

## College Council Minutes-DRAFT

January 27, 2015, 2:00 pm

Rm 216, LTC

**College Council Members:** Luz Aguirre, Dan Fox, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Wendy Bates, Earl Davis, Scott Gunter, Francisco Tostado, Loran Walsh, Lyndon Schutzler (non-voting), Paola Gilbert, Larry Walker, Michael Gilmartin, Stephanie Perkins, Suzanne Ammons, Walter Tribley, ASMPC Rep.

**Guests:** Laura Franklin, Morgan Matthews.

**Absent:** Dan Fox, Francisco Tostado, Loran Walsh (Kevin Haskin instead), Stephanie Perkins, ASMPC Rep.

### 1. Minutes:

- a. **November 25, 2014 minutes (deferred from Dec 9):** *Mike Gilmartin motioned to approve the minutes and Larry Walker seconded; the minutes were approved with none opposed and one abstention due to attendance (Kevin Haskin).*
- b. **December 9, 2014 minutes:** The minutes were amended and approved. *Fred Hochstaedter motioned to approve the minutes and Mike Gilmartin seconded; the minutes were approved with none opposed and one abstention due to attendance (Kevin Haskin).*

### 2. Board Policies:

3. **BP 3040: Community Services (deferred from Dec 9-revised at AAAG Dec 3-Laura Franklin):** Laura reintroduced the original BP3040, the CCLC recommended BP4400, and BP 3040 revised version with tracked changes. Discussion followed in which it was suggested that “Continuing Education” replace the verbiage “Community Services” since this is what MPC calls these programs. Laura reminded all that these programs receive no General Fund support. *Fred Hochstaedter motioned to approve the Board Policy revisions and Mike Gilmartin seconded; the revisions were approved with none opposed and one abstention (Paola Gilbert).*

### 4. Action items:

- a. )

### 5. Information Items:

#### a. Classified Positions (Replacement):

- i. **Human Resources Specialist (Dr. Tribley):** The position was presented with some background information and questions invited.
- ii. **Scheduling Technician (Michael Gilmartin):** The position was presented with some background information and questions invited.
- b. **Unit Office Manager ECE – (blue hands form- Larry Walker):** The Blue Hands form was presented as promised. The position was presented and reviewed at the Oct. 28<sup>th</sup> CC meeting.
- c. **Lab Mentor ECE – (blue hands form – Larry Walker):** The Blue Hands form was presented as promised. The position was presented and reviewed at the Oct. 28<sup>th</sup> CC meeting.
- d. **AB86 Adult Ed. Regional Plan (Morgan Matthews):** Morgan gave a powerpoint presentation (AB86 Adult Ed Jan 2015 Update) and provided an overview of the AB86 Adult Ed. Reg. Plan. She explained that she is coordinating a regional

planning meeting for adult education involving MPC as well as local K-12 and adult schools. She highlighted and explained several key points including:

- Adult Education as defined by State and Government
- AB86 Adult Ed. Regional Planning- \$25 M in planning grants is available across the State with the idea that regional community college districts and school districts form a consortium to collaborate as partners in providing and serving their region. MPC's consortium consists of Monterey Adult School, MPUSD, PGUSD and PG Adult School.
- Five program areas (basic skills, ESL and citizenship, programs for adults with disabilities, short term CTE, and programs for apprenticeships). *Note: We do not have apprenticeship programs in our area.*
- Seven Planning Objectives.
- Who needs Adult Education?
- Employment Indicators.
- High Need Populations.
- Current Programs & Enrollment

Morgan explained the Current Programs & Enrollment slide emphasizing that MPC's big strength in our current programs is in Basic Skills and ESL programs. We are also not serving many adults with disabilities. She compared the four AB86 program areas' enrollment figures among consortium members with the estimate of needs met.

Morgan explained the identified High Potential CTE Career Clusters as Business and Marketing, Hospitality and Tourism along with projected annual job openings. Using county data this has helped to identify where MPC should focus where to begin its work within Adult Education. She then explained longterm strategies to meet objectives and outlined four project-based short-term goals for Spring 2015 intended to begin helping MPC and its students in the immediate future.

Morgan emphasized that the success of this AB86 Plan relies on the quality of the collaborative relationships between MPC, Pacific Grove Adult Education, Monterey Adult School, and Employer and Public Partnership. The MPC website now includes a link for Adult Education. She invited feedback on the draft plan by February 2, with the final plan due March 1, 2015.

## 6. Discussion Items:

- a. **Year End Transfer into Capital Outlay (*future action item*-Earl Davis):** *Deferred to next meeting.*
- b. **Meeting Calendar:** Next meeting February 10th.

## 7. Campus community comments

- Diane indicated that for this semester she is hopeful that we can align our Mission and Institutional Goals with our Education Master Plan so that we can clarify our progress in moving through our Institutional Goals. She also plans to summarize the progress of College Council and share this information with the campus community.

### *Items for future meetings:*

- Planning and Resource Allocation Process (more discussion)
- Auditing courses: exploration of opportunities/challenges
- Online student services
- Policy/process for reorganization