Curriculum Advisory Committee

**Meeting Notes**

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| **DATE: April 15, 2015 LOCATION: BMC 205** | | | |
|  | Richard Abend, Linguistics | X | Laura Loop, Nursing |
| X | Bill Easton, Library | X | Gamble Madsen, Creative Arts |
| X | Sunshine Giesler, Chairperson/Life Science | X | Laura Patterson, CurricUNET Specialist |
|  | Michael Gilmartin, Administration | X | Beth Penney, Humanities |
| X | He Seon Ihn, Articulation Officer |  | Vacant, Academic Senate |
| X | Lynn, Iwamoto, Physical Sciences |  | Vacant, Business and Technology |
| X | LaRon Johnson, Student Services |  | Vacant, Physical Education |
| X | Kim Kingswold, Curriculum/Catalog Technician |  | Vacant, Student Representative |
|  | Tom Logan, Social Science |  |  |

Meeting Chaired by: Sunshine Giesler

Notes Submitted by: Laura Patterson

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| **Agenda Item** | **Discussion / Comments** | **Action** |
| **Announcements** |  |  |
| **Comments from Visitors** | Mary Johnson answered questions about her ECED programs. |  |
| **Approval of Minutes** | **Corrections noted:** | Motion to approve: Bill  Seconded: Lynn  CAC Committee: Aye |
| **Discussion Agenda** |  |  |
| **Consent Agenda** | **Minor Corrections:**  Added cross-listing between INTD 84 and FASH 84 | Motion to approve: Bill  Seconded: Laura L.  CAC Committee: Aye |
| **Early Childhood Education Associate in Science CTE** is being revised to support students understanding of what courses are needed for the California Early Childhood Permit.  **Corrections noted:** *course blocks* – second course block definition, second sentence change from “For ECED 40 you can select that and one other course from one of the other specializations to meet the 6 unit specialization” to “For the Guidance Specialization select ECED 40 and one other course from one of the other specializations to meet the 6 unit specialization”.  Seventh course block definition change from “Guidance Specialization: For ECED 40 Students may take this and one of the curriculum specialization courses or working with families’ specialization. There will be another guidance course developed to complete this specialization in the near future” to “Guidance Specialization: Select ECED 40 and one course from one of the other specializations to meet the 6 unit specialization”. | | Motion to approve: Bill    Seconded: Lynn  CAC Committee: Aye |
| **Early Childhood Education Certificate of Achievement CTE** is being revised to add specializations that are needed for the California Early Childhood Permit.  **Corrections noted:** *course blocks* – second course block definition, second sentence change from “For ECED 40 you can select that and one other course from one of the other specializations to meet the 6 unit specialization” to “For the Guidance Specialization select ECED 40 and one other course from one of the other specializations to meet the 6 unit specialization”.  Seventh course block definition change from “Guidance Specialization: For ECED 40 Students may take this and one of the curriculum specialization courses or working with families’ specialization. There will be another guidance course developed to complete this specialization in the near future” to “Guidance Specialization: Select ECED 40 and one course from one of the other specializations to meet the 6 unit specialization”. | | Motion to approve: Laura L.    Seconded: Lynn  CAC Committee: Aye |
| **MATH 12** | **Number Systems** is being revised to update the units to equal the number of weekly lecture hours.  **Corrections noted:** *Requisite/Advisories screen* – remove prerequisite MATH 262 and add prerequisite MATH 264. | Motion to approve: Laura L.    Seconded: Gamble  CAC Committee: Aye |
| **MATH 17** | **Finite Math** is being revised to change the units to match the hours and the addition of MATH 264 as another prerequisite option.  **Corrections noted:** *cover screen*– catalog description add ‘Also offered online’. | Motion to approve: Bill    Seconded: Lynn  CAC Committee: Aye  Motion to approve DE: Bill  Seconded: Laura L.  CAC members: Aye |
| **MATH 261** | **Beginning Algebra** is being revised to change the units to match the hours.  **Corrections noted:** no changes | Motion to approve: Beth    Seconded: Lynn  CAC Committee: Aye  Motion to approve DE: Bill  Seconded: Lynn  CAC members: Aye |
| **MATH 264** | **Intermediate Algebra for Non-Science Students** is new DE course that provides an alternative Intermediate Algebra course for Non-STEM students.  **Corrections noted:** *cover screen* – catalog descriptionfourth sentence add MATH 12. Schedule descriptionfourth sentence add MATH 12.  *Requisite/Advisory screen* – add prerequisite MATH 261B. | Motion to approve: Beth    Seconded: Lynn  CAC Committee: Aye  Motion to approve DE: LaRon  Seconded: Laura L.  CAC members: Aye |
| **MATH 40** | **Discrete Mathematics** is being revised to change the units to match the hours.  **Corrections noted:** *cover screen* – reason for proposing or revising add updated an objective and text. | Motion to approve: LaRon    Seconded: Laura L.  CAC Committee: Aye |
| **MATH 440** | **Supervised Tutoring: Mathematics** is being revised to create an online component.  **Corrections noted:** *cover screen* – catalog description add portions of instruction may be offered online; also offered fully online. | Motion to approve: LaRon    Seconded: Laura L.  CAC Committee: Aye  Motion to approve DE: LaRon  Seconded: Bill  CAC members: Aye |
| **NURS 171** | **Advanced Supervised Nursing Clinical Experience** is being revised to align pre-requisite course with sequencing in nursing program and program review.  **Corrections noted:** no changes | Motion to approve: Bill    Seconded: LaRon  CAC Committee: Aye |
| **NURS 201** | **Preparation for Registered Nurse Licensure Exam** is being revised to structure the course as a lab/workshop rather than lecture-only in order to provide more practical and individualized guidance in preparation for licensure exam.  **Corrections noted:** *requisite advisory screen* – add limitation: Students who have recently graduated from a nursing program | Motion to approve: Gamble    Seconded: Bill  CAC Committee: Aye |
| **NURS 71** | **Intermediate Supervised Nursing Clinical Experience** is being revised to align co-requisite/pre-requisite courses with sequencing in the nursing program and program review.  **Corrections noted:** no changes | Motion to approve: Bill    Seconded: Lynn  CAC Committee: Aye |
| **NUTF 30** | **Medical Nutrition Therapy for the DTR** is being revised to change the course title in order to better represent the content of the course.  **Corrections noted:** no changes | Motion to approve: Lynn    Seconded: Beth  CAC Committee: Aye |
| **Geology TMC Associate in Science for Transfer** is a new programthat is MPC’s first TMC degree in Geology. | | Tabled because the program is missing the Geology AS-T TMC Template and Geology AS-T Criteria Narrative. |
| **Interior Design Associate in Arts CTE** is being revised to update the program description and replace FASH 15 with INTD 15.  **Corrections noted:** *course block definitions* – advanced courses add the word ‘or’ after FASH 84 and add INTD 84. | | Motion to approve: Beth    Seconded: LaRon  CAC Committee: Aye |
| **Interior Design Certificate of Achievement CTE** is being revised to remove FASH 15 and add INTD 15.  **Corrections noted:** *course block definitions* – advanced courses add the word ‘or’ after FASH 84 and add INTD 84. | | Motion to approve: Laura L.    Seconded: Lynn  CAC Committee: Aye |
| **Nursing Associate in Science CTE** is being revised for program review.  **Corrections noted:** *course block definitions* – first course block remove MPC General Education pattern. | | Motion to approve: LaRon    Seconded: Lynn  CAC Committee: Aye |
| **Nutrition and Food Certificate of Training** is being revised to make NUTF 10 and 10L electives and NUTF 2 a required course.  **Corrections noted:** no changes | | Motion to approve: Laura L.    Seconded: LaRon  CAC Committee: Aye |
| **Sustainable Hospitality Management Associate in Science (Transfer Prep)** is being revised to update the program. | | Tabled because CSUMB has not created their Sustainable Hospitality Management program. A list of courses that will be part of CSUMB’s Sustainable Hospitality Management program is need before MPC can proceed with their program in order to ensure MPC’s transfer prep program aligns with CSUMB’s program. Also, asterisks need to be added to certain courses in the course blocks with the footnote ‘Does not transfer to UC’. |
| **FPTC 105** | **Firefighter I Academy** is being revised to add a new textbook and change course hours. | Tabled due to time constraints, FPTC 105 will be added to the agenda for the next committee meeting. |
| **LNSK 306** | **Strategies for Attention Deficit Disorder** is being revised to update repeatability. | Tabled due to time constraints, LNSK 306 will be added to the agenda for the next committee meeting. |
| **LNSK 331A** | **Learning Strategies Lab** is being revised to update repeatability. | Tabled due to time constraints, LNSK 331A will be added to the agenda for the next committee meeting. |
| **LNSK 331B** | **Reading Skills Development Lab** is being revised to update repeatability. | Tabled due to time constraints, LNSK 331B will be added to the agenda for the next committee meeting. |
| **LNSK 331G** | **Auditory Processing Strategies** is being revised to update repeatability, course content, and objectives. | Tabled due to time constraints, LNSK 331G will be added to the agenda for the next committee meeting. |
| **LNSK 341A** | **Beginning Reading Strategies Lab** is a new course that is to address state course repeatability requirements. | Tabled due to time constraints, LNSK 341A will be added to the agenda for the next committee meeting. |
| **Next meeting: April 22, 2015**  **Location: BMC 205** | | |

## DRAFT