

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

Monterey Peninsula College
980 Fremont Street, Monterey, California 93940

Tuesday
March 18, 2008

8:00 a.m. - Open Session – Stutzman Seminar Room, Library and Technology Center
8:05 a.m. - Closed Session – Stutzman Seminar Room, Library and Technology Center
9:30 a.m. - Public Session – Karas Room, Library and Technology Center
980 Fremont Street
Monterey, California 93940

MINUTES

Mr. Lynn Davis, Chair of the Board, called the Governing Board meeting to order at 8:00 a.m. Ms. Phillips called roll and Mr. Davis declared a quorum present. Mr. Davis read the Closed Session statement and reported that the following items would be covered: a. Public Employee Performance Evaluation: Superintendent/President.

At 8:05 a.m., the Open Session adjourned to the Closed Session. The Closed Session adjourned at 9:30 a.m. At 9:43 a.m., the Open Session was called to order by Chair Lynn Davis. Ms. Phillips called roll.

MEMBERS PRESENT: Mr. R. Lynn Davis, J.D., Chair
Dr. Loren Steck, Vice Chair
Mr. Charles H. Page, J.D.
Mr. Carl Pohlhammer
Dr. Jim Tunney

MEMBERS ABSENT: Ms. Eleanor Morrice, Student Trustee

STAFF PRESENT: Dr. Douglas R. Garrison, Superintendent/President
Mr. Carsbia Anderson, Vice President for Student Services
Mr. Joe Bissell, Vice President for Administrative Services
Dr. John Gonzalez, Vice President for Academic Affairs
Dr. Karen Engelsen, Dean of Student Services
Ms. Barbara Lee, Associate Dean, Human Resources
Dr. Susan Osorio, Associate Dean, Supportive Services
Dr. Susan Steele, Interim Dean of Instruction
Mr. Larry Walker, Associate Dean, Student Services
Mr. Richard Montori, Public Information Office
Ms. Vicki Nakamura, Assistant to the President

Ms. Victoria Phillips, Executive Assistant to the
Superintendent/President and the Governing Board
Dr. Rosaleen Ryan, Director, Institutional Research

OTHERS PRESENT: Mr. Michael Bogatirev
Mr. Joe Demko
Mr. Jordan Galdo
Ms. Marilyn Gustafson

Mr. Davis reported that there was no reportable action taken during the Closed Session.

Recognition

Mr. Davis asked if there were any visitors who would like to be recognized. Hearing from no one, he moved on.

Mr. Davis acknowledged that Dr. Richard Kezirian was again selected as the “Best Professor in Monterey County for 2008” by the readers of the Monterey County Weekly.

Mr. Davis acknowledged the Monterey Peninsula College Foundation donations for February 2008: \$58,460. He thanked the Foundation for their work on behalf of the District. He also noted that the Carl Bernstein event was wonderful and received great recognition. He also enjoyed the 17th Annual Lobo Hall of Fame which was held on Friday, March 14th. He thanked Dr. Jim Tunney for emceeding the event and stated that the testimonies of the recipients were heartfelt and complimentary of those who touched their lives and who mentored them while attending MPC.

Communications

Comments from Visitors

Mr. Michael Bogatirev reported that he introduced the idea to ASMPC of having a bronze or marble monument/statue of the MPC mascot. He presented his idea to ASMPC and they passed a resolution supporting the idea. He volunteered to prepare a business plan and project proposal for his idea.

Written Communications

- a) The Monterey County Herald, Wednesday, February 20, 2008, JC Softball, San Jose CC, 10, MPC 2.
- b) The Monterey County Herald, Wednesday, February 20, 2008, FINAL SHOT DOES NOT FALL FOR MPC, Carter’s Drive Comes Up Empty as Lobos Fall to Seahawks, by John Devine.
- c) The Monterey County Herald, Wednesday, February 20, 2008, MPC, The Library Arts & Lecture Series, Global Warming: Dr.

- Judith T. Kildow, “How will Greenhouse Gases and Climate Change Affect the Economy?”, Friday, February 22nd, 6:30 – 7:30 p.m., LF 103; Through March 16, The MPC Players present “The Gin Game.” Through February 24, MPC Storybook Theatre’s “Excalibur: The Story of Young King Arthur.” MPC Art Gallery. “The Intimate Observer,” an exhibit of work by Wane Jiang, Christine Hanlon and Sharon Wolpoff.
- d) GO! Monterey County Herald, Thursday, February 21-27, 2008. Virtuoso cast brings to life Pulitzer-winning ‘Gin Game’ by Nathalie Plotkin. MPC Theatre Company’s “Kiss me Kate.” MPC Gentrain Society presents A SPECIAL FOUR PART LECTURE SERIES, February 27 and March 5, 12, 19, 2008, 1:30 – 3:00 p.m. MPC LF 103, C.S. Lewis: “The Apostle to the Skeptics.”
 - e) GO! Monterey County Herald, Thursday, February 21-27, 2008. Carl Bernstein, Ethnical dilemmas in Journalism. 7:00 p.m., Tuesday, March 11 at the Steinbeck Forum, Monterey Conference Center.
 - f) An email dated February 21st from Marilynn Gustafson regarding Dr. Judith Kildow’s lecture.
 - g) The Monterey County Herald, February 24, 2008, Junior college district, which ranges from Marina to Big Sur, could be split into five parts...Public can weigh in on MPC plan, by Clarissa Aljentera.
 - h) The Monterey County Herald, Saturday, February 23, 2008, JC Baseball, MPC 3, Lassen 2.
 - i) An email from Gary Bolen, Co-Chairman, Drama Department, dated February 25, 2008, regarding MPC Theatre Department production of “Kiss Me, Kate.”
 - j) An email from Gary Bolen, MPC Theatre Department, dated February 25, 2008, regarding MPC Theatre Department auditions March 1st and 2nd for “Urinetown,” the musical & “Death of a Salesman.”
 - k) An email from Robynn Smith, Creative Arts Division, regarding her students being involved in a mural project supporting Arts Habitat.
 - l) The Monterey County Herald, Tuesday, February 26, 2008, Board of Education: Decisions expected Wednesday... Voters speak on MPC trustee issue, by Clarissa Aljentera.
 - m) The Monterey County Herald, Tuesday, February 26, 2008, MPC men in playoffs Wednesday.
 - n) The Monterey County Herald, Wednesday, February 27, 2008, JC Softball, Cabrillo 4, MPC 2.
 - o) The Monterey County Herald, Wednesday, February 27, 2008, Time for county board to create MPC districts.

- p) An email to All Users from Mr. Carsbia Anderson: an invitation to the Black Student Union Annual Talent Showcase, Thursday, February 28, 2008 at 7:00 p.m., in the Student Center.
- q) The Monterey County Herald, Thursday, February 28, 2008, Board favors trustee areas...MPC plan will create 5 districts, by Clarissa Aljentera.
- r) GO! The Monterey County Herald, Thursday, February 28, 2008, MPC Theatre Company Auditions; February 28 – March 16 MPC Theatre Company’s “Kiss Me Kate”; March 11, Journalist Carl Bernstein, “Ethnical Dilemmas in Journalism”; MPC Theatre Company, “Plaza Suite.”
- s) Letter from Andy Bedell and Ken Esaki, Monterey High School, thanking MPC for letting them use MPC for the Monterey High School Soccer Program during the past season.
- t) GO! The Monterey County Herald, Thursday, February 28 – March 5, 2008, Kiss and tell...MPC Welcomes Back Director Michael Cheak for Its Musical Opener ‘Kiss Me Kate’, by Kathryn Petrucci.
- u) Monterey Peninsula College Math/Science Upward Bound Newsletter, Student Corner, Volume 16, Issue 1, February 2008.
- v) MPC Notes, Leap Day Edition, February 29, 2008.
- w) The Monterey County Herald, Friday, February 29, 2008, JC Baseball, San Jose City College 6, MPC 4.
- x) An “All Users” email from Mr. Carsbia Anderson dated Friday, February 29, 2008, regarding the Child Development Center Open House scheduled for Saturday, April 12, 2008.
- y) The Monterey County Herald, Saturday, March 1, 2008, Trustee Defends MPC, by Charles Page.
- z) The Monterey County Herald, Saturday, March 1, 2008, MPC board above reproach, by Gary Bolen.
- aa) The Monterey County Herald, Wednesday, March 5, 2008, Your Town, Monterey, Carl Bernstein to Speak at Lecture.
- bb) The Monterey County Herald, Wednesday, March 5, 2008, JC Softball, Hartnell 6, MPC 0.
- cc) GO!...The Monterey County Herald, Thursday, March 6, 2008, MPC delivers a fresh and imaginative ‘Kiss Me Kate’, by Nathalie Plotkin.
- dd) GO!...The Monterey County Herald, Thursday, March 6, 2008, MPC Theatre Company “Kiss Me Kate;” MPC Theatre Company, “Plaza Suite;” The MPC Players present “The Gin Game.”
- ee) GO!...The Monterey County Herald, Thursday, March 6, 2008, Carl Bernstein, Ethnical Dilemmas in Journalism, March 11, 2008.
- ff) The Monterey County Herald, Thursday, March 6, 2008, Keeping Tabs on MPC Redistricting, by Harvey Kuffner.
- gg) The Monterey County Herald, Thursday, March 6, 2008, MPC Ed Center, Marina, Healthy Living – HLTH 4.

- hh) An email from Kendra Cabrera regarding the March 10th lecture by Benjamin Ajak, 2:00 p.m. – 3:30 p.m., in LF 102.
- ii) Monterey County Weekly, March 6-12, 2008, No Comment..Carl Bernstein raps about everything but the topic of his upcoming MPC lecture, by Kera Abraham.
- jj) The Monterey County Herald, Friday, March 7, 2008, Letter to the Editor, Districts Promote Divisiveness, by Edwin Bliss.
- kk) The Monterey County Herald, Friday, March 7, 2008, Women's Tennis, JC Baseball, and JC Softball results.
- ll) The Monterey County Herald, Sunday, March 9, 2008, Monterey Peninsula College fall honor roll.

Reports and Presentations

Institutional Report: Preparation for Student Services Site Visit

Mr. Carsbia Anderson reported that we are going to have a categorical site visit on April 3rd and 4th and we prepared a self-study on Extended Opportunity Programs and Services (EOPS), CARE, CalWorks, DSPS (Supportive Services and Instruction), and Matriculation Programs.

Mr. Lawrence Walker spoke about EOPS. These students are first and second-year, low income students. The CARE program assists single parents with children under the age of 14 going to college. We offer different services to be successful here at the College. We offer them the meal plan worth \$150 per month and they can use no more than \$10 per day. CalWorks is a collaboration between the Department of Social Services and MPC. It's for single, head of household students, and there is no age limit on the children. It is a very diverse student population, mostly made up of African Americans and Latinos.

Dr. Susan Osorio spoke about Supportive Services and Instruction which have dual purposes: 1) Equal Opportunity. 2) To enhance the education. Five hundred and ninety (590) students per semester are supported in this program. They have learning deficiencies, acquired brain injuries, hearing loss, etc.) Over twenty (20) learning skills curriculum (math, reading, writing) and adaptive P.E. classes are full before the semester begins. She invited everyone to the Supportive Services Awards Program on May 2nd in the Karas Room. It is a very touching ceremony.

Dr. Karen Engelsen spoke about the Matriculation Program. It is a process available to all of our students used to bring students into our organization getting them ready for success by engaging them. We have a pre-orientation program where we inform students about the application process and the supportive services we offer our students. We also have an early alert program set up so that students who are having problems in classes can be identified so that they are given assistance before the semester gets too far along and the student feels overwhelmed and drops out. We are perfecting our follow-up techniques. We are recruiting students, encouraging students to stay, and following up on

students who drop out. We continue to evaluate ourselves and to look for ways to improve.

Superintendent's Report:

1. Dr. Garrison reported that the Carl Bernstein reception and lecture on March 11th was wonderful and said he would not comment on it further as he was certain that the Foundation Director would be addressing it later in the meeting.
2. Dr. Garrison said he expected Dr. John Gonzalez would be commenting on the Accreditation workshop later in the meeting.
3. On March 5th, Dr. Garrison attended the CalPASS Professional Learning Councils in English and Math. Educators discussed the tracking of students from high schools and community colleges to higher education. They discussed the match or mismatch between required standards and the specifics in higher education. They gathered over 50 teachers together to discuss this issue and to close the gap.
4. On March 6th, Dr. Garrison attended the Humanities Division Book Grant Award Ceremony, which was very special to the Humanities instructors and their students.
5. On March 7th, Dr. Garrison attended the Northern California Reading Association Conference held at MPC and organized by Dr. Susan Joplin. We hosted 150 attendees who were all engaged in detailed conversation about students and reading.
6. Mary Nelson hosted 120 high school seniors on campus for a presentation on general careers and technology courses. Students had lunch and then headed back to their respective campuses.
7. On March 10th, Dr. Garrison attended a reception at Marina High School honoring students who won a NOAA ship naming contest. Don Livermore, Marina High School Principal was beaming over his students and it was a pleasure to be a part of the reception.
8. On March 11th, Dr. Garrison attended the United Way Campaign Cabinet meeting.
9. On March 13th, Dr. Garrison attended the MPC Women's Programs Hunger Banquet held in the Student Center along with Mr. Lynn Davis, and several of the other administrators. Sarah Mawhirter and Jeanne Costello as well as other Women's Studies instructors, and students, did a fine job of discussing and drawing attention to this very important topic.
10. On March 14th, Dr. Garrison attended the Monterey County Business Council Educator Cluster Leaders' luncheon at CSUMB.
11. On March 17th, Dr. Garrison facilitated the Community Outreach Advisory Committee meeting with Dr. John Gonzalez and Mr. Carsbia Anderson.

Vice Presidents' Reports:

John Gonzalez - Vice President for Academic Affairs. Dr. Gonzalez reported that on March 11th, MPC faculty, staff, and administrators attended a self-study

accreditation training session which took place at Cuesta College and began at 9:00 a.m. The team learned a lot from the workshop and they were glad they attended. He stated that it is critical that materials be gathered for the site visit. The Commission is more stringent than ever and it is imperative that we are well prepared in advance for the team visit. It is important that we debrief among ourselves and then inform the rest of the campus of what was learned, stated Dr. Gonzalez. The trip was well worth our time and effort. · Dr. Gonzalez reported that he had delayed the production of the Summer and Fall Schedule of Classes in the hopes of encouraging the Division Chairpersons to add more classes to the schedules. There is approximately \$2.2 million in the State budget that we could reclaim provided that we grow and there is a potential for us to grow. We don't want to roll over our Summer and Fall 2007 schedules and let this opportunity pass us by. We would like to take advantage of the opportunity to grow 6.5% in the credit area and continue our momentum. When the economy slows down people come back to school to re-tool. Deans have made recommendations to Division Chairs. Division Chairpersons should make recommendations back to the Deans. · We are in the process of advertising for adjunct positions. Disciplines should be advertised at least once per year and some, more often. Dr. Gonzalez thanked the Board and his colleagues for the support he has received. · Dr. Gonzalez reported that he attended the Women's Programs Hunger Banquet on March 13th. He said this was a wonderful opportunity to sensitize the general populace to the plight of the hungry and to make sure we avoid stereotypes. He recognized the efforts of Sarah Mawhirter and her staff. · Dr. Gonzalez talked about the Student Success Task Force. Earlier in the fall semester the President asked the Task Force to focus on assessing our ability to provide assistance to students moving successfully toward their goals. We wanted to conduct some research. We attended a conference in San Francisco. It was an amazing eye-opener. We will be submitting recommendations to the President for his consideration such as implementing learning communities; collaborative learning; problem solving; case studies; revamping of the early alert system; intrusive advising; and career advising. We are also looking at offering new courses. For now we are looking at adding courses with high enrollment.

Carsbia Anderson – Vice President for Student Services. Mr. Anderson announced that the Open House for the Child Development Center will be held on April 12th at 11:00 a.m. and tours will be held until 2:00 p.m. Assemblymember John Laird will be the guest speaker. The "Week of the Young Child" will be held April 13th through the 19th. · A brief enrollment report was given. Statistics tell us we are up 1% on main campus enrollment as of March 10th. We are up 3% District-wide and we are up in enrollment in all ethnic enrollment groups. The Enrollment Advisory Group has been meeting and he thanked Dr. Rosaleen Ryan and Ms. Vicki Nakamura for their assistance in gathering data. He also reported that we have hired two new soccer coaches: Nick Lackey for the Women's Soccer Team and Bill Bielski for the Men's team. · Lobo Day was held two weeks ago and students were successful in providing student email addresses. · The

MPC/U.C.S.C. theater production of “The Trial of One Short-Sighted Black Woman vs Mammy Louise and Safreeta Mae” at the Oldemeyer Center was well attended by a diverse crowd. · He congratulated Jordan Galdo, who is the new ASMPC President.

Joe Bissell – Vice President for Administrative Services. Mr. Bissell reported that the job descriptions for the classified staff which the committee had been reviewing since 1999, were just approved by MPCEA. There were over 80 job descriptions and over 300 voters. He applauded the efforts of Kali Viker, Cheryl Lincoln, Barbara Lee, Sean Willis, and Brenda Kalina. · Mr. Bissell reported that the Disaster Preparedness Building Response Team (80 individuals) have attended training sessions. He also reported that the campus mass notification system should be installed in April. · The Housing Committee met again and things are looking very positive. Their report will be shared with the Board soon.

Academic Senate – No report this month.

MPCEA – No report this month.

MPCTA - No report this month.

ASMPC – Mr. Jordan Galdo reported that Lobo Day was a fun day. He also reported that ASMPC has a new cadre of officers. He also noted that ASMPC passed a resolution in support of Michael Bogatirev’s proposal to have a monument/statue of MPC’s mascot on campus.

College Council – No report this month.

MPC Foundation – Ms. Marilynn Gustafson, Director, thanked everyone for their support for the Carl Bernstein event. The event was sold out two weeks ahead of the event. They had twenty volunteers on hand to help facilitate the event, which went smoothly. Feedback was very positive and the committee will meet to critique the event and comments and feedback will be received to refine and improve it further. She thanked everyone for their support and participation. · She also announced that the next Arts & Lecture Series event will host Congressman Sam Farr on April 4th. The reception will be held on Friday, April 4th, at 5:30 p.m. in the Karas Room, Library and Technology Center and the lecture will be held in Lecture Forum 103 from 6:30 p.m. – 7:30 p.m. · Many Academic Excellence Award applications have been received. On Friday, May 4th, the grants will be distributed to those selected. · “Connection” articles have been collected and preparations are being readied for the next publication. · The Foundation is busy working on plans for the Second Annual President’s Address to the community.

Board Reports - Dr. Loren Steck reported that the Housing Committee (Nancy Green, Joe Bissell, John Mahoney, Dan Albert, and himself) have been meeting and we are preparing a report for the Board.

Bond Update

Mr. Joe Bissell reported that he had been working with HGHB on the Public Safety Training Center and details of a contract are being negotiated and a contract is being formulated for the Board to consider.

Mr. Joe Demko reported that the Division of State Architect approved our drawings for the Public Safety Training Center. It is anticipated that the project will be bid in late March 2008, with construction to begin in the summer of 2008.

- An additional, temporary modular classroom will be submitted to DSA for approval and then installed for the fall semester 2008 to meet growing enrollment.
- The infrastructure work continues on final water, gas, and electrical tie-ins to buildings. Existing utilities will be transferred to the new Lecture Forum Bridge once it is installed.
- The New Lecture Forum Bridge is being fabricated off-site and delivery is expected in March. Installation will occur in March and April. Remaining work, including demolition of the old bridge is scheduled for Summer 2008.
- New Student Services Building working drawings will be submitted to DSA in the summer of 2008 and construction is expected to start in Spring 2009.
- Parking Lot F will be expanded into the area vacated by demolition of the old Child Development Center. The drawings have been submitted to DSA for approval and construction is scheduled for summer recess, 2008.
- The gym work has already started with the dismantling of the bleachers. The floor removal will occur next week and we are trying to recycle the floor.

The Trustees thanked Mr. Bissell and Mr. Demko for their reports.

Mr. Davis asked if there were any questions or comments on the Consent Calendar or if anyone wished to have an item pulled for separate action. Mr. Davis asked that on Consent item #10.a., that Constance St. Amour be filled in as the recommended Instructional Assistant II position with the effective start date as March 19, 2008 and that items 10.b. and 10.c. be withdrawn from the Consent Calendar as the committees aren't ready to forward names for consideration.

Consent Calendar

A. Routine Matters:

MSC Page, Steck

07-70

BE IT RESOLVED, That the following routine matters were approved:

1. Governing Board accepts \$59,171.60 and other gifts donated to the College with appropriate thanks to the donors.
2. February 15th Manual Payroll in the amount of \$4,372.05 and the February 29th Regular Payroll in the amount of \$2,177,428.34 be approved.
3. Commercial Warrants #12607615 through #12607690, #12608877 through #12608920, #12609740 through #12609767, #12610291 through #12610302, #12610924 through #12610957, #12612884 through #12612958 in the amount of \$2,160,464.93, be approved.
4. Purchase Orders #802783 through #802882 in the amount of \$1,845,694.27, be approved.
5. The following budget increases in the Restricted General Fund be approved:

Increase of \$114,500 in revenue and matching expenses, to reflect funds received for FY 2007-2008.

Increase of \$11,970 in revenue and matching expenses, to reflect funds carried forward from FY 2006-2007 to FY 2007-2008.

6. The following budget increases in the Unrestricted General Fund be ratified.

Net decrease in the 2000 Object expense category	\$ 708
Net increase in the 3000 Object expense category	\$1 ,815
Net decrease in the 4000 Object expense category	\$ 5,669
Net increase in the 5000 Object expense category	\$ 4,062
Net decrease in the 6000 Object expense category	\$ 500.

7. The following course(s) and program changes be approved:
 - ART 35J, Special Printmaking Techniques I: Prints in Space
 - HOSP 89, Cooking for a Healthy Lifestyle
 - MEDA 110, Medical Office Management
 - University Studies Program Changes.

B. Academic Personnel

8. The Governing Board approve the following academic personnel items:
 - a) Resignation of Darien Payne, Graphic Arts/Fine Arts instructor, effective December 19, 2008.

- b) Approval of leave of absence without pay to Dr. Marianne Ide for the 2008/2009 academic year.
 - c) Authorize the recruitment for a full-time, tenure-track English & Study Skills Center Director.
 - d) Grant Equivalency Based on Eminence to Gary Shapiro to teach DRAM 103 Film Directors to Watch, DRAM 104 European Films, DRAM 106 Film and American Culture, and DRAM 109 Introduction to Documentary Film, effective Fall 2008.
 - e) Grant Emergency Equivalency to Bonnie Kirk to teach ITAL 1A Elementary Italian, effective Spring 2008 only.
 - f) Each month individuals are hired as part-time, substitute and overload. The lists include hires for Fall 2006, Early Spring and Spring 2008.
9. The Governing Board approve the sabbatical leaves as listed for 2008-2009:

Stephanie Tetter – Approval contingent upon the commitment to fulfill the specific objectives outlined in the Sabbatical Leave application dated October 30, 2007, with the replacement plan based on adjunct employees.

Kendra Cabrera – Approval contingent upon the commitment to fulfill the specific objectives outlined in the Sabbatical Leave application dated October 31, 2007, with the replacement plan based on adjunct employees.

C. Classified Personnel

10. The Governing Board approve the classified personnel actions listed to include:
- a) Employment of Constance St. Amour, Instructional Assistant II (Service Category 3), English Skills & Study Center, 18 hours per week, 7 months and 14 days per year, effective March 19, 2008.
 - b) Resignation of Marlene D. Stowe, Instructional Assistant II (Service Category 3), Reading Center, 12 to 18 hours per week, 10 months and 11 days per year, effective at the end of the day, April 15, 2008.
 - c) Resignation of Bradley Deming, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective February 28, 2008.
11. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

COUNTY OF MONTEREY INVESTMENT
REPORT FOR THE QUARTER ENDING DECEMBER 31,
2007

INFORMATION

Mr. Bissell reported that he had prepared a written quarterly investment report for the Chief Executive Officer and for the Governing Board for information purposes. Hearing no questions, the Trustees moved forward. Mr. Bissell added that should the Trustees want a special presentation from the Monterey County Treasurer's office, we could invite them to one of our meetings.

Mr. Bissell reported that even though we don't own the Parker Flats property yet, we are still committed to the project. This is the second phase of our project and it is to construct various lab facilities necessary to support training in the skills required in the Peace Officer and Fire Technology Programs. These lab facilities will be located at the Parker Flats site and will consist of an emergency vehicle operations course, a low speed maneuvering area and skid pad and vehicle storage area, a scenario driving simulator, a burn building for live fire training, a fire chemistry lab, and a firing range. In addition, associated support facilities and a classroom are included.

MSC Page, Pohlhammer

07-71

BE IT RESOLVED, That the Governing Board ratify the contract with TLCD Architecture for services performed in conjunction with the revised IPP for the Public Safety Training Center at Parker Flats for a fee not to exceed \$28,750 plus estimated reimbursable expenses of \$1,250 for travel and lodging.

Dr. John Gonzalez stated that due to the cumbersome nature of our system to get through our review of courses, he recommended that the District purchase CurricUNet for the following reasons: We would gain an electronic tracking and forwarding capability of course development documents, including course objectives, course descriptions and Student Learning Outcomes; we would gain an option of viewing course outlines and programs developed by member institutions; we would gain software to retain an historical record of course outlines and updates; CurricUNet will provide the personnel to upload the 4,000 or more course outlines in existence.

Dr. Gonzalez noted that the initial purchase price is \$40,000 for the first year, with an annual fee of \$13,000 which includes upgrades. He strongly recommended approval of the following resolution.

MSC Steck, Tunney

07-72

BE IT RESOLVED, That the Board ratify the contract with Governet for the purchase of the CurricUNet, a web-based software package designed to automate and enhance the development and approval of curriculum for the period March 1, 2008 through February 27, 2009.

DISCUSS USE OF PHOTOVOLTAIC ENERGY IN
THE DESIGN AND CONSTRUCTION OF THE NEW
STUDENT SERVICES BUILDING

INFORMATION

Mr. Bissell reported that the District and Trustees have been discussing the use of installing a photovoltaic system on the roof of the building, including with it other energy conservation projects. However, at this time, the economics of it just aren't there. The District will continue to look at opportunities to be energy efficient.

MSC Steck, Pohlhammer

07-73

BE IT RESOLVED, That the Governing Board pass a resolution proclaiming the week of April 13-19, 2008 as the "Week of the Young Child."

The Trustees decided to carry over the next item until the next meeting.

REVIEW COMMUNITY COLLEGE LEAGUE OF
CALIFORNIA PUBLICATION, INTRODUCTION TO
FISCAL RESPONSIBILITIES

INFORMATION

Dr. Rosaleen Ryan reported that AB 1417 required the Board of Governors to recommend to the Legislature and Governor a framework for the annual evaluation of community college performance in meeting statewide educational outcome priorities. The implementation of AB 1417 is known as the Accountability Reporting for the Community Colleges (ARCC).

ARCC specifies four areas for performance measurement: (1) student progress and achievement in terms of degrees/certificates earned and transfers to four-year institutions; (2) student progress and achievement in vocational and workforce development courses and programs; (3) pre-collegiate skills improvement; and (4) participation rates in the California Community Colleges. The performance data are reported at two levels – the individual college level and across the community college system.

Dr. Ryan stated that one of the requirements of the AB 1417 legislation is that each district presents the report to its Trustees for review and adoption. The complete report is over 700 pages; however, Dr. Ryan selected pages to highlight as an overview of ARCC, with a focus on MPC's performance on the college level indicators and to share with the Trustees as part of her written and verbal report. She said the best use of this report will require the integration of information from various parts of the report. Judgments about the performance of any particular college should pay attention to year-to-year performance, peer group comparisons, enrollment demographics, and the college self-

assessment. A focus upon only one of these pieces of information will provide an incomplete evaluation of college performance, and this may lead one to make unfair judgments about an institution.

Dr. Ryan's PowerPoint presentation showed data tables for each college with the following information:

- Student Progress and Achievement Rate
- Percent of Students Who Earned at Least 30 Units
- Persistence Rate
- Annual Successful Course Completion Rate for Credit Vocational Courses
- Annual Successful Course Completion Rate for Credit Basic Skills Courses
- Improvement Rates for Credit ESL Courses
- Improvement Rates for Credit Basic Skills Courses
- Enhanced Noncredit Progress and Achievement Rate
- College Profile Summaries (e.g., headcounts, percentages of student enrollments by various demographics)
- Summary of the college's peer groups for each indicator.

Dr. Ryan walked the group through the MPC profile and when it came to Table 1.2 Persistence Rate, we showed a 10% drop from Fall 2003/2004 to Fall 2004/2005 and she explained that by saying that was when the fee increase happened and students were affected by this increase. She also pointed out that MPC percentage rates are higher than our peer colleges in student progress and achievement in vocational/occupational/workforce development. On Table 1.5, Improvement Rates for ESL and for Credit Basic Skills Courses, there was a good improvement from 2002/2003 from 51.9% to 56.3% in Basic Skills Improvement Rate. Dr. Ryan reviewed our College profile: Annual Unduplicated Headcount: 2004-2005: 23,900; 2005-2006: 22,912; 2006-2007: 22,976. Full-Time Equivalent Students: 2004-2005: 8,599; 2005-2006: 8,291; 2006-2007: 8,380. Gender of Students: Female - 2004-2005 - 52.9%; 2005-2006 - 53.2%; 2006 - 2007; 52.9%. Male: 2004-2005 - 47.0%; 2005-2006, 46.7, & 2006-2007 - 47.0%. 0.1% Unknown; 0.2% Unknown; 0.2% Unknown. Dr. Ryan also showed in Table 1.10 a breakdown in ethnicity of our students.

Dr. Steck noted that while the Hispanic population took a slight increase over the years in population growth, the Black/African American community took a slight drop in enrollment. Dr. Gonzalez attributed the Hispanic growth to the FIELD program and our outreach efforts.

Dr. Ryan said that this entire report and all of these statistics are available through the Office of Institutional Research and those interested may see this report by asking.

The Trustees thanked Dr. Ryan and her staff for her report.

MSC Steck, Tunney

07-74

BE IT RESOLVED, That the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges 2008 Report.

MSC Pohlhammer, Tunney

07-75

BE IT RESOLVED, That the Governing Board vote for the following persons to the CCCT Board of Directors: Bernard Jones, Paul Fong, A.C. "Tony" Ubalde, Jr.; Charles Meng, Brian Conley, Nancy Chadwick, and Andrew Walzer.

UPDATE REPORT ON GOVERNING BOARD
POLICY 2240, NO SMOKING POLICY

INFORMATION

It was decided to hold this item over to the next meeting as Trustee Page had to leave the meeting early and he was integral to this discussion.

CALENDAR OF EVENTS

INFORMATION

The Trustees reviewed the Upcoming Calendar of Events.

Advance Planning

The next Regular meeting will be held:

Tuesday, April 22, 2008, 1:30 p.m. - Closed Session, Stutzman Seminar Room,
Library & Technology Center

3:00 p.m. - Open Session, Karas Room
Library and Technology Center

Agenda item/s:

- Program Review: Physical Science
- Governing Board Policy 2240, No Smoking Policy
- Basic Skills Initiative
- Review of Community College League of California publication,
Introduction to Fiscal Responsibilities

Adjournment

Mr. Davis adjourned the meeting at 6:07 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.
Secretary to the Board

Minutes March 18, 2008,
March 2008