

# Academic Senate Meeting Minutes

November 5, 2015

## **Present:**

Alfred Hochstaedter  
Jacque Evans  
Glenn Tozier  
Kathleen Clark  
Lynn Kragelund  
Sunny LeMoine  
Merry Dennehy  
Mike Torres  
Heather Craig

## **Absent:**

Paola Gilbert  
James Lawrence  
Eric Ogata  
Mark Clements  
Robynn Smith  
Sandra Washington  
Dan Schrum (student Rep)

## **Visitors:**

Kiran Kamath  
Catherine Webb  
Sunshine Geisler

## **I. Opening Business**

### **A. Public Comments/Welcome**

### **B. Approval of [Draft Minutes from the Oct 15 meeting](#)**

## **ACTION**

SL moves to approve the minutes from the 10/15/15 meeting.  
GT seconds  
Unanimous approval  
3 abstentions – JE, CK, MD

## II. Reports

### A. President's Report **Notes**

For more information see the Notes

### B. COC (Action Item) HC presenting candidates for membership to committees as follows:

**Professional Recognition Board (PRB)** – meets as needed for awards and grants for faculty. Seeking approval Abeje Ambaw as a member

#### **ACTION**

JE moves to approve Abeje Ambaw for membership to the PRB.

CK seconds, unanimous approval with no abstentions.

**ASCCC CTE Liaison** – two faculty expressed interest in this position: Mary Johnson (ECD) and Kathleen Clark (COOP).

The person chosen should be familiar with CTE issues, Perkins funding and be comfortable with working and communicating with various boards and committees, including the AS.

*Discussion: It was felt that two faculty sharing this position would not be ideal. Suggestion made to have the CTE faculty vote on recommendation but this idea was met with concern about delegating this decision. Some senators do not feel informed enough on CTE issues to make an educated decision or vote today. Will table this decision until the next meeting.*

### **List of Proposed Hiring Committees**

Eight committees formed with at least four faculty members total including at least one external faculty.

*Discussion: Concerns with the suggested Math Hiring committee having 9 committee members. AS feels that 9 faculty is too many to have on an efficient committee and may be intimidating to applicants during hiring process. AS makes a strong recommendation that the Math Hiring*

*Committee have a maximum of 6 faculty members. Each of the potential members listed are acceptable with the AS and encourage diversity in the committee membership.*

## **ACTION**

JE moves to approve all of the Hiring Committees, with the strong recommendation that the Math Hiring Committee reduces the number of faculty members to a maximum of 6.

MC seconds

*Further discussion: Concerns about the PE/PFIT/Coaching position committee has an external faculty member that works very closely with PE. The new role of the external member is well removed from PE.*

*One faculty member, Jon Mikkelsen, is on three committees and this may cause scheduling issues. AS would like to limit the number of committees that a faculty can participate on at one time. Will have the head of each committee discuss with Jon which committee he will leave.*

Unanimous approval with no abstentions with the following recommendations:

- The math committee reduce the number of faculty by three
- Jon Mikkelsen will be a member of just two committees.

The AS empowered the Executive Committee to work collaboratively with Division Chairs to make appointments to all of the remaining search committees and to approve adjustments to the committee that loses Jon Mikkelsen.

## **C. SLO Committee Report**

Met for the first time on 10/26/15 and a second time on 11/2/15. Ariana Kalinic decided not to participate in the committee

See notes for more information.

[2010 Guiding Principles for SLO Assessment](#)

### **III. Old Business**

#### **A. Accreditation Self Evaluation Review – Catherine Webb**

*Discussion: Impressive report and very user-friendly feedback format. Encourage all AS to at least read III-6A. Napa Valley Community College has written to these new standards and has report available online. Catherine will send links to the AS. Will have further discussion at the next AS meeting.*

[Accreditation feedback form](#)

#### **B. Academic Senate goals 2015-2016 (2nd reading)**

[2015-2016 goals](#)

##### **ACTION**

HC moves to approve the AS goals

CK seconds

Unanimous approval

### **IV. New Business**

#### **A. GE Area Descriptions from the Curriculum Advisory Committee**

Sunshine Geisler

[Draft Descriptions](#)

[Old descriptions with additions](#)

[GEOs](#)

*Discussion:*

*Need GEOs to be clearly integrated with the GE Area Descriptions. Made multiple changes in Area F, due to needed updates to the language in the old descriptions.*

*These descriptions are used primarily as reviewers for courses, but not necessarily used by faculty for course construction.*

*Area E has language about Lifelong learning that is unclear and would like*

*the CAC to look at it again. Need more time to discuss this area at the next AS meeting.*

*Before the next meeting, the AS would like the CAC to:*

- provide clarity with the language for the “additional learning outcomes” for each GEO*
- examine the Board Policy on MPC GE Philosophy*

## **B. Endorse the Report of the Chancellor's Office Task Force on Accreditation**

The Report

Possible Draft Communication

Did not address this agenda item, will discuss at a future meeting.

Adjourned at 4:20pm

Respectfully submitted,

Lynn Kragelund MSN, RN