



**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, APRIL 22, 2015**

REPORTS AND PRESENTATIONS

Academic Affairs Report

CTE Funding

Here is an update on our CTE funding:

- The Career Pathways Grant we are a partner in with San Jose City College and others has qualified for a final interview today at the Department of Education. This is a \$13 million grant in Information and Computer Technology (ICT) over the next four years. MPC would be funded for several internships each year over the next four years from this if it is approved. The partners on this grant are:
 - Evergreen Valley College
 - Cal State University – East Bay
 - Campbell Union High School District
 - Foothill College
 - San Francisco State University
 - Eastside Union School District
 - Las Positas College
 - San José State University
 - Fremont Union High School District
 - Mission College
 - Metropolitan Education District
 - Monterey Peninsula College
 - Deputy Sector Navigator - Advanced Manufacturing
 - Milpitas Unified School District
 - Ohlone College
 - Deputy Sector Navigator – Biotechnology
 - Santa Clara Unified School District
 - San José City College
 - Deputy Sector Navigator - ICT
 - Santa Clara County Office of Education
 - Skyline College
 - West Valley College
 - And Charter / Alternative Schools
- CTE 40% regional grant partnership—Now that funding has been confirmed for the following grants, work is beginning on how to implement the objectives of each.
 - Hospitality program development with several regional community colleges
 - ICT Netlab Proposal with Cabrillo and other regional colleges
 - Mobile Applications proposal with several regional community colleges

Meetings

- MPC hosted a meeting on April 13 with leaders from CSUMB. We discussed the current status of our partnership efforts including implementation of website for students at both campuses, electronic transcripts, ongoing meetings with admissions and records staff at both campuses and future plans on new English classes for CSUMB student remediation, articulation and other efforts. In attendance from CSUMB:
 - Bonnie Irwin, Provost and VP of Academic Affairs
 - Fran Horvath, AVP for Academic Planning and Institutional Effectiveness

Kris Roney, AVP for Academic Programs and Dean of Undergraduate and Graduate Studies

Shyam Kamath, Dean, College of Business

Jose Luis Alvarado, Dean, College of Education

Britt Rios-Ellis, Dean, College of Health Sciences and Human Services

Ilene Feinman, Dean, College of Arts, Humanities and Social Sciences

Marsha Moroh, Dean, College of Science, Media Arts and Technology

From MPC:

Walt Tribley, Superintendent/President

Michael Gilmartin, Interim VP Academic Affairs and Dean of Instructional Planning

Larry Walker, Interim VP Student Services and Dean of Student Services

Laura Franklin, Dean of Instruction

Jon Knolle, Associate Dean of Instructional Technology & Development

Nicole Dunne, Director, Admissions & Records

Francisco Tostado, Director, Financial Services

- MPC will be sending five CTE faculty to the Academic Senate (ASCCC) CTE Leadership Institute in May. The conference and lodging are being totally funded by the ASCCC.
- I attended the Chief Instructional Officers Statewide Meeting, April 15-17 in San Francisco.
- Dr. Tribley and I will attend the CTE Leadership Group next week. One of the topics is data. The group earlier agreed to use a portion of the CTE enhanced funds specifically to address data related issues. At the meeting we will discuss what that might look like - in addition to funding all 28 colleges at the highest level of the CTE Employment Outcomes Survey.

Governing Board Report for Student Services

Presented by:
Larry Walker, Interim Vice President for Student Services
April 22, 2015

Athletics

Ninety (90) MPC student/athletes participated in the Lobos Booster Club/Extreme Impact golf tournament. They served as forecaddies, running on course games and other duties as needed. They were great MPC ambassadors to the participants. Also, Women's Softball is currently ranked #10 in Northern California. In Track and Field, Anna Welsh is the top ranked 5000 meter runner in Northern California.

Assessment

The first High School Assessment Day event occurred this past Saturday, April 11. Over 200 seniors from area high schools signed up to take MPC assessments in English, math, and ESL. Students requesting testing accommodation were also served at the event. After testing, the students were treated to a BBQ lunch. Financial Aid, ASMPC, EOPS and TRiO had tables set up to promote their respective program areas.

The next High School Assessment Day is schedule for Saturday, April 18. Approximately, 200 students are signed up to participate

The English Department, along with the Central Coast Writing Project, conducted a series of writing workshops designed to inform high school counselors and instructors as well as assist graduating high school seniors prepare for the MPC high school assessment tests. Student that participated in the workshops expressed positive feedback through the evaluations.

As a pilot assessment project, the Assessment Office coordinated with Seaside High to assess all 11th grade students using the MPC Math Placement Test. The goals were to 1) provide students' exposure to the MPC Math Placement Test, 2) determine students' current level of math placement eligibility if they were to attend MPC, and 3) assist students and high school personnel forecast possible math placement levels during the students' senior year.

Outreach

MPC remains engaged in the outreach activities noted below:

DATE	SCHOOL/ACTIVITY
4/1-4/15	Access Resource Center (ARC) outreach to Monterey, Seaside, Pacific Grove, Carmel, North Monterey County, Notre Dame, Palma, and Marina HS's regarding upcoming EPT/MPT with accommodations.
4/4/15	Marina High presentation and assist students to complete Access Resource Center (ARC) forms for EPT/MPT with accommodations
4/6/15	Carmel High presentation and to assist students to complete Access Resource Center (ARC) required forms for EPT/MPT with accommodations
4/6/15	Monterey Adult Education presentation by EOPS
4/9/15	Monterey High English Language Development Outreach presentation
4/9/15	Hosted "Icanaffordcollege" 30 seconds to college campaign
4/10/15	Pacific Grove High tour of MPC about Access Resource Center (ARC) Orientation/Schedule Building workshop.
4/15/15	Marina High School presentation
4/16/15	Central Coast High campus tour
4/22/15	Pajaro Valley and Watsonville High campus tour and registration to MPC
4/21/15	Seaside High Parent/Student Night (Spanish)
4/24/15	Overfelt High campus tour
4/28/15	Central Bay High (NMCUSD) presentation
4/28/15	North Monterey County High First Responders senior class

ACADEMIC SENATE REPORT

From: Alfred Hochstaedter
Sent: Monday, April 13, 2015 11:05 AM
To: ALL USERS
Subject: Academic Senate Update and Special Academic Senate meeting this Thursday.

April 13, 2015

Technology Committee member needed

SLO Review

PE Graduation Requirement

A software solution to the Great Data Challenge

Eduardo Ochoa Followup

Special Meeting – new MPC Management Positions

Anthem – Blue Cross Fallout

Friends and Colleagues,

I just wanted to check in to keep you up to date with some of the things we're done in the Academic Senate lately, as well as a special Academic Senate meeting this coming Thursday April 16 (2:30 pm, LTC 216) to learn about and provide feedback on new management positions at MPC. These new management positions include a Director of Student Success and Equity and a couple of Categorical Services Coordinators in student services, as well as a Dean of Institutional Effectiveness from the President's Office. See below for more details.

Technology Committee Member Needed

We need a faculty member to serve on the Technology Committee. This appointment would start in the Fall and replace Monika Bell who has agreed to serve on the College Council. We're looking for somebody who can represent the needs of classroom technology. I believe the Technology Committee meets on Fridays. Please let me know if you might be interested in serving on this committee.

SLO Review

Curriculum Advisory Committee Chair Sunshine Geisler visited us with the suggestion that course SLOs be reviewed as part of the curriculum review process. The rationale is that some of the SLOs—that we currently put on all of our syllabi to inform students about what they should be able to do as they exit the class—currently have grammatical errors, are unclear, or do not align with the underlying objectives. We've also found quite a few inconsistencies with the GEOs stored in CurricUNET. These are the things that we'll endeavor to review the SLOs for. After quite a bit of dialog, the Academic Senate voted to endorse this type of SLO review. I can also report that at this point, as the de facto person to perform these reviews, I haven't found the time with all of my other duties to actually perform any of these reviews.

PE Graduation Requirement

The PE Division came to the Academic Senate with a resolution to require a PE graduation requirement for all students seeking an Associate's Degree under the MPC GE pattern. PE courses currently satisfy the Area E1 of the MPC GE pattern. Most of us on the Academic Senate agreed with the rationale that many of the problems facing society today would be eased with a healthier population that exercised more regularly. The resolution, however, never came to a vote in the Academic Senate. By consensus we were not in favor of a new requirement because it would likely impact students' decisions as they choose which course to take in Area E as they complete their GE requirements. If one set of the courses satisfy graduation requirements, then those will be preferentially chosen, at the detriment of other options in Area E.

A Software Solution to the Great Data Challenge

The Academic Senate and other shared governance groups, have been discussing MPC's data challenge and a possible solution to it. The challenge is that MPC's data are stored on many disparate systems. It is difficult for all of us to easily obtain information that will tell us about the quality and effectiveness of our programs. We have no efficient way to answer questions like, "How many majors are in my program?" We cannot easily see how the documents such as action plans and program reviews are connected to resource allocation decisions. The proposed solution to the challenge is a web-based system called TracDat. It will act to bring our disparate data systems together into one place enabling easier analysis and planning. A more complete description of the system has been circulated to the shared governance groups. Check it out for yourself for more information:

<http://www.mpcfaculty.net/senate/InstitutionalEffectiveness/TracDatRationale.pdf>

The Academic Senate engaged in dialog about the Data Challenge and this software solution over two meetings. Last Thursday the Academic Senate endorsed the notion of addressing the Data Challenge with the TracDat software.

Eduardo Ochoa Followup

At the Spring flex days, Eduardo Ochoa from CSUMB gave the keynote address. Based on many of the questions and comments both at the talk and after, it has become clear that MPC personnel are interested in following up to increase the level of collaboration and partnership between the two institutions. The Academic Senate engaged in dialog about this in an effort to try and figure out what we as faculty could do to encourage these types of partnerships/collaboration.

One of the obvious first steps is to ensure that MPC courses are fully articulated between MPC and CSUMB. I had thought that once a course is articulated with a school, it is good for all of the programs offered at that particular school. Well, I was wrong on that one. It turns out that courses are articulated for each *degree program*. In biology, Kevin Raskoff found that one of his biology courses was articulated with three CSUMB programs, but not all four for which it is a part.

As you can imagine, fulfilling all of the right steps to create all of these articulations for each and every program at just one nearby CSU is a major undertaking. We learned at the Academic Senate meeting that MPC management will investigate finding a way to hire or direct some personnel to help with this effort. So please be aware that this articulation effort may rise in priority as a follow-up to the Ochoa talk. Please await further direction as MPC develops a plan to address this issue.

Academic Senate Special Meeting -- MPC Management Positions

On April 16, the Academic Senate will hold a special ~1-hour meeting to learn about and provide feedback on new MPC Management Positions that are being proposed by the administration. Here is the agenda:

<http://www.mpcfaculty.net/senate/4-16-15/Agenda4-16-15.htm>

In Student Services we will hear about a Director of Student Success and Equity and a couple of Categorical Services Coordinators that will help MPC fulfill its 3SP and Student Equity Plans. These positions will be funded from categorical funds associated with the 3SP and Student Equity efforts.

[Director of Student Success and Equity](#)

[Categorical Services Coordinator](#)

[Student Services Organizational Chart](#)

The position from the President's Office is a Dean of Institutional Effectiveness. This position will be funded from the general fund.

[Dean of Institutional Effectiveness](#)

[President's Office Organizational Chart](#)

Possible Anthem – Blue Cross Fallout

You may remember the Anthem – Blue Cross security breach. We all got emails and letters in the mail saying that our confidential information was compromised. Well, I can't say for sure that there is a connection, but I can tell you that this year my federal tax return was rejected because another tax return was submitted with my social security number. I've also had some irregularities on my credit card—had to be issued a new card—and an attempt was made to enter my paypal account from out of the country. I've contacted AllClear ID, the firm referred to us by Anthem Blue Cross. We'll see what they can do in the coming weeks. I've also started to investigate Password Management services because the number of accounts I have—many with my credit card or bank information—makes it difficult to create unique and secure passwords for each of them, not to mention changing those passwords on a regular basis.

If You've Made It This Far

Here's a photo of a Western Meadowlark. Nicole Dunne told me recently that she saw one of the birds for the first time the other day. This one was photographed at the Colusa National Wildlife Refuge over President's Day Weekend.



I hope your semester continues to go well.

Please join us on April 16 to learn about the new positions.

Thanks,

-Fred

Address to Board of Trustees from Loran J. Walsh, MPCEA Chapter President

Good Afternoon Board Members,

22 April 2015

MPCEA and the District continue to negotiate for the successor agreement for 2014- 2017.

Classified School Employee Week (CSEW) is almost upon us. This week is Designated by our State Legislature recognizing the Essential Work all CSEA/ MPCEA Extraordinary Workers do, day in and day out.

Classified Employees make a difference in the life of a child every day. From preschool children to adults, all students are someone's child and CSEA/ MPCEA never forget that.

The Legislature is proud of what CSEA does. Our Association is proud of what we do.

Classified employees' commitment to our students and communities is understood. Who better to help turn California back to the golden age of public education than the backbone of our public schools and colleges? That's why we are celebrating this Year's CSEW under the theme ***"Engaging Learners, Inspiring Leaders."***

The third full week in May is designated as Classified School Employee Week and was signed into law April 1, 1986. This year, CSEW will be celebrated from May 17 through May 23.

Most chapters will plan local activities and initiatives to honor their members and to Celebrate the week.

This year, as in the past, CSEA members will have the opportunity to wear a CSEW button and MPCEA has shared them with all our co- workers and students throughout campus. Please help honor our CSEA/MPCEA members by thanking a Classified Staff Member especially during the CSEW Week.

MPCEA/MPC has a special day planned on May 21, 2015 with CalPERS Training in the morning and a lunch for Classified Appreciation put on by the students through ASMPC Association in the Student Center. MPCEA wishes to thank ASMPC for the appreciation lunch. MPCEA will honor its members with give a ways and of course glasses and root beer floats by the Administration.

As always,

"There is No Class without Classified"



The CSEA mission is: "To improve the lives of our members, students and community."

www.chservices.org
831.658.3811 phone
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P.O. Box 3076
Monterey, CA 93942-3076



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4/2/15

**HIGHLIGHTS OF
REGULAR BOARD MEETING
March 19, 2015**

1. *Mary Ann Carbone, Board Chair, called the meeting to order at 11:13a.m. at the City Hall of San Diego.*
2. *Board approved Consent items: February 19, 2015 Board minutes and Disbursements for the period of February, 2015.*
3. *Presentation of resolution honoring Cedric Otsuki, former CFO of Community Human Services. A 20 minute video of Cedric's going away party was viewed and cake and coffee were served.*
4. *Robin McCrae, CEO, report went back to January. Probation Chief Manuel Real was honored at the December meeting of the Children's Council on the occasion of his retirement. She has worked with Manny for the past 22 years and will miss his commitment to the rehabilitation side of probation work. He was an admirable public servant.*

The Facilities Committee toured the Family Service Center programs and gave staff suggestions and feedback regarding priorities for repairs/improvements. The Facilities Committee also visited the Salinas outpatient space and discussed plans for its build-out. They will report out at the board meeting.

She continues to work with Catherine Hambley of Leap Frog Consulting on management training. She has just completed a Hogan Assessment (workplace strengths and weaknesses) and looks forward to discussing the results with her. She finds her ongoing support very helpful, and has her working with the staff, as well, primarily on conflict resolution and communication.

Staff has been busy at Admin while the office is being renovated. The landlord is springing for new paint, carpeting and upgrades to the reception area. We are updating the signage to reflect current programs and logo. The space next door intended for the new outpatient program is also getting paint, flooring and a reception counter and window.

Things happening in the month of February and March were Cedric Otsuki, CHS's former CFO, retirement luncheon at Gino's Restaurant in Salinas. There was a good turn-out and everyone got a chance to thank Cedric for over 34 years of service to CHS and wish him well in retirement.

Rosie Angulo and the CEO attended an Employment Law conference sponsored by TPO. We learned a lot about upcoming changes, including sick leave for part time employees, which will be incorporated into our HR practices and policies.

Rosie was hired as the new Administrative Services Coordinator after serving as a temporary employee for just over 1 year. Congratulations, Rosie!

New mini-blinds were installed at Admin. The old ones did not survive the painting of the office. The improvements look great. Please stop by and visit us!

The CEO met with the Executive Director of another nonprofit that is struggling to survive financially. She wanted to know if CHS was interested in taking on some of their more solvent programs, as they are planning to close the agency down. She has asked for some financial information to bring to the board for discussion, but has not received it yet. Due to the sensitive nature, the other agency has asked they not be disclosed.

CARF preparations the past several months paid off with a successful CARF site survey and the Family Service Centers in Salinas and Seaside. We are hopeful that the result will be at least one year accreditation, but would love to get a three year accreditation. The surveyors made the following observations:

- *Staff treated us very nicely.*
 - *It was a pleasure to meet the two board members.*
 - *Agency staff really does team work and collaboration. Good communication.*
 - *Positive work environment.*
 - *People are empowered and have a sense of ownership in the program.*
 - *Management and leadership really care about what happens here. They are committed to this work and take pride in it.*
 - *The organization takes great pride in providing and maintaining clean office space. Staff and client comfort is valued.*
 - *Organization is committed to using CARF as a way to ensure quality services.*
 - *Clients expressed a high level of satisfaction, respect and dignity. The message was consistent. The counselors care.*
 - *Your clients have serious issues, difficult issues, but they are getting help and appreciate the services.*
 - *Staff really advocates for clients, even beyond what you get paid for. Amazing referral system to other services.*
 - *Client survey results were very high.*
 - *Both sites provide areas for children, which is important. Kids seemed very comfortable.*
 - *Both sites were easily accessible by public transportation, and staff is flexible in accommodating client schedules.*
 - *They commend us for what we do here. We do a very, very good job.*
5. *Rob Rapp, Development Director, report was in the board packet for review. Rob did mention that CHS' Safe Place volunteer Nancy Fountain will be honored at The Monterey County Commission on The Status of Women celebrating Outstanding Women on Sunday, March 22nd.*
 6. *Annette Yee-Steck, Finance Committee Chair, reported that the Finance Committee met earlier in the day. Dashboard looking good; accounts receivables a little up due to changes in the reporting timeframe. Balance sheet will show current assets matching liquid assets. A 4% contract increase will make a difference in several programs.*
 7. *Harvey Kuffner, Personnel Committee member, reported that the Personnel Committee met along with the Executive Committee to go over CHS' CEO evaluation and will meet today in closed session.*
 8. *The board approved the JPA Allocation request as recommend by the Finance Committee.*
 9. *The board approved the new Counselor II position for DAISY as proposed.*
 10. *The board approved the new Assessment and Case Coordinator position for DAISY as proposed.*

11. Rob Rapp handed out a Homeless informational packet on behalf of JPA member Mike Ventimiglia.
12. JPA member Nancy Amadeo reported that the City of Marina's Community Service Director Terry Siegrist will receive a Child Abuse Prevention Award on April 8th at the CAPC breakfast. Nancy also reported that thanks to Loren Steck, the former Fort Ord is now being called "Historic Ford Ord."
13. Harvey Kuffner reported that Superintendent of Schools Nancy Kotowski will also receive a CAPC award.
14. JPA member Mary Ann Carbone reported that the homeless meals for youth provided by the Shake family in Monterey are now expanding to homeless women.
15. JPA member Annette Yee-Steck reported that Carmel Unified school district elected new superintendent Scott Laurence.
16. JPA member Loren Steck suggested that Cedric Otsuki, former CFO, be named Emeritus Member of Community Human Services at the next board meeting.
17. Board went into closed session for the CEO evaluation at 1:05 p.m. and returned to open session at 2:25 p.m. Board Chair Mary Ann Carbone reported that there was nothing to report.

The next regular board meeting is scheduled for Thursday, April 16, 2014 from 11:00 a.m. to 1:00 p.m. at the Sand City City Hall, Sand City, CA.