



Ms. Karen Engelsen, Dean of Student Services  
Mr. Michael Gilmartin, Dean of Instruction, Occupational  
& Economic Development  
Dr. John Gonzalez, Vice President for Academic Affairs  
Ms. Barbara Lee, Associate Dean for Human Resources  
Ms. Diane Boynton, Humanities Division Chair  
Ms. Kathleen Clark, Human Resources  
Dr. Alfred Hochstaedter, Earth Sciences  
Mr. Allston James, English  
Mr. Richard Montori, Public Information Office  
Ms. Vicki Nakamura, Assistant to the President  
Ms. Victoria Phillips, Executive Assistant to the  
Superintendent/President and the Governing Board  
Dr. Ron Rinehart, Laboratory Specialist, Chemistry  
Dr. Rosaleen Ryan, Director, Institutional Research

OTHERS PRESENT:

Mr. Joe Demko  
Ms. Marilynn Gustafson  
Mr. Balachandar Jayaraman  
Ms. Eleanor Wylde Morrice  
Ms. Pam Wallace  
Ms. Rachel Weintraub

Mr. Davis reported that there was no reportable action taken during the Closed Session.

Recognition

Trustee Charles Page recognized Allston James for his wonderful sabbatical leave report presented at the last Governing Board meeting. Allston studied Shakespeare during his sabbatical leave and Mr. Page read his written report and encouraged everyone to do so, too.

Mr. Davis recognized Dr. Bill Cochran for his valuable contributions to the college. "This is definitely MPC's loss and Shasta College's gain." He announced that Dr. Cochran will be leaving the district and has accepted a Vice President position with Shasta College. Each of the Trustees expressed their appreciation of Bill's sound advice and judgment during his tenure here and wished him well as he continues his career.

Dr. Cochran thanked the Trustees for their support and kind words. He said he would miss the community of MPC, but was looking forward to the challenge and the fishing that the Shasta area would provide him.

Dr. Garrison thanked Bill for his work here at the college and invited everyone to Bill's farewell party which will be held at La Mirada on April 5<sup>th</sup>, from 4:00 to 6:00 p.m.

Mr. Davis recognized the Monterey Peninsula College Foundation donations for this month of \$6,536.66.

Dr. Garrison reported on the successful United Way campaign. This year's campaign had tri-chairs: Ms. Karen Engelsen, administration; Dr. Gail Fail, faculty; and Ms. Linda Pridmore, classified, who worked very closely with Marilyn Gustafson, Director of the MPC Foundation, and Betsy Pearson, Director of United Way, Monterey Peninsula. Dr. Garrison reported that we had an increase of 271% in donors and 175% increase in the dollar amount in contributions. In closing his report, he noted that the three chairpersons have volunteered to, again, be our chairs for next year. This program, United Way, is a great partnership with our local community, remarked Dr. Garrison.

Mr. Davis asked for a moment of silence for the following people who recently passed on:

- Kathy King, retiree, who served the college for 26 years as a classified employee as Payroll Officer and Purchasing Agent.
- Frank Michael Bruno, a former MPC student, who died of cancer, and whose family ties stretch into the community.
- Ray Lynch, a 3-year employee in the Auto Technology Program, who died of cancer recently.
- Warner Davis, long time community activist and well-respected community member.

Trustee Davis reported that last Friday evening (March 16<sup>th</sup>) the Lobo Hall of Fame was held at Embassy Suites. He thanked Dr. Richard Kezirian and Ms. Marilyn Gustafson for their leadership in this endeavor and also Mr. Richard Montori for his efforts in preparing the tiles and PowerPoint for the event. Mr. Davis also mentioned that two great student athletes were recognized through the Pete Cutino Scholarship Awards.

Mr. Davis noted that the MPCTA negotiations vote has closed and a Special Governing Board meeting will be held on Thursday, April 5<sup>th</sup>, at 3:00 p.m. at a location to be determined later as the Karas Room will be hosting the Academic Senate meeting that day and time.

#### Communications

#### Comments from Visitors

No one spoke at this time.

#### Written Communications

- a) The Monterey County Herald, Monday, February 18, 2007, [Getting Back to Books, John Steinbeck's Classic 'The Grapes of Wrath' Centerpiece of Campaign to Get People Reading Again](#), by Brenda Moore

- b) The Monterey County Herald, Thursday, February 22, 2007, MPC men win play-in game.
- c) A note from Mae Johnson and family, postmarked February 26, 2007.
- d) A letter from Gina M. Davi, dated February 27, 2007, regarding Coach Mike Rasmussen and his wonderful football coaching staff.
- e) A letter from Ms. Nancy Harray, adjunct instructor, MPC and Teacher-Consultant, Central California Writing Project, dated February 26, 2007, thanking MPC for providing the facilities for teacher workshops entitled, Bridging the Gap: Saturday Outreach Series, which was held on September 9, 2006, October 7, 2006, November 4, 2006, and February 3, 2007. CCWP teacher-consultants enjoyed the use of MPC “smart” classrooms for their workshops.
- f) An email dated February 28<sup>th</sup> from a student who applied for a scholarship who shared her positive thoughts and experiences about Dr. Douglas Garrison, MPC Superintendent/President, and Ms. Sigrid Klein, Administrative Assistant for the Vice President for Student Services.
- g) GO! The Monterey County Herald, Thursday, March 1-7, 2007, MPC LF 102, The Awe of Creation: Big Apes in a Big Universe.
- h) GO! The Monterey County Herald, March 1-7, 2007, Seuss is loose...The Cat in the Hat Plays Host to a Motley and Earnest Group in MPC Theatre Company’s ‘Seussical the Musical, by Kathryn Petruccelli.
- i) GO! The Monterey County Herald, March 1-7, 2007, The 12<sup>th</sup> Annual Monterey County Women’s Multicultural Conference will present: A Film Festival: Films By and About Women. Saturday, March 3, 2007.
- j) The Monterey County Weekly, March 1-7, 2007, Chicks’ Flicks...MPC conference screens 12 films by and about women, by Michelle Caldwell.
- k) The Monterey County Weekly, March 1-7, 2007, 12<sup>th</sup> Annual Monterey County Women’s Multicultural Conference will present: A Film Festival: Films By and About Women, Saturday, March 3, 2007.
- l) A letter from Ms. Barbara Smith, dated March 2, 2007, to Dr. Doug Garrison, thanking him for his time and reflecting on her interview time with him.
- m) The Monterey County Herald, Friday, March 2, 2007, Panthers rally in eighth to edge MPC, 5-4.
- n) The Monterey County Herald, Friday, March 2, 2007, MPC Theatre Company Opening Weekend...Seussical, March 1-17, 2007.
- o) The Monterey County Herald, Sunday, March 4, 2007, Hanging Memorials for Healing.
- p) The Monterey County Herald, Wednesday, March 7, 2007, West Valley 13, MPC 4.
- q) GO! The Monterey County Herald, Thursday, March 8-14, 2007, Gentrain at Monterey Peninsula College Interdisciplinary Course in Western Culture; History of Health Care, 1950 to Present, March 13, 15, 20, and 22, 2007, 1-3 p.m., LF 102.
- r) GO! The Monterey County Herald, Thursday, March 8-14, 2007, MPC’s ‘Seussical’ is a treasure chest of surprises, by Nathalie Plotkin.

- s) GO! The Monterey County Herald, Thursday, March 8-14, 2007, The Monterey Peninsula College Theatre Company..., Monterey Peninsula College Gallery, MPC Theatre Company Seussical.
- t) The Monterey County Herald, Friday, March 9, 2007, Community colleges strong, by Dan Walters.
- u) The Monterey County Herald, Friday, March 9, 2007, Dinner saves MPC win, and JC Baseball, MPC 11, SJCC 8.
- v) GO! Calendar, Michael Cheak is the mayor of Whoville in MPC Theatre Company's production "Seussical the Musical," playing tonight at 7.
- w) The Monterey County Herald, Sunday, March 11, 2007, MPC offers study tour to Belize.
- x) The Monterey County Herald, Sunday, March 11, 2007, Letter to the Editor, Judge on achievements, by Charles H. Page.
- y) The Monterey County Herald, Chabot 14, MPC 6.

#### Reports and Presentations

Institutional Report: No Institutional Report this month.

#### Superintendent's Report:

1. Dr. Garrison reported that he attended a meeting with Dan Albert and Bert Cutino to discuss the First Annual President's address to the community.
2. On February 28<sup>th</sup>, he attended the MPC Foundation Board of Directors meeting.
3. On March 2<sup>nd</sup>, he attended a recognition event for Mary Anne Teed.
4. On March 5<sup>th</sup>, he attended a Nursing School recognition event for the Bliss family with Loren Steck in honor of their scholarships for Nursing students. He thanked Loren for his involvement in this scholarship award. Twenty-one nursing students were given \$1,000 scholarships.
5. On March 5<sup>th</sup>, he attended an information session for international distance education opportunities, sponsored by CSUMB and China Education Resources, Inc.
6. On March 6<sup>th</sup>, he was invited to the Carmel Foundation for a lunch and tour of the facilities by Ms. Elinor Laiola.
7. On March 7<sup>th</sup>, he attended the United Way Campaign kickoff sessions, organized by Karen Engelsen, Gail Fail, and Linda Pridmore.
8. On March 9<sup>th</sup>, he attended the High School Counselors meeting on campus organized by Karen Engelsen.
9. Also on March 9<sup>th</sup>, he attended the FORA Board of Directors meeting.
10. On March 10<sup>th</sup>, he attended the UCSC African American Theatre Troupe performance of "Don't Get God Started," sponsored by the MPC EOPS/TRIO program.
11. On March 12<sup>th</sup> & 13<sup>th</sup>, he attended the Northern California CEO Conference.
12. On March 15<sup>th</sup>, he attended the United Way Campaign Recognition luncheon.
13. Also on March 15<sup>th</sup>, he attended the grand opening of the CSUMB Reading Center.

14. On March 16<sup>th</sup>, he attended the Lobo Hall of Fame.
15. Dr. Garrison noted that Chancellor Mark Drummond's visit which was scheduled for March 19<sup>th</sup> was cancelled and rescheduled for November 13<sup>th</sup>.
16. In closing, Dr. Garrison noted that a needs assessment survey will be sent to 1400 employers in our community soon. Dr. John Gonzalez and Dr. Garrison will be meeting with the Monterey County Business Council soon to discuss the survey with them to seek their aid in this effort.

Vice Presidents' Reports:

John Gonzalez - Vice President for Academic Affairs. Dr. Gonzalez reported that he met with Ms. Mary Anne Leffel and she is enthusiastic about working with the college on the employers' survey. Last Friday, March 16<sup>th</sup>, he spent all day at the Monterey County Office of Education discussing possible partnership opportunities with the high schools and MPC, expanding career opportunities, and receiving AB 127 funds. Dr. Gonzalez thanked Dr. Garrison, Mr. Bissell, and Dr. Cochran for helping him to write the "White Paper" on the MPC Education Center at Marina. He said this planning process will continue to evolve and to expect updates to continue on a regular basis. Mr. Anderson also reported that Lobo Day will be held tomorrow, March 21st, in the Student Center from 11:00 a.m. until 2:00 p.m. He also noted that the week of April 22<sup>nd</sup> will be the "Week of the Young Child," and there is a resolution which he supports later in the agenda. He added that the Director of the Child Development Center, Cathy Nyznyk, is holding a regional meeting later this week. In closing, he announced that Vocational School Day will be held on April 23<sup>rd</sup>.

Joe Bissell – Vice President for Administrative Services. Mr. Bissell said that he would wait until later in the agenda since he had quite a few agenda items under "New Business."

Academic Senate – No report this month.

MPCEA – Dr. Ron Rinehart reported that Mr. George Reed was unable to attend today's meeting. However, he asked Dr. Rinehart to express his concern over a number of vacant classified positions, particularly in the facilities area (grounds crew and custodial positions) which have not been filled. These positions need some attention.

MPCTA - No report.

ASMPCC - Ms. Eleanor Morrice said that during Lobo Day a recognition ceremony will be held to recognize a woman. She will receive a bouquet of flowers, a spa package and dinner. 2007-2008 student elections will be held April 17, 18, & 19. These elections will include the Student Trustee position. It was noted that Dr. Richard Kezirian was selected as the Best Teacher in Monterey County!

College Council – Dr. Garrison reported for the College Council, in the absence of Ms. Bernie Abbott, Co-Chair of the College Council. College Council is working on the “draft” of Institutional Goals and the revisions of the College Council Bylaws.

MPC Foundation – Ms. Marilyn Gustafson, Director, reported that compared to other institutions of our size, the MPC Foundation investments have outperformed them by 2.0% points. She also reported that the Lobo Hall of Fame was a very enjoyable event. The Foundation has already received 33 grant applications from instructors for the Academic Excellence Awards totaling \$34,348. On Friday, May 4<sup>th</sup>, the grants will be distributed to those selected. The Foundation is busy working on plans for the First Annual President’s address to the community. The Monterey Peninsula Chamber of Commerce will host the event with us and it will be held on Friday, May 11, at the Hyatt. Each table will be hosted by a Foundation member as well as someone from the college. We will be honoring Bert Cutino as our first recipient of the “President’s Award.” The Foundation is working on the next issue of “Connections,” which should be coming out soon. She concluded her report by reporting that a Harley Davidson motorcycle and \$175,000 worth of photographs were donated to the Foundation recently.

Board Reports - Dr. Loren Steck reported that Community Human Services just completed a performance evaluation of the Executive Director, and, reported that we value her greatly.

#### Bond Update

Mr. Bissell reported that the CEQA report for the Safety Training Center will be brought forward at the next regularly scheduled meeting of the Trustees.

Mr. Joe Demko reported that with regard to the community stadium, the synthetic softball field has been completed. Fencing and landscaping work continues. The track surface is being applied. Finish concrete work is almost complete. There are a few projected cost overruns, \$500,000. We did have rain delays and bad soil. There have been claims for extra payments for design issues. · The P.E. Fitness Building project is nearly complete and move-in will occur April 11th. The architect is designing the elevator for it and will submit to the Department of State Architect. The budget is tracking well. · The Child Development Center project is coming along. The exterior siding work has begun. The roofs are going on. Interior walls have been installed. Windows and door frames have been installed and the budget is tracking well. · MPC Education Center at Marina is coming along. The location of the modulares has been determined. The architect has begun the design process. · Campus Infrastructure is coming along. Granite Construction continues work on Phase I and is making significant progress. They are a quality company and very professional. · Infrastructure/Bridge to the Lecture Forum has been designed and submitted to the Department of State Architect. Bids will be received and construction will begin in the summer of

2007 and be completed in June 2008. The budget for this project is \$5.1 million and Mr. Demko was cautiously optimistic that the project would be completed within budget. · The meetings continue with the architect for the Student Services Building. The location of the building has been decided. The committee is reviewing the potential of a photovoltaic system on the roof and to design the building as efficiently as possible. The schematic plan will be ready to bring to the Board at their April 24<sup>th</sup> meeting. · The Social Science and Lecture Forum restrooms have been reviewed by the Department of State Architect and are in back check. The committee will meet on Thursday. It is anticipated the project will be bid in the spring. · Construction is still planned to begin in late spring or summer 2007 for Lecture Forum HVAC.

The trustees thanked Mr. Bissell and Mr. Demko for their reports.

Mr. Davis asked if there were any questions or comments on the Consent Calendar or if anyone wished to have an item pulled for separate action. Dr. Garrison asked that Consent items having to do with the employment of the Director of Student Health Services, Outreach Coordinator, and Shipping and Receiving Specialist be pulled from the Consent Calendar. And, that Consent item #11.b., Employment of the Accounting Specialist, be filled in with the name Erika Fay, effective March 21, 2007. And, that Consent item #11.f., Instructional Assistant II, Lindamood, be filled in with the name of Alicia Zanetta, effective date of March 21, 2007. Dr. Tunney noted Consent item #10, the resignations for retirement purposes of Dr. Phyllis Peet and Ms. Marlene Martin, long-time certificated staff members. He wanted to thank them for their leadership and going “beyond the call of duty” for the college. They will be sorely missed and he wished them well in their next stage of life. Trustee Davis also wanted to thank a long-time and valuable classified employee in the Human Resources Department, who is resigning for retirement purposes: Ms. Cheryl Lincoln Kish. He also wished her well.

#### Consent Calendar

A. Routine Matters:

MSC Page, Steck

06-64

BE IT RESOLVED, That the following routine matters were approved:

1. Governing Board minutes for the Special meeting held on Tuesday, February 27, 2007, are approved.
2. Governing Board accepts \$6,536.66 and other gifts donated to the college with appropriate thanks to the donors.
3. February 15<sup>th</sup> Manual Payroll in the amount of \$5,829.03, the February 28<sup>th</sup> Regular Payroll in the amount of \$2,010,681.84, the March 5<sup>th</sup>



Manual Payroll in the amount of \$9,912.47, and the March 9<sup>th</sup> Supplemental Payroll in the amount of \$76,747.78, be approved.

4. Commercial Warrants #12515270 through #12515290, #12516219 through #12516301, #12517588 through #12517625, #12518390 through #12518435, #12518978 through #12518983, #12520928 through #12520979 in the amount of \$2,037,964.00 be approved.
5. Purchase Orders #701015 through #701120, in the amount of \$477,366.13 be approved.
6. The following budget adjustments in the unrestricted general fund be ratified.

Net decrease in the 2000 Object expense category	\$ 262
Net increase in the 3000 Object expense category	\$ 262
Net decrease in the 4000 Object expense category	\$ 2,942
Net increase in the 5000 Object expense category	\$ 7,242
Net decrease in the 6000 Object expense category	\$ 4,300.

7. The following budget increases in the Restricted General Fund be approved:

Increase of \$140,737 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

8. The Governing Board deny the claim for damages made by James Smith on behalf of Farley S. Tolpen, Esq. and that the claim be forwarded to the district's claims administrator for investigation and disposition.
9. The following course(s) be approved:

- ENSL 442, Intensive High-Intermediate Reading, Writing and Grammar.

B. Academic Personnel

10. The Governing Board approve the following academic personnel items:
  - a) Resignation of Phyllis Peet, Director/Instructor of Women's Programs/Women's Studies, effective June 2, 2007, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
  - b) Resignation of Marlene Martin, effective June 2, 2007, for the purpose of retirement, and confer upon her the title of Professor Emeritus.

- c) Resignation of David Gitin, effective June 2, 2007, for the purpose of retirement.
- d) Grant Equivalency Based on Eminence to Robert Rocco to teach ART 96.79 The Experimental Print Studio, effective Spring 2007.
- e) Grant Equivalency Based on Eminence to Peter Partch to teach ART 96.78 Special Topics: Stone Inlay for Jewelry, effective Spring 2007.
- f) Each month individuals are hired as part-time, substitute and overload. The lists include hires for Fall 2006, Early Spring and Spring 2007.

C. Classified Personnel

- 11. The Governing Board approve the classified personnel actions listed to include:
  - a) Employment of Erika Fay, Accounting Specialist (Service Category 4), Fiscal Services, 40 hours per week, 12 months per year, effective March 21, 2007.
  - b) Employment of Loani Nguyen, Administrative Secretary (Service Category 5), Occupational & Economic Development, 40 hours per week, 12 months per year, effective April 2, 2007.
  - c) Employment of Susan Villa, Accommodation Specialist (Service Category 4), Supportive Services, 40 hours per week, 12 months per year, effective March 21, 2007.
  - d) Employment of Alicia Zanetta, Instructional Assistant II (Service Category 3), Lindamood, English, 18 hours per week, 10 months & 11 days per year, effective March 21, 2007.
  - e) Resignation for the purpose of retirement of Cheryl Kish (Lincoln), Human Resource Specialist, Classified, Confidential (Service Category 5), 40 hours per week, 12 months per year, effective at the close of the day, May 1, 2007. Her retirement will begin May 2, 2007.
- 12. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

A REPORT ON FACILITIES PLANNING

INFORMATION

Mr. Bissell reported that on November 5, 2002 the community passed a \$145 million bond to enhance the college by repairing deteriorating roofs, worn wiring/plumbing, inefficient heating/cooling systems; renovating aging classrooms, labs, buildings;

repairing/acquiring/constructing/equipping college buildings, library, public safety training facility, sites, science and computer labs; and upgrading technology campus-wide. The College began to plan to use these funds, and after almost two years of planning, guided by Michael Maas and Associates, the Board of Trustees accepted MPC's Funding Plan for the Educational/Facilities Master Plan. The total capital construction budget was \$212 million. The Maas Plan, reported Mr. Bissell, was a best-case scenario, developed with optimism. Circumstances changed; it appeared that the Maas Plan had been too ambitious. Primary issues adversely affecting the Maas Plan's assumptions were: escalation in construction costs; outside funding didn't come through; and lack of expected growth.

Mr. Bissell reported that he was directed to pull together a group in Spring 2006 to review and revise the Maas Plan and to make recommendations to the College Council and to the MPC Governing Board. The Facilities Planning Committee was established and the following people have been meeting regularly at 7:30 a.m. until 9:00 a.m.: Andres Durstenfeld, Bill Cochran, Carsbia Anderson, Caroline Carney, Diane Boynton, Gail Bartow, Jeffrey McCart, Joe Demko, John Anderson, Michael Gilmartin, Rosaleen Ryan, Stephen Ruth, Steve Morgan, and of course, himself.

Mr. Bissell said that the Committee was apprised of the following: · There is not enough money from the bond to fund all projects. · The College's Capacity/Load Ratio is much too high; this ratio is undermining the College's ability to receive State funds. · Much of the College is in serious disrepair.

Mr. Bissell reported that the Committee established the following criteria on which to base its decisions: · Base decisions on verified data. · Maximize additional outside funding. · Use State capacity/load guidelines. · Base decisions on district and student needs. · Do not build unless it results in substantial improvement. · Establish minimum renovation standards for all buildings. · Consider the needs of each program.

Mr. Bissell reported that the Committee began its task by seeking to understand the State funding formulas, State funding project categories, and Capacity/Load ratios. Points for State funds are granted for specific reasons.

Ms. Diane Boynton said that the Committee decided to abandon plans for a new Math building; instead, opting to improve Cap/Load ratios and meeting Math's space needs by moving Math classrooms and creating Math lab space in the bottom floor of Business/Computer Science building. · Improve use of International Center by moving Art Graphics, Design, and Drafting programs to the International Center. · Move offices and services that are located in current Student Services building to a new Student Services building. In addition, move EOPS and Assessment Center from 2<sup>nd</sup> floor of Humanities building to new Student Services building. Then, move Humanities' offices and classrooms from Business Humanities to vacated space in old Student Services building. In addition, move Supportive Services classroom spaces from Art Dimensional to old Student Services building. Provide additional space for Satellite Women's Programs in

Student Center. Move International Student Programs to Student Center. Create outdoor Astronomy viewing site near Physical Science.

The Committee is also recommending that the following Initial Program Proposals (IPPs) and Final Program Proposals (FPPs) be submitted to the State for consideration: · Music/Theater (FPP) · Physical Science/Life Science/Math/Business Remodel (FPP) · Humanities (IPP) · Public Safety at Parker Flats, Fort Ord (IPP) · Gymnasium (IPP).

Dr. Garrison stated that the “swing space” plan is very challenging. We have had an aggressive construction plan for many years. There is a toll that has been taken on by the principals and we will be bringing you updates from time to time.

Dr. Tunney asked if the Police Academy is still on campus and the answer given by Dr. Garrison was, “Yes.” The Fire Academy is out at the former Fort Ord property. There is nothing concrete on the Parker Flats property; however, we should be hearing from Michael Houlemard, Director of FORA, the latter part of 2007 or the first quarter of 2008 and we are building design and planning costs into the 2007-2008 Budget.

At this time in the meeting, a ten minute break was taken.

## FISCAL STABILITY REPORT

## INFORMATION

Dr. Garrison read from the 2004 Accreditation Evaluation Report which stated, “The team recommends that the college develop a long-term financial resources plan to ensure acceptable levels of staffing, maintenance, and technology support for the implementation of the Educational/Facilities Master Plan.”

Mr. Bissell said the fiscal stability of the district requires a steady stream of revenue and the diligent management of resources. We can project revenues and expenses for future years with some degree of accuracy; looking at factors that affect the district’s fiscal status can provide an indication of long-term fiscal stability. Factors to consider would include enrollment and other revenues produced at the College, the economy in California, demographics in the local community, and cost trends of expenses.

Mr. Bissell noted that the district has a 10% reserve and we could survive for one year without making major changes. We are a FTES dependent institution. Each month we have a payroll of \$3 million. We also have been experiencing a decline in class size. Eighty-two (82%) of our revenue goes to salaries and fringe benefits and 23.8% of our income goes to benefits and the statewide average is 18.23%. He thanked Michael Gilmartin, Maggie Caballaro, and Suzanne Ammons for their part in helping him with the information and charts for his report. He noted that there is a big difference in payout for credit versus non-credit courses.

Mr. Bissell continued by saying that 18% of our faculty are over the age of 60 and he expects a significant turn over in staff in the next few years. He also mentioned that our unemployment rates in Monterey County are higher than the State and national average.

He indicated that we need to become more involved in State advocacy. We need to be pushing our legislators to vote for policies in our best interests. We need to increase enrollments and retain students. We need to decrease instructional contracts. We need to curtail operating expenses through improved efficiencies. Special attention needs to be placed on attracting new employees. The district will need to offer competitive salaries to attract and retain quality faculty and staff. The district should consider possible alternatives to assist new employees with their housing needs. Employee compensation needs to be better balanced between salaries and benefits. New resources will be required to support new and expanded facilities.

It was suggested that the trustees have a “study session” in the future on “Major Issues Facing the District.”

Dr. Garrison thanked Mr. Bissell for his report as well as the others who worked on the report. “We are in a vibrant position and we do have some challenges ahead. We do need to increase our participation in state advocacy; increase our concurrent enrollment opportunities; partner with other institutions in our local communities; and, increase distance education offerings,” stated Dr. Garrison.

UPDATE REPORT ON GOVERNING BOARD SELF-EVALUATION INFORMATION

It was suggested by Mr. Davis that the trustees hold the Board Self-Evaluation over to the next Governing Board meeting. All agreed to do so.

ACTIONS TO FACILITATE CANDIDACY FOR GOVERNING BOARD OF MONTEREY PENINSULA COLLEGE INFORMATION

It was suggested by Mr. Davis that the trustees hold the facilitation of candidates to the Governing Board over to the next Governing Board meeting. All agreed to do so.

MSC Steck, Tunney 06-65

BE IT RESOLVED, That the Governing Board pass a resolution proclaiming the week of April 22 – 28, 2007 as the “Week of the Young Child.”

It was recommended by Mr. Davis that the trustees hold the selection of the CCCT Board of Directors vote over to the next Governing Board meeting. All agreed to do so.

BE IT RESOLVED, That the Governing Board vote for the following persons to the CCCT Board of Directors: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

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PUBLIC HEARING TO RECEIVE COMMENT REGARDING  
THE COLLEGE'S INTENT TO ENTER INTO AN ENERGY  
SERVICES CONTRACT

INFORMATION

Mr. Davis declared the Open Session Closed and the Public Hearing "open" for public comments. No one wished to be heard. The "open" session for public comments was "closed."

Mr. Bissell reported that the District has three goals: 1) Reduce energy consumption. 2) Improve facilities. C) Reduce bond funding to assist our Master Plan. He then introduced Ms. Pam Wallace, Siemens, for a short presentation. She would like to see the district save nearly \$400,000. She said her company has been negotiating for approximately 20-30 days. They have obtained financing for 4.1% for \$3.8 million. She thanked the trustees for their business and said that district employees have been very cooperative.

MSC Tunney, Infelise

06-66

BE IT RESOLVED, That following the public hearing to receive comments, the Governing Board authorizes the Vice President for Administrative Services to enter into an agreement with Siemens Building Technologies, Inc. for the implementation of Energy Conservation Measures. *Please see Resolution March 20, 2007, NB #100.*

MSC Tunney, Steck

06-67

BE IT RESOLVED, That the Governing Board authorize the Vice President for Administrative Services to enter into an agreement with Sun Trust Leasing Corporation for the purpose of financing the Energy Conservation Projects included within the District's contract with Siemens Building Technologies, Inc. *Please see Resolution March 20, 2007, NB #101.*

CALENDAR OF EVENTS

INFORMATION

The trustees reviewed the Upcoming Calendar of Events.

Advance Planning

The next Special meeting will be held:

Thursday, April 5, 2007, 3:00 p.m., Almaden Lounge, Student Center.

The next Regular meeting will be held:

Tuesday, April 24, 2007, 1:30 p.m. - Closed Session, Stutzman Seminar Room,  
Library & Technology Center  
3:00 p.m. - Open Session, Karas Room  
Library and Technology Center

Agenda item/s:

- Actions to facilitate candidacy for Governing Board of Monterey Peninsula College.
- Governing Board Self-Evaluation
- CCCT Board of Directors Election.

Adjournment

Mr. Davis adjourned the meeting at 6:07 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.  
Secretary to the Board

MinutesMarch 20, 2007  
March 2007