

Mr. Michael Gilmartin, Dean of Instruction, Occupational
& Economic Development
Dr. John Gonzalez, Vice President for Academic Affairs
Ms. Barbara Lee, Associate Dean for Human Resources
Dr. Susan Steele, Interim Dean of Instruction, Liberal Arts
Ms. Bernie Abbott, Librarian
Mr. Dave Clemens, English
Ms. Paola Gilbert, English
Dr. Alfred Hochstaedter, Earth Sciences
Mr. James Lawrence, Automotive Technology
Mr. Richard Montori, Public Information Office
Mr. Steve Morgan, Director, Facilities, Planning, and
Management
Ms. Vicki Nakamura, Assistant to the President
Ms. Victoria Phillips, Executive Assistant to the
Superintendent/President and the Governing Board
Dr. Rosaleen Ryan, Director, Institutional Research
Mr. Bruce Wilder, Instructional Technology Specialist

OTHERS PRESENT: Ms. Katherine Bell
Mr. Bob Cruz
Mr. Joe Demko
Ms. Mary Lou Donegan
Mr. Jordan Galdo
Ms. Marilyn Gustafson
Mr. Chris Lofaso
Ms. Pam Wallace

Mr. Davis reported that there was nothing to report from the Closed Session as there was no action taken.

Recognition

Mr. Davis stated that today is Earth Day.

Mr. Davis recognized \$14,412.50 in donations to the Monterey Peninsula College Foundation.

Mr. Davis also recognized Ms. Anita Arellano, wife of Trustee Carl Pohlhammer and adjunct faculty member, who was selected as Woman of the Year by the Commission on the Status of Women of Monterey County.

Dr. Garrison displayed the medal received at the Champions of Child Care picnic in Salinas on Saturday, April 19th, in recognition of opening of the Child Care Center here at

MPC and for cutting through the red tape to get this project done. Dr. Gonzalez accepted the award for Dr. Garrison.

Dr. Garrison, on behalf of himself and the Trustees, presented Ms. Phillips with a beautiful hydrangea plant and a lovely card in honor of Executive Assistants Day and thanked her for her support and work on behalf of the District.

Mr. Davis said the PG&E presentation would occur when their representatives arrived as they were held up in traffic and would arrive a little later in the meeting.

Mr. Davis thanked the Child Development Center staff for their efforts in creating, developing, and building the wonderful new Child Development Center.

Communications

Comments from Visitors

There were no comments from the audience.

Written Communications

- a) A letter from Brandon Ravela regarding Song Monroe, Division Office Manager for Social Science, complimenting her attitude and commitment to the College and students.
- b) A memorandum from the Public Information Officer inviting everyone to the lecture by Astronaut Jeffery Williams on Friday, April 4, 2008 at 11:00 a.m. in Lecture Forum 103.
- c) The Monterey County Herald, Tuesday, March 11, 2008, Opinion Page, County Board thwarts voters, by Alan Haffa, and MPC districts empower voters, by Mel Mason.
- d) The Monterey County Herald, Wednesday, March 12, 2008, MPC upsets No. 9 team in NorCal.
- e) The Monterey County Herald, Wednesday, March 12, 2008, OBTAINABLE TRUTH...Carl Bernstein, Criticizes Press' 'Idiot Culture', by Julia Reynolds.
- f) GO! The Monterey County Herald, Thursday, March 13-19, 2008, assorted clips.
- g) An email from Carsbia Anderson regarding DUI Simulator today, March 13th, 9 a.m. to 2 p.m.
- h) The Monterey County Weekly, Thursday, March 13, 2008, "Kiss Me Kate at MPC Theater;" This...Is...Now! at MPC Dance Studio; Professor Richard Kezirian...voted "Best Professor!"
- i) The Monterey County Herald, Friday, March 14, 2008; JC Baseball, MPC 12, Mission 9.

- j) Email regarding the performance of the UCSC African American Theatre Arts Troupe scheduled for Saturday, March 15, 2008, at 7:00 p.m. at the Oldemeyer Center.
- k) The Monterey County Herald, Monday, March 17, 2008, Former MPC QB Holman Honored, by John Devine.
- l) The Monterey County Herald, Wednesday, March 19, 2008, MPC looking like a contender, by Jerry Stewart.
- m) The Monterey County Weekly, March 20 – 26, 2008, The County’s Only Newspaper.
- n) An email from Sarah Mawhirter, Director/Instructor, Women’s Programs/Women’s Studies regarding Textbooks.
- o) An email to “All Users” regarding Anita Arellano being selected “Woman of the Year” by the Monterey County Commission on the Status of Women, dated March 20, 2008.
- p) An email sent by Linda Pridmore and Karen Engelsen to “All Users” regarding the successful United Way Campaign.
- q) The Monterey County Herald, Saturday, March 22, 2008, Lobos, Panthers pick up the pace...MPC’s Batiste wins four events at Campbell Invitational.
- r) The Monterey County Herald, Sunday, March 23, 2008, California’s Community Colleges: A System in Crisis...Obstacles fill road through 2-year colleges, by Matt Krupnick.
- s) The Monterey County Herald, Sunday, March 23, 2008, Fielding Balls, Bullets...former Marine Trades Afghanistan for MPC Team, by Dennis Taylor.
- t) The Monterey County Herald, Monday, March 24, 2008, Incoming students unprepared for college...Many need remedial courses in the three R’s, by Matt Krupnick.
- u) The Monterey County Herald, Tuesday, March 25, 2008, MPC walkway going up.
- v) The Monterey County Herald, Wednesday, March 26, 2008, Opinion Page...MPC Board Needs Diversity by Fernando Elizondo.
- w) The Monterey County Herald, Wednesday, March 26, 2008, JC Baseball...Ohlone 9, MPC 1; MPC 6, Gavilan 3.
- x) The Monterey County Herald, Friday, March 28, 2008, JC Baseball...Ohlone 6, MPC 2.
- y) The Monterey County Herald, Sunday, March 30, 2008, Commission names county’s 2008 outstanding women.
- z) The Monterey County Herald, Monday, March 31, 2008, Local colleges plan new programs, by Clarissa Aljentera.
- aa) An email from Jill Zande dated March 31, 2008, requesting Volunteers for the Monterey Regional ROV Contest.
- bb) GO! Monterey County Herald, Thursday, March 27 – April 2, 2008, Gentrain Society Lecture, South and West from the Valley of the Kings: My Search for Ancient Egyptian Graffiti.

- cc) An email from Gary Bolen to “All Users” regarding MPC Theatre presents “Sir Slob and the Princess” at the Studio Theatre.
- dd) GO! Monterey County Herald, Thursday, April 3 – 9, 2008, MPC Theatre Company, Plaza Suite.
- ee) GO! Monterey County Herald, Thursday, April 3 – 9, 2008, Storybook Theatre closes book with ‘Sir Slob and the Princess.’
- ff) An email announcement, Astronaut Jeffrey Williams (Col., U.S.A., Ret.), Friday, April 4, 2008, 11 a.m. in LF 103.
- gg) An email from Marilyn Gustafson, MPC Foundation Director, inviting everyone to the Library Arts & Lecture Series...Global Warming: Four Perspectives...Featuring: Congressman Sam Farr. 5:30 p.m. Reception and 6:30 p.m. lecture in LF 103.
- hh) An email to Jeanette Haxton from Elizabeth Hinnant thanking her for her assistance on a recent field trip.
- ii) An email to “All Users” from Andres Durstenfeld and Kevin Baskoff regarding tonight’s Arts and Lecture Series with Congressman Sam Farr.
- jj) The Monterey County Herald, Sunday, April 6, 2008, an invitation to the Child Development Center Grand Opening on Saturday, April 12, 2008 beginning at 11:00 a.m.
- kk) An email to “All Users” dated April 7, 2008, regarding Robert Hass who has been awarded the Pulitzer Prize in poetry for his latest book, Time and Materials.
- ll) The Monterey County Herald, Thursday, April 10, 2008, Child Development Center Grand Opening.
- mm) GO! Monterey County Herald, Thursday, April 10 – 16, 2008, Storybook Theatre closes season with witty, imaginative show, by Nathalie Plotkin.
- nn) Monterey County Herald, Sunday, April 13, 2008, MPC 2, SFCC 0.

Reports and Presentations

Institutional Report: Automotive Technology Program

Mr. James Lawrence stated that the projected demand for automotive technology personnel is expected to increase in this area above the national workforce projection needs. Our local feeder school programs, Monterey and Seaside High Schools, have increased, and Carmel High School has just hired an auto/shop instructor. There is a definite automotive technology program need and we are fulfilling that need. Gavilan and Cabrillo Colleges have eliminated their Automotive Technology Programs; however, Cabrillo is offering a few courses. Hartnell College does offer an Automotive Technology Program. There is an industry need for trained technologists for hybrid cars and the Bay area is one of the largest markets for hybrids per capita in the world. There is a shift in attitude toward clean diesel fuel operated vehicles and there is a demand for technicians in this area. There is an increase in amounts of computer controlled systems in all vehicles too. There is an increase in northern California public transportation and the use of SMART buses. Community colleges are seen as the venue to teach people to

maintain them. There are a lot of potential opportunities to serve the community and for growth in the Automotive Technology Program.

Mr. Lawrence reported on obstacles for the program. We have 2 ½ functional lifts out of 4 lifts. We need to add two more lifts and repair 1 ½ lifts. To do this, we would lose classroom space.

Mr. Page asked, “How do you keep faculty on top of the changes in the industry?” Mr. Lawrence responded by saying that we give the students a solid foundation and then when students enter the workforce, each company, gives them individual training. Mr. Pohlhammer asked about the number of adjunct teachers we have in the program. Mr. Lawrence responded, “We have four adjunct faculty members.”

Mr. Lawrence shared with the Trustees the future building plans for the Automotive Technology building and surrounding area.

The Trustees thanked Mr. Lawrence for his presentation.

Recognition

At this time, Mr. Bissell reported that Steve Morgan, Joe McCarley, Dr. Sharon Colton, Rob Cruz from PG&E, and Pam Wallace from Siemens Building Technologies, have been working on reducing energy use at the College. Today, Mr. Chris Lofaso, PG&E Northern California District Manager, presented Dr. Garrison with a check in the amount of \$349,621.62.

Superintendent’s Report:

1. Dr. Garrison reported that tomorrow is Executive Assistants’ Day and with that he presented Ms. Victoria Phillips with a beautiful hydrangea plant and card signed by all the Trustees and himself, and thanked her for her support and work on behalf of the District.
2. Dr. Garrison reported that around 4:00 p.m., Mr. Miguel Corres will be here and that he will introduce Mr. Corres to the audience as he is the recipient of the 2008 UCSC Karl Pister Award. In addition to this wonderful scholarship, there will be two more \$10,000 scholarships from Mr. Andy Matsui of Salinas who will be giving two scholarships to deserving students who will be named in May.
3. Dr. Garrison reported that he is looking forward to the President’s Address to the Community luncheon on May 9th, at which the community will honor the distinguished Peggy Bates.
4. Dr. Garrison said he would forego any further comments and let his written report suffice as his report.

Vice Presidents’ Reports:

John Gonzalez - Vice President for Academic Affairs. Dr. Gonzalez thanked Barbara Lee, Kathleen Clark, and David Barber for their efforts in the logistics and the timely handling of the searches for the faculty positions. We have 14 openings to include: Anthropology, Computer Science, English Composition/Developmental Writing, Director of Library Services, English/Creative Writing, Interior Design, Dental Assisting, Math/Science Coordinator, Matriculation/Counselor, etc. · On April 10th, Michael Gilmartin attended a meeting with the Naval Postgraduate School to discuss the details of implementing a program for Transportation Security Administration. It is a very unique program in the United States. MPC could become a trainer school for the country. · On Friday, May 2nd, an Accreditation Self Study Steering Committee met from 9 a.m. – 2 p.m., and we need to share the information we learned with others. We need to gather the evidence to write our self-study and continue the dialogue.

Carsbia Anderson – Vice President for Student Services. Mr. Anderson reported on the following: · Summer registration began April 14th and we'll begin fall registration on May 19th. · MPC graduation is June 7th. If you haven't ordered your cap and gown, you need to do so now. · Everyone is invited to the EOPS/CARE luncheon on May 9th, if you are not already attending the President's Address to the Community. · The Coast Conference Track and Field Event will be held on Wednesday, April 23rd, (3 p.m. – 7 p.m.) and Saturday, April 26th, (Noon to 4:30 p.m.) · Mr. Anderson recognized Cathy Nyznyk, Dr. Caroline Carney, and Dr. Susan Osorio for their hard work and dedication to the new Child Development Center. The grand opening was a great success. · The categorical site review visit on April 3rd and 4th was good. We had some findings, but the overall report was very positive. He thanked Dr. Karen Engelsen, Dr. Susan Osorio, Larry Walker, and Sigrid Klein for their preparation work and dedication to this effort. Mr. Anderson stated that he was very impressed with the comments of the team about the quality of our staff. He said he was very proud of the staff at the College. · Twenty-three (23) people have volunteered at the Big Sur Marathon to raise money for the Child Development Center.

Joe Bissell – Vice President for Administrative Services. Mr. Bissell introduced Dr. Sharon Colton, Dean of Institutional Technology, who reported that we have partnered with @One to offer a Summer Institute at the College from Tuesday, June 10th to Thursday, June 12th. We have 15 scholarships for free attendance to MPC faculty, staff, administrators, and trustees. Workshops will be held in Introduction to Online Teaching; Creating Instructional Website Materials Using Adobe Dreamweaver; Digital Photography Fundamentals Using Adobe Photoshop; Creating Audio for your Course/Podcasting; Getting Up to Speed with Office 2007 – Word, Excel, and PowerPoint; Deploying Windows Vista Business Desktops (Microsoft Official Course 5105). Dr. Colton asked that anyone interested in these workshops to contact her.

Mr. Bissell reported that the auditors will be back on campus May 11 through 16th.

Academic Senate – President, Fred Hochstaedter, reported that he attended the State Academic meeting. However, he said his report today will focus on the Academic Freedom Policy which the Senate has been working on the past 1 ½ years. He reported that the Chair of the Committee is Dave Clemens and other members of the Committee include: Paola Gilbert, Homer Bosserman, Dr. David Joplin, Dr. Todd Weber, and Eleanor Morrice. With the permission of the Trustees, New Business item BB, Educational Programs and Standards, was moved up on the Agenda to this time.

FIRST READING ON BOARD POLICY 3000,
EDUCATIONAL PROGRAMS AND STANDARDS,
TO INCLUDE A REVISED SUBSECTION, BOARD
POLICY 3120, ACADEMIC FREEDOM INFORMATION

Mr. Dave Clemens reported that the Committee met and reviewed the existing policy on Academic Freedom, researched relevant background information, and drafted a revised policy for collegial review. After extended discussion, the Academic Senate approved the revised Board Policy 3120, Academic Freedom, in November 2007. Since then, the policy has been distributed through the Policy and Communication Committee to the Academic Affairs Advisory Group, Administrative Services, Student Services Advisory Group, and Associated Students of Monterey Peninsula College. After review and approval by these groups, the policy was forwarded to College Council in March 2008 for two readings, resulting in approval April 2008. The Governing Board sub-committee on board policy reviewed the draft policy immediately thereafter.

Trustee Pohlhammer asked if this conforms to ACLC standards. Mr. Clemens said that there is no single statement widely accepted by all. However, this policy probably goes beyond most policies.

Board Chair thanked Mr. Clemens and the Committee’s work in this effort.

MPCEA – No report this month.

MPCTA - No report this month.

ASMPC - Ms. Katherine Bell reported that ASMPC will be meeting the 1st and 3rd Tuesdays of the month. The Latino Club will be sponsoring a Cinco DeMayo dance. A new club was just formed: Students Against War. The Asian Student Association Culture Club is sponsoring a Culture Show on May 3rd, at 7:30 p.m. in the Music Hall. Student elections will be held on May 7th & 8th. Associated Students of Community Colleges held a conference in Anaheim. ASMPC is sponsoring “movie night,” and the first film to be shown will be “Kill Bill.”

College Council – Ms. Bernie Abbot, College Council Co-Chair, reported that College Council approved the Academic Basic Skills Initiative and the Mission Statement is almost finished as well.

MPC Foundation – Director Marilyn Gustafson reported that the March donations for the Foundation totaled \$14,412.50. She also reported that 34 MPC faculty will receive Academic Excellence Grants on May 21st in the Karas Room. This will bring the cumulative total to \$308,714.00, the Foundation has awarded to faculty. Ms. Gustafson reported that eight recipients have been selected to receive MPC Foundation scholarships and \$7,800 will be given to MPC students this spring. The Scholarship Awards ceremony will be held on Wednesday, May 14th, at 3 p.m. in the Music Hall. The Foundation submitted a proposal and received a \$1,000 grant from the Carmel Valley Rotary Club and \$2,812.50 was received from the Monterey County Arts Council. The Foundation solicited endowment fund donations at the April 12th opening ceremonies and are currently managing the payroll deduction program. The Wall of Honor coordinated the placement and engraving of three additional stadium tiles. The MPC Foundation enabled the Child Development Center to receive a \$19,600 grant from First Five Monterey County to be used primarily for training. The Foundation submitted an application to the Food Bank for Monterey County enabling Women's Programs to shop for food at greatly discounted prices. The Foundation obtains the resale license and processes all transactions for the Jewelry and Ceramics Sale the week of May 5th. Ms. Gustafson stated that 1,810 invitations were mailed to the President's Address to the Community the week of April 14th. The video production is underway and the honoree scrapbook is being assembled. Table leaders, hosts, and students are being recruited and the art sculptures are being collected from talented MPC students to serve as centerpieces. Beginning in Spring 2008 and continuing in subsequent years, MPC will recognize the College's Difference Makers. MPC Difference Makers are employees who have made a significant impact on the college during the academic year. The recipient will be announced at the end-of-the-year BBQ. They will also receive a modest monetary award and their names and descriptions of their contributions will appear in "Connections." The President and the Vice Presidents will also select the 2008 Classified Appreciation Award recipient and announce at the end-of-the-year BBQ. U.S. Representative Sam Farr was the featured speaker for the last of the Global Warming series. In concluding her remarks, she indicated that "Connections" is at the printer and will be inserted in The Monterey County Herald the week of May 5th.

Board Reports - Dr. Loren Steck reported that he attended the last lecture series where U.S. Congressman Sam Farr spoke and was inspired to focus on recycling and using renewable materials. Trustee Chair Davis along with the concurrence of the other members of the Board decided to add this to next month's agenda for discussion. However, at this time, it was decided that newspaper clippings would no longer be reproduced in the Board packets, but would be noted on the agenda.

Bond Update

Mr. Joe Demko reported that the gym drawings have been submitted to the Department of State Architect. During summer 2008, the gym floor is scheduled to be replaced. The gym will undergo a seismic upgrade and accessibility improvements. New bleachers will be installed in fall 2008. · The Public Safety Training Center demolition is progressing. The project will go out to bid next week. The project will be bid in May/June of 2008, with construction to begin in the summer of 2008. · Installation of the new Lecture Forum bridge main steel structure has been installed. The welding is all done. Work on bridge decking and walkway continues. Demolition of the old bridge is scheduled for summer 2008. · Working drawings for the New Student Services Building will be submitted to Department of State Architect in May 2008 and construction is expected to start in Spring 2009.

Dr. Garrison reported that the Nursing Pinning ceremony will be held in the Amphitheater this year.

Dr. Garrison invited everyone to take a look at the fabulous pictures taken by Jeanette Haxton when the bridge was installed and of the Child Development Center's Grand opening. They are located in the Administration Building in the glass cabinet as you walk into the building.

At this time, Dr. Garrison introduced this year's recipient of the U.C.S.C. Karl Pister Scholarship Award, Mr. Miguel Corres, an MPC student, who will be transferring to the university next year.

Mr. Corres thanked everyone for their assistance and encouragement during his studies here. He stated that he was thrilled to be selected for this prestigious award.

At this time in the meeting New Business CC, Program Review for Physical Sciences, was undertaken.

PROGRAM REVIEW REPORT FOR THE PHYSICAL SCIENCES DIVISION

INFORMATION

Dr. John Gonzalez commended support team members who participated in these reviews: Dr. Susan Steele, Sal Cardinale, Leandro Castillo, and Gary Fuller. He introduced Ms. Tracie Catania, the 2008-2009 Division Chairperson for Physical Sciences. Ms. Catania reported that during the 2006-2007 academic year, program reviews were conducted for the following programs: Physical Sciences Division; Physical Sciences Division Office; Astronomy/Physics; Chemistry; Earth Science; Engineering; and Mathematics.

Ms. Catania reported that support team members noted that all of these programs have excellent, dedicated, and experienced faculty. All programs noted that a major challenge is the adequacy of their budgets for supplies, as well as for the maintenance and updating

of equipment. In addition, Astronomy and Earth Sciences find their field trip budgets insufficient to support their programs' respective needs. Ms. Catania noted that although two math classrooms have been upgraded to multi-media status in January/February 2007, the physical environment in the Physical Sciences building remains a challenge. There are problems with heating and cooling, the size of the laboratories is inadequate to meet student demand, and the Chemistry program notes that safety equipment in the labs has been acquired but not installed. Another challenge has to do with laboratory support. Chemistry reports that the level of support in their labs is not sufficient to allow for the installation of safety equipment. Ms. Catania noted that Geology, Physics, and Anatomy will be offered at the Marina Education Center, but we will need to set-up labs there first. Students who want to transfer into a college or university engineering program are more competitive if they have taken lower division engineering courses. However, enrollments in the engineering courses are relatively low, not uncommonly falling below the fifteen student minimum.

Ms. Catania reported that the Division has set goals. The first being enrollment growth. The Mathematics Department wants to improve the support offered students in the Mathematics Learning Center by increasing the hours it is available to students, adding a director who can attend full-time to student needs, and finding a dedicated location.

Dr. Gonzalez closed out the report by saying that this program review process doesn't end now. We need to assess where we are, make improvements, take another look from time to time, and assess where we are again. It's a way of looking back to see how far we've come, and assess and decide what our next steps will be to improve again.

Mr. Davis asked if there were any questions or comments on the Consent Calendar or if anyone wished to have an item pulled for separate action. Mr. Page said he would move approval of the Consent Calendar with correction to the Minutes. The removal of the Trustees names from the visit to Cuesta College on March 11th for a self-study accreditation training session on the March 18, 2008 meeting minutes.

Consent Calendar

A. Routine Matters:

MSC Page, Steck

07-76

BE IT RESOLVED, That the following routine matters were approved:

1. Governing Board minutes for the Regular meetings held on Tuesday, February 26, 2008 and March 18, 2008, are approved as amended.
2. Governing Board accepts \$14,712.50 and other gifts donated to the college with appropriate thanks to the donors.

3. March 5th Regular Payroll in the amount of \$3,946.94 and the March 10th Supplemental Payroll in the amount of \$43,008.45 and the March 14th Manual Payroll in the amount of \$1,205.38 and the March 31st Regular Payroll in the amount of \$2,196,927.55 and the April 4th Manual Payroll in the amount of \$18,462.89 and the April 10th Supplemental Payroll in the amount of \$57,419.38, be approved.
4. Commercial Warrants #12614521 through #12614585, #12615699 through #12615786, #12617098 through #12617105, #12617716 through #12617793, #12620452 through #12620517, in the amount of \$1,637,042.68, be approved.
5. Purchase Orders #802883 through #803014 in the amount of \$1,183,005.97, be approved.
6. The following budget adjustments in the unrestricted general fund be ratified.

Net increase in the 1000 Object expense category	\$39,350
Net decrease in the 2000 Object expense category	\$ 7,165
Net increase in the 3000 Object expense category	\$ 1,563
Net increase in the 4000 Object expense category	\$ 7,566
Net decrease in the 5000 Object expense category	\$ 28,084
Net increase in the 6000 Object expense category	\$ 9,302.
7. The following budget increases in the Restricted General Fund be Ratified:

Net increase in the 4000 Object expense category	\$1,233
Net decrease in the 5000 Object expense category	\$ 600
Net decrease in the 6000 Object expense category	\$ 623.
8. The following budget increases in the Restricted General Fund be approved:

Increase of \$160,172 in revenue and matching expenses, to reflect funds received for FY 2007-2008.
9. The following budget increases in the Parking Fund be approved.

Decrease of \$135,000 in revenue and matching expenses, to reflect funds carried forward from FY 2006-2007.
10. The Governing Board ratify the conveyance of driver training vehicles to South Bay Regional Public Safety Training Consortium (SBRSTC) in

conjunction with the Joint Powers Agreement (JPA) for the District has with SBRPSTC.

11. The following course(s) and program changes be approved:

ART 35K, Special Printmaking Techniques I: Printing From Your Archive
ART 35L, Special Printmaking Techniques I: Collaborative Prints
ART 35N, Special Printmaking Techniques I: Political Prints
ART 35O, Special Printmaking Techniques I: Mixed Media Printmaking
ART 36D, Screen Printing
ART 36E, Photo Based Printmaking
ART 38I, Special Printmaking Techniques II: Solar Plates
ART 38J, Special Printmaking Techniques II: Litho Paper Plates
ART 38K, Special Printmaking Techniques II: Aquatint
ART 38L, Special Printmaking Techniques II: Butterlift Etching
ART 38M, Special Printmaking Techniques II: Pastel Transfer
ART 38N, Special Printmaking Techniques II: Photo Screen Printing
ART 38O, Special Printmaking Techniques II: Digital/Hand Hybrid Prints
ART 38P, Special Printmaking Techniques II: Screen Printing with Stencils
ART 38Q, Special Printmaking Techniques II: Monotype Screen Printing
ART 38R, Special Printmaking Techniques II: Screen Printing with Chine Colle
ART 38S, Special Printmaking Techniques I: Mixed Media Screen Printing
DANC 19, Contemporary Dance Fusion
DRAM 8C, Advanced Screenwriting
LING 20, Introduction to Minority Dialects
PHIL 8, Introduction to World Religions
PHED 30.6, Intercollegiate Soccer – Women
PHED 31.5, Intercollegiate Soccer – Men.

B. Academic Personnel

12. The Governing Board approve the following academic personnel items:

a) Grant Equivalency Based on Eminence to Cathy Nyznyk to teach CHDV 80 Curriculum Planning and Environment Design, CHDV 81 Approaches to Art Curriculum DHDV 83 Music and Movement Curriculum, CHDV 84 Language and Literacy Curriculum, CHDV 85 Curriculum for Small and Large Motor Development, CHDV 86 Construction Curriculum, CHDV 51 Principles of Working with Young Children, and CHDV 61 Health, Safety and Nutrition for the Young Child, effective Summer 2008.

- b) Grant Emergency Equivalency to Andre Adams to teach HOSP 87 International Cuisine, effective Spring 2008.
 - c) Each month individuals are hired as part-time, substitute and overload. The lists include hires for Early Spring and Spring 2008.
13. The Governing Board authorizes Diane Eisenbach, Art Instructor, to travel to Turkey to attend the Turkey Ceramics Excursion from September 13 to October 4, 2007.

D. Classified Personnel

14. The Governing Board approves the classified personnel actions listed to include:
- a) Employment of Andrea Polanco, Financial Aid Advisor (Service Category 5), Student Financial Services, 40 hours per week, 12 months per year, effective April 23, 2008.
 - b) Employment of Larry Clay, custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective April 23, 2008.
 - c) Employment of Rosa Avendano, Clerical Assistant II (Service Category 3), Humanities, 19 hours per week, 9 months per year, effective April 23, 2008.
 - d) Resignation of Sherry Lane, Division/Unit Office Manager (Service Category 5) Library, 40 hours per week, 12 months, effective at the end of the day, March 17, 2008.
 - e) Resignation for the purpose of retirement of Lenard Wagner, Custodian Supervisor (Service Category 34), Facilities, 40 hours per week, 12 months per year, effective at the end of the day April 30, 2008.
 - f) Designate the position of Supervisor, Custodians (Service Category 34), Facilities, 40 hours per week, 12 months per year, overtime exempt effective April 23, 2008.
15. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

Mr. Bissell reported that the budget seems to be tracking normally and that nothing stands out as a potential problem.

BE IT RESOLVED, That the 2007-2008 Monthly Financial Reports for the period ending March 31, 2008 be accepted.

MSC Page, Steck

07-78

BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending March 31, 2008 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

REVIEW OF COMMUNITY COLLEGE LEAGUE OF
CALIFORNIA PUBLICATION, INTRODUCTION TO
FISCAL RESPONSIBILITIES

INFORMATION

The Trustees decided to hold a Special Study Session on this before the regular session of the next regular session of the Governing Board meeting. This would mean that the Closed Session would begin at 12:30 p.m. The Special Study Session would begin at 2:00 p.m. and, the Open Session would begin at 3:00 p.m., (the regular meeting time.)

The Trustees agreed that in light of the economic climate, it was great to be able to approve the following resolution. Trustee Pohlhammer abstained from voting on the following two resolutions to avoid the appearance of any potential conflict of interest.

Motion: Steck

Second: Tunney

Ayes: Davis, Page, Morrice

Abstained: Pohlhammer

07-79

BE IT RESOLVED, That the 2007-2008 salary schedules for Contract Faculty (Schedule A), Hourly Academic – Teaching (Schedules B-1, B-2), Hourly Academic – Non-Teaching (C1-C2), and Coaching Pay effective July 1, 2007, be approved.

Motion: Page

Seconded: Tunney

Ayes: Davis, Steck, Morrice

Abstained: Pohlhammer

07-80

BE IT RESOLVED, That the Governing Board approve the 2007-2008 salary schedule for hourly/temporary/non-classified employees effective April 16, 2008.

MSC Steck, Page

07-81

BE IT RESOLVED, That the Governing Board approve the 2007-2008 salary schedule for Older Adult instructors effective April 16, 2008.

BE IT RESOLVED, That the Governing Board approve the 2007-2008 salary schedule for classified employees effective April 1, 2008; and

BE IT FURTHER RESOLVED, That a one-time off-schedule payment of 2.45% will be paid to classified employees employed on April 1, 2008, or retired under CalPERS or CalSTRS between July 1, 2007 and March 31, 2008, based on gross salary paid from July 1, 2007 to March 31, 2008 or retirement.

BE IT RESOLVED, That the Governing Board approve the 2007-2008 salary schedule for management-supervisory employees effective July 1, 2007.

BE IT RESOLVED, That the Governing Board approve the 2007-2008 salary schedule for confidential classified employees, effective July 1, 2007, be approved.

BE IT RESOLVED, That the Governing Board approve the administrative salary schedule for 2007-2008, effective July 1, 2007.

Dr. Garrison said the next item is an important part of our facilities planning process as it brings us up-to-date on an overview of our capital projects. Mr. Bissell reported that this is the first formal update since the Mass Plan of June 2005. The Maas plan laid out funding for projects in four phases to relate to the four series of bonds that were originally planned and identified sources of funding for the projects. January 2008, the District issued all remaining bonds eliminating the need to phase projects with bond fund issuances. The District’s Facility Committee has been reviewing scope of projects based on updated needs and adjusting budgets based on updated costs. Projects will be funded from \$105 million in remaining bond proceeds, \$10 million in projected interest income from bond proceeds, and \$42.258 million in projected proceeds from state capital outlay. Mr. Bissell reported that we had 15 individual projects in the Maas Plan. We have submitted 7 projects to the State for funding. We have also combined projects and one of the major dollar changes relates to the infrastructure which will be done in three phases.

Mr. Davis thanked Mr. Bissell and the Facilities Committee for their work on the Facilities Plan.

BE IT RESOLVED, That the revised Facility Projects chart indicating projects budgets funding sources, and construction dates, be approved.

BE IT RESOLVED, That the Board authorize a Notice of Intent to enter into a lease agreement with the Monterey Bay Certified Farmers Market, Inc., at \$175 per week for the period of July 1, 2008 through June 30, 2009, and direct staff to publish the Notice of Intent in a newspaper of general circulation once a week for three consecutive weeks commencing with the week of June 2, 2008.

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 01-A (PAA) with Ratcliff and Associates, in the amount of \$56,901 for architectural services in conjunction with the new Administration Building and in accordance with contract specifications.

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment 01-B (PAA) with Ratcliff and Associates for the fixed fee amount of \$20,000 for architectural services in conjunction with the new Administration Building's Server room.

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #01-C (PAA) with HGA Architects in the amount of \$9,625 for additional architectural services for the new Child Development Center.

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #02-B (PAA) with HGA Architects in the amount not to exceed \$18,000 for Fire Alarm design services for the new two-level Student Services Center building.

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #02-C (PAA) with HGA Architects in the amount not to exceed \$25,000 for extended landscaping for the new two-level Student Services Center building.

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #02-D (PAA) with HGA Architects in the amount not to exceed \$75,000 for furniture design and coordination services (architectural, electrical and mechanical included) for the new two-level Student Services Center building.

MSC Page, Tunney

07-94

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #08 (PAA) with HGHB Architecture, Planning, Urban Design, not to exceed \$15,000 for architectural services pertaining to the initial startup tasks for assessing the existing Administration Building to be used as swing space once vacated.

MSC Steck, Tunney

07-95

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #09 (PAA) with HGHB Architecture, Planning, Urban Design, not to exceed \$75,000 for architectural services pertaining to the Gymnasium Second Floor renovations.

MSC Page, Steck

07-96

BE IT RESOLVED, That the Board ratify the Project Assignment Amendment #10 (PAA) with HGHB Architectural Planning, Urban Design, not to exceed \$10,000 for architectural services pertaining to the Automotive Technology Building initial start up tasks.

MSC Page, Steck

07-97

BE IT RESOLVED, That the Board accept the Project Assignment Amendment #11 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural services related to the production of a Final Project Proposal for the Art Department not to exceed \$28,000.

MSC Tunney, Page

07-98

BE IT RESOLVED, That the Board accept the Project Assignment Amendment #12 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural services related to the installation of one additional temporary modular classroom to the existing ones at the Education Center at Marina at the not to exceed price of \$25,000.

MSC Page, Steck

07-99

BE IT RESOLVED, That the Board accept the Project Assignment Amendment #13 (PAA) with HGHB Architecture, Planning, Urban Design, for architectural services in conjunction with the new Education Center buildings at Marina including site work, infrastructure and landscaping at a fixed fee basis equal to \$648,000.

MSC Page, Tunney

07-100

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment #16 (PAA) in the amount of \$132,775 with Alfa Tech Inc. to plan and execute the relocation of the existing Telco Services and Server Room equipment

connectivity to the Server Room in conjunction with the new Administration Building remodel.

MSC Morrice, Steck

07-101

BE IT RESOLVED, That the Governing Board ratify the Project Assignment Amendment #17 (PAA) in the amount of \$5,620 with Alfa Tech Inc., to provide design of the Campus Wide Electrical Grounding System for each building.

Ms. Morrice said it was a privilege to motion approval of the next resolution as it is important for the students' voices to be heard and be represented on the Governing Board and that she took her responsibilities of this position with due diligence.

Mr. Pohlhammer asked what the difference was between an advisory vote and a Trustee vote. Dr. Garrison explained that an advisory vote is a sense of the students' vote whereas the Trustee vote holds accountability to the District's constituency.

MSC Morris, Steck

07-102

BE IT RESOLVED, That the annual authorization of the student trustee to have an advisory vote and to have the ability to make and second motions, to be in effect until May 31, 2009, be approved.

BASIC SKILLS INITIATIVE ACTION PLAN FOR 2008-2009

INFORMATION

Dr. Gonzalez reported that the Basic Skills Initiative is a state-wide project providing \$33.1 million to California community colleges annually, in order to establish, enhance, and support programs and instruction related to student success at the developmental level. MPC received \$115,655 in 2007-2008 in support of the BSI initiative.

In spring 2007, an ad-hoc committee was formed in order to conduct a comprehensive self-assessment to establish whether MPC currently met stated best practices according to state guidelines, and to submit an Action and Expenditure Plan to the Chancellor's Office by May 1, 2008. In fall 2007, the committee completed the institutional self-assessment which includes a statistical data report. In spring 2008, the committee wrote the BSI Action Plan which communicates the long-term goals and details the institution's 2007-2008 planned actions to enhance basic skills education.

Dr. Gonzalez reported that the Basic Skills Initiative Action Plan for 2008-2009 was reviewed and approved by the various shared governance advisory groups, the Academic Senate, and the College Council.

Dr. Gonzales commended Committee Chair, Jeannie Kim, for her leadership as he introduced her to the Trustees.

Ms. Kim began her presentation by thanking her committee: Dr. John Gonzalez, Michael Gilmartin, Dr. Karen Engelsen, Dr. Andres Durstenfeld, Dr. Hazel Ross, Kathleen Rozman, Paola Gilbert, Terria Odom-Wolfer, Dr. Rosaleen Ryan, Dr. Susan Steele, Laurie Buchholz, Linda Bruno, Lynn Iwamoto, Debbie Anthony, Paula Norton, Marilyn Wilcox, Merry Dennehy, and Penny Partch. Ms. Kim reported that in conducting the self-assessment, they found that MPC has a wide breath of resources on campus for our students in financial aid, counseling services, etc., and that we are not starting from zero. There were no significant gaps found.

Ms. Kim gave an overview of the Basic Skills Initiative Planning Matrix which is split up into four sections, and contains planned action/priority, effective practice and strategy, target date for completion, and responsible person(s)/department for each section. Section A: Organizational and Administrative Practices. Long-Term Goals: Establish an organizational structure that incorporates foundational skills development into all aspects of the campus culture and coordinates support college-wide for basic skills. Section B: Strengthen assessment, placement, orientation, counseling, and advisement service structures and processes; promote ongoing, structured follow-up activities and collaboration between counseling and developmental English, ESL, study skills, and math instruction. Section C: In collaboration with the existing Staff Development Committee, establish and sustain ongoing, coordinated opportunities for both adjunct and full-time faculty to enhance basic skills instructional and advising methods and practices in order to provide high-level, relevant, and current instructional and support to students. Section D: Sustain and enhance sound, learning-centered pedagogical practices in developmental courses and programs; actively support the enhancement of academic learning/support centers, the interconnectivity between classroom and lab instruction, and the interrelationship between basic skills and student success across disciplines and through all other levels of course offerings.

Trustee Pohlhammer thanked Ms. Jeanne Kim for her many contributions to the District and said she will be missed when she leaves the District at the end of the term. He also asked that she convey his thanks to the Committee for their work on the Basic Skills Initiative.

Dr. Garrison announced that the administrative staff is planning two root beer float parties for the classified staff in appreciation of their dedication and service to the District. The first one will be held on May 8th from 2:00 p.m. until 3:00 p.m. in the Karas Room of the Library and Technology Center and the second one will be held on May 9th from 3:00 p.m. until 4:00 p.m. for the Facilities staff in the Facilities Building.

MSC Tunney, Steck

07-103

BE IT RESOLVED, That the Governing Board adopt the following resolution recognizing the contributions of the classified employees of Monterey Peninsula College and designating May 18-24, 2008 as Classified School Employee Week.

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Classified School Employee Week

WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula College; and

WHEREAS, classified professionals employed by Monterey Peninsula Community College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula Community College District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, That the Monterey Peninsula Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to the quality education for the students at Monterey Peninsula College and declares the week of May 18-24, 2008, as Classified School Employee Week in the Monterey Peninsula Community College District.

**UPDATE REPORT ON GOVERNING BOARD
POLICY 2240, NO SMOKING POLICY**

INFORMATION

Mr. Anderson began his presentation and then Mr. Page asked the question, "What would be the impact of a smoke free campus?" Mr. Anderson replied, "Enforcement. Who would enforce it?" Mr. Anderson reported that Dr. Rosaleen Ryan has prepared a survey which will be distributed next week regarding smoking here on campus. Dr. Garrison stated that this issue is "cultural" and cultural changes take time to implement and accept. He reported that Santa Rosa Junior College is a smoke free campus, but they had sidewalks which outlined the outskirts of campus that the smokers used. He noted that he has been away from the campus for two years and wasn't sure what was going on now.

Mr. Anderson gave a brief history of the campus smoking environment at MPC. The Trustees requested that he contact his counterpart at Santa Rosa Junior College and find out how the No Smoking Policy is working there, compile the results of the smoking survey, and then report back to the Trustees at the May 27th Governing Board meeting.

The Trustees agreed to place the Governing Board Policy 2240, No Smoking Policy, on the May 27th Governing Board meeting agenda.

MSC Page Steck

07-104

BE IT RESOLVED, That the Governing Board approve the awarding of the contract for the construction and installation of the gym floor to HY Floor and Gameline Painting at \$153,625.

CALENDAR OF EVENTS

INFORMATION

Dr. Garrison reported that the Fire Academy Graduation will begin with the Fire Chiefs' Inspection at 3:30 p.m. and the Graduation Ceremony at 4:00 p.m. on May 29th at the Monterey Institute of International Studies. It was not listed on the Upcoming Calendar of Events and should be added.

Advance Planning

The next Regular meeting will be held:

Tuesday, May 27, 2007, 12:30 p.m. - Closed Session, Stutzman Seminar Room,
Library & Technology Center
2:00 p.m. - Special Study Session
3:00 p.m. - Open Session, Karas Room
Library and Technology Center

Agenda item/s:

- Update on Governing Board Policy 2240, No Smoking Policy
- Stipend for Stopping Smoking
- Governing Board Policy 3120, Academic Freedom Policy
- Recycling.

Adjournment

Mr. Davis adjourned the meeting at 5:58 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.
Secretary to the Board