

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Stutzman Seminar Room – Library & Technology Center – Open Session
1:30 p.m. – 1:35 p.m.

Closed Session – 1:35 p.m. - 2:55 p.m.

Open Session: 3:00 p.m., Sam Karas Room – Library & Technology Center

Monterey Peninsula College
980 Fremont Street, Monterey, California 93940-4799

TUESDAY
January 23, 2007

AGENDA

I. **OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Take Action to Add Items (if any) That Arose Since Posting of Agenda (2/3 vote required)
- D. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Performance Evaluation
Superintendent/President
- b. Public Employee Performance Evaluation
Probationary Faculty as required by Education Code 87607
Photography, Reading (two), Biology, Librarian, Anatomy, English and Study Skills, Automotive Technology, French, Literature and English, Computer Information Systems.
- c. Conference with Real Property Negotiator
Property: Cypress Knolls; District Negotiator: Joseph Bissell
- E. Roll Call

- F. Reporting of any action taken during Closed Session

II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: December 2006 Donations:
\$321,159.30.
- C. \$30,000 from The Monterey Peninsula Foundation's Youth Fund (formerly known as the AT&T Pebble Beach National Pro-Am Youth) Grant Committee

Golf Program, \$4,500

Dan Searle Scholarship, five \$1,000 scholarships for students continuing to four-year scholarships and five \$1,000 scholarships for full-time MPC students, \$10,000

Summer Theatre Festival (24 student scholarships), \$2,500

Child Development Center (playground equipment), \$1,000

Athletic Department (video tower), \$4,000

Student Services (Peer Mentoring Program), \$2,400

Dance/Fitness Center (ice making machine), \$1,500

- D. Moment of Silence:

Jeremy Christian Pettas, former student of MPC. (2/7/1973 - 12/15/2006)

Bruce Howe Henderson, former adjunct instructor of MPC. (1/30/1931 – 11/21/2006)

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
 - a) A memo to the Governing Board re: Baruch College, The City of University of New York re: MPC student athletes, dated 12/6/2006.

- b) A letter from Jean Donnelly dated December 4, 2006, to Dr. Garrison, regarding Winter Session courses.
- c) The Monterey County Herald, Thursday, December 7, 2006, MPC player signs with SJSU.
- d) The Monterey County Herald, Thursday, December 7, 2006, Monterey Peninsula College, The Library Arts Lecture Series, Featuring: Professor Christopher P. Twomey.
- e) A letter from Thomas A. Christopher, President, Follett, Higher Education Group, dated December 8, 2006, to Mr. Carsbia Anderson, regarding the 10th anniversary of serving MPC with bookstore services.
- f) A letter from student Robert Payne, dated December 8, 2006, regarding Art instructor Noah Buchanan's outstanding teaching abilities.
- g) The Monterey County Herald, Friday, December 8, 2006, Marina project EIR nearly done.
- h) A letter from Melina Franks, Class of 2006, concerning MPC.
- i) The Monterey County Herald, Saturday, December 16, 2006, JC Basketball, Diablo Valley 55, MPC 53.
- j) The Monterey County Herald, Sunday, December 17, 2006, JC Men's Basketball, MPC 80, Gavilan 62.
- k) The Monterey County Herald, Monday, December 18, 2006, Fresno CC 98, Monterey Peninsula 87.
- l) The Monterey County Herald, Thursday, January 4, 2007, Your Town, Monterey, Community college instructors gather for GPS forum and Astronomer opposed to new planet definition to speak at MPC.
- m) The Monterey County Herald, Sunday, January 7, 2007, I'm MPC Campaign. A person has to have determination to learn English..."
- n) The Monterey County Herald, Monday, January 8, 2007, I'm MPC Campaign – I moved to MPC, I am an immigrant like everyone else is...
- o) The Monterey County Herald, Monday, January 4, 2007, MPC women win conference opener.
- p) The Monterey County Herald, Tuesday, January 9, 2007, MPC players honored.
- q) The Monterey County Herald, Thursday, January 11, 2007, Making education more affordable, Bill lowers community college tuition from \$26 to \$20 per unit, by Clarissa Aljentera.
- r) The Monterey County Herald, Thursday, January 11, 2007, The I'm MPC campaign, This is where I got the foundation that I can transfer to southern California..."

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Maurine Church Coburn School of Nursing – Dr. Deb Schulte Hacker, Director of Nursing
- SUPERINTENDENT
- VICE PRESIDENTS

- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
 - Bond Update – Joe Bissell

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board accept \$363,859.30 and other gifts donated to the college with appropriate thanks to the donors.
2. That the Governing Board minutes for the Regular meeting minutes held on Wednesday, November 29, 2006, and the minutes for the Regular Governing Board meeting held on Tuesday, December 12, 2006, are approved.
3. That the November 15th Manual Payroll in the amount of \$3,032.63, the November 30th Regular Payroll in the amount of \$2,063,818.74, December 5th Manual Payroll in the amount of \$3,293.94, the December 8th Supplemental Payroll in the amount of \$58,436.23, the December Manual Payroll in the amount of \$7,509.27, the December 30th Regular Payroll (Classified) in the amount of \$710,628.89, the January 2nd Regular Payroll (Certificated) in the amount of \$1,302,567.01, the January 4th Manual Payroll in the amount of \$1,273.99 and the January 10th Supplemental Payroll in the amount of \$64,146.08 be approved.
4. That Commercial Warrants #12502217 through #12502300, #12503658 through #12503728, #12504677 through #12504729,

#12505594 through #12505636 in the amount of \$1,532,818.35 be approved.

5. That Commercial Warrants, #12494611 through #12494658, #12495705 through #12495778, #12496977 through #12497002, #12497714 through #12497742, #12498534 through #12498592, #12500825 through #12500894 in the amount of \$2,152,220.91 be approved.
6. That purchase orders #700676 through #700770 in the amount of \$4,908,635.84 be approved.
7. That purchase Orders #700771 through #700865, in the amount of \$1,021,421.08 be approved.
8. That the following budget increases in the Restricted General Fund be approved.

Increase of \$199,953 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

Increase of \$31,888 in revenue and matching expenses, to reflect funds carried forward from FY 2005-2006.

9. That the following budget increases in the Restricted General Fund be approved.

Increase of \$199,953 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

Increase of \$31,888 in revenue and matching expenses, to reflect funds carried forward from FY 2005-2006.

10. That the following budget adjustments in the restricted general fund be ratified.

Net decrease in the 1000 Object expense category	\$2,479
Net decrease in the 2000 Object expense category	\$4,000
Net decrease in the 4000 Object expense category	\$1,597
Net increase in the 5000 Object expense category	\$23,028
Net decrease in the 6000 Object expense category	\$14,952.

B. Academic Personnel

11. That the Governing Board approve semester length sabbatical leaves as listed for 2007- 2008: (sabbaticals will not be taken during the same semester)

Jaime Dagdigian.
Diane Eisenbach.

12. That the Board approve travel on January 8, 2007 – January 13, 2007 to Vancouver, BC, Canada for Jill Zande.
13. That the Governing Board approve the following items:
 - a. Grant Equivalency Based on Eminence to Jamie Dagdigian to teach ART 22 Visual Fundamentals: Two-Dimensional Design, ART 24 Color Fundamentals, ART 29A Sketch I, ART 29B Sketch II, and ART 59 Mixed Media, effective Spring 2003.
 - b. Grant Equivalency Based on Eminence to Christine Dietrick-Hart to teach ENSL 344 High-Intermediate Grammar, ENSL 334 Intermediate Conversation II, ENSL 328 Pronunciation and Spelling, and ENSL 332 Intermediate English II, effective Spring 2007.
 - c. Grant Equivalency Based on Eminence to Michele Moldenhauer to teach PFIT 96.9 Special Topics: Body Sculpting and PFIT 20 Circuit Training, effective Spring 2007.
 - d. Grant Equivalency Based on Eminence to Hope Anderson to teach SPAN 1A Elementary Spanish I, effective Spring 2007.
 - e. Grant Equivalency Based on Eminence to Jody LeVos to teach PSYC 25 Child and Adult Development, effective Spring 2007.
 - f. Grant Equivalency Based on Eminence to Erin Elder to teach ADPE 8 Introduction to Adapted Physical Education, ADPE 9 Adapted Personal Training, ADPE 13 Physical Education: Adapted, ADPE 14 Adapted Aerobics, ADPE 15 Healthy Exercise, and ADPE 16 Adapted Flexibility and Movement Techniques, effective Spring 2007.
 - g. Grant Equivalency Based on Eminence to Vera Jones to teach JPNS 1A Elementary Japanese I, JPNS 1B Elementary Japanese II, and JPNS 2A Intermediate Japanese, effective Spring 2007.
 - h. Grant Equivalency Based on Eminence to Trevor Fay to teach MAST 55 Introduction to Submersible Technology, effective Spring 2007.
 - i. Grant Equivalency Based on Eminence to Rebecca Kersnar to teach ENGL 300 Individualized English and Study Skills, effective Spring 2007.

- j. Grant Equivalency Based on Eminence to Nancy Fowler to teach MUSI 296.4: Special Topics: Swing Rhythm Interpretation, effective Spring 2007.
- k. Grant Equivalency Based on Eminence to Paula Stoddard to teach CHDV 80 Curriculum Planning and Environmental Design, effective Spring 2007.
- l. Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2006, Early Spring and Spring 2007.

D. Classified Personnel

14. That the Governing Board approve the classified personnel actions listed to include:

- a) Employment of Sharon Freed, Library Specialist, Circulation Desk (Service Category 4), Library and Technology Center, 40 hours per week, 12 months per year, effective January 24, 2007.
- b) Employment of Cecily Gibbs, Human Resources Department Secretary, (Service Category 4, Confidential, Human Resources, 40 hours per week, 12 months per year, effective January 24, 2007.
- c) Employment of Song Monroe, Division Office Manager, (Service Category 5), Social Sciences Division, 40 hours per week, 12 months per year, effective January 24, 2007.
- d) Employment of Luz de la Torre, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective January 24, 2007.
- e) Employment of _____, Library Specialist – Technical Services (Service Category 4), Library & Technology Center, 40 hours per week, 12 months per year, effective _____, 2007.
- f) Employment of Amelia Hellam, Library Technician (Service Category 5), Library & Technology Center, 40 hours per week, 12 months per year, effective February 1, 2007.
- g) Release during probationary period of employee #3100, effective at the close of the day, December 15, 2006.
- h) Release during probationary period of employee #5392, effective at the close of the day, December 22, 2006.
- i) Resignation of Linda Popp, Instructional Assistant II (Service Category 3), Lindamood, 18 hours per week, 10 months & 11 days per year, effective at the close of the day, December 11, 2006.
- j) Resignation for purpose of retirement of Anna Lowery, Division Office Manager (Service Category 5), Facilities,

40 hours per week, 12 months per year, effective at the close of the day, January 10, 2007. Her retirement will begin January 11, 2007.

- k) Establish new position, and approve job description, Accommodation Specialist (Service Category 4), Supportive Services, 40 hours per week, 12 months per year, effective January 24, 2007.

- 15. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. OLD BUSINESS

- A. BE IT RESOLVED, That the Board of Trustees will discuss District Area Trustees' Elections. Following their discussion, they will take action.

VI. NEW BUSINESS

- A. BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending December 31, 2006, be accepted.
- B. BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending December 31, 2006 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 04 (PAA) in the amount of \$168,000 with David Foord, for ongoing inspection services associated with the construction of the new Site Utilities Infrastructure project.
- D. BE IT RESOLVED, That the Governing Board approve the awarding of the development contract for the MPC website to _____ in the amount of _____.
- E. BE IT RESOLVED, That the Board ratify the contract with Kitchell for Bond Program Management Services for the period January 2, 2007 through December 31, 2007.
- F. BE IT RESOLVED, That the Governing Board approve the determination of a categorical exemption for the portable buildings to be located on the Monterey Peninsula College property at 12th Street and 3rd Avenue (Education Center at Marina) under the California Environmental Quality Act (CEQA)
- G. BE IT RESOLVED, That the Board ratify the revised Project Assignment Amendment (PAA 5A) with Kitchell CEM for construction management services

in conjunction with the design, bidding and construction phases of the Utilities Infrastructure, Lecture Forum Bridge, Cabling, Sidewalk and Parking Lots for a fixed fee of \$885,528.

- H. BE IT RESOLVED, That the 2007-2008 non-resident tuition rate for the District be established in accordance with ECS 76140 at \$173 per semester unit, with no fee for capital outlay.
- I. BE IT RESOLVED, That the Board approve the awarding of the contract to PARC Environmental, in the amount of \$282,521 for the abatement and demolition of the six (6) buildings at the former Fort Ord property.
- J. BE IT RESOLVED, That the Governing Board approve entering into an agreement with Keenan & Associates to join the Keenan Pharmacy Purchasing Coalition (KPPC) effective February 1, 2007, and authorize the Vice President of Administrative Services to execute the required agreement with Keenan & Associates and contract with Express Scripts, Inc.
- K. HOLD PUBLIC HEARING ON INITIAL PROPOSAL OF MONTEREY PENINSULA COLLEGE TEACHER'S ASSOCIATION (MPCTA) CTA/NEA FOR NEGOTIATIONS FOR 2007/2008.
- L. DISTRICT'S INITIAL PROPOSAL FOR INTEREST-BASED BARGAINING WITH MONTEREY PENINSULA COLLEGE TEACHER'S ASSOCIATION (MPCTA)CTA/NEA FOR NEGOTIATIONS FOR 2007/2008,
BE PRESENTED. INFORMATION
- M. HOLD PUBLIC HEARING ON INITIAL PROPOSAL OF MONTEREY PENINSULA COLLEGE DISTRICT FOR NEGOTIATIONS FOR 2007-2008 WITH MONTEREY PENINSULA COLLEGE TEACHER'S ASSOCIATION (MPCTA)/CTA/NEA.
- N. BE IT RESOLVED, That, following comments from the public regarding the initial proposals of both MPCEA and the District, the Monterey Peninsula College District initial proposal for interest based bargaining negotiations for 2007-2008 with Monterey Peninsula College Teacher's Association (MPCTA)/CTA/NEA be adopted.
- O. DISCUSSION OF CCCT BOARD OF DIRECTORS ELECTION: 2007 INFORMATION
- P. DISCUSSION OF PROCESS FOR CONDUCTING THE SPRING 2007 BOARD OF TRUSTEES' SELF EVALUATION INFORMATION
(Trustees, please bring your personal calendars so that we can set a date and time for a Special Board Study Session.)

VII. ADVANCE PLANNING

A. Meeting Date:

Regular Meeting: Tuesday, February 27, 2007

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

- 1.

VIII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: January 17, 2007

Agenda January 23, 2007
January 2007