



**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
MONDAY, FEBRUARY 23, 2015**

REPORTS AND PRESENTATIONS

Academic Affairs Report

CTE Funding

MPC is currently involved in a variety of efforts to provide additional funding for our CTE programs. Here is a summary of CTE funding proposals in which the college is either the primary institution or is a partner with other regional community colleges:

- Career Pathways Trust Grant (MPC and local high schools)—submitted
- Career Pathways Trust Grant (In partnership with San Jose City)—submitted
- Industry Driven Regional Collaborative Software Coding grant—submitted
- CTE 60% funding—waiting for certification and approval of \$177,762 allocation
- CTE 40% funding—the application for the MPC allocation of \$48,000 opens this month.
- CTE 40% regional grant partnerships—MPC is currently a partner in the following efforts. Letters of Intent to apply for funds were submitted February 12. Grant applications themselves will be due in March.
 - Regional Paramedic program with Hartnell, Gavilan, Cabrillo and South Bay
 - Hospitality program development with several regional community colleges
 - ICT Regional Marketing/Internships with Cabrillo and other colleges
 - ICT Netlab Proposal with Cabrillo and other regional colleges
 - Mobile Applications proposal with several regional community colleges
 - Health Care Marketplace regional proposal for Dental Assisting

We will continue to seek appropriate funding opportunities as they arise.

Enrollment Update

	2/10/2014	2/9/2015	# Difference	% Difference
Weekly Census	14,519	14,321	-198	-1.36%
Daily Census	1,021	913	-108	-10.58%
Positive Attendance	2,115	2,109	-6	-0.28%
Unit Attendance	2,896	3,211	315	10.88%
Credit Total	20,551	20,554	3	0.01%
Non-Credit Total	1,624	2,139	515	31.71%

Governing Board Report for Student Services

Presented by:
Larry Walker, Interim Vice President for Student Services
February 23, 2015

Outreach

The MPC Men's and Women's Basketball program are hosting the Marina and Seaside Police Athletic League (PAL) basketball programs and the Boy's and Girl's Club of Monterey Peninsula basketball program on Friday, February 13, 2015. This special early outreach event will provide community youth an opportunity to meet and engage in mentoring activities with the MPC basketball players.

Other activities are listed below and will show that MPC is engaged in outreach both in District and out of District by invitation.

DATE	SCHOOL/ACTIVITY
1-13-15	Carmel High School (FAFSA Cash4College)
1-22-15	Monterey High School (FAFSA Cash4College)
1-22-15	Watsonville High school (FAFSA Cash4College)
1-29-15	Marina High School (FAFSA Cash4College)
2-07-15	Watsonville High school (FAFSA Cash4College)
2-11-15	North Salinas High School (FAFSA Cash4College)
2-12-15	Monterey High School (FAFSA Cash4College)
2-28-15	MPC CASH FOR COLLEGE- Marina Education Center

Student Health Services

A Veteran Suicide Prevention workshop (Guided Mindfulness Meditation) is being offered on February 25th from 6pm-8pm in the Sam Karas Room.

Scholarship Workshop

Extended Opportunity Programs and Services (EOPS) and the English Student Skills Center (ESSC) in collaboration with Student Financial Services (SFS) hosted a scholarship workshop on Thursday, February 12th from 3pm-5pm in LTC 203/204. The workshop includes tips for writing personal statements, requesting letters of recommendation, and utilizing available resources related to scholarship. SFS will be on hand to assist students to apply for scholarships and the Free Application for Federal Student Aid (FAFSA).

TRiO Programs

MPC successfully submitted the TRiO/Student Support Services (SSS) grant proposal on February 1, 2015 for funding from 2015 through 2020. This is a competitive grant process with other 1400 applications received during each year of competition. The US Department of Education is expected to fund approximately 900 TRiO/SSS grants nationwide. Successful grant applicants are to receive grant notification in August, 2015.

**Academic Senate Report
For the February 23, 2015 MPC Board of Trustees Meeting.**

1. Life Long Learner Definition

“Lifelong learners are those students who seek some combination of personal fulfillment and enterprise, employability and workplace adaptability, and active citizenship and social inclusion, and who have not identified certificate, degree or transfer as their immediate educational goal.”

Endorsed by Academic Senate October 2, 2014.

Endorsed by College Council October 28, 2014.

The statement is based on a definition from the European Union found by Robynn Smith.

One example is here:

http://www.dcalni.gov.uk/lifelong_learning_2.pdf

2. Equivalency Guidelines for those disciplines not requiring a Master's Degree

Minimum Qualifications in Disciplines not Requiring a Master's Degree

An Associate's degree in specified fields AND a minimum of six (6) years, full time, occupational experience that is directly related to the discipline

OR

A Bachelor's degree or higher in any discipline AND a minimum of two (2) years, full time, occupational experience that is directly related to the discipline

Options for demonstrating equivalency to the Minimum Qualifications

If a potentially suitable candidate does not possess an Associate Degree, a combination of course work and work experience in the field may be combined in order to meet the minimum qualifications. Here are the criteria used to determine if additional work experience can be deemed equivalent to coursework.

Eight (8) years, full time, occupational experience that is directly related to the discipline PLUS a Certificate of Achievement (in a directly related discipline) from an accredited institution

OR

Six (6) years, full time, occupational experience that is directly related to the discipline PLUS an additional three (3) years in a supervisory and/or business ownership role

OR

Twelve (12) years, full time, occupational experience that is directly related to the discipline.

OR

Six (6) years, full time, occupational experience that is directly related to the discipline PLUS 30 semester units teaching experience in a directly related discipline.

EXECUTIVE DIRECTOR'S REPORT TO MPC GOVERNING BOARD OF TRUSTEES February 23, 2015

Monterey Peninsula College Foundation supports MPC by being a strong advocate for the College in the community and by raising significant financial support for the College.

FUNDRAISING

1. **Total Monthly Donations Received in January 2015:** To be reported at the meeting.

2. **2014 Year-End Fundraising Report**

The Foundation's total income received in 2014 was \$3,167,742. We were also awarded additional grants that will be received in 2015, bringing our fundraising total to \$3.23 million. In 2013, the Foundation raised \$1,057,478.

3. **Athletics Booster Club**

The Booster Club sent a direct mail piece to approximately 3,500 contacts in February asking them to join the Booster Club and raising awareness about athletics events at MPC. The Extreme Impact 2015 User Conference, Golf Tournament, and Wine Trolley Tour will be held March 20-21. All proceeds from this dynamic event will benefit the Booster Club; for more information or to purchase tickets, please visit: www.eimonterey.com. The Booster Club will be holding a Rubber Ducky Drop raffle at the April 18 baseball game vs. Hartnell. Tickets are \$20/duck or six for \$100. More information and Ducky purchases available at: www.mpcfoundation.org/rubberducky.

4. **Grants**

Currently, the Foundation has submitted one grant proposal in 2015 and has four under development.

5. **Get on Track While Giving Back**

The Foundation is partnering with Pacific Motor Services to provide additional support for the Faculty & Staff Advancement Award (FASA) program. Each time someone takes their vehicle to PacMo for servicing and mentions MPC, 10% of the repair costs will be donated to the MPC Foundation for the FASA Program.

EVENTS

1. **Donor Appreciation Party – February 20, 2015**

The Foundation will hold its annual Donor Appreciation Party on February 20, 2015 from 4-6pm in the Student Center. This event honors donors who gave more than \$1,000 in the 2014 calendar year. The evening will feature student performances, hors d'oeuvres prepared by the Hospitality department, and a sculpture unveiling.

2. **Save the Date: President's Address to the Community – May 1 2015**

In collaboration with the Superintendent/President's Office, the Foundation will be hosting the 8th Annual President's Address to the Community on May 1, 2015 at 11:30 am at the Monterey Conference Center. The President's Awardee will be announced in late February/early March.

COLLEGE SUPPORT

1. Spring 2015 Faculty & Staff Advancement Award applications are due by 5pm on Monday, February 23.
2. The Foundation Board approved \$10,000 in unrestricted funds to assist the college with grant-writing efforts in 2015.

ADMINISTRATION

1. The next Foundation Board meeting will be held February 18, 2015.

www.chservices.org
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Monterey, CA 93942-3076



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**HIGHLIGHTS OF
REGULAR BOARD MEETING
January 15, 2015**

1. *Mary Ann Carbone, Board Chair, called the meeting to order at 11:03 a.m. at Sand City, City Hall. After leaving the meeting early at approximately 12:00 p.m., Board Member Alan Cohen acted as Board Chair.*
2. *Board approved Consent items, December's Board minutes and Disbursements for the period of December, 2014.*
3. *Margie Allen, Program Officer II of Family Services Centers, introduced Myrna Ezekiel Parent Education Coordinator. Myrna has been with our agency since 2006. Myrna gave a brief presentation about The Positive Parenting Program also known as Triple P. Triple P helps parents improve their confidence and skills for dealing with everyday interactions and behavioral problems with their children. Triple P is one of the only evidence-based parenting programs available worldwide. Triple P is a parenting and family support strategy that aims to prevent severe behavioral, emotional and developmental problems in children by enhancing the knowledge, skills and coincidence of parents. Triple P is a parenting skills training group for parents with children from the ages 2 to 12 years of age, in the Monterey County. Classes are currently held for 8 weeks. Myrna and Community Human Services is proud to be a factoring part of the Triple P program.*
4. *Robin McCrae, CEO, reported that she attended National Philanthropy Day at Spanish Bay with Board Chair Mary Ann Carbone and CFO Sharon Lagana. It was inspirational as usual. CHS did not have an honoree this year, but it was a good opportunity to network with colleagues, funders and donors.*

Robin met with Dr. Wayne Clark to discuss funding for furnishings at the Family Service Centers, mental health services for Genesis House clients, plans for Elm House, update on development of outpatient programs, marketing and outreach for the LGBT program, and central intake and assessment for our alcohol and drug programs. A lot of things were clarified and he provided suggestions/direction.

A group of 10 from CHS attended the Nonprofit Alliance of Monterey County (NAMC) annual awards breakfast where CFO Cedric Otsuki was honored for 34 years of service to Community Human Services.

Robin toured the Family Service Centers with Program Officer II Margie Allen's list of repairs and maintenance to prioritize the work. Unfortunately, there is so much deferred maintenance that almost all the work is high priority. A few weeks later, the Facilities Committee also toured the programs and gave staff suggestions and feedback regarding priorities. The Facilities Committee also visited the Salinas outpatient space and discussed plans for its build-out.

Robin and Interim Executive Assistant Rosie Angulo attended a presentation at TPO regarding outsourcing H.R. functions. It was very informative and we learned several new things that we can put to use immediately.

Robin continues to work with Catherine Hambley of Leap Frog Consulting on management training. Robin has just completed a Hogan Assessment (workplace strengths and weaknesses) and look forward to discussing the results with her. Finding her ongoing support very helpful, and have her working with the staff, as well, primarily on conflict resolution and communication.

We have been busy at Administrative office, while the office is being renovated. The landlord is springing for new paint, carpeting and upgrades to the reception area. We are updating the signage to reflect current programs and logo. The space next door intended for the new outpatient program is also getting paint, flooring and a reception counter and window.

- 4. Rob Rapp, Development Director, reported that CHS' Women's Ball will be held on January 17th. Private donations are down from last year. Grants are right on schedule. Development reports were in Board packet for review.*
- 5. Harvey Kuffner, Finance Committee reported that the Finance Committee met earlier in the day. Harvey gave a brief but detailed report. Income statement and Financials were in Board packet for review.*
- 6. Harvey Kuffner reported that the Personnel Committee met earlier this month. Committee went over the proposed salary adjustments that were over-looked when salary adjustments were approved in November 2014.*
- 7. Loren Steck, Facilities Committee reported that committee met earlier this month and toured three of CHS' facilities. Committee discussed needs and priority list, as well as new Outpatient build-out in Salinas.*
- 8. The board approved the recommendation of the Outpatient build-out in Salinas.*
- 9. The board approved the recommendation of the salary adjustments for Clinical Supervisor and Office Assistant as proposed.*
- 10. The board approved the recommendation of the CEO's Evaluation process and timeline as proposed.*
- 11. The board approved the recommendation of the Conflict of Interest Code Resolution amendments as proposed, with the addition of Board Members and Development Director to "Designated Category 1 – Full Disclosure."*
- 12. JPA member, Mike Ventimiglia shared that The Food Pantry located behind Shoreline Church has been giving out bags a food to those in need.*
- 13. Rosie Angulo will be sending out CEO's evaluation packet later this month.*
- 14. Acting Board Chair Alan Cohen, wished everyone a great day and adjourned meeting.*

The next regular board meeting is scheduled for Thursday, February 19, 2014 from 11:00 a.m. to 1:00 p.m. at the Sand City City Hall, Sand City, CA.