Vice President of Student Services

Agenda Approval:

  
\_\_\_\_\_  
Dr. Doug Garrison, Superintendent/President

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. 1

Academic Affairs  
College Area

### Proposal:

To approve the proposed courses which have proceeded through the institutional curriculum development process to the point of recommendation to the Board.

### Background:

The courses listed below are recommended by the Curriculum Advisory Committee and endorsed by the MPC administration.

### Budgetary Implications:

When offered, related courses generate instructor and support costs, which are offset by student attendance driven income.

**RESOLUTION: BE IT RESOLVED**, that the following courses be approved:

CHDV 2, Observation and Assessment

CHDV 52, Field Teaching Experience

CHDV 102, The Reggio Emilia Approach to Children's Play and Learning

SPCH 52, Communication in the Workplace

WRLD 99.6, New York to Newport: America in the Gilded Age

WRLD 99.7, Travel Study: London

WRLD 99.8, Travel Study: 2011 Ashland Shakespeare Festival

Recommended By:



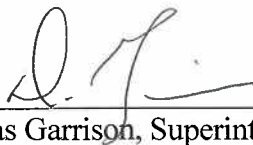
Michael Gilmartin, Dean of Instructional Planning

Prepared By:



Maggie Caballero, Administrative Assistant

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President



## PROPOSED COURSES

### **CHDV 2**                      **Observation and Assessment**

**3 units**  
**3 hours lecture**

#### **Justification**

To align with core courses required for CAP project and to include an important part of teaching in our Child Development Program.

#### **Description**

This course examines the appropriate use of assessment and observation strategies to document development, growth, play, and learning to join with families and professionals in promoting children's success. Recording strategies, rating systems, portfolios, and various assessment tools are explored.

### **CHDV 52**                      **Field Teaching Experience**

**5 units**  
**3 hours lecture; 6 hours by arrangement**

#### **Justification**

To align with core courses required for CAP project, and also to provide an up-to-date supervised student teaching experience.

#### **Description**

This course covers developmentally appropriate early childhood teaching competencies under guided supervision. Students use practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Topics include child-centered, play-oriented approaches to teaching, learning, and assessment. Knowledge of curriculum content areas is emphasized as student teachers design, implement, and evaluate experiences that promote positive development and learning for all young children.

### **CHDV 102**                      **The Reggio Emilia Approach to Children's Play and Learning**

**1 unit**  
**1 hour lecture**

#### **Justification**

This summer the international exhibit of Reggio Emilia is coming to Monterey County. The philosophy and approach of this program is cutting-edge child development/early childhood education. The purpose of the course is to provide early childhood educators and child development students with information so they will be able to take full advantage of the free exhibit and be able to imagine ways to incorporate this approach into their work.

#### **Description**

This course introduces key elements of the Reggio Emilia philosophy and approaches to children's construction of knowledge, emphasizing the environment and context, children's interests, connections with families, and documentation of projects.

**SPCH 52****Communication in the Workplace****3 units****3 hours lecture****Justification**

Students enrolled in CTE courses, as well as those expecting to complete general education courses at MPC, have indicated a need to increase their communication skills in the workplace. Area business leaders have also indicated a need for employees to be better equipped as communicators.

**Description**

This course focuses on communication concepts and theory as they relate to the workplace. Emphasis is placed on interpersonal, small group, and public speaking skills. Topics include self-concept, listening, climate, cultural and gender influences, ethics, organizational networks, interviewing, team building, and business speaking.

**WRLD 99.6****New York to Newport: America in the Gilded Age****1.5 units****0.47 hours lecture; 3.6 hours lab****Justification**

Students have expressed interest in this course.

**Description**

This travel study field experience examines American culture during the period of growth known as the Gilded Age.

**WRLD 99.7****Travel Study: London****2 units****0.59 hours lecture; 4.11 hours lab****Justification**

This course will treat in greater depth topics introduced in the Gentrain program.

**Description**

This travel study field experience course examines English culture in and around London with an emphasis on history, literature, art, and live theatre.

**WRLD 99.8**

**Travel Study: 2011 Ashland Shakespeare Festival**

**1.5 units**

**1.1 hours lecture; 1.23 hours lab**

**Justification**

To give students an opportunity to see and discuss seven plays studied in the classroom and to experience a world-class Shakespeare festival.

**Description**

This is a travel-study tour to Ashland, Oregon, to see productions of three Shakespeare plays and four plays by other playwrights. It includes pre-trip lectures as an introduction to the plays.

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. J

Student Services  
College Area

### Proposal:

That the Governing Board review the attached draft of a proposal for a tobacco free campus.

### Background:

The proposal was on the Governing Board's February meeting agenda; however, after board's discussion, language changes have been requested. If the board reaches language consensus, the proposal for a tobacco free campus would then be taken to PACC for review thru the shared governance process for a final version of the policy. Implementation is to start in Fall 2012 to allow time for improved signage and awareness on campus.

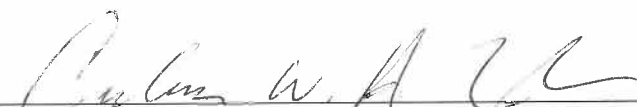
### Budgetary Implications:

None.

### INFORMATION:

Draft of a proposal for a tobacco free campus.

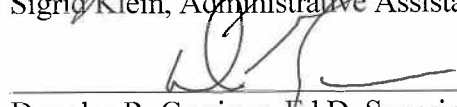
Recommended By: \_\_\_\_\_

  
Carsbia W. Anderson, Jr., Vice President of Student Services

Prepared By: \_\_\_\_\_

  
Sigrid Klein, Administrative Assistant to the Vice President

Agenda Approval: \_\_\_\_\_

  
Douglas R. Garrison, Ed.D, Superintendent/President

## **Proposal of a Tobacco Free Campus**

### **Policy:**

Monterey Peninsula College is a tobacco free campus. The use of any form of tobacco products except for educational and cultural purposes is prohibited. The Superintendent/President of the College shall be responsible for establishing procedures to enforce a tobacco free campus.

### **I. Administrative Procedures**

MPC is committed to providing its employees, students and visitors with a safe and healthy environment. The College recognizes that the use of tobacco products on College premises is detrimental to the health and safety of all. The College developed a phase-in plan in 1997 with four steps leading to a goal of a no-smoking/no-tobacco campus. The fourth step is now to be implemented. To that end, the use of any form of tobacco products, to include smoking and/or chewing any form of tobacco, will not be permitted at any time on College premises, except for education and cultural activities. Smoking is now allowed in campus owned vehicles. This policy shall be implemented with an emphasis on positive methods of ensuring compliance.

### **II. Definitions**

- A. Tobacco products include cigarettes, cigars, cigarillos, blunts, pipes, bidis, hookahs, chewing tobacco, dip, smokeless tobacco, snuff, or any other items containing or reasonably resembling tobacco or tobacco products.
- B. Tobacco use includes smoking, chewing, dipping, or any other use of tobacco products.
- C. College premises includes any property in use by the College; property leased or owned (including all grounds, buildings, facilities, vehicles, parking lots); property used for official

### **III. Regulations**

- A. Students, employees, members of the Board of Trustees, visitors, volunteers, contractors or other persons performing services on behalf of the College shall not be permitted to use any tobacco products at any time while on College premises.
- B. The sale or free distribution of tobacco products or merchandise on College premises shall be prohibited.
- C. Tobacco advertisements shall be prohibited in College-run publications and on College premises.

### **IV. Compliance**

- A. It shall be the responsibility of all MPC employees and students to comply fully with the policy.
- B. Students who violate this policy more than three times will be handled through the student disciplinary process.
- C. Employees who violate this policy more than three times will be referred to their supervisor. Violations by employees will be handled through the appropriate employee disciplinary process.
- D. Visitors, volunteers, contractors or other service providers who violate this policy more than three times shall be asked to leave campus.

### **V. Information**

- A. Communication

Signage and other forms of communication will be posted in a manner and location that adequately notify students, employees, visitors, volunteers, contractors or other persons performing services on behalf of the College about this policy.

- B. Education/Cessation

MPC will consult with appropriate health organizations and resources to identify programs and opportunities for students and employees to gain a greater understanding of the health hazards of tobacco use, and to assess support systems, programs, and services that encourage them to abstain from the use of tobacco products.

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2011

New Business Agenda Item No. K

Superintendent/President  
Office

### Proposal:

That the Governing Board review Board Policy 3010 Program, Curriculum and Course Development.

### Background:

As a part of Monterey Peninsula College's comprehensive review process for all board policies, the President's Office has initiated a review of all policies. As a result of that review, a revised Board Policy 3010 Program, Curriculum and Course Development has been forwarded for collegial review. The proposed policy language was distributed through the Policy and Communication Committee to the Academic Senate (AS), Academic Affairs Advisory Group (AAAG), Administrative Services Advisory Group (ASAG), and Student Services Advisory Group (SSAG). After review and approval by these groups, the policy was forwarded to College Council in December 2010 for two readings, resulting in approval March 1, 2011. The policy draft is presented to the Governing Board for a first reading.

The proposed policy language is supported by Education Code Sections 70901(b), 70902(b); 78016; Government Code Title 5, Sections 51000, 51022, 55100, 55130, and 55150.

### Budgetary Implications:


No direct budgetary impact is anticipated.

**INFORMATION:** Discussion of proposed Board Policy 3010 Program, Curriculum, and Course Development.


Recommended By:

  
\_\_\_\_\_  
Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By:

  
\_\_\_\_\_  
Carla Robinson, Executive Assistant to Superintendent/President & Governing Board

Agenda Approval:

  
\_\_\_\_\_  
Douglas R. Garrison, Ed.D, Superintendent/President



MONTEREY PENINSULA COLLEGE  
GOVERNING BOARD POLICIES

3000 SERIES EDUCATIONAL PROGRAMS AND STANDARDS

A. Educational Programs

3010 Curriculum Development and New Course Approval

New courses may be proposed through a variety of sources: faculty, administration, community agencies, etc. Course proposals shall be submitted on course proposal forms developed by the Curriculum Advisory Committee and reviewed by the appropriate academic division and dean.

The Curriculum Advisory Committee, which is to be established in a way that is mutually agreeable to the District Administration and the Academic Senate, shall review all new courses to assure that they meet Title 5 standards, including grading, units, intensity, entrance requirements, basic skills requirements, difficulty, level, course outline, conduct of course, and repetition.

The President's Cabinet will review the budgetary and staffing considerations for all courses recommended by the Curriculum Advisory Committee.

All new courses must be recommended by the Curriculum Advisory Committee and President's Cabinet and have Board approval prior to implementation except when the course is approved through a Curriculum Advisory Committee recommended process in response to an unanticipated student or community need which requires a short response time.

New courses not part of an existing approved program and all new programs must be approved by the State Chancellor's Office before the course is offered by the college.

Individual courses offered as part of an approved program need not be approved by the Chancellor but shall be appropriately classified in accordance with Section 55001 of Title 5 of the California Administrative Code.

Reference: California Administrative Code, Title 5, Sections 55000-55806.

Developmental Course Policy Formerly Adopted by the Governing Board: June 11, 1986.

Revised, Numbered and Adopted: June 19, 1990.

MONTEREY PENINSULA COLLEGE  
GOVERNING BOARD POLICIES

3000 SERIES EDUCATIONAL PROGRAMS AND STANDARDS

A. Educational Programs

3010 Curriculum Development and New Course Approval Program, Curriculum, and Course Development

~~New courses may be proposed through a variety of sources: faculty, administration, community agencies, etc. Course proposals shall be submitted on course proposal forms developed by the Curriculum Advisory Committee and reviewed by the appropriate academic division and dean.~~

~~The Curriculum Advisory Committee, which is to be established in a way that is mutually agreeable to the District Administration and the Academic Senate, shall review all new courses to assure that they meet Title 5 standards, including grading, units, intensity, entrance requirements, basic skills requirements, difficulty, level, course outline, conduct of course, and repetition.~~

~~The President's Cabinet will review the budgetary and staffing considerations for all courses recommended by the Curriculum Advisory Committee.~~

~~All new courses must be recommended by the Curriculum Advisory Committee and President's Cabinet and have Board approval prior to implementation except when the course is approved through a Curriculum Advisory Committee recommended process in response to an unanticipated student or community need which requires a short response time.~~

~~New courses not part of an existing approved program and all new programs must be approved by the State Chancellor's Office before the course is offered by the college.~~

~~Individual courses offered as part of an approved program need not be approved by the Chancellor but shall be appropriately classified in accordance with Section 55001 of Title 5 of the California Administrative Code.~~

*The programs and courses of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Governing Board shall authorize the Superintendent/President to oversee the development of policies and procedures that rely primarily upon recommendations of the Curriculum Advisory Committee in the development and review of all curricular offerings, including their establishment and modification.*

*Furthermore, these procedures shall include:*

- *Appropriate involvement of the faculty and Curriculum Advisory Committee in all processes;*

- Regular review and justification of all curricular offerings;
- Opportunities for training for persons involved in aspects of curriculum development and review;
- Consideration of job market and other related information for career and technical education programs.

The Curriculum Advisory Committee, which is to be established in a way that is mutually agreeable to the District Administration and the Academic Senate, shall review all curricula to assure they meet Title 5 standards.

All new programs shall be approved by the Board.

All new programs shall be submitted to the Chancellor's Office for the California Community Colleges for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Reference: Education Code Section 70901(b), 70902(b); 78016; Title 5, Section 51000, 51022, 55100, 55130, 55150

See Administrative Procedures [AP 3010]

Developmental Course Policy Formerly Adopted by the Governing Board: June 11, 1986

Revised, Numbered and Adopted: June 19, 1990

Retitled, Revised and Adopted:

MONTEREY PENINSULA COLLEGE  
GOVERNING BOARD POLICIES

3000 SERIES EDUCATIONAL PROGRAMS AND STANDARDS

A. Educational Programs

3010 Program, Curriculum, and Course Development

The programs and courses of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Governing Board shall authorize the Superintendent/President to oversee the development of policies and procedures that rely primarily upon recommendations of the Curriculum Advisory Committee in the development and review of all curricular offerings, including their establishment and modification.

Furthermore, these procedures shall include:

- Appropriate involvement of the faculty and Curriculum Advisory Committee in all processes;
- Regular review and justification of all curricular offerings;
- Opportunities for training for persons involved in aspects of curriculum development and review;
- Consideration of job market and other related information for career and technical education programs.

The Curriculum Advisory Committee, which is to be established in a way that is mutually agreeable to the District Administration and the Academic Senate, shall review all curricula to assure that they meet Title 5 standards.

All new programs shall be approved by the Board.

All new programs shall be submitted to the Chancellor's Office for the California Community Colleges for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Reference: Education Code Section 70901(b), 70902(b); 78016; Title 5, Section 51000, 51022, 55100, 55130, 55150

See Administrative Procedures [AP 3010]

Developmental Course Policy Formerly Adopted by the Governing Board: June 11, 1986  
Revised, Numbered and Adopted: June 19, 1990  
Retitled, Revised and Adopted:

# Monterey Peninsula Community College District

## Governing Board Agenda

March 22, 2010

New Business Agenda Item No. L

Superintendent/President  
Office

**Proposal:**

To review the attached Calendar of Events.

**Background:**

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.


**Budgetary Implications:**

None.

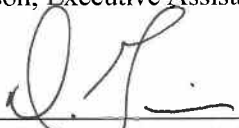
**INFORMATION:** Calendar of Events.

**Recommended By:** Dr. Douglas Garrison, Superintendent/President

**Prepared By:**

  
Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

**Agenda Approval:**

  
Dr. Douglas Garrison, Superintendent/President

## MPC Board of Trustees Calendar of Events 2011

Tuesday, March 22	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Mon-Fri, March 28-April 1	Spring Recess
	<u>APRIL, 2011</u>
<b>Thursday, April 7</b>	<b>Police Academy Graduation, 11:00am, CSUMB University Center</b>
Friday, April 15	MPC Automotive Competition, 8:30am-11:30am, Auto Technology
<b>Saturday, April 16</b>	<b>Asian Students Association Annual Culture Show, 7:30pm, Music Hall</b>
Tuesday, April 26	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
	<u>MAY, 2011</u>
Friday, May 6	4th Annual President's Address to the Community, 11:30-1:30pm, Monterey Conference Center, Serra Ballroom
<b>Wednesday, May 11</b>	<b>MPC Scholarship Ceremony &amp; Reception, 3:00-5:30pm, Music Hall</b>
<b>Thursday, May 12</b>	<b>MPCF Faculty/Staff Advancement Awards Ceremony, 2:45pm, LF102</b>
<b>Friday, May 20</b>	<b>MPC Annual BBQ, 11:30am, Amphitheater</b>
Tuesday, May 24	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Monday, May 30	Memorial Day
	<u>JUNE, 2011</u>
Thursday, June 2	Semester Ends
Saturday, June 4	COMMENCEMENT, Noon, Amphitheater
Monday, June 13	Summer Session Begins
Fri-Sat-Sun, June 24-26	Monterey Bay Blue Festival (uses Parking Lot A)
Tuesday, June 28	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Tuesday, July 26	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Tuesday, August 23	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Tuesday, September 27	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Tuesday, October 25	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Tuesday, November 22	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Tuesday, December 13	Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room