

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

8:00 a.m. – 8:05 a.m. – Open Session (Roll call only)
Closed Session – 8:05 a.m. - 9:25 a.m.
Stutzman Seminar Room – Library & Technology Center
Open Session: 9:30 a.m., Karas Room – Library & Technology Center

Monterey Peninsula College
980 Fremont Street, Monterey, California 93940-4799

TUESDAY
March 18, 2008

AGENDA

I. **OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Take Action to Add Items (if any) That Arose Since Posting of Agenda (2/3 vote required)

II. **OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Performance Evaluation
Superintendent/President

- D. Reporting of any action taken during Closed Session

III. **RECOGNITION**

- A. Acknowledgment of Visitors
- B. The Best Professor in Monterey County for 2008 Selected by the readers of the Monterey County Coast Weekly: Dr. Richard Kezirian
Second year running...Expect the best, Experience the best at MPC
- C. Monterey Peninsula College Foundation: Donations for February 2008:
\$58,460.00

IV. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
 - a) The Monterey County Herald, Wednesday, February 20, 2008, JC Softball, San Jose CC, 10, MPC 2.
 - b) The Monterey County Herald, Wednesday, February 20, 2008, FINAL SHOT DOES NOT FALL FOR MPC, Carter's Drive Comes Up Empty as Lobos Fall to Seahawks, by John Devine.
 - c) The Monterey County Herald, Wednesday, February 20, 2008, MPC, The Library Arts Lecture Series, Global Warming: Dr. Judith T. Kildow, "How will Greenhouse Gases and Climate Change Affect the Economy?", Friday, February 22nd, 6:30 – 7:30 p.m., LF 103; Through March 16, The MPC Players present "The Gin Game." Through February 24, MPC Storybook Theatre's "Excalibur: The Story of Young King Arthur." MPC Art Gallery. "The Intimate Observer," an exhibit of work by Wane Jiang, Christine Hanlon and Sharon Wolpoff.
 - d) GO! Monterey County Herald, Thursday, February 21-27, 2008. Virtuoso cast brings to life Pulitzer-winning 'Gin Game' by Nathalie Plotkin. MPC Theatre Company's "Kiss me Kate." MPC Gentrain Society presents A SPECIAL FOUR PART LECTURE SERIES, February 27 and March 5, 12, 19, 2008, 1:30 – 3:00 p.m. MPC LF 103, C.S. Lewis: "the Apostle to the Skeptics."
 - e) GO! Monterey County Herald, Thursday, February 21-27, 2008. Carl Bernstein, Ethnical dilemmas in Journalism. 7:00 p.m., Tuesday, March 11 at the Steinbeck Forum, Monterey Conference Center.

- f) An email dated February 21st from Marilynn Gustafson regarding Dr. Judith Kildow's lecture.
- g) The Monterey County Herald, February 24, 2008, Junior college district, which ranges from Marina to Big Sur, could be split into five parts...Public can weigh in on MPC plan, by Clarissa Aljentera.
- h) The Monterey County Herald, Saturday, February 23, 2008, JC Baseball, MPC 3, Lassen 2; JC Baseball, MPC 3, Lassen 2.
- i) An email from Gary Bolen, Co-Chairman, Drama Department, dated February 25, 2008, regarding MPC theatre Department Production of "Kiss Me, Kate."
- j) An email from Gary Bolen, MPC Theatre Department, dated February 25, 2008, regarding MPC Theatre Department Auditions March 1st and 2nd for Urinetown the Musical & Death of a Salesman.
- k) An email from Robynn Smith, Creative Arts Division, regarding her students being involved in a mural project supporting Arts Habitat.
- l) The Monterey County Herald, Tuesday, February 26, 2008, Board of Education: Decisions expected Wednesday... Voters speak on MPC trustee issue, by Clarissa Aljentera.
- m) The Monterey County Herald, Tuesday, February 26, 2008, MPC men in playoffs Wednesday.
- n) The Monterey County Herald, Wednesday, February 27, 2008, JC Softball, Cabrillo 4, MPC 2.
- o) The Monterey County Herald, Wednesday, February 27, 2008, Time for county board to create MPC districts.
- p) An email to All Users from Mr. Carsbia Anderson an invitation to the Black Student Union Annual Talent Showcase, Thursday, February 28, 2008 at 7:00 p.m., in the Student Center.
- q) The Monterey County Herald, Thursday, February 28, 2008, Board favors trustee areas...MPC plan will create 5 districts, by Clarissa Aljentera.
- r) GO! The Monterey County Herald, Thursday, February 28, 2008, MPC Theatre Company Auditions; February 28 – March 16 MPC Theatre Company's "Kiss me Kate"; March 11, Journalist Carl Bernstein, "Ethnical Dilemmas in Journalism"; MPC Theatre Company, "Plaza Suite."
- s) Letter from Andy Bedell and Ken Esaki, Monterey High School, thanking MPC for letting them use MPC for the Monterey High School Soccer Program during the past season.
- t) GO! The Monterey County Herald, Thursday, February 28 – March 5, 2008, Kiss and tell...MPC Welcomes Back Director Michael Cheak for Its Musical Opener 'Kiss me Kate', by Kathryn Petruccelli.
- u) Monterey Peninsula College Math/Science Upward Bound Newsletter, Student Corner, Volume 16, Issue 1, February 2008.
- v) MPC Notes, Leap Day Edition, February 29, 2008.
- w) The Monterey County Herald, Friday, February 29, 2008, JC Baseball, San Jose City College 6, MPC 4.

- x) An “All Users” email from Mr. Carsbia Anderson dated Friday, February 29, 2008, regarding the Child Development Center Open House scheduled for Saturday, April 12, 2008.
- y) The Monterey County Herald, Saturday, March 1, 2008, Trustee Defends MPC, by Charles Page
- z) The Monterey County Herald, Saturday, March 1, 2008, MPC board above reproach, by Gary Bolen.
- aa) The Monterey County Herald, Wednesday, March 5, 2008, Your Town, Monterey, Carl Bernstein to Speak at Lecture.
- bb) The Monterey County Herald, Wednesday, March 5, 2008, JC Softball, Hartnell 6, MPC O.
- cc) GO!...The Monterey County Herald, Thursday, March 6, 2008, MPC delivers a fresh and imaginative ‘Kiss Me Kate’, by Nathalie Plotkin.
- dd) GO!...The Monterey County Herald, Thursday, March 6, 2008, MPC Theatre Company Kiss Me Kate; MPC Theatre Company, “Plaza Suite;,” The MPC Players present “The Gin Game.”
- ee) GO!...The Monterey County Herald, Thursday, March 6, 2008, Carl Bernstein, Ethnical Dilemmas in Journalism, March 11, 2008.
- ff) The Monterey County Herald, Thursday, March 6, 2008, Keeping Tabs on MPC Redistricting, by Harvey Kuffner.
- gg) The Monterey County Herald, Thursday, March 6, 2008, MPC Ed Center, Marina, Healthy Living – HLTH 4.
- hh) An email from Kendra Cabrera regarding the March 10th lecture by Benjamin Ajak, 2:00 p.m. – 3:30 p.m., in LF 102.
- ii) Monterey County Weekly, March 6-12, 2008, No Comment. Carl Bernstein raps about everything but the topic of his upcoming MPC lecture, by Kera Abraham.
- jj) The Monterey County Herald, Friday, March 7, 2008, Letter to the Editor, Districts Promote Divisiveness, by Edwin Bliss.
- kk) The Monterey County Herald, Friday, March 7, 2008, Women’s Tennis, JC Baseball, and JC Softball results.
- ll) The Monterey County Herald, Sunday, March 9, 2008, Monterey Peninsula College fall honor roll.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Preparation for Student Services Site Visit.
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL

- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
 - Bond Update – Joe Bissell

V. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board accept \$59,171.60 donated to the college with appropriate thanks to the donors.
2. That the February 15th Manual Payroll in the amount of \$4,372.05 and the February 29th Regular Payroll in the amount of \$2,177,428.34 be approved.
3. That Commercial Warrants #12607615 through #12607690, #12608877 through #12608920, #12609740 through #12609767, #12610291 through #12610302, #12610924 through #12610957, #12612884 through #12612958 in the amount of \$2,160,464.93, be approved.
4. That purchase orders #802783 through #802882 in the amount of \$1,845,694.27, be approved.
5. That the following budget increases in the Restricted General Fund be approved:

Increase of \$114,500 in revenue and matching expenses, to reflect funds received for FY 2007-2008.

Increase of \$11,970 in revenue and matching expenses, to reflect funds carried forward from FY 2006-2007 to FY 2007-2008.

6. That the following budget increases in the Unrestricted General Fund be ratified.

Net decrease in the 2000 Object expense category	\$ 708
Net increase in the 3000 Object expense category	\$ 1,815
Net decrease in the 4000 Object expense category	\$ 5,669
Net increase in the 5000 Object expense category	\$ 4,062
Net decrease in the 6000 Object expense category	\$ 500.

- 7 That the following course(s) and program changes be approved:

- ART 35J, Special Printmaking Techniques I: Prints in Space
- HOSP 89, Cooking for a Healthy Lifestyle
- MEDA 110, Medical Office Management
- University Studies Program Changes.

B. Academic Personnel

8. That the Governing Board approve the following items:

- a) Resignation of Darien Payne, Graphic Arts/Fine Arts instructor, effective December 19, 2008.
- b) Approval of leave of absence without pay to Dr. Marianne Ide for the 2008/2009 academic year.
- c) Authorize the recruitment for a full-time, tenure-track English & Study Skills Center Director.
- d) Grant Equivalency Based on Eminence to Gary Shapiro to teach DRAM 103 Film Directors to Watch, DRAM 104 European Films, DRAM 106 Film and American Culture, and DRAM 109 Introduction to Documentary Film, effective Fall 2008.
- e) Grant Emergency Equivalency to Bonnie Kirk to teach ITAL 1A Elementary Italian, effective Spring 2008 only.
- f) Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Fall 2006, Early Spring and Spring 2008.

9. That the Governing Board approve sabbatical leaves as listed for 2008-2009:

Stephanie Tetter – Approval contingent upon the commitment to fulfill the specific objectives outlined in the Sabbatical Leave application dated October 30, 2007, with the replacement plan based on adjunct employees.

Kendra Cabrera – Approval contingent upon the commitment to fulfill the specific objectives outlined in the Sabbatical Leave application dated October 31 2007, with the replacement plan based on adjunct employees.

C. Classified Personnel

10. That the Governing Board approve the classified personnel actions listed to include:
 - a) Employment of _____, Instructional Assistant II (Service Category 3), English Skills & Study Center, 18 hours per week, 7 months and 14 days per year, effective _____, 2008.
 - b) Employment of _____, Clerical Assistant II (Service Category 3), Humanities, 19 hours per week, 9 months per year, effective _____, 2008.
 - c) Employment of _____, Financial Aid Advisor (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective _____, 2008.
 - d) Resignation of Marlene D. Stowe, Instructional Assistant II (Service Category 3) Reading Center, 12 to 18 hours per week, 10 months and 11 days per year, effective at the end of the day, April 15, 2008.
 - e) Resignation of Bradley Deming, Custodian (Service Category 2), Facilities, 40 hours per week, 12 months per year, effective February 28, 2008.

11. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

VI. NEW BUSINESS

- A. COUNTY OF MONTEREY INVESTMENT REPORT FOR THE QUARTER ENDING DECEMBER 31, 2007. INFORMATION

- B. BE IT RESOLVED, That the Governing Board ratify the contract with TLCD Architecture for services performed in conjunction with the revised IPP for the Public Safety Training Center at Parker Flats for the fee not to exceed \$28,750 plus estimated reimbursable expenses of \$1,250 for travel and lodging.

- C. BE IT RESOLVED, That the Board ratify the contract with Governet for the purchase of the Curricunet, a web based software package designed to automate and enhance the development and approval of curriculum for the period March 1, 2008 through February 27, 2009.

- D. DISCUSS USE OF PHOTOVOLTAIC ENERGY IN THE DESIGN AND CONSTRUCTION OF THE NEW STUDENT SERVICES BUILDING INFORMATION

- E. BE IT RESOLVED, That the Governing Board pass a resolution proclaiming the week of April 13 – 19, 2008 as the “Week of the Young Child.”

- F. REVIEW COMMUNITY COLLEGE LEAGUE OF CALIFORNIA PUBLICATION, INTRODUCTION TO FISCAL RESPONSIBILITIES INFORMATION

- G. BE IT RESOLVED, That the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges 2008 Report.

- H. BE IT RESOLVED, That the Governing Board vote for the following persons to the CCCT Board of Directors: _____,
 _____, _____,
 _____, _____,
 _____, _____, and _____.

- I. UPDATE REPORT ON GOVERNING BOARD POLICY 2240, NO SMOKING POLICY INFORMATION

- J. CALENDAR OF EVENTS INFORMATION

VII. ADVANCE PLANNING

A. Meeting Date:

Regular Meeting: Tuesday, April 22, 2008

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

- 1. Program Review: Physical Science

2. Basic Skills Initiative

VIII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: March 12, 2008

Agenda March 18, 2008
March 2008