

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR MEETING

1:30pm, Closed Session, Stutzman Seminar Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC
980 Fremont Street, Monterey, California 93940
www.mpc.edu/GoverningBoard

TUESDAY, FEBRUARY 22, 2011

MINUTES

1. OPENING BUSINESS

- A. Call To Order – Chair Lynn Davis called the meeting to order at 1:30pm.
- B. Roll Call - present:
 - Mr. Charles Brown, Vice Chair
 - Dr. Margaret-Anne Coppernoll, Trustee
 - Mr. Lynn Davis, Chair
 - Dr. Douglas Garrison, Superintendent/President
 - Mr. Charles Page, Trustee
 - Dr. Loren Steck, Trustee
- C. Public Comments on Closed Session Items – there were visitors or comments. The meeting was adjourned to Closed Session.
- D. Closed Session – items under discussion:
 - 1) Student Discipline (Education Code Section 76030), Carsbia Anderson
 - 2) Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Agency Negotiators: Steve Ma and Barbara Lee
 - b) Employee Organization: MPCEA (Monterey Peninsula College Employees Association)
 - 3) Public Employee Performance Evaluations (Government Code Section 54957),
Faculty: Mathematics and Political Science
 - 4) Superintendent/President Quarterly Evaluation (Government Code Section 54947)
- E. Reconvene to Regular Meeting at 2:55pm. Roll Call was taken at 3:04pm.
Present:
 - Mr. Charles Brown, Vice Chair
 - Dr. Margaret-Anne Coppernoll, Trustee
 - Mr. Lynn Davis, Chair
 - Dr. Douglas Garrison, Superintendent/President
 - Mr. Charles Page, Trustee
 - Dr. Loren Steck, Trustee
 - Mr. Kage Williams, Student Trustee
- F. Reporting of Any Action Taken During Closed Session – no action taken.

2. RECOGNITIONS

A. Acknowledgement of Visitors

- 1) Linda Pridmore and Kate Mitchell for United Way Campaign. Kate Mitchell, Director of Development for United Way Monterey County, thanked MPC for its strong support over the years. The MPC community is one of the largest users of United Way services. Linda Pridmore, 2011 United Way Co-chair, speaking for co-chairs Elizabeth Bishop and Barbara Lee, presented a video of United Way's services. Now assisting one in every three citizens in Monterey County, United Way's assists with: publicizing the new 211 phone referral system for legal, health, and mental health resources; Salinas 2nd Chance community-based agency to reduce gang involvement; senior abuse services; free legal help; volunteer income tax assistance; Sun Street Center drug and alcohol education; Rancho Cielo culinary academy; Alliance on Aging counseling for seniors; Girl Scouts; and food bank assistance. MPC is asked to participate in the 2011 United Way Campaign by a one-time donation, monthly payroll contribution, or purchasing bake sale items or raffle prizes.
- 2) Natalie Rodda, Monterey County Support Person of the Year Award from the Monterey County Fire Chiefs – Natalie Rodda was honored by Chair Lynn Davis for the Fire Chiefs' Person of the Year Award; Natalie was unable to attend the meeting because it was registration day for the Fire Academy.

- B. Honor Roll: Fall 2010 Honors, High Honors, and Highest Honors Students – the list of Honor Roll Students was recognized by the Board.

3. COMMUNICATIONS

- A. Comments from Visitors -- there were no comments.

B. Written Communications:

- 1) MPC Theatre Company 2011's Production Schedule "Taking the Show on the Road" / January 27
- 2) Invitation to NAACP 39th Annual Life Membership Banquet on February 26 / January 31
- 3) Appreciation letter regarding Natalie Rodda, Director of the Fire Academy, from Cadet Amos McPherson, Class of 10-1 / February 8

MPC All User Emails:

- 1) Art Gallery Exhibit February 1-March 4 "Terra Entwined," French jacquard weavings by Betty Vera and paintings by Mark Lightfoot / January 24
- 2) 2011-2012 MPC Scholarship Program "Overcoming Obstacles" / February 1
- 3) Veterans/Dependents Operation Welcome Home, Thursdays, February 3-May 26 / February 1
- 4) The Mobile Veteran's Center Van visits monthly February-May / February 1
- 5) MPC Veterans Club announcement / February 2
- 6) Black Student Union African American Celebration on February 10 / February 4
- 7) Art Gallery Artists' Reception, February 10, for "Terra Entwined" / February 8
- 8) ASMPC Valentine's Day Fundraiser on February 14 / February 8
- 9) Job Announcement: Purchasing Coordinator / February 9

- 10) Foundation: Faculty and Staff Advancement Award applications due March 1 / February 11
- 11) Great Books: Mark Edmundson February 18 / February 14

Articles published in *The Herald*, *The Californian*, and other media:

- 1) "Local colleges stand to lose \$10M" / January 20
- 2) "Auditions: *Grease* and *Once Upon A Mattress*" / January 20
- 3) "Slow and Steady: Philip Nets 15 as MPC puts clamps on Gavilan for 72-65 Victory (basketball)" / January 20
- 4) "MPC Theatre Company takes its show on the road this season during massive renovations to main theater" / January 27
- 5) "Local roundup: MPC men's and women's hoops" / January 27
- 6) "MPC Foundation 2010 President's Circle Members" / January 31
- 7) "County Clipboard: Mel Mason named to JC Hall of Fame (...and MPC Hall of Fame awardee in 1996)" / January 31
- 8) "One round of MPC construction nears end as second round set to begin" / February 2
- 9) "MPC Storybook Theatre presents *The Prince and the Pauper*" / February 3
- 10) "MPC Theatre Company is seeking volunteers" / February 3
- 11) "Literature on stage: MPC Storybook Theatre brings literature to life with Mark Twain's classic '*The Prince and the Pauper*' Review" / February 3
- 12) "MPC earns top marks in openness survey" / February 8
- 13) "Corrections/Clarifications: Doug Garrison is president of MPC" / February 9
- 14) "Stage Scene: MPC's '*Prince and the Pauper*' exuberant, lighthearted" / February 10
- 15) "Auditions: *Emperor's New Clothes* and *Ugly Duckling*" / February 10
- 16) "Original Works Festival honors ancient art...student Tonya Sedgwick, artistic director of Fearless Minds Theatrical" / February 10
- 17) "Lobos win fourth straight (baseball)" / February 13

C. Reports and Presentations:

- 1) Institutional Report – no report.
- 2) Superintendent/President's Report – Dr. Doug Garrison.
 Dr. Garrison called attention to the communications letter thanking Natalie Rodda, Director of the Fire Academy, for helping a former cadet, indicative of her exemplary service to all fire students. / The Honor Roll for Fall 2010 was recognized. / Dr. Garrison reported that his document "Extraordinary Times - Extraordinary Responses" discusses MPC's 2011 budget deficit that could range from \$2M to over \$5M, and how MPC is preparing a budget response with the bargaining units and MPC community. He has reviewed the document with MPC's Management Team, MPCEA, MPCTA, College Council, and AAAG, and continued its review with Vice President Steve Ma speaking to ASMPC and AAAG. The document describes options to position MPC for the worst case scenario if the highest of the budget estimates is enacted. The Legislature is not in agreement to approve a special election for voters to extend tax cuts an additional five years. If the election is not allowed, or if allowed but rejected by the voters, MPC could face a deficit of over \$5M. Preparations are underway with three planned phases of budget reductions. A special board meeting is scheduled March 8th to address possible faculty reductions.

3) Vice Presidents' Reports:

Carsbia Anderson, Vice President of Student Services.

Carsbia reported that February 18th was the final game for Men's and Women's basketball; the teams hosted the Police League youth basketball teams and Coach Blake Spiering and Coach Wendy Bates were thanked for setting up the charity event. / Black History Month celebrations were held by BSU, and Speaker Captain Ricky Brown, Retired US Army, spoke to students on the importance of attending college. Carsbia is speaking to Seaside Middle School on Friday with Vera Coleman and Larry Walker. / UCSC's annual film event will be on March 5th. / Carsbia attended Seaside's 20th anniversary of LINKS, chaired by Ruthie Watts, and a special recognition award was presented to both Carsbia Anderson and Trustee Charles Brown for "Today's Vision." / Chris Calima and Grace Anongchanya-Calima are the proud parents of baby Sophia Grace born last Friday; mom and baby are doing well. / Student Services will start moving into the new building March 19th with the final move-in by the weekend following spring break.

Steve Ma, Vice President of Administrative Services.

Steve reported that the State's budget uncertainty is the worst ever experienced. Both houses have adopted student fee increases from \$26 to \$36/unit to buy down the apportionment cut to community colleges. This will be result in workload reductions which reduces our FTE capacity. There is recognition by the Legislature that community colleges cannot continue doing more with less. Both houses have rejected the census date proposed by Governor Brown. A decision will be made by March 11th to meet the deadline to hold a special election in June.

4) Academic Senate Report – no report.

5) MPCEA Report – President Loran Walsh. MPCEA is ready to face the huge budget cuts and asks the Board to not allow layoffs; they are hopeful to come to mutually agreed terms. MPCEA has made many suggestions to bring about more revenue streams and recognizes the challenges being faced. MPCEA will consider reorganizing vacant classified positions, freezing new hires, and asks for equitable cuts among all levels and to save as many jobs as possible.

6) MPCTA Report – no report.

7) ASMPC Report – Michael Dickey. Lobo Day is coming up and depending on weather will be in main quad or Student Center, with food, music and prize wheels, to encourage students to join clubs. / A large music event on March 4th, Noon-4:00pm in the Amphitheater, is to call attention to the budget cuts and fundraise for the "March in March" bus trip to Sacramento. "March in March" is on March 14th. / ASMPC is participating in the "Hands Across California" campaign. / ASMPC is working to attack the budget cuts through post cards and letter writing campaigns, as they are strongly opposed to \$36/unit. In last 11 years fees have been raised over 300%. / ASMPC is against the 100% smoke free policy being considered, and asks that the current policy allowing smoking in parking lots be continued, and to fine violators.

8) College Council Report – no report.

- 9) MPC Foundation Report – Robin Venuti, Executive Director:
- a) Executive Director’s Report - Faculty and Staff Advancement Award applications are being received with a deadline of March 1st / The 20th Annual Hall of Fame is on March 4th, with Jim Tunney as emcee. / The President’s Address will be at the Monterey Conference Center on May 6th; sponsorships are confirmed from First National Bank and HGHB Architects. / Guest author funding for \$2,800 for Henry Marchand’s Creative Writing program was granted by the Arts Council of Monterey Council. / The Foundation Board is holding a planning session to work on board development and focused fundraising. / The next President’s Lunch is March 4th. / A campus campaign has been initiated to encourage contributions from faculty and staff for student scholarships. / The January President’s Circle Reception had an amazing turnout and recognized former and current faculty who joined in 2010: Peggy Downes Baskin, Dean Flippo, Dr. Richard Kezirian, Steve Morgan, Carl Pohlhammer, Allye Hobson-Robinson, and Trustees Lynn Davis, Dr. Loren Steck and Mr. Charlie Page.
 - b) MPC Foundation donations for January 2011, totaled \$27,666.50.
- 10) Governing Board Report:
- a) Community Human Services - Board meeting minutes, January 20, 2011.
 - b) Trustee Reports – Lynn Davis went to Great Books Lecture and found it great program by and a wonderful job by Dave Clemens.
- 11) Legislative Advocacy Report – no report.
- 12) Special Report - Bond Update Reports, Joe Demko
- a) Active Bond/Facility Projects Update:

MPC Education Center (at Marina) Permanent Buildings – Roofing and wall framing has been completed. Windows and exterior siding are being installed. Utilities (gas and electric) are being installed. Parking lot asphalt and other site work continues. Work will be completed by late spring/early summer of 2011. Classes will commence the fall semester of 2011.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years. In January, signs at 12 locations were installed to aid new students and visitors finding their destinations. Parking Lot B will be bid in the coming months with construction starting in the summer and completed by the commencement of classes.

New Student Services Building – First floor furniture was delivered February 7th. Second floor furniture will be delivered February 14th. After the “punch list” is completed and the data lines/communications are tested in February, areas will be available to move-in on a phased basis. There have been some architectural design issues that are being addressed with the Architect (HGA).

Swing Space – The “Swing Space Village” is located adjacent to and south of the Theatre. The work has been completed. The Swing Space user groups are being notified of the swing space plan in detail in order to accommodate the program needs with minimal disruption.

Business/Computer Science Building – The project is essentially done and the contractor is finishing the punch list. The project has been completed ahead of schedule. Furniture will be delivered in February and move-in will be able to start in March. A Notice of Completion will be filed after Board approval February 22, 2011.

Humanities/Old Student Services/Business Humanities – The project will receive State matching funds. The Architect (HGHB) has submitted drawings to DSA for approval. The State Chancellor's Office requires submittals and approvals during the design phase and requires authorization to go to bid and to award the bid (anticipated in spring 2011).

Theatre – The Architect (HGA) has submitted the drawings to DSA for approval. It is anticipated the project will bid in the spring of 2011 and work will commence in June 2011 with completion anticipated in December 2012.

Life Science/Physical Science Buildings – The Architect (HGHB) has completed the drawings and submitted to DSA for approval. Dependent upon DSA approval time, construction is anticipated to begin in the summer of 2011. Swing Space needs are being accommodated in the new Swing Space Village and at the General Classrooms.

Gym First Floor – The Architect (HGHB) has received DSA approval for the drawings and will go to bid in late spring. The Gym first floor work has to be completed before work on the pool and tennis courts can be done. The Swing Space needs are being accommodated.

Outside Lockers Adjacent to the Art Buildings – The Architect (HGHB) has completed the drawings and submitted to DSA for approval. The work will be done as weather permits and as not to impact class schedules and is scheduled to be completed summer 2011.

Social Sciences Building – During the break, work was completed in two classrooms and offices that were renovated to make them more accommodating to educational requirements.

Pool/Tennis Courts – Work will begin after the gym first floor is complete.

Music Buildings – The Architect (HGA) has prepared schematic drawings with different design options, and the Facilities Committee is reviewing the options and the budgets for the different alternatives.

Student Center – The Architect (HGHB) has prepared schematic drawings for available space options. Planning meetings have involved student representatives.

- b) Cost Control Report
- c) Master Schedule/Construction Phase Only
- d) Bond Expenditure Report

New Business Item No. K was moved by Chair Lynn Davis:

- A. BE IT RESOLVED, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2011-2012 academic year:

- Mr. Steven Albert
- Ms. Kelly Fletes
- Mr. David Michaels

Motion Steck / Second Page / Carried

2010-2011/79

4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Page / Second Steck / Carried

2010-2011/80

BE IT RESOLVED:

- 1) That the Governing Board approve the minutes of the Study Session on January 19, 2011 and the Regular Board Meeting on January 25, 2011.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the January 14th manual payroll in the amount of \$957.66; and the January 31st regular payroll in the amount of \$1,806,843.73; and the February 10th supplemental payroll in the amount of \$15,602.40; for a total payroll of \$1,823,403.79, be approved.
- 4) That Commercial Warrants:
 - Number 12833047 through Number 12833083 - \$ 425,834.25
 - Number 12833939 through Number 12833980 - \$ 155,259.99
 - Number 12834768 through Number 12834800 - \$ 254,600.33
 - Number 12835382 through Number 12835405 - \$1,232,523.77
 - Number 12835838 through Number 12835875 - \$ 260,179.01
 - Number 12837519 through Number 12837587 - \$ 737,064.03in the total amount of \$3,065,461.38, be approved.
- 5) That Purchase Order #'s 111838 through 111960, in the amount of \$741,101.65, be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:

| | |
|------------------------------------------------------------------------|-----------|
| Net increase in the 1000 (Certificated Salary) object expense category | \$ 15,153 |
| Net decrease in the 2000 (Classified Salary) object expense category | \$ 36,576 |
| Net decrease in the 3000 (Benefits) object expense category | \$ 6,879 |
| Net decrease in the 4000 (Supplies) object expense category | \$ 3,146 |
| Net increase in the 5000 (Other/Services) object expense category | \$ 59,798 |
| Net increase in the 6000 (Capital Outlay) object expense category | \$ 1,629 |

Increase of \$41,783 in revenue and matching expenses, to reflect funds carried forward from FY 2009-2010 to FY 2010-2011; and decrease of \$11,804 in funds received for FY 2010-2011.

- 7) That the following budget adjustments in the Restricted General Fund be approved:
- | | |
|-------------------------------------------------------------------|--------|
| Net decrease in the 4000 (Supplies) object expense category | \$ 970 |
| Net increase in the 5000 (Other/Services) object expense category | \$ 970 |
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:
- | | |
|-------------------------------------------------------------------|----------|
| Net decrease in the 4000 (Supplies) object expense category | \$ 2,734 |
| Net increase in the 5000 (Other/Services) object expense category | \$ 1,678 |
| Net increase in the 6000 (Capital Outlay) object expense category | \$ 1,056 |

B. Faculty Personnel:

- 9) That the Governing Board approves the following Faculty personnel item:
- a) Each month individuals are hired as part-time, substitute, and overload.
Approve the hired part-time, substitute, and overload for spring 2011.

C. Classified Personnel:

- 10) That the Governing Board approves the Classified personnel item:
- a) Approve the job description for Administrative Assistant III/Instructional Contracts, formerly Program Coordinator-Instructional Contracts/Administrative Assistant III/Unit Office Manager-Facilities, effective February 23, 2011.

D. Short Term and Substitute Personnel:

- 13) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED, that the 2010-2011 Monthly Financial Reports for the period ending January 31, 2011, be accepted.
Motion Coppernoll / Second Brown / Carried **2010-2011/81**
- B. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Social Science Modifications Project.
Motion Steck / Second Brown / Carried **2010-2011/82**
- C. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Business and Computer Science Building 02 Modifications, DSA Application No. 01-111076, File No. 27-C1.
Motion Brown / Second Williams / Carried **2010-2011/83**
- D. BE IT RESOLVED, that the Governing Board approve proceeding with the CEQA (California Environmental Quality Act) process for the public safety training facilities project at Parker Flats and MOUT sites, and authorize the Vice President for Administrative Services to execute an agreement with EMC Planning Group for land planning and CEQA compliance services.
Motion Page / Second Steck / Carried **2010-2011/84**

- E. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #10 (PAA), at the fixed fee of \$330,000 with Kitchell CEM for construction management services in conjunction with the renovation of the Old Student Services and Humanities Buildings, and demolition of the Business-Humanities Buildings.
Motion Steck / Second Coppernoll / Carried **2010-2011/85**
- F. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #11 (PAA) at the fixed fee of \$624,250 with Kitchell CEM for construction management services in conjunction with the Life Science/Physical Science Buildings renovation.
Motion Steck / Second Page / Carried **2010-2011/86**
- G. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #12 (PAA) at the fixed fee of \$385,000 with Kitchell CEM for construction management services in conjunction with the renovation of the Theater.
Motion Coppernoll / Second Steck / Carried **2010-2011/87**
- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #31 (PAA) with HGHB Architecture, Planning, Urban Design, for a fixed fee of \$195,000 for architectural services in conjunction with swing space needs utilizing relocatables buildings adjacent each to the Theater, the Lecture Forum Bridge, and the General Classrooms (former Administration) Buildings.
Motion Page / Second Coppernoll / Carried **2010-2011/88**
- I. BE IT RESOLVED:
WHEREAS, California's higher education system is in a crisis situation with insufficient resources at a time of record demand due to high school graduates and unemployed residents seeking retraining; and
WHEREAS, the Governor's Proposed Budget seeks a balanced approach of making \$12.5 billion in spending cuts and asking the voters to extend temporary tax increases totaling \$12 billion for five years; and
WHEREAS, under the Governor's Proposed Budget, California community colleges would face \$400 million in state general fund cuts; and
WHEREAS, without an extension of temporary tax increases, California community colleges could face \$900 million in state general fund cuts; and
WHEREAS, Monterey Peninsula Community College District faces cuts of at least \$1.9 million under the Governor's Proposed Budget and \$5.4 million if an all-cuts budget were to be adopted instead; and
WHEREAS, California's locally elected community college trustees, together with their faculty, staff and students, are best able to decide where budget reductions can be absorbed while minimizing the impact on their communities; and
WHEREAS, "targeted" cuts at specific curriculum that cost colleges the least to offer will, in addition to injuring students in transfer and career preparation programs, require districts to reduce enrollment in higher-cost programs such as advanced technology and nursing; and
WHEREAS, fee increases charged to community college students should protect the quality of instruction and student services; and
WHEREAS, policy and practice reforms to improve student success and motivate student behavior should be based on sound research implemented in a manner to allow students and institutions to adjust; now, therefore, be it

RESOLVED that the Monterey Peninsula Community College District supports a balanced approach to budgeting, including the extension of temporary tax revenues to protect vital state programs along with budgetary cuts to bring California's state budget into balance; and

BE IT FURTHER RESOLVED that the Monterey Peninsula Community College District supports redirecting any amount of student fee revenue increase to reduce the proposed apportionment cut to protect the quality of student instruction and services; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Monterey Peninsula Community College District, by passage of this resolution, expresses its full support for the above principles and positions on the Governor's Proposed Budget for the 2011-2012 fiscal year.

Motion Page / Second Coppernoll / Carried

2010-2011/89

J. New Business Item No. J was removed from Agenda.

BE IT RESOLVED, that the Agreement to employ _____ as the Vice President of Academic Affairs, effective _____, be ratified.

K. Item No. K moved to page 7 before Consent agenda items.

BE IT RESOLVED, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2011-2012 academic year:

- Mr. Steven Albert
- Ms. Kelly Fletes
- Mr. David Michaels

Motion Steck / Second Page / Carried

2010-2011/79

L. BE IT RESOLVED, that the Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2011-2012 and 2012-2013 academic years:

- Mr. Henry Marchand as a contract (probationary) English/Creative Writing Instructor
- Mr. Damanjit Singh as a contract (probationary) Computer Systems/Information Technology Instructor

Motion Steck / Second Brown / Carried

2010-2011/90

M. BE IT RESOLVED, that the Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2011-2012 academic year:

- Ms. Kimberly Christoff-Mansfield, as a contract (probationary) Counselor
- Mr. Brett Enge, as a contract (probationary) Math Learning Center Coordinator
- Ms. Adria Gerard as a contract (probationary) Director, ESSC and Reading Center
- Ms. Lauren Handley as a contract (probationary) Political Science Instructor
- Ms. Catherine Webb as a contract (probationary) Technical Services Librarian

Motion Steck / Second Coppernoll / Carried

2010-2011/91

N. BE IT REOLVED, that the following courses be approved:

- DRAF 73, Building Information Modeling
- HUMS 62, Introduction to Gerontology
- INTD 84, Portfolio

Motion Steck / Second Coppernoll / Carried

2010-2011/92

- O. INFORMATION: Proposal for a 100% Smoke Free Campus, Carsbia Anderson. MPC has established a phase-in process for no smoking since 1997. Currently, the District is in phase III which allows smoking in designated areas limited to perimeter locations. AB 846, passed in January 2004, prohibits smoking within 20 feet of buildings. Smoking at MPC is restricted to parking lots and private vehicles. Phase IV, recommended in 1997 by the Health & Safety Committee, will move the District to a total no smoking/no tobacco policy.

The Board reviewed the draft proposal for the 100% smoke free campus and suggested language changes to include: the policy be changed from a “smoke free” campus to a “tobacco free” campus; add a short history of the Board’s review of the smoke free policy in five phases over the last ten years; add the citation policy; and capsulize history of the Board’s review of the smoke-free policy. The Board asked for a further review of the proposal at the next Board meeting. The drafted policy would then be taken to shared governance advisory groups including ASMPC to provide a final version to return to the Board. It was recommended not to start any change in policy mid-year but to plan for implementation in Fall of 2012 to allow time for improved signage, notification, and increased awareness on campus.

- P. BE IT RESOLVED, that the Governing Board approve the signing of Amendment 01 to the 2010-2011 contract for the General Child Care and Development Programs at Monterey Peninsula College.

Motion Page / Second Coppernoll / Carried

2010-2011/93

- Q. BE IT RESOLVED, that the Governing Board approve the signing of Amendment 01 to the 2010-2011 contract for the California State Preschool Program at Monterey Peninsula College.

Motion Brown / Second Steck / Carried

2010-2011/94

- R. BE IT RESOLVED, that the Governing Board approve the acceptance of the First Five Grant and authorize the recruitment for a categorically funded Counseling position.

Motion Steck / Second Coppernoll / Carried

2010-2011/95

- S. INFORMATION: December 2010 applicants for the Certificate of Achievement, Associate of Arts, and Associate of Science degrees. Students were recognized who have fulfilled the requirements for the Certificate of Achievement, Associate of Arts, and Associate of Science degrees in Fall 2010.

- T. INFORMATION: Priority Registration Process to be implemented in Fall 2011, Larry Walker, Dean of Student Services.

A priority registration task force group was established in the Spring 2010 to investigate and make recommendations on implementing Priority Registration (PR) at MPC. Several factors moved the District to take action in implementing a PR process. Most notable were the fact that: 1) MPC is experiencing the highest credit enrollment in its history; 2) increased demand for MPC courses, especially Transfer, Basic Skills, and Career Technical Education (CTE) courses; and 3) mechanism needed to manage Web Registration in order to increase efficiency of process and decrease possible registration system shut-downs.

A five-step priority group was recommended for registering students: Group 1) EOPS, DSPS and Veterans; Group 2) TRiO and Student-Athletics; Group 3) Continuing students with 30-89.5 units, 0-29.5 units and new high school graduates participating in MPC's High School Assessment/Orientation; Group 4) New and returning students; and students continuing with 90+ units); and Group 5) Open Registration for all students and concurrent enrollment students. The Priority Registration Process will be in effect for Fall 2011 registrations.

U. INFORMATION: Calendar of Events.

A Special Board meeting has been added for March 8th to review budget deficit options.

6. **ADVANCE PLANNING**

A. Regular Meeting Tuesday, March 22, 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

Regular Meeting Tuesday, April 26 2011

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Regular Meeting, 3:00pm, Sam Karas Room, Library and Technology Center

B. Future Topic:

- 1) Life Science Program Review.

7. **ADJOURNMENT** – the Regular Board Meeting was adjourned at 5:03pm.

CLOSED SESSION – no additional Closed Session was held.

Respectfully Submitted,



Douglas R. Garrison, Ed.D
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours.

Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu.

Posted March 22, 2011