

MPC Academic Senate
Meeting Minutes
September 3, 2015

Academic Senate Membership

Alfred Hochstaedter (President)	Dawn Rae Davis	Heather Craig
Kathleen Clark (Vice President)	Merry Dennehy	Eric Ogata
Paola Gilbert (ASCCC Delegate)	Sandra Washington	James Lawrence
Lynn Kragelund (Secretary)	Robynn Smith	Mark Clements
Sunny LeMoine	Glenn Tozier	Mike Torres

Visitors: Kiran Kamath, Alethea DeSoto, Sunshine Geisler

I. Opening Business

A. Public Comments/Welcome (2:30-2:40)

None

B. Approval of [Draft Minutes from the May 28 meeting \(2:40-2:45\)](#)

Motion to approve: Kathleen Clark

2nd – Mike Torres

2 abstentions – GT and LK

No objections

Motion carries

II. Reports

A. President's Report (2:45-3:05) FA and Alethea DeSoto

See [Notes](#)

Enrollment Management Workshop Report

Power Point on Recruitment to Completion plan.

Alethea DeSoto – Impressions of the workshop:

“What is MPC known for?” discussion. Comments from students include:

great teachers, but what programs are well known?

Multiple components needed for enrollment management: programming, offerings, etc.

Review of Offerings: counselors currently use an advising sheet. But an alternate is a “Roadmap” concept that spells out what each semester would look like? These roadmaps would not only help counselors, but could be made available to students. Could include information on when courses are offered. Departments could make plans to funnel students into course more effectively.

Look at having different Roadmaps or Pathways for different types of students: example: Day vs. Evening students.

K-16 Partnerships – Resurrect meetings between College and Superintendents. But also looking at creative ways to recruit via K-12 schools.

Accelerated University- students want a clear plan, especially at the beginning.

Outreach and Onboarding – Turn your visitors into applicants, how to get and keep visitors interested in MPC, make it easy.

Program Specific Orientations- pre-orientation, then orientation, then program specific orientation. MPC does well with the basic orientation, but need work on program specific orientation.

Linking Student Education Plan to schedule creation- how accurate are the Ed plans? How to encourage students to follow ed. Plan? How can we use the data from our Ed plan to inform schedule.

AH – impressions of workshop:

How well do the basic skills assessments work at MPC? Are we accurately assessing students? Some schools give a workshop on how to take the assessment prior to the assessment, and then had higher-level assessment.

Also, looking at different ways to assess placement: high school grades, etc.

Other interesting ideas: Block scheduling, SEP and scheduling, schedule classes based on student needs and then choose instructor.

California Community Colleges Chancellor’s Office report

Accreditation Recommendations - “Lost confidence in the ACCJC”

This confidence is questioned based on:

- Compliance rather than improvement
- Lack of transparency
- Inadequate and poor quality training
- Communication issues

College Council

Endorsed a budget – structural deficit is \$1.2M to be covered by a one time fund from the state.

Huge improvement in understanding the budget in the last year.

See notes for details on budget

AAAG – Accreditation Report

Fall 2015 – first reading to the AS, hopefully available in October

Spring 2015 - Second reading.

Discussion

KC - reading the report and understanding and discussing the report takes time, would like to have the report for at least 2 weeks prior to discussion.

PG – will the discussion be in a forum format, not just in established committees? When will a faculty member not in the AS be able to comment or make suggestions?

AH – At a minimum, the committees will discuss, but the details on how the discussion will move forward has not yet been decided or planned yet. This next step will be reading at least portions to be discussed in committees. Academic Senate will have the whole document and members are encouraged to read the entire document. But will be required to read the sections related to governance.

PG – if faculty is not a committee, they have no venue to express their opinions?

AH – invite your department to read the document and give you feedback to bring to the Academic Senate.

B. COC (Action Item) (3:05-3:20)

Vice President of Student Services Screening Committee Chair – Kiran Kamath

Proposed Faculty Members:

Alethea DeSoto

Counseling Chair, management experience, recognized by faculty peers as someone with experience and willing to speak their minds even if it is a minority opinion.

Wendy Bates

Athletics representation, an important part of VPSS. Also, recognizes that basketball practice/commitments may impact ability to serve. This type of conflict should be examined early in the process. If there is an unavoidable conflict, Lyndon Schutzler will serve instead.

Jacque Evans

ARC (Access Resource Center), familiar with challenges of categorical funding and efforts to serve the underrepresented and those least able to navigate the complex pathways of academia. Jacque is also a somewhat new faculty, a group that we think is important to serve on these types of committees.

Jamie Gerard

English, instructional faculty has served on the basic skills committee for many years and is familiar with the types of services supported by Student Services.

ACTION:

Motion to approve the proposed faculty members as listed above - PG

HC seconds

One abstention – JE

No objections

Motion carries

Recruitment to Completion Group (see notes for background):

Working group to generate ideas and make suggestions to improve FTES.
AH created a list with input from discussion with Kiran Kamath of faculty that could positively contribute to this working group. Those faculty are:

John Anderson

Diane Boynton

Heather Craig

John Cristobal

Jamie Dagdigian

Alethea DeSoto

Andres Durstenfeld

Kelly Fletes

Adria Gerard

Sunshine Giesler

Paola Gilbert

Fred Hochstaedter

Elias Kary

Jon Mikkelsen

Todd Ritsema

Lyndon Schutzler

Catherine Webb

There is a retreat planned for next week. After that meeting, it is unclear what will happen with the group.

Discussion:

KC - this group may eventually become a committee?

AH – it is hard to know what will happen

MD – who are the administrators that will take part?

AH – Vice Presidents, deans, Director of A&R, Director of Financial Aid, a DOM.

Kiran Kamath – there are 30 + people who are attending the retreat. The intent is to cultivate ideas and have a brainstorming session, not an ongoing group.

ACTION:

JE moves to approve this list of faculty

MD – second

Unanimously approved

Motion carries

Director of Student Success Screening Committee

Sandra Washington (replaces Alethea DeSoto)

Flex Committee

Sandra Washington

COC (the long-neglected Committee On Committees) Chair

Heather Craig

Equivalency Committee

Luke Spence from Mathematics

Discussion:

HC – is looking forward to having SW on the Flex Committee!

Who is on the Equivalency Committee?

AH – Heather Faust, James Lawrence, Kim Fuji

This committee is active and can be active on the school breaks when hiring is occurring.

ACTION

KC moves to approve these new committee positions

SL seconds

Unanimous approval

Motion carries

C. Flex Day Committee Report (3:20-3:30)

Heather Craig discussed survey results from Fall Flex Day

Several comments on hearing more from Dr. Tribely and giving him more time for his address, that he was cut short. Will clarify time needed by speakers and attempt to stick to that time frame/

For Spring Flex Days planning for the Keynote Speaker: Elias Kary?

In the spring the speaker is typically been someone from the community and funded and chosen by EEOAC. Last year, the Academic Senate chose the speaker (Eduardo Ochoa from CSUMB).

An issue with getting an off campus speaker is the cost.

Discussion:

AH – if there is a good idea for a speaker, we should not feel limited by funding. The idea should come first.

MD – Is the change with Flex Days that we would have a speaker from MPC rather than from another organization?

HC – that is correct. There are TED talks with very interesting topics, but is it worth it to pay someone or just watch the TEB talk

Kiran Kamath – maybe looking at specific topics or a theme for the Flex Days, and then looking to organizations in the Bay Area and the RP group for potential speakers.

HC – can you recommend names?

Kiran Kamath – yes, and you can also ask Rosaleen Ryan who is a member of the RP group.

PG – is Elias willing to speak?

HC – Yes

PG – it sounds like having an on campus speaker an easier time for the Spring Flex Days?

HC – that would be easier for us, yes. And the Flex committee is a challenge and the addition of SW, another senator, will be great!

The lunch scheduling is very time consuming and we have decided to discontinue that. We will continue to provide coffee in the morning.

PG – at Cabrillo the union provides lunch on one of the Flex days. Maybe we could investigate that as an option?

HC – That would be great! I will pursue scheduling Elias for the Spring Flex Days.

III. Old Business

A. GE Area Descriptions (3:45-4:00) Summer Geisler

From the May Minutes:

“These are the [descriptions](#) that are used to determine placement of courses into MPC GE areas.”

SG: Needs review because it has been 10+ years. Especially Area F that excludes women’s studies courses from being included as GE courses.

How would AS like the MPC GE Standards definitions be reviewed? Who should review them and how? Is there agreement on the need for further and more extensive talks on this subject?

Should there be a committee established? Overall, the CAC needs direction from the senate on how to proceed.

Discussion:

Kiran Kamath – standard 2A from accreditation should be looked at because it speaks to this subject and the GE philosophy should also inform any changes.

AH – wasn't there a committee on GE in the past?

SG – yes, but it was disbanded long ago. And copies of this standard were difficult to find as the records were purged many years ago.

AH – It sounds like this clearly needs review and revision, any suggestions on how to proceed?

SG – there was a feeling that the group includes area experts to help make the decisions

MT – there should also be a counselor involved since counseling often looks at GE requirements and equivalency.

AH – need a group with representation from all the divisions and counseling, and the AS has that. Would the AS consider performing this task?

HC – we also need Sunshine in the decision making process.

AH- we have no one yet from Social Science, but that division is interested in sending a representative to AS. Dawn Rae may join the group for the discussion.

PG- revising these descriptions sounds like a big job.

SG – yes, and there is also a movement toward trimming classes and looking at the outcomes of GE courses and their unique contribution to a student's education. Maybe start with the MPC philosophy to inform decisions. But overall, they need to be reviewed.

HC – comments from the curriculum meeting would be useful and interesting.

SG – yes, it might be best to have both the AS and the curriculum committees to have a joint meeting to discuss.

AH – it would also be interesting to see what other colleges do with their GE.

Does the AS agree to take on discussion on this issue? Or do we recommend forming a new group with diverse representation?

KC – SG mentioned combining the curriculum committee and the AS for this purpose.

AH – a compromise would be choosing half of the senators

SG – or a long meeting with both groups to accomplish the task in one meeting. I think the CAC members would have a hard time attending the AS meetings twice a month. And the most important is to make sure there is adequate representation from the divisions.

HC – we also need to make sure to take any proposed changes back to the division.

SG – yes, so maybe two meetings with recommendations sent back to divisions after the initial meeting before the revisions are finalized.

AH – I can come up with a list of faculty.

KC – I think senators should volunteer.

AH – who volunteers?

KC – I do.

AH – I will also volunteer.

HC – I will also volunteer.

MT – I volunteer. And I think we should anticipate more than two meetings for this task.

SG – from CAC, I would invite Beth Penney and Bill Easton, along with the AS volunteers. And we need a social sciences person.

AH – and someone from PE, perhaps Mark Clemons would volunteer? And Mark Fox may be interested from communications.

KC – Dave Clemmons may be a good contributor.

SG – Richard Abend from humanities. And someone from languages would be great.

AH – Kelly Stack is also a good candidate from the language department.

PG – Kelly is really busy, so someone else from the language dept may be better.

AH – I will report back next meeting

Adjourned at 4:23pm

Respectfully submitted,

Lynn Kragelund MSN, RN

These discussions are tabled for next time:

III. Old Business, cont.

**B. Using the BART (Behavioral Assessment Resource Team) for
Plagiarism reports (3:30-3:45)**

[Plagiarism Report Example](#)

[Draft Web Page Wording](#)

IV. New Business

B. Academic Senate Goals for the 2015-2016 Academic Year (4:00-4:15)