

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Open Session, Stutzman Room, LTC, 1:30pm Roll Call
Closed Session, Stutzman Room, LTC, 1:35pm
Open Session, Sam Karas Room, LTC, 3:00pm
980 Fremont Street, Monterey, California 93940

TUESDAY, JUNE 22, 2010

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Meeting. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

1. OPENING BUSINESS

A. Call Public Session to Order and Roll Call.

B. Closed Session.

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting).

Items under discussion:

1) Conference with Real Property Negotiator: Parcels E2c.3.1 and E2c.2.

Negotiating Party Monterey Peninsula Community College District, Dr. Doug Garrison.

2) Conference with Labor Negotiators for MPCTA and MPCEA, Joe Bissell and Barbara Lee.

3) Superintendent/President's Quarterly Evaluation.

C. Reconvene to Open Session.

D. Reporting of Any Action Taken During Closed Session.

2. RECOGNITION

A. Acknowledgement of Visitors.

B. Monterey Peninsula College Foundation Donations for May, 2010, totaling \$53,102.

3. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

A. Comments from Visitors.

B. Written Communications:

- 1) Letters of appreciation from MPC staff and students:
 - a. Danny McKernan, MPCF Life Science Scholarship Award, May 20.
 - b. Ian Richard Martine, MPCF Humanities Scholarship Award, May 20.
 - c. Valerie Guardiola, MPCF Social Science Scholarship Award, May 26.
 - d. Christine Hunsley, MPCF Classified Appreciation Award, May 27.
 - e. Adam Gabrielsen, MPCF Nursing Scholarship Award, June 2.
 - f. William Brooke, MPCF Nursing Scholarship Award, June 2.
 - g. Trina Jaynes, MPCF Nursing Scholarship Award, June 2.
 - h. Natalie Guiang, MPCF Nursing Scholarship Award, June 2.
- 2) Email to MPC from Lyndon Schutzler on passing of Dr. Milt Bank, May 27.
- 3) Email to Robin Venuti from CSUMB Foundation, "Kinesiology students team up with police academy," June 13.

Articles published in The Monterey County Herald, May 14-June 13, 2010:

- 1) "Latina students deserving of recognition," May 7.
- 2) "The Role of Sports in Today's Society" advertisement, Jim Tunney moderator, May 20.
- 3) "Thanks to many for continuing support of arts, ...in particular Lyndon Schutzler and President Doug Garrison," May 21.
- 4) "Summer camps and coaching openings, Herm Edwards Football Camp," notices on May 28 and June 4.
- 5) "Spring Dance Concert, MPC Dance Department," June 2.
- 6) Obituary "Milton Harold Bank II, local Navy man, dies," June 8.
- 7) "Workers at MPC reject cuts: vote on benefits could lead to layoffs, furloughs," June 12.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) INSTITUTIONAL REPORT - none
- 2) SUPERINTENDENT REPORT
- 3) VICE PRESIDENTS' REPORTS
- 4) ACADEMIC SENATE REPORT
- 5) MPCEA REPORT
- 6) MPCTA REPORT
- 7) ASMPC REPORT
- 8) COLLEGE COUNCIL REPORT
- 9) MPC FOUNDATION REPORT
- 10) GOVERNING BOARD REPORT:
 - a) Community Human Services (CHS) - Meeting Minutes, May 20, 2010
 - b) Trustee Reports
- 11) SPECIAL REPORT - Bond Update Reports, Joe Demko:
 - a) Active Bond/Facility Projects Update
 - b) Cost Control Report
 - c) Master Schedule/Construction Phase Only
 - d) Bond Expenditure Report

4. **CONSENT CALENDAR**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED:

- 1) That the Governing Board approve the minutes of the Regular Board Meeting on May 25, 2010.
- 2) That the Governing Board accept gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the Governing Board approve the following payroll, for a total of \$2,313,621:

the regular payroll of May 28th in the amount of \$2,269,265;
and the manual payroll of June 4th in the amount of \$2,770;
and the supplemental payroll of June 10th in the amount of \$41,587.
- 4) That commercial warrants #'s for May 2010, in the amount of \$2,022,027, be approved:

12784332 through 12784339; 12785120 through 12785187;
12786085 through 12786124; 12786867 through 12786921;
12787745 through 12787785; 12789465 through 12789537.
- 5) That purchase order #'s 101205 through 101267 for May, 2010, in the amount of \$666,861, be approved.
- 6) That the following budget adjustments in the Restricted General Fund for the period May 19, 2010 through June 9, 2010:

Net decrease in the 2000 (Classified Salaries) Object expense for \$64,921;
Net decrease in the 3000 (Benefits) Object expense for \$13,412;
Net decrease in the 4000 (Supplies) Object expense for \$9,750;
Net increase in the 5000 (Other/Services) Object expense for \$153,068.
- 7) That the following budget adjustments in the Unrestricted General Fund for the period May 19, 2010 through June 9, 2010, be approved:

Net increase in the 2000 (Classified Salaries) Object expense for \$536;
Net increase in the 3000 (Benefits) Object expense for \$27;
Net increase in the 4000 (Supplies) Object expense for \$1,957;
Net decrease in the 5000 (Other Services) Object expense for \$2,520.

- B. Faculty Personnel:
- 8) That the Governing Board approves the faculty personnel actions listed:
- a. Authorize the full-time, tenure track replacement for Medical Assisting Instructor/Program Coordinator.
 - b. Employment of Math Learning Center Coordinator, Brett Enge.
 - c. Employment of Political Science Instructor, _____.
 - d. Employment of Technical Services Librarian, _____.
 - e. Employment of Counselor, _____.
 - f. Grant Equivalency to Minimum Qualifications to Mr. Murat Bulut to teach Mathematics, effective Summer 2010.
 - g. Grant Equivalency to Minimum Qualifications to Ms. Kolette Draegan to teach Humanities, effective Summer 2010.
 - h. Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring, 2010.
- C. Short Term, Non-continuing and Substitute Personnel:
- 9) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term, non-continuing and substitute assignments subject to future modifications, be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending May 31, 2010, be accepted.
- B. BE IT RESOLVED, that the Fiscal Year 2010-2011 Tentative Budget be approved, and the public hearing for the adoption of the Final Budget be scheduled for August 24, 2010, 3:00pm at the Sam Karas Room of the Library and Technology Center, Monterey Peninsula College, 980 Fremont Street, Monterey, CA.
- C. BE IT RESOLVED, that the Governing Board authorize the Superintendent/President to execute the Declaration of Covenant, Quitclaim Deeds, and necessary related documents, to exchange parcels L23.1.2 and L23.1.5 in return for Parcels E2c3.1, E2c.2 and a portion of 12th Street located at the former Fort Ord and owned by the Marina Redevelopment Agency, and
- BE IT FURTHER RESOLVED, that the Governing Board authorize this exchange of property with the acknowledgement that the City of Marina has agreed to diligently continue to process amendments to its General Plan and Zoning Regulations to allow the District's use of the property for its educational purposes.
- D. BE IT RESOLVED, that the Governing Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$175 per week for the period of August 1, 2010 through June 30, 2011, and direct staff to publish the Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of July 5, 2010.

- E. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Automotive Technology Classroom Addition, DSA Application No. 01-110417, File No. 27-C1.
- F. BE IT RESOLVED, that the Governing Board receive a presentation on the Performing Arts/Theatre renovation and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.
- G. BE IT RESOLVED, that the Governing Board receive a presentation on the Swing Space Village adjacent to the Theater and Social Sciences Buildings and approve the Preliminary Plans to be submitted as the Final Draft to DSA (Division State Architect), in summer 2010.
- H. BE IT RESOLVED, that the Governing Board receive a presentation on the Pool, Tennis Courts and Gym renovation project and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.
- I. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #9 (PAA), at the fixed fee of \$81,675 with Kitchell CEM for construction management services in conjunction with the Business-Computer Science Building renovation.
- J. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period July 1, 2010 through December 31, 2010.
- K. BE IT RESOLVED, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with NewCal, Canon Business Solutions, for campus-wide copier services.
- L. BE IT RESOLVED, that the Governing Board approve the signing of the 2010-2011 contract for General Child Care and Development Programs at Monterey Peninsula College.
- M. BE IT RESOLVED, that the Governing Board approve the attached 2010-2011 salary schedule for classified employees, effective July 1, 2010.
- N. BE IT RESOLVED, that the Governing Board ratify the attached Agreement on Medical Benefits between MPCTA and the District, effective July 1, 2010.
- O. BE IT RESOLVED, that the attached agreement to continue the employment of Carsbia Anderson as the Vice President for Student Services from July 1, 2010 through June 30, 2013, be ratified.
- P. BE IT RESOLVED, that the attached agreement to continue the employment of Dr. John Gonzalez as the Vice President for Academic Affairs from July 1, 2010 through June 30, 2013, be ratified.

- Q. BE IT RESOLVED, that the agreement to employ _____, as the Vice President for Administrative Services, effective _____, and ending June 30, 20____, be ratified.
- R. BE IT RESOLVED, that the Governing Board approve Board Policy 1007 Specific Duties and Responsibilities of the Governing Board.
- S. BE IT RESOLVED, that the Governing Board approve Policy 1008 Governing Board Orientation and Development.
- T. BE IT RESOLVED, that the Governing Board approve Board Policy 1025 Public Appearance Before the Board and Conduct of Board Meetings.
- U. INFORMATION ONLY: Calendar of Events.

6. **ADVANCE PLANNING**

A. Meeting Dates:

Regular Meeting Tuesday, July 27, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

Regular Meeting Tuesday, August 24, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

B. Future Topics, to be confirmed:

- 1) Board Goals

7. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Posted June 16, 2010

Ian Richard Martine
109 15th Street
Pacific Grove, CA 93950

RECEIVED MAY 20 2010

May 17, 2010

MPC Foundation
Board of Directors
980 Fremont Street
Monterey, CA 93940

Dear Board:

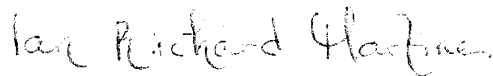
I would like to take this opportunity to thank you for the scholarship that you have provided me in order to continue my education. It means a lot to me that I have been nominated and then chosen as the recipient.

I am a graduate of Pacific Grove High School, and have been attending MPC for the last two years. I have placed a heavy emphasis on philosophy in my studies, and am honored that my philosophy teacher thought of me when she applied for this scholarship in my name.

Your scholarship will assist me to pay for classes and books as I work towards attending San Francisco State University in the near future.

Again, thank you for awarding me this scholarship, it is very much appreciated.

Best Regards,



Ian Richard Martine



May 27, 2010

Monterey Peninsula College Foundation
980 Fremont Street
Monterey, CA 93940

Dear Foundation Members:

I wish to sincerely thank you and those who supported me in receiving the 2010 Classified Appreciation Award.

What a privilege to work at Monterey Peninsula College! In four short years I will retire with 30 years of service. I cannot imagine what it would be like to accumulate that many years without finding joy and pride in one's work. The friends I have made here are special; my Division, colleagues and Chair are the best; the students and instructors are why we are here. We often talk of the MPC family and I can sincerely say I know the meaning of these words.

I am most grateful to you for this honor and very humbled by it. Thank you again.

Sincerely yours,

A handwritten signature in cursive script that reads "Christine H.".

Christine Hunsley
Division Office Manager
Physical Education Division

MAY 26 2010

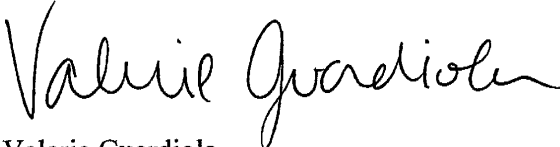
MPC Board of Directors
MPC Foundation
980 Fremont Street
Monterey, CA 93940

To Whom It May Concern,

Thank you for the opportunity to receive the MPC Foundation Student Scholarship for Social Science. I am extremely grateful and, as a current Anthropology major with an emphasis in Political Science, I plan to put this encouragement towards my continued education at Monterey Peninsula College and then to complete my Bachelors Degree at the California Institute of Integral Studies in San Francisco.

I have been attending Monterey Peninsula for the past two years and in that time period have been lucky enough to find a field in which I am truly passionate about. This scholarship will contribute in my ability to pursue a career in which I thrive.

Thank you again,

A handwritten signature in cursive script that reads "Valerie Guardiola". The signature is written in black ink and is positioned above the printed name.

Valerie Guardiola

From:
Danny McKernan
P.O. Box 874
Pacific Grove, CA 93950
(831) 233-0752

RECEIVED MAY 20 2010

To:
MPC Board of Directors
MPC Foundation
980 Fremont Street
Monterey, CA 93940

The generosity of all those who made the scholarship ceremony on May 12, 2010 was inspiring. I had never received a scholarship or been to a ceremony like this before. Thank you so much to all who made this a possibility.

I've been taking classes at MPC for quite some time now. I graduated from the Monterey Peninsula College Fire Academy, as well as the EMT training program when I was eighteen. Shortly afterward, I used my EMT certificate to get a job as a Patient Transporter at Community Hospital of the Monterey Peninsula. During my three years at CHOMP I developed a passion for healthcare, but was indecisive on whether to pursue a career in healthcare or the fire service.

I quit my job at so that I could focus on school and make up my mind in a neutral environment. When I left CHOMP, I found my self reflecting on the many touching experiences I had while working there, and soon realized how strong my passion for healthcare really was. I knew that the medical field was the direction I needed to go.

Although healthcare is the direction I want go, I plan on staying connected to the fire service by volunteering later in life.

I am twenty-four now, and I am aware of my potential. I want to pursue a career in the medical field, but am uncertain to which exact profession. I have declared my major as Health Science. I chose this major particularly because of its versatility. There are several directions that are possible afterward such as pre-med, P.A. School, nursing, etc. The health science major at UC Santa Cruz includes five quarters of spanish, including medical spanish, which I know to be very beneficial in the hospital. UCSC is a school that I am strongly considering.

I grew up with a divorced parents and two siblings. Life wasn't easy growing up. I have felt first hand the anxiety that a family can feel from deprivation. When I choose

my healthcare path, I will work in an area with those who are less fortunate. This is the most rewarding thing I can think of doing.

My time spent at MPC has been a series of new doors opening up for me. A few semesters back, Dr. Kezarian asked me to volunteer as an usher at a local political event. I jumped at the opportunity. At the event, I met Dr. Durstenfeld. As we spoke, he gave me informative advice about the field, and major that I was hoping to get into and took a sincere care in my plans.

I am now in Dr. Durstenfeld's Bio-10 course and throughout this semester, I have developed a tremendous amount of respect for him. His dedication to his students and his passion for the subject of Biology is motivating to say the least. He has ignited an interest in the subject for many of his students, including myself. It was a great honor to receive the nomination for the scholarship from him.

I am currently working at Trader Joe's in Pacific Grove, and my recent plan to work less so I can focus on school has backfired on me. I was considering taking the summer and fall semester off from school so that I could save money for my future education. However this recent scholarship will not only make the summer semester possible, but has also re-sparked a feeling of confidence in me.

Sitting in the audience last wednesday, witnessing true generosity, and hearing stories of struggle and success was a very moving experience for me. The auditorium was bursting with gratitude for those who take into action, their desire for a better community. The joy that people had in giving (as well as students' joy in receiving) was palpable throughout the room. I hope to one day be just as generous.

Thank you so much too all who made this scholarship a possibility. I will continue the chain of generosity in all the ways that I can.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel McKernan", with a long, sweeping horizontal line extending to the right.

Daniel McKernan

RECEIVED JUN 02 2010
Dear MPC Foundation,

Thank you so much for
the Barnett Segal Trust Award
for Excellence in Leadership...
These contributions inspire me to
to continue pursuing my
career in Mental Health Nursing

as a nurse-leader;
you encourage me to want
to continue to pursue
increased standards of
nursing practice in this
great profession...
Sincerely,
William Brooke

To the MPC Foundation—

Thank you so very much for the
scholarship & recognition! It was
such an honor to be selected by you
& the faculty. It was a perfect
ending to an amazing 2 years of
nursing school! Thank you again—
I am truly honored
Irving Jaynes

RECEIVED JUN 02 2010

RECEIVED JUN 02 2010

To: MPC Foundation,

Thank you so much for the scholarship. I am so happy that my instructor recognized my clinical performance. I am so honored to receive this recognition and scholarship.

Thank you and may your Foundation continue to help students succeed.

Natalie Guiang

RECEIVED JUN 02 2010

To: MPC Foundation

Thank you all so very much! We have the best education in the country here. With all your support you have made my learning experience more enhanced, valuable, & awesome!

Have a wonderful day everyone!

All the nursing teachers are far superior in their knowledge, care, & understanding,

Thank you!

Sincerely,

Adam Galbreath

Carla Robinson

From: Carla Robinson
Sent: Thursday, May 27, 2010 2:57 PM
To: ALL USERS
Cc: Carla Robinson; Douglas Garrison; Michael Dickey; Trustee Charles Brown; Trustee Charles Page, J.D.; Trustee Dr. Loren Steck; Trustee Dr. Margaret-Anne Coppernoll; Trustee Lynn Davis, J.D.
Subject: Passing of Dr. Milt Bank, Adjunct Faculty Member

THE FOLLOWING EMAIL IS SENT ON BEHALF OF LYNDON SCHUTZLER, PE DIVISION:

We in the Physical Education Division received sad news yesterday with the passing of Dr. Milt Bank, one of our most outstanding and dedicated adjunct faculty members.

Dr. Bank began teaching fencing for the college in 1974. He continued nearly every semester, including this Spring, until his illness forced him to withdraw in April. He was awarded a 35 year service pin at last week's barbeque.

Milt gained his expertise as a fencer while attending the US Naval Academy at Annapolis from which he graduated in 1957. Fencing became a passion for Milt as he stayed active in the sport for the rest of his life. At one time he was ranked as one of the top 25 fencers in the country.

His knowledge of fencing was passed along to our students on Wednesdays evenings. Milt was the consummate instructor. He actively participated and demonstrated technique while working with students of all skills levels. When budget times were tough, he made sure everyone had equipment by seeking donations and lending out his personal equipment. His student evaluations always referenced the relationships he developed with students and the joy of learning fencing.

Dr. Bank was a long time instructor at the Naval Postgraduate School where he was involved in engineering, mathematics and aeronautics. In addition to the Naval Academy, he earned degrees from the Naval Postgraduate School, Stanford University, and the Georgia Institute of Technology. He also held a commercial pilot's license.

Milt and Linda, his wife of 52 years, resided and raised their family in Pebble Beach.

The college, the Physical Education Division, and MPC students have lost a remarkable instructor, colleague and friend. The information on services will be forwarded as soon as it is known.

Lyndon and Christine
Physical Education Division

----- Forwarded Message -----

From: "California State University, Monterey Bay" <dhowitt@csumb.edu>

To: robinvenuti@sbcglobal.net

Sent: Sun, June 13, 2010 5:33:46 AM

Subject: GiftLegacy eNewsletter June 14, 2010

June 14, 2010

Kinesiology students team up with police academy



Being physically fit has a different definition for police and other public safety officers than for the rest of us. That makes their fitness training especially important.

CSU Monterey Bay is working with Monterey Peninsula College's Law Enforcement Academy to improve the fitness level of students in the academy's six-month program.

The academy class that graduated in early June included police recruits, sheriff's deputies and park rangers. The 48 members of the class assembled on a recent Tuesday afternoon in the university's exercise physiology lab, where CSUMB students - under the direction of kinesiology professor Kent Adams - gave them a basic fitness assessment by checking their flexibility, body composition and blood pressure.

The recruits went through the same process at the beginning of their training; the comparison gave them an idea of how much their fitness level had improved.

"Peace Officers Standards and Training (POST) dictates a regime of physical fitness and training as part of each recruit's course work," said John Darling, a retired Monterey County sheriff's deputy who works as an instructor at the academy.

"Their assessment results don't figure into their grade," Darling said while watching the CSUMB students do the testing. "It allows them to know if they lowered their body fat or lost weight." CSUMB Police Commander Earl Lawson, an instructor at the academy, made the connection with Dr. Adams and the university's exercise physiology lab.

"This is a great opportunity for kinesiology students to get hands-on experience," Dr. Adams said. He added that the students - all members of the campus Exercise Science Club - volunteer their time.

Darling noted that the fitness level of firefighters and police officers is declining. He suggested that reflects what's going on in society. It's no secret that America is getting fatter. According to studies, one in five Americans between the ages of 18 and 34 - the prime recruiting age - is obese.

A recent story in USA Today reported that overweight and out-of-shape recruits for police, fire and emergency medical services are presenting increasing problems for agencies around the nation.

Harvard School of Public Health professor Stefanos Kales said no national studies on recruits exist, but in localized studies researchers "consistently find that among police and firefighters, generally three-quarters are overweight and that includes one-third who are obese."

In photo above, a CSUMB kinesiology major measures the flexibility of a student at the MPC Law Enforcement Academy. Photo by Don Porter

We provide this update each week to our supporters and friends. Please feel free to call me at 831-582-3346 if I can run a proposal or if you have questions about CSUMB students, programs, or community projects. Thank you!

Best regards,

Debbie Howitt
Leadership Gift Officer
dhowitt@csumb.edu



FRIDAY, MAY 7, 2010

Opinion

LETTERS

Latina students deserving of recognition

'Tis the season to celebrate graduations, and The Herald's worthy coverage invites serious reflection on enabling students to move forward.

We honor the best and the brightest — an uplifting exercise amid all the concerns about failing schools. These students will become leaders, and the financial assistance they receive to help them succeed in college is well-deserved. However, the challenge for students, particularly Latina students, to complete a college degree presents a need that is less well met.

For over 20 years, the American Association of University Women Monterey Peninsula Branch has provided scholarships to students who have completed at least half their college graduation requirements and show great promise of success.

We are proud that Yuliana Vasquez and Evangelina Ochoa are recipients of our 2010-11 Ruth Vreeland Memorial Scholarships.

We encourage other nonprofits to consider supporting students' efforts to complete their educations, and AAUW welcomes the opportunity to partner with individuals and organizations who wish to support this goal.

Ruthann Donahue
Pacific Grove

“The Role of Sports in Today’s Society”



Rivera



Edwards



Tunney

Life lessons are learned through teamwork, determination and goals. Herm Edwards and Ron Rivera share their own experiences both on and off the field and how those experiences helped shape their values and life’s work. Jim Tunney, a former NFL Referee, moderates the conversation.

Date: June 24, 2010

Location: Monterey Peninsula College Theater

Time: 7:00

Tickets: \$10.00

Purchase: Three ways to buy tickets - **Limited seating, buy tickets now!**

1) www.ticketguys.com/mpcsports, or

2) In person: MPC Theater Box Office, M-F 3-7:00 pm, or

3) Call the MPC Theater Box Office, 646-4213

For more information call the MPC Foundation Office at 655-5507.

Sponsored by Clay Larson, Ted Balestreri, Mr. & Mrs. Nat Agliano, the Chris Shake Family

Presented by the Monterey Peninsula College Alumni Association and
the Monterey Peninsula College Foundation

All proceeds to benefit the MPC Alumni Association Scholarship fund.

Dig SW

Thanks to many for continuing support of arts

Although the Monterey Peninsula Unified School District has taken huge cuts in revenue from the state — unlike our neighbors in Pacific Grove and Carmel, where schools are funded by local property tax revenues — I am so grateful for each and every person, organization, PTA, service club and foundation that is supporting the arts and students within the district.

In particular, I would like to thank Laurie Grove, former MPUSD dance instructor, Lyndon Schutzler of the Monterey Peninsula College physical education and dance department, MPD President Doug Garrison and MPUSD Superintendent Marilyn Shepherd for their collaboration and creative efforts to support the arts in our district.

The multicultural dance, creative movement, and improvisation performance at Marina High School last week featuring ballet, Indonesian, Latin, modern, hip-hop and American dance was an amazing performance that compares to many amazing college and professional dance companies that I have had the opportunity to observe.

Diane Creasey
MPUSD board member

Summer camps and coaching openings

Herm's camp

The 15th annual Herm Edwards football camp will be June 26-27 from 10 a.m. to 4 p.m. at MPC. The camp is for ages 9-17 and is limited to 500 participants. Registration forms are available at MPC and the Boys and Girls Club in Seaside.

Spring Dance Concert 2010

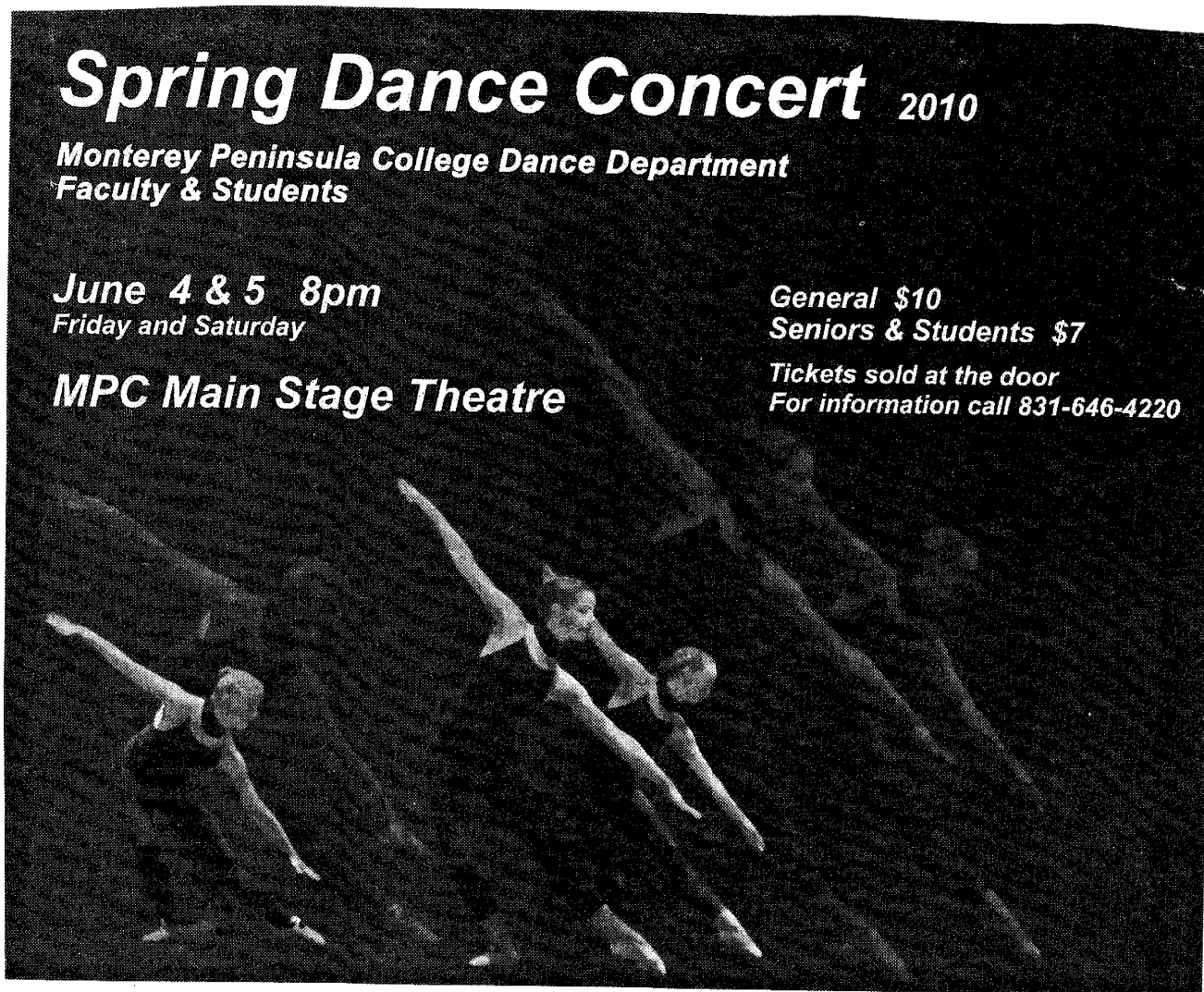
**Monterey Peninsula College Dance Department
Faculty & Students**

June 4 & 5 8pm
Friday and Saturday

MPC Main Stage Theatre

General \$10
Seniors & Students \$7

Tickets sold at the door
For information call 831-646-4220



[WWW MONTEREYHERALD.COM](http://WWW.MONTEREYHERALD.COM)

LOCAL CAMPS & CLINICS

Herm Edwards camp coming in June

Herald Staff Reports

The 15th annual Herm Edwards football camp will be June 26-27 from 10 a.m. to 4 p.m. at MPC. The camp is for ages 9-17 and is limited to 500 participants. Registration forms are available at MPC and the Boys and Girls Club in Seaside.

WWW.MONTEREYHERALD.COM

Milton Harold Bank II, local Navy man, dies

By **KEVIN HOWE**
Herald Staff Writer

He taught swordsmanship to generations of students on the Peninsula, aviation safety at the Naval Postgraduate School in Monterey, and flew fighter jets in Vietnam.

Retired Navy Lt. Cmdr. Milton Harold Bank II, 74, of Pebble Beach, died May 25 at Community Hospital of the Monterey Peninsula of heart failure while undergoing treatment for cancer.

Born Aug. 11, 1935, in Brockton, Mass., he grew up in Michigan and graduated 12th in his class at the U.S. Naval Academy at Annapolis, Md., in 1957. As a midshipman, he was a member of the Navy's 1956-57 NCAA Championship fencing team.

Mr. Bank flew aboard four aircraft carriers during his career as a naval aviator, including a combat tour flying missions over Vietnam, until diabetes forced his retirement from active duty in 1968.

He was decorated with four Air Medals and the Navy Commendation Medal with combat "V."

He earned graduate degrees from NPS, Stanford University and Georgia Institute of Technology. He was certified as a Prévot d'Armes (instructor) in fencing, which he coached at Monterey Peninsula College for more than 35 years, and co-founded the Monterey Peninsula Fencing Club.

Mr. Bank joined the faculty of NPS in 1971, teaching first in the Department of Aeronautics and then in the School of Aviation Safety.

He was the 1994 winner of the Scheffelin Award for Excellence in Teaching and the 1995 Allen Griffin Award for Excellence in Teaching.

After retiring from teaching in 2005, he worked at the Center for Interdisciplinary Remotely-Piloted Aircraft Studies (CIRPAS), a research center at NPS that operates unmanned scientific research aircraft and provides air vehicle support to the military on training exercises and with tests, evaluations and operational demonstrations of military technology.

Mr. Bank was internationally recognized in the fields of aviation safety and accident reconstruction.

Mr. Bank is survived by his wife of 52 years, Linda; two sons, Baynes Bank of Bakersfield and Milton Bank III of San Diego; two brothers; one sister; and six grandchildren. Another brother preceded him in death.

A memorial service will be held 2 p.m. June 26 at Carmel Presbyterian Church, Junipero Street and Ocean Avenue, Carmel.

In lieu of flowers, the family requests donations to the Monterey Peninsula Corps of the Salvation Army, P.O. Box 1884, Monterey, CA 93942.



Bank

Workers at MPC reject cuts

VOTE ON BENEFITS COULD LEAD TO LAYOFFS, FURLOUGHS

By CLAUDIA MELÉNDEZ SALINAS
Herald Staff Writer

Monterey Peninsula College non-teaching employees rejected a plan this week to cut medical benefits, a proposal that college administrators say would have saved \$650,000.

The vote sets the stage for possible layoffs or furloughs among classified workers, college Superintendent/President Douglas Garrison said Thursday. Classified workers include non-teaching employees such as librarians and janitors.

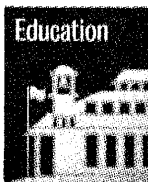
Brenda Colina, president of the California State Employees Association chapter at MPC, which represents non-teaching employees, said she did not know the reasons

behind the tight vote, 56-47, against the college's proposal. She declined further comment.

College administrators are seeking \$1.3 million in savings, the projected budget gap that will be caused largely by an increase in medical costs. MPC is not insured through a health care plan, which means covered medical costs of employees are paid by the college. From March 2009 through February, for example, the college spent \$7.3 million, when it budgeted only \$6.3 million for the 2009-10 fiscal year.

The plan to cut medical benefits was approved by the teachers union, and combined with similar adjustments to the medical plan for

Please see MPC page A11



MPC

From page A1

administrators, will save \$650,000 of the \$1.3 million the administration is seeking.

Garrison said it is a matter of values to reduce medical benefits rather than further cut into academic programs and student services. Last year, administrators coped with a \$3.7 million budget shortfall with the elimination of 19 positions — six instructors, four administrators and nine classified workers — cuts in supplies and equipment and other belt-tightening measures. This year, Garrison is looking only at medical costs because that's what is increasing, and at a rapid pace.

"The level of medical benefit is negatively impacting" the budget, Garrison said. "That was an eye-opener for me."

The college president shared medical cost figures with a committee of employees, including teachers, classified employees and administrators. That "health and welfare cost-containment committee" came up with a three-phase proposal to reduce medical costs.

MPC employees do not pay monthly premiums, and their yearly deductible is \$150 per individual and up to \$450 per family. Their out-of-pocket maximum is \$2,500, office visit co-pays are \$15 and \$35 for an emergency room visit.

During the first phase of

the proposed plan, the yearly deductible would go up to \$250 per person in network and \$500 out-of-network. Although MPC has no insurance, the campus network is administered by Anthem-Blue Cross.

The out-of-pocket maximum would remain the same for in-network, but would go up to \$3,500 for out-of-network.

Office visit co-pays would go up to \$25 and emergency room visits to \$100. Hospital visits, now covered at 100 percent, would be covered at 100 percent only if the hospital is considered a Tier 1 (the least expensive kind) at 90 percent for Tier II (hospitals comparable to Salinas Valley Memorial) and at 80 percent for Tier III (comparable with Community Hospital of the Monterey Peninsula).

Costs for MPC employees would continue to go up in phases two and three, but those plans would be implemented only if additional savings were needed, Garrison said.

The goal is not just to reduce costs, Garrison said, but to steer employees toward more economic options: avoiding the emergency room and out-of-network providers, for instance.

Members of the California Teachers Association could not be reached for comment.

Garrison said he has to present a balanced budget to the board of trustees at its June 22 meeting. The district is considering other cost-cutting measures, such as layoffs or furloughs, he said.

Superintendent/President's Report

June 22, 2010

<u>May 26, 2010</u>	Participated in MPC Foundation prospective donor luncheon
<u>May 26, 2010</u>	Attended MPC Jazz Band concert
<u>May 27, 2010</u>	Met with Dan Baldwin, new CEO of Monterey Community Foundation
<u>May 28, 2010</u>	Met with Steve Packer and Laura Zehm regarding CHOMP and MPC health benefits
<u>May 28, 2010</u>	Attended MPC Dental Assisting Graduation
<u>June 1, 2010</u>	Attended open forum for VPAS candidate Andy Dunn
<u>June 2, 2010</u>	Attended open forum for VPAS candidate Stephen Ma
<u>June 3, 2010</u>	Attended open forum for VPAS candidate Kent Stephens
<u>June 3, 2010</u>	Attended MPC Latino Recognition Ceremony
<u>June 4, 2010</u>	Attended MPC Rite of Passage – Kente Ceremony
<u>June 5, 2010</u>	Presided at MPC Commencement Ceremony
<u>June 5 2010</u>	Attended Maurine Church Coburn School of Nursing Pinning Ceremony
<u>June 7, 2010</u>	Attended MPC Citizens Bond Oversight Committee meeting
<u>June 8, 2010</u>	Attended MPC Fire Academy Graduation
<u>June 11, 2010</u>	Participated in MPC Foundation prospective donor luncheon
<u>June 11, 2010</u>	Attended MCCSN Steering Committee meeting
<u>June 11, 2010</u>	Attended FORA Board of Directors meeting
<u>June 12, 2010</u>	Attended Coalition of Scholarship Organizations breakfast
<u>June 15, 2010</u>	Attended College Council meeting
<u>June 16-18, 2010</u>	Attended ACCCA Board of Directors Retreat
<u>June 21, 2010</u>	Participated in Panetta Institute Leadership Seminar



**HIGHLIGHTS OF
REGULAR BOARD MEETING
May 20, 2010**

1. *Craig Paoli, Program Director for Genesis House, gave the Quarterly Community Advisory Committee report to the board for the period of Jan-Mar 2010. The program received the renewal of its license from the California Department of Alcohol and Drug Programs. During this time frame word was received that funding lost from Prop 36 would be covered to some degree with a new funding source called PC1210 aka JAG (Justice Assistance Grant). A problem occurred when referrals from that stream were not being received. The problem has been addressed and the program is now serving and receiving clients from that funding source. Sadly, the lack of referrals and the economic reality have greatly impacted the program, resulting in further cutbacks to personnel. The program has suffered a loss of four positions this fiscal year. The remaining staff is working as a team and has received support from administration, as well as volunteers.*
2. *Finance Committee Chair Annette Yee Steck reported that March financials were available for review in the packet. Cash flow is better and the agency is on track with its repayment schedule for its 403(b) contributions. The news at the State level is not encouraging in further budget cuts recommendations. A line of credit has been applied for with Nonprofit Finance Fund.*
3. *The board approved the recommendation of Nominating Committee for 2010/11 Board Elections.*
4. *The board approved the resolution for Federal Emergency Shelter Grant (FESG) authorizing Executive Director, Robin McCrae, to execute all required certifications, apply for and accept the FESG.*
5. *The board discussed the possibility of CHS being the unified funding agency for the County of Monterey in response to the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act signed into Congress on May 20, 2009, as well as the possibility of partnering with one or more agencies.*
6. *Highlights from the Executive Director's report include:*
 - *Work has begun with Steve Dennis, the consultant who is helping CHS to develop an interim management plan for the Executive Director's upcoming sabbatical. Fees are nominal and paid for by The California Wellness Foundation grant. Matching funds will be sought from The Community Foundation for Monterey County.*
 - *Work continues with the Stanford Alumni Consulting Team (SACT) on an organizational assessment. Staff, board members, and outside agencies such as Behavioral Health, Social Services and the Harden Foundation have been interviewed. Findings and a strategic planning document are due in late August.*
 - *The board had a very successful retreat Friday, May 7, 2010. The minutes will be available in June for those who missed it, as will the Annual Action Plan that was developed.*
7. *Immediately following the meeting staff and board attended the Annual Genesis House Graduation Ceremony where Executive Director, Robin McCrae, gave a moving speech on how addiction affects entire families and recovery is a family process.*

The next board meeting will be held on Thursday, June 17, 2010, and will be held at Sand City City Hall.

MPC
Active Bond/Facility Projects Update
June 11, 2010

MPC Education Center (at Marina) Permanent Buildings – The soils issues (oily sand, old asphalt, etc.) have been resolved. The underground utilities issues with the jurisdictional agencies (PG&E transformer location) are being resolved. The footings have been poured and the floor slabs are being poured. Work will be completed by late spring/ early summer of 2011. Classes will commence the fall semester of 2011.

Infrastructure – Site work (lighting, parking lots, sidewalks) will be ongoing for the next few years. The bus drop off adjacent to the old Student Services Building will be expanded/ lengthened to accommodate access for two buses. Asphalt repairs to Parking Lot C are being done this summer. Light pole bases and fixtures are being replaced.

New Student Services Building – The roof installation has started. Completion is scheduled for the fall of 2010. The project is within budget and currently still on schedule.

Auto Technology Building – Construction of the new addition has been completed. The work on the existing building has started and will be completed by the summer of 2010.

Swing Space – The Architect (HGHB) is preparing drawings for additional swing space south of the Theatre and additional space between Social Sciences Building and the new bridge adjacent to the Lecture Forum. The swing space plan is being modified due to unanticipated state funding for the Old Student Services/ Humanities Projects that will accelerate the master schedule.

Facilities Committee – The Committee meets periodically to review construction issues, budgets and schedules.

Business / Computer Science Building – Construction began on June 7, 2010, and anticipated completion is February 2011.

Humanities / Old Student Services / Business Humanities – The Architect (HGHB) will submit drawings to DSA. This project will be partially funded from State bonds and as a result the State Chancellor's Office requires submittals and approvals during the design phase and requires authorization to go to bid and to award the bid.

Theatre – The Architect (HGA) has begun the Design Phase work, and the drawings will be submitted to DSA in September of 2010. Geotechnical reports are being done to satisfy DSA code requirements.

Life Science / Physical Science Buildings – The Architect (HGHB) is working on schematic drawings. This process is nearing completion and if approved, the construction drawing phase will commence.

Music Buildings – The Architect (HGA) has prepared schematic drawings with different design options and the Facilities Committee is reviewing the options and the budgets for the different alternatives.

Gym First Floor/ Pool/ Tennis Courts – The Architect (HGHB) has prepared schematic drawings for review. The Facilities Committee will provide comments on the proposed scope of work.

Student Center – The Architect (HGHB) is preparing schematic drawings for available space options. Planning meetings have involved student representatives.

Outside Lockers adjacent to the Art Buildings – The Architect (HGHB) is preparing drawings to be submitted to DSA. The work will be done as weather permits and as not to impact class schedules.

Cost Control Report

6/11/2010

MPC Education Center at Marina

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,154,000	\$ 1,154,000	\$ -	Includes Architect, DSA fees, etc. for permanent facilities
CEQA/Design	\$ 286,500	\$ 286,500	\$ -	Temporary facilities design and environmental services
Constructn bid	\$ 4,309,949	\$ 4,309,949	\$ -	Actual bid amount for permanent buildings
C.O. Contngcy.	\$ 430,994	\$ 430,994	\$ -	At this time the forecasted change order contingency appears adequate
Test & Inspect.	\$ 275,000	\$ 275,000	\$ -	
Cnstr Mgmt Fee	\$ 288,000	\$ 288,000	\$ -	
Equipment	\$ 456,000	\$ 456,000	\$ -	Furniture and equipment
Site demo	\$ 782,800	\$ 782,800	\$ -	Includes hazmat, demolition and haul-off of six existing buildings
Utility Services	\$ 725,000	\$ 725,000	\$ -	Also included are contingencies for MCWD, PG&E and AT&T
Site work	\$ 287,000	\$ 287,000	\$ -	Includes parking lot
Temp Facilities	\$ 304,757	\$ 304,757	\$ -	Relocatable buildings used during construction
Other	\$ 1,700,000	\$ 1,700,000	\$ -	Amount bid was under budget.
Total	\$ 11,000,000	\$ 11,000,000	\$ -	

Summary: The bids were substantially under budget. Construction began February 24, 2010. Completion is anticipated late spring 2011.

New Student Services Building

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 1,223,000	\$ 1,223,000	\$ -	Design includes Architect, DSA fees, printing, etc.
Constructn bid	\$ 7,099,000	\$ 7,099,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 567,000	\$ 567,000	\$ -	The change order contingency is adequate at this time.
Test & Inspect.	\$ 228,000	\$ 228,000	\$ -	
Cnstr Mgmt Fee	\$ 383,000	\$ 383,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund.
Other	\$ 1,500,000	\$ 1,500,000	\$ -	Amount bid was under budget.
Total	\$ 11,000,000	\$ 11,000,000	\$ -	

Summary: The project bids were under budget, and at this point the project costs are substantially within the budget. The construction began July 27, 2009 and completion is anticipated in December of 2010. The Change Order contingency appears to be adequate for the remainder of the project.

Infrastructure Phase III

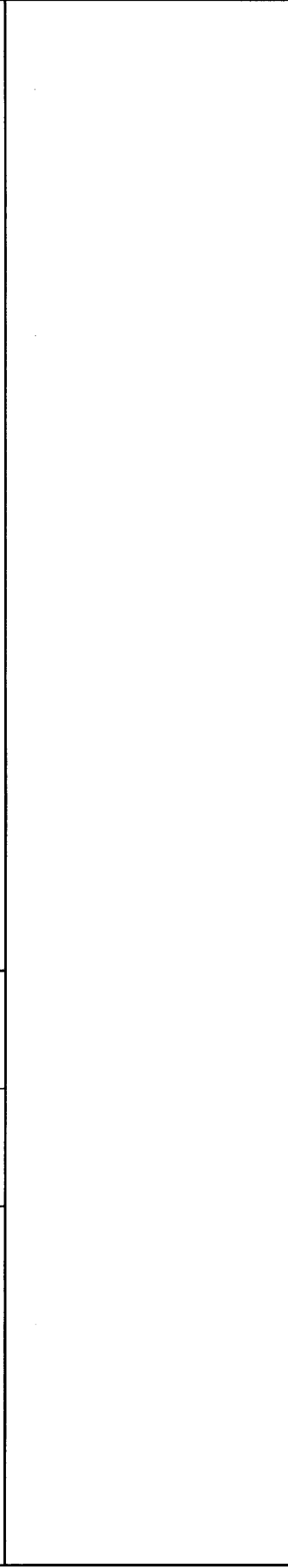
	Budget	Current Projection	Variance	Comments
Design Phase	\$ 386,000	\$ 386,000	\$ -	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bid	\$ 5,400,000	\$ 5,400,000	\$ -	Projected.
C.O. Contngcy.	\$ 540,000	\$ 540,000	\$ -	
Test & Inspect.	\$ 140,000	\$ 140,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment will be from a separate fund.
Other	\$ -	\$ -	\$ -	
Total	\$ 6,466,000	\$ 6,466,000	\$ -	

Summary: Infrastructure Phase III includes Parking Lot J, the PE Elevator, Greenhouse, data cabling, parking lots B & C and other site work (sidewalks & lighting, etc.)

Auto Technology Building

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 142,000	\$ 142,000	\$ -	Design for existing building and new addition and DSA fees
Constructn bid	\$ 703,000	\$ 703,000	\$ -	
C.O. Contngcy.	\$ 60,000	\$ 60,000	\$ -	
Test & Inspect.	\$ 50,000	\$ 50,000	\$ -	
Equipment	\$ -	\$ -	\$ -	Furniture and equipment is from a separate fund.
Other	\$ 45,000	\$ 45,000	\$ -	Hazmat mitigation
Total	\$ 1,000,000	\$ 1,000,000	\$ -	
Summary: The project is nearing completion and within budget.				

Description	Early Start	Early Finish
Student Services Construction	JUL272009 A	NOV252010
Ed Center Construction	FEB242010 A	FEB212011
Business Computer Science	JUN072010 A	FEB022011
Old Student Services Construction	JUN082011	MAR282012
Humanities Construction	JUL122012	MAR222013
Demo Business Humanities	JUN262013	NOV202013
Theater Construction	MAY102011	MAY082012
Music Construction	AUG192014	JUN032015
Life Science Construction	JUL152011	MAY312012
Physical Science Construction	SEP242012	JUN112013
Gym Construction	JAN182011	AUG092011
Pool and Tennis Courts Construction	MAR072012	AUG152012
Student Center Construction	AUG242011	MAY082012
Art Studio Construction	JUN282011	AUG232011
Art Ceramics Construction	SEP262013	MAR282014
Art Dimensional Construction	JUL222014	APR012015
Demo of International Center (IC)	SEP172015	DEC092015



**Monterey Peninsula College
MPC Master Project Schedule**

Start date	JUN082010
Finish date	DEC092015
Data date	JUN082010
Run date	JUN112010
Page number	1A
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BOND EXPENDITURE REPORT 5/31/10

Total Budget With Other Funds	Projects	A		C		A-B-C		(B+C)/A	% Construction Schedule
		Total Bond Budget	Total Bond Prior Year Expenses	2009-2010	Year to Date Bond Payments	Bond Budget Balance	% Bond Cost		
	In Process								
\$1,000,000	Auto Technology Building	\$1,000,000	\$118,522	\$408,081	\$473,397	53%	80%		
\$2,593,854	Business Computer Science	\$2,593,854	\$11,250	\$160,910	\$2,421,694	7%	0%		
\$4,000,000	College Center Renovation	\$4,000,000	\$0	\$0	\$4,000,000	0%	0%		
\$4,000,000	Furniture & Equipment	\$4,000,000	\$414,060	\$242,179	\$3,343,761	16%	28%		
\$7,690,000	Humanities, Bus-Hum, Student Services	\$3,845,000	\$0	\$216,265	\$3,628,735	6%	0%		
\$6,466,000	Infrastructure - Phase III	\$6,466,000	\$1,527,702	\$1,586,306	\$3,351,992	48%	48%		
\$8,827,616	Life Science	\$8,827,616	\$0	\$81,857	\$8,745,759	1%	0%		
\$11,000,000	New Ed Center Building at Marina	\$11,000,000	\$1,800,271	\$606,403	\$8,593,326	22%	28%		
\$11,000,000	New Student Services Building	\$11,000,000	\$943,258	\$3,678,778	\$6,377,965	42%	52%		
\$9,705,029	Physical Science	\$9,705,029	\$0	\$0	\$9,705,029	0%	0%		
\$2,527,498	PE Phase II - Gym/Locker Room Renov.	\$2,527,498	\$0	\$0	\$2,527,498	0%	0%		
\$400,000	Pool/Tennis Courts Renovation	\$400,000	\$0	\$18,900	\$381,100	5%	0%		
\$9,000,000	Public Safety Training Center Renov.	\$9,000,000	\$5,790,378	\$1,655,178	\$1,554,444	83%	100%		
\$4,600,000	Swing Space / Interim Housing	\$4,600,000	\$1,840,030	\$601,367	\$2,158,603	53%	58%		
\$9,305,016	Theater	\$9,305,016	\$0	\$226,839	\$9,078,177	2%	0%		
\$82,809,997	Total in Process	\$88,270,013	\$12,445,472	\$9,483,063	\$66,341,479				
	Future								
\$1,194,745	Art Ceramics	\$1,194,745	\$0	\$0	\$1,194,745	0%	0%		
\$1,625,665	Art Dimensional	\$1,625,665	\$0	\$0	\$1,625,665	0%	0%		
\$563,247	Art Studio	\$563,247	\$0	\$0	\$563,247	0%	0%		
\$244,330	Drafting	\$244,330	\$0	\$29	\$244,330	0%	0%		
\$760,000	International Center	\$760,000	\$0	\$0	\$760,000	0%	0%		
\$1,200,000	Music	\$1,200,000	\$0	\$0	\$1,200,000	0%	0%		
\$12,000,000	PSTC Parker Flats	\$6,000,000	\$0	\$0	\$6,000,000	0%	0%		
\$17,587,987	Total Future	\$11,587,987	\$0	\$29	\$11,587,987				
	Completed								
\$1,057,576	Early Start/Completed-HVAC Repairs	\$618,539	\$618,539	\$0	\$0	100%	100%		
\$2,965,574	Early Start/Completed-New Plant Serv Bldg	\$487,574	\$487,574	\$0	\$0	100%	100%		
\$599,414	Early Start/Completed-Telephone System	\$599,414	\$599,414	\$0	(\$0)	100%	100%		
\$67,671	Family Consumer Science	\$67,671	\$67,671	\$0	\$0	100%	100%		
\$1,473,847	Gym - floor/seismic/bleachers	\$873,847	\$877,646	\$25,596	(\$29,395)	103%	100%		
\$2,464,337	Infrastructure - Phase II	\$2,464,337	\$2,479,718	\$1,889	(\$17,270)	101%	100%		
\$20,880,396	Infrastructure - Phase I	\$20,880,396	\$20,886,001	\$0	(\$5,605)	100%	100%		
\$2,117,203	Lecture Forum Renovation	\$2,117,203	\$2,117,203	\$0	\$0	100%	100%		
\$7,258,670	New Admin / Old Library Renovation	\$4,543,670	\$4,558,967	\$146,256	(\$161,553)	104%	100%		
\$5,413,198	New Child Development Center Bldg	\$1,029,198	\$1,029,198	\$0	\$0	100%	100%		
\$21,420,211	Other Early start / completed	\$1,950,211	\$1,950,211	\$0	\$0	100%	100%		
\$17,336,569	PE Field Track, Fitness Building	\$17,236,569	\$17,236,569	\$0	\$0	100%	100%		
\$863,697	Social Science Renovation (inc. Seismic)	\$863,697	\$863,697	\$0	\$0	100%	100%		
\$83,918,363	Total Completed	\$53,732,326	\$53,772,408	\$173,741	(\$213,823)				
\$184,316,347	Total All Projects	\$153,590,326	\$66,217,880	\$9,656,833	\$77,715,642				
	General Institutional-Bond Management		\$3,675,620	\$629,067					
			\$69,893,499	\$10,285,900					
			\$80,179,399						

Total Bond Funds Spent to Date

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010

Consent Agenda Item No. A.1

Supt/President's Office

Proposal:

To consider and approve the minutes of the Regular Board Meeting on May 25, 2010.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approves of the change, the minutes may be amended.

Budgetary Implications:

None.

Resolution:

BE IT RESOLVED, that the Governing Board approve the minutes of the Regular Board Meeting on May 25, 2010.

Recommended By: Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By: Carla Robinson
Carla Robinson, Executive Assistant to Supt/President and Governing Board

Agenda Approval: Douglas R. Garrison, Ed.D, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Open Session, Stutzman Room, LTC, 1:30pm Roll Call
Closed Session, Stutzman Room, LTC, 1:35-2:59pm
Open Session, Sam Karas Room, LTC, 3:00pm
980 Fremont Street, Monterey, California 93940

TUESDAY, MAY 25, 2010

MINUTES

1. OPENING BUSINESS

- A. Call Public Session to Order and Roll Call - the Regular Board meeting was called to order at 3:00pm.
- B. Closed Session - Items under discussion:
 - 1) Conference with Labor Negotiators for MPCTA and MPCSEA, Joe Bissell and Barbara Lee.
 - 2) Superintendent/President's Quarterly Evaluation.
- C. Reconvene to Open Session.
- D. Reporting of Any Action Taken During Closed Session.

Present:

Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Mr. Lynn Davis, Chair
Mr. Michael Dickey, Student Trustee
Dr. Douglas Garrison, Secretary
Mr. Charles Page, Trustee
Dr. Loren Steck, Vice Chair

2. RECOGNITION

- A. Moment of Silence - EMT Student Jennifer Denmark.
- B. Acknowledgement of Visitors - Brian Graham, former MPC student.
- C. Allen S. Griffin Award for Excellence in Teaching - Mark Jenkins, Instructor, English as Second Language. Mark was acknowledged by Lynn Davis for both his upcoming retirement and his Allen S. Griffin Award. Mark spoke of his appreciation of thirty years of support from the Board and Administrations for the ESL programs at MPC, and his pride in ESL graduate students winning large scholarships this year.
- D. Monterey Peninsula College Foundation Donations for April, 2010, totaling \$47,244.

3. COMMUNICATIONS

A. Comments from Visitors - none.

B. Written Communications:

- 1) Leadership Monterey Peninsula appreciation letter to Dr. Garrison, May 3rd.
- 2) Jim Tunney appreciation letter for President's Award, May 6th.
- 3) Strauss Foundation awards Rick Barlow, MPC graduate and UCSC Junior, \$10,000 scholarship; Barlow to establish an after-school enrichment program, May 10th.

Articles published in The Monterey County Herald, April 22-May 13, 2010:

- 1) "SWAT's strength in numbers," introduction of SWAT unit at PSTC, April 22nd.
- 2) "Awards to celebrate area teachers' excellence," Mark Jenkins, April 23rd.
- 3) "MPC seeks General Contractor," advertisement of two million dollar remodel of Business and Computer Science Building, April 23rd.
- 4) "Hats off to MPC for auto program...and kudos to MPC," letter to editor, April 23rd.
- 5) "Off Bard-way: The four-decade's old Shakespeare Society of American settles in the sleepy village of Moss Landing," with comments by Gary Bolen, April 23rd.
- 6) "Edgar Filson Soren" obituary, MPC former business course instructor, April 28th.
- 7) "Saluting the top seniors of Monterey County," MPC Foundation and Rabobank, co-sponsors of The Monterey County Herald's Senior Achievement Awards, April 29th.
- 8) "Latinos Face Schooling Gap," features Yuliana Vasquez and Eva Ochoa, May 2nd.
- 9) "Jennifer Lauren Denmark" obituary, MPC Fire Science student, May 13th.
- 10) "MPC's 'Beyond Therapy' gets funnier as it goes," May 13th.

C. Reports and Presentations:

1) INSTITUTIONAL REPORT - none.

2) SUPERINTENDENT REPORT - DOUG GARRISON, SUPERINTENDENT/PRESIDENT

Doug recognized that May is a time of celebrations and recognitions, culminating in commencement the first Saturday in June. He is heavily involved in the planning of class schedules and budgets for the 2010-11 year. We expect our state budget to be late but will still present the Board with a tentative budget in June. The health and welfare benefit packages are under review by the Cost Containment Committee; that proposal is in dialogue with both employee groups and will come to ratification votes soon. The ongoing construction of the Education Center in Marina indicates the need for a comprehensive evaluation of all services as a multi-site college. Resources will be reviewed this summer to lay out the implications for faculty and students in fall.

3) VICE PRESIDENT, ACADEMIC AFFAIRS REPORT - JOHN GONZALEZ

John reported the registration process for summer started last Monday, and as of Friday, 54 sections were closed. We are being impacted by students from Hartnell and Cabrillo Colleges. Core courses still have many open sections. Fall registration will open this Monday and already 37 sections are closed. Academic Affairs is working with Division Chairs to add more sections this summer as faculty are available. He recognized the Division Chairs for their full support of all administration requests to increase our efficiency, grow their programs, and of their positive reactions to the outside forces we are encountering. Finally, John mentioned New Business Item #L, the 2011-2012

Academic Calendar, which meets the legal mandates of the Chancellor's Office Title V, with its teaching schedule of 175 days.

- 4) VICE PRESIDENT, STUDENT SERVICES REPORT - CARSBIA ANDERSON
Carsbia announced CHOMP has made a third donation of an AED (Automatic External Defibrillator). The three AED's are located in the Gym, Health Services, and now in the LTC, and Laura Shipley will be providing training for LTC staff. WebReg for fall has started with an average of 100 registrants per hour. Last week's summer registration had the highest number of contacts ever experienced. He reminded the Board that graduation line-up is 11:30am on June 5th. Carsbia invited Robynn Smith, advisor to MPC's Fine Art Print Club and full time art instructor, to share the Club's special project. Supported by the MPC Foundation and the Inter Council Club (ICC), what began as a handmade book with faculty and student recipes and prints, has over two years developed into a four-volume, hardbound project entitled "Melange." An expanded version of "Melange" entitled "Come for the Food, Stay for the Art" is being sold through the Club and the Foundation. The Club has been important to the academic and skills development of both students and staff.
- 5) VICE PRESIDENT, ADMINISTRATIVE SERVICES REPORT - JOE BISSELL
Joe will make his report during the Bond Report.
- 6) ACADEMIC SENATE CHAIR'S ANNUAL REPORT - FRED HOCHSTAEDTER
Fred highlighted the goals Academic Senate achieved this year, including the major discussions and work completed in the areas of accreditation, program development, Flex Days, academic excellence, and institutional effectiveness. Two goals to continue to address are student learning outcomes and distance education. Hiring and mentoring is a major task in the area of academic excellence, and the granting of equivalency to job applicants. Fred acknowledged Secretary Laura Loop is moving from Academic Senate to the Curriculum Advisory Committee and thanked her for her excellent minute taking.
- 7) MPCEA PRESIDENT'S REPORT - LORAN WALSH FOR BRENDA KALINA
Loran thanked everyone for celebrating Classified Appreciation Week on May 17-22, for the root beer float days prepared by Administration, and for hosting the Annual BBQ. CSEA is participating in the information meetings to review the benefit package options and a vote is forthcoming.
- 8) ASMPC REPRESENTATIVE'S REPORT - MICHAEL DICKEY FOR JOYCE HALABI
Michael reported ASMPC held their Leadership Retreat with the new and old councils participating in trainings. The "Laugh Out Loud" day was a successful event for ASMPC. Their constitution and bylaws were revised and approved and the 2010-2011 budget was adopted. A year-end report will be provided at June's Board meeting.
- 9) COLLEGE COUNCIL ANNUAL REPORT - BERNIE ABBOTT, CO-CHAIR
Bernie reviewed her fourth year as College Council Co-chair – also her final year as a retiring faculty member. She summarized the 2009-10 reviews and recommendations: new members and replacements; accreditation activities and commendations received from the visiting team; budget committee allocation studies; facilities master plan and

ongoing and completed construction projects; technology refreshment requests and three-year IT plans; program reviews; planning assumptions for 2010-2011, reorganization of Academic Affairs and Student Services; action items requiring resource allocations; replacement for classified and faculty positions; component goals; and board policy revisions. The College Council wrote the Shared Governance Handbook, revised the Assessment of Institutional Goals and Mission Statement, and completed the 2009-2010 College Council Annual Report. Dr. Garrison complimented Bernie on her guidance of College Council as she and co-chair Brenda Kalina led the work of the College Council these past four years.

10) MPC FOUNDATION REPORT - ROBIN VENUTI, EXECUTIVE DIRECTOR

- The Foundation has awarded over \$50,000 in student scholarships, faculty-designated awards, high school scholarships, faculty and staff advancement awards, and also building scholarships for endowment, in particular the Jim Tunney Scholarship. She invited Rich Montori to speak on his visit to the NFL in New York, and he reported the NFL Board was very receptive to the idea of contributing to the Jim Tunney Endowment Scholarship, and that Jim Tunney is revered at the NFL.
- The Scholarship Awards Ceremony took place May 12th; Dean Flippo was a terrific emcee.
- The Alumni event on June 24th is almost full; approximately \$18,000 in sponsors has been received. Proceeds for this event will start an Alumni Scholarship. Support to promote the event will come from The Herald and KSBW.
- The family of Jennifer Denmark would like to start a scholarship in her honor to continue her legacy.
- The Monterey Peninsula Foundation requires in their grant review a 100% giving level by the MPC Foundation Board which has been achieved.
- The Investment Committee is looking at RFP's for a new investment manager and is reviewing investment policies.
- The Foundation is revising bylaws to implement changes required of an auxiliary organization.
- President's Luncheons continue on May 26th and one each in June and July.

10) GOVERNING BOARD TRUSTEE REPORTS:

- a) Community Human Services (CHS) - Meeting Minutes, April 15, 2010. Loren Steck reported on CHS activities from the April 15th meeting.
- b) Charlie Page drafted a non-smoking resolution which has been withdrawn from today's agenda; he will work with Carsbia Anderson and Dr. Garrison on this issue. Dr. Garrison noted that the draft will be reviewed with students and staff in the fall thru the shared governance process.
- c) Margaret-Anne Coppernoll and Charlie Brown attended the Trustee Workshop by the Community College League of California.
- d) Loren Steck attended the April 27th first Joint Legislative Advocacy Day in Sacramento.

11) SPECIAL REPORT - BOND UPDATE REPORTS, JOE DEMKO:

- a) Active Bond/Facility Projects Update
- b) Cost Control Report
- c) MPC Master Schedule/Construction Phase Only
- d) Bond Expenditure Report - Joe reported the Report has been expanded to provide additional cost information to the Board.

4. **CONSENT CALENDAR**

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
Motion Page / Second Steck / Carried **10-112**

BE IT RESOLVED:

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on April 27, 2010 and the minutes of the Special Study Session on May 4, 2010,
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the Governing Board approves the following payroll for a total of 2,294,181:
April 15th manual payroll in the amount of \$3,726;
and the April 30st regular payroll in the amount of \$2,245,717;
and the May 10th supplemental payroll in the amount of \$44,738.
- 4) That commercial warrants numbers for April 2010, totaling \$2,050,688, be approved:
12778734 through 12778792; 12779393 through 12779445;
12780226 through 12780260; 12781009 through 12781052;
12781689 through 12781717; 12783289 through 12783349.
- 5) That purchase order numbers 100992 through 101204 for April, 2010, totaling \$1,502,990, be approved.
- 6) That the following budget adjustments in the Restricted General Fund for the period April 20, 2010 through May 10, 2010, be approved:
Net decrease in the 4000 (Supplies) Object expense for \$9,149;
Net increase in the 5000 (Other/Services) Object expense for \$9,149.
- 7) That the following budget adjustments in the Unrestricted General Fund for the period April 20, 2010 through May 10, 2010, be approved:
Net decrease in the 1000 (Certificated Salary) Object expenses for \$9,083;
Net increase in the 2000 (Classified Salaries) Object expense for \$8,660;
Net increase in the 3000 (Benefits) Object expense for \$423;
Net increase in the 4000 (Supplies) Object expense for \$29,572;
Net decrease in the 5000 (Other/Supplies) Object expense for \$32,056;
Net increase in the 6000 (Capital Outlay) Object expense for \$2,484.

- B. Faculty Personnel:
 - 8) That the Governing Board approves the faculty personnel actions listed:
 - a. Resignation of Pamela Sanborn, Medical Assisting Instructor, effective June 5, 2010.
 - b. Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring, 2010.
- C. Classified Personnel:
 - 9) That the Governing Board approves the classified personnel action listed: Resignation of Mamie Nubin, Instructional Specialist, Business Skills Center, 17 hours per week, 10 months, effective at the end of the day, June 5, 2010.
- D. Short Term, Non-continuing and Substitute Personnel:
 - 10) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term, non-continuing and substitute assignments subject to future modifications, be approved.

5. NEW BUSINESS

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending April 30, 2010, be accepted.
Motion Steck / Second Dickey / Carried **10-113**

Joe Bissell attended the CCLC's Chief Business Officer Meeting where details of the Governor's May Revise budget were discussed. The League is doubtful that any budget growth will occur and funding deferrals will continue. The Budget Committee concurs that unrestricted general revenues will be flat, there will not be a negative COLA, and the projected deficit will be \$1.3M in the district's self-insured medical fund.

- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending March 31, 2010, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
Motion Page / Second Coppernoll / Carried **10-114**

- C. INFORMATION ONLY: County of Monterey Investment Report for the quarter ending March 31, 2010. **INFORMATION**

- D. BE IT RESOLVED, that the Governing Board approve the awarding of the Business Computer Science Building Renovation Project to Otto Construction in the amount of \$1,485,000.
Motion Dickey / Second Brown / Carried **10-115**

Mr. Bill Thayer, with Thayer Construction, spoke to the bid in that it appears the low bidder did not list a subcontractor, a violation of the California Public Contracts Code. MPC's legal opinion approved the bid and the bid was upheld.

- E. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #25 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural design services for renovations to the Arts Complex (Arts Studio Building, Graphic Arts/Drafting Building, Art Dimensional Building, and the Art Ceramics Building) at a fixed fee of \$39,000.
Motion Steck / Second Coppernoll / Carried **10-116**

- F. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #26 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural design services for the existing swimming pool, tennis courts and changing rooms at a fixed fee of \$169,000.
Motion Steck / Second Coppernoll / Carried **10-117**

- G. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #27 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural design services for the first floor of the Gymnasium at a fixed fee of \$232,000.
Motion Coppernoll / Second Page / Carried **10-118**

- H. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #28 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural design services for the renovation of the Student Center Building at a fixed fee of \$40,000.
Motion Brown / Second Steck / Carried **10-119**

- I. BE IT RESOLVED, that the Governing Board formally reviews, discusses and accepts the Accountability Reporting for the Community Colleges 2010 Report (ARCC Report).
Motion Steck / Second Dickey / Carried **10-120**

Rosaleen Ryan and Michael Gilmartin presented the ARCC Report for 2010. Rosaleen explained the ARCC Report is the current accountability framework for community colleges, and includes statewide and college level performance indicators, a self-assessment for each college, college peer groups, and exogenous variables that affect performance. There are seven system wide performance indicators: annual number of graduates from UC/CSU who originally attended a CCC; annual number of CCC transfers to baccalaureate granting institutions; transfer rate from CCCs; annual number of degrees/certificates conferred by vocational programs; increase in income following completion of vocational degree/certificate in 2003-04; annual number of credit basic skills improvements; and participation rates.

Michael Gilmartin reviewed the seven college performance indicators for MPC: percentage of first-time students who within 6 years progressed or achieved; percentage of first-time students who earned at least 30 units in a CCC; percentage of first-time students who returned to any CCC the subsequent fall (increased persistence rate); annual successful course/completion rate for credit vocational courses; annual success course completion rate for credit basic skills courses; improvement rates for ESL courses; and improvement rate for credit basic skills courses.

- J. BE IT RESOLVED, that the Governing Board authorize the creation of a new bank account, Monterey Peninsula College Gentrain Society Checking and Money Market account, with First National Bank for deposits and payment of invoices.
- BE IT FURTHER RESOLVED, effective May 25, 2010, that: Dr. Douglas Garrison, Superintendent/President; Joseph Bissell, Vice President for Administrative Services; Rosemary Barrios, Controller; Jeffrey Riehl, Gentrain President; Judy Proud, Gentrain Vice President; and Pam Lehman, Gentrain Treasurer, be authorized as signatories for the Monterey Peninsula College Gentrain Society Trust Account, maintained by Monterey Peninsula College, at First National Bank.
Motion Steck / Second Page / Carried **10-121**
- K. BE IT RESOLVED, that the 2010-2011 allocation of \$3,500 to Community Human Services, be approved.
Motion Steck / Second Coppernoll / Carried
- L. BE IT RESOLVED, that the 2011-2012 College Calendar be approved as proposed.
Motion Brown / Second Dickey / Carried **10-122**
- M. BE IT RESOLVED, that the Governing Board approve the attached 2010-11 salary schedule for confidential employees, effective July 1, 2010.
Motion Steck / Second Page / Carried **10-123**
- N. BE IT RESOLVED, that the following courses be approved:
- 1) LETP 234, Skills and Knowledge
 - 2) LETP 254, Dispatch Field Training Program
 - 3) OCEN 2L, Introductory Oceanography Lab
 - 4) SIGN 2B, Advanced American Sign Language II
 - 5) WRLD 401, Prehistory and Earliest Civilizations (to 1200 BCE)
 - 6) WRLD 402, Foundations of the Classical World (1200-500 BCE)
 - 7) WRLD 403, The Golden Age of Greece (500-300 BCE)
 - 8) WRLD 404B, The Roman Empire (14-600 CE)
 - 9) WRLD 405, The Christian and Islamic Medieval World I: (500-1100 CE)
 - 10) WRLD 406, The Medieval Renaissance (1100-1350 CE)
 - 11) WRLD 407, The Renaissance (1350-1520 CE)
- Motion Dickey / Second Coppernoll / Carried **10-124**
- O. BE IT RESOLVED, that the Governing Board approve Board Policy 1009, Governing Board Self Evaluation.
Motion Brown / Second Steck / Carried **10-125**
- BP 1009 was approved with one revision.
- P. BE IT RESOLVED, that the Governing Board approve Board Policy 1011, The Board Chair.
Motion Page / Second Coppernoll / Carried **10-126**

- Q. INFORMATION ONLY: Board Policy 1007, Specific Duties and Responsibilities of the Governing Board. **INFORMATION**
- R. INFORMATION ONLY: Board Policy 1008, Governing Board Orientation and Development. **INFORMATION**
- S. INFORMATION ONLY: Board Policy 1025, Public Appearance Before the Board and Conduct of Board Meetings. **INFORMATION**
- T. INFORMATION ONLY: Proposal for partnership with Pebble Beach Company for a fundraising running event. **INFORMATION**
- U. INFORMATION ONLY: Calendar of Events. **INFORMATION**

6. **ADVANCE PLANNING**

A. Meeting Dates:

Regular Meeting Tuesday, July 27, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

Regular Meeting Tuesday, August 24, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

B. Future Topics, to be confirmed:

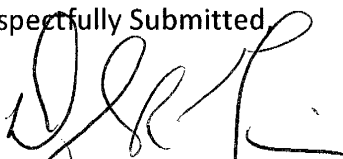
- 1) Board Goals

ADJOURNMENT: The Regular Board Meeting was adjourned at 5:30pm.

7. **CLOSED SESSION – not required.**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Respectfully Submitted,



Douglas R. Garrison, Ed.D.
Superintendent/President

Posted June 23, 2010

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010

Consent Agenda Item No. A.2

Supt/President's Office

Proposal:

That the Governing Board accept and acknowledge the following donations to Monterey Peninsula College.

Background:

The following donations have been made to Monterey Peninsula College:

- Bill Jones, MPC Counselor 25 Books for the LTC
- Song Monroe, MPC DOM \$100 for CDC's pet supplies

Budgetary Implications:

None.

Resolution:

BE IT RESOLVED, that the Governing Board accept gifts donated to the College with appropriate acknowledgement to the donors.

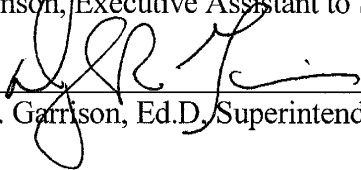
Recommended By: Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By:



Carla Robinson, Executive Assistant to Supt/President and the Governing Board

Agenda Approval:


Douglas R. Garrison, Ed.D, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Fiscal Services
College Area

Consent Agenda Item No. A.3

Proposal:

Approve May regular payroll along with June's manual and supplemental payrolls. Approve May 28th and June 4th and 10th payrolls.

Background:

May 28, 2010	Regular Payroll	\$2,269,264.53
June 4, 2010	Manual Payroll	\$2,769.52
June 10, 2010	Supplemental Payroll	\$41,586.76
Total.....		<u>\$2,313,620.81</u>

Budgetary Implications:

Budgeted.

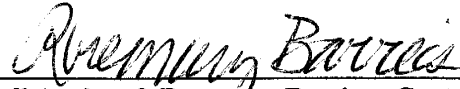
Information Only Resolution: **BE IT RESOLVED**, That the May 28th regular payroll in the amount of \$2,269,264.53 and that the June 4th manual payroll in the amount of \$2,769.52 and that the June 10th supplemental payroll in the amount of \$41,586.76 be approved.

Recommended By:



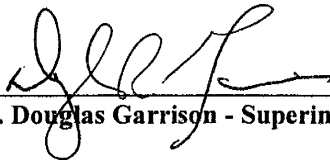
Joseph Bissell - Vice President for Administrative Services

Prepared By:



Sean Willis or Michelle Moore - Payroll Analyst & Rosemary Barrios - Controller

Agenda Approval:



Dr. Douglas Garrison - Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Fiscal Services

College Area

Consent Agenda Item No. A.4

Proposal:

Approve Commercial Warrants for May 2010.

Background:

Table with 2 columns: Warrant Number Range and Amount. Includes rows for ranges like 12784332 through 12784339 and a total of \$2,022,026.51.

Total \$ 2,022,026.51

Budgetary Implications: Budgeted.

Resolution: BE IT RESOLVED, That Commercial Warrants, 12784332 through 12784339, & 12785120 through 12785187, & 12786085 through 12786124, & 12786867 through 12786921, & 12787745 through 12787785, & 12789465 through 12789537, in the amount of \$2,022,026.51 be approved.

Recommended By: [Signature] Joseph Bissell - Vice President For Administrative Services

Prepared By: [Signatures] Alicia Cadriel - Accounts Payable Rosemary Barrios - Controller

Agenda Approval: [Signature] Dr. Douglas Garrison - Superintendent / President

School Board Approval Report
5/4/2010 through 5/4/2010

40 Monterey Peninsula College

Issue Date 05/04/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12784332	Anthem Blue Cross	PO- 100138	340000	Open order for life insurance for FY 09/10	\$1,949.33
12784333	CHEVRON USA INC	PO- 100144	550000	Open order for gasoline for gas cards	\$517.54
12784334	KEENAN AND ASSOCIATES	PO- 100135	340000	Open order for dental claim 09/10	\$28,622.60
12784335	Monterey Sanitary Supply	PO- 100221	640000	Custodial supplies (equipment)	\$1,018.21
	Monterey Sanitary Supply	PO- 100221	640000	Custodial supplies (equipment)	\$1,053.27
12784336	The Hartford	PO- 100134	340000	Open order for Disability premium fir FY 09/10	\$2,252.82
12784337	Toshiba Financial Services	PO- 101173	560000	Open order for copier lease	\$301.32
	Toshiba Financial Services	PO- 101173	560000	Open order for copier lease	\$279.32
12784338	VISION SERVICE PLAN	PO- 100137	340000	Open order for Vision premium for FY 09/10	\$3,276.00
12784339	William Scotsman	PO- 100745	560000	Reencumbrance of funds for TRIO trailers	\$495.80
	William Scotsman	PO- 100745	560000	Reencumbrance of funds for TRIO trailers	\$673.33
	William Scotsman	PO- 100745	560000	Reencumbrance of funds for TRIO trailers	\$508.63
	William Scotsman	PO- 100745	560000	Reencumbrance of funds for TRIO trailers	\$686.16
Fund 0100 totals:					\$41,634.33

School Board Approval Report
5/4/2010 through 5/4/2010

40 Monterey Peninsula College

Issue Date 05/04/2010

4800 Building Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12784339	William Scotsman	PO- 100244	620000	Rental/lease of restroom trailer -Marina	\$982.91
	William Scotsman	PO- 100244	620000	Rental/lease of restroom trailer -Marina	\$982.91
	William Scotsman	PO- 100244	620000	Rental/lease of restroom trailer -Marina	\$982.91
	William Scotsman	PO- 100245	620000	Lease of modular classroom at Marina Ed Center	\$421.09
	William Scotsman	PO- 100245	620000	Lease of modular classroom at Marina Ed Center	\$421.09
	William Scotsman	PO- 100245	620000	Lease of modular classroom at Marina Ed Center	\$421.09
	William Scotsman	PO- 100246	620000	Lease of modular classroom at Marina Ed. Center	\$421.09
	William Scotsman	PO- 100246	620000	Lease of modular classroom at Marina Ed. Center	\$421.09
	William Scotsman	PO- 100247	620000	Lease of modular classroom at Marina Ed. Center	\$421.09
	William Scotsman	PO- 100247	620000	Lease of modular classroom at Marina Ed. Center	\$421.09
	William Scotsman	PO- 100247	620000	Lease of modular classroom at Marina Ed. Center	\$421.09
	William Scotsman	PO- 100247	620000	Lease of modular classroom at Marina Ed. Center	\$421.09
	William Scotsman	PV- 101315	510000	Mobile Office Rental at 3rd and 12th Street	\$432.93
	William Scotsman	PV- 101315	510000	Mobile Office Rental at 3rd and 12th Street	\$432.93
	William Scotsman	PV- 101315	510000	Mobile Office Rental at 3rd and 12th Street	\$432.93

Fund 4800 totals:

\$8,458.42

District Totals for 5/4/2010:

\$50,092.75

School Board Approval Report
5/4/2010 through 5/4/2010

District Total for 5/4/2010 through 5/4/2010: \$50,092.75

School Board Approval Report
5/11/2010 through 5/11/2010

40 Monterey Peninsula College

Issue Date 05/11/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12785120	ACCREDITING COMMISSION FOR	PV- 101316	580000	Fees for Accreditation Comprehensive Visit	\$3,107.52
12785123	AT&T/CALNET 2	PO- 100211	550000	Open order for phone service	\$376.62
	AT&T/CALNET 2	PO- 100211	550000	Open order for phone service	\$3,228.60
	AT&T/CALNET 2	PO- 100211	550000	Open order for phone service	\$353.43
	AT&T/CALNET 2	PO- 100211	550000	Open order for phone service	\$3,282.19
12785125	Bedner, Alex	PO- 101188	510000	Musician for MPC band concert (3 performances)	\$210.00
12785126	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water usage at MPC main campus	\$3,311.10
	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water usage at MPC main campus	\$3,999.14
	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water usage at MPC main campus	\$413.41
	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water usage at MPC main campus	\$954.72
12785128	CET/STAFF PLAYERS	PV- 101318	510000	For THEA58 Sec.5010 and THEA79 Sec.5027	\$4,764.20
12785130	CRYSTAL SPRINGS WATER COMPA	PO- 100833	520000	Open order for bottled water	\$63.25
12785131	Dance Kids of Monterey County	PV- 101319	510000	For THEA63 Sec.5012 and THEA77 Sec.5373	\$5,654.40
12785132	DELL MARKETING L.P.	PV- 101320	430000	Dell 2400MP Replacement Bulb	\$378.86
12785133	Dept of Forest & Fire Protecti	PV- 101321	520000	Master Instructor Update Course	\$1,960.00
12785134	Dianas Charters & Tours	PV- 101340	520000	Charter to Stanford and San Jose State for UB	\$1,500.00
12785136	Dinan, Steve	PV- 101322	510000	Lecture on Career Opportunities in Auto Field	\$300.00
12785138	DocuTec	PV- 101323	560000	Repair of Acroprint Time Stamp Clock	\$142.50
12785141	Fire Protection Publications	PV- 101324	430000	Course Materials For Fire Academy	\$1,235.28
12785142	FIRST ALARM-MONTEREY COUNT	PV- 101325	560000	Service Call on Library Front Doors	\$89.83
12785144	Fitness Edge	PO- 101198	560000	Repair of fitness equipment	\$240.47
12785145	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$100.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$180.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$35.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$180.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00

School Board Approval Report
5/11/2010 through 5/11/2010

40 Monterey Peninsula College

Issue Date 05/11/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12785145	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$180.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$180.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$180.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$180.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00
12785146	Geo. H Wilson	PV- 101326	560000	Repairs and Materials on Boiler	\$1,072.25
	Geo. H Wilson	PV- 101327	560000	Repairs on Johnson Controls Controller on IC Roof	\$550.00
12785147	George,Stan	PO- 101178	510000	Musician for three MPC Band concerts	\$210.00
12785148	GRAINGER INC-salinas	PO- 100079	450000	Open order for equipment & materials	\$93.73
	GRAINGER INC-salinas	PO- 100919	560000	Open order for supplies for IT	\$292.11
12785149	Grasmuck,Karoline	PV- 101328	520000	Reimbursement for Travel and Registration at CADAT	\$1,575.53
12785152	Horrn,Erica	PO- 101183	510000	Clarinet specialist performances	\$200.00
	Horrn,Erica	PO- 101184	510000	Musician for the May 15th concert	\$210.00
12785153	Innovative Educators	PV- 101329	520000	Registration Fee for "Webinar Series"	\$750.00
12785154	JOHN THOMAS	PO- 101185	510000	Musical performance at the Band concert	\$210.00
12785155	Karen King	PO- 101181	510000	Flute Specialist performances	\$200.00
12785156	Lavengood,Wayne	PV- 101330	510000	Men in Nursing Consultation for March and April	\$640.00
12785157	Mac and Ava Motion Picture Pro	PV- 101331	580000	DVDs with Print Sleeves and Cases	\$200.00
12785158	MCSHANE,LAURA	PO- 101177	510000	Musician for three MPC Band concerts	\$210.00
12785159	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$18.74
12785160	MONTEREY AUTO SUPPLY INC	PO- 100900	430000	Open order for automotive supplies (Instructional)	\$10.78
	MONTEREY AUTO SUPPLY INC	PO- 100900	430000	Open order for automotive supplies (Instructional)	\$13.94
	MONTEREY AUTO SUPPLY INC	PO- 100900	430000	Open order for automotive supplies (Instructional)	\$130.97
	MONTEREY AUTO SUPPLY INC	PO- 100900	430000	Open order for automotive supplies (Instructional)	\$72.40
	MONTEREY AUTO SUPPLY INC	PO- 101142	430000	Service cart, blue	\$1,353.07

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40 Monterey Peninsula College

Issue Date 05/11/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12785161	MONTEREY COUNTY HERALD	PO- 101199	580000	Open order for advertising for MPC Theater	\$3,622.50
12785162	MOULTON,ERICA	PV- 101333	520000	Reimbursement for Materials for Scout Class	\$99.63
12785163	MPC Trust Fund-9712	PV- 101332	760000	Cap and Gowns for EOPS Students	\$1,230.00
12785164	Nancy Fowler	PO- 101182	510000	Flute Specialist performances	\$200.00
12785165	Network Cabling Solutions	PV- 101334	560000	Install Cables in Gym and IC Building	\$1,340.00
12785166	Office Depot	PO- 100013	430000	Open order for office supplies	\$224.50
	Office Depot	PV- 101335	450000	Supplies for Print Shop	\$380.56
	Office Depot	PV- 101335	450000	Supplies for Print Shop	\$217.00
	Office Depot	PV- 101335	450000	Supplies for Print Shop	\$354.02
	Office Depot	PV- 101335	450000	Supplies for Print Shop	\$361.66
	Office Depot	PV- 101335	450000	Supplies for Print Shop	\$339.36
	Office Depot	PV- 101335	450000	Supplies for Print Shop	\$15.07
	Office Depot	PV- 101336	450000	Supplies for International Student Program Office	\$10.47
	Office Depot	PV- 101336	450000	Supplies for International Student Program Office	\$257.41
	Office Depot	PV- 101336	450000	Supplies for International Student Program Office	\$33.41
	Office Depot	PV- 101336	450000	Supplies for International Student Program Office	\$14.85
	Office Depot	PV- 101336	450000	Supplies for International Student Program Office	\$57.42
	Office Depot	PV- 101336	450000	Supplies for International Students Program Office	\$5.78
	Office Depot	PV- 101337	430000	Supplies for Life Science Office	\$390.59
	Office Depot	PV- 101337	430000	Supplies for Life Science Office	\$214.05
	Office Depot	PV- 101337	430000	Supplies for Life Science Office	\$159.47
	Office Depot	PV- 101338	450000	Supplies for Student Services Office	\$29.39
	Office Depot	PV- 101338	450000	Supplies for Student Services Office	\$38.79
	Office Depot	PV- 101342	530000	CTEP Site License for 09/10 Year	\$282.49
12785167	Pacific College Testing	PO- 100159	550000	Open order for electricity for the MPC campus	\$2,610.00
12785168	PACIFIC GAS & ELECTRIC CO	PO- 100394	550000	Open order for natural gas at MPC main campus	\$31,064.49
	PACIFIC GAS & ELECTRIC CO	PO- 100834	550000	Open order for electricity	\$28,655.46
	PACIFIC GAS & ELECTRIC CO			Open order for electricity	\$1,880.56

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Issue Date 05/11/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12785168	PACIFIC GAS & ELECTRIC CO	PO- 100834	550000	Open order for electricity	\$543.23
12785169	Peninsula Cafe	PO- 101127	470000	Light refreshments for May 13 Recognition Ceremony	\$450.00
	Peninsula Cafe	PV- 101339	760000	Care Meal Plan for April 2010	\$4,689.35
12785170	PENINSULA MESSENGER SERVICE	PO- 100035	580000	Open order for courier service	\$353.60
	PENINSULA MESSENGER SERVICE	PO- 100035	580000	Open order for courier service	\$353.60
12785171	PENINSULA WELDING SUPPLY	PO- 100142	550000	Open orders for gas cartridges	\$215.12
	PENINSULA WELDING SUPPLY	PO- 100142	550000	Open orders for gas cartridges	\$1.69
12785172	Planned Parenthood	PO- 101202	520000	Health education workshop for UB students	\$150.00
12785173	RANDY TUNNELL PHOTOGRAPHY	PV- 101344	510000	Graduation Pictures	\$500.00
12785174	RANDYS SANDWICH SHOP	PV- 101345	520000	Bag Lunches for ROV Competition on 4/24/10	\$2,682.50
12785175	Rettenwender, Thomas	PV- 101346	510000	Eco-Urban Curriculum Development	\$1,362.50
12785176	Schueneman, Adrian	PV- 101347	520000	Travel Reimbursement for ServSafe Training	\$302.00
12785177	Sentry Alarm Systems	PV- 101348	560000	Monitoring Fire Alarm System for 5/1/10 to 7/31/10	\$90.00
	Sentry Alarm Systems	PV- 101349	560000	Repair Fire Alarm System at Art Dimension Building	\$132.00
12785178	Shirley, Kimberly	PV- 101350	520000	Travel Reimbursement for CLCC Conference	\$866.23
12785179	SPORT & CYCLE	PO- 101119	430000	Volleyballs	\$541.38
12785181	Teracai	PO- 100778	450000	Network supplies	\$174.74
12785183	TRUCKSIS ENT INC	PV- 101351	580000	BIO Banner for High School Academic Awards	\$243.02
12785184	Union Bank of California	PV- 101352	570000	Administration Fee for 2010	\$670.00
12785186	Wilson, Janine	PV- 101353	520000	Advance for Boardwalk Admission on 7/18/10	\$1,231.86
	Wilson, Janine	PV- 101354	520000	Advance for Shakespeare SC Tickets	\$900.00
12785187	Woodcraft	PO- 100435	430000	Open order for instructional supplies	\$27.60

Fund 0100 totals:

\$138,363.39

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40 Monterey Peninsula College

Issue Date 05/11/2010

0400 Children Center, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12785137	Discount School Supply	PO- 101065	430000	Learning materials & supplies	\$438.67
12785180	Sysco Food Service of SF	PO- 101203	450000	Open order for food	\$95.22
	Sysco Food Service of SF	PO- 101203	470000	Open order for food	\$1,161.26
Fund 0400 totals:					\$1,695.15

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40 Monterey Peninsula College

Issue Date 05/11/2010

3500 Self Insurance Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12785121	AFLAC	PV- 101317	510000	For April FSA Fees	\$159.00
Fund 3500 totals:					\$159.00

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40 Monterey Peninsula College

Issue Date 05/11/2010

4700 College Center (M)

WarrantNo	College Name	RefNo	Object	Description	Amount
12785126	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water useage at MPC main campus	\$225.49
	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water useage at MPC main campus	\$272.35
	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water useage at MPC main campus	\$28.15
	CALIFORNIA AMERICAN WATER C	PO- 100392	550000	Open order for water useage at MPC main campus	\$65.02
12785145	GAVILAN PEST CONTROL	PO- 100217	560000	Open order for spraying bookstore & cafeteria	\$90.00
	GAVILAN PEST CONTROL	PO- 100217	560000	Open order for spraying bookstore & cafeteria	\$90.00
	GAVILAN PEST CONTROL	PO- 100217	560000	Open order for spraying bookstore & cafeteria	\$90.00
	GAVILAN PEST CONTROL	PO- 100217	560000	Open order for spraying bookstore & cafeteria	\$90.00
	GAVILAN PEST CONTROL	PO- 100217	560000	Open order for spraying bookstore & cafeteria	\$90.00
	GAVILAN PEST CONTROL	PO- 100217	560000	Open order for spraying bookstore & cafeteria	\$90.00
	GAVILAN PEST CONTROL	PO- 100217	560000	Open order for spraying bookstore & cafeteria	\$90.00
12785168	PACIFIC GAS & ELECTRIC CO	PO- 100159	550000	Open order for electricity for the MPC campus	\$2,115.56
	PACIFIC GAS & ELECTRIC CO	PO- 100394	550000	Open order for natural gas at MPC main campus	\$1,951.50

Fund 4700 totals:

\$5,378.07

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40 Monterey Peninsula College

Issue Date 05/11/2010

4800 Building Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12785122	American Lock & Key	PO- 100999	620000	To install twenty four locks in Nursing Building	\$9,531.79
12785124	Axiom Engineers	PV- 101343	620000	Engineering Services for Energy Cons. Project	\$900.00
12785127	Central Electric	PO- 100527	620000	To provide engineering & electrical to generator	\$10,616.00
12785129	Compview	PO- 100610	640000	Epson 84 projector	\$727.95
	Compview	PO- 100635	620000	Epson 410 Projectors	\$4,551.91
12785135	Dilbeck & Sons, Inc.	PO- 100871	620000	Public Bid award for construction of Marina Ed Ctr	\$237,310.34
	Dilbeck & Sons, Inc.	PO- 101194	620000	Additional anchoring of armor tiles	\$2,368.30
12785139	Don Chapin Company	PO- 101195	620000	Remove & replace unsuitable material on bid pack #	\$3,741.25
12785140	DRP Builders	PO- 101191	620000	Change orders 34 & 35	\$2,715.00
12785143	FIRST NATIONAL BANK	PO- 101006	620000	Retention for the Marina Education Center	\$26,367.81
12785150	Hammel, Green, & Abrahamson	PO- 100301	620000	Re-encumber funds for Student Services' building	\$6,257.08
12785151	Hilla, Jeffery	PO- 101176	620000	Labor to install smart classroom technology	\$1,750.00
12785181	Teracai	PO- 100935	620000	IT Infrastructure	\$38.97
12785182	The Ratcliff Architects	PV- 101341	620000	Designs for Administration Building	\$19,700.00
12785185	William A. Thayer Construction	PO- 100368	620000	General contractor services for Bldg. 24 elevator	\$16,506.21

Fund 4800 totals:

\$343,082.61

District Totals for 5/11/2010:

\$488,678.22

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District Total for 5/11/2010 through 5/11/2010: \$488,678.22

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40 Monterey Peninsula College

Issue Date 05/13/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786085	APPLE COMPUTER INC	PO- 101164	450000	Replacement battery for ACT 15 MacBook Pro	\$125.57
12786086	ARMSTRONG PIANO SERVICE	PO- 101055	560000	Tuning of the LTC piano for MPC Foundaation event	\$100.00
12786087	B & H PHOTO/VIDEO	PO- 101048	430000	Instructional supplies	\$602.98
12786088	BRODART	PO- 101219	630000	Open order (reencumbrance) for library materials	\$43.37
	BRODART	PO- 101219	630000	Open order (reencumbrance) for library materials	\$18.89
	BRODART	PO- 101219	630000	Open order (reencumbrance) for library materials	\$10.43
12786089	CASEY PRINTING	PO- 101040	450000	5000 Tri-fold color brochures	\$444.72
	CASEY PRINTING	PO- 101066	450000	Printing of 20,000 Fall schedule of classes	\$10,051.24
12786090	CDW GOVERNMENT INC	PO- 100885	430000	Telex Explorer headphones	\$95.69
	CDW GOVERNMENT INC	PO- 100885	430000	Telex Explorer headphones	\$63.67
	CDW GOVERNMENT INC	PO- 100885	430000	Telex Explorer headphones	\$254.66
12786091	Clear Science	PO- 100440	510000	Special consultant contract with MATE	\$4,800.00
	Clear Science	PO- 100441	510000	Special consultant contract for MATE	\$240.00
12786092	COASTLINE COMMUNITY COLLEG	PV- 101355	430000	Astronomy:Observation & Theories Enrollment Fee	\$520.00
12786093	Community College Library Con	PO- 101078	430000	Library databases	\$5,119.75
	Community College Library Con	PO- 101078	450000	Library databases	\$23,563.85
12786094	Compview	PO- 101025	430000	Smart Podium interactive display	\$1,737.50
12786095	Crouch,Perry	PO- 100947	510000	Spring 2010 Retention Workshop	\$300.00
12786096	Dept of Forest & Fire Protecti	PV- 101356	520000	Fire Management 2C Course	\$1,368.00
	Dept of Forest & Fire Protecti	PV- 101357	520000	Fire Training Instructor IB Course	\$1,208.00
12786097	DROUGHT RESISTANT NURSERY	PO- 100018	430000	Open order for plant supplies	\$92.54
	DROUGHT RESISTANT NURSERY	PO- 100916	430000	Open order for supplies	\$47.12
	DROUGHT RESISTANT NURSERY	PO- 100916	430000	Open order for supplies	\$247.35
12786099	Empleo, Amanda	PO- 100880	510000	Special consult contract for MATE	\$591.75
12786100	FEDERAL EXPRESS CORP	PO- 100278	580000	Open order for Federal Express costs	\$200.84
	FEDERAL EXPRESS CORP	PO- 100278	580000	Open order for Federal Express costs	\$23.50
	FEDERAL EXPRESS CORP	PO- 100278	580000	Open order for Federal Express costs	\$48.83

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Issue Date 05/13/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786101	Fitness Edge	PO- 101197	560000	Repair of equipment in the Fitness Center	\$2,030.55
12786102	FLINN SCIENTIFIC	PO- 101022	430000	Open order for chemistry department supplies	\$607.78
12786104	Marina Coast Water District	PO- 100391	550000	Open order for water usage at Marina Ed. center	\$127.33
12786105	MEDCO INC	PO- 100891	430000	Medical supplies for the Athletic Department	\$1,549.92
	MEDCO INC	PO- 100893	430000	Medical supplies for the training staff	\$334.99
	MEDCO INC	PO- 101117	430000	Software program	\$541.25
12786106	MONTEREY PENINSULA COLLEGE	PV- 101358	580000	Revolving Fund Check Reimbursement for April	\$1,749.05
	MONTEREY PENINSULA COLLEGE	PV- 101359	580000	Revolving Fund Check Reimbursement for April	\$1,998.65
	MONTEREY PENINSULA COLLEGE	PV- 101360	580000	Revolving Fund Check Reimbursement for April	\$2,612.01
	MONTEREY PENINSULA COLLEGE	PV- 101361	580000	Revolving Fund Check Reimbursement for April	\$2,625.44
	MONTEREY PENINSULA COLLEGE	PV- 101362	580000	Revolving Fund Cash Reimbursement for April	\$739.68
12786107	MONTEREY REGIONAL WATER	PO- 100393	550000	Open order for storm water & sewage collection	\$6,214.54
12786108	Monterey County Weekly	PO- 100054	580000	Open order for display advertising	\$908.00
12786109	MOORE MEDICAL CORP	PO- 100985	450000	Open order for medical supplies	\$45.61
	MOORE MEDICAL CORP	PO- 100985	450000	Open order for medical supplies	\$42.44
	MOORE MEDICAL CORP	PO- 100985	450000	Open order for medical supplies	\$18.61
12786110	Morgan,Michaelia	PO- 100829	510000	Contract ffor interpreting services Spring 2010	\$640.00
12786111	MOULTON,ERICA	PO- 100439	510000	Special consultant contract with MATE	\$1,666.67
	MOULTON,ERICA	PO- 100439	510000	Special consultant contract with MATE	\$2,750.00
12786112	NAKAMURA, VICKI	PV- 101366	470000	Advance for Food/Supplies for Employee Recognition	\$1,500.00
12786113	Ordway Drug Store	PV- 101363	450000	Supplies for Health Services	\$110.25
12786114	PARC Environmental	PO- 100600	560000	Asbestos removal in Physical Science buuilding	\$4,750.00
12786115	RAPID PRINTERS INC	PO- 100115	450000	Business cards for Fred Rubin	\$41.21
	RAPID PRINTERS INC	PO- 100262	450000	MPC business cards for Laura Mock	\$41.21
	RAPID PRINTERS INC	PO- 100263	450000	MPC business cards	\$123.68
	RAPID PRINTERS INC	PO- 100317	430000	MPC printed business cards	\$41.21
	RAPID PRINTERS INC	PO- 100348	430000	MPC printed business cards	\$82.42
	RAPID PRINTERS INC	PO- 100404	430000	Boxes (500) printed MPC business cards	\$41.21

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40 Monterey Peninsula College

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786115	RAPID PRINTERS INC	PO- 100404	430000	Boxes (500) printed MPC business cards	\$41.21
	RAPID PRINTERS INC	PO- 100443	450000	Printed MPC business cards (500)	\$41.21
	RAPID PRINTERS INC	PV- 101364	450000	Business Cards for Sharon Colton	\$50.00
12786116	Schneider,Carole	PO- 100841	510000	Real-Time captioning services (Classroom)	\$682.50
12786119	TECHNICAL INSTRUMENTS	PO- 101041	560000	Repair of two microscopes	\$315.00
12786120	URBAN LUMBERJACKS	PO- 100950	560000	To remove dead tree (4) from MPC campus	\$7,200.00
12786122	Waxie Sanitary Supply	PO- 100904	450000	Falcon waterless urinal cartridges	\$2,075.80
12786123	Wilder,Bruce	PO- 101154	640000	Speakers Z-2300 for smart classroom	\$163.22
	Wilder,Bruce	PO- 101155	430000	Flip video cameras	\$324.73

Fund 0100 totals:

\$96,747.63

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40 Monterey Peninsula College

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0400 Children Center, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786117	SMART & FINAL	PO- 100273	450000	Open order for food for children's meals	\$41.45
	SMART & FINAL	PO- 100273	470000	Open order for food for children's meals	\$278.89
Fund 0400 totals:					\$320.34

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Issue Date 05/13/2010

1400 Capital Projects Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786093	Community College Library Con	PO- 101078	450000	Library databases	\$5,614.00
Fund 1400 totals:					\$5,614.00

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40 Monterey Peninsula College

Issue Date 05/13/2010

3900 Parking Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786121	VENTEK INTERNATIONAL INC	PV- 101365	450000	Assembly Controllers for Parking Permit Dispensers	\$5,536.01
Fund 3900 totals:					\$5,536.01

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4800 Building Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786098	DRP Builders	PO- 100533	620000	Construction services for the Greenhouse project	\$3,690.00
12786103	Kleinfelder	PO- 100869	620000	Special inspection & reporting services	\$9,441.80
12786118	Swinerton Builders	PO- 100372	620000	Construction of new Student Services' building	\$555,210.00
	Swinerton Builders	PO- 100378	620000	Retention for construction of Student Services' bl	\$61,690.00
12786123	Wildt,Bruce	PO- 101174	620000	Equipment for smart classrooms	\$369.12
12786124	William A. Thayer Construction	PO- 101206	620000	To release the retention for Building 24 elevator	\$73,812.43

Fund 4800 totals:

\$704,213.35

District Totals for 5/13/2010:

\$812,431.33

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District Total for 5/13/2010 through 5/13/2010: \$812,431.33

School Board Approval Report
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40 Monterey Peninsula College

Issue Date 05/18/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786867	Access Monterey Peninsula	PV- 101367	580000	Video Recording of Great Books Program Lecture	\$675.00
12786868	AMERICAN INTERNATIONAL	PO- 100525	560000	Open order for vehicle rental	\$135.31
12786869	AMERIPRIDE SERVICE	PO- 100141	620000	Open order for rag service	\$30.12
12786871	AT&T (Illinois)	PO- 100235	550000	Open order for President's i phone	\$118.56
12786872	AutoBeYours.com	PO- 101030	640000	Hybrid vehicle parts for the Auto Tech Prius	\$1,400.00
12786873	Brown, Charles	PV- 101368	520000	Travel Reimbursement for CC League Trustee Conf	\$954.23
12786876	Cardinale Automotive Group	PV- 101369	560000	Repairs and Maintenance on Warehouse Van	\$1,685.93
12786877	COMMUNITY HOSPITAL OF MTY P	PV- 101370	510000	Salaries and Benefits for RN on Campus	\$33,436.84
12786878	Conney Safety Products	PV- 101371	450000	Safety Supplies for Ground Crew	\$408.63
12786879	CYNMAR CORP	PO- 101064	430000	Instructional materials	\$246.54
	CYNMAR CORP	PO- 101064	430000	Instructional materials	\$346.00
12786880	DEL MONTE GLASS SHOP	PO- 100072	450000	Open order for door & window supplies	\$48.00
12786881	Denver Instrument	PO- 101042	430000	Denver Instrument basic PH meter (UBIOA)	\$480.68
12786882	Electrical Distributors Co.-Sa	PO- 100741	450000	Open order for electrical supplies	\$39.08
12786883	Electrical Distributors Co.-SJ	PO- 100878	450000	Open order for electrical supplies	\$137.24
	Electrical Distributors Co.-SJ	PO- 100878	450000	Open order for electrical supplies	\$118.86
	Electrical Distributors Co.-SJ	PO- 100878	450000	Open order for electrical supplies	\$233.00
12786884	Flute World	PO- 101148	430000	Flute choir compositions for summer flute class	\$217.82
12786885	Hewlett Packard	PO- 100818	430000	Labor fee (repair)	\$1,696.49
12786886	Home Depot-Seaside	PO- 100518	430000	Open order for supplies for the Art Department	\$100.00
	Home Depot-Seaside	PO- 100543	450000	Open order for maintenance supplies	\$255.08
12786887	Ideal Computer Services Inc.	PO- 100057	560000	Hardware/Software maintenance agreements	\$600.00
	Ideal Computer Services Inc.	PO- 100057	560000	Hardware/Software maintenance agreements	\$765.25
12786888	J.A. Sexauer	PO- 100842	450000	Open order for maintenance materials	\$88.61
12786889	JC PAPER CO	PO- 100053	450000	Open order for paper supplies	\$507.42
12786892	LOZANO SMITH	PO- 100320	570000	Open order for collective bargaining legal advice	\$28.50
12786893	Mac and Ava Motion Picture Pro	PV- 101372	580000	Documentary DVDs with Cases	\$50.00

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Issue Date 05/18/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786894	MEDCO INC	PO- 100892	430000	Medical supplies for the athletic trainer	\$461.60
	MEDCO INC	PO- 100892	430000	Medical supplies for the athletic trainer	\$1,456.98
12786895	MICROSOFT CORPORATION-dallas	PO- 101079	510000	IT PRO pack telephone support	\$1,289.00
12786896	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$128.04
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$26.82
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$68.83
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$43.95
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$920.19
12786897	MONTEREY AUTO SUPPLY INC	PO- 100900	430000	Open order for automotive supplies (Instructional)	\$7.45
12786898	MONTEREY BAY SYSTEMS	PO- 100106	560000	Open order for TRIO copier maintenance agreement	\$317.60
12786900	Monterey Whale Watching Inc	PO- 101056	520000	Ocean cruise boat charter	\$690.00
12786901	MOORE MEDICAL CORP	PO- 100985	450000	Open order for medical supplies	\$14.19
12786902	MPC FOUNDATION	PO- 100219	580000	Open order for the Foundation services	\$8,333.33
12786903	MYRICK PHOTOGRAPHIC	PO- 100092	450000	Open order for photographic supplies	\$116.52
	MYRICK PHOTOGRAPHIC	PO- 100092	450000	Open order for photographic supplies	\$30.01
	MYRICK PHOTOGRAPHIC	PO- 100092	450000	Open order for photographic supplies	\$2.79
12786904	ORCHARD SUPPLY HARDWARE	PO- 100021	430000	Open order for planting supplies	\$38.01
	ORCHARD SUPPLY HARDWARE	PO- 100496	450000	Open order for maintenance supplies	\$149.56
	ORCHARD SUPPLY HARDWARE	PO- 100920	640000	Open order ofr It supplies	\$65.99
12786905	PACIFIC MONARCH LTD	PO- 100839	520000	Bus charter for field trip	\$1,015.00
12786906	Pacific Printing (Heritage)	PO- 101128	450000	20,000 Transcript paper	\$1,232.97
	Pacific Printing (Heritage)	PO- 101132	450000	5000 parking regulations	\$344.24
12786907	Palace Art	PO- 101052	450000	9 x 12 red envelopes 9 12, clasp #QUA-38734	\$182.94
12786908	Pearson	PO- 101102	430000	Instructional materials	\$337.04
12786910	Public Broadcasting System	PO- 101151	430000	Instructional supplies	\$158.03
12786911	QUALITY WATER ENTERPRISES I	PO- 100727	450000	Open order for D.I tank rental	\$44.00
12786912	RIVERSIDE PUBLISHING	PO- 101137	430000	Instructional supplies	\$193.60
12786914	School Services of CA-Sacto	PO- 100098	450000	Open order for annual sunscption	\$285.00

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786915	Sentry Alarm Systems	PV- 101373	560000	Service Burglar System in Drafting Room	\$132.00
12786916	SIERRA PACIFIC TURF SUPPLY	PV- 101374	450000	Turf Pro League for Grounds	\$544.80
12786917	South Bay Regional Pub. Safety	PO- 100389	510000	Open order for Police Academy administration	\$83,851.88
12786919	TOMARK SPORT	PV- 101375	450000	Steel Drag Mat for Grounds Department	\$438.36
12786920	Waste Mgmt of Ajax Portable	PO- 100153	550000	Rental or portable toilets on baseball field	\$133.79
12786921	XEROX CORP - Pasadena	PO- 100052	560000	Open order for copiers for 09/10	\$13,799.71
Fund 0100 totals:					\$161,657.41

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Issue Date 05/18/2010

1400 Capital Projects Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786890	Kiefer Speciality Flooring	PO- 101190	640000	Court Guard flooring tiles for the MPC Gym	\$14,997.08
12786909	POTTERS ELECTRONICS	PO- 100959	640000	12v 9AB batteries for UPS units	\$2,185.00
Fund 1400 totals:					\$17,182.08

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3900 Parking Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786913	Rydin Decal	PO- 100957	450000	Parking passes ffor 2010/11	\$1,770.00
12786918	The ELS Group	PO- 100147	510000	Open order for campus security	\$3,900.00
Fund 3900 totals:					\$5,670.00

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4700 College Center (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786899	Monterey City Disposal Inc.	PO- 100216	550000	Open order for Garbage disposal from cafeteria	\$369.19
Fund 4700 totals:					\$369.19

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Issue Date 05/18/2010

4800 Building Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12786870	APEX SIGNS & GRAPHICS	PO- 100930	620000	Exterior sign for building 16	\$962.88
12786874	C2G Civil Consultants Group	PO- 101196	620000	To provide topographic services for BH parking lot	\$3,000.00
12786875	California Contract	PO- 101002	620000	Emergency evacuation signs	\$1,269.23
12786891	Kleinfelder	PO- 100936	510000	Geotechnical services & reporting of percolation r	\$765.00
Fund 4800 totals:					\$5,997.11
District Totals for 5/18/2010:					\$190,875.79

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District Total for 5/18/2010 through 5/18/2010: \$190,875.79

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40 Monterey Peninsula College

Issue Date 05/20/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787745	American Lock & Key	PV- 101382	550000	Re-Key Greenhouse and Maintenance Shed	\$94.00
12787746	Anderson Lock & Safe	PV- 101383	550000	Repair Lock at Child Development Center	\$193.81
12787747	Anderson, Judy	PO- 100820	510000	Special consultant agreement for MATE	\$1,699.75
12787748	Ard, Margrette	PO- 101216	510000	Consult agreement for VP Admin Services search	\$2,000.00
12787749	AT&T/CALNET 2	PO- 100211	550000	Open order for phone service	\$339.53
	AT&T/CALNET 2	PO- 100211	550000	Open order for phone service	\$3,951.50
12787750	Auto Egnuity	PO- 101201	430000	Instructional materials/equipment	\$3,169.76
12787751	Benda, William, M.D.	PO- 100766	510000	Open order for Spring 2010	\$1,000.00
12787752	CDW GOVERNMENT INC	PO- 101038	430000	Instructional materials	\$65.90
	CDW GOVERNMENT INC	PO- 101038	430000	Instructional materials	\$97.69
	CDW GOVERNMENT INC	PO- 101038	430000	Instructional materials	\$82.13
12787753	DEL MONTE GLASS SHOP	PV- 101381	550000	Repair Door at Physical Science Building	\$125.00
12787754	DROUGHT RESISTANT NURSERY	PO- 100916	430000	Open order for supplies	\$86.06
12787755	Elizabeth Harrington	PV- 101385	520000	Travel Reimbursement for CIAC Conference	\$751.97
12787756	Jaeck, Ralph L	PV- 101376	520000	Travel Reimbursement for Fire Management 2B Course	\$1,175.31
12787757	Johnston, Nola	PV- 101377	510000	Graphics for MATE"Underwater Robotics" Textbook	\$1,000.00
12787758	KELLEY FORMS MANAGEMENT	PO- 101046	450000	Printing of checks for Gentrain Trust	\$528.49
12787759	Kelly, Deborah	PO- 100767	510000	Open order for counseling services	\$1,025.00
12787760	Lockard, Dennis A.	PV- 101378	520000	Travel Reimbursement for Fire Prevention 3B Course	\$1,210.39
12787761	Loomis fargo & C0	PO- 100034	580000	Open order for courier service FY 09/10	\$941.87
12787762	MapleSoft	PO- 101131	560000	Renew of Maple licenses	\$279.29
12787763	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$29.17
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$18.48
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$33.19
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$18.74
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$93.06
	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$126.52

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787763	Midwest Library Services	PO- 100112	630000	Open order for library materials	\$78.42
12787764	MPC FOLLETT BOOKSTORE	PO- 100897	430000	Opn order for supplies	\$74.88
12787765	MPC-Federal Fund Account	PV- 101386	580000	Return Federal Pell Grant Title 4 Funds	\$1,884.00
12787766	Nextel Communications	PO- 100212	450000	Open order for cell phone replacement & repair	\$128.86
	Nextel Communications	PO- 100237	550000	Cellphone use by MPC employees	\$51.13
	Nextel Communications	PO- 100237	550000	Cellphone use by MPC employees	\$63.12
	Nextel Communications	PO- 100237	550000	Cellphone use by MPC employees	\$525.51
	Nextel Communications	PO- 100238	550000	Cell phone useage for MPC employees	\$29.63
	Nextel Communications	PO- 100238	550000	Cell phone useage for MPC employees	\$683.85
	Nextel Communications	PO- 100351	550000	Open order for mobile phone service at Marina Ed.	\$20.59
12787767	OCLC INC	PO- 100560	450000	Reencumbrance for library database	\$450.01
12787768	Office Depot	PO- 100012	450000	Open order for office supplies	\$17.78
	Office Depot	PO- 100015	450000	Open order for office supplies	\$404.08
	Office Depot	PO- 100015	450000	Open order for office supplies	\$12.65
	Office Depot	PO- 100015	450000	Open order for office supplies	\$19.18
	Office Depot	PO- 100029	450000	Open order for office supplies	\$56.27
	Office Depot	PO- 100029	450000	Open order for office supplies	\$79.37
	Office Depot	PO- 100124	430000	Open order for office supplies	\$13.03
	Office Depot	PO- 100124	430000	Open order for office supplies	\$59.54
	Office Depot	PO- 100125	430000	Open order for office supplies	\$94.02
	Office Depot	PO- 100155	450000	Open order for office supplies	\$29.71
	Office Depot	PO- 100157	430000	Open order for office supplies	\$1,544.52
	Office Depot	PO- 100163	450000	Open order for office supplies	\$20.29
	Office Depot	PO- 100179	430000	Open order for office supplies	\$325.16
	Office Depot	PO- 100181	450000	Open order for office supplies	\$62.16
	Office Depot	PO- 100182	430000	Open order for office supplies	\$56.81
	Office Depot	PO- 100185	450000	Open order for office supplies	\$63.37
	Office Depot	PO- 100185	450000	Open order for office supplies	\$13.91

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
1278768	Office Depot	PO- 100232	450000	Open order for office supplies	\$710.82
	Office Depot	PO- 100232	450000	Open order for office supplies	\$64.41
	Office Depot	PO- 100274	450000	Open order for office supplies	\$42.45
	Office Depot	PO- 100292	450000	Open order for office supplies	\$11.90
	Office Depot	PO- 100292	450000	Open order for office supplies	\$65.94
	Office Depot	PO- 100358	450000	Open order for office supplies	\$116.23
	Office Depot	PO- 100486	430000	Open order for office supplies	\$309.98
	Office Depot	PO- 100486	430000	Open order for office supplies	\$53.57
	Office Depot	PO- 100567	430000	Open order for office supplies	\$76.17
	Office Depot	PO- 100567	430000	Open order for office supplies	\$11.49
	Office Depot	PO- 100567	430000	Open order for office supplies	\$17.92
	Office Depot	PO- 100568	450000	Open order for office supplies	\$223.59
	Office Depot	PO- 100568	450000	Open order for office supplies	\$86.56
	Office Depot	PO- 100722	430000	Open order for office supplies	\$62.22
	Office Depot	PO- 100832	430000	Open order for office supplies	\$116.01
	Office Depot	PO- 100832	430000	Open order for office supplies	\$187.65
	Office Depot	PO- 100838	450000	Open order for office supplies	\$271.82
	Office Depot	PO- 100838	450000	Open order for office supplies	\$156.43
	Office Depot	PO- 100838	450000	Open order for office supplies	\$39.88
	Office Depot	PO- 100838	450000	Open order for office supplies	\$32.15
	Office Depot	PO- 100838	450000	Open order for office supplies	\$4.73
	Office Depot	PO- 100838	450000	Open order for office supplies	\$293.38
	Office Depot	PO- 100921	450000	Open order for office supplies	\$155.87
	Office Depot	PO- 100921	450000	Open order for office supplies	\$129.90
	Office Depot	PO- 100921	450000	Open order for office supplies	\$192.83
	Office Depot	PO- 100921	450000	Open order for office supplies	\$97.40
	Office Depot	PO- 100921	450000	Open order for office supplies	\$102.26
	Office Depot	PO- 100921	450000	Open order for office supplies	\$58.44

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787768	Office Depot	PO- 100948	450000	open order for office supplies	\$148.46
	Office Depot	PO- 100948	450000	open order for office supplies	\$13.21
	Office Depot	PO- 100960	430000	Open order for office supplies	\$47.04
	Office Depot	PO- 100980	450000	Open order for office supplies	\$747.96
	Office Depot	PO- 101019	450000	Open order for office supplies	\$16.02
	Office Depot	PO- 101020	430000	Open order for office supplies	\$313.17
	Office Depot	PO- 101033	430000	Open order for office supplies	\$413.55
	Office Depot	PO- 101051	430000	Open order for office supplies	\$108.69
	Office Depot	PO- 101069	430000	Open order for office supplies	\$80.66
	Office Depot	PO- 101071	430000	Open order for office supplies	\$78.76
	Office Depot	PO- 101084	430000	Open order for office supplies	\$522.64
	Office Depot	PO- 101084	430000	Open order for office supplies	\$189.00
	Office Depot	PO- 101085	450000	Open order for office supplies	\$278.42
	Office Depot	PO- 101085	450000	Open order for office supplies	\$199.28
	Office Depot	PO- 101085	450000	Open order for office supplies	\$86.42
	Office Depot	PO- 101085	450000	Open order for office supplies	\$195.37
	Office Depot	PO- 101086	450000	USB flash drives	\$197.30
	Office Depot	PO- 101107	430000	Open order for office supplies	\$66.60
	Office Depot	PO- 101107	430000	Open order for office supplies	\$621.99
	Office Depot	PO- 101107	430000	Open order for office supplies	\$4.87
	Office Depot	PO- 101107	430000	Open order for office supplies	\$34.77
	Office Depot	PO- 101205	450000	Open order for office supplies	\$976.02
	Office Depot	PO- 101130	430000	Instructional supplies	\$452.43
12787769	Pearson	PO- 100889	450000	Plumbing supplies for Life Science building	\$334.55
12787770	S&R SUPPLY	PO- 100917	640000	Instructional supplies for the Hybrid	\$744.89
12787771	SNAP-ON INDUSTRIAL TOOLS INC	PO- 101126	430000	Tools for Tech Prep program	\$983.02
	SNAP-ON INDUSTRIAL TOOLS INC	PO- 101089	430000	Software "Camtasia Studio"	\$185.95
12787773	TECHSMITH CORPORATION	PO- 101082	560000	Cisco 3560-BO switch for wireless	\$849.52
12787774	Teracai				

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787775	Terryberry	PV- 101379	450000	Employee Year Pins	\$3,544.99
	Terryberry	PV- 101379	450000	Employee Year Pins	\$68.20
12787776	TOMARK SPORT	PO- 101105	430000	Softball field covers	\$1,535.08
12787777	Toyota Material Handling	PV- 101380	560000	Labor and Supplies for Cart Repair	\$890.72
12787778	TROXELL COMMUNICATIONS INC	PO- 101135	640000	Document camera	\$1,406.17
12787779	UC Regents-Santa Cruz	PO- 100881	520000	Room & Board for Summer Institute	\$110,815.00
12787780	US BANK SERVICE CENTER INC	PV- 101387	450000	March U.S.Bank Statement	\$120.02
	US BANK SERVICE CENTER INC	PV- 101388	450000	March U.S. Bank Statement	\$622.16
	US BANK SERVICE CENTER INC	PV- 101388	550000	March U.S.Bank Statement	\$68.83
	US BANK SERVICE CENTER INC	PV- 101388	550000	March U.S.Bank Statement	\$101.74
	US BANK SERVICE CENTER INC	PV- 101388	520000	March U.S.Bank Statement	\$895.00
	US BANK SERVICE CENTER INC	PV- 101389	450000	March U.S.Bank Statement	\$184.85
	US BANK SERVICE CENTER INC	PV- 101389	450000	March U.S.Bank Statement	\$649.84
	US BANK SERVICE CENTER INC	PV- 101389	520000	March U.S.Bank Statement	\$895.00
	US BANK SERVICE CENTER INC	PV- 101390	470000	March U.S.Bank Statement	\$56.54
	US BANK SERVICE CENTER INC	PV- 101391	520000	March U.S.Bank Statement	\$395.00
	US BANK SERVICE CENTER INC	PV- 101392	640000	March U.S.Bank Statement	\$246.23
	US BANK SERVICE CENTER INC	PV- 101392	450000	March U.S.Bank Statement	\$624.93
	US BANK SERVICE CENTER INC	PV- 101392	520000	March U.S.Bank Statement	\$1,004.74
	US BANK SERVICE CENTER INC	PV- 101393	450000	March U.S.Bank Statement	\$57.60
	US BANK SERVICE CENTER INC	PV- 101393	450000	March U.S.Bank Statement	\$80.92
	US BANK SERVICE CENTER INC	PV- 101393	550000	March U.S.Bank Statement	\$153.35
	US BANK SERVICE CENTER INC	PV- 101393	510000	March U.S.Bank Statement	\$399.00
	US BANK SERVICE CENTER INC	PV- 101393	520000	March U.S.Bank Statement	\$900.00
	US BANK SERVICE CENTER INC	PV- 101394	430000	March U.S.Bank Statement	\$30.98
	US BANK SERVICE CENTER INC	PV- 101394	430000	March U.S.Bank Statement	\$208.89
	US BANK SERVICE CENTER INC	PV- 101395	450000	March U.S.Bank Statement	\$317.63
	US BANK SERVICE CENTER INC	PV- 101395	520000	March U.S.Bank Statement	\$895.00

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
1278780	US BANK SERVICE CENTER INC	PV- 101396	430000	March U.S.Bank Statement	\$3.02
	US BANK SERVICE CENTER INC	PV- 101396	430000	March U.S.Bank Statement	\$126.78
	US BANK SERVICE CENTER INC	PV- 101396	430000	March U.S.Bank Statement	\$181.13
	US BANK SERVICE CENTER INC	PV- 101396	560000	March U.S.Bank Statement	\$217.30
	US BANK SERVICE CENTER INC	PV- 101396	430000	March U.S.Bank Statement	\$579.58
	US BANK SERVICE CENTER INC	PV- 101397	470000	March U.S.Bank Statement	\$12.76
	US BANK SERVICE CENTER INC	PV- 101398	560000	March U.S.Bank Statement	\$37.10
	US BANK SERVICE CENTER INC	PV- 101399	430000	March U.S.Bank Statement	\$32.42
	US BANK SERVICE CENTER INC	PV- 101399	430000	March U.S.Bank Statement	\$217.03
	US BANK SERVICE CENTER INC	PV- 101399	430000	March U.S.Bank Statement	\$299.00
	US BANK SERVICE CENTER INC	PV- 101400	450000	March U.S.Bank Statement	\$17.54
	US BANK SERVICE CENTER INC	PV- 101400	470000	March U.S.Bank Statement	\$32.78
	US BANK SERVICE CENTER INC	PV- 101401	550000	March U.S.Bank Statement	\$6.00
	US BANK SERVICE CENTER INC	PV- 101401	520000	March U.S.Bank Statement	\$539.16
	US BANK SERVICE CENTER INC	PV- 101401	520000	March U.S.Bank Statement	\$940.68
	US BANK SERVICE CENTER INC	PV- 101402	580000	March U.S.Bank Statement	\$251.94
	US BANK SERVICE CENTER INC	PV- 101402	520000	March U.S.Bank Statement	\$585.58
	US BANK SERVICE CENTER INC	PV- 101402	450000	March U.S.Bank Statement	\$839.52
	US BANK SERVICE CENTER INC	PV- 101403	430000	March U.S.Bank Statement	\$2,399.01
	US BANK SERVICE CENTER INC	PV- 101404	430000	March U.S.Bank Statement	\$169.74
	US BANK SERVICE CENTER INC	PV- 101405	470000	March U.S.Bank Statement	\$162.50
	US BANK SERVICE CENTER INC	PV- 101406	430000	March U.S.Bank Statement	\$97.87
	US BANK SERVICE CENTER INC	PV- 101407	510000	March U.S.Bank Statement	\$44.85
	US BANK SERVICE CENTER INC	PV- 101407	580000	March U.S.Bank Statement	\$243.60
	US BANK SERVICE CENTER INC	PV- 101407	450000	March U.S.Bank Statement	\$502.60
	US BANK SERVICE CENTER INC	PV- 101407	520000	March U.S.Bank Statement	\$1,516.26
	US BANK SERVICE CENTER INC	PV- 101407	520000	March U.S.Bank Statement	\$4,053.03
	US BANK SERVICE CENTER INC	PV- 101408	450000	March U.S.Bank Statement	\$285.38

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0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787780	US BANK SERVICE CENTER INC	PV- 101409	470000	March U.S.Bank Statement	\$76.67
	US BANK SERVICE CENTER INC	PV- 101410	450000	March U.S.Bank Statement	\$218.27
	US BANK SERVICE CENTER INC	PV- 101410	450000	March U.S.Bank Statement	\$691.95
	US BANK SERVICE CENTER INC	PV- 101410	430000	March U.S.Bank Statement	\$1,042.48
	US BANK SERVICE CENTER INC	PV- 101411	430000	March U.S.Bank Statement	\$124.83
	US BANK SERVICE CENTER INC	PV- 101411	560000	March U.S.Bank Statement	\$173.78
	US BANK SERVICE CENTER INC	PV- 101411	430000	March U.S.Bank Statement	\$370.45
	US BANK SERVICE CENTER INC	PV- 101412	470000	March U.S.Bank Statement	\$67.34
	US BANK SERVICE CENTER INC	PV- 101412	430000	March U.S.Bank Statement	\$162.42
	US BANK SERVICE CENTER INC	PV- 101413	140000	March U.S.Bank Statement	\$34.61
	US BANK SERVICE CENTER INC	PV- 101413	430000	March U.S.Bank Statement	\$289.44
	US BANK SERVICE CENTER INC	PV- 101414	450000	March U.S.Bank Statement	\$16.47
	US BANK SERVICE CENTER INC	PV- 101415	520000	March U.S.Bank Statement	\$25.00
	US BANK SERVICE CENTER INC	PV- 101416	430000	March U.S.Bank Statement	\$27.47
	US BANK SERVICE CENTER INC	PV- 101416	430000	March U.S.Bank Statement	\$29.97
	US BANK SERVICE CENTER INC	PV- 101416	430000	March U.S.Bank Statement	\$64.94
	US BANK SERVICE CENTER INC	PV- 101417	550000	March U.S.Bank Statement	\$96.05
	US BANK SERVICE CENTER INC	PV- 101418	450000	March U.S.Bank Statement	\$110.00
	US BANK SERVICE CENTER INC	PV- 101420	580000	March U.S.Bank Statement	\$1,710.09
	US BANK SERVICE CENTER INC	PV- 101421	430000	March U.S.Bank Statement	\$101.75
	US BANK SERVICE CENTER INC	PV- 101421	520000	March U.S.Bank Statement	\$1,081.64
	US BANK SERVICE CENTER INC	PV- 101422	560000	March U.S.Bank Statement	\$280.34
	US BANK SERVICE CENTER INC	PV- 101423	520000	March U.S.Bank Statement	\$421.04
	US BANK SERVICE CENTER INC	PV- 101424	450000	March U.S.Bank Statement	\$247.56
	US BANK SERVICE CENTER INC	PV- 101424	520000	March U.S.Bank Statement	\$895.00
	US BANK SERVICE CENTER INC	PV- 101424	450000	March U.S.Bank Statement	\$1,503.89
	US BANK SERVICE CENTER INC	PV- 101425	430000	March U.S.Bank Statement	\$43.00
	US BANK SERVICE CENTER INC	PV- 101425	430000	March U.S.Bank Statement	\$377.05

School Board Approval Report
5/20/2010 through 5/20/2010

40 Monterey Peninsula College

Issue Date 05/20/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787781	US Bank-Office Eq. Fin.Service	PO- 100114	560000	Lease agreement for Minolta copier	\$417.79
12787782	WARD'S NATURAL SCIENCE	PO- 101165	520000	Instructional materials	\$122.06
12787783	WILCO SUPPLY	PV- 101384	450000	#E Primus Campus Building Keys	\$1,039.20
12787784	William Scotsman	PO- 100745	560000	Reencumbrance of funds for TRIO trailers	\$508.63
	William Scotsman	PO- 100745	560000	Reencumbrance of funds for TRIO trailers	\$686.16
12787785	WILSON SPORTING GOODS	PO- 101118	430000	Tennis supplies	\$337.74
	WILSON SPORTING GOODS	PO- 101118	430000	Tennis supplies	\$399.05

Fund 0100 totals: \$194,937.72

School Board Approval Report
5/20/2010 through 5/20/2010

40 Monterey Peninsula College

Issue Date 05/20/2010

0400 Children Center, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
1278772	Sysco Food Service of SF	PO- 100272	450000	Open order ffor Children's mea;s	\$252.56
	Sysco Food Service of SF	PO- 101203	450000	Open order for food	\$206.16
	Sysco Food Service of SF	PO- 101203	470000	Open order for food	\$1,450.24
Fund 0400 totals:					\$1,908.96

School Board Approval Report
5/20/2010 through 5/20/2010

40 Monterey Peninsula College

Issue Date 05/20/2010

3900 Parking Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787766	Nextel Communications	PO- 100238	550000	Cell phone useage for MPC employees	\$129.34
12787768	Office Depot	PO- 101060	450000	348037 bond paper 8.5 x 11	\$86.63
12787780	US BANK SERVICE CENTER INC	PV- 101419	450000	March U.S.Bank Statement	\$64.81

Fund 3900 totals: \$280.78

School Board Approval Report
5/20/2010 through 5/20/2010

40 Monterey Peninsula College

Issue Date 05/20/2010

4700 College Center (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787768	Office Depot	PO- 101110	450000	Open order for office supplies	\$195.37
	Office Depot	PO- 101110	450000	Open order for office supplies	\$58.42
Fund 4700 totals:					\$253.79

School Board Approval Report
5/20/2010 through 5/20/2010

40 Monterey Peninsula College

Issue Date 05/20/2010

4800 Building Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12787768	Office Depot	PO- 100641	510000	Office supplies for Kitchell	\$105.51
	Office Depot	PO- 101075	510000	Office supplies for program management	\$224.81
12787784	William Scotsman	PO- 100245	620000	Lease of modular classroom at Marina Ed Center	\$421.09
Fund 4800 totals:					\$751.41
District Totals for 5/20/2010:					\$198,132.66

School Board Approval Report
5/20/2010 through 5/20/2010

District Total for 5/20/2010 through 5/20/2010: \$198,132.66



School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789465	Afifi,Felicia	PV- 101426	510000	Tech Prep Coordinator Assistant for April	\$125.00
	Afifi,Felicia	PV- 101426	510000	Tech Prep Coordinator Assistant for May	\$300.00
12789467	Amazon.com	PO- 100739	450000	Instructional materials	\$41.25
	Amazon.com	PO- 100739	450000	Instructional materials	\$73.73
	Amazon.com	PO- 100739	450000	Instructional materials	\$19.66
	Amazon.com	PO- 100739	450000	Instructional materials	\$19.66
	Amazon.com	PO- 100993	640000	Plantronic's headsets 470 USB	\$159.29
	Amazon.com	PO- 101192	450000	Instructional materials/equipment	\$199.28
12789468	AMERIPRIDE SERVICE	PO- 100141	620000	Open order for rag service	\$30.12
	AMERIPRIDE SERVICE	PO- 100141	620000	Open order for rag service	\$30.12
12789469	Anthem Blue Cross	PO- 100138	340000	Open order for life insurance for FY 09/10	\$1,934.58
12789470	B & H PHOTO/VIDEO	PO- 101134	640000	DVD/VCR combo	\$82.99
12789472	Big Creek	PV- 101428	430000	Materials and Supplies for Fire Training	\$1,389.98
12789473	BRODART	PO- 101219	630000	Open order (reencumbrance) for library materials	\$149.96
12789474	CARMEL MARINA COPORATION	PO- 101221	550000	Open order for trash collection	\$218.83
	CARMEL MARINA COPORATION	PO- 101221	550000	Open order for trash collection	\$215.60
	CARMEL MARINA COPORATION	PO- 101221	550000	Open order for trash collection	\$405.31
	CARMEL MARINA COPORATION	PO- 101221	550000	Open order for trash collection	\$312.91
	CARMEL MARINA COPORATION	PO- 101221	550000	Open order for trash collection	\$317.76
	CARMEL MARINA COPORATION	PO- 101250	550000	Open ordeer to cover disposal service	\$235.51
	CARMEL MARINA COPORATION	PO- 101250	550000	Open ordeer to cover disposal service	\$230.40
12789475	CB Announcements/Balfour	PV- 101429	450000	Spring 2010 Nursing Graduation Announcements	\$105.00
12789476	Central Electric	PO- 100964	560000	Labor & materials to bring two circuits to data ce	\$231.70
12789477	COMPUTERLAND OF SILICON VAL	PO- 100992	640000	Computer software (voice recognition)	\$378.31
	COMPUTERLAND OF SILICON VAL	PO- 101106	450000	Software programs	\$119.08
	COMPUTERLAND OF SILICON VAL	PO- 101159	640000	Dragon Naturally Speaking Academic (software)	\$959.61
	COMPUTERLAND OF SILICON VAL	PO- 101167	450000	parallels desktop for MAC 5.0	\$59.22

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

0100 General Fund, Unrestricted (M)

Issue Date 05/27/2010

WarrantNo	Name	RefNo	Object	Description	Amount
12789478	Constellation New Energy	PO- 100160	550000	Open order for electricity for the MPC campus	\$28,857.21
12789479	Cypress Sporting Goods	PO- 101114	430000	Athletic equipment	\$357.23
	Cypress Sporting Goods	PO- 101114	430000	Athletic equipment	\$1,297.70
12789481	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$87.13
	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$63.65
	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$638.86
	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$40.16
	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$180.59
	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$858.63
	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$141.14
	Electrical Distributors Co.-SJ	PO- 100951	450000	Open order for electrical supplies	\$117.22
12789482	Eurosport	PO- 101026	450000		\$33.56
12789483	FEDERAL EXPRESS CORP	PO- 100278	580000	Open order for Federal Express costs	\$26.34
12789484	FIRST ALARM-MONTEREY COUNT	PV- 101430	560000	Repair Faulty Burgler System at LTC	\$150.00
12789485	Fisher Scientific	PO- 100199	430000	Instructional materials	\$225.67
12789486	FISHER SCIENTIFIC Pitt	PO- 100575	430000	Open order for instructional supplies	\$833.54
	FISHER SCIENTIFIC Pitt	PO- 101021	430000	Open order for chemistry supplies	\$76.05
12789487	Gardner, Matt	PO- 100558	510000	Special consultant contract for MATE	\$1,375.00
	Gardner, Matt	PO- 100558	510000	Special consultant contract for MATE	\$2,750.00
12789488	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$500.00
	GAVILAN PEST CONTROL	PO- 100385	550000	Open order for contract services (Gopher Patrol)	\$180.00
12789489	Geo. H Wilson	PO- 101180	560000	Repair of exhaust fan above Massage classroom	\$8,599.00
	Geo. H Wilson	PV- 101431	560000	Boiler Room Repairs at Fitness Center	\$711.00
12789490	GRAINGER INC-salinas	PO- 100919	560000	Open order for supplies for IT	\$167.95
12789491	Henry Schein, Inc.	PO- 100895	430000	Medical supplies for the Athletic trainer	\$1,104.76
12789492	Hewlett Packard-Omaha	PO- 100954	450000	HP laser printer P4015X	\$545.58
12789494	Ideal Computer Services Inc.	PO- 100057	560000	Hardware/Software maintenance agreements	\$600.00
	Ideal Computer Services Inc.	PO- 100057	560000	Hardware/Software maintenance agreements	\$765.25

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789495	Infogrip	PO- 101171	640000	Big Combo Both	\$214.04
12789496	J.A. Sexauer	PO- 100842	450000	Open order for maintenance materials	\$35.57
12789498	KEENAN AND ASSOCIATES	PO- 100135	340000	Open order for dental claim 09/10	\$28,527.28
12789499	KELLY MOORE PAINT CO	PO- 100082	450000	Open order for painting supplies	\$148.67
	KELLY MOORE PAINT CO	PO- 100082	450000	Open order for painting supplies	\$68.74
12789501	LINCOLN EQUIPMENT INC	PO- 101208	450000	Pool Chemicals	\$1,887.76
12789502	Marina Coast Water District	PO- 101251	550000	Open order for disposal services	\$158.32
	Marina Coast Water District	PO- 101251	550000	Open order for disposal services	\$158.32
	Marina Coast Water District	PO- 101252	550000	Open order for disposal service	\$196.55
	Marina Coast Water District	PO- 101252	550000	Open order for disposal service	\$216.92
	Marina Coast Water District	PO- 101252	550000	Open order for disposal service	\$216.92
	Marina Coast Water District	PO- 101252	550000	Open order for disposal service	\$660.46
	Marina Coast Water District	PO- 101252	550000	Open order for disposal service	\$731.63
12789503	MARTINS IRRIGATION SUPPLY	PO- 100064	450000	Open order for irrigation parts/equipment	\$180.42
	MARTINS IRRIGATION SUPPLY	PO- 100064	450000	Open order for irrigation parts/equipment	\$64.75
	MARTINS IRRIGATION SUPPLY	PO- 100064	450000	Open order for irrigation parts/equipment	\$98.33
12789504	Midwest Library Services	PO- 101161	430000	Open order for library books	\$947.30
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$1,237.70
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$575.42
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$45.57
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$269.95
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$75.65
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$19.53
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$716.25
	Midwest Library Services	PO- 101161	430000	Open order for library books	\$168.68
12789506	MONTEREY COUNTY HERALD	PO- 100051	580000	Open order for display advertising	\$656.26
	MONTEREY COUNTY HERALD	PO- 100051	580000	Open order for display advertising	\$407.30
12789507	MONTEREY PENINSULA USD	PV- 101434	510000	Substitute Teacher Pay for Auto Tech Competition	\$243.50

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789508	Monterey Sanitary Supply	PO- 100150	450000	Custodial supplies	\$337.73
	Monterey Sanitary Supply	PO- 100724	450000	Consumable custodial materials	\$1,769.58
	Monterey Sanitary Supply	PO- 100749	450000	Consumable custodial supplies	\$242.21
	Monterey Sanitary Supply	PO- 100749	450000	Consumable custodial supplies	\$984.00
	Monterey Sanitary Supply	PO- 100943	450000	Custodial equipment/supplies	\$1,115.18
12789509	MONTEREY SPORTS CENTER	PO- 101175	520000	Admission fee for Upward Bound students	\$787.50
12789510	MOULTON,ERICA	PO- 100439	510000	Special consultant contract with MATE	\$4,416.67
12789511	MPC District	PV- 101432	450000	Xerox Billing for January through March 10	\$120.00
12789512	MPC Theatre Co. Charitable Tru	PV- 101433	430000	Tickets for Spring Dance Concert	\$45.47
12789514	Office Depot	PO- 100122	430000	Open order for office supplies	\$60.96
	Office Depot	PO- 100122	430000	Open order for office supplies	\$196.46
	Office Depot	PO- 100292	450000	Open order for office supplies	\$34.42
	Office Depot	PO- 100292	450000	Open order for office supplies	\$30.11
	Office Depot	PO- 100451	430000	Open order for office supplies	\$171.32
	Office Depot	PO- 100471	450000	Open order for office supplies	\$50.74
	Office Depot	PO- 100639	450000	Open order for office supplies	\$367.51
	Office Depot	PO- 100639	450000	Open order for office supplies	\$795.68
	Office Depot	PO- 100639	450000	Open order for office supplies	\$577.28
	Office Depot	PO- 100838	450000	Open order for office supplies	\$282.58
	Office Depot	PO- 100838	450000	Open order for office supplies	\$39.01
	Office Depot	PO- 100838	450000	Open order for office supplies	\$24.69
	Office Depot	PO- 100848	450000	Open order for office supplies	\$28.05
	Office Depot	PO- 101019	450000	Open order for office supplies	\$107.64
	Office Depot	PO- 101071	430000	Open order for office supplies	\$217.00
	Office Depot	PV- 101435	450000	Supplies and Materials	\$335.40
	Office Depot	PV- 101435	450000	Supplies and Materials	\$226.03
	Office Depot	PV- 101435	450000	Supplies and Materials	\$201.29
	Office Depot	PV- 101435	450000	Supplies and Materials	\$35.79

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789514	Office Depot	PV- 101435	450000	Supplies and Materials	\$99.04
12789515	PACIFIC GAS & ELECTRIC CO	PO- 100834	550000	Open order for electricity	\$1,929.07
	PACIFIC GAS & ELECTRIC CO	PO- 100834	550000	Open order for electricity	\$605.88
12789516	Pacific Grove High School	PV- 101436	520000	Substitute Fees for Attendance at BACPA Conference	\$448.00
12789517	Pacific Printing (Heritage)	PO- 101057	430000	1000 Cooperative work experience agreements	\$784.81
12789518	Peninsula Office Solutions	PO- 101217	560000	Open order for copier maintenance	\$49.26
	Peninsula Office Solutions	PO- 101217	560000	Open order for copier maintenance	\$49.25
12789519	PENINSULA WELDING SUPPLY	PO- 100169	430000	Open order for the Theater Department	\$121.20
	PENINSULA WELDING SUPPLY	PO- 101014	550000	Open order for gas cannisters	\$112.84
	PENINSULA WELDING SUPPLY	PO- 101014	550000	Open order for gas cannisters	\$3.23
	PENINSULA WELDING SUPPLY	PO- 101095	550000	Open order for helium tank refills	\$49.81
12789520	Pro Orthopedic Devices Inc	PO- 101116	430000	Ankle braces	\$650.00
12789522	Rubin, Fredrick	PV- 101437	470000	Reimbursement for Refreshments at CTE Meetings	\$153.76
	Rubin, Fredrick	PV- 101438	510000	Tech Ed Consultant Fees for April	\$1,700.00
	Rubin, Fredrick	PV- 101439	510000	Tech Ed Consultant Fees for May	\$1,700.00
12789523	Scudder Roofing	PV- 101440	560000	Water Leak Repairs to Job Center, LTC, & Soc.Sci.	\$2,613.58
12789524	Siemens Building Tech, Inc	PV- 101441	560000	Fire Panel Repairs at LTC Building	\$925.00
12789525	Soccer Master	PO- 101015	430000	Soccer equipment & uniforms	\$184.03
	Soccer Master	PO- 101015	450000	Soccer equipment & uniforms	\$203.27
	Soccer Master	PO- 101015	430000	Soccer equipment & uniforms	\$662.69
	Soccer Master	PO- 101113	450000	soccer uniforms	\$479.75
12789526	Standard Insurance Company CB	PO- 101234	340000	Open order for life & accident insurance	\$34.19
	Standard Insurance Company CB	PO- 101234	340000	Open order for life & accident insurance	\$34.19
	Standard Insurance Company CB	PO- 101234	340000	Open order for life & accident insurance	\$1,476.00
	Standard Insurance Company CB	PO- 101234	340000	Open order for life & accident insurance	\$1,476.00
12789527	STATE STEEL CO	PO- 100172	430000	Open order for the Theater Department	\$193.50
12789528	Swan, Kim	PO- 100556	510000	Special consultant agreement for MATE	\$1,150.00
	Swan, Kim	PO- 100556	510000	Special consultant agreement for MATE	\$1,150.00

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

0100 General Fund, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789530	The Hartford	PO- 100134	340000	Open order for Disability premium fir FY 09/10	\$2,252.82
12789531	Valley Pacific Petroleum Serv.	PO- 100065	550000	Open order for fuel	\$945.20
12789532	VISION SERVICE PLAN	PO- 100137	340000	Open order for Vision premium for FY 09/10	\$3,155.88
12789533	Walter,Susan Walter,Susan	PV- 101442 PV- 101443	520000 520000	Advance for Travel to NCDAG Conference Reimbursement for Lodging and Registration NCDAG	\$265.00 \$784.36
12789534	Waste Mgmt of Ajax Portable	PO- 100153	550000	Rental or portable toilets on baseball field	\$112.70
12789536	Wilson,Janine	PV- 101444	640000	Reimbursement for Notebooks for Computer Lab	\$1,399.70
12789537	XEROX CORP - Pasadena	PO- 100052	560000	Open order for copiers for 09/10	\$821.62

Fund 0100 totals: \$140,931.80

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

0400 Children Center, Unrestricted (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789513	Nob Hill Foods -Sacto	PO- 100264	470000	Open order for Children's meals	\$35.87
12789529	Sysco Food Service of SF	PO- 101203	450000	Open order for food	\$99.49
	Sysco Food Service of SF	PO- 101203	470000	Open order for food	\$1,100.38

Fund 0400 totals: \$1,235.74

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

1400 Capital Projects Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789476	Central Electric	PO- 100964	640000	Labor & materials to bring two circuits to data ce	\$393.00
12789477	COMPUTERLAND OF SILICON VAL	PO- 101011	640000	Software upgrades	\$909.30
Fund 1400 totals:					\$1,302.30

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

3500 Self Insurance Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789466	AFLAC	PV- 101427	510000	May Service Fees	\$159.00
12789497	Keenan & Associates	PO- 100454	340000	For benefits consulting	\$2,883.34
Fund 3500 totals:					\$3,042.34

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

3900 Parking Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789521	QUARTERMASTER	PO- 100997	450000	Shirts for security	\$71.40

Fund 3900 totals: \$71.40

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

4700 College Center (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789478	Constellation New Energy	PO- 100160	550000	Open order for electricity for the MPC campus	\$1,965.23
12789514	Office Depot	PO- 101110	450000	Open order for office supplies	\$145.95
	Office Depot	PO- 101110	450000	Open order for office supplies	\$12.30
	Office Depot	PO- 101110	450000	Open order for office supplies	\$56.91
Fund 4700 totals:					\$2,180.39

School Board Approval Report
5/27/2010 through 5/27/2010

40 Monterey Peninsula College

Issue Date 05/27/2010

4800 Building Fund (M)

WarrantNo	Name	RefNo	Object	Description	Amount
12789471	Barrie D. Coate & Assoc.	PO- 100797	620000	Tree protection supervision	\$1,249.16
12789480	DRP Builders	PO- 101186	620000	Change orders 26,27 & 29-32	\$6,659.00
12789493	HGHB	PO- 100210	510000	Architectural design for B&CS building	\$3,900.00
	HGHB	PO- 100296	620000	Planning & preliminary design for Life & Physical	\$4,000.00
	HGHB	PO- 100305	620000	Reencumberance of funds for architect services	\$11,664.00
	HGHB	PO- 100853	620000	Architectural & estimating services	\$18,600.00
	HGHB	PO- 100854	620000	Architectural & engineering services for swing spa	\$5,150.00
12789500	Kitchell, CEM	PO- 101044	620000	Construction management services for marina Ed. Ct	\$20,590.00
	Kitchell, CEM	PO- 101045	510000	Program Management services	\$57,685.00
12789505	Mobile Modular Mgmtnt Corp	PO- 100524	620000	One-year lease for Supportive Service's Testing Ce	\$420.00
12789514	Office Depot	PO- 100658	510000	Waste containers for PSTC classrooms	\$380.41
	Office Depot	PO- 100658	510000	Waste containers for PSTC classrooms	\$200.47
12789524	Siemens Building Tech, Inc	PO- 100205	620000	Controls for building 16 (old Admin) swing space	\$1,149.75
12789535	William Scotsman	PO- 100244	620000	Rental/lease of restroom trailer -Marina	\$982.91
	William Scotsman	PO- 100247	620000	Leac of modular classroom at Marina Ed. Center	\$421.09

Fund 4800 totals: \$133,051.79

District Totals for 5/27/2010: \$281,815.76

School Board Approval Report
5/27/2010 through 5/27/2010

District Total for 5/27/2010 through 5/27/2010: \$281,815.76

Monterey Peninsula Community College District

Governing Board Agenda

Board Meeting Date: Jun 22, 2010

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approve the May 2010 purchase orders, #'s 101205 through # 101267.

Background:

Purchase Order #'s 101205 through 101267 were produced in May 2010. These orders total \$666,860.56 in college expenditures. The list of purchase orders is attached.

Budgetary Implications:

Budgeted.

Resolution:

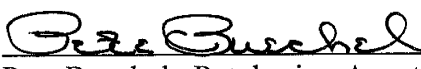
BE IT RESOLVED, that Purchase Order #'s 101205 through 101267 in the amount of \$666,860.56 be approved.

Recommended By:



Joseph Bissell, Vice President, Administrative Services

Prepared By:

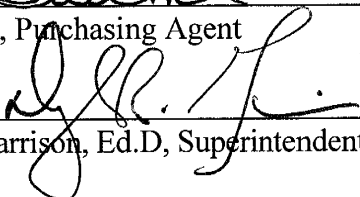


Pete Buechel, Purchasing Agent



Rosemary Barrios, Controller

Agenda Approval:



Douglas R. Garrison, Ed.D, Superintendent/President

Monterey Peninsula College

Purchase Order History
From 101205 to 101267

To: Board of Trustees Date 22 June 2010

From: Mr. Joseph Bissell Subject: May Purchase Orders

PO No.	Vendor No.	Vendor Name	Budget Code	Department	Amount	Date
101205	950376	Office Depot	01-0050-1-7000-1305-4500-000-78-4525	Admission & Records	\$1,200.00	5 / 4 / 10
101206	1000720	William A. Thayer Construction	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$73,812.43	5 / 4 / 10
101207	941424	AMERICAN SUPPLY CO	01-0080-0-6530-0931-4500-000-00-4590	Custodial Services	\$1,974.48	5 / 6 / 10
101208	5246	LINCOLN EQUIPMENT INC	01-0080-0-6530-0931-4500-000-00-4550	Custodial Services	\$1,895.26	5 / 6 / 10
101209	941424	AMERICAN SUPPLY CO	48-0081-0-7100-8005-6200-000-00-6269	Student Services' Building	\$13,827.26	5 / 6 / 10
101210	1004280	Listengineering	01-0080-0-6510-0938-5600-000-00-5601	Gen. Institutional Minor Capital Improvements	\$1,999.00	5 / 6 / 10
101211	890031	CAPP ASSOCIATES INC	01-0050-1-7000-1305-4500-000-78-4525	Admission & Records	\$682.93	5 / 7 / 10
101212	950376	Office Depot	01-0007-1-6420-1466-4500-000-19-4525	Workability	\$433.00	5 / 7 / 10
101213	1003940	Teracai	01-0080-0-6780-0912-4500-000-00-4536	IS Network & Technology	\$232.13	5 / 7 / 10
101214	1003940	Teracai	01-0080-0-6780-0912-4500-000-00-4536	IS Network & Technology	\$849.48	5 / 7 / 10
101215	1003940	Teracai	01-0080-0-6780-0912-4500-000-00-4536	IS Network & Technology	\$849.48	5 / 7 / 10
101216	1004284	Ard, Margrette	01-0010-0-6600-1601-5100-000-00-5114	Office of Superintendent/President	\$2,000.00	5 / 12 / 10
101217	1004087	Peninsula Office Solutions	01-0050-0-6499-1320-5600-000-00-5630	International Student Office	\$200.00	5 / 12 / 10
101218	941424	AMERICAN SUPPLY CO	01-0080-0-6530-0931-4500-000-00-4590	Custodial Services	\$11,956.32	5 / 12 / 10
101219	790	BRODART	01-0030-1-4900-0978-6300-000-46-6301	Instructional Materials-one time only	\$1,236.86	5 / 13 / 10
101220	1003575	Inner Workings	01-0080-0-6720-0920-4500-000-00-4511	Fiscal Services	\$373.46	5 / 13 / 10
101221	381	CARMEL MARINA COPORATION	01-0081-0-6570-0935-5500-000-00-5506	Fiscal Services	\$1,500.00	5 / 14 / 10
101222	1000607	Wild Plum Cafe & Bakery	01-0020-0-6600-1501-4700-000-00-4706	Office of the VP of Academic Affairs	\$250.00	5 / 14 / 10
101223	941326	NASCO	01-0040-1-1200-1147-6400-000-33-6405	VATEA-I-C Curriculum Devt.	\$1,351.22	5 / 17 / 10
101224	1627	COLUMBIA DENTIFORM CORP	01-0040-1-1200-1147-6400-000-33-6405	VATEA-I-C Curriculum Devt.	\$298.96	5 / 17 / 10
101225	941524	INSIGHT MEDIA	01-0040-1-1200-1147-6400-000-33-6405	VATEA-I-C Curriculum Devt.	\$490.37	5 / 17 / 10
101226	941667	DELL MARKETING L.P.	01-0007-1-6430-1464-6400-000-50-6404	EOPS (Extended Opp. Prog. & Service)	\$2,709.97	5 / 26 / 10
101227	1003822	DRP Builders	48-0081-0-7100-9042-6200-000-00-6269	Phase I Swing Space	\$10,563.00	5 / 17 / 10
101228	1002424	Henningsen Construction Co.	48-0081-0-7100-9055-6200-000-00-6269	Business & Computer Science Building	\$5,280.00	5 / 17 / 10
101229	1003510	Geo. H Wilson	48-0081-0-7100-8040-6200-000-00-6205	Auto Technology Building	\$2,860.00	5 / 17 / 10
101230	1033	WASSON'S CLEANING AND	48-0081-0-7100-9042-6200-000-00-6269	Phase I Swing Space	\$1,310.00	5 / 17 / 10
101231	1000350	Central Electric	48-0081-0-7100-9055-6200-000-00-6269	Business & Computer Science Building	\$782.64	5 / 17 / 10
101232	1003318	Axiom Engineers	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$1,920.00	5 / 17 / 10
101233	1004288	Bureau of Automotive Repair	01-0040-0-0900-0407-5300-000-00-5306	Automotive Technology	\$300.00	5 / 19 / 10
101234	1003432	Standard Insurance Company CB	01-0081-0-6770-0905-3400-000-00-3418	Gen. Institutional Support/Insurance	\$4,530.57	5 / 19 / 10
101235	1004285	Kilgore International	01-0040-1-1200-1147-6400-000-33-6405	VATEA-I-C Curriculum Devt.	\$1,750.40	5 / 19 / 10
101236	1003880	Elsevier	01-0040-1-1200-1147-4300-000-33-4312	VATEA-I-C Curriculum Devt.	\$1,826.32	5 / 19 / 10
101237	1004286	CADAT	48-0081-0-7100-9042-6200-000-00-6269	Phase I Swing Space	\$955.31	5 / 19 / 10
101238	941630	DAVID FOORD	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$75.00	5 / 19 / 10
			48-0081-0-7100-8005-6200-000-00-6268	Student Services' Building	\$6,975.00	
			48-0081-0-7100-8040-6200-000-00-6205	Auto Technology Building	\$2,100.00	
101239	409	Kleinfelder	48-0081-0-7100-9036-6200-000-00-6269	Phase I Fort Ord	\$3,975.00	
101240	1003822	DRP Builders	48-0081-0-7100-8005-6200-000-00-6268	Student Services' Building	\$5,767.50	5 / 19 / 10
101241	1002533	The Ratcliff Architects	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$6,551.00	5 / 19 / 10
101242	1001862	Electrical Distributors Co.-SJ	48-0081-0-7100-9040-6200-000-00-6269	Phase I Old Library	\$6,740.00	5 / 19 / 10
101243	1004280	Listengineering	01-0080-0-6510-0933-4500-000-00-4571	Maintenance	\$1,999.00	5 / 19 / 10
			01-0080-0-6510-0938-5600-000-00-5601	Gen. Institutional Minor Capital Improvements	\$1,990.00	5 / 19 / 10

Monterey Peninsula College

**Purchase Order History
From 101205 to 101267**

To: Board of Trustees Date 22 June 2010

From: Mr. Joseph Bissell Subject: May Purchase Orders

PO No.	Vendor No.	Vendor Name	Budget Code	Department	Amount	Date
101244	1004290	Marinez, Michael	01-0030-0-1200-1215-5200-000-00-5220	School of Nursing	\$100.00	5/19/10
101245	1003129	BioPac Systems	01-0030-1-0400-0405-6400-000-98-6405	Anatomy/Physiology	\$5,178.11	5/20/10
101246	941961	CDW GOVERNMENT INC	01-0040-1-1000-1147-6400-000-33-6405	VATEA-I-C Curriculum Devt.	\$864.20	5/20/10
101247	1627	COLUMBIA DENTIFORM CORP	01-0040-1-1200-1147-6400-000-33-6405	VATEA-I-C Curriculum Devt.	\$885.06	5/24/10
101248	941045	GRAINGER INC-salinas	01-0080-0-6510-0933-4500-000-00-4571	Maintenance	\$1,999.00	5/24/10
101249	1001862	Electrical Distributors Co.-SJ	01-0080-0-6510-0933-4500-000-00-4571	Maintenance	\$1,999.00	5/24/10
101250	381	CARMEL MARINA COPORATION	01-0081-0-6570-0935-5500-000-00-5506	Gen. Institutional Utilities	\$700.00	5/24/10
101251	1000896	Marina Coast Water District	01-0090-0-4900-2101-5500-000-00-5503	Outside contracting	\$300.00	5/24/10
101252	1000896	Marina Coast Water District	01-0090-0-2100-2102-5500-000-00-5503	MPC Public Safety Training Center	\$3,150.00	5/25/10
101253	1002632	C2G Civil Consultants Group	48-0081-0-7100-9053-6200-000-00-6237	Humanities Building	\$3,000.00	5/25/10
101254	1002632	C2G Civil Consultants Group	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$10,000.00	5/25/10
101255	1002632	C2G Civil Consultants Group	48-0081-0-7100-9020-6200-000-00-6268	Pool & Tennis Courts	\$7,500.00	5/25/10
101256	1002632	C2G Civil Consultants Group	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$1,500.00	5/25/10
101257	1002159	HGHB	48-0081-0-7100-9036-6200-000-00-6269	Phase I Fort Ord	\$11,390.80	5/27/10
101258	951940	MONTEREY BAY UNIFIED AIR	01-0080-0-6510-0933-5600-000-00-5645	Maintenance	\$588.00	5/27/10
101259	951940	MONTEREY BAY UNIFIED AIR	01-0080-0-6510-0933-5600-000-00-5645	Maintenance	\$656.00	5/27/10
101260	1000118	Kitchell, CEM	48-0081-0-7100-8005-5100-000-00-5173	Student Services' Building	\$191,673.00	5/27/10
101261	9703	WILCO SUPPLY	48-0080-0-6510-0933-4500-000-00-4571	Maintenance	\$1,999.00	5/27/10
101262	1003510	Geo. H Wilson	48-0081-0-7100-9056-6200-000-00-6269	Physical Science Building	\$2,315.00	5/27/10
101263	1003510	Geo. H Wilson	48-0081-0-7100-9056-6200-000-00-6269	Physical Science Building	\$16,000.00	5/27/10
101264	1002632	C2G Civil Consultants Group	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$79,800.00	5/28/10
101265	1000421	Don Chapin Company	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$107,425.00	5/28/10
101266	1004135	Orto Construction	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$27,438.00	5/28/10
101267	1004298	National Institute for Women	01-0040-1-4900-1145-4300-000-35-4312	Tech. Prep	\$1,352.04	5/28/10

Monterey Peninsula College

Purchase Order History

From 101205 To 101267

To: Board of Trustees Date: 22 June 2010

From: Mr. Joseph Bissell Subject: May Orders over \$5000

PO No.	Vendor No.	Vendor Name	Budget Code	Department	Amount	Date
Release of the retention for Building #24 elevator						
101206	1000720	William A. Thayer Construction	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$73,812.43	5 / 4 / 10
Custodial equipment for Student Services' building						
101209	941424	AMERICAN SUPPLY CO	48-0081-0-7100-8005-6200-000-00-6269	Student Services' Building	\$13,827.26	5 / 6 / 10
Consummable custodial supplies						
101218	941424	AMERICAN SUPPLY CO	01-0080-0-6530-0931-4500-000-00-4590	Custodial Services	\$11,956.32	5 / 12 / 10
Change order # 3 for computer lab modifications						
101227	1003822	DRP Builders	48-0081-0-7100-9042-6200-000-00-6269	Phase I Swing Space	\$10,563.00	5 / 17 / 10
Removing 400 square feet of setting concrete at Business & Computer Science building						
101228	1002424	Henningsen Construction Co.	48-0081-0-7100-9055-6200-000-00-6269	Business & Computer Science Building	\$5,280.00	5 / 17 / 10
Inspection services for Bond projects						
101238	941630	DAVID FOORD	48-0081-0-7100-9042-6200-000-00-6269	Phase I Swing Space	\$75.00	5 / 19 / 10
			48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$675.00	
			48-0081-0-7100-8005-6200-000-00-6268	Student Services' Building	\$6,975.00	
			48-0081-0-7100-8040-6200-000-00-6205	Auto Technology Building	\$2,100.00	
			48-0081-0-7100-9036-6200-000-00-6269	Phase I Fort Ord	\$3,975.00	
Special inspection services for Student Services' building						
101239	409	Kleinfelder	48-0081-0-7100-8005-6200-000-00-6268	Student Services' Building	\$5,767.50	5 / 19 / 10
Change order # 2 on Greenhouse project						
101240	1003822	DRP Builders	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$6,551.00	5 / 19 / 10
Final payment for architectural services on new Admin building						
101241	1002533	The Ratchliff Architects	48-0081-0-7100-9040-6200-000-00-6269	Phase I Old Library	\$6,740.00	5 / 19 / 10
Instructional equipment						
101245	1003129	BioPac Systems	01-0030-1-0400-0405-6400-000-98-6405	Anatomy/Physiology	\$5,178.11	5 / 20 / 10
Professional design services for parking lot "C"						
101254	1002632	C2G Civil Consultants Group	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$10,000.00	5 / 25 / 10
Topographical services for the pool & tennis courts						
101255	1002632	C2G Civil Consultants Group	48-0081-0-7100-9020-6200-000-00-6268	Pool & Tennis Courts	\$7,500.00	5 / 25 / 10
Additional design work for the Marina Education Center						
101257	1002159	HGHB	48-0081-0-7100-9036-6200-000-00-6269	Phase I Fort Ord	\$11,390.80	5 / 27 / 10
Construction management services for the Student Services' building						
101260	1000118	Kitchell, CEM	48-0081-0-7100-8005-5100-000-00-5173	Student Services' Building	\$191,673.00	5 / 27 / 10
Burner replacement in Physical Science's boiler						
101263	1003510	Geo. H Wilson	48-0081-0-7100-9056-6200-000-00-6269	Physical Science Building	\$16,000.00	5 / 27 / 10
Design and consulting for parking lot "B"						
101264	1002632	C2G Civil Consultants Group	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$79,800.00	5 / 28 / 10
Construction services for Parking lot "C" repairs						
101265	1000421	Don Chapin Company	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$107,425.00	5 / 28 / 10
Clean and fill cracks and install slurry in parking lot "C"						
101266	1004135	Otto Construction	48-0081-0-7100-9049-6200-000-00-6269	Phase III Infrastructure	\$27,438.00	5 / 28 / 10

Monterey Peninsula Community College District Governing Board Agenda

June 22, 2010
Board Meeting Date

Fiscal Services

College Area

Consent Agenda Item No. A.6

Proposal:

Approve budget increases for the period of May 19, 2010 through June 9, 2010.
(Fiscal Year 2009-2010.)

Background:

Please see attached budget increase documents. (Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.)

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net decrease in the 2000 (Classified Salaries) Object expense category	\$	64,921
Net decrease in the 3000 (Benefits) Object expense category	\$	13,412
Net decrease in the 4000 (Supplies) Object expense category	\$	9,750
Net increase in the 5000 (Other/Services) Object expense category	\$	<u>153,068</u>
Total increase in expense lines budgeted	\$	64,985

Resolution: **BE IT RESOLVED**, that the following budget increases in the Restricted General Fund be approved.

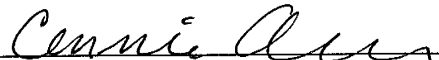
Increase of \$64,985 in revenue and matching expenses, to reflect funds received for FY 2009-2010.

Recommended By: _____

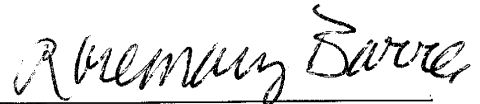


Joseph Bissell – Vice President for Administrative Services

Prepared By: _____

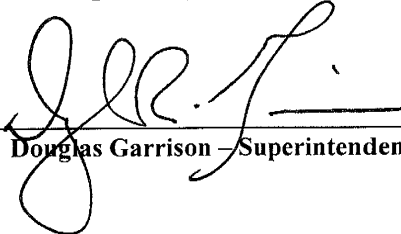


Connie Andrews – Budget Analyst



Rosemary Barrios – Controller

Agenda Approval: _____



Douglas Garrison – Superintendent / President

MPC

Monterey Peninsula College

BUDGET INCREASES

May 19 - June 9, 2010 - **Fiscal Year 2009-10**
Fund 01 (**Restricted General Fund**)

EXPLANATIONS	AMOUNTS	AMOUNTS
Increase Revenue and Expenses in the MATE Resource Ctr. Dept., to reflect supplemental grant funds from National Science Foundation for FY 2009-10.		
Total Revenue:	\$64,985	
Total Expenses:		\$64,985
SUBTOTAL, ADDITIONAL FUNDS RECEIVED	\$64,985	\$64,985
TOTAL INCREASES	\$64,985	\$64,985

Monterey Peninsula Community College District Governing Board Agenda

June 22, 2010
Board Meeting Date

Consent Agenda Item No. A.7

Fiscal Services
College Area

Proposal:

Ratify budget adjustments for the period of May 19, 2010 through June 9, 2010.
(Fiscal Year 2009-2010.)

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Unrestricted General Fund)

Net increase in the 2000 (Classified Salaries) Object expense category	\$	536
Net increase in the 3000 (Benefits) Object expense category	\$	27
Net increase in the 4000 (Supplies) Object expense category	\$	1,957
Net decrease in the 5000 (Other/Services) Object expense category	\$	2,520

Resolution: **BE IT RESOLVED**, that the following budget adjustments in the unrestricted general fund be ratified.

Net increase in the 2000 Object expense category	\$	536
Net increase in the 3000 Object expense category	\$	27
Net increase in the 4000 Object expense category	\$	1,957
Net decrease in the 5000 Object expense category	\$	2,520

Recommended By:

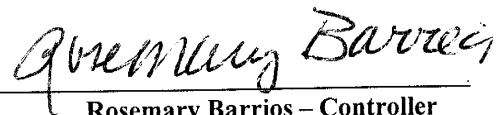


Joseph Bissell – Vice President for Administrative Services

Prepared By:

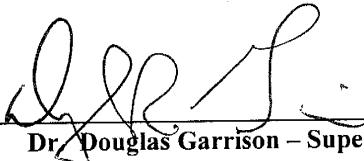


Connie Andrews – Budget Analyst



Rosemary Barrios – Controller

Agenda Approval:



Dr. Douglas Garrison – Superintendent / President

BUDGET REVISIONS

May 19 - June 9, 2010

Fund 01 (Unrestricted General Fund) Fiscal Year 2009-10

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
	(200)		200				<p>Transfer funds from Hourly Temp. Salary to Printing and Instructional Supplies, to cover costs. Transfer was within the Cooperative Work Experience Dept.</p> <p>Reduction to: 01-0090-0-4900-0155-2300-000-00-2306</p> <p>Addition to: 01-0090-0-4900-0155-4300-000-00-4302</p> <p>01-0090-0-4900-0155-4300-000-00-4312</p>
			309	(309)			<p>Transfer funds from Software License to Network Supplies, to cover costs. Transfer was from the Media Services Dept. to the I.S./Network & Technology Dept.</p> <p>Reduction to: 01-0080-0-6130-0971-5600-000-00-5643</p> <p>Addition to: 01-0080-0-6780-0912-4500-000-00-4536</p>
			728	(728)			<p>Transfer funds from General institutional Contingency to State Required Innoculations, to cover costs of tuberculin testing. Transfer was from the General Institutional Contingency Dept. to the Human Resources Dept.</p> <p>Reduction to: 01-0080-0-7900-0906-5800-000-00-5840</p> <p>Addition to: 01-0080-0-6730-0940-4500-000-00-4540</p>
	(200)		200				<p>Transfer funds from Student Help to Office Supplies, to cover costs. Transfer was within the Office of VP/Student Services Dept.</p> <p>Reduction to: 01-0007-0-6960-2001-2300-000-00-2302</p> <p>Addition to: 01-0007-0-6960-2001-4500-000-00-4525</p>
	936	27		(963)			<p>Transfer funds from General institutional Contingency to Student Help Salary & Benefits, to cover costs. Transfer was from the Dean of Instruction Dept. to the Anatomy Dept.</p> <p>Reduction to: 01-0030-0-6010-1201-5800-000-00-5840</p> <p>Addition to: 01-0040-0-0400-0405-2400-000-00-2401</p> <p>01-0040-0-0400-0405-3610-000-00-2401</p>

May 19 - June 9, 2010
Fund 01 (Unrestricted General Fund) Fiscal Year 2009-10

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
			520	(520)			Transfer funds from General institutional Contingency to Instructional Supplies, to cover costs. Transfer was from the Dean of Instruction Dept. to the Physics/Astronomy Dept. Reduction to: 01-0030-0-6010-1201-5800-000-00-5840 Addition to: 01-0030-0-1900-0525-4300-000-00-4312
0	536	27	1,957	(2,520)	0	0	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Consent Agenda Item No. B

Human Resources
College Area

Proposal: To approve the faculty personnel actions shown in the table below.

Item	Action	Details	Fiscal Implication
a)	Recruitments	Authorize the full-time, tenure track replacement for Medical Assisting Instructor/Program Coordinator.	Included in budget
b)	Employment	Employment of Math Learning Center Coordinator, _____. Step and Column placement pending verification, effective Fall 2010.	Included in budget
c)	Employment	Employment of Political Science Instructor, _____. Step and Column placement pending verification, effective Fall 2010.	Included in budget
d)	Employment	Employment of Technical Services Librarian _____. Step and Column placement pending verification, effective Fall 2010.	Included in budget
e)	Employment	Employment of Counselor, _____. Step and Column placement pending verification, effective Fall 2010.	Included in budget
f)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Mr. Murat Bulut to teach Mathematics, effective Summer 2010. Mr. Bulut holds a Master's degree in Physics from Southern Illinois University and has taught physical science courses at Heald and MPC since 2008. The Senate Subcommittee on Equivalency has approved Mr. Bulut's Equivalency to Minimum Qualifications to teach Mathematics.	N/A
g)	Equivalency to Minimum Qualifications	Grant Equivalency to Minimum Qualifications to Ms. Kolette Draegan to teach Humanities, effective Summer 2010. Ms. Draegan holds a Master's degree in Literature and Writing Studies from CSU San Marcos and a Bachelor's degree in Humanities from the University of Hawaii, West O'ahu. She has four years of teaching experience at both the community college and university level. The Senate Subcommittee on Equivalency has approved Ms. Draegan's Equivalency to Minimum Qualifications to teach Humanities.	N/A
h)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring and Summer 2010.	Included in budget

Resolution: BE IT RESOLVED, that the Governing Board approve the following items:

- a) Authorize the full-time, tenure track replacement for Medical Assisting Instructor/ Program Coordinator.
- b) Employment of Math Learning Center Coordinator, Brett Enge.
- c) Employment of Political Science Instructor, _____.
- d) Employment of Technical Services Librarian, _____.
- e) Employment of Counselor, _____.


- f) Grant Equivalency to Minimum Qualifications to Mr. Murat Bulut to teach Mathematics, effective Summer 2010.
- g) Grant Equivalency to Minimum Qualifications to Ms. Kolette Draegan to teach Humanities, effective Summer 2010.
- h) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring and Summer 2009.

Recommended By:



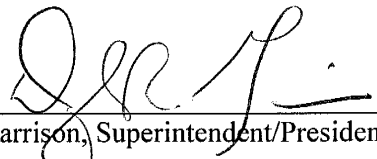
Joe Bissell, Vice President for Administrative Services

Prepared By:



Kali F. Viker, Human Resources Analyst

Agenda Approval:



Dr. Doug Garrison, Superintendent/President

**Monterey Peninsula College
Part-time, substitute, and/or overload
Spring/Summer 2010 (6/22/10)**

B1--Teaching With Benefits

Abend, Richard	B1	LING
Anderson, John	B1	MUSI
Bartow, Gail	B1	MATH
Bates, Wendy	B1	PHED
Bingaman, Nancy	B1	NURS
Bishop, Elizabeth	B1	MATH
Bishop, Mark	B1	CHEM
Bolen, Gary	B1	THEA
Bruno, Linda	B1	MEDA
Bryan, Julie	B1	NURS
Bulut, Murat	B1	ASTR
Bulut, Murat	B1	MATH
Bulut, Murat	B1	PHYS
Cabrera, Kendra	B1	ETNC
Carney, Caroline	B1	CHDV
Castillo, Leandro	B1	BUSI
Catania, Tracie	B1	MATH
Chovick, Lisa	B1	MATH
Clemens, Dave	B1	ENGL
Clements, Mark	B1	ADPE
Copeland, Alexis	B1	BUSC
Curtis, Lincoln	B1	THEA
DeBono, Peter	B1	THEA
Fox, Dan	B1	SPCH
Fujii, Kim	B1	PFIT
Fuller, Gary	B1	ANAT
Gamper, Sepp	B1	ANTH
Giesler, Sunshine	B1	INTD
Haffa, Alan	B1	WRLD
Hage, Samar	B1	NURS
Hanna, Sue	B1	NURS
James, Allston	B1	ENGL
Johnson, Dennis	B1	SOCI
Kary, Elias	B1	ANTH
Kezirian, Rich	B1	HIST
Lawrence, James	B1	AUTO
Lizano, Sonia	B1	W/L LAB
Logan, Tom	B1	GENT
Loop, Laura	B1	NURS
Marchand, Henry	B1	ENGL
Michaels, David	B1	PHYS

**Monterey Peninsula College
Part-time, substitute, and/or overload
Spring/Summer 2010 (6/22/10)**

Moore, Marguerite	B1	ESSC
Nervino, Patti	B1	NURS
Nguyen, Tuyen	B1	MATH
Osburg, Jon	B1	ENGL
Penney, Beth	B1	ENGL
Phillee, Don	B1	MATH
Prado, JC	B1	CSIS
Rasmussen, Mike	B1	PFIT
Rasmussen, Mike	B1	PHED
Rondez, Tina	B1	NURS
Singh, DJ	B1	CSIS
Smith, Randy	B1	BUSC
Smith, Randy	B1	CSIS
Spiering, Blake	B1	PHED
Travaille, Paula	B1	BUSC
Trendt, Ted	B1	PFIT
Trendt, Ted	B1	PHED

B2--Non-Teaching Without Benefits

Adam, Andre	B2	HOSP
Alexander, Jeannie	B2	EMMS
Al-Marashi, Sarah	B2	NURS
Alonas-Kodl, Margaret	B2	ART
Baker, Earle	B2	FACD
Banks, Sonia	B2	POLS
Banks, Sonia	B2	REAL
Barnard, Jeff	B2	EMMS
Benavente, Millie	B2	PFIT
Berger, Laura	B2	LIBR
Bielski, Mike	B2	PHED
Blanchard, Jerry	B2	ART
Blumeneau, Audrey	B2	ART
Boomer-Adams, Jacqueline	B2	DANC
Brady, Brian	B2	ENSL
Brown, Jim	B2	FIRE
Brown, Jim	B2	EMMS
Butler, Janet	B2	DANC
Butzlaff, Shelby	B2	CHDV
Cable, Susan	B2	THEA
Cabrera, Vicente	B2	SPAN
Camarena, Kate	B2	ENGL
Castellani, Louis	B2	MATH
Colello, Felix	B2	FIRE

**Monterey Peninsula College
Part-time, substitute, and/or overload
Spring/Summer 2010 (6/22/10)**

Cooper, Denise	B2	MEDA
Craig, Heather	B2	ANAT
Cristi-Michael, Barbara	B2	FREN
Cristobal, John	B2	MATH
Deskin-Jacobs, Kathy	B2	THEA
DiPalma, Alyce	B2	DANC
Duong, Thu	B2	LIBR
Erikson, Curt	B2	PSYC
Ewing, Patrick	B2	ENGL
Faulkner, Sarah	B2	ENGL
Fitzpatrick, Elayne	B2	HUMA
Gamble, Erin	B2	PFIT
Garcia, Kimie	B2	DANC
Georgantes, Jeff	B2	ART
Goetz, Cheryl	B2	EMMS
Goldstein, Marvin	B2	PFIT
Goodson, Larry	B2	FIRE
Hanes, Kate	B2	ANAT
Hanner, Dorian	B2	PHOT
Hart, Chris	B2	ENSL
Haussermann, John	B2	MATH
Hazdovac, Mary	B2	PHED
Holaday, Carol	B2	ART
Hooper, Michael	B2	ENGL
Houchin, Scott	B2	EMMS
Howe, Kathleen	B2	NURS
Hulanicki, Alex	B2	ENGL
Hulse, Barney	B2	MUSI
Janick, Rick	B2	ART
Jeffrey, Caitlin	B2	WOMN
Jones, David	B2	EMMS
Kary, Brandi	B2	ENGL
Kelley, Harald	B2	FIRE
Kim, Jeannie	B2	ESSC
King, Karen	B2	MUSI
Kirk, Bonnie	B2	W/L LAB
Klein, Evelyn	B2	ART
Kuvakas, Kara	B2	GEOL
Lachman, Larry	B2	PSYC
Lackey, Nick	B2	PHED
Lamp, Robert	B2	ART
Lanka, Sunita	B2	ENGL
Lee, Paul	B2	HOSP

**Monterey Peninsula College
Part-time, substitute, and/or overload
Spring/Summer 2010 (6/22/10)**

Little, William	B2	MATH
Lopez, Linda	B2	DNTL
Malokas, John	B2	MATH
Masek, Tad	B2	CSIS
Mast, Jeff	B2	MATH
McAlister, Fred	B2	EMMS
McKay, Esther	B2	BUSC
McNamara, Robert	B2	MUSI
Mellino, Bob	B2	BUSI
Melvin, Janelle	B2	ENGL
Mendenhall, Eddie	B2	MUSI
Mettler, Greg	B2	PHOT
Millovich, June	B2	CHDV
Miyamoto, Mark	B2	ECON
Moldenhauer, Michele	B2	PFIT
Moore, Kit	B2	PHED
Moore, Kit	B2	PFIT
Moorer, Dave	B2	EMMS
Morgan, Donald	B2	ECON
Morgan, Donald	B2	POLS
Nicastro, Geoff	B2	ART
Niven, Margaret	B2	ART
O'Hare, Erin	B2	PFIT
Olson, Lydia	B2	ESSC
Omstead, C Robert	B2	AUTO
O'Neill, Alicia	B2	PSYC
Ono, Chiyoko	B2	PFIT
Parker, Aletha	B2	EMMS
Pastor, Charles	B2	MATH
Phillely, Geraldine	B2	MATH
Pirani, Ayaz	B2	ENGL
Powers, Dan	B2	HIST
Provost, John	B2	HIST
Provost, John	B2	PHIL
Ramsden-Scott, Sidney	B2	HUMA
Ratsep, Skip	B2	EMMS
Rivera, Frank	B2	CHEM
Roberts, Craig	B2	BUSI
Ross, Deanna	B2	DANC
Roth, Stewart	B2	FIRE
Santana, Jose	B2	ART
Schachter, Sandra	B2	ENSL
Schmieg, George	B2	MATH

**Monterey Peninsula College
Part-time, substitute, and/or overload
Spring/Summer 2010 (6/22/10)**

Scott, Charmaine	B2	BUSI
Scott-Behrends, Jim	B2	PFIT
Selvig, Conrad	B2	THEA
Serena, David	B2	ETNC
Sharp, Deborah	B2	ESSC
Sheldon, JD	B2	EMMS
Sillman, Stephen	B2	ADMJ
Smith, Chris	B2	HLTH
Smith, Chris	B2	EMMS
Smith, Chris	B2	FIRE
Smith, Jeanette	B2	ART
Sorensen, David	B2	MATH
Soto, Angel	B2	SPAN
Spence, Luke	B2	MATH
Stark, Marguerite	B2	ENGL
Stevens, Ellen	B2	LNSK
Stewart, James	B2	SPCH
Sturt, Debbie	B2	SPCH
Taylor, Carolyn	B2	POLS
Teal, Philip	B2	AVIA
Thiermann, Ann	B2	ART
Thomas, Mike	B2	EMMS
Thompson, Jim	B2	BIOL
Tran, Vi	B2	PHED
Truso, Beth	B2	ART
Trytten, Jacqueline	B2	ESSC
Van Dam, Jo	B2	ENGL
Van Zwaluwenburg, Pam	B2	POLS
Ventimiglia, Mike	B2	FIRE
Villagomez, Joe	B2	NURS
Villanueva, Tracy	B2	EMMS
Vitanza, Liz	B2	PFIT
Washburn, Andy	B2	MATH
Willet, Ava	B2	SIGN
Willet, Ava	B2	W/L LAB
Williams, Bill	B2	MATH
Wills, Linda	B2	MATH
Wolfson, Sandra	B2	ART
Young, Daphne	B2	ENGL
Zabalbeascoa, Julian	B2	ENGL

C1--Non-Teaching With Benefits

Abbott, Bernie	C1	LIBRARY
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**Monterey Peninsula College
Part-time, substitute, and/or overload
Spring/Summer 2010 (6/22/10)**

Anthony, Debbie	C1	COUNSELING
Cardinale, Sal	C1	COUNSELING
Clark, Kathleen	C1	COOP
Dennehy, Merry	C1	ENGL
DeSoto, Alethea	C1	COUNSELING
Easton, Bill	C1	LIBRARY
Evans, Jacque	C1	COUNSELING
Gerard, Jamie	C1	BSI
Haffa, Alan	C1	WRLD
Johnson, Anita	C1	ENGL
Johnson, Laron	C1	COUNSELING
Logan, Tom	C1	GENT
May, Molly	C1	ENSL
Osburg, Jon	C1	ENGL
Ruiz, Deborah	C1	LIBRARY
Tetter, Stephanie	C1	LIBRARY
Walter, Susan	C1	COUNSELING

C2--Non-Teaching Without Benefits

Armstead, Stan	C2	COUNSELING
Brady, Brian	C2	ENSL
Butcher, Mary	C2	ENSL
Ewing, Patrick	C2	BSI
Gerard, Adria	C2	BSI
Giammanco, Kacey	C2	COUNSELING
Harray, Nancy	C2	ENGL
Kary, Brandi	C2	ENGL
Kary, Brandi	C2	BSI
Mendenhall, Eddie	C2	MUSI
Ratsep, Skip	C2	EMMS
Zabalbeascoa, Julian	C2	ENGL
Zabalbeascoa, Julian	C2	BSI

Older Adult Program

Bispo, Melissa	\$32.93	ART
Headley, Laura	\$32.93	ENGL
Okelberry, Maryellen	\$32.93	ART
Thompson, Ruth	\$32.93	ENGL

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Human Resources
College Area

Consent Agenda Item No. C

Proposal:

To approve the employment of the individuals on the attached list for short term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications: The cost to employ short term and substitute employees is included in division/department budgets.

Information Only checkbox

Information Only

Resolution checkbox

Resolution: BE IT RESOLVED, That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term and substitute assignments subject to future modifications, be approved.

Recommended By: Joseph Bissell - Vice President for Administrative Services

Prepared By: Barbara Lee - Associate Dean of Human Resources & Kali F. Viker, HR Analyst

Agenda Approval: Dr. Douglas Garrison - Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM AND SUBSTITUTE EMPLOYEES**

ARD AGENDA: 22-Jun-10

ADMIN SVCS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Khoury	Mondor	Substitute- Security Guard	\$13.64	05/14/10	05/15/10	10 Hrs. Per Wk
Khoury	Mondor	Security Guard Sub	\$13.64	06/01/10	06/02/10	10 Hrs. Per Wk
Khoury	Mondor	Security Guard Sub	\$13.64	06/01/10	06/10/10	10 Hrs. Per Wk
BUSSINESS SKILLS CENTER						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Kromer	Laurel	Instructional Specialist- Sub	\$15.12	06/14/10	06/30/10	30.5 Hrs. Per Wk
BUSSINESS & TECH DIVISON						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Duarte	Paula	College Assistant VI	\$14.00	05/14/10	05/16/10	16 Total Hrs.
CHILD DEV CENTER						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
North	Jessica	Child Dev Specialist	\$21.97	06/23/10	06/30/10	32 Hrs. Per Wk
North	Jessica	Child Dev Specialist	\$21.97	07/01/10	07/22/10	32 Hrs. Per Wk
Heydeman	Melissa	Child Dev Specialist	\$18.96	06/14/10	06/30/10	32 Hrs. Per Wk
Heydeman	Melissa	Child Dev Specialist	\$18.96	07/01/10	07/22/10	32 Hrs. Per Wk
Nand	Sudeshna	Child Dev Specialist	\$21.97	06/14/10	06/22/10	48 Total Hrs.
Rigmaiden	Mary	Child Dev Specialist	\$21.97	06/30/10	06/30/10	8 Total Hrs.
Rigmaiden	Mary	Child Dev Specialist	\$21.97	07/01/10	07/08/10	32 Hrs. Per Wk
DRAMA						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Boomer-Adams	Jackie	Professional Expert	\$400.00	05/24/10	06/04/10	Flat Rate
Butler	Janet	Professional Expert	\$400.00	05/24/10	06/04/10	Flat Rate
DiPalma	Alicia	Professional Expert	\$350.00	05/24/10	06/04/10	Flat Rate
Sinclair	Jamaica	Professional Expert	\$350.00	05/24/10	06/04/10	Flat Rate
ENGLISH SKILLS CENTER						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Ventimiglia	Sal	Instructional Spec	\$20.69	06/14/10	06/30/10	21 Total Hrs.
Ventimiglia	Sal	Instructional Spec	\$21.32	07/01/10	07/23/10	24 Total Hrs.
FINANCIAL AIDS						
ST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		HOURS
Brown	Bonnie	College Assistant X	\$17.00	06/24/10	06/30/10	19 Hrs. Per Wk
Brown	Bonnie	College Assistant X	\$17.00	07/01/10	08/15/10	19 Hrs. Per Wk

HUMAN RESOURCES						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Kujat	Jessica	HR Asst./ College Asst. XI	\$17.50	06/08/10	08/31/10	40 Hrs Per WK
LIBRARY						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Egipciano	Aletia	College Assistant VIII	\$15.50	05/26/10	06/04/10	12 Hrs. Per Wk
Llanos-Hinson	Robert	College Assistant VIII	\$15.50	05/26/10	06/04/10	12 Hrs. Per Wk
Llanos-Hinson	Robert	College Assistant IX	\$16.50	05/26/10	06/04/10	14 Hrs. Per Wk
McNelly	Richard	College Assistant IX	\$16.50	05/26/10	06/04/10	16 Hrs. Per Wk
MATE						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Sullivan	Deidre	Mate - Director	\$8,956.00	07/01/10	09/30/10	Flat Rate
Zande	Jill	Mate- Associate Director	\$8,432.00	07/01/10	09/30/10	Flat Rate
SUPPORTIVE SERVICES						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Dolor	Chris	College Assist IX	\$16.50	07/01/10	07/22/10	12 Hrs. Per Wk
Dolor	Chris	College Assist IX	\$16.50	06/14/10	06/30/10	12 Hrs. Per Wk
George	Lori	College Assist V	\$13.50	06/07/10	06/30/10	12 Hrs. Per Wk
George	Lori	College Assist V	\$13.50	07/01/10	08/20/10	12 Hrs. Per Wk
Stevens	Ellen	College Assist X	\$17.00	07/01/10	08/20/10	10 Hrs. Per Wk
Stevens	Ellen	College Assist X	\$17.00	06/07/10	06/30/10	10 Hrs. Per Wk
TRIO/UPWARD BOUND						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Bergado	Vincent	Profess Expt-Learning Mgt	\$640.00	06/22/10	06/30/10	Flat Rate
Bergado	Vincent	Profess Expt - Communications Learning Mgt	\$2,560.00	07/01/10	07/28/10	Flat Rate
Cohen	Amanda	Profess Expt - Marine Sci Learning Mgt	\$640.00	06/22/10	06/30/10	Flat Rate
Cohen	Amanda	Profess Expt - Marine Sci Learning Mgt	\$2,560.00	07/01/10	07/28/10	Flat Rate
Diaz	Carlos	Profess Expt-Resident Assis't	\$490.00	06/22/10	06/30/10	Flat Rate
Diaz	Carlos	Profess Expt -Resident Assis't	\$1,760.00	07/01/10	07/28/10	Flat Rate
Finch	Barbara	Profess Expt-Learning Mgt	\$640.00	06/22/10	06/30/10	Flat Rate
Finch	Barbara	Profess Expt-Learning Mgt	\$2,560.00	07/01/10	07/28/10	Flat Rate
Franklin	Nicole	Profess Expt	\$1,500.00	07/01/10	07/21/10	Flat Rate
Franklin	Nicole	Profess Expt	\$1,500.00	06/07/10	06/30/10	Flat Rate
Green	Jason	Profess Expt	\$1,500.00	06/10/10	06/30/10	Flat Rate
Green	Jason	Profess Expt	\$1,500.00	07/01/10	07/17/10	Flat Rate
Hornbake	Caroline	Profess Expt -Resident Coord	\$1,150.00	06/22/10	06/30/10	Flat Rate
Hornbake	Caroline	Profess Expt -Resident Coord	\$4,400.00	07/01/10	07/28/10	Flat Rate
McShane	Laura	Profess Expt	\$420.00	06/22/10	06/30/10	Flat Rate
McShane	Laura	Profess Expt	\$1,680.00	07/01/10	07/28/10	Flat Rate
Meyers	Randy	Profess Expt- Rec Activity Leader	\$250.00	06/22/10	06/30/10	Flat Rate
Meyers	Randy	Profess Expt- Rec Activity Leader	\$880.00	07/01/10	07/28/10	Flat Rate
Paige	Chinyere	Profess Expt	\$1,500.00	06/10/10	06/30/10	Flat Rate

Paige	Chinyere	Profess Expt	\$1,000.00	07/01/10	07/17/10	Flat Rate
Pletcher	Kasie	Profess Expt-Resident Assis't	\$550.00	06/22/10	06/30/10	Flat Rate
ichter	Kasie	Profess Develop-Resident Assis't	\$2,200.00	07/01/10	07/28/10	Flat Rate
Reyes	Carlos	Profess Expt -Resident Assis't	\$490.00	06/22/10	06/30/10	Flat Rate
Reyes	Carlos	Profess Expt -Resident Assis't	\$1,760.00	07/01/10	07/28/10	Flat Rate
Ross	Rikee	Profess Expt	\$1,500.00	06/10/10	06/30/10	Flat Rate
Ross	Rikee	Profess Expt	\$1,500.00	07/01/10	07/17/10	Flat Rate
Valle	Diana	Profess Expt-Resident Assis't	\$490.00	06/22/10	06/30/10	Flat Rate
Valle	Diana	Profess Expt -Resident Assis't	\$1,760.00	07/01/10	07/28/10	Flat Rate
WOMEN'S PROGRAMS						
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		HOURS
				FROM:	TO:	
Miller	Erin	Re-Entry Counseling Services Specialist	\$19.92	04/01/10	04/20/10	17 Total Hrs.

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. A

Fiscal Services
College Area

Proposal:

That the Governing Board review and discuss the 2009-2010 Monthly Financial Reports for the period ending, May 31, 2010.

Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

Budgetary Implications:

None.

Information Only

Resolution: BE IT RESOLVED, That the 2009-2010 Monthly Financial Reports for the period ending May 31, 2010 be accepted.

Recommended By: [Signature]
Joseph Bissell - Vice President for Administrative Services

Prepared By: [Signature]
Rosemary Barrios - Controller

Agenda Approval: [Signature]
Dr. Douglas Garrison - Superintendent/President

Monterey Peninsula College

Fiscal Year 2009-2010 Financial and Budgetary Report May 31, 2010

May is ninety-two percent (92%) through the fiscal year and, with the exception of Self Insurance, all funds continue to track as projected.

Budgets: District Budgets in the attached reports reflect the September Final Budget and budget transfers approved by the Board. Projections continue to show all funds ending the year with positive balances.

Year to Date Actual: Total revenues for operating funds exceed expenses (88% vs. 87.3%), resulting in a slight positive operating cash flow for the District. Of note:

- General fund revenues (Unrestricted at 88.5% and Restricted at 81.7%) are down primarily because of the deferral of state monies. One larger line item that will come in significantly under budget is interest income that is budgeted at \$330,000 but will likely not realize more than the \$100,000. Expenses continue to be slightly under budget.
- Parking revenues at 131.8%, indicate total revenue for the year to be significantly higher than budget. Expenses are under budget.
- Self Insurance expenses at 108.8% are over budget by \$598,949. Extrapolating this trend would indicate expenses for the year would be \$1.3 million over budget.

Cash Balance: The total cash balance for all funds is \$90,915,616, including bond cash of \$75,056,832 and \$15,858,784 for all other funds. Operating funds cash is \$7,124,256 and is expected to decline through the end of the fiscal year because of state deferrals; however, a positive operating cash balance is still projected for June 30.

Other:

2010-11 Budget - The District continues to work on the next year's budget. State legislative bodies continue discussions on the state's budget and, so far, most proposals

result in improvements to community colleges from what the Governor proposed in the May Revise. It continues to look like it will be a long and drawn out process.

The major financial issue facing the District continues to be the projected 25% increase in costs for medical benefits. The projection appears very realistic considering actual expenses in the Self Insurance Fund through May this year. The District's Health & Welfare Cost Containment Committee developed containment measures to offset the projected increase which have been accepted by the faculty; however, the classified union has rejected the measures. Their rejection leaves an \$847,000 district-wide budget problem. Alternative budget plans are also being developed to balance next year's budget.

Monterey Peninsula Community College

Monthly Financial Report

May 31, 2010

Summary of All Funds

Funds	Beginning Fund Balance		Revised Budgets 2009 - 2010		Ending Fund Balance 6/30/2010		Year to Date Actual 2009 - 2010				% Actual to Budget		Cash Balance 05/31/2010
	07/01/09		Revenue	Expense	Revenue	Expense	Revenue	Expense	Encumbrances	Rev	Exp		
General - Unrestricted	\$4,182,989	\$39,672,172	\$39,590,733	\$4,264,428			\$35,129,161	\$35,159,570	761,627	88.5%	90.7%	\$6,607,652	
General - Restricted	0	6,241,198	6,241,196	2			5,102,059	4,921,127	121,905	81.7%	80.8%	0	
Child Dev - Unrestricted	0	514,302	514,302	0			410,073	453,184	0	79.7%	88.1%	(59,650)	
Child Dev - Restricted	0	265,567	265,567	0			231,857	251,492	3,257	87.3%	95.9%	0	
Student Center	185,227	279,200	264,983	199,444			274,300	178,172	30,944	98.2%	78.9%	279,793	
Parking	61,781	446,000	443,853	63,928			587,685	356,196	12,925	131.8%	83.2%	296,461	
Subtotal Operating Funds	\$4,429,997	\$47,418,439	\$47,320,634	\$4,527,802			\$41,735,135	\$41,319,741	\$930,658	88.0%	87.3%	\$7,124,256	
Self Insurance	8,479,076	6,777,696	6,777,696	8,479,076			6,314,593	7,376,645	5,717	93.2%	108.8%	7,728,765	
Capital Project	661,962	245,705	554,721	352,946			18,274	319,381	111,094	7.4%	77.6%	80,948	
Building	85,122,732	1,700,000	14,029,511	72,793,221			219,486	10,285,900	10,706,486	12.9%	149.6%	75,056,832	
Debt Service	3,852	275,324	275,324	3,852			168,492	68,831	206,493	61.2%	25.0%	103,491	
Revenue Bond	20,905	19,875	19,875	20,905			20,093	19,875	0	101.1%	100.0%	21,123	
Associated Student	90,600	114,000	114,000	90,600			101,586	154,812	0	89.1%	135.8%	76,325	
Financial Aid	12,881	3,834,800	3,834,800	12,881			4,321,887	4,321,887	0	112.7%	112.7%	93,374	
Scholarship & Loans	272,948	2,000,000	2,000,000	272,948			2,891,407	2,862,387	0	144.6%	143.1%	0	
Trust Funds	148,917	400,000	400,000	148,917			330,550	296,113	0	82.6%	74.0%	577,462	
Orr Estate	71,624	30,000	30,000	71,624			5,058	24,469	0	16.9%	81.6%	53,039	
Total all Funds	\$99,315,494	\$62,815,839	\$75,356,561	\$86,774,772			\$56,126,561	\$67,050,041	\$11,960,448	89.4%	89.0%	\$90,915,616	

***** BOARD REPORT *****
GENERAL FUND (Unrestricted)
 Fund 01
Monterey Peninsula College

May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-10				Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE	BALANCE	
REVENUES						
8100 FEDERAL	8,977	2,000	7,085	11,043	(9,043)	552.2%
8600 STATE	23,875,935	22,071,672	2,252,057	17,602,965	4,468,707	79.8%
8800 COUNTY / LOCAL	18,275,567	17,598,500	546,324	17,515,153	83,347	99.5%
8900 INTERFUND TRANSFER IN	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A
TOTAL REVENUE :	<u>\$42,210,479</u>	<u>\$39,672,172</u>	<u>\$2,805,466</u>	<u>\$35,129,161</u>	<u>\$4,543,011</u>	88.5%
CERTIFICATED SALARIES						
1100 TEACHER SALARIES	7,134,422	7,073,780	631,533	6,369,825	703,955	90.0%
1200 NON TEACHER SALARIES	3,213,143	2,953,988	259,053	2,695,894	258,094	91.3%
1300 HOURLY TEACHER	5,208,692	4,662,012	511,688	4,847,090	(185,078)	104.0%
1400 OTHER HOURLY SALARIES	<u>189,721</u>	<u>159,063</u>	<u>29,299</u>	<u>180,640</u>	<u>(21,578)</u>	113.6%
TOTAL CERTIFICATED :	<u>\$15,745,978</u>	<u>\$14,848,843</u>	<u>\$1,431,573</u>	<u>\$14,093,449</u>	<u>\$755,393</u>	94.9%
CLASSIFIED SALARIES						
2100 NON INSTRUCTIONAL	5,837,688	5,979,029	478,402	5,330,428	648,601	89.2%
2200 INSTRUCTIONAL AIDES	718,927	757,100	66,670	697,218	59,882	92.1%
2300 HOURLY NON INSTRUCTIONAL	509,927	293,752	29,156	368,375	(74,623)	125.4%
2400 HOURLY INSTRUCTIONAL	<u>673,486</u>	<u>641,785</u>	<u>77,779</u>	<u>631,206</u>	<u>10,579</u>	98.4%
TOTAL CLASSIFIED :	<u>\$7,740,028</u>	<u>\$7,671,667</u>	<u>\$652,006</u>	<u>\$7,027,227</u>	<u>\$644,440</u>	91.6%

***** BOARD REPORT *****
GENERAL FUND (Unrestricted) continued
 Fund 01
Monterey Peninsula College

May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-10				UNENCUMBERED BALANCE	PERCENT
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE		
3XXX TOTAL FRINGE BENEFITS :	<u>\$4,159,078</u>	<u>\$4,327,204</u>	<u>\$280,078</u>	<u>\$3,995,371</u>	<u>\$6,901</u>	<u>\$324,932</u>	<u>92.5%</u>
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	175,032	270,711	37,957	194,819	46,883	29,009	89.3%
4500 OTHER SUPPLIES	632,243	435,799	73,525	424,669	82,235	(71,105)	116.3%
4700 FOOD	13,331	12,952	1,500	8,881	250	3,821	70.5%
TOTAL SUPPLIES & OTHER :	<u>\$820,607</u>	<u>\$719,461</u>	<u>\$112,982</u>	<u>\$628,369</u>	<u>\$129,368</u>	<u>(\$38,275)</u>	<u>105.3%</u>
OTHER							
5100 CONTRACTED SERVICES	3,225,732	2,306,307	100,260	1,559,570	12,563	734,174	68.2%
5200 TRAVEL	176,646	178,946	16,720	120,100	6,544	52,303	70.8%
5300 DUES AND SUBSCRIPTIONS	140,166	142,130	50	132,869	300	8,961	93.7%
5400 INSURANCE	312,242	339,918	(426)	44,841	0	295,077	13.2%
5500 UTILITIES & HOUSEKEEPING	1,127,303	1,201,564	130,067	798,270	481,855	(78,561)	106.5%
5600 RENTS & LEASES	880,016	707,752	54,016	762,753	31,246	(86,247)	112.2%
5700 LEGAL AND AUDIT	103,899	256,250	699	101,744	29,819	124,687	51.3%
5800 OTHER SERVICES	364,246	470,868	11,170	285,320	52,074	133,474	71.7%
TOTAL OTHER :	<u>\$6,330,251</u>	<u>\$5,603,735</u>	<u>\$312,557</u>	<u>\$3,805,466</u>	<u>\$614,401</u>	<u>\$1,183,868</u>	<u>78.9%</u>
CAPITAL OUTLAY							
6200 BUILDING IMPROVEMENT	26,912	27,255	90	18,715	3,379	5,161	81.1%
6300 CAPITAL BOOKS & SOFTWARE	75,926	46,456	62	46,553	0	(97)	100.2%
6400 EQUIPMENT	130,018	62,524	4,036	96,852	7,578	(41,906)	167.0%
TOTAL CAPITAL OUTLAY :	<u>\$232,857</u>	<u>\$136,235</u>	<u>\$4,188</u>	<u>\$162,121</u>	<u>\$10,957</u>	<u>(\$36,843)</u>	<u>127.0%</u>
TRANSFERS							
7300 INTERFUND TRANSFER OUT	7,067,699	6,283,588	457,015	5,447,567	0	836,021	86.7%
7600 OTHER PAYMENTS TO STUDENT	25,000	0	0	0	0	0	N/A
TOTAL TRANSFERS :	<u>\$7,092,699</u>	<u>\$6,283,588</u>	<u>\$457,015</u>	<u>\$5,447,567</u>	<u>\$0</u>	<u>\$836,021</u>	<u>86.7%</u>
TOTAL EXPENSE & TRANSFERS :	<u>42,121,496</u>	<u>39,590,733</u>	<u>3,250,401</u>	<u>35,159,570</u>	<u>761,627</u>	<u>3,669,536</u>	<u>90.7%</u>
REVENUE OVER EXPENSE :	<u>\$88,983</u>	<u>\$81,439</u>	<u>(\$444,935)</u>	<u>(\$30,409)</u>	<u>(\$761,627)</u>	<u>\$873,475</u>	

*** **BOARD REPORT** ***
GENERAL FUND (Restricted)
Fund 01
Monterey Peninsula College

MAY 31, 2010.

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-2010				Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE	BALANCE	
REVENUES						
8100 FEDERAL	2,137,247	2,523,576	11,316	1,352,165	0	1,171,411
8600 STATE	3,667,509	3,048,372	0	3,221,334	0	(172,962)
8800 COUNTY / LOCAL	412,600	602,200	11,176	528,560	0	73,640
8900 INTERFUND TRANSFER IN	61,731	67,050	0	0	0	67,050
TOTAL REVENUE :	\$6,279,087	\$6,241,198	\$22,492	\$5,102,059	0	\$1,139,139
UNENCUMBERED BALANCE						\$1,139,139
PERCENT						81.7%
CERTIFICATED SALARIES						
1100 TEACHER SALARIES	144,588	115,715	9,986	105,729		9,986
1200 NON TEACHER SALARIES	903,349	841,981	63,970	752,937		89,044
1300 HOURLY TEACHER	106,872	306,531	6,542	68,546		237,985
1400 OTHER HOURLY SALARIES	330,055	189,200	19,659	207,486		(18,286)
TOTAL CERTIFICATED :	\$1,484,864	\$1,453,427	\$100,157	\$1,134,698		\$318,729
PERCENT						78.1%
CLASSIFIED SALARIES						
2100 NON INSTRUCTIONAL	550,674	607,442	37,226	541,297		66,145
2200 INSTRUCTIONAL AIDES	0	0	0	0		0
2300 HOURLY NON INSTRUCTIONAL	511,792	403,451	34,076	337,238		66,213
2400 HOURLY INSTRUCTIONAL	130,005	126,917	(5,743)	127,792		(875)
TOTAL CLASSIFIED :	\$1,192,471	\$1,137,810	\$65,559	\$1,006,327		\$131,483
PERCENT						88.4%

***** BOARD REPORT *****
GENERAL FUND (Restricted) continued
 Fund 01
Monterey Peninsula College

MAY 31, 2010.

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-2010				UNENCUMBERED BALANCE	PERCENT
		REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE		
3XXX TOTAL FRINGE BENEFITS :	<u>\$401,826</u>	<u>\$414,467</u>	<u>\$24,150</u>	<u>\$348,561</u>	<u>\$0</u>	<u>\$65,906</u>	<u>84.1%</u>
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	162,679	200,236	12,029	109,578	10,006	80,652	59.7%
4500 OTHER SUPPLIES	155,351	63,236	5,384	46,066	3,406	13,764	78.2%
4700 FOOD	27,827	26,367	1,350	13,005	0	13,362	49.3%
TOTAL SUPPLIES & OTHER :	<u>\$345,857</u>	<u>\$289,839</u>	<u>\$18,763</u>	<u>\$168,649</u>	<u>\$13,412</u>	<u>\$107,778</u>	<u>62.8%</u>
OTHER							
5100 CONTRACTED SERVICES	824,651	739,089	67,090	545,490	72,265	121,334	83.6%
5200 TRAVEL	481,628	617,193	137,465	401,605	1,766	213,822	65.4%
5300 DUES AND SUBSCRIPTIONS	1,045	1,151	2,610	3,686	0	(2,535)	320.2%
5400 INSURANCE	107,665	44,815	0	345,620	0	(300,805)	771.2%
5500 UTILITIES & HOUSEKEEPING	1,064	855	30	466	389	0	100.0%
5600 RENTS & LEASES	51,494	51,700	4,294	41,705	5,231	4,764	90.8%
5800 OTHER SERVICES	160,715	214,168	9,647	154,676	0	59,492	72.2%
TOTAL OTHER :	<u>\$1,628,262</u>	<u>\$1,668,971</u>	<u>\$221,136</u>	<u>\$1,493,248</u>	<u>\$79,651</u>	<u>\$96,072</u>	<u>94.2%</u>
CAPITAL OUTLAY							
6100 SITES & SITE IMPROVEMENTS	0	0	0	0	0	0	0.0%
6200 BUILDING IMPROVEMENT	0	0	0	0	0	0	0.0%
6300 CAPITAL BOOKS & SOFTWARE	43,286	60,259	9,241	30,520	6,074	23,665	0.0%
6400 EQUIPMENT	108,721	329,446	5,256	63,757	22,768	242,921	26.3%
TOTAL CAPITAL OUTLAY :	<u>\$152,007</u>	<u>\$389,705</u>	<u>\$14,497</u>	<u>\$94,277</u>	<u>\$28,842</u>	<u>\$266,586</u>	<u>31.6%</u>
TRANSFERS							
7300 INTERFUND TRANSFER OUT	597,930	553,097	46,140	506,960	0	46,137	91.7%
7500 STUDENT FINANCIAL AID PYMT	135,268	122,133	200	45,408	0	76,725	37.2%
7600 OTHER PYMTS TO STUDENTS	340,602	211,747	5,919	122,999	0	88,748	58.1%
TOTAL TRANSFERS :	<u>\$1,073,800</u>	<u>\$886,977</u>	<u>\$52,259</u>	<u>\$675,367</u>	<u>\$0</u>	<u>\$211,610</u>	<u>76.1%</u>
TOTAL EXPENSE & TRANSFERS :	<u>6,279,087</u>	<u>6,241,196</u>	<u>496,521</u>	<u>4,921,127</u>	<u>121,905</u>	<u>1,198,164</u>	<u>80.8%</u>
REVENUE OVER EXPENSE :	<u>\$0</u>	<u>\$2</u>	<u>(\$474,029)</u>	<u>\$180,932</u>	<u>(\$121,905)</u>	<u>(\$59,025)</u>	

***** BOARD REPORT *****

Child Development Fund
Fund 04 Unrestricted
Monterey Peninsula College
May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-2010				Y-T-D ACTUAL TO BUDGET	
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE	BALANCE DUE		
REVENUE							
8600 STATE	-46321	0	0	0	0	0.0%	
8800 LOCAL	96,364	108,473	5,965	58,502	49,971	53.9%	
8900 OTHER	478,246	405,829	0	351,571	54,258	86.6%	
TOTAL REVENUE:	<u>\$28,289</u>	<u>\$514,302</u>	<u>\$5,965</u>	<u>\$410,073</u>	<u>\$104,229</u>	<u>79.7%</u>	
OBJECT CLASSIFICATION	2008-2009 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	32,090	33,800	1,347	23,362	0	10,438	69.1%
2200 INSTRUCTIONAL AIDES	209,878	194,067	20,132	186,853	0	7,214	96.3%
2300 NON INSTRUCTIONAL TEMP	0	0	0	0	0	0	0.0%
2400 HOURLY INSTRUCTIONAL	44,264	48,805	3,800	41,105	0	7,700	84.2%
TOTAL CLASSIFIED:	<u>\$286,232</u>	<u>\$276,672</u>	<u>\$25,279</u>	<u>\$251,320</u>	<u>\$0</u>	<u>\$25,352</u>	<u>90.8%</u>
3XXX TOTAL FRINGE BENEFITS :	<u>\$69,405</u>	<u>\$67,266</u>	<u>\$6,107</u>	<u>\$61,340</u>	<u>\$0</u>	<u>\$5,926</u>	<u>91.2%</u>
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	0	270	0	0	0	270	0.0%
4500 OTHER SUPPLIES	135	2,249	0	0	0	2,249	0.0%
TOTAL SUPPLIES & OTHER:	<u>\$135</u>	<u>\$2,519</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,519</u>	<u>0.0%</u>
OTHER							
5200 TRAVEL	0	0	0	0	0	0	0.0%
5400 INSURANCE	0	220	0	0	0	220	0.0%
5600 RENTS, LEASES, AND REPAIRS	0	600	0	0	0	600	0.0%
5800 OTHER SERVICES	610	650	0	0	0	650	0.0%
TOTAL OTHER :	<u>\$610</u>	<u>\$1,470</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,470</u>	<u>0.0%</u>
CAPITAL EQUIPMENT							
6400 EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
TOTAL EQUIPMENT :	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.0%</u>
TRANSFERS							
7300 INTERFUND TRANSFER OUT	171,907	166,375	12,775	140,524	0	25,851	84.5%
TOTAL TRANSFERS:	<u>\$171,907</u>	<u>\$166,375</u>	<u>\$12,775</u>	<u>\$140,524</u>	<u>\$0</u>	<u>\$25,851</u>	<u>84.5%</u>
TOTAL EXPENSE & TRANSFER:	<u>\$528,289</u>	<u>\$514,302</u>	<u>\$44,161</u>	<u>\$453,184</u>	<u>\$0</u>	<u>\$61,118</u>	<u>88.1%</u>
REVENUE OVER EXPENSE :	<u>\$0</u>	<u>\$0</u>	<u>(\$38,196)</u>	<u>(\$43,111)</u>	<u>\$0</u>	<u>\$43,111</u>	

*** BOARD REPORT ***

Child Development Fund
Fund 04 Restricted
Monterey Peninsula College
May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-2010				Y-T-D ACTUAL TO BUDGET	
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE	BALANCE DUE		
REVENUE							
8100 FEDERAL	25,587	30,751	5,520	52,852	0	171.9%	
8690 STATE	191,007	234,816	2,889	179,005	0	76.2%	
8900 OTHER	0	0	0	0	0	N/A	
TOTAL REVENUE:	\$216,594	\$265,567	\$8,409	\$231,857	\$0	87.3%	
OBJECT CLASSIFICATION	2008-2009 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED SALARIES							
2100 NON INSTRUCTIONAL	77,364	77,364	7,962	78,493	0	(1,129)	101.5%
2200 INSTRUCTIONAL AIDES	29,441	53,229	5,476	51,400	0	1,829	96.6%
2300 HOURLY NON INSTRUCTIONAL	10,692	20,506	1,170	10,173	0	10,333	49.6%
2400 HOURLY INSTRUCTIONAL	13,822	13,619	1,403	13,555	0	64	99.5%
TOTAL CLASSIFIED:	\$131,319	\$164,718	\$16,011	\$153,621	\$0	\$11,097	93.3%
3XXX TOTAL FRINGE BENEFITS :	\$30,349	\$37,742	\$3,834	\$37,005	\$0	\$737	98.0%
SUPPLIES & OTHER							
4300 INSTRUCTIONAL SUPPLIES	5,301	500	439	439	61	0	87.8%
4500 OTHER SUPPLIES	5,927	2,577	695	2,908	916	(1,247)	112.8%
4700 FOOD	15,154	18,176	4,027	17,420	2,280	(1,524)	95.8%
TOTAL SUPPLIES & OTHER:	\$26,382	\$21,253	\$5,161	\$20,767	\$3,257	(\$2,771)	97.7%
OTHER							
5100 PERSONAL SERVICES	0	0	0	0	0	0	0.0%
5200 TRAVEL	689	0	0	0	0	0	0.0%
5400 INSURANCE	0	413	0	0	0	413	0.0%
5600 RENTS & LEASES	600	0	0	660	0	(660)	0.0%
5800 OTHER SERVICES	5,356	8,301	2,433	9,061	0	(760)	0.0%
TOTAL OTHER :	\$6,645	\$8,714	\$2,433	\$9,721	\$0	(\$1,007)	111.6%
CAPITAL EQUIPMENT							
6100 Sites & Site Improvements	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
6400 Capital Equipment (new)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
TOTAL CAPITAL EQUIPMENT:	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
TRANSFERS							
7300 INTERFUND TRANSFER OUT	21,899	33,140	2,762	30,378	0	2,762	N/A
TOTAL TRANSFERS:	\$21,899	\$33,140	\$2,762	\$30,378	\$0	\$2,762	N/A
TOTAL EXPENSE & TRANSFER:	\$216,594	\$265,567	\$30,201	\$251,492	\$3,257	\$10,818	95.9%
REVENUE OVER EXPENSE :	\$0	\$0	(\$21,792)	(\$19,635)	(\$3,257)	\$22,892	

*** **BOARD REPORT** ***
 COLLEGE CENTER FUND
 Fund 47
 Monterey Peninsula College

May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-10				Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE	BALANCE DUE	
REVENUE						
8800 COUNTY / LOCAL	297,392	279,200	45,315	272,641	6,559	97.7%
8860 INTEREST	(3,747)	0	636	1,659	(1,659)	N/A
TOTAL REVENUE :	\$293,646	\$279,200	\$45,952	\$274,300	\$4,900	98.2%
OBJECT CLASSIFICATION	2008-2009 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
CLASSIFIED						
2100 NON INSTRUCTIONAL	15,822	19,098	1,611	17,487	0	91.6%
2300 HOURLY NON INSTRUCTIONAL	844	0	0	0	0	N/A
TOTAL CLASSIFIED :	\$16,666	\$19,098	\$1,611	\$17,487	\$0	91.6%
3XXX TOTAL FRINGE BENEFITS :	\$4,563	\$5,282	\$446	\$4,929	\$0	93.3%
SUPPLIES & OTHER						
4500 OTHER SUPPLIES	1,235	1,150	(177)	683	384	92.8%
TOTAL SUPPLIES & OTHER :	\$1,235	\$1,150	(\$177)	\$683	\$384	92.8%
OTHER						
5100 CONTRACT SERVICES	2,400	0	0	0	0	0.0%
5200 TRAVEL	676	1,500	0	0	1,500	0.0%
5300 MEMBERSHIP	0	50	0	50	0	100.0%
5400 INSURANCE	17,545	17,545	0	17,545	0	100.0%
5500 UTILITIES & HOUSEKEEPING	120,462	160,123	10,742	90,494	30,559	75.6%
5600 RENTS & LEASES	6,093	3,533	0	10,808	(7,275)	305.9%
5800 OTHER SERVICES	5,000	5,000	0	5,000	0	100.0%
TOTAL OTHER :	\$152,175	\$187,751	\$10,742	\$123,897	\$30,559	82.3%
CAPITAL OUTLAY						
6400 EQUIPMENT	8,286	3,000	0	969	0	32.3%
TOTAL CAPITAL OUTLAY :	\$8,286	\$3,000	\$0	\$969	\$2,031	32.3%
TRANSFERS						
7100 DEBT RETIREMENT	20,325	19,875	0	19,875	0	100.0%
7300 INTERFUND TRANSFER	10,951	28,827	939	10,333	0	35.8%
TOTAL TRANSFERS :	\$31,276	\$48,702	\$939	\$30,208	\$0	62.0%
TOTAL EXPENSE & TRANSFERS :	\$214,201	\$264,983	\$13,561	\$178,172	\$30,944	78.9%
REVENUE OVER EXPENSE :	\$79,444	\$14,217	\$32,390	\$96,128	(\$30,944)	

*** BOARD REPORT ***
Parking Fund
Fund 39
Monterey Peninsula College
May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-2010				Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUE	Y-T-D REVENUE	BALANCE	
REVENUE						
8600 STATE	(210)	0	0	0	0	0.0%
8800 COUNTY / LOCAL	331,802	446,000	17,666	587,685	(141,685)	131.8%
TOTAL REVENUE:	\$331,592	\$446,000	\$17,666	\$587,685	\$0	131.8%
UNENCUMBERED Y-T-D ACTUAL						
OBJECT CLASSIFICATION	2008-2009 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	ENCUMBERED BALANCE	UNENCUMBERED BALANCE
CLASSIFIED SALARIES						
2100 NON INSTRUCTIONAL	106,771	152,444	12,878	136,124	0	16,320
2200 INSTRUCTIONAL AIDES	0	0	0	0	0	0
2300 HOURLY NON INSTRUCTIONAL	34,947	39,210	1,725	18,121	0	21,089
TOTAL CLASSIFIED :	\$141,718	\$191,654	\$14,603	\$154,245	\$0	\$37,409
3XXX TOTAL FRINGE BENEFITS :	\$30,841	\$43,700	\$3,644	\$38,198	\$0	\$5,502
SUPPLIES & OTHER						
4500 OTHER SUPPLIES :	\$12,509	13,302	7,529	14,718	201	(1,617)
TOTAL SUPPLIES & OTHER:	\$12,509	\$13,302	\$7,529	\$14,718	\$201	(\$1,617)
OTHER						
5100 CONTRACTS	46,800	46,800	3,900	42,900	3,900	0
5200 TRAVEL & CONFERENCE	105	60	0	60	0	0
5500 UTILITIES & HOUSEKEEPING	1,185	2,000	129	1,068	852	80
5600 RENTS & LEASES	29,065	36,921	0	8,589	7,489	20,843
5800 OTHER SERVICES and EXPENSES	0	0	0	0	0	0
TOTAL OTHER:	\$77,155	\$85,781	\$4,029	\$52,617	\$12,241	\$20,923
CAPITAL OUTLAY						
6100 SITES	0	0	0	0	0	0
6200 BUILDING IMPROVEMENTS	0	0	0	0	0	0
6400 EQUIPMENT	0	19,240	0	13,757	483	5,000
TOTAL CAPITAL OUTLAY:	\$0	\$19,240	\$0	\$13,757	\$483	\$5,000
TRANSFERS						
7300 INTERFUND TRANSFER OUT	65,703	90,176	7,515	82,661	0	7,515
TOTAL TRANSFERS:	\$65,703	\$90,176	\$7,515	\$82,661	\$0	\$7,515
TOTAL EXPENSE & TRANSFER:	\$327,926	\$443,853	\$37,320	\$356,196	\$12,925	\$74,732
REVENUE OVER EXPENSE :	\$3,666	\$2,147	(\$19,654)	\$231,489	(\$12,925)	(\$216,417)

*** B O A R D R E P O R T ***

Self Insurance Fund
Fund 35
Monterey Peninsula College

May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-10				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE		
REVENUE							
8800 COUNTY / LOCAL	268,261	440,000	80,596	451,146	(11,146)	N/A	
8860 INTEREST	(318,725)	0	21,085	65,425	(65,425)	N/A	
8900 INTERFUND TRANSFER IN	6,649,216	6,337,696	527,146	5,798,022	539,674	91.5%	
TOTAL REVENUE :	\$6,598,751	\$6,777,696	\$628,826	\$6,314,593	\$463,103	93.2%	
OTHER							
3XXX TOTAL FRINGE BENEFITS	\$5,964,966	\$6,777,696	\$1,091,970	\$7,374,641	(\$602,661)	108.9%	
4500 NON-INSTRUCTIONAL SUPPLIES	\$0	\$0	\$0	\$1,368	(\$1,368)	N/A	
OTHER							
5100 CONTRACTED SERVICES	43,150	0	318	636	(636)	N/A	
5800 OTHER SERVICES	2,700	0	0	0	0	N/A	
TOTAL OTHER :	\$45,850	\$0	\$318	\$636	(\$636)	N/A	
INTERFUND TRANSFER OUT							
7300 TRANSFER OUT	0	0	0	0	0	N/A	
TOTAL EXPENSE :	\$6,010,816	\$6,777,696	\$1,092,288	\$7,376,645	(\$604,665)	108.9%	
REVENUE OVER EXPENSE :	\$587,935	\$0	(\$463,462)	(\$1,062,052)	\$1,067,768		

*** B O A R D R E P O R T ***

Capital Projects Fund Fund 14 Monterey Peninsula College

May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-10				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	UNENCUMBERED BALANCE		
REVENUES							
8600 STATE	547,553	182,000	0	0	182,000	N/A	
8800 COUNTY / LOCAL	17,796	12,500	1,138	18,274	(5,774)	N/A	
8900 INTERFUND TRANSFER IN	440,159	51,205	0	0	51,205	N/A	
TOTAL REVENUE :	\$1,005,509	\$245,705	1,138	18,274	\$227,431	7.4%	
SUPPLIES							
4300 INSTRUCTIONAL SUPPLIES	3,511	0	0	0	0	0.0%	
4500 NON-INSTRUCTIONAL SUPPLIE	12,294	5,614	5,614	0	0	100.0%	
TOTAL OTHER :	\$15,805	\$5,614	\$5,614	\$0	\$0	100.0%	
OTHER							
5100 CONTRACTED SERVICES	71,929	82,443	0	3,618	11,482	4.4%	
5400 INSURANCE	51,205	51,205	0	51,205	0	100.0%	
5600 RENTS, LEASES, REPAIRS	107	12,500	0	80,000	4,500	N/A	
5700 LEGAL, ELECTION, AND AUDIT	14,025	1,327	0	(6,563)	1,563	-494.5%	
TOTAL OTHER :	\$137,265	\$147,475	\$0	\$128,260	\$17,545	98.9%	
CAPITAL OUTLAY							
6100 SITES	0	57,691	0	0	57,691	0.0%	
6200 BUILDING IMPROVEMENTS	711,141	282,000	0	0	282,000	0.0%	
6400 EQUIPMENT	691,283	61,941	18,484	185,507	(217,116)	299.5%	
TOTAL CAPITAL OUTLAY :	\$1,402,424	\$401,632	\$18,484	\$185,507	\$122,575	69.5%	
INTERFUND TRANSFER OUT							
7300 TRANSFER OUT	50,000	0	0	0	0	N/A	
TOTAL EXPENSE :	\$1,605,494	\$554,721	\$24,098	\$319,381	\$124,245	77.6%	
REVENUE OVER EXPENSE :	\$599,984	\$309,016	(\$22,961)	(\$301,108)	\$142,519		

**Building Fund
Fund 48
Monterey Peninsula College**
May 31, 2010

BOND PROJECTS	REVISED PROJECT BUDGET	2009-10		BUDGET BALANCE
		PURCHASE ORDER OUTSTANDING	2009-2010 PAYMENTS	
1. Auto Technology Renovation	\$878,523	92,781	408,081	\$377,661
2. Business & Computer Science (includes Math)	\$1,987,750	158,141	160,910	\$1,668,699
3. Child Development Center	\$0	11,390	0	-\$11,390
4. Drafting	\$0	0	29	-\$29
5. Furniture & Equipment	\$605,657	27,195	242,179	\$336,283
6. General Institutional - Bond Mgmt	\$7,986	229,571	629,067	-\$850,652
7. Gymnasium	\$7,986	2,800	25,596	-\$20,410
8. Humanities Building	\$1,640,000	217,420	216,265	\$1,206,315
9. Infrastructure 2	\$2,572,870	0	1,889	\$2,570,981
10. Infrastructure 3	\$0	322,329	1,586,306	-\$1,908,635
11. Life Science & Physical Science	\$0	55,515	81,857	-\$137,372
12. New Admin/Old Library	\$0	69,348	146,256	-\$215,604
13. Marina Education Center	\$0	4,446,141	606,403	-\$5,052,544
14. Pool Building	\$0	9,600	18,900	-\$28,500
15. Public Safety Training Center Renovation	\$1,994,051	196,908	1,655,178	\$141,965
16. Social Science Renovation	\$501,175	0	0	\$501,175
17. Student Services Building	\$3,292,840	4,178,404	3,678,778	-\$4,564,342
18. Swing Space	\$366,659	129,197	601,367	-\$363,905
19. Theater Building	\$0	559,746	226,839	-\$786,585
Total Bond Projects:	\$13,855,497	\$10,706,486	\$10,285,900	-\$1,923,232

Initial Bond Funds Received 6/30/03	\$40,000,000
County office interest Received from inception	\$5,618,593
LAIIF interest from inception	\$1,514,006
Bond Refinancing 05-06	\$4,240,051
Bond Funds Received 1/24/08	\$104,999,300
Lehman Brothers Investment loss	(\$1,878,835)
Balance Used in 08-09	(\$16,415,556)
Balance Used in 07-08	(\$19,317,846)
Balance Used in 06-07	(\$20,713,267)
Balance Used in 05-06	(\$7,641,016)
Balance Used in 04-05	(\$2,815,134)
Balance Used in 03-04	(\$2,626,246)
Balance Used in 02-03	(\$625,834)
FY 09-10 ytd expense	(\$10,285,900)
Available Bond Funds	\$74,052,316

***** BOARD REPORT *****

**Other Debt Service Fund
Fund 29
Monterey Peninsula College**

May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-10				UNENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	ENCUMBERED BALANCE		
REVENUES							
8600 STATE	0	0	0	99,292	(99,292)	N/A	
8860 LOCAL/COUNTY	49,871	0	275	369	(369)	N/A	
8900 INTERFUND TRANSFER IN	<u>306,736</u>	275,324	0	<u>68,831</u>	<u>206,493</u>	61.2%	
TOTAL REVENUE :	<u>\$306,736</u>	<u>\$275,324</u>	<u>\$275</u>	<u>\$168,492</u>	<u>\$206,124</u>	61.2%	
OBJECT CLASSIFICATION	2008-2009 ACTUAL	REVISED BUDGET	CURRENT EXPENDITURE	Y-T-D EXPENDITURE	ENCUMBERED BALANCE	Y-T-D ACTUAL TO BUDGET	
<u>Transfers</u>							
7200 LONG TERM DEBT	517,063	275,324	0	68,831	206,493	0	
TOTAL CAPITAL OUTLAY :	<u>\$517,063</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$68,831</u>	<u>\$206,493</u>	<u>\$0</u>	
TOTAL EXPENSE :	<u>\$517,063</u>	<u>\$275,324</u>	<u>\$0</u>	<u>\$68,831</u>	<u>\$206,493</u>	<u>\$0</u>	
REVENUE OVER EXPENSE :	<u>(\$210,327)</u>	<u>\$0</u>	<u>\$275</u>	<u>\$99,661</u>	<u>(\$206,493)</u>	<u>\$206,124</u>	

***** BOARD REPORT *****

College Revenue Bond Interest & Redemption
Fund 46
Monterey Peninsula College

May 31, 2010

OBJECT CLASSIFICATION	2008-2009 ACTUAL	2009-10				Y-T-D ACTUAL TO BUDGET
		REVISED BUDGET	CURRENT REVENUES	Y-T-D REVENUES	UNENCUMBERED BALANCE	
REVENUES						
8800 LOCAL	20,813	19,875	0	19,875	0	100.0%
8860 INTEREST	(1,328)	0	61	218	(218)	N/A
TOTAL REVENUE :	\$19,485	\$19,875	\$61	\$20,093	(\$218)	101.1%
DEBT RETIREMENT						
7100 DEBT RETIREMENT	20,325	19,875	0	19,875	0	100.0%
TOTAL DEBT RETIREMENT :	\$20,325	\$19,875	\$0	\$19,875	\$0	100.0%
TOTAL EXPENSE :	\$20,325	\$19,875	\$0	\$19,875	\$0	100.0%
REVENUE OVER EXPENSE :	(\$840)	\$0	\$61	\$218	(\$218)	

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. B

Administrative Services
College Area

Proposal:

That the Governing Board approve the Tentative Budget for fiscal year 2010-11, and to set the date for public hearing for the adoption of the Final Budget to be August 24, 2010.

Background:

The Governing Board is required by state law to approve a Tentative Budget by July 1, and conduct a public hearing and adopt a final budget no later than September 15. The Tentative Budget for the 2010-11 fiscal year is presented for consideration, discussion and approval. This is the District's spending plan until a final budget is adopted. Projections used in the Tentative Budget will be reviewed and adjusted, where appropriate to reflect more accurate projections before presentation of the final budget.


The District is also required to indicate the date, time, and location at which the governing board will hold the public hearing on the proposed (final) budget.

Budgetary Implications: All funds are balanced; the District is working to identify solutions necessary in developing the Final Budget.

Information Only

Resolution: **BE IT RESOLVED**, That the Fiscal Year 2010-11 Tentative Budget be approved, and the public hearing for the adoption of the Final Budget be scheduled for August 24, 2010, 3:00 p.m. at the Karas Room of the Library and Technology Center, Monterey Peninsula College, 980 Fremont Street, Monterey, CA.

Recommended By:



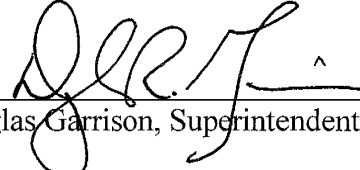
Joseph Bissell, Vice President for Administrative Services

Prepared By:



Suzanne Ammons, Administrative Assistant

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. C

Superintendent/President's Office
College Area

Proposal:

That the Governing Board authorize the Superintendent/President to execute the Declaration of Covenant, Quitclaim Deeds, and related documents, to exchange parcels L23.1.2 and L23.1.5 in return for parcels E2c3.1, E2c.2, and a portion of 12th Street located at the former Fort Ord and owned by the Redevelopment Agency of the City of Marina.

Background:

In February 2007 the Governing Board approved an agreement with the Redevelopment Agency of the City of Marina and the City of Marina to exchange real property located near the MPC Education Center at Marina site. The purpose of the property exchange was to resolve issues with traffic circulation, safety, and effective campus operations related to a proposed adjacent residential development and the use of 3rd Avenue as a main access point to this development.

The property to be exchanged by the district consists of parcels L23.1.2 and L23.1.5 (approximately 5.56 and 1.33 acres respectively) conveyed by U.S. Department of Education (DOE) as a public benefit conveyance (PBC) in 2004. The City's parcels in the exchange are E2c3.1 and E2c.2, and a portion of 12th Street, conveyed as an economic development conveyance (EDC) through the Fort Ord Reuse Authority and the U.S. Department of the Army (Army). Implementation of the property exchange requires both the release and binding of the district and the City with the appropriate federal restrictions applicable to the respective properties. Thus, the exchange of the District's parcels requires the abrogation of DOE's covenants and restrictions and the imposition of EDC restrictions on the property. In addition, the City's parcels being acquired by the district require the EDC restrictions to be released and replaced by DOE's educational covenants and terms.

After lengthy consideration of this proposed exchange by DOE, the documents necessary to implement these changes have recently been finalized. The attached Declaration of Covenant from DOE institutes restrictions on the exchange parcels similar to the other parcels conveyed to the district in the 2004 Quitclaim Deed. As a public benefit conveyance, the district is required to utilize the new property for educational purposes for 27 years. There can be no sale, lease, or rental of the property without the Department of Education's consent. Federal regulations require the college to begin operation of its programs on the property within 1 year of acquisition of title, or if major renovation or construction is involved, 3 years.

To enable the district's use of the property for educational purposes, the exchange agreement with the Marina Redevelopment Agency and the City of Marina also contains a condition that the City's General Plan and Zoning Regulations will be amended to allow this use. This condition has not been satisfied to date; however, the City has indicated these amendments are in process and scheduled for

hearing in August. In advance of these approvals, the City has requested the district proceed with execution of the documents. Concurrence by the Board is needed by the Superintendent/President.

The Declaration of Covenant, Quitclaim Deeds, and related documents have been reviewed by special counsel, Brian Finegan.

Budgetary Implications:

Under the public benefit conveyance, these properties are transferred to the College at no cost. There will be costs for demolition or renovation of existing buildings, construction, insurance, and operation of the education center facilities on the exchange parcels. It is projected that these costs will be covered by a combination of funding from the College's bond measure, state capital outlay appropriations, supplemental funding, and community college apportionment generated by the education center.

Information Only

Resolution: **BE IT RESOLVED, That** the Governing Board authorize the Superintendent/President to execute the Declaration of Covenant, Quitclaim Deeds, and necessary related documents, to exchange parcels L23.1.2 and L23.1.5 in return for parcels E2c3.1, E2c.2, and a portion of 12th Street located at the former Fort Ord and owned by the Marina Redevelopment Agency, and

BE IT FURTHER RESOLVED, That the Governing Board authorize this exchange of property with the acknowledgement that the City of Marina has agreed to diligently continue to process amendments to its General Plan and Zoning Regulations to allow the District's use of the property for its educational purposes.

Recommended By: Douglas Garrison, Superintendent/President

Vicki Nakamura

Prepared By: Vicki Nakamura, Assistant to the President

Agenda Approval: *Douglas Garrison*

Douglas Garrison, Superintendent/President

/c://board/Marina property exchange authorization.doc

EXECUTION VERSION

DECLARATION OF COVENANT

This AGREEMENT is made this _____ day of _____, 2010, between the UNITED STATES OF AMERICA, acting through the Secretary of Education, by Wanda A. Davis, Acting Director, Federal Real Property Assistance Program, Office of Management, pursuant to §203(k) of the Federal Property and Administrative Services Act of 1949, as amended (“Act”), 40 U.S.C. §550(c) et seq., the Department of Education Organization Act of 1979, 20 U.S.C. §3401 et seq., and the Monterey Peninsula Community College District, Monterey, California, a tax supported educational institution and political subdivision of the State of California (“COVENANTOR”), having its principal place of business at 980 Fremont Street in Monterey, California.

I. RECITALS

1. This DECLARATION OF COVENANT is made pursuant to the Abrogation and Release of Restrictions (“Abrogation”) dated _____, 2010, which was made between the UNITED STATES OF AMERICA and the COVENANTOR, and which will be recorded in the Recorder’s Office of Monterey County.

2. On October 18, 2004, the UNITED STATES OF AMERICA, acting by David B. Hakola, former Director, Federal Real Property Assistance Program, Office of Management, conveyed certain real property located in Monterey County, State of California, known as Parcels L23.1.1, L23.1.2, L23.1.3, L23.1.4, L23.1.5, L23.4 and L23.6 of the former Fort Ord Military Reservation and consisting of a total of approximately 25.16 acres of land and improvements

("Property") to the Monterey Peninsula Community College District by Quitclaim Deed ("2004 Deed"). The Deed was recorded August 31, 2005 as Series #2005090734 in Monterey County, California.

3. By Abrogation, the U.S. Department of Education provided authorization for the Monterey Peninsula Community College District to exchange a portion of the Property, L23.1.2 (previously incorrectly described as L23.1.1) and L23.1.5, consisting of 6.89 acres ("Portion") to the Marina Redevelopment Agency in return for receiving title to portions of property owned by Marina Redevelopment Agency known as parcels E2c.3.1 and E2c.2, consisting of a total of approximately 7.76 acres ("New Property"). After completion of the aforementioned exchange, approximately 18.29 acres of land and improvements (L23.1.1, L23.1.3, L23.1.4, L23.4 and L23.6) remain held subject to the covenants, conditions, restrictions and reservations set forth in the 2004 Deed.

4. The New Property was transferred by the Marina Redevelopment Agency to the COVENANTOR by Quitclaim Deed for a Portion of Parcel E2c.3.1, a Portion of Parcel E2c.2, and a Portion of Twelfth Street on the Former Fort Ord, Monterey, California ("2010 Deed") dated _____, 2010, to which this Declaration of Covenant has been attached.

5. In consideration for the agreement of the UNITED STATES OF AMERICA to the Abrogation, the COVENANTOR agrees to grant to the UNITED STATES OF AMERICA certain rights in the New Property, which is described more particularly on Exhibit A attached hereto.

6. By official resolution of the Monterey Peninsula Community College District dated February 27, 2007, COVENANTOR was authorized to execute this Agreement.

II. AGREEMENT

7. In consideration of one dollar, the mutual agreements contained herein, and other good and valuable consideration, COVENANTOR hereby agrees:

- (a) That until October 18, 2037, the New Property described in paragraph 5 above will be used fully and continuously for educational purposes in accordance with the proposed program and plan of COVENANTOR as set forth in its application for acquisition of the New Property dated July 1, 2003, as amended, and for no other purpose, as evidenced by the execution and recordation of this Declaration of Covenant. COVENANTOR may not modify its approved program and plan of use without the prior written consent of the U.S. Department of Education. COVENANTOR hereby grants to the U.S. Department of Education, or its successor in function, the right to enter and inspect the New Property during the said period.
- (b) That until October 18, 2037, COVENANTOR will not sell, resell, rent, lease, mortgage, encumber, or otherwise transfer any interest in any part of the New Property except as the U.S. Department of Education, or its successor in function, may authorize in advance in writing.
- (c) On the 18th day of October each year until October 18, 2037, unless the U.S. Department of Education, or its successor in function, directs otherwise, COVENANTOR will file with the U.S. Department of Education, or its successor in function, reports on the operation and maintenance of the New Property and will furnish, as requested by the U.S. Department of Education, or its successor in function, such other pertinent information evidencing its continuous use of the

New Property as required by covenant number 7(a) above.

- (d) That until October 18, 2037, COVENANTOR will at all times be and remain a tax supported institution or a nonprofit institution, organization, or association exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended.
- (e) For the period during which the New Property is used for the purpose for which Federal assistance is hereby extended by the U.S. Department of Education, or its successor in function, or for another purpose involving the provision of similar services or benefits, COVENANTOR hereby agrees that it will comply with the requirements of (a) Title VI of the Civil Rights Act of 1964 (P.L. No. 88-352), 42 U.S.C. § 2000d et seq.; (b) Title IX of the Education Amendments of 1972 (P.L. No. 92-318), 20 U.S.C. § 1681 et seq.; (c) § 504 of the Rehabilitation Act of 1973 (P.L. No. 93-112), 29 U.S.C. § 794 et seq.; and all requirements imposed by or pursuant to the Regulations (34 C.F.R. Parts 12, 100, 104 and 106) issued pursuant to the Act and now in effect, to the end that, in accordance with said Act and Regulations, no person in the United States shall, on the ground of race, color, national origin, sex, or handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under the program and plan referred to in covenant number 7(a) above or under any other program or activity of the COVENANTOR, its successors and assigns, to which such Acts and Regulations apply by reason of this conveyance.
- (f) In the event of a breach of any of the covenants set forth in paragraphs number 7(a), 7(b), 7(c), 7(d) and 7(e) above, whether caused by the legal or other inability

of said COVENANTOR, its successors or assigns, to perform any of the obligations herein set forth, at the option of the UNITED STATES OF AMERICA, all right, title, and interest in and to the above-described New Property shall, upon the recording by the UNITED STATES OF AMERICA of a Notice of Entry, pass to and become the property of the UNITED STATES OF AMERICA, which shall have an immediate right of entry thereon, and the COVENANTOR, its successors or assigns, shall forfeit all right, title, and interest in and to the above-described premises and in any and all of the tenements, hereditaments, and appurtenances thereunto belonging; PROVIDED HOWEVER, that the failure of the U.S. Department of Education, or its successor in function, to insist in any one or more instances upon complete performance of any of the said covenants shall not be construed as a waiver of, or a relinquishment of the future performance of any such covenants, but the obligations of the COVENANTOR, its successors or assigns, with respect to such future performance shall continue in full force and effect; PROVIDED FURTHER that in the event the UNITED STATES OF AMERICA fails to exercise its options to enter the premises for any such breach of covenants numbered 7(a), 7(b), 7(c), and 7(d) hereof within thirty-one (31) years from the date of October 18, 2006, said covenants numbered 7(a), 7(b), 7(c), and 7(d) set forth above together with all rights of the UNITED STATES OF AMERICA to enter as in this paragraph provided, shall, as of that date, terminate and be extinguished; PROVIDED FURTHER that the expiration of covenants numbered 7(a), 7(b), 7(c), and 7(d) hereof and the right to enter shall not affect the

obligation of COVENANTOR, its successors and assigns, with respect to covenant number 7(e) hereof or the rights granted by the COVENANTOR to the UNITED STATES OF AMERICA to enter for breach of said covenant.

- (g) COVENANTOR further covenants and agrees for itself, its successors and assigns that in the event the New Property or any part thereof or interest therein is sold, leased, mortgaged, encumbered, or otherwise disposed of, or is used for purposes other than those set forth in the approved program and plan during the period of restrictions set forth above in paragraph 7(a) without the prior written consent of the U.S. Department of Education, all revenues or the reasonable value of other benefits received by the COVENANTOR directly or indirectly, from such sale, lease, mortgage, encumbrance, disposal, or other unauthorized use, as determined by the U.S. Department of Education, shall be considered to have been received and held in trust by the COVENANTOR for the UNITED STATES OF AMERICA and shall be subject to the direction and control of the U.S. Department of Education.
- (h) COVENANTOR, by the acceptance of this Declaration of Covenant, further covenants and agrees for itself, its successors and assigns, that in the event the U.S. Department of Education exercises its option to revert all right, title, and interest in and to the New Property to the UNITED STATES OF AMERICA, or COVENANTOR voluntarily returns title to the New Property in lieu of a reverter, the COVENANTOR shall provide protection to and maintenance of the New Property at all times until such time as the title to the New Property, or possession of the New Property, whichever occurs later in time, is actually reverted or

returned to and accepted by UNITED STATES OF AMERICA. Such protection and maintenance shall, at a minimum, conform to the standards prescribed by the General Services Administration in Appendix A of the “GSA Customer Guide to Real Property Disposal”, as referenced at 41 C.F.R. 102-75.965 now in effect, a copy of which is referenced in the COVENANTOR's Application.

- (i) COVENANTOR, by the acceptance of this Declaration of Covenant, further covenants that, at all times during the period that title to the New Property is vested in COVENANTOR, its transferees or assigns, subject to covenants (a), (b), (c), and (d) of Paragraph 7 of this Declaration of Covenant, it will comply with all provisions of the following: the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §4321 et seq., including the preparation of environmental impact statements, as required (see 42 U.S.C. §4332); the National Historic Preservation Act of 1966, as amended (P.L. No. 89-665); Executive Order No. 11988, 44 Fed. Reg. 43239 (1979), reprinted in 42 U.S.C.A. §4321 app. at 188-189 (1987), governing floodplain management; Executive Order No. 11990, 42 Fed. Reg. 26961 (1977), reprinted in 42 U.S.C.A. §4321 app. at 197-198 (1987), governing protection of wetlands; Federal Property Management Regulations, 42 C.F.R. 101-47.304-13; 41 C.F.R. 101-47.200 et seq., 53 Fed. Reg. 29892 (1988), provisions relating to asbestos; and other appropriate guidelines, laws, regulations or executive orders, federal, state or local, pertaining to floodplains, wetlands or the future use of this New Property.
- (j) In the event title to the New Property or any part thereof is reverted to the UNITED STATES OF AMERICA for noncompliance or is voluntarily

reconveyed in lieu of reverter, COVENANTOR, its successors or assigns, shall at the option of the U.S. Department of Education, be responsible for and be required to reimburse the UNITED STATES OF AMERICA for the decreased value thereof that is not the result of reasonable wear and tear, an act of God, or alterations and conversions made by the COVENANTOR and approved by the U.S. Department of Education, to adapt the New Property to the educational use for which the New Property was transferred. COVENANTOR shall, in addition thereto, reimburse the UNITED STATES OF AMERICA for damage it may sustain as a result of such noncompliance, including but not limited to costs incurred to recover title to or possession of the New Property.

- (k) COVENANTOR, by the acceptance of this Declaration of Covenant, further covenants and agrees for itself, its successors and assigns, that at all times during the period that title to the New Property is vested in COVENANTOR subject to covenants (a), (b), (c), and (d) of Paragraph 7 of this Declaration of Covenant, COVENANTOR shall at its sole cost and expense keep and maintain the New Property and the improvements thereon, including all buildings, structures and equipment at any time situate upon the New Property, in good order, condition and repair, and free from any waste whatsoever.
- (l) COVENANTOR, by acceptance of this Declaration of Covenant, further covenants that, upon the recording by the UNITED STATES OF AMERICA of a Notice of Entry, all right, title, and interest in and to the New Property shall pass to and become the property of the UNITED STATES OF AMERICA, which shall have an immediate right to enter thereon, and the COVENANTOR, its successors

and assigns, shall immediately and quietly quit possession thereof and forfeit all right, title, and interest in and to the New Property and in any and all of the tenements, hereditaments, and appurtenances thereunto belonging, conveying all right, title, and interest conveyed to it by the Marina Redevelopment Agency in the 2010 Deed to which this Declaration of Covenant is attached, except for encumbrances authorized and approved by the U.S. Department of Education in advance in writing as provided in covenant (b) of Paragraph 7 of this Declaration of Covenant.

- (m) If the COVENANTOR, its successors or assigns, shall cause the New Property and/or any improvements thereon to be insured against loss, damage or destruction, or if the U.S. Department of Education requires such insurance while the New Property is subject to covenants (a), (b), (c), and (d) of Paragraph 7 of this Declaration of Covenant, and any such loss, damage or destruction shall occur during the period COVENANTOR holds title to the New Property subject to covenants (a), (b), (c), and (d) of Paragraph 7 of this Declaration of Covenant, said insurance and all monies payable to COVENANTOR, its successors or assigns, shall be held in trust by the COVENANTOR, its successors or assigns, and shall be promptly used by COVENANTOR for the purpose of repairing and restoring the New Property to its former condition or replacing it with equivalent or more suitable facilities; or, if not so used, shall be paid over to the Treasurer of the United States in an amount equal to the unamortized Public Benefit Allowance of the New Property multiplied by the current fair market value of the improvements lost, damaged or destroyed. If the New Property is located in a

floodplain, COVENANTOR will, during the period it holds title to the New Property subject to covenants (a), (b), (c), and (d) of Paragraph 7 of this Declaration of Covenant insure the New Property and any machinery, equipment, fixtures, and furnishings contained therein against loss, damage, or destruction from flood, to the maximum limit of coverage made available with respect to the New Property under §102 of the Flood Disaster Protection Act of 1973 (P.L. No. 93-234). Proceeds of such insurance will be used as set forth above.

- (n) COVENANTOR further covenants to pay damages for any time period held over beyond the time period stated in a demand to quit possession of the New Property at the fair market rental value plus reasonable attorneys' fees and costs of the U.S. Department of Education in securing the return of the New Property.

8. COVENANTOR may seek abrogation of the covenants (a), (b), (c), and (d) of Paragraph 7 of this Declaration of Covenant by:

- a. Obtaining the advance written consent of the U.S. Department of Education; and
- b. Payment to the UNITED STATES OF AMERICA a sum of money equal to the fair market value of the property to be released from the covenants as of the effective date of the abrogation:
 - (1) multiplied by the percentage Public Benefit Allowance granted at the time of reconveyance,
 - (2) divided by 360, and
 - (3) multiplied by the number of months, or any portion thereof, of the remaining period of restrictions to be abrogated.

COVENANTOR is required to utilize the New Property in accordance with the proposed

program and plan of COVENANTOR as set forth in its application for acquisition of the New Property dated July 1, 2003, as amended, for 27 additional years (i.e. 324 months) and is being awarded three (3) years (i.e. 36 months) Public Benefit credit for satisfactory educational use upon execution of this Agreement because of expenses COVENANTOR incurred upon the Portion prior to reconveyance of the Portion to the Marina Redevelopment Agency.

9. COVENANTOR, further covenants and agrees for itself, its successors and assigns, that the New Property is subject to the following exclusions and reservations:

A. The New Property is taken by the COVENANTOR subject to any and all valid and existing recorded outstanding liens, licenses, leases, easements, and any other encumbrances made for the purpose of roads, streets, utility systems, rights-of-way, pipelines, and/or covenants, exceptions, interests, liens, reservations, and agreements of record, and any unrecorded leases, easements and any other encumbrances made for the purpose of roads, streets, utility systems, rights-of-way, pipelines, and/or covenants, exceptions, interests, reservations and agreements of record between UNITED STATES OF AMERICA and other government entities.

B. UNITED STATES OF AMERICA reserves a perpetual unassignable right to enter the New Property for the specific purpose of treating or removing any unexploded shells, mines, bombs or other such devices deposited or caused by UNITED STATES OF AMERICA.

C. Access to USA Media Group, LLC, or its successor in interest, to TV cable lines is reserved until expiration of its existing franchise agreement, November 19, 2005.

D. The reserved rights and easements set forth in this section are subject to the following terms and conditions:

- (1) to comply with all applicable Federal law and lawful existing regulations;
- (2) to allow the occupancy and use by the COVENANTOR, its successors, assigns,

permittees, or lessees of any part of the easement areas not actually occupied or required for the purpose of the full and safe utilization thereof by the UNITED STATES OF AMERICA, so long as such occupancy and use does not compromise the ability of the UNITED STATES OF AMERICA to use the easements for their intended purposes, as set forth herein;

(3) that the easements granted shall be for the specific use described and may not be construed to include the further right to authorize any other use within the easements unless approved in writing by the fee holder of the land subject to the easement;

(4) that any transfer of the easements by assignment, lease, operating agreement, or otherwise must include language that the transferee agrees to comply with and be bound by the terms and conditions of the original grant;

(5) that, unless otherwise provided, no interest granted shall give the COVENANTOR any right to remove any material, earth, or stone for consideration or other purpose except as necessary in exercising its rights hereunder; and

(6) to restore any easement area so far as it is reasonably possible to do so upon abandonment or release of any easement as provided herein, unless this requirement is waived in writing by the then owner of the New Property.

E. UNITED STATES OF AMERICA reserves mineral rights that UNITED STATES OF AMERICA owns with the right of surface entry in a manner that does not unreasonably interfere with COVENANTOR's development and quiet enjoyment of the New Property.

10. COVENANTOR, its successors and assigns, covenant and agree to have and to hold the New Property upon each of the following notices, covenants, restrictions and conditions in paragraphs 11 through 26 below, which shall be binding upon and enforceable against COVENANTOR, its successors and assigns, in perpetuity.

11. "As Is, Where Is" – The New property is conveyed in an "As Is, Where Is" condition without any representation, warranty or guarantee, except as required pursuant to applicable law or as otherwise stated herein, by UNITED STATES OF AMERICA as to quantity, quality, title, character, condition, size, or kind, or that the same is in condition or fit to be used for the purpose for which intended, and no claim for allowance or deduction upon such grounds will be considered. There is no obligation on the part of UNITED STATES OF AMERICA to make any alterations, repairs or additions, and said UNITED STATES OF AMERICA shall not be liable for any latent or patent defects in the New Property. This section shall not affect UNITED STATES OF AMERICA's responsibility under CERCLA Covenants, Notice and Environmental Remediation, paragraph 14 below, herein.

12. Federal Facilities Agreement (FFA) – UNITED STATES OF AMERICA acknowledges that former Fort Ord has been identified as a National Priority List (NPL) Site under CERCLA. The COVENANTOR acknowledges that the UNITED STATES OF AMERICA has provided it with a copy of the FFA entered into by the EPA Region IX, the State of California, and the United States Department of the Army, effective on February 1990, and will provide the COVENANTOR with a copy of any amendments thereto. COVENANTOR agrees that should any conflict arise between the terms of the FFA as they presently exist or may be amended, and the provisions of this New Property transfer, the terms of the FFA will take precedence. The COVENANTOR further agrees that notwithstanding any other provisions of the New Property transfer, the UNITED STATES OF AMERICA assumes no liability to the COVENANTOR should implementation of the FFA interfere with their use of the New Property. The COVENANTOR, or any subsequent transferee, shall have no claim on account of any such interference against the UNITED STATES OF AMERICA or any officer, agent, employee or

contractor thereof. UNITED STATES OF AMERICA agrees to use its best efforts to ensure that any amendment to the FFA will not be inconsistent or incompatible with the COVENANTOR's use of the property.

13. Notice of Hazardous Substance Storage – The UNITED STATES OF AMERICA hereby notifies the COVENANTOR of the former storage, release or disposal of hazardous substances on the New Property. The items typically stored on the New Property are listed in Table 4 of the Finding of Suitability for Transfer (“FOST”) and are made a part hereof. The information regarding this storage indicates that it was conducted in a manner that would not pose a threat to human health and the environment. This notice is given pursuant to CERCLA and no additional action is necessary under CERCLA to protect human health and the environment.

14. CERCLA Covenants, Notice and Environmental Remediation

A. Pursuant to Section 120(h)(3) of CERCLA, as amended, 42 U.S.C. §9601 et seq., the FOST and an environmental baseline survey (“EBS”) known as Community Environmental Response Facilitation Act report, which is referenced in the FOST, sets forth the environmental condition of the New Property. The FOST sets forth the basis for the UNITED STATES OF AMERICA's determination that the New Property is suitable for transfer. The COVENANTOR is hereby made aware of the notifications contained in the EBS and the FOST. The COVENANTOR has inspected the New Property and accepts the physical condition and current level of known environmental hazards on the New Property and deems the New Property to be safe for the COVENANTOR's intended use. The UNITED STATES OF AMERICA represents that the New Property is environmentally suitable for transfer to COVENANTOR for the purposes identified in the Final Fort Ord Base Reuse Plan dated December 12, 1994, as amended

on June 13, 1997, as approved by the Fort Ord Reuse Authority. If, after conveyance of the New Property to COVENANTOR, there is an actual or threatened release of a hazardous substance on the New Property, or in the event that a hazardous substance is discovered on the New Property after the date of the conveyance, whether or not such substance was set forth in the technical environmental reports, including the EBS, COVENANTOR or its successor or assigns shall be responsible for such release or newly discovered substance unless such release or such newly discovered substance was due to UNITED STATES OF AMERICA's activities, ownership, use, presence on, or occupation of the New Property, or the activities of UNITED STATES OF AMERICA's contractors and/or agents. COVENANTOR, its successors and assigns, as consideration for the conveyance, agrees to release UNITED STATES OF AMERICA from any liability or responsibility for any claims arising out of or in any way predicated on release of any hazardous substance on the New Property occurring after the conveyance, where such hazardous substance was placed on the New Property by the COVENANTOR, or its agents or contractors, after the conveyance to the COVENANTOR.

B. Pursuant to Section 120(h)(3) of CERCLA, the UNITED STATES OF AMERICA hereby notifies the COVENANTOR, its successors and assigns, of the storage, release and disposal of hazardous substances on the New Property.

(1) UNITED STATES OF AMERICA hereby covenants that prior to the date of this conveyance, all corrective, remedial and response actions necessary to protect human health and the environment have been taken with respect to the New Property.

(2) UNITED STATES OF AMERICA hereby covenants that all corrective, remedial and response actions necessary to protect human health and the environment with respect to any hazardous substances placed on the New Property by UNITED STATES OF AMERICA and

remaining on the New Property after the date of transfer shall be conducted by UNITED STATES OF AMERICA.

C. The CERCLA warranty shall not apply in any case in which the person or entity to whom the New Property is transferred is a “potentially responsible party” as defined under CERCLA Section 107(a)(2)-(4) with respect to such hazardous substances.

D. Nothing in this section is intended to, nor shall it be construed to, alter, amend, increase or diminish the parties’ rights, liabilities and duties as set forth more fully in Section 120(h) of CERCLA, 42 U.S.C. §9620(h).

E. UNITED STATES OF AMERICA, EPA and the DTSC, and their officers, agents, employees, contractors and subcontractors will have the right, upon reasonable notice to the COVENANTOR to enter upon the New Property in any case in which a response or corrective action is found to be necessary, after the date of transfer of the New Property, or such access is necessary to carry out a response action or corrective action on adjoining property, at no cost to the UNITED STATES OF AMERICA, including without limitation, the following activities:

(1) to conduct investigations and surveys, including where necessary, drilling, soil and water sampling, test-pitting and other activities related to the Fort Ord Installation Restoration Program (IRP), Ordnance and Explosives (OE) program or FFA;

(2) to inspect field activities of the Army and its contractors and subcontractors with regards to implementing the Fort Ord IRP, OE program or FFA;

(3) to conduct any test or survey related to the implementation of the IRP by the EPA or the DTSC relating to the implementation of the FFA or environmental conditions at Fort Ord or to verify any data submitted to the EPA or the DTSC by the Government relating to such conditions; and

(4) to construct, operate, maintain or undertake any other investigation, corrective measure, response or remedial action as required or necessary under any Fort Ord FFA, Record of Decision (ROD), IRP or OE program requirement, including, but not limited to monitoring wells, pumping wells and treatment facilities.

F. In exercising this access easement, except in case of imminent endangerment to human health or the environment, UNITED STATES OF AMERICA shall give COVENANTOR, or the then record owner, reasonable prior notice. COVENANTOR agrees that, notwithstanding any other provisions of the Deed, UNITED STATES OF AMERICA assumes no liability to COVENANTOR, its successors or assigns, or any other person, should remediation of the New Property interfere with the use of the New Property. COVENANTOR shall not, through construction or operation/maintenance activities, interfere with any remediation or response action conducted by UNITED STATES OF AMERICA under this paragraph. COVENANTOR, the then record owner, and any other person shall have no claim against UNITED STATES OF AMERICA or any of its officers, agents, employees or contractors solely on account of any such interference resulting from such remediation.

G. Without the express written consent of UNITED STATES OF AMERICA in each case first obtained, neither COVENANTOR, its successors or assigns, nor any other person or entity acting for or on behalf of the COVENANTOR, its successors or assigns, shall interfere with any response action being taken on the New Property by or on behalf of UNITED STATES OF AMERICA, or interrupt, relocate or otherwise interfere with any remediation system now or in the future located, over, through, or across any portion of the New Property.

H. This notice is provided pursuant to CERCLA 120(h)(1) and (3). A pump-and-treat groundwater remediation system for Operable Unit (OU) 2 is in place and shown to be operating

effectively. Drilling of water wells or use or access to groundwater beneath the New Property is prohibited. A Covenant to Restrict Use of Property (“CRUP”) within the “Groundwater Protection Zone” has been established between UNITED STATES OF AMERICA, DTSC and the California Regional Water Quality Control Board, Central Coast Region, recorded in the County of Monterey, California on September 22, 2003, Series Number 2003115235.

15. Indemnity – UNITED STATES OF AMERICA recognizes its obligation to hold harmless, defend and indemnify COVENANTOR and any successor, assignee, transferee, lender or lessee of COVENANTOR or its successors and assigns, as required and limited by Section 330 of the National Defense Authorization Act of 1993, as amended (Pub. L. No. 102-484), and to otherwise meet its obligations under Federal law.

16. Notice of the Presence of Asbestos and Covenant – The following is applicable to Parcels E2b.1.1.1, E2b.1.1.2, E2b.1.2, E2b.1.3, E2b.1.4, E2b.1.5, E2b.2.1, E2b.2.3, E2b.2.4, E2b.2.5, E2.b.3.1.1, E2c.1, E2c.3.1, E2c.3.2, E2c.3.3, E2c.4.2.1., E2d.1, E2d.2, E2e.1, E4.5, L12.2.2, L12.2.3, L12.3, L20.16.1, L20.16.2 and L20.17.1:

A. COVENANTOR is hereby informed and does acknowledge that friable asbestos or asbestos-containing material (ACM) have been found on the applicable parcels, as described in the referenced asbestos survey and summarized in the Environmental Baseline Surveys (EBS) for the California State University Monterey Bay Parcel, the Main Garrison Parcels, Surplus II Parcels and the UC Santa Cruz Parcel.

B. Several buildings have been determined to contain friable and non-friable asbestos that may pose a threat to human health. Detailed information is contained in the Asbestos Survey Report, Fort Ord Installation (April 26, 1993). The remaining buildings contain non-friable ACM rated in good to fair condition. UNITED STATES OF AMERICA has agreed to transfer

said buildings and structures to the COVENANTOR, prior to remediation of asbestos hazards, in reliance upon the COVENANTOR's express representation and promise that the COVENANTOR will, prior to use or occupancy of said buildings, demolish said buildings or the portions thereof containing friable asbestos, disposing of ACM in accordance with applicable laws and regulations. With respect to the friable asbestos in said buildings and structures, the COVENANTOR specifically agrees to undertake any and all abatement or remediation that may be required under CERCLA 120(h)(3) or any other applicable law or regulation. The COVENANTOR acknowledges that the consideration for the conveyance of the applicable parcels was negotiated based upon the COVENANTOR's agreement to the provisions contained in this section.

C. The COVENANTOR covenants and agrees that its use and occupancy of the applicable parcels will be in compliance with all applicable laws relating to asbestos; and that the UNITED STATES OF AMERICA assumes no liability for any future remediation of asbestos or future damages for personal injury, illness, disability or death to the COVENANTOR, its successors or assigns, or to any other person, including members of the general public, arising from or incident to the purchase, transportation, removal, handling, use, disposition or other activity causing or leading to contact of any kind whatsoever with asbestos or ACM on the applicable parcels, whether the COVENANTOR, its successors or assigns have properly warned or failed to properly warn the individual(s) injured. The COVENANTOR agrees to be responsible for any future remediation of asbestos found to be necessary on the applicable parcels as a result of the COVENANTOR's activities. The COVENANTOR assumes no liability for damages for personal injury, illness, disability, death or property damage arising from (i) any exposure or failure to comply with any legal requirements applicable to asbestos on any portion

of the applicable parcels arising prior to the UNITED STATES OF AMERICA's conveyance of such portion of the applicable parcels to the COVENANTOR pursuant to this Deed, or (ii) any disposal, prior to the UNITED STATES OF AMERICA's conveyance of the applicable parcels, of any asbestos or ACM.

D. Unprotected or unregulated exposures to asbestos in product manufacturing, shipyard and building construction workplaces have been associated with asbestos-related disease. Both Occupational Safety and Health Administration (OSHA) and the EPA regulate asbestos because of the potential hazards associated with exposure to airborne asbestos fibers. Both OSHA and EPA have determined that such exposure increases the risk of asbestos-related diseases, which include certain cancers and which can result in disability or death.

E. The COVENANTOR acknowledges that it has inspected the applicable parcels as to their asbestos content and condition and any hazardous or environmental conditions relating thereto prior to accepting the responsibilities imposed upon the COVENANTOR under this section. The failure of the COVENANTOR to inspect, or to be fully informed as to the asbestos condition of all or any portion of the applicable parcels offered, will not constitute grounds for any claim or demand against the UNITED STATES OF AMERICA or any adjustment under this Declaration of Covenant.

F. The COVENANTOR further agrees to indemnify and hold harmless the Army, its officers, agents and employees, from and against all suits, claims, demands or actions, liabilities, judgments, costs and attorneys' fees arising out of, or in any manner predicated upon, future exposure to asbestos on any portion of the applicable parcels after this conveyance of the applicable parcels to the COVENANTOR or any future remediation or abatement of asbestos or the need thereof. The COVENANTOR's obligation hereunder shall apply whenever the

UNITED STATES OF AMERICA incurs costs or liabilities for actions giving rise to liability under this section.

17. Lead-Based Paint Warning and Covenant – The following is applicable to Parcels E2b.1.1.1, E2b.1.1.2, E2b.1.2, E2b.1.3, E2b.1.4, E2b.1.5, E2b.2.1, E2b.2.3, E2b.2.4, E2b.2.5, E2.b.3.1.1, E2c.3.3, E2c.4.2.1., E2d.1, E2d.2, E2e.1, E4.5, L5.8.1, L12.2.2, L12.2.3, L12.3, L20.16.1, L20.16.2 and L20.17.1:

A. The COVENANTOR is hereby informed and does acknowledge that all buildings on the applicable parcels, which were constructed or rehabilitated prior to 1978, are presumed to contain lead-based paint. Lead from paint, paint chips and dust can pose health hazards if not managed properly. Every purchaser of any interest in Residential Real Property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage including learning disabilities, reduced intelligence quotient, behavioral problems and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real property is required to provide the buyer with any information on lead-based paint hazards from risk assessments or inspections in the seller's possession and notify the buyer of any known lead-based paint hazards. "Residential Real Property" means dwelling units, common areas, building exterior surfaces and any surrounding land, including outbuildings, fences and play equipment affixed to the land, available for use by residents, and child occupied buildings visited regularly by the same child, 6 years of age or under, on at least two different days within any week, including day-care centers, preschools and kindergarten classrooms, but not including land used for agricultural, commercial, industrial or other non-residential purposes,

and not including paint on the pavement of parking lots, garages or roadways.

B. Buildings constructed prior to 1978 are assumed to contain lead-based paint.

Buildings constructed after 1977 are assumed to be free of lead-based paint. No sampling for lead within the buildings on the applicable parcels has occurred. However, limited sampling for lead-based paint was conducted in former barracks buildings located on property immediately north of Parcel L32.2.2 which is not a parcel of this conveyance (Industrial Hygiene Survey No. 55-71-R25A-94). One or more of the former barracks interior and/or exterior surface components (e.g., walls, doors, window sills, door frames, etc.) tested positive for lead-based paint. Those barracks sampled were of the same construction type and were constructed in the same year (1954) as former barracks located on Parcel L32.2.2 (Buildings 4552 and 4562) and Parcel L32.4.1.1 (Buildings 4430, 4432, 4434, 4436, 4440, 4442, 4444 and 4446). Limited sampling for lead in soil surrounding some buildings at former Fort Ord has been completed. Soil samples were collected from soil surrounding 10 buildings in Parcel L23.3.2.1 (Buildings 6, 10, 20, 14, 16, 36, 71, 75, 82 and 108). The average concentration of lead detected in soil was 263 milligrams per kilogram (mg/kg) with a maximum concentration of 2,211 mg/kg detected at Building 6 (Lead In Soil Survey For Ten Buildings At The East Garrison, Fort Ord, California, April 8, 1998). As agreed upon in an agency meeting on August 29, 1997, lead analytical results from soil samples collected adjacent to buildings on the Peninsula Outreach and the Marina Sports Center parcels can be used to represent lead concentrations in soil around the buildings on the Main Garrison parcels (E2b.1.1.1, E2b.1.1.2, E2b.1.2, E2b.1.3, E2b.1.4, E2b.2.1, E2b.2.3, E2b.2.4, Eb.3.1.1, E2c.3.1, E2c.3.2, E2c.3.3, E2c.4.2.1, E2d.1, E2d.2, L12.2.2, L12.2.3, L12.3, L23.1.2, L23.1.3, L23.1.4 and L35.1) which were constructed of similar materials and during similar time periods. Average concentrations of lead detected in soil around the buildings on the

Peninsula Outreach and Marina Sports Center parcels were 99.4 and 228 mg/kg, respectively. The maximum background concentration for lead in soil at Fort Ord is 51.8 mg/kg (Draft Final Basewide Background Soil Investigation, Fort Ord, California, March 15, 1993). The federal Preliminary Remediation Goal (PRG) for residential non-play area bare soil is 1,200 mg/kg. All purchasers must receive the federally approved pamphlet on lead poisoning prevention. The COVENANTOR hereby acknowledges receipt of all of the information described in this subsection.

C. The COVENANTOR acknowledges that it has received the opportunity to conduct its own risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards prior to execution of this Declaration of Covenant.

D. The COVENANTOR covenants and agrees that it shall not permit the occupancy or use of any buildings or structures on the applicable parcels as Residential Real Property as defined in this section without complying with this section and all applicable Federal, State and local laws and regulations pertaining to lead-based paint and/or lead-based paint hazards. Prior to permitting the occupancy of the applicable parcels where their use subsequent to sale is intended for residential habitation, the COVENANTOR specifically agrees to perform, at its sole expense, the Army's abatement requirements under Title X of the Housing and Community Development Act of 1992 (Residential Lead-Based Paint Hazard Reduction Act of 1992) (hereinafter Title X).

E. The COVENANTOR shall, after consideration of the guidelines and regulations established pursuant to Title X: (1) Perform a reevaluation of the Risk Assessment if more than 12 months have elapsed since the date of the last Risk Assessment; (2) Comply with the joint HUD and EPA Disclosure Rule (24 CFR 35, Subpart H, 40 CFR 745, Subpart F), when

applicable, by disclosing to prospective purchasers the known presence of lead-based paint and/or lead-based paint hazards as determined by previous risk assessments; (3) Abate lead dust and lead-based paint hazards in pre-1960 residential real property, as defined in subsection A above, in accordance with the procedures in 24 CFR 35; (4) Abate soil-lead hazards in pre-1978 residential real property, as defined in subsection A above, in accordance with the procedures in 24 CFR 35; (5) Abate lead-soil hazards following demolition and redevelopment of structures in areas that will be developed as residential real property; (6) Comply with the EPA lead-based paint work standards when conducting lead-based paint activities (40 CFR 745, Subpart L); (7) Perform the activities described in this section within 12 months of the date of the lead-based paint risk assessment and prior to occupancy or use of the residential real property; and (8) Send a copy of the clearance documentation to the UNITED STATES OF AMERICA.

F. In complying with these requirements, the COVENANTOR covenants and agrees to be responsible for any abatement or remediation of lead-based paint or lead-based paint hazards on the applicable parcels found to be necessary as a result of the subsequent use of the applicable parcels for residential purposes. The COVENANTOR covenants and agrees to comply with solid or hazardous waste laws that may apply to any waste that may be generated during the course of lead-based paint abatement activities.

G. The COVENANTOR further agrees to indemnify and hold harmless the Army, its officers, agents and employees from and against all suits, claims, demands, or actions, liabilities, judgments, costs and attorney's fees arising out of, or in a manner predicated upon future personal injury, death or property damage resulting from, related to, caused by or arising out of lead-based paint or lead-based paint hazards on the applicable parcels if used for residential purposes.

H. The covenants, restrictions, and requirements of this section shall be binding upon the COVENANTOR, its successors and assigns, and all future owners and shall be deemed to run with the land. The COVENANTOR on behalf of itself, its successors and assigns covenants that it will include and use best efforts to make legally binding, this section in all subsequent transfers, leases or conveyance documents.

18. Notice of the Potential for the Presence of Pesticides and Covenant

A. The COVENANTOR is hereby informed and does acknowledge that pesticides may be present on the New Property. To the best of UNITED STATES OF AMERICA's knowledge, the presence of pesticides does not currently pose a threat to human health or the environment, and the use and application of any pesticide product by the UNITED STATES OF AMERICA was in accordance with its intended purpose and in accordance with CERCLA §107(i), which states:

“No person (including the UNITED STATES OF AMERICA or any State or Indian tribe) may recover under the authority of this section for any response costs or damages resulting from the application of a pesticide product registered under the Federal Insecticide, Fungicide, and Rodenticide Act (7 U.S.C. §136 et seq.). Nothing in this paragraph shall affect or modify in any way the obligations or liability of any person under any other provision of State or Federal law, including common law, for damages, injury or loss resulting from a release of any hazardous substance or for removal or remedial action or the costs of removal or remedial action of such hazardous substance.”

B. Upon request, the UNITED STATES OF AMERICA agrees to furnish to the COVENANTOR any and all records in its possession related to the use of the pesticides necessary for the continued compliance by the COVENANTOR with applicable laws and

regulations related to the use of pesticides.

C. The COVENANTOR covenants and agrees that its possession, potential use and continued management of the New Property, including any demolition of structures, will be in compliance with all applicable laws relating to hazardous substance/pesticides and hazardous wastes.

19. Notice of the Potential for the Presence of Polychlorinated Biphenyls (“PCBs”) – The following is applicable to Parcels E2b.1.1.1, E2b.1.1.2, E2b.1.2, E2b.1.3, E2b.1.4, E2b.1.5, E2b.2.1, E2b.2.3, E2b.2.4, E2.b.3.1.1, E2c.3.1, E2c.3.2, E2c.3.3, E2c.4.2.1., E2d.1, E2d.2, E2e.1, E4.5, L5.8.1, L12.2.2, L12.2.3, L12.3, L20.16.1, L20.16.2 and L20.17.1:

A. PCBs have been widely used as coolants and lubricants in transformers, capacitors and other electrical equipment like fluorescent light ballasts. EPA considers PCBs to be probable cancer causing chemicals in humans. PCB and PCB-contaminated equipment that will be disposed of must be stored in a hazardous storage facility. The COVENANTOR is hereby informed that fluorescent light ballasts containing PCBs are present on the applicable parcels. The PCB-containing equipment does not currently pose a threat to human health or the environment when managed properly. All PCB-containing equipment is presently in full compliance with applicable laws and regulations.

B. Upon request, the Army agrees to furnish to the COVENANTOR any and all records in its possession related to such PCB equipment necessary for the continued compliance by the COVENANTOR with applicable laws and regulations related to the use and storage of PCBs or PCB containing equipment.

C. The COVENANTOR covenants and agrees that its possession, use and management of any PCB-containing equipment will be in compliance with all applicable laws relating to

PCBs and PCB-containing equipment and that the Army shall assume no liability for the future remediation of PCB contamination or future damages for personal injury, illness, disability or death to the COVENANTOR, its successors or assigns, or to any other person, including members of the general public arising from or incident to future use, handling, management, disposition, or other activity causing or leading to contact of any kind whatsoever with PCBs or PCB-containing equipment, whether the COVENANTOR, its successors or assigns have properly warned or failed to properly warn the individual(s) injured. The COVENANTOR agrees to be responsible for any future remediation of PCBs or PCB-containing equipment found to be necessary on the applicable parcels.

20. Notice of the Presence of Contaminated Groundwater

A. The groundwater beneath portions of the property is contaminated with volatile organic compounds (VOCs), primarily trichloroethene (TCE). The maximum TCE concentration in the groundwater beneath Parcel E2b.2.1 is 280 micrograms per liter (September 2001) as measured in the groundwater extraction Well EW-12-02-180M. The maximum concentrations of the chemicals of concern (associated with the OU2 and Sites 2/12 groundwater plumes) detected in the groundwater monitoring wells on the New Property (September 2001) are listed below. The quantity released of these compounds is unknown. The OU2 and Sites 2/12 groundwater aquifer cleanup levels (ACLs) presented in the OU2 and Basewide Remedial Investigation Sites Record of Decision (RODs) are provided for comparison.

Chemicals of Concern in Groundwater
(OU2, Sites 2/12 and Carbon Tetrachloride Plume)
And Aquifer Cleanup Levels

Chemical Name	Regulatory Synonym	CASRN*	RCRA Waste Number	Concentrations (ug/L)	ACL
Benzene	Benzol	71432	U019	4.7	1.0
Carbon Tetrachloride	Methane, tetrachloro-	56235	U211	6.4	0.5
Chloroform	Methane, trichloro-	67663	U044	5.6	2.0

1,1-Dichloroethane	Ethane, 1,1-dichloro-	75343	U076	48	5.0
1,2-Dichloroethane	Ethane, 1,2-dichloro-	107062	U077	6.7	0.5
1,1-Dichloroethene	Ethene, 1,1-dichloro-	75354	U078	3.3	6.0
Cis-1, 2-Dichloroethene	Ethene, 1,2-dichloro(E)	156605	U079	130	6.0
1,2-Dichloropropane	Propane, 1,2-dichloro-	78875	U083	1.7	1.0
Total 1,3-Dichloropropene	Propene, 1,3-dichloro-	542756	--	ND	0.5
Methylene Chloride	Methane, dichloro-	75092	U080	110	5.0
Tetrachloroethene	Ethene, tetrachloro-	127184	U210	23	3.0
Trichloroethene	Ethene, trichloro-	79016	U228	280	5.0
Vinyl chloride	Ethene, chloro-	75014	U043	1.3	0.1

*Chemical Abstract Services Registry Number

B. A recorded CRUP within the “Groundwater Protection Zone” has been established between the UNITED STATES OF AMERICA, DTSC and the California Regional Water Quality Control Board, Central Coast Region.

C. The COVENANTOR covenants for itself, its successors and assigns not to: access or use groundwater underlying the New Property for any purpose. For the purpose of this restriction, “groundwater” shall have the same meaning as in section 101(12) of CERCLA. The COVENANTOR, for itself, its successors or assigns, covenants that it will not undertake nor allow any activity on or use of the New Property that would violate the restrictions contained herein. These restrictions and covenants are binding on the COVENANTOR, its successors and assigns; shall run with the land; and are forever enforceable by the parties identified in Paragraph 20.D.

D. The restrictions and conditions stated in Section B benefit the public in general and the territory surrounding the property, including lands retained by the UNITED STATES OF AMERICA, and, therefore, is enforceable by the UNITED STATES OF AMERICA and the State of California. The COVENANTOR covenants for itself, its successors and assigns that it shall include and otherwise make legally binding, the restrictions in Section B in all subsequent lease, transfer or conveyance documents relating to the New Property subject hereto.

E. The UNITED STATES OF AMERICA and its representatives shall, for all time, have access to the New Property for the purpose of installing and/or removing groundwater monitoring wells, and to perform continued monitoring of groundwater conditions, allowing chemical and/or physical testing of wells to evaluate water quality and/or aquifer characteristics. The New Property owner shall allow ingress and egress of all equipment necessary to accomplish the same.

21. Notice of the Potential for the Presence of Ordnance and Explosives

A. Ordnance and explosives (OE) investigations indicate that it is not likely that OE is located within the New Property. However, there is a potential for OE to be present because OE was used through the history of Fort Ord. In the event the COVENANTOR, its successors and assigns, should discover any ordnance on the New Property, they shall not attempt to remove or destroy it, but shall immediately complete Section A of the Ordnance and Explosives Incident Reporting Form, fax the form to the Presidio of Monterey Police Department at (831) 242-7740 and notify the Presidio of Monterey Police Department via telephone at (831) 242-7851 and competent UNITED STATES OF AMERICA or UNITED STATES OF AMERICA-designated explosive ordnance personnel will promptly be dispatched to dispose of such ordnance at no expense to the COVENANTOR. The COVENANTOR hereby acknowledges receipt of the "Ordnance and Explosives Safety Alert" pamphlet and the Ordnance and Explosives Incident Reporting Form.

B. In addition, the Army offers OE familiarization training to anyone conducting ground disturbance activities (digging holes, excavating trenches, repairing underground utilities, etc.) at the former Fort Ord. The OE Safety Specialist conducts a thirty-minute training session. This training session includes a lecture on what OE might be found, the procedure to follow if

something is found and “Safety Alert” brochures are also distributed. To schedule this training, please contact the Directorate of Environmental and Natural Resources at (831) 242-7919.

C. The UNITED STATES OF AMERICA reserves the right to conduct any remedial action and/or investigation that the Army is responsible for as required or necessary as a result of the ongoing OE Remedial Investigation/Feasibility Study.

22. Notice of the Presence of the Fort Ord Landfill – Portions of Parcel E2c.4.1.1 are located within 1000 feet of the Fort Ord OU2 Landfill. In order to evaluate methane levels in soil adjacent to the OU2 landfill, monitoring probes were installed within the landfill and around the landfill perimeter. The probes were placed at a space of 1000 feet or less. Methane concentrations generally exceed the California Integrated Waste Management Board (CIWMB) standard of 5% by volume in probes located within the landfill fence. However, the methane concentrations do not exceed the 5% limit at the New Property boundary, with the exception of areas on the eastern side bordering property that is not included in this FOST. The Army has implemented a gas collection and treatment system along the eastern side of the landfill adjacent to the existing housing. In order to decrease the potential for landfill gas migration to surrounding property, a buffer was added extending 100 feet beyond the perimeter fencing. Future landowners should refer to Title 27, Section 21190 of the California Code, which identifies protective measures for structures built within 1000 feet of a landfill.

23. Endangered Species – The COVENANTOR, its successors or assigns shall comply with the requirements, if any and if applicable, of the Fort Ord Installation-Wide Multi-Species Habitat Management Plan (“HMP”) for former Fort Ord, California.

A. The New Property is within HMP Development Areas. No resource conservation requirements are associated with the HMP for these parcels. However, small pockets of habitat

may be preserved within and around the New Property.

B. The Biological Opinion identifies sensitive biological resources that may be salvaged for use in restoration activities within reserve areas and allows for development of the New Property.

C. The HMP does not exempt the COVENANTOR from complying with environmental regulations enforced by Federal, State or local agencies. These regulations could include obtaining the Endangered Species Act (“ESA”) (16 U.S.C. §1531-1544 et seq.) Section 7 or Section 10(a) permits from the U.S. Fish and Wildlife Service (“USFWS”); complying with prohibitions against the taking of listed animals under ESA Section 9, complying with prohibitions against the removal of listed plants occurring on Federal lands or the destruction of listed plants in violation of any State laws; complying with measures for conservation of State-listed threatened and endangered species and other special-status species recognized by California Department of Fish and Game (“DFG”) under the California ESA, or California Environmental Quality Act (“CEQA”); and complying with local land use regulations and restrictions.

D. The HMP serves as a management plan for both listed and candidate species, and is a prelisting agreement between the USFWS and the local jurisdiction for candidate species that may need to be listed because of circumstances occurring outside the area covered by the HMP.

E. Implementation of the HMP would be considered suitable mitigation for impacts to HMP species within HMP prevalent areas and would facilitate the USFWS procedures to authorize incidental the taking of these species by participating entities as required under ESA Section 10. No further mitigation will be required to allow development on the New Property unless species other than the HMP target species are proposed for listing or are listed.

F. The HMP does not authorize the incidental taking of any species listed as threatened

or endangered under the ESA by entities acquiring land at the former Fort Ord. The USFWS has recommended that all non federal entities acquiring land at former Fort Ord apply for ESA Section 10(a)(1)(B) incidental taking permits for the species covered in the HMP. The definition of “take” under the ESA includes to harass, harm, hunt, shoot, would, kill, trap, capture or collect or attempt to engage in such conduct. Although the USFWS will not require further mitigation from entities that are in conformance with the HMP, those entities without incidental taking authorization would be in violation of the ESA if any of their actions resulted in the taking of a listed animal species. To apply for a Section 10(a)(1)(B) incidental taking permit, an entity must submit an application form (Form 3-200), a complete description of the activity sought to be authorized, the common and scientific names of the species sought to be covered by the permit, and a conservation plan (50 CFR 17.22[b]).

G. The COVENANTOR acknowledges that it has read the HMP dated April 1997 and will cooperate with adjacent property owners in implementing mitigation requirements identified in the HMP for adjacent sensitive habitat areas.

24. Air Navigation Reservation and Restrictions – The Monterey Airport and the former Fritzsche Airfield, now known as the Marina Municipal Airport, are in close proximity to the New Property. Accordingly, in coordination with the Federal Aviation Administration, the COVENANTOR covenants and agrees, on behalf of it, its successors and assigns and every successor in interest to the New Property herein described, or any part thereof, that, when applicable, there will be no construction or alteration unless a determination of no hazard to air navigation is issued by the Federal Aviation Administration in accordance with Title 14, Code of Federal Regulations, Part 77, entitled Objects Affecting Navigable Airspace, or under the authority of the Federal Aviation Act of 1968, as amended.

25. Enforcement and Notice Requirement

A. The provisions of this Deed benefit the governments of the United States of America, the State of California, acting on behalf of the public in general, the local governments and the lands retained by the UNITED STATES OF AMERICA and, therefore, are enforceable, by resort to specific performance or legal process by the United States, the State of California, the local governments and by the COVENANTOR, and its successors and assigns. Enforcement of this Declaration of Covenant shall be at the discretion of the parties entitled to enforcement hereof, and any forbearance, delay or omission to exercise their rights under this Declaration of Covenant in the event of a breach of any term of this Declaration of Covenant, shall not be deemed to be a waiver by any such party of such term or of any subsequent breach of the same or any other terms, or of any of the rights of said parties under this Declaration of Covenant. All remedies available hereunder shall be in addition to any and all other remedies at law or in equity, including CERCLA. The enforcement rights set forth in this Declaration of Covenant against the COVENATOR, or its successors and assigns, shall only apply with respect to the New Property conveyed herein and held by such COVENATOR, its successors or assigns, and only with respect to matters occurring during the period of time such COVENATOR, its successors and assigns, owned or occupied such New Property or any portion thereof.

B. The COVENANTOR, its successors or assigns, shall neither transfer the New Property, nor any portion thereof, nor grant any interest, privilege, or license whatsoever in connection with the New Property without the inclusion, to the extent applicable to the New Property or any portion thereof, of the environment protection provisions contained in this Declaration of Covenant: Exclusions and Reservations, Federal Facilities Agreement (FFA); CERCLA Covenants, Notice and Environmental Remediation; Notice of the Presence of

Asbestos and Covenant; Lead-Based Paint Warning and Covenant; Notice of Hazardous Substance Storage; Notice of the Potential for the Presence of Pesticides and Covenant; Notice of the Potential for the Presence of Polychlorinated Biphenyls (PCBs); Notice of the Presence of Contaminated Groundwater; Notice of the Potential for the Presence of Ordnance and Explosives; Endangered Species, and Air Navigation Reservation and Restrictions, Enforcement and Notice Requirement, and shall require the inclusion, to the extent applicable, of such environmental protection provisions in all further deeds, transfers, leases or grant of any interest, privilege or license.

C. The obligations imposed in this section upon the successors or assigns of COVENANTOR shall only extend to the New Property conveyed to any such successor or assign.

26. Other Conditions – Should the New Property be considered for the proposed acquisition and construction of school properties utilizing State funding, at any time in the future, a separate environmental review process in compliance with the California Education Code Section 17210 et seq., will need to be conducted and approved by DTSC.

UNITED STATES OF AMERICA
Acting by and through the
Secretary of Education

By: _____
Wanda A. Davis, Acting Director
Federal Real Property Assistance Program
Office of Management
U.S. Department of Education

ACKNOWLEDGMENT

DISTRICT OF COLUMBIA)

On this ____ day of _____ 2010, personally appeared before me, a Notary Public in and for the District of Columbia, Wanda A. Davis, Acting Director, Federal Real Property Assistance Program, Office of Management, U.S. Department of Education, acting for the United States of America and the Secretary of Education, known to me to be the same person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same on the date hereof as her free and voluntary act and deed for the purposes and consideration therein expressed and with full authority and as the act and deed of the United States of America and the Secretary of Education.

WITNESS MY HAND AND OFFICIAL SEAL, this ____ day of _____ 2010.

Notary Public

My Commission Expires: _____

EXHIBIT A
LEGAL DESCRIPTION

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. D

Administrative Services
College Area

Proposal:

That the Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$175 per week for the period of August 1, 2010 through June 30, 2011, and direct staff to publish the Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of July 5, 2010.

Background:

The Monterey Bay Certified Farmers Market, Inc. is an Internal Revenue Code (IRC) Section 521 farmers' cooperative organization. A farmers' cooperative organization, under provisions of IRC 521, is operated for the purpose of marketing the products of its members or other producers, and returning to them the proceeds of sales, less necessary market expenses, on the basis of either the quantity or the value of the products furnished by them.

In accordance with Education Code Section 81378.1, the Board may enter into a lease agreement with the Monterey Bay Certified Farmers' Market inc. for a period of between six days and five years. Prior to entering into a lease agreement pursuant to the provisions of Section 81378.1 the Board is to identify how fair market value is determined and publicly advertise its intent to enter into a lease. The attached resolution developed to comply with the requirements of Education Code section 81378.1, has been utilized in previous years with this lease agreement approval. Both parties may terminate this agreement and must do so in writing with a minimum of thirty days notice.

The Monterey Bay Certified Farmers Market, Inc., has leased a parking lot from the District for many years for the purpose of selling produce to the local community. The current agreement provides for a rental fee of \$175 per week and the last increase occurred in July 1, 2006. The rental rate charged by Cabrillo College to this same market operator is \$300 per week, a comparable rate given that Cabrillo's market is approximately twice the size of MPC's. A rate comparison with the Salinas Valley Certified Farmers Market, hosted at Hartnell College reflects a rental fee of _____ per week. The Alvarado Street Farmers Market (Old Monterey Business Association), indicates a rate increase of about 5% is planned for 2010-11. At this time, no increase is being recommended to the current fees MPC is charging the Monterey Bay Certified Farmers Market. Very recently, the market organizer agreed to a schedule change effective at the end of August to help alleviate traffic/parking congestion on campus. The new day/time will be Fridays from 10:00 a.m. to 2:00 p.m.

Budgetary Implications: This agreement currently generates approximately \$8,750 in income per year.

Information Only

Resolution: **BE IT RESOLVED**, That the Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$175 per week for the period of August 1, 2010 through June 30, 2011, and direct staff to publish the Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of July 5, 2010.

Recommended By:



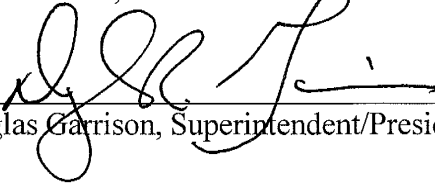
Joe Bissell, Vice President for Administrative Services

Prepared By:



Suzanne Ammons, Administrative Assistant

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

RESOLUTION

WHEREAS, Monterey Peninsula Community College District, under the authority of the Education Code Section 81378.1 may enter into a Facility lease agreement for a period of time between six days and five years, and,

WHEREAS, Education Code Section 81378.1 requires that lease agreements made under the provisions of that article be established with a rental rate equal to fair market value, and,

WHEREAS, the fair market value has been determined to be \$175 per week based on a comparison of rates charged by other organizations for the purpose of hosting a farmers market value, and,

WHEREAS, the Monterey Peninsula Community College District intends to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., for the period August 1, 2010 through June 30, 2011, at a rental rate of \$175 per week.

NOW, THEREFORE

BE IT RESOLVED that the Governing Board of Monterey Peninsula Community College District hereby approves a Notice of Intent to enter into a lease agreement with Monterey Bay Certified Farmers Market, and

BE IT FURTHER RESOLVED that the Governing Board intends to take action to enter into this lease agreement at its regularly scheduled Board meeting on August 24, 2010, 3:00 p.m. at the Karas Room, Library and Technology Center, Monterey Peninsula Community College District, 980 Fremont Street, Monterey, California 93940.

Passed and adopted as a resolution by the Governing Board of Monterey Peninsula Community College district, at a meeting held on June 22, 2010.

Chair, Governing Board (R. Lynn Davis)

Secretary, Governing Board (Dr. Douglas Garrison)

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. E

Administrative Services
College Area

Proposal:

That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Automotive Technology Classroom Addition, DSA Application No. 01-110417, File No. 27-C1.

Background:

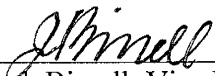
According to standard procedure for public works projects, a filing of a Notice of Completions is required to be filed within the County of the project's location. Upon the Board's approval to authorize the filing of the Notice of Completion with the County, a 35 day period will follow in which sub-contractors, vendors and related material suppliers formally satisfy all liens and unpaid bills. After the 35 days, the District will release any remaining funds to the contractor minus adequate funds to satisfy outstanding issues.

Budgetary Implications: None.

Information Only

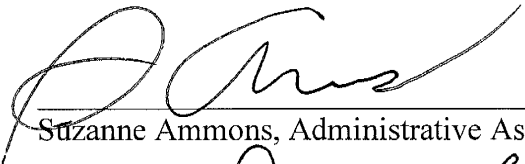
Resolution: **BE IT RESOLVED**, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Automotive Technology Classroom Addition, DSA Application No. 01-110417, File No. 27-C1.

Recommended By:



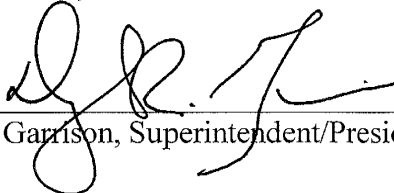
Joseph Bissell, Vice President for Administrative Services

Prepared By:



Suzanne Ammons, Administrative Assistant

Agenda Approval:



Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. F

Administrative Services
College Area

Proposal:

That the Board receive a presentation on the Theatre renovation and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.

Background:

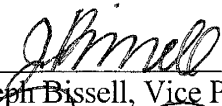
In March 2004, the Board approved the Bond Management Organization structure and other Educational Facilities Master Plan implementation proposals related to bond projects. Included within those responsibilities of the Board, is the approval of all preliminary plans for bond projects.

In September of 2009, the Board approved a proposal from HGA for architectural services in conjunction with the Theater Modernization project.

Budgetary Implications: None

- Resolution: BE IT RESOLVED**, that the Governing Board receive a presentation on the Performing Arts/Theatre renovation and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.

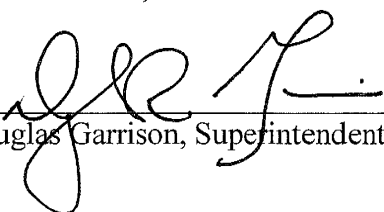
Recommended By: _____


Joseph Bissell, Vice President for Administrative Services

Prepared By: _____


Suzanne Ammons, Administrative Services

Agenda Approval: _____


Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. G

Administrative Services
College Area

Proposal:

That the Board receive a presentation on the Swing Space Village adjacent to the Theater and Social Sciences buildings and approve the Preliminary Plans to be submitted as the Final Draft to DSA (Division State Architect), in summer 2010.

Background:

In March 2004, the Board approved the Bond Management Organization structure and other Educational Facilities Master Plan implementation proposals related to bond projects. Included within those responsibilities of the Board, is the approval of all preliminary plans for bond projects.

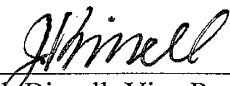
HGHB Architecture, Planning, Urban Design has completed their architectural and engineering services in conjunction with Swing Space needs utilizing approximately five classrooms in the area adjacent to the Theater and two classrooms adjacent to the Social Science building.

Budgetary Implications: None

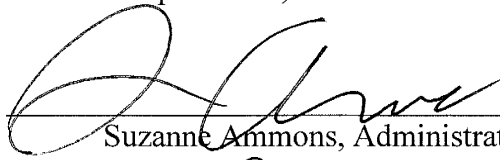
Information Only

Resolution: BE IT RESOLVED, That the Board receive a presentation on the Swing Space Village adjacent to the Theater and Social Sciences buildings and approve the Preliminary Plans to be submitted as the Final Draft to DSA (Division State Architect), in summer 2010.

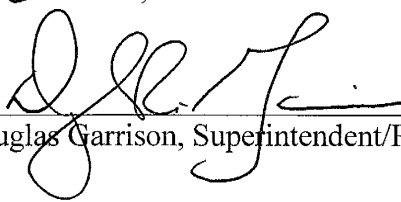
Recommended By: _____


Joseph Bissell, Vice President for Administrative Services

Prepared By: _____


Suzanne Ammons, Administrative Services

Agenda Approval: _____


Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. H

Administrative Services
College Area

Proposal:

That the Board receive a presentation on the Pool, Tennis Courts and Gym renovation project and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.

Background:

In March 2004, the Board approved the Bond Management Organization structure and other Educational Facilities Master Plan implementation proposals related to bond projects. Included within those responsibilities of the Board, is the approval of all preliminary plans for bond projects.


HGHB Architecture, Planning, Urban Design has completed their architectural schematic design services for renovations to the existing swimming pool, the tennis courts, the Gym floor and adjacent changing rooms.

Budgetary Implications: None

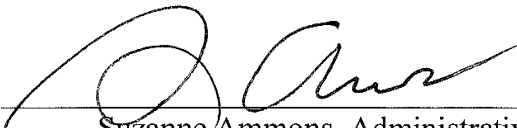
Information Only

Resolution: BE IT RESOLVED, That the Board receive a presentation on the Pool, Tennis Courts and Gym renovation project and approve the Preliminary Plans to be submitted as the Final Draft for submittal to DSA (Division State Architect), in summer 2010.

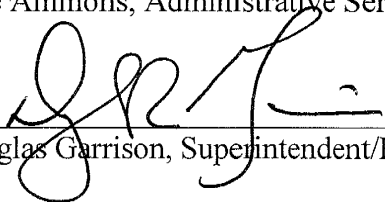
Recommended By: _____


Joseph Bissell, Vice President for Administrative Services

Prepared By: _____


Suzanne Ammons, Administrative Services

Agenda Approval: _____


Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District
Governing Board Agenda

June 22, 2010
Board Meeting Date

Administrative Services
College Area

New Business Agenda Item No. I

Proposal:

That the Board ratify the Project Assignment Amendment #9 (PAA), at the fixed fee of \$81,675 with Kitchell CEM, for construction management services in conjunction with the Business-Computer Science Building renovation.

Background:


This agreement for construction management services includes the bidding and construction phases as specifically related to the Business-Computer Science Building renovation and is based on a fixed fee of \$81,675. The fee is 5% of the total construction budget. The project is anticipated to be completed in late spring 2011.

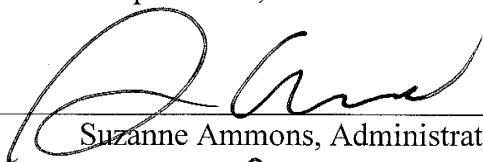
Budgetary Implications:

Expenses will be charged to bond funds allocated to the project.

Information Only

Resolution: BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #9 (PAA), at the fixed fee of \$81,675 with Kitchell CEM, for construction management services in conjunction with the Business-Computer Science Building renovation.

Recommended By: 
Joseph Bissell, Vice President for Administrative Services

Prepared By: 
Suzanne Ammons, Administrative Assistant

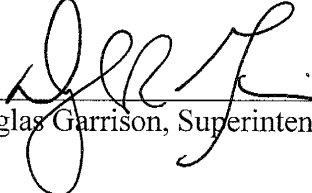
Agenda Approval: 
Dr. Douglas Garrison, Superintendent/President

EXHIBIT B: PROJECT ASSIGNMENT AMENDMENT

(To Agreement for On-Going Construction Management Services)

This Project Assignment is executed between **MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT** ("District") and **Kitchell CEM** ("CM") pursuant to the Agreement for On-Going Construction Management Services ("Agreement") between the CM and the District dated October 10, 2008. By this reference, the Agreement is incorporated herein as if set forth in full.

1. Project Description.

1.1 Project Description (Design, Bidding, and Construction Phases)

Monterey Peninsula College – Business / Computer Science Building

1.2 Design Team

The District has retained the following design professionals ("the Architect") to provide services consisting generally of the development and preparation Design Documents, assistance during bidding of the Construction Contract(s) and assistance in administration of the Construction Contract(s):

HGHB
9699 Blue Larkspur Lane, Suite 201
Monterey, CA 93940

2. Basic Services.

In addition to the Basic Services described in the Agreement for On-Going Construction Management Services and Conditions to Agreement for On-Going Construction Management Services, the Construction Manager will provide the following as a Basic Service for the above-described Project (refer to the Agreement for On-Going Construction Management Services and Conditions to Agreement for On-Going Construction Management Services for detailed description of each of the following).

2.1. Peer Review (Not Applicable to this PAA)

2.2 Construction Cost Estimate (Not Applicable to this PAA)

Cost Estimate provided under Architect's contract.

3. Budget.

- 3.1 Total Project Budget: \$ 2,593,854
- 3.2 Construction Bid Day Budget: \$ 1,485,000
- 3.3 Construction Change Order Budget: \$ 148,500
- 3.4 Total Construction Budget: \$ 1,633,500

4. Construction Management Compensation.

Contract Price. The District shall pay CM a fixed fee of Eighty-One Thousand Six Hundred and Seventy-Five Dollars (\$81,675). The Contract Price is based on the construction schedule for this project coinciding with the schedule as detailed in Item 5, below.

5. Basic Services Completion Schedule.

	START DATE	FINISH DATE
Preliminary Plans	3/01/2009	6/04/2009
Working Drawings (including DSA)	6/15/2009	3/25/2009
Bidding	3/29/2010	5/25/2010
Construction	6/01/2010	3/31/2011

IN WITNESS WHEREOF, the District and CM have executed this Agreement as of the date set forth above.

“CM”
Kitchell CEM

“DISTRICT”
Monterey Peninsula Community College District,
a California Community College District

By: _____
Russell A. Fox
President

By: _____
Joseph Bissell
Vice-President, Business Services

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Administrative Services
College Area

New Business Agenda Item No. J

Proposal:

That the Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period July 1, 2010 through December 31, 2010.

Background:

The District currently contracts with Kitchell for Bond Program Management Services to assist with the overall management of the Facility Master Plan and Implementation Plan. The fees are based on hourly rates, and actual hours of work expended. The arrangement has worked well for both parties and a new continuation agreement is being recommended.

The new agreement covers the period from July 1, 2010 through December 31, 2010 and is based on hourly rates for actual hours of work expended. The not-to-exceed fee is \$283,000. Work during the period of the contract includes: completion of the physical master plan; completion of an implementation plan including interim housing, project schedules, and budgets; labor compliance and advice on best practices. Program Management Services include Construction Management Services for identified construction projects. Also included in the Program Management Services are smaller individualized construction management services that are not covered in the construction management PAAs such as construction management services for Infrastructure projects, parking lot renovations and swing space construction, etc.


Budgetary Implications:

Expenses will be charged to bond funds. Interest income should be sufficient to cover these expenses.


Information Only

Resolution: BE IT RESOLVED, That the Board authorize the Vice President for Administrative Services to enter into a contract with Kitchell for Program Management Services for the period July 1, 2010 through December 31, 2010.

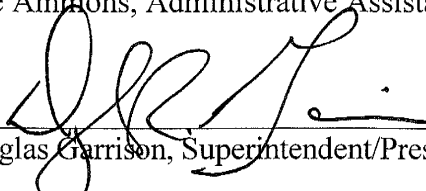
Recommended By: _____


Joseph Bissell, Vice President for Administrative Services

Prepared By: _____


Suzanne Ammons, Administrative Assistant

Agenda Approval: _____


Dr. Douglas Garrison, Superintendent/President

AGREEMENT BETWEEN

MONTEREY PENINSULA COLLEGE

AND

KITCHELL

FOR

PROGRAM MANAGEMENT SERVICES

July 1, 2010

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ARTICLE III DISTRICT'S RESPONSIBILITIES

ARTICLE IV ADDITIONAL SERVICES

ARTICLE V STIPULATIONS

EXHIBITS EXHIBIT A: HOURLY BILLING RATES

**MONTEREY PENINSULA COLLEGE & KITCHELL
FOR PROGRAM MANAGEMENT SERVICES**

This Agreement between Monterey Peninsula College, hereinafter "District" and Kitchell CEM, herein "Program Manager" for continuing Program Management services is for project duration effective July 1, 2010 through December 31, 2010. This agreement can be extended at the written direction of the District, at which time the fee and hourly rates may be adjusted and/or renegotiated.

ARTICLE I - BASIC SERVICES

Following is an approximation of the work to be done for the term of the agreement. It is important to note this agreement is based on time expended and at agreed upon hourly billing rates for work performed. All the tasks listed may not be undertaken and/or completed, dependent upon such conditions as District direction, governmental agencies timelines (i.e. California Environmental Quality Act – CEQA) and other unforeseen conditions.

Program Manager shall provide the following program management services that may include:

A. Master Budget

Modify and update the master budget.

B. Financial Process

Provide continuing services in conjunction with the District's established overall fiscal transaction processing, integrate/incorporate fiscal processes with the District's existing fiscal services system and coordinate approval and tracking of vendor payments.

C. Master Scheduling

With the District's assistance, prepare and maintain an overall Bond Program master schedule of significant events including IPP and FPP processing, preliminary and working drawings, required agency approvals, and overall construction schedules. Prepare and maintain individual project schedules.

D. Interim Housing ("Swing Space Plan")

Develop a detailed plan to provide Interim housing for staff and students while construction is undertaken on specific buildings.

E. Meetings

As requested, attend Board of Trustees, Citizen Bond Oversight Committee, and other campus meetings to inform on the progress and status of the program.

F. Consultant Coordination and Monitoring

Work with architects, construction managers, inspectors, contractors, etc. to develop and maintain schedules. Advise the District in determining the best firms to perform work. Assist and advise on the preparation of Requests for Qualifications (RFQ) and/or Requests for Proposals (RFP).

G. Communications

Provide Board updates and progress reports, community outreach, website updates, and other designated activities.

H. On-Going Consulting Tasks

Assist in the development of standard contract documents; (General Conditions, Division 1). Provide consultation on

best practices in the best interest of the District for activities associated with the program management plans and construction, assist in the development of standard campus consultant agreements, assist in providing "what if" analyses to assess the impact of proposed changes.

ARTICLE II - TERMS AND CONDITIONS FOR PAYMENT

A. Program Management Fee

For the work District shall pay Program Manager a not-to-exceed fee of **Two Hundred Eighty-Three Thousand Dollars (\$283,000)** based on expended hourly rates (refer to Exhibit A). The Program Manager will work diligently to perform the tasks as assigned within the not-to-exceed fee. However all tasks may not be completed and the Program Management Fee may need to be adjusted accordingly if the District wants any unfinished tasks completed. Refer to Paragraph B for Reimbursable Expenses, which are not included in the not-to-exceed fee noted in this paragraph.

The program duration is from **July 1, 2010 to December 31, 2010**. The duration may be extended at the written direction of the District, at which time the fee may be adjusted and/or re-negotiated.

B. Reimbursable Expenses

Reimbursable expenses shall be billed at Program Manager's actual cost plus fifteen percent (15%) and shall only be paid based on documentation and supporting information. Allowable reimbursable expenses include, but are not limited to:

1. Communications (cellular phones are not reimbursable), office supplies, plans, prints, photographs, postal and delivery charges, proposals/presentations aids, office equipment (computers, copiers, fax machines, etc.) and furniture.
2. Expenses relating to web-based project management software and maintenance.
3. District authorized travel-outside the Monterey Bay region.
4. Consultants retained by the Program Manager on behalf of the District.

Records of the Program Manager's project expenses will be kept on a generally recognized accounting basis and shall be made available to District or authorized representative at mutually convenient times in the Program Manager's office, if requested.

District shall be credited with discounts, rebates, refunds, returned deposits, or other allowances credited to Program Manager incurred as part of the program.

Reimbursable expenses may not exceed **One Hundred Dollars (\$100)** without written prior approval by the District. Reimbursable expenses will be invoiced separately from the Program Management Fee.

C. Payments

Program Manager shall submit billing invoices on a monthly basis to District reflecting Basic Services, authorized Additional Services, if any, and Reimbursable Expenses incurred or performed in the preceding month. Payment shall be made by the District within thirty (30) days of receipt of invoice. Payments due Program Manager under this Agreement shall bear interest at one and one-half percent (1.5%) per month commencing thirty (30) days after receipt of the invoice by District.

D. Suspension

District may, without invalidating the Agreement, order suspension of services hereunder. If the project is suspended for ninety 90 days or more, the Program Manager shall be paid their compensation due for services provided prior to the suspension plus actual, necessary, and reasonable expenses of demobilization. If the project is resumed, the Program Manager's compensation for Basic Services shall remain as set forth herein but shall be subject to renegotiation to reimburse the Program Manager for remobilization and other costs. Suspension expenses will include the reasonable cost of all necessary closeout activities, relocation of all on-site staff and equipment, plus compensation for any other costs incurred by Program Manager as a result of the suspension.

E. Termination

This Agreement may be terminated by either party upon sixty days advance written notice to the other party, should the other party fail to perform a material obligation hereunder in accordance with its terms through no fault of the other. In addition to the foregoing, District may terminate this Agreement upon written notice to Program Manager if: (a) Program Manager becomes bankrupt or insolvent, which shall include without limitation, a general assignment for the benefit of creditors; if Program Manager or a third party files a petition to reorganize debts or for protection under any bankruptcy or similar law; or if a trustee or receiver is appointed for Program Manager or any of Program Manager's property on account of Program Manager's insolvency; or (b) if Program Manager knowingly disregards applicable laws, ordinances, codes, rules, or regulations. If District terminates the Agreement pursuant to the foregoing, the amount due Program Manager, if any, shall be based upon Basic Services, authorized Additional Services and Reimbursable Expenses incurred or provided prior to the effective date of District's termination, reduced by the amount of losses, damages or other costs sustained by District or for which District is or may be liable or responsible as a result of Program Manager's default. Program Manager shall remain liable to District for all losses, damages, claims, and other costs arising out of, in whole or in part, District's termination of the Agreement pursuant to the foregoing.

If Program Manager shall terminate this Agreement for District's failure to perform a material obligation hereunder, upon termination, District shall pay Program Manager all amounts due for Basic Services, authorized Additional Services and proper Reimbursable Expenses incurred prior to the effective date of such termination. In addition, Program Manager shall be entitled to receive, as Termination Expenses, an amount not greater than ten percent (10%) of the then unpaid portion of the lump sum fee for Basic Services. The amount of Termination Expenses shall be subject to agreement between Program Manager and District, subject to the foregoing limitation.

District may terminate this Agreement for convenience upon sixty (60) days written notice to Program Manager in which case District shall pay the actual, necessary, and reasonable expenses incurred for demobilization.

F. Notices

Any notice provided herein shall be given in writing and by personal delivery or prepaid first class, registered or certified mail, addressed as follows:

District: Monterey Peninsula College
980 Fremont Street
Monterey, CA 93940

Attention: Joseph Bissell
Vice President, Administrative Services

Program Manager: Kitchell CEM
2750 Gateway Oaks Dr., #300
Sacramento, CA 95833

Attention: Russell A. Fox
President

ARTICLE III - DISTRICT'S RESPONSIBILITIES

A. Representative

District designates Joseph Bissell or his designee as its representative who shall examine documents submitted by Program Manager and shall render decisions and information promptly. Program Manager may rely on the accuracy of information provided by District's representative and that decisions furnished by District's representative are binding on District.

B. Budget

The total program budget is now approximately \$145 million in local Bond funds and a potential augmentation of \$67 million of state funding, refinancing, redevelopment funds, grants and local/private funding equaling a total program budget of approximately \$212 million dollars as reported to the Board of Trustees in June 2004. This budget may be adjusted.

C. Professional Services

District shall furnish such legal, accounting, and insurance counseling services as required for the program.

D. District's Insurance

District shall file certificates of insurance with Program Manager which include the following:

1. District shall maintain general liability insurance to protect District from claims that may arise from operations under the Agreement.
2. District shall purchase and maintain machinery, equipment, or other special coverage insurance as may be required by the contract documents or by law.
3. Builder's Risk covering the full insurable value of construction.
4. District shall cause Program Manager to be covered and named as an additional insured, primary and non-contributory in any insurance coverage obtained by the District, architects, engineers, contractors, and other consultants.
5. District shall allow Program Manager to review evidence of insurance of the architects, engineers, contractor(s) and other consultants.

E. Documents

District shall give prompt written notice to Program Manager whenever it becomes aware of any fault in the project or nonconformance with the contract documents. Failure to do so shall not, however, relieve Program Manager of responsibility for any fault on its part.

F. Office Space

District may provide additional office space and furnishings for Program Manager's staff.

ARTICLE IV - ADDITIONAL BASIC SERVICES

The following items are Additional Basic Services. If any of the following Additional Basic Services (or any other services not described in Article I) are authorized by the District, they shall be paid for by the District in accordance with the schedule attached hereto as **Exhibit A: Hourly Billing Rates** and incorporated herein by this reference

A. Revisions

Making major revisions in schedules, cost estimates, or repeating other Basic Services that are inconsistent with written approvals or instructions previously given by District. Revisions, whether of a major or minor nature, resulting from the acts or omissions of Program Manager shall not be deemed Additional Services.

B. District's Construction

Making detailed appraisals of existing facilities, making surveys or inventories required in connection with

construction performed by District, not managed under this Agreement. Providing services to investigate or making measured drawings of existing conditions or facilities, or verifying the accuracy of drawings or other information furnished by District.

C. Damage to the Work

Providing services required in connection with the replacement of work damaged by fire or other cause during construction.

D. Legal Assistance

Preparing to serve or serving as an expert witness in connection with any public hearing, mediation, arbitration or legal proceeding in which District but not Program Manager is a party.

E. Procurement/Installation of Equipment, Furnishings and Fixtures/Interior Design

Providing services required for or connected with the specification, procurement, coordination and installation of laboratory, educational, medical or other equipment, furnishings, fixtures and District supplied items, or any services related to interior design in connection with the program.

F. Maintenance Personnel

Assist to obtain project maintenance personnel and to negotiate maintenance service contract.

G. Coordination and Management of Facility Assessments

Services or management of services related to investigations, appraisals or evaluations of existing conditions, facilities or equipment, or verification of the accuracy of existing drawings or other information furnished by the District. Provision of any estimating services associated with facility assessments.

H. Partnering Program

If approved by the District, provide an outside coordinator for a formal partnering program.

I. Contractor or Consultant Default

Services made necessary by the default of a Contractor or Consultant.

ARTICLE V – STIPULATIONS

A. Fixed Limit of Cost

Program Manager does not guarantee that bids will not vary from Program budget and estimates. Provided that Program Manager shall have faithfully and fully performed its obligations hereunder in accordance with the terms hereof and professional standards of care, Program Manager shall not be liable or responsible to District or any person for incidental or consequential damages of any nature resulting from any such variances.

B. Exclusion of Responsibility for Design, Construction and Job Safety

Program Manager shall provide the services under this Agreement in accordance with the express terms hereof, professional standards of care and applicable laws, regulations and rules. Services provided hereunder shall be provided or performed by Program Manager in a timely manner so as not to impede, hinder or delay the program. Except as expressly set forth herein, services provided hereunder shall not be deemed Program Manager's assumption of responsibility for the design documents, construction means or methods, construction site safety or the results of tests or inspections of independent testing laboratory(ies) or inspector(s).

C. Location

The laws in effect in the State of California shall govern this Agreement.

D. Association

Neither District nor Program Manager shall assign or transfer any right, obligation or other interest in this Agreement without the written consent of the other; however, Program Manager may associate with another party

in the performance of its services. Program Manager's association with another party to perform the work will be at the approval of District.

E. Extent

This Agreement is for program management services and supersedes all prior representations or agreements for program management.

F. Insurance

Program Manager shall maintain the following insurance for the contract duration.

1. General Liability Insurance with a limit of \$1,000,000 for each occurrence and \$1,000,000 in aggregate.
2. Automobile Insurance with a bodily injury limit of \$1,000,000 each person and \$1,000,000 each occurrence and a property damage limit of \$1,000,000 each occurrence.
3. Workers Compensation Insurance, in accordance with statutory requirements.
4. Professional Liability Insurance with a limit of \$1,000,000 annual aggregate.

Insurance required of Program Manager hereunder shall be obtained from carrier(s) acceptable to District and authorized to conduct business as an insurer in the State of California. All policies of insurance shall include provisions that coverage's there under shall not be modified or canceled without at least thirty (30) days advance written notice to District. If Program Manager shall fail to obtain insurance required hereunder, District may, but is not obligated to, obtain such insurance and deduct the costs thereof, including District's administrative costs from the lump sum fee for Basic Services.

G. Indemnification

Program Manager shall defend, indemnify and hold harmless District and its Board of Trustees, officers, employees, and agents from and against all claims, losses, demands or liabilities arising out of Program Manager's breach of this Agreement or the negligent or willful acts, omissions or other conduct of Program Manager arising out of Program Manager's breach in performing the scope of services under this Agreement.

District shall defend, indemnify and hold harmless Program Manager and its Board of Directors, officers, employees, and agents from and against all claims, losses, demands or liabilities arising out of District's breach of this Agreement or the negligent or willful acts, omissions or other conduct of District in performing under this Agreement. District shall require the contractors and subcontractors to list Program Manager as additional insured.

H. Amendments

A written instrument, signed by both District and Program Manager, may only modify this Agreement. Oral understandings or other agreements not incorporated herein shall not be binding upon either District or Program Manager.

I. Disputes

All claims, disputes and other matters in controversy between the Program Manager and the District arising out of or pertaining to this Agreement shall be resolved pursuant to the requirements of Public Contract Code section 20104 *et seq.* no matter the amount of such dispute. District may require the Program Manager to resolve any disputes between the Parties in conjunction with related disputes between the District and the Contractor.

J. Miscellaneous

1. Successors and Assigns. Except as limited by the express terms hereof, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of Program Manager and District.
2. Cumulative Rights and Remedies. Rights and remedies provided for herein are in addition to and not in lieu of any provided for at law or in equity. No action or failure to act by District shall be deemed a waiver of any right or remedy hereunder.
3. Definitions. Capitalized terms used herein shall be as defined below or elsewhere in this Agreement.
 - a. Architect. The individual or firm retained by District duly licensed as an architect under the laws of the State of California for the purpose of preparing design documents for any of the projects or portions thereof.
 - b. Design Professional. The individual or firm retained by District for the purposes of preparing design documents for the projects or any portion thereof. Design professional may be an architect or engineer duly registered under the laws of the State of California.
 - c. Contractor. Any contractor under contract to District for performing a part of the construction of work on the District's campus.
 - d. Contract. The contract entered into between District and any contractor or consultant.
 - e. Gender and Number. Whenever a defined capitalized term is used herein, it shall be deemed to refer to the singular or plural and the neutral, masculine or feminine gender as necessary and required by the context in which such capitalized term is utilized.
 - f. Program Manager. The entity (Program Manager) performing the scope of services defined in this agreement as an agent and advisor to the District.
4. No Third Party Beneficiaries. It is expressly understood and agreed that all services rendered by Program Manager under this Agreement are performed solely for the benefit of District. There are no third party beneficiaries of this Agreement and District or Program Manager hereby expressly disclaims any intention under this Agreement to affect or benefit any Architect, Design Professional and/or Contractor.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Agreement effective on the date first above written.

Date _____

Joseph Bissell
Vice President, Administrative Services
Monterey Peninsula Community College District

Date _____

Russell A. Fox
President
Kitchell CEM

EXHIBIT A: HOURLY BILLING RATES

Program Manager	\$ 165 / hour
Senior Project Manager	\$ 154 / hour
Project Manager	\$ 142 / hour
Engineering Manager	\$ 142 / hour
Estimating Manager	\$ 142 / hour
Licensed Engineer/Architect	\$ 118 / hour
Senior Project Engineer	\$ 106 / hour
Estimator	\$ 100 / hour
Scheduler	\$ 100 / hour
Project Engineer	\$ 98 / hour
Financial Accounting Manager	\$ 95 / hour
Administrative Assistant	\$ 65 / hour

Rates shall be escalated annually according to the Consumer Price Index (CPI) as published in the U.S. Bureau of Labor's Statistics Data for the Monterey Bay region.

Insurance rates are based on current policy period and shall be adjusted up or down as required at the anniversary of every renewal over the life of the contract.

Currently anticipated staff assigned to the program, their positions and titles, are as follows. This list is provided for information only, and is not necessarily the staff assigned to the program or their title for the entire program duration nor is it a complete list of the staff who may be involved and assist with the program management:

Program Manager	Joe Demko
Project Manager	Dana Riley
Project Manager	Michael Carson
Project Engineer	Dustin Conner
Administrative Assistant	Carol Granas

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010

Board Meeting Date

Fiscal Services

College Area

New Business Agenda Item No. K

Proposal:

It is proposed that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with NewCal, Canon Business Solutions, for campus-wide copier services.

Background:

Xerox Corporation has serviced the Monterey Peninsula campus for nearly twenty years. The contract expired on May 31, 2010. A RFP (Request for Proposal) was issued to all interested vendors in February of this year. Ten proposals were submitted, representing all the major brands, and the selection committee interviewed the top four companies. All of the proposals, including the Xerox proposal, offered the campus significant savings over the previous contract. With strong emphasis on service, mechanical and technical capabilities, the majority of the committee felt Canon offered the campus the best alternative for savings, technology and service. The initial savings to the Campus will be in excess of \$50,000 annually. Because of the networking capabilities and greater technological advancements of the new Canon copiers, the campus should be able to realize an even greater savings by reducing our current printer fleet. It is anticipated that the annual savings will be in excess of \$110,000.

Budgetary Implications:

The current primary contract with Xerox is \$180,636 annually. There is also a 1-year-old Administration Xerox copier at an additional cost of \$9,840 annually that will be retained under the present, separate Xerox contract. The Canon proposed contract is \$103,000 (est.) annually at like-for-like, although we are reviewing each copier model relative to the needs of the department. Unlike most of the present copiers on campus, the Canon copiers will be networked and also serve as printers, scanners, and in some cases, fax machines. Scanned document files can be routed to a user's SharePoint site, e-mail, or personal document folder, with no per-page cost for scanning. The Xerox monthly volume is 462,000 copies, with additional volume on several non-contract copiers.

NewCal's willingness to spearhead the switchover with technical training, focusing on the increased capabilities of the new equipment, was an important factor of the decision. As they are also a Hewlett Packard dealer (the campus standard for printers) they are in a unique position to help streamline the MPC printer fleet. Through complete utilization of the new copiers, MPC will strive to reduce the printer population on campus by 33%.

MPC has approximately 286 fulltime faculty and staff. To service those 286 full time staff, MPC has approximately 270 faculty/staff printers, with a monthly volume of over 200,000 pages. That volume is in addition to the 462,000+ copies presently produced on the Xerox copier. Staff printers have a relative high cost/page, from a low of \$.045 to high of \$.40/page for inkjet color. Some older printers consume as much as \$1.00/day in electrical usage even when they are not being used. With the new contract, most faculty and staff will have desktop access (networked) to a high-speed copier/printer/scanner; so much of the printing can be done on the single copier/printer/scanner at a cost of approximately \$.0067/page. All maintenance, repairs and all consumables (toner) except paper will be covered institutionally with the Canon contract. Departments pay for their own paper. With this plan we expect to remove 33% of the campus printers with the cooperation of departments/divisions. The expected cost savings is \$30,000/year plus a savings of \$15,000/year in electrical costs.

maintenance, repairs and all consumables (toner) except paper will be covered institutionally with the Canon contract. Departments pay for their own paper. With this plan we expect to remove 33% of the campus printers with the cooperation of Departments/Divisions. The expected cost savings is \$30,000/year plus a savings of \$15,000/year in electrical costs.

An additional cost savings proposal in review is a central supply for HP toner cartridges that could save the College as much as \$15,000/year. The streamlining of the printers on campus will allow MPC to store a minimum variety of cartridges making this effort possible. The central storage can be accomplished with current space and personnel.


Current Xerox Contract	Proposed Xerox	Proposed Canon
\$170,400	\$105,668	\$99,059
\$9,840 (Admin)	\$9,840	\$9,840
\$180,636	\$115,508	\$108,899


Other Projected Savings

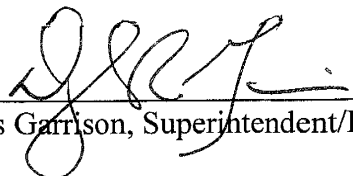
Printer reduction (33%)	\$30,000
Cartridge purchasing	\$15,000
Electrical	\$15,000

The savings between the old Xerox contract and the new Canon proposal is \$71,737 per annum. The additional \$60,000 in periphery savings brings the total annual savings to \$131,000. The majority of the committee agreed that Canon offered not only \$7,000 savings on the basic contract but additionally gave the College a much greater chance of achieving the additional \$60,000 in cost reductions.

- Resolution: BE IT RESOLVED**, that the Governing Board authorize the Vice President for Administrative Services to enter into a contract with NewCal, Canon Business Solutions, for campus-wide copier services.

Recommended By: 
Joseph Bissell, Vice President of Administrative Services

Prepared By: 
Pete Buechel, Purchasing Agent

Agenda Approval: 
Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Student Services
College Area

New Business Agenda Item No. L

Proposal:

That the Governing Board approve the signing of the 2010/2011 contract for General Child Care and Development Programs at Monterey Peninsula College.

Background:

Funding of this contract is contingent upon appropriation and availability of funds. This contract entered into and between California Department of Education is effective from July 1, 2010 through June 30, 2011. Upon satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$30.16 per child per day of full time enrollment.


Budgetary Implications:

The district will receive an amount not to exceed \$34,440.00.

Information Only

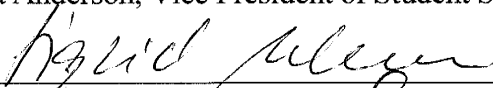
Resolution: **BE IT RESOLVED, That** the Governing Board approve the signing of the 2010/2011 contract for General Child Care and Development Programs at Monterey Peninsula College.

Recommended By:



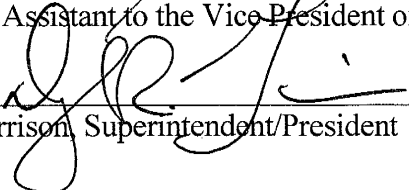
Carsbia Anderson, Vice President of Student Services

Prepared By:



Sigrid Klein, Assistant to the Vice President of Student Services

Agenda Approval:



Dr. Doug Garrison, Superintendent/President



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 10 - 11

DATE: July 01, 2010

CONTRACT NUMBER: CCTR-0174

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 27-6610-00-0

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

By signing this contract and returning it to the State, you are agreeing to provide services in accordance with the FUNDING TERMS and CONDITIONS (FT&C - available online at <http://www.cde.ca.gov/fg/aa/cd/>) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The FT&C and Requirements specify the contractual responsibilities of the State and the contractor. The Contractor's signature also certifies compliance with "Standard Provisions for State Contracts" (Exhibit A) which are attached hereto and by this reference incorporated herein.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2010 through June 30, 2011. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$30.16 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$34,440.00.

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 1,142.0

Minimum Days of Operation (MDO) Requirement 161

Exhibit A, Standard Provisions for State Contracts attached.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Margie Burke, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Carsbia Anderson, VP Student Svcs.			
TITLE Contracts, Purchasing & Conf Svcs		ADDRESS 980 Fremont Monterey, CA 93940			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 34,440	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT 0	(OPTIONAL USE) 0656 23254-6610	ITEM 30.10.020.001 6110-196-0001	CHAPTER B/A		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 34,440	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.			T.B.A. NO.	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER			DATE		

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Human Resources
College Area

New Business Agenda Item No. M

Proposal:

That the Governing Board approve the 2010/11 salary schedule for classified employees.

Background:

On October 28, 2008, the Board approved a reclassification/equity study and implementation plan for classified employees covered under the Agreement between Monterey Peninsula College District and MPCEA/CSEA #245. The study was to be implemented over five years, with 1/5 of increases applied each year. The third phase begins on July 1, 2010. To implement this phase, a new salary placement schedule must be adopted for 2010/11.

Budgetary Implications:

The additional costs will be included in the 2010/11 budget.

[X] Resolution: BE IT RESOLVED, that the Governing Board approve the attached 2010/11 salary schedule for classified employees effective July 1, 2010.

Recommended By: [Signature]
Joe Bissell, Vice President for Administrative Services

Prepared By: [Signature]
Kali Viker, Human Resources Analyst

Agenda Approval: [Signature]
Dr. Doug Garrison, Superintendent/President

**MONTEREY PENINSULA COLLEGE
2010-2011 SALARY SCHEDULE**

	A	B	C	D	E	F
Academic Curriculum Sched & Catalog Tech	\$3,218	\$3,381	\$3,550	\$3,729	\$3,917	\$4,115
	\$18.57	\$19.51	\$20.48	\$21.51	\$22.60	\$23.74
Accommodations Specialist	\$2,761	\$2,901	\$3,046	\$3,201	\$3,361	\$3,530
	\$15.93	\$16.74	\$17.57	\$18.47	\$19.39	\$20.37
Accounting Specialist	\$2,720	\$2,858	\$3,001	\$3,153	\$3,310	\$3,478
	\$15.69	\$16.49	\$17.31	\$18.19	\$19.10	\$20.07
Administrative Assistant I	\$2,417	\$2,539	\$2,668	\$2,802	\$2,945	\$3,094
	\$13.95	\$14.65	\$15.39	\$16.17	\$16.99	\$17.85
Administrative Assistant II	\$2,668	\$2,802	\$2,945	\$3,094	\$3,251	\$3,415
	\$15.39	\$16.17	\$16.99	\$17.85	\$18.76	\$19.70
Administrative Assistant II- CDC	\$2,804	\$2,945	\$3,093	\$3,249	\$3,412	\$3,584
	\$16.18	\$16.99	\$17.84	\$18.74	\$19.68	\$20.68
Administrative Assistant III	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Administrative Assistant III/ Unit Office Manager, Facilities/ Public Relations/Publications Production	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Administrative Assistant IV- VP Acad. Aff.	\$3,444	\$3,618	\$3,800	\$3,992	\$4,193	\$4,405
	\$19.87	\$20.87	\$21.92	\$23.03	\$24.19	\$25.41
Administrative Assistant IV- VP St. Srv.	\$3,444	\$3,618	\$3,800	\$3,992	\$4,193	\$4,405
	\$19.87	\$20.87	\$21.92	\$23.03	\$24.19	\$25.41
Admissions & Records Specialist	\$2,542	\$2,670	\$2,805	\$2,946	\$3,094	\$3,250
	\$14.67	\$15.40	\$16.18	\$17.00	\$17.85	\$18.75
Art Gallery Specialist	\$2,848	\$2,990	\$3,141	\$3,298	\$3,465	\$3,642
	\$16.43	\$17.25	\$18.12	\$19.03	\$19.99	\$21.01
Art Studio Specialist	\$2,874	\$3,019	\$3,172	\$3,331	\$3,500	\$3,676
	\$16.58	\$17.42	\$18.30	\$19.22	\$20.19	\$21.21
Assessment Specialist	\$2,761	\$2,901	\$3,046	\$3,201	\$3,361	\$3,530
	\$15.93	\$16.74	\$17.57	\$18.47	\$19.39	\$20.37
Athletic Trainer	\$3,780	\$3,971	\$4,171	\$4,381	\$4,602	\$4,834
	\$21.81	\$22.91	\$24.06	\$25.28	\$26.55	\$27.89
Athletics & PE Equipment Specialist	\$2,346	\$2,465	\$2,588	\$2,720	\$2,857	\$3,000
	\$13.53	\$14.22	\$14.93	\$15.69	\$16.48	\$17.31
Attendance Accounting Specialist	\$3,122	\$3,279	\$3,444	\$3,617	\$3,799	\$3,991
	\$18.01	\$18.92	\$19.87	\$20.87	\$21.92	\$23.03
Campus Security Officer	\$2,382	\$2,502	\$2,628	\$2,760	\$2,901	\$3,046
	\$13.74	\$14.43	\$15.16	\$15.92	\$16.74	\$17.57
Career/Transfer Resource Coordinator	\$3,017	\$3,171	\$3,330	\$3,497	\$3,674	\$3,858
	\$17.41	\$18.29	\$19.21	\$20.18	\$21.20	\$22.26
Ceramics Studio Specialist	\$2,382	\$2,503	\$2,628	\$2,759	\$2,900	\$3,045
	\$13.74	\$14.44	\$15.16	\$15.92	\$16.73	\$17.57

**MONTEREY PENINSULA COLLEGE
2010-2011 SALARY SCHEDULE**

	A	B	C	D	E	F
Child Development Specialist	\$3,017	\$3,171	\$3,330	\$3,497	\$3,674	\$3,858
	\$17.41	\$18.29	\$19.21	\$20.18	\$21.19	\$22.26
Child Development Specialist, Senior	\$3,170	\$3,330	\$3,497	\$3,673	\$3,858	\$4,053
	\$18.29	\$19.21	\$20.18	\$21.19	\$22.26	\$23.38
College Receptionist/Dispatcher	\$2,417	\$2,539	\$2,668	\$2,945	\$2,945	\$3,094
	\$13.94	\$14.65	\$15.39	\$16.99	\$16.99	\$17.85
Coordinator-Instructional Contracts/ Administrative Assistant III/ Unit Office Manager, Facilities	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Custodian	\$2,346	\$2,465	\$2,588	\$2,720	\$2,857	\$3,000
	\$13.53	\$14.22	\$14.93	\$15.69	\$16.48	\$17.31
Custodian/Pool Operator	\$2,467	\$2,590	\$2,721	\$2,859	\$3,002	\$3,154
	\$14.23	\$14.94	\$15.70	\$16.49	\$17.32	\$18.20
Custodian-Lead	\$2,467	\$2,590	\$2,721	\$2,859	\$3,002	\$3,154
	\$14.23	\$14.94	\$15.70	\$16.49	\$17.32	\$18.20
Division Office Manager	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Fire Academy Assistant	\$2,668	\$2,802	\$2,945	\$3,094	\$3,251	\$3,415
	\$15.39	\$16.17	\$16.99	\$17.85	\$18.76	\$19.70
Food Preparer	\$2,418	\$2,539	\$2,668	\$2,803	\$2,945	\$3,094
	\$13.95	\$14.65	\$15.39	\$16.17	\$16.99	\$17.85
Groundskeeper	\$2,467	\$2,590	\$2,721	\$2,859	\$3,002	\$3,154
	\$14.23	\$14.94	\$15.70	\$16.49	\$17.32	\$18.20
Health Services Specialist	\$2,873	\$3,018	\$3,171	\$3,331	\$3,500	\$3,677
	\$16.58	\$17.41	\$18.29	\$19.22	\$20.19	\$21.21
Information Systems Specialist	\$3,393	\$3,565	\$3,744	\$3,932	\$4,131	\$4,339
	\$19.58	\$20.57	\$21.60	\$22.69	\$23.83	\$25.03
Information Technology Support Technician	\$3,562	\$3,741	\$3,930	\$4,128	\$4,335	\$4,554
	\$20.55	\$21.58	\$22.67	\$23.82	\$25.01	\$26.27
Inst Specialist-Theater-Master Carpenter	\$3,159	\$3,320	\$3,487	\$3,662	\$3,847	\$4,041
	\$18.23	\$19.15	\$20.12	\$21.13	\$22.19	\$23.31
Inst Specialist-Theater-Master Electrician	\$3,159	\$3,320	\$3,487	\$3,662	\$3,847	\$4,041
	\$18.23	\$19.15	\$20.12	\$21.13	\$22.19	\$23.31
Instructional Specialist (Formerly Instructional Asst. II)	\$2,704	\$2,839	\$2,985	\$3,134	\$3,292	\$3,456
	\$15.60	\$16.38	\$17.22	\$18.08	\$18.99	\$19.94
Instructional Specialist	\$2,874	\$3,019	\$3,172	\$3,331	\$3,500	\$3,676
	\$16.58	\$17.42	\$18.30	\$19.22	\$20.19	\$21.21
Instructional Technology Specialist	\$3,444	\$3,618	\$3,800	\$3,992	\$4,193	\$4,405
	\$19.87	\$20.87	\$21.93	\$23.03	\$24.19	\$25.41

**MONTEREY PENINSULA COLLEGE
2010-2011 SALARY SCHEDULE**

	A	B	C	D	E	F
Job Center Coordinator	\$2,873	\$3,018	\$3,171	\$3,331	\$3,500	\$3,677
	\$16.58	\$17.41	\$18.29	\$19.22	\$20.19	\$21.21
Job Placement Specialist	\$3,261	\$3,427	\$3,599	\$3,780	\$3,971	\$4,171
	\$18.81	\$19.77	\$20.76	\$21.81	\$22.91	\$24.06
Lab Specialist I	\$2,874	\$3,019	\$3,172	\$3,331	\$3,500	\$3,676
	\$16.58	\$17.42	\$18.30	\$19.22	\$20.19	\$21.21
Lab Specialist II	\$3,017	\$3,171	\$3,330	\$3,497	\$3,674	\$3,858
	\$17.41	\$18.29	\$19.21	\$20.18	\$21.20	\$22.26
Library Circulation Desk Coordinator	\$2,804	\$2,945	\$3,093	\$3,249	\$3,412	\$3,584
	\$16.18	\$16.99	\$17.84	\$18.74	\$19.68	\$20.68
Library Operations Coordinator	\$3,479	\$3,656	\$3,840	\$4,033	\$4,236	\$4,450
	\$20.07	\$21.09	\$22.15	\$23.27	\$24.44	\$25.67
Library Specialist-Circulation Desk	\$2,603	\$2,735	\$2,873	\$3,018	\$3,171	\$3,331
	\$15.01	\$15.77	\$16.58	\$17.42	\$18.30	\$19.22
Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk	\$2,603	\$2,735	\$2,873	\$3,018	\$3,171	\$3,331
	\$15.02	\$15.78	\$16.58	\$17.41	\$18.29	\$19.22
Library Specialist-Tech Services	\$2,936	\$3,085	\$3,239	\$3,403	\$3,574	\$3,754
	\$16.94	\$17.80	\$18.69	\$19.63	\$20.62	\$21.66
Library Systems Technology Coordinator	\$3,662	\$3,847	\$4,041	\$4,245	\$4,459	\$4,684
	\$21.13	\$22.19	\$23.31	\$24.49	\$25.73	\$27.02
Maintenance Specialist	\$3,218	\$3,381	\$3,550	\$3,729	\$3,917	\$4,115
	\$18.57	\$19.51	\$20.48	\$21.51	\$22.60	\$23.74
Matriculation Services Specialist	\$2,504	\$2,630	\$2,762	\$2,902	\$3,048	\$3,202
	\$14.45	\$15.17	\$15.93	\$16.74	\$17.58	\$18.47
Matriculation Services Specialist, Senior	\$2,668	\$2,802	\$2,945	\$3,094	\$3,251	\$3,415
	\$15.39	\$16.17	\$16.99	\$17.85	\$18.76	\$19.70
Matriculation/Articulation Technician	\$3,841	\$4,035	\$4,238	\$4,452	\$4,676	\$4,912
	\$22.16	\$23.28	\$24.45	\$25.69	\$26.98	\$28.34
Media Technician-Audio/Visual	\$2,873	\$3,018	\$3,171	\$3,331	\$3,500	\$3,677
	\$16.58	\$17.42	\$18.30	\$19.22	\$20.19	\$21.21
Network Engineer	\$4,456	\$4,679	\$4,916	\$5,163	\$5,424	\$5,697
	\$25.71	\$26.99	\$28.36	\$29.79	\$31.29	\$32.87
Payroll Analyst	\$3,122	\$3,279	\$3,444	\$3,617	\$3,799	\$3,991
	\$18.01	\$18.92	\$19.87	\$20.87	\$21.92	\$23.03
Police Academy Assistant	\$2,668	\$2,802	\$2,945	\$3,094	\$3,251	\$3,415
	\$15.39	\$16.17	\$16.99	\$17.85	\$18.76	\$19.70
Program Coordinator-Business Skills Center	\$3,261	\$3,427	\$3,599	\$3,780	\$3,971	\$4,171
	\$18.81	\$19.77	\$20.76	\$21.81	\$22.91	\$24.06
Program Coordinator-Int'l Student Program	\$3,180	\$3,340	\$3,508	\$3,685	\$3,871	\$4,066
	\$18.35	\$19.27	\$20.24	\$21.26	\$22.33	\$23.46

**MONTEREY PENINSULA COLLEGE
2010-2011 SALARY SCHEDULE**

	A	B	C	D	E	F
Program Coordinator-Older Adult/ Administrative Assistant III	\$3,331	\$3,500	\$3,677	\$3,863	\$4,059	\$4,265
	\$19.22	\$20.19	\$21.21	\$22.29	\$23.42	\$24.61
Program Coordinator-Reading Center	\$3,657	\$3,843	\$4,037	\$4,239	\$4,454	\$4,678
	\$21.10	\$22.17	\$23.29	\$24.46	\$25.70	\$26.99
Programmer Analyst	\$4,259	\$4,473	\$4,698	\$4,935	\$5,184	\$5,445
	\$24.57	\$25.81	\$27.10	\$28.47	\$29.91	\$31.41
Program Specialist- College Readiness	\$2,804	\$2,945	\$3,093	\$3,249	\$3,412	\$3,584
	\$16.18	\$16.99	\$17.84	\$18.74	\$19.68	\$20.68
Public Information/ Graphics and Publications Production Specialist	\$2,983	\$3,133	\$3,290	\$3,456	\$3,629	\$3,813
	\$17.21	\$18.08	\$18.98	\$19.94	\$20.94	\$22.00
Purchasing Agent	\$3,331	\$3,500	\$3,677	\$3,863	\$4,059	\$4,265
	\$19.22	\$20.19	\$21.21	\$22.29	\$23.42	\$24.61
Records Evaluator	\$2,847	\$2,990	\$3,141	\$3,299	\$3,464	\$3,640
	\$16.43	\$17.25	\$18.12	\$19.03	\$19.98	\$21.00
Re-Entry & Multicultural Resource Ctr Coord	\$3,261	\$3,427	\$3,599	\$3,780	\$3,971	\$4,171
	\$18.81	\$19.77	\$20.76	\$21.81	\$22.91	\$24.06
Re-Entry Counseling Services Specialist	\$2,788	\$2,929	\$3,076	\$3,232	\$3,396	\$3,566
	\$17.41	\$18.29	\$19.21	\$20.18	\$21.19	\$22.26
Reprographics Technician	\$2,668	\$2,802	\$2,945	\$3,094	\$3,251	\$3,415
	\$15.39	\$16.17	\$16.99	\$17.85	\$18.76	\$19.70
Research Specialist	\$3,031	\$3,183	\$3,343	\$3,512	\$3,688	\$3,874
	\$17.49	\$18.36	\$19.29	\$20.26	\$21.28	\$22.35
Science Lab Manager (Formerly: Lab. Spec., Sci I)	\$3,314	\$3,482	\$3,657	\$3,841	\$4,035	\$4,238
	\$19.12	\$20.09	\$21.10	\$22.16	\$23.28	\$24.45
Science Lab Manager (Formerly: Lab. Spec., Sci II)	\$3,497	\$3,674	\$3,858	\$4,053	\$4,257	\$4,472
	\$20.18	\$21.19	\$22.26	\$23.39	\$24.56	\$25.80
Shipping/Receiving Specialist	\$2,467	\$2,590	\$2,721	\$2,859	\$3,002	\$3,154
	\$14.23	\$14.94	\$15.70	\$16.49	\$17.32	\$18.20
Student Activities Coordinator	\$3,076	\$3,231	\$3,393	\$3,564	\$3,744	\$3,932
	\$17.75	\$18.64	\$19.58	\$20.56	\$21.60	\$22.69
Student Financial Services Advisor	\$3,159	\$3,320	\$3,487	\$3,662	\$3,847	\$4,041
	\$18.23	\$19.15	\$20.12	\$21.13	\$22.19	\$23.31
Student Financial Services Coordinator	\$3,261	\$3,427	\$3,599	\$3,780	\$3,971	\$4,171
	\$18.81	\$19.76	\$20.76	\$21.81	\$22.91	\$24.06
Student Financial Services Outreach Advisor	\$2,936	\$3,085	\$3,239	\$3,403	\$3,574	\$3,754
	\$16.94	\$17.80	\$18.69	\$19.63	\$20.62	\$21.66
Student Financial Services Outreach Coord	\$3,261	\$3,427	\$3,599	\$3,780	\$3,971	\$4,171
	\$18.81	\$19.77	\$20.76	\$21.81	\$22.91	\$24.06

**MONTEREY PENINSULA COLLEGE
2010-2011 SALARY SCHEDULE**

	A	B	C	D	E	F
Technology Resource Specialist	\$3,444	\$3,618	\$3,800	\$3,992	\$4,193	\$4,405
	\$19.87	\$20.87	\$21.92	\$23.03	\$24.19	\$25.41
Theater Management Specialist	\$2,873	\$3,018	\$3,171	\$3,331	\$3,500	\$3,677
	\$16.58	\$17.41	\$18.29	\$19.22	\$20.19	\$21.21
Theater Manager (overtime exempt)	\$3,785	\$3,976	\$4,176	\$4,387	\$4,607	\$4,840
	\$21.84	\$22.94	\$24.09	\$25.31	\$26.58	\$27.92
Unit Office Manager, A&R	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Unit Office Manager, EOPS / CARES	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Unit Office Manager, Facilities	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Unit Office Manager, Library	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60
Unit Office Manager, Marina Ed. Ctr.	\$3,063	\$3,219	\$3,381	\$3,551	\$3,730	\$3,918
	\$17.67	\$18.57	\$19.51	\$20.49	\$21.52	\$22.60

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. N

Human Resources
College Area

Proposal: That the Governing Board ratify the agreement between MPCTA and the District that amends the terms of medical coverage to eligible employees.

Background: In response to a projected 25% in costs of the medical plan for 2010/11, the Health and Welfare Cost Containment Committee examined the current medical plan provisions to identify measures to eliminate the increased costs. The committee considered many options and developed a recommendation for consideration by the collective bargaining groups. The Monterey Peninsula College Teacher's Association (MPCTA)/CTA/NEA ratified the proposal by a vote of 37 to 17, a 68.5% approval. Approximately 74 members were eligible to vote; turnout was 73%.

The agreement is attached and describes changes to be implemented in three phases as warranted by actual usage. The changes also apply to members of the management team (administrators, managers, supervisors and confidential employees), the Board of Trustees and all retirees of these groups.

Budgetary Implications: Because of the phased in proposal, a spend-down in the self insurance reserves of approximately \$400,000 is estimated. Total cost savings are based on projections; actual costs or savings will be ascertained at the mandatory points of review.

[X] Resolution: Be it resolved, that Board of Trustees ratify the attached Agreement on Medical Benefits between MPCTA and the District, effective July 1, 2010.

Recommended By: [Signature]
Joe Bissell, Vice President for Administrative Services

Prepared By: [Signature]
Barbara Lee, Associate Dean of Human Resources

Agenda Approval: [Signature]
Dr. Doug Garrison, Superintendent/President

TENTATIVE AGREEMENT

Between

Monterey Peninsula Community College District
and
Monterey Peninsula College Teacher's Association (MPCTA)/CTA/NEA

May 20, 2010

Medical Benefits

To offset the increased costs for medical benefits, the parties agree to the following cost containment measures:

Item	Phase 1	Phase 2	Phase 3
Deductible	\$250/Individual In-Network \$500/Individual Out-of-Network	\$350/Individual In-Network \$700/Individual Out-of-Network	\$500/Individual In-Network \$700/Individual Out-of-Network
Co-Insurance	5% In-Network 30% Out-of-Network	15% In-Network 40% Out-of-Network	20% In-Network 40% Out-of-Network
Out of Pocket Maximum	\$2,500 In-Network \$3,500 Out-of-Network	\$3,000 In-Network \$5,000 Out-of-Network	\$3,500 In-Network \$5,000 Out-of-Network
Office Visit Co-Pay	\$25	\$25	\$25
3 Tier Hospital	100% In-Network, Tier 1 90%, In-Network, Tier 2 80% In-Network, Tier 3 80% Out-of Network	100% In-Network, Tier 1 90%, In-Network, Tier 2 70% In-Network, Tier 3 70% Out-of Network	90% In-Network, Tier 1 80%, In-Network, Tier 2 70% In-Network, Tier 3 70% Out-of Network
3 Tier Hospital Admit Fee	\$0	\$200 In-Network, Tier 1 \$200 In-Network, Tier 2 \$1,000 In-Network, Tier 3 \$1,000 Out-of-Network	\$200 In-Network, Tier 1 \$200 In-Network, Tier 2 \$1,000 In-Network, Tier 3 \$1,000 Out-of-Network
ER Co-Pay	\$100	\$200	\$250
Physical Exams	\$500/every 24 months	\$500/every 24 months	\$500/every 24 months

- **Phase 1 will be implemented July 1, 2010.**
- **Future phases will only be implemented if the medical plan's loss ratio exceeds 100%** (i.e. expenses exceed contributions by the District). This will be determined by a comparison of actual expenses for active employees (paid claims and fees) for the prior 12 months compared to the total contributions by the District for active employees. The current contribution is \$1,280 per employee/per month which would be increased by the COLA received from the State **as shown in Example 1 below**. The amount could also be increased through negotiations. The comparison will be done for three years (2011-13) each six months in August and February. Future phases will only be implemented if the prior 12 month loss ratio is greater than 100%. If the loss ratio does not exceed 100% additional Phases will not be implemented. If needed, implementation of future phases will be in April for February reviews and November for August reviews.
- **The first review will be in February 2011.** Actual experience (paid claims and fees) for the 12 months January 2010 thru December 2010 will be compared to the total contributions (currently \$1,280 per employee/per month). If the loss ratio is less than 100% the next phase will not be implemented. If the loss ratio is greater than 100% the next Phase will be implemented April 1, 2011. The second review will be in August 2011. Actual experience for the 12 months July 2010 thru June 2011 will be compared to the total contributions. If the loss ratio is less than 100% the next phase will not be implemented. If the loss ratio is greater than 100% the next Phase will be implemented November 1, 2011. Additional reviews will be done each six months with the last review in February 2013.
- **Savings achieved in the Medical Benefits Plan will affect the Salary Schedule Adjustment** as described in Section 16.8 of the contract. **See Example 2 below.**

Example 1

The Medical Benefits Plan experiences an increase in costs of 3% and COLA is 3%

The contribution by the District for active employees will increase by 3% (i.e. the COLA) from \$1280 to \$1318 per employee per month. The new figure would be used in calculating the plan's loss ratio.

Example 2

The Medical Benefits Plan experiences a decrease in costs of 5%

Assumptions: • The Apportionment Revenues are \$30 million

• The Medical Benefits Plan expenses are \$6 million

5% of \$6 million = \$300,000 → The Plan achieved a savings of \$300,000.


\$300,000 is 1% of \$30 million → \$300,000 in savings represents 1% of the Apportionment Revenues.

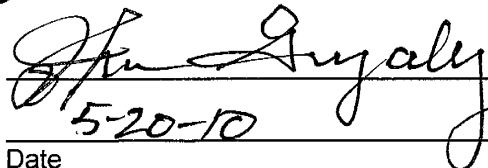
Results: If the Salary Formula produces a salary increase of 3%, then the total salary increase = 3% + 1% = 4%

If the Salary Formula produces a salary increase of 0%, the salary increase = 1%

If the Ending Apportionment Revenues have declined, the salary increase = 1%

For MPCCD



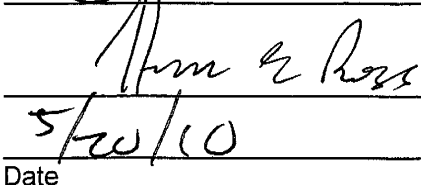


Date

5-20-10

For MPCTA





Date

5/20/10

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

AGREEMENT

This agreement is made and entered into by and between the Monterey Peninsula Community College District, acting by and through the Governing Board of Said Monterey Peninsula Community College District, hereinafter referred to as the District, and Carsbia Anderson, hereinafter referred to as the Vice President for Student Services.

WITNESSETH

Length of Contract and Compensation: That the District agrees to elect and employ and hereby does elect and employ Carsbia Anderson as Vice President for Student Services of the Monterey Peninsula Community College District for a period of three (3) years. The term of said employment is to commence on the 1st day of July 2010 and end on the 30th day of June 2013, at an annual rate of \$143,304 (Track V, Step 5 on the Administrative Salary Schedule). This amount will be payable on the normal payroll date of each calendar month.

Unless otherwise specified, all health and welfare benefits granted the faculty will also be granted to the Vice President.

In addition, the Vice President will receive a 5% salary stipend for serving on one or more District negotiating team(s). This amount will be paid as part of the salary installment.

The District agrees to pay, in accordance with District policy, the actual and necessary traveling, living, and conference expenses incurred by the Vice President when performing services for the District outside of said District.

The District will provide a \$200 per month "car allowance" to the Vice President. As with salary installments, this amount will be payable on the normal payroll date of each calendar month.

The District will provide a \$200 per month "personal expense allowance" to the Vice President. As with the salary installments, this amount will be payable on the normal payroll date of each calendar month.

Work Year: That the work year for the Vice President shall be a twelve month year.

Vacation: That the Vice President may take up to twenty-two (22) days of vacation during the work year, which may be taken at any time agreeable to both parties. Vacation may not be accumulated beyond forty-four (44) days. Board Policy 5575 shall apply to vacation. In the event of termination of employment, the Vice President shall be entitled to compensation for earned and unused vacation, but in no case, to exceed 44 days.

Sick Leave: That in addition to any accrued sick leave forwarded from another California school or community college district under Education Code section 87782, the Vice President shall accrue sick leave at the rate of twelve (12) days per contract year.

Other Leave: That per Board Policy 5580, the Vice President may also take an additional ten (10) days per year beyond the normal vacation for study, travel, and general professional improvement. Leave under this policy is non-cumulative and must be taken within the year in which it is earned. In no event, shall any unused portion of this leave be subject to payment.

Responsibilities: That it is hereby further mutually understood and agreed by and between the parties hereto, as follows:

- 1) That Carsbia Anderson accepts said employment for the term and at the compensation stated above and agrees to perform the duties of Vice President for Student Services at the Monterey Peninsula Community College District, whether such duties are imposed by law or required by the District.
- 2) That Carsbia Anderson shall devote his full time to the performance of the duties of Vice President of the Monterey Peninsula Community College District.

Evaluation: That the Superintendent/President may evaluate and assess in writing the performance of the Vice President at any time, and shall do so at least once a year during the term of this agreement.

Termination: That the District and the Vice President for Student Services agree to the following provisions:

- 1) Mutual Consent. This agreement may be terminated at any time by mutual consent of the District and the Vice President for Student Services.
- 2) Resignation. The Vice President for Student Services may resign at any time by giving sixty (60) days written notice to the Superintendent/President. This Agreement shall terminate on the date the resignation is effective.
- 3) Non-renewal of Agreement by the District. The District may elect not to renew this Agreement for any reason by providing six (6) months written notice to the Vice President for Student Services in accordance with Education Code section 72411.
- 4) Termination for Cause. The Superintendent/President, upon approval of the Board, may terminate the employment of the Vice President for cause as enumerated in Board Policy 5325 and Education Code sections 87732 and 87735.

General: Unless otherwise specified, Governing Board policies for Management, Supervisory, and Confidential Employees (Series 5500) shall also apply to the Vice President.

The terms of the agreement are subject to change by mutual written agreement of the parties hereto.

In witness thereof, the Monterey Peninsula Community College District of Monterey County, State of California, has caused its name to be signed by its Governing Board Chair, and its Superintendent/President, both of whom are duly authorized, and Carsbia Anderson has signed his name signifying acceptance of the terms of this agreement.

By: _____
R. Lynn Davis, Chair, Governing Board
Monterey Peninsula Community College District

Date: _____

By: _____
Dr. Douglas R. Garrison, Superintendent/President
Monterey Peninsula Community College District

Date: _____

By: _____
Carsbia Anderson, Vice President for Student Services

Date: _____

cc: Personnel File

Monterey Peninsula Community College District
Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. P

Office of the Superintendent/President
College Area

Proposal: That the Governing Board ratify the employment agreement with Dr. John Gonzalez to continue his service as the Vice President for Academic Affairs of Monterey Peninsula Community College District.

Background: Dr. John Gonzalez has served as the Vice President for Academic Affairs since January 2, 2007, under a three year agreement that expired on January 1, 2010. Education Code allows academic administrators to be employed by contracts of up to four years, and it is Monterey Peninsula College's standard practice to employ vice presidents by agreements up to three-years. Except for the recognition of Dr. Gonzalez's progression on the administrative salary schedule, the terms of the proposed agreement are the same as the previous version.

Fiscal Implications: Included in budget.

 Information Only:

Resolution: BE IT RESOLVED, That the attached agreement to continue the employment of Dr. John Gonzalez as the Vice President for Academic Affairs from July 1, 2010 through June 30, 2013 be ratified.

Recommended By: Dr. Douglas Garrison, Superintendent/President
Dr. Douglas Garrison, Superintendent/President

Prepared By: *Kali Viker*
Kali Viker, Human Resources Analyst

Agenda Approval: *Dr. Douglas Garrison*
Dr. Douglas Garrison, Superintendent/President

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

AGREEMENT

This agreement is made and entered into by and between the Monterey Peninsula Community College District, acting by and through the Governing Board of Said Monterey Peninsula Community College District, hereinafter referred to as the District, and Dr. John Gonzalez, hereinafter referred to as the Vice President for Academic Affairs.

WITNESSETH

Length of Contract and Compensation: That the District agrees to elect and employ and hereby does elect and employ Dr. John Gonzalez as Vice President for Academic Affairs of the Monterey Peninsula Community College District for a period of three (3) years. The term of said employment is to commence on the 1st day of July 2010 and end on the 30th day of June 2013, at an annual rate of \$142, 056 (Track V, Step 4 including the doctoral stipend on the Administrative Salary Schedule). This amount will be payable on the normal payroll date of each calendar month. The District agrees that the Vice President will advance to Step 5 on the Administrative Salary Schedule on January 2, 2013 pending a satisfactory performance evaluation.

Unless otherwise specified, all health and welfare benefits granted the faculty will also be granted to the Vice President.

In addition, the Vice President will receive a 5% salary stipend for serving on one or more District negotiating team(s). This amount will be paid as part of the salary installment.

The District agrees to pay, in accordance with District policy, the actual and necessary traveling, living, and conference expenses incurred by the Vice President when performing services for the District outside of said District.

The District will provide a \$200 per month "car allowance" to the Vice President. As with salary installments, this amount will be payable on the normal payroll date of each calendar month.

The District will provide a \$200 per month "personal expense allowance" to the Vice President. As with the salary installments, this amount will be payable on the normal payroll date of each calendar month.

Work Year: That the work year for the Vice President shall be a twelve month year.

Vacation: That the Vice President may take up to twenty-two (22) days of vacation during the work year, which may be taken at any time agreeable to both parties. Vacation

may not be accumulated beyond forty-four (44) days. Board Policy 5575 shall apply to vacation. In the event of termination of employment, the Vice President shall be entitled to compensation for earned and unused vacation, but in no case, to exceed 44 days.

Sick Leave: That in addition to any accrued sick leave forwarded from another California school or community college district under Education Code section 87782, the Vice President shall accrue sick leave at the rate of twelve (12) days per contract year.

Other Leave: That per Board Policy 5580, the Vice President may also take an additional ten (10) days per year beyond the normal vacation for study, travel, and general professional improvement. Leave under this policy is non-cumulative and must be taken within the year in which it is earned. In no event, shall any unused portion of this leave be subject to payment.

Responsibilities: That it is hereby further mutually understood and agreed by and between the parties hereto, as follows:

- 1) That Dr. John Gonzalez accepts said employment for the term and at the compensation stated above and agrees to perform the duties of Vice President for Academic Affairs at the Monterey Peninsula Community College District, whether such duties are imposed by law or required by the District.
- 2) That Dr. John Gonzalez shall devote his full time to the performance of the duties of Vice President of the Monterey Peninsula Community College District.

Evaluation: That the Superintendent/President may evaluate and assess in writing the performance of the Vice President at any time, and shall do so at least once a year during the term of this agreement.

Termination: That the District and the Vice President for Academic Affairs agree to the following provisions:

- 1) Mutual Consent. This agreement may be terminated at any time by mutual consent of the District and the Vice President for Academic Affairs.
- 2) Resignation. The Vice President for Academic Affairs may resign at any time by giving sixty (60) days written notice to the Superintendent/President. This Agreement shall terminate on the date the resignation is effective.
- 3) Non-renewal of Agreement by the District. The District may elect not to renew this Agreement for any reason by providing six (6) months written notice to the Vice President for Academic Affairs in accordance with Education Code section 72411.

- 4) Termination for Cause. The Superintendent/President, upon approval of the Board, may terminate the employment of the Vice President for cause as enumerated in Board Policy 5325 and Education Code sections 87732 and 87735.

General: Unless otherwise specified, Governing Board policies for Management, Supervisory, and Confidential Employees (Series 5500) shall also apply to the Vice President.

The terms of the agreement are subject to change by mutual written agreement of the parties hereto.

In witness thereof, the Monterey Peninsula Community College District of Monterey County, State of California, has caused its name to be signed by its Governing Board Chair, and its Superintendent/President, both of whom are duly authorized, and Dr. John Gonzalez has signed his name signifying acceptance of the terms of this agreement.

By: _____
R. Lynn Davis, Chair, Governing Board
Monterey Peninsula Community College District

Date: _____

By: _____
Dr. Douglas R. Garrison, Superintendent/President
Monterey Peninsula Community College District

Date: _____

By: _____
Dr. John Gonzales, Vice President for Academic Affairs

Date: _____

cc: Personnel File

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

Office of the Superintendent/President
College Area

New Business Agenda Item No. Q

Proposal: That the Governing Board ratify the employment agreement with _____
_____ to serve as the Vice President for Administrative
Services of Monterey Peninsula Community College District.

Background:

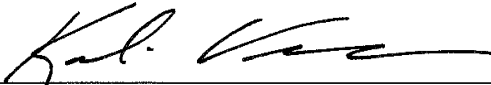
Following a complete and thorough selection process conducted during the spring semester, the employment of _____ as Vice President for Administrative Services, is being recommended by Dr. Douglas Garrison, Superintendent/President, for the approval of the Board of Trustees. Contract discussions have occurred and final contract terms have been agreed to and include an annual salary of \$ _____, (Track V, Step #___) plus benefits.

Fiscal Implications:

Included in budget.

Resolution: BE IT RESOLVED, that the agreement to employ _____
as the Vice President for Administrative Services, effective _____, and ending
June 30, 20___, be ratified.

Recommended By: R. Lynn Davis
R. Lynn Davis, Chair of the Governing Board

Prepared By: 
Kali F. Viker, Personnel Analyst

Agenda Approval: 
Dr. Douglas Garrison, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010

New Business Agenda Item No. R

Superintendent/President
Office

Proposal:

Adopt revised Board Policy 1007 Specific Duties and Responsibilities of the Governing Board.

Background:

As a part of Monterey Peninsula College's comprehensive review process for all board policies, the President's Office has initiated a review of all policies. As a result of that review, a revised Board Policy BP 1007 Specific Duties and Responsibilities of the Governing Board was considered by the Governing Board in January 2009 and then forwarded for collegial review. The proposed policy language was distributed through the Policy and Communication Committee to the Academic Senate (AS), Academic Affairs Advisory Group (AAAG), Administrative Services Advisory Group (ASAG), Student Services Advisory Group (SSAG), and Associated Students of Monterey Peninsula College (ASMPC). After review and approval by these groups, the policy was forwarded to College Council on December 1, 2009 for a first reading, resulting in approval December 15, 2009. The policy draft was presented to the Governing Board for a first reading at the May 2010 meeting.


Budgetary Implications:

No direct budgetary impact is anticipated.

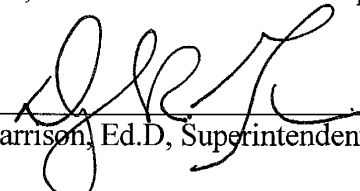
Resolution: BE IT RESOLVED, that the Governing Board approve revised Board Policy 1007 Specific Duties and Responsibilities of the Governing Board.

Recommended By: Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By:


Carla Robinson, Executive Assistant to Supr./President & Governing Board

Agenda Approval:


Douglas R. Garrison, Ed.D, Superintendent/President

MONTEREY PENINSULA COLLEGE GOVERNING BOARD POLICIES
1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures of the Governing Board

1007 Specific Duties and Responsibilities of the Governing Board

Specific areas of authority of the Governing Board shall include, but not be limited to, the following duties and responsibilities:

1. Select, appoint, evaluate the Superintendent/President and exercise oversight, supervision of the Superintendent/President, and take steps to ensure the Superintendent/President is accountable to the Board and institution.
2. Determine the broad general policies, which will govern the operation of the College and the District and review them periodically.
3. Act on recommendations of the Superintendent/President.
4. Review and adopt the annual budget.
5. Approve the expenditure of all funds.
6. Assure the financial solvency of the District.
7. Act on recommendations of the Superintendent/President regarding the appointment or dismissal and assignment of all faculty and staff members.
8. Function as the legislative and policy making body charged with the oversight and control of the College, leaving the executive function to the Superintendent/President.
9. Approve and evaluate the educational program of the College with the Superintendent/President and other appropriate personnel.
10. Participate in the development of educational policies with local, regional, state, and national agencies.
11. Ensure proper accounting of all funds under the supervision of the Board.
12. Provide for the annual audit of all funds under the supervision of the Board.
13. Consider communications and requests from citizens or organizations on matters of policy and administration.
14. Consult with the Board President prior to recommending Board meeting agenda items as provided in Governing Board Policy 1021.

Reference: Education Code 72200 – 72682
Formerly Governing Board Policy 1.5.
Revised, renumbered and adopted: April 13, 1099
Revised and Re-adopted April 12, 1989

MONTEREY PENINSULA COLLEGE GOVERNING BOARD POLICIES
1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures of the Governing Board

1007 Specific Duties and Responsibilities of the Governing Board

Specific areas of authority of the Governing Board shall include, but not be limited to, the following duties and responsibilities:

1. ~~Select, appoint, and evaluate the Superintendent/President.~~ Select, appoint, and evaluate the Superintendent/President, and exercise oversight and supervision of the Superintendent/President, and take steps to ensure the Superintendent/President is accountable to the Board and institution.
2. Determine the broad general policies, which will govern the operation of the College and the District and review them periodically.
3. Act on recommendations of the Superintendent/President.
4. Review and adopt the annual budget.
5. Approve the expenditure of all funds.
6. Assure the financial solvency of the District.
7. Act on recommendations of the Superintendent/President regarding the appointment or dismissal and assignment of all faculty and staff members.
8. Function as the legislative and policy making body charged with the oversight and control of the College, leaving the executive function to the Superintendent/President.
9. Approve and evaluate the educational program of the College with the Superintendent/President and other appropriate personnel.
10. Participate in the development of educational policies with local, regional, state, and national agencies.
11. Ensure proper accounting of all funds under the supervision of the Board.
12. Provide for the annual audit of all funds under the supervision of the Board.
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MONTEREY PENINSULA COLLEGE GOVERNING BOARD POLICIES
1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures of the Governing Board

1007 Specific Duties and Responsibilities of the Governing Board

Specific areas of authority of the Governing Board shall include, but not be limited to, the following duties and responsibilities:

1. Select, appoint, and evaluate the Superintendent/President.
2. Determine the broad general policies, which will govern the operation of the College and the District and review them periodically.
3. Act on recommendations of the Superintendent/President.
4. Review and adopt the annual budget.
5. Approve the expenditure of all funds.
6. Assure the financial solvency of the District.
7. Act on recommendations of the Superintendent/President regarding the appointment or dismissal and assignment of all faculty and staff members.
8. Function as the legislative and policy making body charged with the oversight and control of the College, leaving the executive function to the Superintendent/President.
9. Approve and evaluate the educational program of the College with the Superintendent/President and other appropriate personnel.
10. Participate in the development of educational policies with local, regional, state, and national agencies.
11. Ensure proper accounting of all funds under the supervision of the Board.
12. Provide for the annual audit of all funds under the supervision of the Board.
13. Consider communications and requests from citizens or organizations on matters of policy and administration.
14. Consult with the Board President prior to recommending Board meeting agenda items as provided in Governing Board Policy 1021.

Reference: Education Code 72200 – 72682
Formerly Governing Board Policy 1.5.
Revised, renumbered and adopted: April 13, 1099
Revised and Re-adopted April 12, 1989

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010

New Business Agenda Item No. S

Superintendent/President
Office

Proposal:

Adopt revised Board Policy 1008 Governing Board Orientation and Development.

Background:


As a part of Monterey Peninsula College's comprehensive review process for all board policies, the President's Office has initiated a review of all policies. As a result of that review, a revised Board Policy BP 1008 Governing Board Orientation and Development, was considered by the Governing Board in January 2009 and then forwarded for collegial review. The proposed policy language was distributed through the Policy and Communication Committee to the Academic Senate (AS), Academic Affairs Advisory Group (AAAG), Administrative Services Advisory Group (ASAG), Student Services Advisory Group (SSAG), and Associated Students of Monterey Peninsula College (ASMPC). After review and approval by these groups, the policy was forwarded to College Council on December 1, 2009 for a first reading, resulting in approval December 15, 2009. The policy draft was presented to the Governing Board for a first reading at the May 2010 meeting.

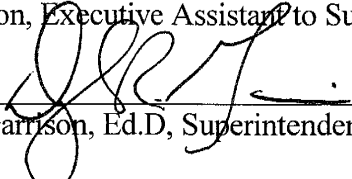
Budgetary Implications:

No direct budgetary impact is anticipated.

Resolution: BE IT RESOLVED, that the Governing Board approve revised Board Policy 1008 Governing Board Orientation and Development.

Recommended By: Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By: 
Carla Robinson, Executive Assistant to Supr./President & Governing Board

Agenda Approval: 
Douglas R. Garrison, Ed.D, Superintendent/President

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1008 Governing Board Orientation and Development

A. Board Candidate Orientation

The Governing Board desires to provide candidates for election to the Board with orientation that will enable them to understand the responsibilities of Board membership. The Superintendent/President or designee shall provide all candidates with general information about school programs, District operations and Board responsibilities.

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to District staff and information.

B. New Board Member Orientation

The Board and the Superintendent/President shall help each new member-elect to understand District operations and the Board's function, policies and procedures as soon after the election as possible. Incoming members shall be given a copy of the Brown Act and informed that they must conform to its requirements as if they had already assumed office. Incoming members shall also receive the District's policy manual and other materials related to the school system and Board member responsibilities. The student member shall receive a copy of the latest edition of the student trustee handbook.

Incoming members are encouraged to attend Board meetings and to meet with the Superintendent/President and the Board Chair regarding their role and responsibilities. They also may, at District expense, attend workshops for newly elected members. The incoming student member is encouraged to meet with the immediate past student member.

C. Board Development

Citizens elected to the college Governing Board are entrusted with the responsibility of governing the college. The Board recognizes that its members need training that helps them understand their responsibilities, stay abreast of new developments in education and develop boardmanship skills.

All Board members may attend conferences and/or state meetings, subject to available funds, for the purposes of acquiring skills as a new board member, learning about new developments in education and to interact with board members from other districts.

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1008 Governing Board Orientation and Development (continued)

The Board will annually develop a calendar of conferences and meetings that are consistent with the needs of its members and of the college, budget funds for attendance and plan attendance early in the fiscal year.

The Board recognizes that retreat meetings are valuable to plan and schedule the Board's annual evaluation, develop Board goals for the year and to enhance the working relationship of the Board as a governing body. The Board Chair may see that a retreat schedule is developed.

The Board also recognizes that study sessions with staff, faculty and members of the public are a useful way to examine new developments and/or critical issues. Successful implementation of new developments and/or the resolution of issues are assured with the "buy-in" and added insights of shared decision-making.

Adopted: August 22, 2000

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1008 Governing Board Orientation and Development

A. Board Candidate Orientation

The Governing Board desires to provide candidates for election to the Board with orientation that will enable them to understand the responsibilities of Board membership. The Superintendent/President or designee shall provide all candidates with general information about school programs, District operations and Board responsibilities.

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to District staff and information.

B. New Board Member Orientation

The Board and the Superintendent/President shall help each new member-elect to understand District operations and the Board's function, policies and procedures as soon after the election as possible. Incoming members shall be given a copy of the Brown Act and informed that they must conform to its requirements as if they had already assumed office. Incoming members shall also receive the District's policy manual and other materials related to the school system and Board member responsibilities. The student member shall receive a copy of the latest edition of the student trustee handbook.

Incoming members are encouraged to attend Board meetings and to meet with the Superintendent/President and the Board Chair regarding their role and responsibilities. They also may, at District expense, attend workshops for newly elected members. The incoming student member is encouraged to meet with the immediate past student member.

C. Board Development

Citizens elected to the college Governing Board are entrusted with the responsibility of governing the college. The Board recognizes that its members need training that helps them understand their responsibilities, stay abreast of new developments in education and develop boardmanship skills.

All Board members may attend conferences and/or state meetings, subject to available funds, for the purposes of acquiring skills as a new board member, learning about new developments in education and to interact with board members from other districts.

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1008 Governing Board Orientation and Development (continued)

The Board will annually develop a calendar of conferences and meetings that are consistent with the needs of its members and of the college, budget funds for attendance and plan attendance early in the fiscal year.

The Board recognizes that retreat meetings are valuable to plan and schedule the Board's annual evaluation, develop Board goals for the year and to enhance the working relationship of the Board as a governing body. The Board Chair ~~shall~~ may see that a retreat schedule is developed.

The Board also recognizes that study sessions with staff, faculty and members of the public are a useful way to examine new developments and/or critical issues. Successful implementation of new developments and/or the resolution of issues is assured with the "buy-in" and added insights of shared decision-making.

Adopted: August 22, 2000

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1008 Governing Board Orientation and Development

A. Board Candidate Orientation

The Governing Board desires to provide candidates for election to the Board with orientation that will enable them to understand the responsibilities of Board membership. The Superintendent/President or designee shall provide all candidates with general information about school programs, District operations and Board responsibilities.

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to District staff and information.

B. New Board Member Orientation

The Board and the Superintendent/President shall help each new member-elect to understand District operations and the Board's function, policies and procedures as soon after the election as possible. Incoming members shall be given a copy of the Brown Act and informed that they must conform to its requirements as if they had already assumed office. Incoming members shall also receive the District's policy manual and other materials related to the school system and Board member responsibilities. The student member shall receive a copy of the latest edition of the student trustee handbook.

Incoming members are encouraged to attend Board meetings and to meet with the Superintendent/President and the Board Chair regarding their role and responsibilities. They also may, at District expense, attend workshops for newly elected members. The incoming student member is encouraged to meet with the immediate past student member.

C. Board Development

Citizens elected to the college Governing Board are entrusted with the responsibility of governing the college. The Board recognizes that its members need training that helps them understand their responsibilities, stay abreast of new developments in education and develop boardmanship skills.

All Board members may attend conferences and/or state meetings, subject to available funds, for the purposes of acquiring skills as a new board member, learning about new developments in education and to interact with board members from other districts.

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures for the Governing Board

1008 Governing Board Orientation and Development (continued)

The Board will annually develop a calendar of conferences and meetings that are consistent with the needs of its members and of the college, budget funds for attendance and plan attendance early in the fiscal year.

The Board recognizes that retreat meetings are valuable to plan and schedule the Board's annual evaluation, develop Board goals for the year and to enhance the working relationship of the Board as a governing body. The Board Chair shall see that a retreat schedule is developed.

The Board also recognizes that study sessions with staff, faculty and members of the public are a useful way to examine new developments and/or critical issues. Successful implementation of new developments and/or the resolution of issues are assured with the "buy-in" and added insights of shared decision-making.

Adopted: August 22, 2000

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010

New Business Agenda Item No. T

Superintendent/President
Office

Proposal:

Adopt revised Board Policy 1025 Public Appearance Before the Board and Conduct of Board Meetings.

Background:

As a part of Monterey Peninsula College's comprehensive review process for all board policies, the President's Office has initiated a review of all policies. As a result of that review, a revised Board Policy BP 1025 Public Appearance Before the Board and conduct of Board Meetings was forwarded for collegial review. The proposed policy language was distributed through the Policy and Communication Committee to the Academic Senate (AS), Academic Affairs Advisory Group (AAAG), Administrative Services Advisory Group (ASAG), Student Services Advisory Group (SSAG), and Associated Students of Monterey Peninsula College (ASMPC). After review and approval by these groups, the policy was forwarded to College Council on December 1, 2009 for a first reading, resulting in approval December 15, 2009. The policy draft was presented to the Governing Board for a first reading at the May 2010 meeting. Suggested changes are to be adopted in the final version presented for action.

Budgetary Implications:

No direct budgetary impact is anticipated.

Resolution: BE IT RESOLVED, that the Governing Board approve revised Board Policy 1025 Public Appearance Before the Board and Conduct of Board Meetings.

Recommended By: Douglas R. Garrison, Ed.D, Superintendent/President

Prepared By:

Carla Robi
Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:

Douglas R. Garrison, Ed.D, Superintendent/President

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

A. Organization and Procedures of the Governing Board

1025 Public Appearance Before the Board and Conduct of Board Meetings

All meetings of the Governing Board, except closed sessions, will be open to the public who may address the Board on items appearing on the agenda, as well as items not on the agenda provided no action is taken by the Board on non-agenda items. Members of the public may also request that matters directly related to District business be placed on the agenda of future meetings.

Public appearances before the Board are subject to the following conditions:

Public Discussion of Agenda Items

Discussion by the public of items on the agenda may be made as such items come up, but will ordinarily be made under the agenda item "Comments From Visitors" in order to facilitate the conduct of the meeting. Persons addressing the Board shall, when requested, identify themselves and state the name of any agency or organization, which they represent. The Board President may set time limitations for any discussion of agenda items or discussion of other District business not on the agenda addressed by the public.

The Board Chair on behalf of the Board shall acknowledge the presentation. All Board questions pertaining to matters raised under "Comments From Visitors" shall be directed to the Superintendent/President.

"Comments From Visitors"

The order of business of any regularly scheduled meeting will include an opportunity for the public to address the Board under the agenda item entitled "Comments From Visitors." Any member of the staff, any resident of the District, student or parent of a student, or any group or organization operating within the District, may request that a matter directly related to District business be placed on a future agenda. The request shall be in writing. The Secretary, upon receipt of a written request, no later than 10:00 A.M. at least ten (10) working days in advance of a regularly scheduled meeting of the Board, shall schedule the item as a sub-division to "Comments From Visitors" for the next regular meeting or a later meeting within reasonable expectations. The Secretary will then notify the group or individual of the time and place of the meeting.

The written request shall include the name, address and telephone number of the person or organization, and shall include a statement of the action requested, if any, and pertinent background information on the matter. No action shall be taken on any item not appearing on the agenda when raised by the public unless the action is otherwise authorized under one or more of the three conditions listed in Section 1020. Complaints and charges against individual employees of the District presented to the Governing Board shall be made in accordance with Section 1055 of the Governing Board Policies.

Reference: Education Code 72121.5 Government Code 54954.3
Formerly Governing Board Policies 1.9.2 and 1.14.
Revised, Renumbered and Adopted: April 13, 1988
Revised and Re-Adopted: June 22, 1994

MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

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The Board Chair on behalf of the Board shall acknowledge the presentation and may respond on behalf of the Board. All Board questions pertaining to matters raised under ~~“Public Forum”~~ “Comments From Visitors” shall be directed to the Superintendent/President.

~~“Public Forum”~~ “Comments From Visitors”

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Reference: Education Code 72121.5 Government Code 54954.3
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MONTEREY PENINSULA COLLEGE
GOVERNING BOARD POLICIES

1000 SERIES GOVERNING BOARD POLICIES

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No person shall orally initiate charges or complaints against individual employees of the District at public meetings of the Board. Complaints and charges shall be made in accordance with Section 1055 of the Governing Board Policies.

Reference: Education Code 72121.5 Government Code 54954.3
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Revised, Renumbered and Adopted: April 13, 1988
Revised and Re-Adopted: June 22, 1994

Monterey Peninsula Community College District

Governing Board Agenda

June 22, 2010
Board Meeting Date

New Business Agenda Item No. U

Superintendent/President's
Office

Proposal:

To review the Calendar of Events.

Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus.

Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

Budgetary Implications:

None.

Information Only: Calendar of Events is attached.

Recommended By: Douglas R. Garrison, Ed.D., Superintendent/President

Prepared By:



Carla Robinson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:


Douglas R. Garrison, Ed.D., Superintendent/President

MPC Board of Trustees Calendar of Events 2010-2011

JUNE, 2010

Tuesday, June 22 Regular Board Meeting, 1:30pm Closed Session, Stutzman Room
Thursday, June 24 Alumni Assn, "The Role of Sports in Today's Society," 7:00pm, Theater
Fri-Sat-Sun, June 25-27 Monterey Bay Blues Festival, uses Parking Lot A & B parking/shuttles
June 26-June 27 Herm Edwards Football Camp, Stadium

JULY, 2010

Monday, July 5 4th of July observed
Friday, July 23 End of six-week Summer Session
Tuesday, July 27 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

AUGUST, 2010

August 5-22 "Rent", Morgan Stock Stage: Thur 7:00pm; Fri-Sat 8:00pm; and Sun 2:00pm
Friday, August 6 End of eight-week Summer Session
Thur-Fri, August 19-20 Flex Days
Monday, August 23 Classes begin Fall 2010
Tuesday, August 24 Regular Board Meeting, 1:30pm Closed Session, Stutzman Room

SEPTEMBER, 2010

Monday, September 6 Labor Day
September 17-19 Monterey Jazz Festival, uses Parking Lot A for parking/shuttles
Tuesday, September 28 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

OCTOBER, 2010

October 12-14 "Art", Morgan Stock Stage: Thur 7:00pm; Fri-Sat 8:00pm; Sun 2:00pm
Tuesday, October 26 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room

NOVEMBER, 2010

Thursday, November 11 Veterans Day
Tuesday, November 23 Regular Board Meeting, 1:30pm, Closed Session, Stutzman Room
Thur-Sat, November 25-27 Thanksgiving Holiday

DECEMBER, 2010

December 9-19 "The Taffeta Christmas", Morgan Stock Stage, Thur 7:00pm; Fri-Sat 8:00pm; Sun 2:00pm
Tuesday, December 14 Regular Board Meeting, 1:30pm. Closed Session, Stutzman Room
Wednesday, December 15 Annual Holiday Reception, 1:30-3:30pm, Administration Bldg.
Thursday, December 16 Semester ends
Friday, December 17 Flex Day Scheduled
December 23-January 1 Winter Holiday

JANUARY, 2011

Monday, January 3 Classes Begin for Early Spring Session
Monday, January 17 Martin Luther King Day
Tuesday, January 25 Session Ends
Wed-Thu-Fri, Jan. 26-28 Flex Days Scheduled
Monday, January 31 Classes Begin for Spring Semester

Events/details added from previous Calendar are highlighted in bold (updated June 15, 2010).