

College Council Minutes

April 28 2015

2:00 pm

Rm 216, LTC

College Council Members: Luz Aguirre, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Wendy Bates, Scott Gunter, Francisco Tostado, Loran Walsh, Lyndon Schutzler (non-voting), Paola Gilbert, Larry Walker, Michael Gilmartin, Stephanie Perkins, Suzanne Ammons, Walter Tribley, ASMP Rep.

Absent: Elizabeth Dilkes-Mullins, Scott Gunter, Michael Gilmartin, Walter Tribley.

Guests: Mike Midkiff, Eric Ogata

1. Minutes:

- a. **March 24, 2015:** The minutes were approved as amended. *Fred motioned to approve the minutes and Luz seconded; the minutes were approved as amended with none opposed and one abstention due to attendance (Loran Walsh).*
- b. **April 14, 2015:** *Loran motioned to approve the minutes and DJ Singh seconded; the minutes were approved as amended with none opposed and two abstentions due to attendance (Wendy Bates and Diane Boynton).*

2. Board Policies:

3. Action Items:

- a. **Student Services Positions (2nd readings):** Larry addressed questions concerning the categorical funding through the 3SP Program in the years following. Currently; these positions are core program positions and while indications are that there is increased funding in the future, should funding decrease, alternative funding resources would be sought and positions preserved where possible.

- i. **Director of Student Success and Equity (Larry Walker):**

- ii. **Categorical Services Coordinator (Larry Walker):**

Fred motioned and D.J. seconded to approve the Director of Student Success and Equity and Student Services-Categorical Services Coordinator positions; the positions were approved with all in favor, none opposed and no abstentions.

4. Information Items:

- a. **Early Childhood Playground Assistant 1, 2, & 3, (three positions) Larry Walker:** Larry explained these positions as part of the restructuring of the CDC program; these positions will be funded through the CDC and are exempt from fulfilling classified work. Comments included that the restructuring is the result of collaborative efforts between the district and classified unit in order to realize savings in the operations.
- b. **Technology Plan Initiatives (Update Mike Midkiff):** Mike reviewed highlights of the *2013-16 Tech Plan Initiatives Update* (see handout) to include:
 - MPC is currently collaborating with Cabrillo and Hartnell Colleges to develop partnerships for the purpose of sharing information and solutions.
 - New links will be place on our website to include the campus standards.

- The Network Operations Manager position is no longer being pursued; however, staffing gaps persist and include web master position and AV support.
- New Website transition completed last summer will continue to need ongoing support.
- Better and more secure hosting system has been implemented to minimize amount of down time.
- Google Campus project – A Statement of Work is in development and will be reviewed the PVP. Several MPC IT staff, lab technicians and instructors will be attending the Google Summit training at York School.
- Non-Travel training being conducted including customer service training.

Mike explained the difference and potential connections between Google Campus and Chromebooks. He indicated that the current Sharepoint would likely become more tied in with our ERP portal, which is essentially our intranet. He explained some of the advantages of having Google accounts and that the proposal is pending approval.

Members asked for clarification on technology and software purchases and how they are identified, supported and funded. It was explained that all departments complete program reviews and updates, which include action plans. Some needs are met through Instructional Equipment Funds, others through their department, and others (such as TracDat) likely through the institution.

Members asked whether there had been any progress with a new ERP and whether we would eliminate the current Sharepoint (intranet). Mike explained that we are engaged in regular conversations with the SRJC IT Director for the purpose of exploring all options, including emerging ERP solutions. It was suggested that we bring back the discussion of pursuing a Technology Bond and pursuing funding from the Foundation at a future meeting; it will be added as a future agenda topic.

- c. **Update on Ed Master Plan:** Student Services is making progress on the Ed. Plan. Updates from Academic Affairs are anticipated in the near future as well.

5. Meeting Calendar:

- a. **Next meeting May 12**

6. Campus community comments

- Diane reported that the Accreditation Self Study Committee has asked that TracDat be well reviewed by AAAG and SSAG before it comes forward to College Council for action.
- Paola reported that CTA continues to have questions, in addition to those posed at the last College Council meeting relative to the Five Year Comparison chart generated upon request.
- Fred reported that Academic Senate had a special meeting of April 16, where it learned of the Director of Student Success and the Coordinator positions as well as a

new Dean of Institutional Effectiveness and Planning. This information will likely come forward through the advisory groups. Also discussed was the issue of plagiarism and how it might best be handled.

- Loran asked whether a prepared College Council's update report could be generated and submitted at the regular recurring board meetings. Often, board meetings do not receive a report from College Council even though members are present.
- Larry reminded all of the recent closure of Corinthian College (Heald College). MPC was contacted by Heald and is working to respond by sending members from A&R, Counseling and Financial Aid to assist students in a transition process. There are complexities that must be overcome, such as transcript information and the ability to transfer credits which obligate students to fulfill their debt payment.
- Francisco announced that on May 27th, we together with Monterey Community of Caring, will be hosting a tour for 250 MPUSD 4th graders.
- Loran reported that May 1st is the MPUSD Special Olympics. All users sent to staff and students, and all parking is general parking.
- Suzanne reminded all that the Budget Advisory Committee meeting is still planned for Thursday, May 21st at 4:15.
- *Items for future meetings:*
 - **Education Master Plan**
 - **Planning and Resource Allocation Process (more discussion)**
 - **Auditing courses: exploration of opportunities/challenges**
 - **Policy/process for reorganization**