

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

Open Session, Stutzman Room, LTC, 1:30-1:30pm (Roll Call Only)  
Closed Session, Stutzman Room, LTC, 1:35pm  
Open Session, Sam Karas Room, LTC, 3:00pm  
980 Fremont Street, Monterey, California 93940

**TUESDAY, MARCH 23, 2010**

**MINUTES**

**1. OPENING BUSINESS**

- A. Call Public Session to Order and Roll Call
- B. Closed Session

Items under discussion:

- 1) Conference with Real Property Negotiator: Parcels E2c.3.1 and E2c.2. Negotiating Party – Monterey Peninsula Community College District, Joe Bissell.
- 2) Conference with Labor Negotiator of MPCEA.

- C. Reconvene to Open Session

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- D. Reporting of Any Action Taken During Closed Session

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PRESENT:

Mr. Charles Brown  
Dr. Margaret-Anne Coppernoll  
Mr. Lynn Davis, Chair  
Mr. Michael Dickey  
Dr. John Gonzalez (standing in for Dr. Douglas Garrison)  
Mr. Charles Page  
Dr. Loren Steck

ABSENT:

Dr. Douglas Garrison

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**2. RECOGNITION**

Lynn Davis recognized that Dr. Garrison was out ill and hoped that he would be back by the end of week.

- A. Acknowledgement of Visitors – none.
- B. Moment of Silence:
  - 1) Benjamin Rodgers, veteran-student who passed away February 20<sup>th</sup>.
  - 2) Amy Ashley Omlansky, student who passed away February 21<sup>st</sup>, obituary attached.
- C. Monterey Peninsula College Foundation Donations for February, 2010 totaling \$6,280.00.

### 3. COMMUNICATIONS

#### A. Comments from Visitors

#### B. Written Communications:

Lynn Davis noted that item #1 is the invitation to Nursing's 25-year Celebration on April 6<sup>th</sup>, and the program's long history as a great school of nursing at MPC. Another item noted was #5 and the community expression letters received in support for the Older Adults Program with forty signatures, and the expressed concern regarding Gentrain Program budget cuts.

- 1) Invitation to Maurine Church Coburn School of Nursing's 25-year Celebration.
- 2) Certificate of Appreciation from Roger Brautigan, Secretary of Veterans Affairs, for MPC's hosting of February 17<sup>th</sup> First Veterans All-Hands Meeting.
- 3) Response letter from Instructor Gary Bolen, Theater Arts Department Co-chair, February 18<sup>th</sup>.
- 4) Letter from Jill T. Biden, Ed.D, inviting educators to communicate ways community colleges are meeting student needs, and of federal efforts to increase access to higher education, March 3<sup>rd</sup>.
- 5) Community expression letters of support and offers of assistance for Older Adult Program, March 12<sup>th</sup>.
- 6) Advertisement for Vice President for Administrative Services, 'The Chronicle of Higher Education,' March 12<sup>th</sup>.
- 7) Email invitation on March 8<sup>th</sup> to MPC community for Lobo Hall of Fame Banquet, to be held on March 19<sup>th</sup>.

The following articles were published in the Monterey County Herald, February 16, 2010 to March 15, 2010:

- 1) "Marina Mayor delivers upbeat State of the City address," February 17<sup>th</sup>.
- 2) "Budget cuts hurt community colleges," February 25<sup>th</sup>
- 3) "MPC Players give a cynical glimpse into Hollywood with David Mamet's 'Speed the Plow,'" March 1<sup>st</sup>.
- 4) "Rallies draw big turnout in County," March 5<sup>th</sup>.
- 5) "College students speak out against education cuts," March 5<sup>th</sup>.
- 6) "Travels with Herald," Instructor Sepp Gamper's Travel Study Class to India, March 7<sup>th</sup>.
- 7) "MPC's musical 'Anything Goes' is simply irresistible," Go! Section, March 11<sup>th</sup>.
- 8) "GOOOOAL! Score One for MPC Soccer Fundraiser Set for Tuesday," in 'off 68 Section,' March 12<sup>th</sup>.

#### C. Reports and Presentations

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- 1) INSTITUTIONAL REPORT:
  - a) 2010 Community Play "These People Can Fly" by Carsbia Anderson, Vice President, Student Services.  
Carsbia Anderson handed out a history of the nineteen years of collaboration between MPC, UCSC and the City of Seaside. This year's play was on March 6<sup>th</sup>

with 300 attendees at the Oldemeyer Center in Seaside. The 30-member African American dance troupe was led by UCSC's Dance Instructor. Carsbia played a portion of a DVD of the play for the Board. EOPS funding is not able to continue funding the yearly play and alternate funding methods are being sought. Trustee Brown reported that local teenagers were so impressed with the history showcased in the play that it generated their interest in history. Prior to the performance Upward Bound had a workshop and UCSC also held workshops at local high schools. Carsbia thanked Larry Walker for his assistance with the annual play and he mentioned the community play provides a strong presence for both UCSC and MPC in our community.

Carsbia introduced members of the Women's Basketball Team and Coach Wendy Bates and congratulated them for their outstanding academic records and successful 17-10 season. He honored the All Conference players Natasha Ray and Rochelle Welsh, the Fall 2009 Deans List High Honor players Alexis Benavidez, Anastasia Jones, Kelly Mast, Amanda Musones and Rochelle Welsh, and the Dean's Honor players Annie Mahaney, Heather Posey and Chasity Swartzel. Natasha Ray is congratulated to be on the 3.0+ GPA list. Anastasia Jones won the Pete Cutino Award at the Lobo Hall of Fame Banquet last Friday. Coach Bates addressed the Board and feels fortunate to have this position, and to continue handing off the winning tradition each year. MPC's basketball players are now coming from nine different high schools in the area and MPC is able to attract high caliber players from these surrounding areas. Carsbia also honored the Men's Basketball Team and recognized All Conference Honorable Mention players Harvey "TJ" Todd, Mitch Philip and Alex Brandon. He also acknowledged the Dean's Highest Honor player, Chris Coker; the Dean's High Honor players Tyler Brown and Patrick Kilty; and the Dean's Honor players Julian Demalleville, Manley Hines and Mitch Philip. The Men's Basketball Team also has five players who have achieved 3.0+ GPAs: Dondrale Campbell, Beau Scarlett, Drew Senior, Ryan Stanley, and Harvey "TJ" Todd.

**NEW BUSINESS – ITEM E:**

Lynn Davis moved Item #E from New Business to hear from Elias Kary, Anthropology Instructor.

BE IT RESOLVED, that Professor Elias Kary be authorized to travel to and within Rio Muchacho, Ecuador, August 8-15, 2010, as the faculty advisor for the Cooperative Work Experience students.

Motion Page / Second Steck / Carried

**10-95**

Elias will serve as academic advisor to a group of students visiting the coastal city of Rio Muchacho, Ecuador, August 8-15, to experience organic farming, local schools, and cooperative markets for 1 unit of cooperative education. The 8-day trip will address applied anthropology and issues of sustainable humanitarian efforts. John Gonzalez shared that Elias received "Teacher of the Year Award" from MPC's Honor Society in 2009. Elias will summarize his experiences for the Board next Fall.

- b) Employee Demographics by Barbara Lee, Associate Dean, Human Resources. Barbara presented the annual Report of Employee Demographics which is part of the EEO Plan, and which provides a snapshot of the diversity of MPC faculty and staff. The Education Code, state law, and accreditation standards mandates that we regularly assess our demographics. Our Mission Statement also addresses serving our diverse community. Our Institutional Goals for 2007-2010 state we will foster a climate that promotes diversity throughout MPC. The objectives to reach that goal are to actively seek and enhance diversity in all college programs, community events and extra-curricular activities within the population of students, employees and Board of Trustees, and that we recruit and retain a diverse college community. She presented background regarding Proposition 209, which specifies the state shall not discriminate against or grant preferential treatment to any individual or group on the basis of race, sex, color, ethnicity, or national origin in the operation of public employment, public education, or public contracting. As a result of Proposition 209, affirmative action plans with goals and timetables have been eliminated, and replaced by the Equal Opportunity Plans adopted last year.

Barbara presented data on our total workforce demographics in the categories of managers (45% diverse), full time faculty (22% ethnicity), spring 2010 adjuncts (15%) and classified employees (45%), as well as data for the applicant pools for faculty, classified and adjuncts positions. With only two faculty hired last year it is a slow process to increase diversity within our workforce. Our student population ethnicity is based on spring 2010 headcounts showing 6.6% Asian, 3.9% African-American, 16.6% Latino, 53.8% White and 12.3% non-respondent students.

**Comment [JMG1]:** Either we have one too many percentage figures or we are missing a classification.

Evaluation of the data, she concluded, requires the diversity of applicant pools to be increased to increase employee diversity. While the overall diversity of our workforce is increasing the demographics are shifting slightly; there are not as many African Americans and a slight increase in Hispanic populations. Also the number of employees reporting disabilities has changed from 10% in 2001 to 3.78% in 2009. What is MPC doing to increase diversity? We try to do a more broad recruitment to get any many applicants as possible for every position. We now require all applicants for administration and faculty positions to demonstrate an understanding of, sensitivity to, and appreciation for the academic, ethnic, socioeconomic, disability and gender diversity of community college students. Future plans are to: update hiring processes with special emphasis on adjunct faculty; continue implementing EEO Plan; continue exploring new recruitment sources; work with the EEO Advisory Committee; continue to investigate programs and speakers which may enhance understanding of and appreciation for diversity; monitor the demographics on an annual basis; and resurvey employees as needed. Lastly, Barbara announced the upcoming speaker coming on April 29<sup>th</sup>, 3:00pm, to speak on diversity issues. Dr. Carlos Cortés will present his one-man play entitled "A Conversation with Alana:

One Boy's Multicultural Rite of Passage" in LF103. Dr. Cortés is a Professor Emeritus at UC Riverside, is well known nationwide, and has won the NAACP Image Award. Barbara was thanked for her annual presentation.

Dr. Coppernoll noted Marina's diverse student population is representative of Marina as the most diverse city in Monterey County. John Gonzalez reported that growth plans for the Education Center will include dedicated staffing in the future, in order to gain full education center status from the Chancellor's Office. Carsbia Anderson noted student services are currently being provided from the Monterey campus on a regular basis and that the Marina classes are advised when staff is available.

- 2) SUPERINTENDENT REPORT – no report due to Dr. Garrison's absence.
- 3) VICE PRESIDENT, ACADEMIC AFFAIRS REPORT – DR. JOHN GONZALEZ  
John is pleased to report on the smooth accreditation visit and positive comments received from the visiting team regarding the arrangements, documentation, MPC ambassadors, and schedules. He thanked the steering committee members, ambassadors, Carla Robinson and Leslie Procive for logistics, and everyone involved for their tremendous team effort. The exit oral report was very complimentary to MPC and we received numerous commendations. Two recommendations are in the areas of distance education and student learning outcomes. Dr. Gonzalez was very pleased with faculty and staff participation in the open forums. Subsequent to the accreditation visit, a celebration was held to thank the steering committee and ambassadors for the successful visit. In honoring the continuous quality improvement we embrace, Fred Hochstaedter and John developed a survey to gather information, compile data, and leave some information for the next steering committee four years from now. The next step is that the accrediting commission will review the visiting team report and forward it to Dr. Garrison to correct any factual information if necessary. The accrediting commission will then evaluate the report in June and render a decision on our accreditation status by late June or early July. We will have two years to address the recommendations for improvements.

John attended the Chief Instructional Officers Conference where new curriculum software was demonstrated by CurricUNET, the same software company we selected to manage our curriculum development. This is testimony to our selection of the CurricUNET Software Company. Lastly, he congratulated and thanked the Curriculum Advisory Committee under the leadership of Lynn Iwamoto and Michael Gilmartin; the committee has approved 602 courses in only two years. The CAC now meets every week in order to process all the curriculum revisions, as well as the deletion of approximately 500 courses. The Trustees thanked John for his leadership and hard work over the last several years. Trustee Coppernoll asked why an oral report was presented and not a written report? John explained the visiting team does not have the authority to provide an official written report, and that only the ACCJC can provide an official written report and make the decision on our accreditation status. Lynn Davis again congratulated John, Fred, Diane Boynton and the entire staff for their tremendous efforts during the entire accreditation process of over two years.

- 4) **VICE PRESIDENT, STUDENT SERVICES – CARSBIA ANDERSON**  
Carsbia reported on a student success story highlighting Julia Ramirez. Julia was a student who started in Upward Bound as an 8<sup>th</sup> grader, was accepted at UC Davis but unable to attend due to insufficient family resources, and is now working at Upward Bound as learning specialist. Julia is one of 20 nationwide TRIO students to be chosen for the international leadership training program at the University of Liverpool with a \$2500 scholarship, and she makes us proud for her excellent academic achievement. Carsbia attended the annual Lobo Hall of Fame and several alumni were inducted at this wonderful event. Rich Kezarian, Rich Montori and Robin Venuti put in many hours to make this event work.
- 5) **VICE PRESIDENT, ACADEMIC AFFAIRS – JOE BISSELL**  
Joe advised last month there were a large number of vehicle thefts on campus, but he reported there have been no issues since March 2<sup>nd</sup>. We have stepped up our security patrols to address this problem.
- 6) **MPCEA REPORT – BRENDA KALINA, PRESIDENT**  
Brenda reported on two events for MPCEA: a college roundtable was held at Gavilan College with MPC, Hartnell and Gavilan. There is a big push with CSEA headquarters to get involved with Board member elections and they heard a presentation from a Hartnell Board member. Secondly, on March 22<sup>nd</sup> Brenda and many MPCEA members attended the student demonstration in Sacramento and MPC students had a strong showing at this event.
- 7) **ASMPCC REPORT – MICHAEL DICKEY**  
Michael reported for Joyce Halabi. ASMPCC has opened their candidacy for elections on April 22<sup>nd</sup>. The “March on March” attendance had over 9,000 community college students, 2,000 Cal State students, and 1,000 UC students, a vast increase in attendees over last year’s March. ASMPCC brought two busloads from MPC to Sacramento. Lynn Davis noted the accreditation visiting team applauded MPC students for their participation and thanked Michael for heading up this effort.
- 8) **COLLEGE COUNCIL REPORT – BERNIE ABBOTT, CO-CHAIR**  
Bernie congratulated everyone for the successful accreditation effort. College Council held a special meeting during the visit with attendance by several visiting team members and this meeting was very productive with the Vice Presidents presenting their component goals for 2010-2011. College Council has developed a new process for budget reductions which aligns with the Planning and Resource Allocation Process. They are reviewing institutional goals due in 2010, and those assessments and evaluations will recommend revisions, if necessary. The Shared Governance Handbook was approved and the Handbook will be put on the College Council website.

9) MPC FOUNDATION REPORT – ROBIN VENUTI, EXECUTIVE DIRECTOR

Along with Margaret-Anne and Loren, Robin attended her first Lobo Hall of Fame, which honored six inductees and raised \$3,770 for the Foundation. She thanked Dr. Kezirian and Rich Montori for their efforts. The President's Address on April 30<sup>th</sup> is being sponsored by the Monterey County Herald and First National Bank. The Jim Tunney Scholarship drive is beginning to award one student scholarship; the invitation letter will be sent soon to start the endowment drive. Robin invited Margaret-Anne to speak on the first annual Marina High School Scholarship. Margaret-Anne announced that Marina High School is graduating the first class that has attended Marina High School for all four years, from freshman to senior class. She noted 2010 is also the 35<sup>th</sup> year of incorporation of the City of Marina. The 35<sup>th</sup> committee is allocating money for a scholarship and a fundraising drive is ongoing to fund the scholarship for a Marina High School student to attend MPC. If successful, the concept will be extended to include all four local high schools. Robin noted there are no existing scholarships currently for graduating high school seniors attending MPC. She also reported the President's Luncheon will be held on March 26<sup>th</sup>; these luncheons are small gatherings of 6-8 community members. Robin is spending time with Cabrillo and Hartnell Foundation staff and learning how they support themselves and getting information on their development processes. Regarding scholarships, the majority of our named scholarships, given the economy, are under water, meaning there is not enough money to provide scholarships without using the principal. The recommendation is to let the scholarship funds sit and grow. The Academic Excellence Awards had 31 applications for over \$36,000. This spring, \$20,000 will be awarded for Fall 2010 with another \$20,000 awarded for Spring 2011. The Jean and John Logan Award is a separate award for faculty and staff and 18 applicants for a total of \$19,000 have been received, for one single award of \$2,000. Clearly, the need is there to raise more money for faculty and staff needs. Robin and Loren then reported on the Osher Foundation update. The donation of \$340,000 will come from the Common Fund sometime in April and the Foundation will send it to the Osher Foundation immediately. Loren reported the Osher Foundation partnership results in 25 new scholarships to MPC students.

10) GOVERNING BOARD REPORT:

Loren and all the Trustees attended the Humanities Book Awards, and C.B. Brown and Charlie Page gave out awards with the department chairs. C.B. attended MPUSD's training on "Closing the Achievement Gap" and noted colleges will now be included in the K-12 Council to continue discussions of how the K-12's can help students with deficiencies. C.B. attended a collaboration meeting with Hartnell Trustees on how to reduce differences between our two college communities. He congratulated MPC graduate Regina Mason for being named the 27<sup>th</sup> Assembly District 2010 Woman of the Year. C.B. donated a golf package to the silent auction of the Lobo Hall of Fame. Margaret-Anne attended the play "Anything Goes" and enjoyed MPC's wonderful talent. She attended the Lobos Hall of Fame and was appreciative of the many MPC graduates who come back for this event and spoke of how MPC prepared them for their future education and work careers. Lynn also thanked the coaches and teachers for being such a large part in our former students' lives, as demonstrated every year at the Lobos Hall of Fame Banquet.

- 11) SPECIAL REPORT – BOND UPDATES, JOE DEMKO:
  - a) Active Bond/Facility Projects Update.
  - b) Cost Control Report.
  - c) MPC Master Schedule/Construction Phase Only.
  - d) Bond Expenditure Report.

-Joe Demko overviewed the ongoing Bond/Facility Projects, costs and schedules. He provided an updated Cost Control Report to highlight the added line items to track costs in four additional categories: CEQA/design, construction management fees, site demolition fees, and site work costs. The Facilities Department was commended for cleaning up the area by the new Administration Building so the “On Ice” statue is now illuminated with lighting and plantings.

#### 4. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations: ~~as amended with new item HR name...~~  
Motion Page / Second Dr. Coppernoll / Carried **10-96**

##### BE IT RESOLVED:

- 1) That the Governing Board approves the correction to the minutes of Regular Meeting on January 26, 2010, the minutes for the Regular Meeting on February 23, 2010, and the minutes of the Special Study Session on March 9, 2010.
- 2) That the Governing Board accepts gifts donated to the college with appropriate acknowledgement to donors.
- 3) That the February 2<sup>nd</sup> regular payroll in the amount of \$2,178,143, and the March 5<sup>th</sup> manual payroll in the amount of \$4,518, and the March 10<sup>th</sup> supplemental payroll in the amount of \$115,349, for total payroll of \$2,298,011, be approved.
- 4) That commercial warrants numbers for February 2010, totaling \$1,344,519, be approved:  
  
12766864 through 12766919; 12767538 through 12767555;  
12768208 through 12768215; 12768691 through 12768698;  
12769128 through 12769195; 12770791 through 12770834.
- 5) That purchase order numbers 100781 through 100877 for February, 2010, totaling \$4,727,233, be approved.
- 6) That the following budget adjustments in the Restricted General Fund for the period of February 9, 2010 through March 8, 2010 totaling \$61,575, be approved:  
  
Net increase in the 2000 (Classified Salaries) Object expense for \$5,684;  
Net increase in the 3000 (Benefits) Object expense for \$1,174;



Net increase in the 4000 (Supplies) Object expense for \$3,000;  
Net increase in the 5000 (Other/Services) Object expense for \$51,717.

- 7) That the following budget increases in the Restricted General Fund for the period of February 9, 2010 through March 8, 2010, be approved:

Net decrease in the 1000 (Certificated Salary) Object expenses for \$56  
Net decrease in the 2000 (Classified Salaries) Object expense for \$173;  
Net decrease in the 3000 (Benefits) Object expense for \$156;  
Net increase in the 4000 (Supplies) Object expense for \$385;

- 8) That the following budget adjustments in the Unrestricted General Fund for the period February 9, 2010 through March 8, 2010, be ratified:

Net decrease in the 1000 (Certificated Salaries) Object expense for \$10,429;  
Net increase in the 2000 (Classified Salary) Object expense for \$7,112;  
Net increase in the 3000 (Benefits) Object expense for \$5,099;  
Net decrease in the 4000 (Supplies) Object expense for \$1,820;  
Net Increase in the 5000 (Other/Supplies) Object expense for \$1,015;  
Net decrease in the 6000 (Capital Outlay) Object expense for \$977.

- 9) That the following budget increase in the Capital Outlay Fund for the period of February 9, 2010 through March 8, 2010, be approved:

Increase of \$1,042 in revenue and matching expenses, to reflect funds received for FY 2009-2010.

- 10) That the following budget increase in the Federal Student Financial Aid Fund for the period February 1, 2010 through February 28, 2010, be approved:

To adjust the Federal Student Financial Aid revenue and expense budget for Pell Grant Funds awarded and disbursed to students:

- a) Revenue increase of \$1,608,670
- b) Expense increase of \$1,608,670

B. Administrative Personnel:

- 11) That the Governing Board approves the administrative personnel actions listed:

- a) Accept resignation of Joseph Bissell, Vice President of Administrative Services, for purposes of retirement, effective August 30, 2010, and confer upon him the title of Administrator Emeritus.
- b) Approve the recruitment for a full-time Vice President of Administrative Services.

It was noted by Lynn Davis that Joe Bissell's service is from 2001 and that he will be missed at MPC.

C. Faculty Personnel:

- 12) That the Governing Board approves the faculty personnel actions listed:

- a) Continue the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Christopher Calima, Upward Bound Counselor; Sandra

Washington, Upward Bound Counselor; and Janine Wilson, Math Science Upward Bound Coordinator as categorically funded employees be ratified for 2010-2011, pending continued funding.

- b) Each month individuals are hired as part-time, substitute, and overload. The attached list includes faculty hires for Early Spring and Spring 2010.

D. Classified Personnel:

- 13) That the Governing Board approves the classified personnel actions listed:
  - a) Employment of Alicia Cadriel, Accounting Specialist, Fiscal Services, 40 hours per week, 12 months per year, effective April 5, 2010.
  - b) Employment of Raymond Porrez, Custodian, Facilities, 40 hours per week, 12 months per year, effective March 24, 2010.
  - c) Employment of Christine Ramsey-Wood, Science Laboratory Manager (Chemistry), Physical Science, 40 hours per week, 12 month per year, effective March 24, 2010.

E. Short Term, Non-continuing and Substitute Personnel:

- 14) That the individuals on the recommended list (Short Term and Substitute Employees) employed for short term, non-continuing and substitute assignments, subject to future modifications, be approved.

5. **NEW BUSINESS**

- A. BE IT RESOLVED, that the 2009-2010 Monthly Financial Reports for the period ending February 28, 2010, be accepted.  
Motion Dickey / Second Coppernoll / Carried **10-97**  
  
Joe Bissell noted the problem of increases to the Self Insurance Budget. The Health and Welfare Cost Containment Committee will be looking at options to reduce this budget. Our Cash Balance Fund is down due to the state deferrals in apportionment payments to MPC. The first Principal Apportionment has been certified. State revenue is up from originally budgeted so the State will meet the March payment schedule.
- B. BE IT RESOLVED, that the Governing Board approve the agreement with Marina Coast Water District to construct potable water and sewer infrastructure at the MPC Education Center at Marina, estimated at \$355,000.  
Motion Page / Second Coppernoll / Carried **10-98**
- C. The CCCT Board of Director nomination was deferred to the April meeting.
- D. BE IT RESOLVED, that the following course be approved:  
WRLD 99.5, Ashland Theatre Festival 2010.  
Motion Steck / Second Page / Carried **10-99**

E. BE IT RESOLVED, that Professor Tom Logan be authorized to travel to and within Turkey, June 8-24, 2010, as the instructor of the "Travel Study: Turkish Mosaic, The Gold of Croesus and Midas."  
Motion Page / Second Coppernoll / Carried **10-100**

F. INFORMATION ONLY: Annual update on Instructional Service Agreements.  
[Instructional Contracts - Board Presentation 3-23-10.pptx](#) INFORMATION ONLY

Field Code Changed

Michael Gilmartin provided a PowerPoint presentation on the instructional service agreements he oversees. John Gonzalez noted this report addresses a recommendation from the Accreditation Report of six years ago. Michael reported the Instructional Service Agreement (ISA) is a partnership between an outside organization and a community college to provide college-level training for its employees, trainees or members. In the past, the college has had a high percentage of our FTES coming from ISA courses. He noted that in recent years the type of instructional service agreements has been changed. Since 2006-07 the number of noncredit FTES from instructional service agreements has been reduced. MPC has reduced non-credit ISA's from over 2000 FTES in 2006-07 to approximately 650 ISA's in 2009-10. Non-credit courses are in the areas of personal fitness, community health services, local park docent training, fire technology, HOPE, and FIELD (ESL) trainings. The majority of the reductions are in the personal fitness courses. Specifically the Chancellor's Office has advised MPC to reduce the number of PFIT FTES. The credit course ISA's were also reviewed including drama, law enforcement, nursing, fire technology, Monterey Bay Aquarium, and Nautical Science. They have reduced them from 934 FTES in 2006-07 to 777 FTES in 2009-10. In the future, the plan is to continue to strategically reduce the district's reliance on ISA's; to continue to reduce the number and amount of non-credit ISA's; and finally, to monitor and review existing agreements emphasizing those which are most stable and dependable. Drama, fire and law enforcement courses will make up the majority of ISA's in credit classes for the future.

Comment [JMG2]: Carla, I agree with Vicki—we should have Michael review this section.

G. The review of Board Policy 1009, Governing Board Self-Evaluation, was tabled until the next meeting at the request of Dr. Steck.

H. The review of Board Policy 1011, The Board Chair, was tabled until the next meeting at the request of Dr. Steck.

I. INFORMATION ONLY: Board Policy 2150, Inventory of College Property. Policy 2150 was reviewed with no revisions. INFORMATION ONLY

J. INFORMATION ONLY: Calendar of Events. INFORMATION ONLY

In closing, Lynn Davis congratulated the Governing Board for the commendation received from the Accreditation Visit Team, as well as the entire MPC community for its exemplary work.

6. **ADVANCE PLANNING**

A. Meeting Dates:

Special Study Session, Tuesday, April 13, 2010, 4:00pm, Sam Karas Room

- Open Study Session on Budgets and FTES

Regular Meeting Tuesday, April 27, 2010

- Closed Session, 1:30pm, Stutzman Seminar Room, Library and Technology Center
- Open Session, 3:00pm, Karas Room, Library and Technology Center

Special Study Session, Tuesday, May 4, 2010, 4:00pm, Sam Karas Room

- Construction Projects and Process

B. Future Topics, to be confirmed:

- 1) Board Goals

ADJOURNMENT – The Regular Board meeting was adjourned at 5:10pm.

Respectfully Submitted,

Dr. John Gonzalez, Vice President, Academic Affairs, for  
Douglas R. Garrison, Ed.D.  
Superintendent/President

Posted April 28, 2010