

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, JULY 22, 2015**

11:00am, Closed Session: Classroom MA402, Education Center at Marina  
1:30pm, Regular Meeting (Business): Classroom MA404, Education Center at Marina  
3:00pm, Regular Meeting (Reports): Classroom MA404, Education Center at Marina

980 Fremont Street, Monterey CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

*This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.*

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

A. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))

Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870

B. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: Susan Kitagawa and Larry Walker

C. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))

a) Name of Case: Grievance by Monterey Peninsula College Teachers' Association regarding  
May 24, 2012 Tentative Agreement

D. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCTA/CTA

b) Agency Representatives: Susan Kitagawa, David Brown, Michael Gilmartin, and Kiran Kamath

E. Public Employee Evaluation (Government Code Section 54957)

Title: Superintendent/President

**5. RECONVENE TO OPEN SESSION / CALL TO ORDER**

**6. ROLL CALL**

**7. PLEDGE OF ALLEGIANCE**

*The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.*

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**9. APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

**10. RECOGNITION**

A. Moment of Silence

- 1) Mr. David Gitin, former MPC Humanities Professor, deceased June 27, 2015.

B. Acknowledgement of Guests

**11. PUBLIC COMMENTS**

*Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**12. CORRESPONDENCE AND PUBLICATIONS**

A. Written Communications

- 1) Letter to Dr. Walt Tribley from Ms. Karen Csejtey, Leadership Monterey Peninsula (LMP) Executive Director, thanking him for his keynote address at the LMP's Class of 2015 Graduation Celebration on June 11, 2015. / June 18, 2015.
- 2) Letter to Dr. Walt Tribley from Leon and Sylvia Panetta, chairs of the Panetta Institute for Public Policy. Mr. and Mrs. Panetta expressed their gratitude for Dr. Tribley's support of the Panetta Institute and for his presentation at the Institute's sixteenth annual *Education for Leadership in Public Service Seminar*. / June 26, 2015.

B. MPC All User Emails

- 1) Vicki Nakamura: "Citizens" Bond Oversight Committee Meeting Agenda for Monday, June 15, 2015"
- 2) Shawn Anderson: "MPC Regular Board Meeting, June 24"
- 3) Dr. Walter Tribley: "Invitation to July 13 Reception for Kiran Kamath, VP of Academic Affairs"
- 4) Gary Bolen: "MPC Theatre opens "SWEET CHARITY"
- 5) Dr. Walter Tribley: "Passing of David Gitin, Poet and Former MPC Professor"
- 6) Creative Writing Club of MPC: "Monterey Ghost Stories Wanted!"

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *Monterey Herald* / June 23, 2015: "Bears quarterback David Fales returns to his roots at MPC"
- 2) *Monterey Herald* / June 24, 2015: "Greenfield High grad escaped the streets with football"
- 3) *Monterey Herald* / June 29, 2015: "Former Carmel and MPC catcher Dominic Bifano gets baseball scholarship"
- 4) *Monterey Herald* / Business Digest / July 8, 2015: "MPC names academic affairs VP"
- 5) *Monterey Herald* / July 10, 2015: "Talented cast makes for a sweet 'Charity' "

**13. CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

BE IT RESOLVED,

**A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:**

- 1) That the Governing Board approves the minutes of the Regular Board meeting on June 24, 2015.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the June 30<sup>th</sup> payroll in the amount of \$1,850,975.93 and the July 10<sup>th</sup> payroll in the amount of \$47,316.05 be approved.
- 4) That Commercial Warrants:  
12159550 through 12159583, 12160236 through 12160252, 12161856 through 12161894, 12162589 through 12162670, 12163393 through 12163419, 12164123 through 12164167, 12166510 through 12166593, in the amount of \$1,412,921.51 be approved.
- 5) That Purchase Orders B1500836 through B1500864 in the amount of \$578,394.02 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:  
Increase of \$4,945 in funds received for FY 2014-2015.  
Increase of \$1,535 in funds carried forward from FY 2013-14 to FY 2014-15.
- 7) That the following budget adjustments in the Restricted General Fund be approved:
 

Net increase in the 1000 Object expense category	\$	215
Net increase in the 2000 Object expense category	\$	5,251
Net decrease in the 3000 Object expense category	\$	7,476
Net decrease in the 4000 Object expense category	\$	2,228
Net decrease in the 5000 Object expense category	\$	22,594
Net increase in the 6000 Object expense category	\$	26,832
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:
 

Net increase in the 2000 Object expense category	\$	34,565
Net decrease in the 3000 Object expense category	\$	6,095
Net increase in the 4000 Object expense category	\$	2,834
Net decrease in the 5000 Object expense category	\$	14,286
Net increase in the 6000 Object expense category	\$	57,780
- 9) That the following budget adjustments in the Workers Comp Fund and the Self Insurance Fund be approved:
 

Fund 68 – Net decrease in the 7000 Object expense category	\$	597,000
Fund 35 – Net increase in the 8900 Object expense category	\$	597,000

**B. Management Personnel**

- 1) That the Governing Board approve the following item(s):
  - a) Increase in hours of Catherine Nyznyk, Director, Child Development Center, from full-time (exempt), 11 months per year, to full-time (exempt), 12 months per year, effective July 1, 2015.

C. Faculty Personnel

- 1) That the Governing Board approve the following item(s):
  - a) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Summer 2015.

D. Classified Personnel

- 1) That the Governing Board approve the following item(s):
  - a) Increase in hours of Vicki Rhea, Administrative Assistant I, Access Resource Center, from 12 hours per week, 11 months per year, to 18 hours per week, 11 months per year, effective July 23, 2015.
  - b) Increase in hours of Melodie Bahou, Instructional Specialist, Supportive Services, from 18 hours per week, 7 months and 11 days per year, to 25 hours per week, 9 months and 16 days per year, effective July 23, 2015.
  - c) Resignation of Patricia Nelson, Instructional Specialist, Reading Center, 18 hours per week, 8 months and all days per year, effective at the end of the day, May 28, 2015.
  - d) Resignation of Raymond Porrez, Custodian, Facilities Department, 40 hours per week, 12 months per year, effective at the end of the day July 4, 2015.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

**14. NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

- A. BE IT RESOLVED, that the 2014-2015 Monthly Financial Report for the period ending June 30, 2015 (prior to year-end closing entries) be accepted.
- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2015, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, that the 2014-2015 Bond Expenditure Report for the period ending June 30, 2015, be accepted.
- D. BE IT RESOLVED, that the Governing Board approve the agreement (No. CSPP-5284) with the California Department of Education for the purpose of providing child care and development services; and

BE IT FURTHER RESOLVED, that Laurence E. Walker, Interim Vice President of Student Services, and Dr. Walter A. Tribley, Superintendent/President, be authorized to sign contract documents for Fiscal Year 2015-16.

- E. BE IT RESOLVED, that the following new courses be approved:

New Courses:

MEDA 200	Basic Phlebotomy
MEDA 201	Advanced Phlebotomy
MEDA 202	Phlebotomy

- F. BE IT RESOLVED, that the Governing Board adopt the electronic version of the 2015-2016 Monterey Peninsula College Catalog.
- G. BE IT RESOLVED, that the Governing Board approve the one-time, off schedule restoration payment of 2.02%, equal to the furlough hours taken, to all classified employees employed between July 1, 2012 and June 30, 2013 based upon the gross salary paid by the District during this period.
- H. BE IT RESOLVED, that the Governing Board approve the one-time, off schedule restoration payment of 2.02%, equal to the furlough hours taken, to all Confidential employees employed between July 1, 2012 and June 30, 2013 based upon the gross salary paid by the District during this period.
- I. BE IT RESOLVED, that the Governing Board approve an expansion of the 5% stipend earned by an administrator serving on a District negotiating team, with the stipend to be applied for each team the administrator is a member of, effective July 1, 2015.
- J. INFORMATION: Contract with American Fidelity to purchase services and access to the software program, Worxtime, for the 2015-2016 fiscal year.
- K. INFORMATION: Governing Board self-evaluation process for 2015
- L. INFORMATION: Calendar of Events

**15. REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- A. Student Success and Achievement Report: “Student Success & Achievement Report Calendar,”  
Dr. Walter Tribley
- B. Superintendent/President’s Report: Dr. Walter Tribley
- C. Academic Affairs Report: Ms. Kiran Kamath
- D. Student Services Report: Mr. Larry Walker
- E. Academic Senate Report: Dr. Alfred Hochstaedter
- F. MPCEA Report: Mr. Kevin Haskin, Vice President
- G. MPCTA Report: Ms. Paola Gilbert, President
- H. ASMPC Report: Mr. Stephen Lambert, Student Trustee
- I. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chair
- J. MPC Foundation
  - 1) Executive Director Report: Ms. Beccie Michael
  - 2) Monthly Donations: \$68,287.92
- K. Governing Board Reports
  - 1) Community Human Services (CHS) Report
  - 2) Trustee Reports

**16. ADVANCE PLANNING**

- A. Regular Board Meeting, Wednesday, August 26, 2015 at MPC:

- 1) Closed Session: 11:00am, Stutzman Room, LTC
- 2) Regular Meeting (Business): 1:30pm, Sam Karas Room, LTC
- 3) Regular Meeting (Reports): 3:00pm, Sam Karas Room, LTC

B. Special Board Meeting, Monday, September 14, 2015: 3:00pm, Sam Karas Room, LTC

C. Regular Board Meeting, Wednesday, September 23, 2015 at MPC:

- 1) Closed Session: 11:00am, Stutzman Room, LTC
- 2) Regular Meeting (Business): 1:30pm, Sam Karas Room, LTC
- 3) Regular Meeting (Reports): 3:00pm, Sam Karas Room, LTC

D. Future Topics

- 1) Board Self-Evaluation Instrument, Process, and Calendar (August)

**17. ADJOURNMENT**

**18. CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted July 17, 2015*