

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)  
Closed Session – 1:35 p.m. - 2:55 p.m.  
Stutzman Seminar Room – Library & Technology Center  
Open Session: 3:00 p.m., Karas Room – Library & Technology Center

Monterey Peninsula College  
980 Fremont Street, Monterey, California 93940-4799

TUESDAY  
October 30, 2007

**AGENDA**

I. **OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Conference with Labor Negotiators:  
Monterey Peninsula Community College District: Joe Bissell  
Monterey Peninsula College Employees Association #245.
  - b. Conference with Labor Negotiators:  
Monterey Peninsula Community College District: Joe Bissell  
Monterey Peninsula College Teachers Association.
  - c. Public Employee Discipline/Dismissal/Release/Complaint.
  - d. Initiation of litigation pursuant to subdivision © of Government Code section 54956.9: (Specify number of potential cases—e.g., “The Governing Board has decided or is deciding whether to initiate litigation on one matter.”)
  - e. Public Employee Performance Evaluation: Superintendent/President
- D. Comments from Visitors

- E. Reporting of any action taken during Closed Session

## II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for September 2007 - \$6,784.16.

## III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
  - a) A memo to “All Users” from Steve Morgan regarding 2006 State Agency Waste Management Annual Report and results for MPC.
  - b) GO! The Monterey County Herald, Thursday, September 20-26, 2007, Abel MPC cast pulls together 38 quirky vignettes, by Nathalie Plotkin. Performing Arts...Monthly Performance Salon ‘This...is...Now!!!’ Welcomes All Genres of Art to Mix and Mingle at Will, by Kathryn Petrucelli.
  - c) The Monterey County Herald, Thursday, September 20, 2007, Shhh...MPC offense could be special, by Dennis Taylor.
  - d) GO! The Monterey County Herald, Thursday, September 20 – 26, 2007, MPC Drama Department, An Evening with Suzan-Lori Parks.
  - e) Monterey County Weekly, Thursday, September 20-26, 2007, Film, French Film at MPC, Jean de Florette.
  - f) The Monterey County Herald, Friday, September 21, 2007, Community Colleges.
  - g) The Monterey County Herald, Saturday, September 22, 2007, Local Roundup...Lobos stop Butte.
  - h) The Monterey County Herald, Sunday, September 23, 2007, Lobos Lay Into Solano, by David Coffin.
  - i) A letter to Dr. Douglas R. Garrison dated September 24, 2007, from Mark Wade Lieu, President, The Academic Senate, regarding the appointment of Ms. Debbie Anthony to the Equity and Diversity Action Committee.

- j) The Monterey County Herald, Thursday, September 27, 2007, Lobos right the ship; Panthers search for solution, by Dennis Taylor.
- k) The Monterey County Herald, Friday, September 28, 2007, Community Colleges...Mendocino (3-1) vs. MPC (3-1).
- l) The Monterey County Herald, Sunday, September 30, 2007, MPC mounts comeback win over Mendocino, by Dennis Taylor.
- m) GO! The Monterey County Herald, Thursday, October 4-10, 2007, Art Reception and Gentrain Society Lecture.
- n) The Monterey County Herald, Thursday, October 4, 2007, PAVING THE WAY...The Offensive Linemen Carry a Big Load at MPC.
- o) Monterey County Weekly, Burning Desire...The MPC Fire Academy tests just how much its students want to serve, by Zachary Stahl.
- p) MPC Notes, October 5, 2007, by Douglas R. Garrison, Ed.D.
- q) The Monterey County Herald, Friday, October 5, 2007, Community Colleges, Monterey Peninsula (4-1) vs. Redwoods (1-3).
- r) The Monterey County Herald, Sunday October 7, 2007, Monterey...MPC board candidates to speak at forum.
- s) The Monterey County Herald, Sunday, October 7, 2007, Lobos hold off scoring flurry from Redwoods, by Ray Aspuria.
- t) The Monterey County Herald, Wednesday, October 10, 2007, MPC board changes sought...Group Favors Five-District System over At-Large Method of Electing Trustees, by Clarissa Aljentera.
- u) The Monterey County Herald, Friday, October 12, 2007, Monterey, Civil rights activist Mel Mason to be honored at NAACP lunch.
- v) The Monterey County Herald, Friday, October 12, 2007, Community Colleges, Cabrillo (2-4) vs. Monterey Peninsula (5-1).
- w) The Monterey County Herald, Saturday, October 13, 2007, Noriega, Edwards, Davis, Page for MPC board.
- x) The Monterey County Herald, Saturday, October 13, 2007, Your Town...Monterey, MPC official to join governor's nursing panel.
- y) The Monterey County Herald, Sunday, October 14, 2007, MPC's win streak ends at new home, by Dennis Taylor.
- z) The Monterey County Herald, Sunday, October 14, 2007, MPC Presents Robert Hass, Poet Laureate of the United States (1995-1997) and recently announced as National Book Award Nominee in Poetry.
- aa) The Monterey County Herald, Monday, October 15, 2007, Candidates split on districting...Keeping Faculty Posts Filled Seen as Challenge, by Clarissa Aljentera.
- bb) GO! The Monterey County Herald, Thursday, October 18-24, 2007, MPC Theatre Company...I Hate Hamlet, October 18-28. Gentrain Society Lecture, October 19, 2007...Was the United States of American Founded on Christian Principles? Part 2.
- cc) GO! The Monterey County Herald, Thursday, October 18-24, 2007, MPC Presents Robert Hass.
- dd) GO! The Monterey County Herald, Thursday, October 18-24, 2007, 'I Hate Hamlet'...MPC's Latest Comedic Offering Plays on the Tug of War Between Stage and Screen, East and West, by Kathryn Petruccelli.

- ee) An email message from Robynn Smith, Art instructor, concerning Artshift San Jose...Cultural Tectonics and View from the Fault Line, and an article about her in the publication.
- ff) The Monterey County Herald, Sunday, October 21, 2007, MPC Flex Your Muscles.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Theresa Lovering Brown:
  - Sabbatical Leave Report
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
  
- Bond Update – Joe Bissell

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held Tuesday, September 25, 2007, the Special meeting held Tuesday, October 2, 2007, and the Special meeting held Tuesday, October 9, 2007, be approved.
2. That the Governing Board accept \$10,849.16 and other gifts donated to the college with appropriate thanks to the donors.

3. That the September 14<sup>th</sup> Manual Payroll in the amount of \$4,163.43 and the September 28<sup>th</sup> Regular Payroll in the amount of \$2,169,584.52 and the October 10<sup>th</sup> Supplemental Payroll in the amount of \$45,674.14 and the October 15<sup>th</sup> Manual Payroll in the amount of \$2,270.17 be approved.
4. That Commercial Warrants #12569217 through #12569246, #12570347 through #12570425, #12571542 through #12571588, #12573228 through #12573276, #12575171 through #12575251, in the amount of \$7,464,278.76, be approved.
5. That purchase orders #802217 through #802326 in the amount of \$4,205,669.57, be approved.
6. That the following budget increases in the Restricted General Fund be approved.

Decrease of \$59,529 in revenue and matching expenses, to reflect funds received for FY 2006-2007.

Increase of \$245 in revenue and matching expenses, to reflect funds carried forward from FY 2005-2006 to FY 2006-2007.

7. That the following budget adjustments in the Unrestricted General Fund be ratified:

Net decrease in the 1000 Object expense category	\$263,983
Net increase in the 3000 Object expense category	\$ 36,017
Net decrease in the 7000 Object expense category	\$300,000.

8. That the fall following budget adjustments in the Unrestricted General Fund be ratified.

Decrease of \$105,130 in revenue and matching expenses, to reflect funds for FY 2006-2007 moved to Restricted General Fund

9. That the following budget adjustments in the Child Development fund be ratified.

Net increase in the 3000 Object expense category	\$2,155
Net decrease in the 4000 Object expense category	\$ 600
Net decrease in the 5000 Object expense category	\$ 1,555.

10. That the following course(s) be approved:

AUTO 170, Advanced Clean Air Course  
 DANC 16B, Flamenco Dance II  
 DANC 18A, Hip Hop Dance I

DANC 22, Contemporary Dance Composition & Improvisation  
GENT 99.68, Travel Study: American's Great Cities: Chicago  
GENT 99.69, Travel Study: The California Gold Rush Country  
GENT 99.70, Travel Study: Morocco & the Sahara  
GENT 99.71, Travel Studies: The Essence of India  
HOSP 87, International Cuisine  
HUMS 61, Introduction to Alcohol/Drug Studies  
LETP 233.12, Tactical Breaching  
LETP 233.13, S.W.A.T., Canine  
LING 15, Introduction to Linguistics  
MAST 205, ROV Design & Building for MATE International Competition  
NURSING 268, Perinatal Training for Health Professionals  
PFIT 19, Body Sculpting.

11. That the Governing Board approves the sale of excess and unusable valves and spare parts for the HVAC system back to the supplier, ACS Controls.

B. Administrative Personnel

12. That the Governing Board approve the administrative personnel item listed:
  - a. Authorize the replacement for the full-time position of Dean of Instruction, with initial responsibility for Liberal Arts.

C. Academic Personnel

13. That the Governing Board approve the academic personnel items listed:
  - a) Resignation of Patricia Lewis, effective June 8, 2008, for the purpose of retirement, and confer upon her the title of Professor Emeritus.
  - b) Resignation of Stephen Ruth, effective June 8, 2008, for the purpose of retirement, and confer upon him the title of Professor Emeritus.
  - c) Grant equivalency to Dr. Vicente Cabrera to teach SPAN 1B Elementary Spanish II, effective Fall 2007.
  - d) Authorize the full-time tenure track replacements for Director of Library Services, English/Creative Writing Instructor, and English Instructor/Developmental Writing (2 positions).
  - e) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2007.

D. Classified Personnel

14. That the Governing Board approve the classified personnel actions listed to include:
  - a) Employment of Phuc Le, Instructional Technology Specialist (Service Category 7), Library, 40 hours per week, 12 months per year, effective October 31, 2007.
  - b) Employment of Robin Clouse, Clerical Assistant II (Service Category 3), English Skills & Study Center, 19 hours per week, 10 months per year, effective October 31, 2007.
  - c) Employment of Maribel Quiroz, Financial Aid Outreach Coordinator (Service Category 5), Student Financial Services, 40 hours per week, 12 months per year, effective November 12, 2007.
  - d) Correction to Board Agenda of August 28, 2007, for Jacqueline Trytten, Instructional Assistant II (Service Category 3), English Skills & Study Center, shown as 18 hours per week, 7 months and 11 days per year, should be corrected to read 18 hours per week, 7 months & 14 days per year.
  - e) Release during probationary period of employee #9731, effective at the close of the day, October 10, 2007.
  - f) Eliminate position of Program Specialist (Service Category 4), MATE, 40 hours per week, 12 months per year effective October 24, 2007.
  - g) Transfer of Dianne Conway, Program Specialist (Service Category 4), Fire Academy, 40 hours per week, 12 months per year, effective October 24, 2007.
  
15. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. BE IT RESOLVED, That the 2006-2007 Monthly Financial Reports for the period ending September 30, 2007 be accepted.
  
- B. BE IT RESOLVED, That the Governing Board approve the reorganization of the management structure of Administrative Services by eliminating the classified manager position of Director of Information Services, and by establishing the academic administrator position of Dean of Technology and approving the associated job description; and,

BE IT FURTHER RESOLVED, That Sharon Colton be appointed to the position of Dean of Technology, Track III, Step 4 (year 2) plus doctoral stipend (monthly salary \$10,426) effective November 1, 2007; and,

BE IT FURTHER RESOLVED, That the Governing Board approve the reorganization of the administrative structure of Academic Affairs by eliminating

the position of Associate Dean of Instructional Technology, and by establishing another academic administrator position of Dean of Instruction, with initial responsibility for Distance Learning and Off Campus Programs; and,

BE IT FURTHER RESOLVED, That the Governing Board authorize the recruitment for a Dean of Instruction to include the initial assignment of Distance Learning and Off Campus Programs.

- C. BE IT RESOLVED, That the Governing Board give authorization for the District to enter into a lease with option agreement with Omnipoint Communications, Inc., dba T-Mobile for the installation of a radio communication station.
- D. BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #02-A (PAA) in the amount of \$586,030 with HGA Architects for the Student Services Center Building as a replacement for PAA #02.
- E. BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 03 in the amount not to exceed \$30,000 with D & M Consulting Engineers, Inc., for geotechnical and special inspection services associated with construction of the Lecture Forum Bridge project.
- F. BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #05-A (PAA), with HGHB Architects for site-work, infrastructure and landscaping services at a fixed fee of \$96,000 in conjunction with the MPC Public Safety Training Center at Seaside (Colonel Durham Road.)
- G. BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Lecture Forum HVAC Equipment Replacement (Building 18) project, DSA Application No. 01-107865, File No. 27-C1.
- H. BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Child Development Center, DSA Application No. 01-107627, File No. 27-01.
- I. BE IT RESOLVED, That the Governing Board commend Howard Gustafson, Jr. Rick Heuer, Jay Hudson, Leon Stutzman, and Ken White for their service on the Citizens' Bond Oversight Committee; and

BE IT FURTHER RESOLVED, That the Governing Board appoint Mary Anne Kane (Gentrain Society), Ronald Pasquinelli (Monterey Peninsula Taxpayers Association), Scott Cote (Citizen at Large), Daphne Hodgson (Citizen at Large), and Gary Ray (Citizen at Large) to the Monterey Peninsula College Citizens' Bond Oversight Committee for a term of two years, November 2007 – November 2009.

- J. PROPOSED SITE MASTER PLAN FOR THE



K. CALENDAR OF EVENTS

INFORMATION

VI. ADVANCE PLANNING

A. Meeting Date:

Regular Meeting: Tuesday, November 27, 2007

- 1:30 p.m. – Closed Session, Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Open Session, Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

- 1.

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: October 24, 2007

AgendaOctober302007  
October 2007