

Board Policies Chapter 6 Series

Chapter 6 Business – Steve Crow – Monterey Peninsula College – Administrative Services

Shaded areas represent BPs approved by ASAG 9-28-15; to College Council 10-13-15

6100	Delegation of Authority	Old Policy BP 2100 Gives Administration Authority to properly administer Business/Contracts
*6150	Designation of Authorized Signatures	Legally Required To delegate signature authority to administration
6200	Budget Preparation	Old Policy 2105, 2106 Provides criteria including the requirement for schedules and projections.
6210	General Fund Reserve	Requires Board Approval to allocate expenditures to the reserve set at minimum of 10%.
6250	Budget Management	Old Policy 2120 Requires management as outlined in Title 5 and requires Board approvals for transfers.
6300	Fiscal Management	Old Policy 2110, 2115 (to CC 10-27-15)
6320	Investments	Old Policy 2125 Legally Required – Requires that the primary investment objected in priority order, shall be: Safety; Liquidity; Return on investment and that Board receive regular reports on investments.
6330	Purchasing	Old Policy 2130 -- Board approved New 12/12/12 Reviewed for Format Only
6340	Contracts	Old Policy 2132 Board approved New 12/12/12 Reviewed for Format Only
*6400	Audits	Legally Required compliance with Title 5 to perform required audits.
6450	Wireless or Cellular Telephone Use	Board approved 12/12/12 Reviewed for Format Only
*6500	Property Management	Old Policy 2190 Legally Required designating the Superintendent/President as the Board's negotiator regarding all property management.
*6520	Security of District Property	Legally Required to establish procedures necessary to manage, control and protect the assets of the District.
*6540	Insurance	Old Policy 2170 Legally Required Addressing Education Code Section 72506 as follows: <ul style="list-style-type: none"> • Liability for damages for death, injury to persons, or damage or loss of property; • Personal liability of the members of the Board and the officers and employees of the District for damages... • Worker's compensation insurance.

*6550	Disposal of Property	Old Policy 2165 Board approved New 10/24/12 Reviewed for Format Only Legally Required
*6600	Capital Construction	Old Policy 2195 Board approved New 10/24/12 Reviewed for Format Only Legally Required
6620	Naming Buildings	Not under consideration yet Old Policy 1435 Provides criteria and will be brought forward TBA.
6700	Civic Center and Other Facilities Use	Board approved 10/24/12 Reviewed for Format Only
6740	Citizens Oversight Committee	Not under consideration yet. Will be brought forward TBA. Policy states requirements for this committee to oversee Measure I.
*6750	Parking	Old Policy 2205 Legally Required
*6800	Safety	Old Policy 2235 Legally Required Outlining required documents for safety including Transportation, Injury Illness Prevention Program and references to other safety related policies.
*6900	Bookstore	Old Policy 2135 Legally Required Qualified Vendor and compliance with the law.

*Legally required.