College Council Minutes
June 30, 2015
2:00 pm
Rm 216, LTC

College Council Members: Luz Aguirre, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Wendy Bates, Scott Gunter, Francisco Tostado, Kevin Haskin for Loran Walsh, Dan Fox, Lyndon Schutzler (non-voting), Paola Gilbert, Larry Walker, Michael Gilmartin, Stephanie Perkins, Suzanne Ammons, Walter Tribley, ASMPC Rep.

Absent: DJ Singh, Loran Walsh (Kevin Haskin in place of)
Guests: Jon Mikkelsen, Jon Knolle, Alan Haffa, Laura Franklin, Connie Andrews, Rosemary Barrios, Dave Clemens

1. **Minutes:**
    a. **June 23, 2015 deferred to future meeting**
2. **Board Policies:**
3. **Discussion Items:**
    a. **Resource Allocation 2015-16 State Funds:** Diane opened discussion with reference to the following documents: *Recommendations to Cut Costs, Grow Enrollments Oct. 2013*, *President's Planning Assumptions 2015-16*, and the *Resource Allocation for 2015-16*.

    Dr. Tribley reviewed his "Straw Proposal" proposal with a list of his Assumptions, emphasizing that ending deficit spending is priority driving budgetary decisions. Prioritization of other needs will inform decisions as funding becomes available. The following are comments shared by Dr. Tribley and members in conjunction with the printed Assumptions as the discussion was carried:

    - 2. "Right sizing" means we must find a size (FTES generation) which is sustainable.
    - 5. ERP currently used is inefficient, forcing many areas to develop a "work around".
    - 7 and 8: We have not fully saturated the market as far as our high school, Basic Skills and ESL educational markets are concerned.
    - 11 The International Student population could be served in greater numbers than currently, however, this requires additional supportive services. Revenue is received, however, no apportionment funding is received. More review is needed.
    - 13 CTE Programs- providing a position to pursue these grants is prudent given that the CCC system continues to provide funds needed for these expensive programs.
    - 14 Ongoing compensation- will be funded from "new" ongoing money, whereas any compensation related to restoration will be funded from new unrestricted on-time funds (not OPEB).

    Dr. Tribley reviewed the Resource Allocation "straw proposal" with these key points:

    - Ongoing: The two known ongoing increases (STRS/PERS and ACA) for a total of $476,938 are removed from the available ongoing total of $2,020,115, leaving $1,543,178 remaining for compensation/structural deficit.
    - Ongoing-designated: $426,503 to hire 3 faculty positions. Will hire for large enrollment, new FTES disciplines that are difficult to hire par time faculty for.
    - One time: Prepare for loss of Prop 30 funding, increased costs related to ACA, PERS, STRS and consultants needed in various areas as listed total approximately $1.2 M, leaving $2,359,876 remaining to go towards the structural deficit.
    - The marketing plan will target areas of the student audiences not saturated, weaning our reliance away from contact education and resulting in efficiencies which will help to right size the College.

- Centralized scheduling should be considered for more efficient use of classrooms, staff support and utilities. Current ongoing practices are not allowing scheduling with efficiencies in mind.

Guest comments/concerns included the following:

- Need notification to broader campus population and input from.
- Consider establishing priorities but with caution in defining exact dollar amounts as this is the responsibility of the administration.
- Structural deficit – while the perception is that this figure is still unknown, we know it exists. Several presentations (Flex days and other meetings) have shed more light on the complexities of budget verses actual figures. It is largely understood that budgeted and actual figures will present a gap. *The District could examine its spending verses budgeted figures at mid-year and based on the information known, make decisions to release funds according to prioritized one time needs.* This would be a more effective plan of action going forward.
- Marketing and filling key positions-how will this help with the structural deficit by generating more revenue.
- Employee compensation – this too is an administrative decision which College Council should not be tasked with. This has been part of the College's strategic plan for many years and the inability to offer better compensation hinders the ability to attract and retain qualified staff.
- Article 16.8 of the MPCTA contract provides for the compensation element. Discussion and review of compensation matters should be kept within negotiation units.
- CBO expertise is needed at the administrative level to guide the budget/spending plan.
- External assistance may help the District find areas where growth is possible and given the number of years the District has tried different things, we should consider getting outside help.
- The "Assumptions" are being presented as information for discussion, and sharing rather than for the purpose of having College Council as the driving force for budget decisions.
- The ERP is still a priority for the District to pursue as it impacts the ability to accurately track data and allows better forecasting.
- Enrollment management and enrollment enhancement should be pursued to allow the institution to find efficiencies in class sizes and wean our reliance away from contract education.
- Article 16.8 is based on P1, however, it is not known how the Base Allotment will show up on P1.

Discussion followed a motion for a recommendation to include (1) making legal and contractual obligations a priority, and (2) advocates for an operational audit with regards to resource allocation of the 2015-16 funds. Concern was raised regarding (1) above, citing that *legal* and *contractual* are defined differently. In addition the concerns raised question whether this is necessary to state and if this could produce unintended consequences. The following verbiage was crafted for the recommendation:

College Council recommends the following with regards to resource allocation of the 2015-2016 state funds:

1) Make legal and contractual obligations a first priority, and then

2) Complete an operational audit to include a review, recommendations, and implementation guidance.

The motion was made by Paolo, seconded by Scott Gunter. The motion was approved with 7 in favor, 3 opposed (Mike Gilmartin, Francisco Tostado, Fred Hochstaedter) and 1 abstention (Larry Walker).

(Note: This recommendation was brought forward for action at the August 11, 2015 meeting, in accordance with Brown Act rules.)

Dr. Tribley thanked the group for its engagement and indicated that we can now move forward and identify a consulting group to conduct the "operational audit". In the meantime, decisions must be made for allocation of funds to address fiscal stability in 2015-16. Dr. Tribley indicated that enough funding is available in new one time funds to proceed with hiring of a consultant team.

4. **Meeting Calendar:**
    a. **Next meetings? August 11. Final Budget to Board Sept 14, 2015**