

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Open Session, Stutzman Room, LTC, 1:30pm Roll Call
Closed Session, Stutzman Room, LTC, 1:35-3:00pm
Open Session, Sam Karas Room, LTC, 3:00pm
980 Fremont Street, Monterey, California 93940

TUESDAY, APRIL 27, 2010

MINUTES

1. OPENING BUSINESS

- A. Call Public Session to Order and Roll Call – The Regular Board Meeting was called to order at 3:05pm.
- B. Closed Session

Items under discussion:
 - 1) Conference with Labor Negotiators for MPCTA and MPCEA, Barbara Lee
 - 2) Pending Litigation, Joe Bissell
 - 3) Superintendent/President’s Quarterly Evaluation
- C. Reconvene to Open Session
- D. Reporting of Any Action Taken During Closed Session

PRESENT:

Dr. Margaret-Anne Coppernoll, Trustee
Mr. Lynn Davis, J.D., Chair
Dr. Doug Garrison, Superintendent/President
Mr. Charles Page, J.D., Vice Chair
Mr. Michael Dickey, Student Trustee

ABSENT:

Mr. Charles Brown, Trustee
Dr. Loren Steck, Trustee

2. RECOGNITION

- A. Moment of Silence for Tey Roberts, introduced by Charlie Page, as the wife of Elliot Roberts, Professor Emeritus and long time friend of Lynn Davis and Charlie and Caroline Page. Professor Emeritus Roberts spoke to the Board of how his wife loved MPC as a student, how appreciative he is of her health care benefits, and of the honoring of her today as an example of the trust that the Board, Faculty and Staff holds in building and serving our community.

- B. Acknowledgement of Visitors – Carsbia Anderson had the privilege of introducing four major student scholarship winners of \$20,000 each:
 - a. Peggy and Jack Baskin Foundation Scholarship - Yuri Resendiz
 - b. Matsui Foundation Scholarship – Dolores Linda Ontiveros and Hang Pham
 - c. Pister Leadership Opportunity Program Scholarship – Jonah Mulski

- C. Acknowledgement of Proclamations:
 - a. Dr. Garrison presented the City of Marina’s Proclamation on the groundbreaking at the Education Center at Marina which had a wonderful turnout and a great sense of community, and he shared Mayor Bruce Delgado announcement “Whereas, the Monterey Peninsula College will break ground at the Education Center located at 289 12th Street, Marina, California on Thursday, April 15, 2010; and Whereas, the MPC Education center will offer college courses to over 3,000 students when it is complete; and...Be It Further Resolved that I, Mayor Bruce C. Delgado, and the City Council of the City of Marina, extends best wishes to the Monterey Peninsula College Foundation in their future endeavors to contribute to the youth and future generations of Marina.”
 - b. Dr. Garrison presented the Monterey County Business Council’s Proclamation for the “Public-Private Economic Development General Partnership, Certificate of Recognition, presented to Monterey Peninsula College for School of Nursing, April 23, 2010. This year’s Monterey County Business Council Annual Economic Forum with co-host AMBAG recognized the pooling of resources between public and private entities, in recognizing MPC’s partnership with CHOMP in our Maurine Church Coburn School of Nursing.

- D. Monterey Peninsula College Foundation Donations for March, 2010 totaling \$24,833.

3. COMMUNICATIONS

- A. Comments from Visitors – none.

- B. Written Communications:
 - 1) The Peggy and Jack Baskin Foundation Scholarship Award Letter, March 21st.
 - 2) Matsui Foundation Scholarship Award Letter, April 7th.
 - 3) Maurine Church Coburn School of Nursing 25-year Anniversary Celebration Program, April 6th.

- Articles published in the Monterey County Herald, March 5-April 18, 2010:
 - 1) “Stellar MPC cast shines in surprising ‘Speed-the-Plow’,” March 5th.
 - 2) “Tax on oil production would rescue colleges,” March 23rd.
 - 3) “Budget cuts hurt community colleges,” March 26th.
 - 4) “Lobos Unleashed: Arcoleo hits grand slam to break open MPC’s 9-2 win (baseball) over De Anza,” March 30th.
 - 5) “MPC ready to break ground on Marina Education Center,” April 13th.
 - 6) Obituary: A. William Strom, former MPC theatre designer, April 15th.
 - 7) “President’s Address to the Community: honoring Dr. Jim Tunney,” April 15th.
 - 8) “MPC creates an inventive and irresistible ‘Pinocchio’,” April 15th.
 - 9) “The Musicality of Writing” Gentrain Lecture April 21st by writer Erin Gray with jazz pianist Bob Phillips, April 16th.

- 10) "Getting In Tune: High School Auto Shop Students Compete" (at MPC), April 17th.
- 11) "Wounded Warriors compete in races" featuring student Travis Fugate, April 18th.
- 12) "MPC series addresses 'Great Books and Democracy' - U.S. Poet Laureate Robert Pinsky Leads Off Colloquium" April 18th.

C. Reports and Presentations

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- 1) INSTITUTIONAL REPORT – BERNIE ABBOTT, CO-CHAIR, COLLEGE COUNCIL, SHARED GOVERNANCE HANDBOOK
Bernie reported on the history of shared governance beginning in 1988, with AB1725 and Title 5 ensuring that faculty, staff and students have the right to participate effectively in district and college governance. The Shared Governance Handbook is now posted on the College Council website. College Council is the primary representative group making decisions on behalf of faculty, staff and students. The entire campus now participates in the shared governance process by involvement in ASAG, AAAG, Academic Senate, SSAG and College Council.
- 2) SUPERINTENDENT REPORT – DR. DOUG GARRISON, SUPERINTENDENT/PRESIDENT
Doug's report noted that this is a very busy time of year with a significant number of presentations, award ceremonies and student activities. Dr. Garrison summarized the twenty-two events attended in the last month at MPC in his written report (attached) and the upcoming Calendar of Events for May-August, 2010. The President's Circle event was well attended. He noted the Allen Griffin Award will be awarded to Mark Jenkins this week. The Annual President's Address is this Friday and Dr. Jim Tunney will be honored, as well as the four students acknowledged today. He shared that conversations on budget issues are ongoing before the annual tentative budget is presented to the Board in June. Health and welfare cost containment issues are a major concern for the 2011 budget.
- 3) VICE PRESIDENT, ACADEMIC AFFAIRS REPORT – JOHN GONZALEZ
John reported that our award events are a wonderful opportunity for us to recognize students. This month's Asian Cultural Show was congratulated for a successful event celebrating the diversity of our students. The Latino Commencement Ceremony will be on June 3rd with keynote speaker Honorable Carmelita Garcia, Mayor of Pacific Grove. He reported progress is being made in our response to the accreditation report, and is working with Site Visit Chair Dr. Francisco Rodriguez. The Accreditation Commission will review the report at their June meeting, and MPC may receive the final report by early July with our accreditation status. He further reported Academic Affairs is working on enrollment management for Summer 2010, Fall 2010 and Spring 2011 to increase efficiency and services to the community.
- 4) VICE PRESIDENT, STUDENT SERVICES REPORT – CARSBIA ANDERSON
Carsbia alerted the Board to Student Services activities, with the Matsui Foundation Reception highlighted with the generosity of Andy Matsui, and the impressive number of students awarded and recognized. The CDC in collaboration with First 5 Monterey

held a workshop on Saturday in early childhood education. The CDC then worked the Big Sur Marathon with forty parents recycling products on Sunday. Two VA mobile Veterans vans are coming to provide medical assistance and counseling to veterans and their families. 111 high school students from Seaside and North County High Schools will be assessed for English and Math, preparing them for Summer and Fall 2010 classes. Pacific Grove, Marina and Carmel High School students will also be assessed this week, and Monterey High School is being assessed at their own campus. Student Services is holding a workshop next week as a retreat, to work on office relationships and to prepare for moving into the new building. The Kente ceremony speaker will be Colonel Ray Burden, Retired Air Force, at the June 4th African-American celebration.

5) VICE PRESIDENT, ADMINISTRATIVE SERVICES REPORT – JOE BISSELL

Joe spoke of the increased parking needs with our increase in student enrollments, and the Farmer's Market is being moved from Thursdays to Fridays on August 6th, from 10:00am-3:00on, to help alleviate parking concerns. During the second week in May the external auditors are coming for their semi-annual audit. Auto thefts continue to be experienced on campus, although fewer incidents are reported lately. He attended Monterey County's Crisis Decision Making Seminar by MCOE which proved informative to blend MPC's emergency plans with the County's response plans.

6) ACADEMIC SENATE PRESIDENT REPORT – FRED HOCHSTAEDTER

Fred congratulated Tuyen Nguyen for the excellent Asian Cultural Show. He and Anita Johnson attended the Spring State Academic Senate and he highlighted concerns related to equivalency requirements. He learned that equivalency is being used as a way to reduce courses the Legislature may see as community service or non-credit areas. He discussed recent resolutions important to watch: 10.06 Opposition to Equivalency to the Associate Degree for Minimum Qualifications (failed); 2.03 Ongoing Concerns with the Accrediting Commission for Community and Junior Colleges (passed); 2.04 Accreditation Options to research alternate options for peer review and accreditation (passed); and 4.03 Transfer Degree Design (passed) which defined what a A.A. degree is and what guarantees transfer pathways. Lastly, Fred summarized external influences the Legislature recognizes as experts and how these activists may affect legislation.

7) MPCEA PRESIDENT REPORT – BRENDA KALINA

Brenda and two CSEA members attended the Golden Bear Ceremony on April 19th to recognize member services and job stewards, and Loran Walsh was recognized for chief job steward and Stephanie Perkins for member services award. CSEA participated in the "Walk on the Capitol for Education" with four members walking with LA members. Brenda noted the large number of classified personnel actions on today's agenda, acknowledged the hard work done by CSEA, Joe Bissell and Barbara Lee, and asked for approval of the classified job changes.

8) ASMPC REPRESENTATIVE REPORT – JOYCE HALABY:

- The 2nd Annual Earth Day was held on April 22nd with 20 vendors, a well-attended lecture, and elections for ASMPC officers. Election results were distributed.
- ASMPC is attending the SSCCC General Assembly in LA.

- A Laugh Out Loud fun day on May 19th is being planned for students before finals.
- The Teacher and Faculty Appreciation Lunch is co-sponsored with AGS this Thursday.
- ASMPC is planning a Leadership Retreat for May 21st to merge new and current leadership teams.
- ASMPC's Constitution was passed.
- Smoking survey - 267 students were asked four questions:
 - The current Campus Smoking Policy restricts smoking to only the Parking Lots. Which of the following would you recommend happen with this policy? 37%, the policy remains the same; 30%, the policy is changed to limit smoking to designated smoking zones within the parking lots which will be enforced;
 - Are you a smoker? 11% yes; 90% no.
 - What is your age? 52% 18-25; 15% 26-35; 13% 36-45; 18% 46 and up.
 - What is your gender? 52% female; 48% male.

Smoking policies were discussed during our recent accreditation site visit and ASMPC was encouraged by the Board to continue looking into the policy.
- Dr. Garrison congratulated Joyce Halaby and Michael Dickey for their re-election.

9) MPC FOUNDATION REPORT – ROBIN VENUTI, EXECUTIVE DIRECTOR

- Robin spoke of this Friday's President's Annual Address event with four event sponsors, nineteen table sponsors, and over 300 attendees.
- Faculty and Staff Advancement Awards ceremony is on May 5th and \$22,000 will be awarded to 29 Faculty and 3 Staff.
- Faculty has been offered the opportunity to nominate 28 students for a \$1,000 scholarship with the Foundations allocation of \$40,000; these scholarships are for exceptional students of need. The remainder of funds will go to book awards.
- Five \$1,000 scholarships will be awarded to five local high schools, and their Principals have been invited to nominate one graduate attending MPC in the Fall of 2010. The pilot program for the first annual high school scholarships started with Marina High School.
- Scholarship Awards Ceremony is May 12th where MPC and MPCF scholarships will be awarded.
- Alumni Association event is on June 24th; net proceeds will start an alumni scholarship fund.
- April 18th President's Circle Reception was held and the Library staff was thanked for their warm reception and hospitality.
- The Jim Tunney Scholarship invitation for contributions has received 26 donations.
- The Foundation is currently revising bylaws as a result of new auxiliary status.
- Robin has just been awarded her Certificate of Planned Giving Specialist from CSU Long Beach's Institute of Philanthropic Studies.

10) GOVERNING BOARD REPORT:

- a) Community Human Services (CHS) - Meeting Minutes, March 18, 2010, and CHS JPA allocation request letter for 2010-11, March 31st. Dr. Garrison noted the request letter for 2010-11's JPA allocation request from CHS; the requested support is the same as last year's request.
- b) Trustee Reports - all Trustees have been busy attending events this month.

- 11) SPECIAL REPORT - Bond Update Reports, Joe Demko:
 - a) Active Bond/Facility Projects Update.
 - b) Cost Control Report.
 - c) MPC Master Schedule/Construction Phase Only.
 - d) Bond Expenditure Report.

Joe Demko gave an update of the ten ongoing construction projects (reports attached). He noted a number of temporary relocatables will be installed to be ready January, 2011 for the remodeling of the Life Science and Physical Science Buildings. Contingency planning is ongoing to accommodate swing space needs. Projects are on schedule.

Lynn Davis asked for details on New Business, Item B, for the design of the Parking Lot B reconfiguration associated with the renovation of the Theater and Music Buildings. Joe Bissell explained that to keep expenses down, plans are submitted to DSA as one project, combining the circle drive-by, the music building remodels, and theatre design work, detailing the remodel phase-ins for those three projects.

4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
Motion Page / Second Coppernoll / Carried **10-102**

BE IT RESOLVED:

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on March 23, 2010, and the minutes of the Special Study Session on April 13, 2010.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the March 15th manual payroll in the amount of \$1,633, and the March 31st regular payroll in the amount of \$2,262,170, and the April 5th manual payroll in the amount of \$1,081, and the April 9th supplemental payroll in the amount of \$18,388, for total payroll of \$2,283,272, be approved.
- 4) That commercial warrants numbers for March 2010, totaling \$1,745,206, be approved:

12772645 through 12772703; 12774050 through 12774094;
12775159 through 12775214; 12775945 through 12775985;
12777466 through 12777485.
- 5) That purchase order numbers 100877 through 100991 for March, 2010, totaling \$543,026, be approved.

- 6) That the following budget adjustments in the Restricted General Fund for the period March 9, 2010 through April 12, 2010, be approved:
- Net decrease in the 2000 (Classified Salaries) Object expense for \$8,730;
 - Net decrease in the 3000 (Benefits) Object expense for \$1,287;
 - Net increase in the 4000 (Supplies) Object expense for \$3,000;
 - Net increase in the 5000 (Other/Services) Object expense for \$7,017.
- 7) That the following budget increases in the Restricted General Fund for the period March 9, 2010 through April 12, 2010, be approved:
- Net increase in the 1000 (Certificated Salary) Object expenses for \$17,786;
 - Net decrease in the 2000 (Classified Salaries) Object expense for \$6,081;
 - Net increase in the 3000 (Benefits) Object expense for \$1,872;
 - Net decrease in the 4000 (Supplies) Object expense for \$653;
 - Net decrease in the 5000 (Other/Supplies) Object expense for \$13,593;
 - Net increase in the 7000 (Other Outgo) Object expense for \$8,203.
- 8) That the following budget adjustments in the Unrestricted General Fund for the period March 9, 2010 through April 12, 2010, be ratified:
- Net increase in the 2000 (Classified Salary) Object expense for \$2,048;
 - Net decrease in the 3000 (Benefits) Object expense for \$1,537;
 - Net decrease in the 4000 (Supplies) Object expense for \$1,279;
 - Net decrease in the 5000 (Other/Supplies) Object expense for \$432;
 - Net increase in the 6000 (Capital Outlay) Object expense for \$1,200.
- 9) That the following budget increase in the Parking Fund for the period March 9, 2010 through April 12, 2010, be approved:
- Increase of \$16,000 in revenue and matching expenses, to reflect funds carried forward from FY 2008-2009 to FY 2009-2010.

B. Faculty Personnel:

- 10) That the Governing Board approves the faculty personnel actions listed:
- a. Grant Equivalency to Minimum Qualifications to Daniel Powers to teach Social Studies, effective Summer 2010.
 - b. Grant Equivalency Based on Eminence to Beth Truso to teach Art 38N, R and S: Special Printmaking Techniques, effective Summer 2010.
 - c. Each month individuals are hired as part-time, substitute, and overload. The attached list includes faculty hires for Spring 2010.

C. Classified Personnel:

- 11) That the Governing Board approves the classified personnel actions listed:
- a. Increase work year schedule of Cynthia Fels, Instructional Specialist, English and Study Skills Center, to 18 hours per week, 7 months and 19 days per year, effective July 1, 2010.

- b. Increase work year schedule of Rose Fishel, Instructional Specialist, English and Study Skills Center, to 18 hours per week, 7 months and 19 days per year, effective July 1, 2010.
- c. Increase work year schedule of Carolyn Lake, Instructional Specialist, English and Study Skills Center, to 18 hours per week, 7 months and 19 days per year, effective July 1, 2010.
- d. Increase work year schedule of Sunny LeMoine, Instructional Specialist, English and Study Skills Center, to 18 hours per week, 7 months and 19 days per year, effective July 1, 2010.
- e. Increase work year schedule of Constance St. Amour, Instructional Specialist, English and Study Skills Center, to 18 hours per week, 7 months and 19 days per year, effective July 1, 2010.
- f. Increase work year schedule of Jacqueline Trytten, Instructional Specialist, English and Study Skills Center, to 18 hours per week, 7 months and 19 days per year, effective July 1, 2010.
- g. Increase work year schedule of Sal Ventimiglia, Instructional Specialist English and Study Skills Center, to 18 hours per week, 7 months and 19 days per year, effective July 1, 2010.
- h. Increase work year schedule of Arnold Seibel, Instructional Specialist, English and Study Skills Center, to 18 hours per week, 8 months and 5 days per year, effective July 1, 2010.
- i. Eliminate position of Tram Driver/Coordinator, Supportive Services, 40 hours per week, 12 months per year, effective February 18, 2010, and transfer David Jodoin to Security Guard, Administrative Services, 40 hours per week, 12 months per year, with salary y-rated at current rate.
- j. Eliminate position of World Languages Laboratory Coordinator, Humanities, 19 hours per week, 8 months per year, effective June 7, 2010, and transfer Francis Awity to Administrative Assistant II, Academic Affairs, 19 hours per week, 11 months per year, with salary y-rated at current rate.
- k. Eliminate position of World Languages Laboratory Coordinator, Humanities, 40 hours per week, 12 months per year, effective June 7, 2010, and transfer Ruth Killens to Administrative Assistant III/Unit Office Manager-Facilities/Public Relations/Publications Production Specialist, Academic Affairs, 40 hours per week, 12 months per year, with salary y-rated at current rate.
- l. Transfer Kathryn Kress to Program Coordinator-Older Adult/Administrative Assistant III, 40 hours per week, 12 months per year, effective April 28, 2010, with no change in classification.
- m. Transfer Mary Weber to Coordinator-Instructional Contracts/Administrative Assistant III/Unit Office Manager-Facilities, 40 hours per week, 12 months per year, effective May 1, 2010, and change salary classification to Administrative Assistant III.

D. Short Term, Non-continuing and Substitute Personnel:

- 12) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term, non-continuing and substitute assignments, subject to future modifications, be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending March 31, 2010, be accepted.
Motion Page / Second Coppernoll / Carried **10-103**

Joe Bissell noted that in our self insurance fund we pay the bill up front and then get reimbursed; therefore, our expenses appear smaller because of those reimbursements. Projections for 2010-11 do not yet include the state budget, and the state is still working on significant deficit items which will adversely impact MPC's budget.

- B. BE IT RESOLVED, that the Governing Board ratify the Project Assignment Amendment #05 (PAA) with C2G (Civil Consultants Group) at a fixed fee of \$79,800 for the design, DSA approval, and construction administration through closeout of the Parking Lot B reconfiguration associated with the renovation of the Theater and Music Buildings.
Motion Dickey / Second Coppernoll / Carried **10-104**

- C. BE IT RESOLVED, that the Governing Board authorize the District to file a Notice of Completion of Contracts with the County of Monterey for the Life Science Greenhouse Project (installation of greenhouse and storage shed for the Life Science Department).
Motion Page / Second Dickey / Carried **10-105**

- D. BE IT RESOLVED, that the Governing Board declare as surplus office furniture being removed from the Business and Computer Science Building, Child Development Center excess equipment, and the district's sailboat, and directs the disposal of these items in accordance with Board guidelines and Education Code requirements.
Motion Page / Second Coppernoll / Carried **10-106**

MPC's Sailing Program joined with CSUMB's program five years ago. The program is no longer being offered by CSUMB and the Santana sailboat and its slip are being sold.

- E. BE IT RESOLVED, that the Governing Board approve the new Monterey Peninsula College District Cooperative Work Experience Plan.
Motion Dickey / Second Coppernoll / Carried **10-107**

- F. BE IT RESOLVED, that the Governing Board adopt the following resolution recognizing the contributions of the Classified employees of Monterey Peninsula College and designating May 16-22, 2010 as "Classified School Employee Week."
Motion Page / Second Coppernoll / Carried **10-108**

The Resolution recognizing the contributions of MPC's Classified employees was read by Lynn Davis:

"WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula College; and

WHEREAS, classified professionals employed by Monterey Peninsula College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula College District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, that the Monterey Peninsula Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to the quality education of the students at Monterey Peninsula College and declares the week of May 16-22, 2010, as Classified School Employee Week in the Monterey Peninsula Community College District.”

Barbara Lee announced that during Classified School Employee Week, MPC would host its 8th annual Root Beer Float Day on both May 12th and May 14th.

- G. BE IT RESOLVED, that the Governing Board pass a resolution proclaiming the week of April 11-17, 2010, as the “Week of the Young Child.”
Motion Coppernoll / Second Dickey / Carried **10-109**

- H. BE IT RESOLVED, that the annual authorization for the Student Trustee to have an advisory vote and to have the ability to make and second motions, to be in effect until May 31, 2011, be approved.
Motion Page / Second Coppernoll / Carried **10-110**

- I. INFORMATION ONLY: Partnership for Academic Student Success (PASS) Report by Kim Shirley, Health Instructor and Marilyn Townsend, Academic Support Center Coordinator.

INFORMATION

Kim Shirley introduced and shared the history of PASS, a student success task force originally called LOBO-TLC, to address student retention issues at MPC. Marilyn Townsend was later tasked with coordinating a learning community, and the first learning community started in Spring 2010 with three basic skills courses: Math 351, Pre-algebra, Engl 301, Introduction to Academic Writing, and Facs 56, Life Management. Kim Shirley, an early instructor in the program, assumed the responsibilities of the PASS Coordinator. PASS Faculty are Alex Lopez, Counselor, Jamie Gerard, Introduction to Academic Writing Instructor, Tracie Catania, Pre-Algebra Instructor, Kim Shirley, Life Management Instructor, and Marilyn Townsend, in the Academic Support Center. Recruitment began in Fall 2010 by class presentations, English and math assessment results, and postcards and cold calls solicitations to students. Currently, PASS has 14 students with 82% retention rate.

PASS Counselor provides personal counseling; attends one class per week; has a goal of meeting with each student at least three times during the semester; provides

counseling with students upon instructor request; and directs students to campus resources. The Kurzweil program is being used for English/Life Management classes.

Instructor testimonials - Jamie Gerard, English Instructor, acknowledged the network of instructors and counselors allowing him to serve individual student needs and focus on retention. Kim Shirley's report noted PASS' effect on other instructors' teaching strategies which embraces our community of instructors, and provides beneficial opportunities to integrate curriculum and assignments.

Student testimonials - Kayla Maiorana, a re-entry student, reported the program's opportunity allows her to get to know her instructors and fellow students, which has been helpful to show her available resources and provide a successful transition to MPC. Mike Alvarez appreciated the support of the PASS program where the instructors inspire him to keep learning. The PASS program is a stepping stone where students are guided through our cohesiveness of teachers, encouraging his academic success.

Future plans – Kim Shirley announced the PASS 2010-2011 plans are to have two PASS communities: Math Focus and English Focus. Dr. Garrison asked Kim on the program's future plans for assessments on retention and college readiness. Kim noted the program will be reviewing data to assess the effectiveness of PASS, looking at pre and post surveys comparing our past students with present students, students' feelings of belonging to the college community, and all tools enhancing greater pass rates. Dr. Gonzalez assessment numbers of retention survey will triangulate information, expand the ability of students and faculty to provide input in a narrative way, and focus on the qualitative aspect of the data to bring the analysis to life.

- J. INFORMATION ONLY: Board Policy 1009, Governing Board Self Evaluation.

INFORMATION

Dr. Garrison directed the Board to Policy 1009, second paragraph, line four, to note the word "college" before "goals" was deleted to reflect that the Board is to develop their own goals for the Board's annual self-evaluation. In discussion of board goals, Dr. Coppernoll recommended the Board begin quarterly evaluations of its own goals, and Dr. Garrison noted the evaluation of goals could be completed in closed session at the same time as the Superintendent/President's quarterly evaluation.

- K. INFORMATION ONLY: Board Policy 1011, The Board Chair.
No substantive changes recommended.

INFORMATION

- L. BE IT RESOLVED, that the Governing Board approve Board Policy 2150, Inventory of College Property.
Motion Page / Second Coppernoll / Carried

10-111

- M. INFORMATION ONLY: Calendar of Events.

INFORMATION

6. **ADVANCE PLANNING**

A. Meeting Dates:

Special Study Session, Tuesday, May 4, 2010, 4:00pm, Sam Karas Room

- Construction Projects and Process

Regular Meeting Tuesday, May 25, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

Regular Meeting Tuesday, June 22, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

B. Future Topics, to be confirmed:

- 1) Board Goals

7. **CLOSED SESSION**

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

ADJOURNMENT – the meeting was adjourned at 5:11pm.

Respectfully Submitted,

Douglas R. Garrison, Ed.D.
Superintendent/President

Posted May 26, 2010