

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

MONDAY, FEBRUARY 23, 2015

1:30pm, Closed Session, Stutzman Room, Library & Technology Center
3:00pm, Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

B. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker

C. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCTA/CTA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa, David Brown, and Michael Gilmartin

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

- A. Acknowledgment of Guests
 - a) Hector Vasquez, Grounds
 - b) MPC Security

11. PUBLIC COMMENTS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CORRESPONDENCE AND PUBLICATIONS

A. Written Communications

B. MPC All User Emails

- 1) MPC Security: "Parking Enforcement"
- 2) Larry Walker: "Additional Info: SP 15 Important Announcements"
- 3) EOPS/CARE, TRiO, CalWORKS, Veterans: "Scholarship Workshop"
- 4) MPC Gallery: "Press Release"
- 5) Beccie Michael: "FASA Open Now... Fact, Crap, or Crappy Fact?"
- 6) MPC Creative Writing Program and the MPC Guest Authors Series: "MPC Guest Authors Series Event, Feb. 18 at 3 pm"
- 7) MPC Auto Tech Staff: "The Auto Skills Lab is back in action!"
- 8) Humanities Division: "Humanities Division Book Grant Award Announcement"
- 9) MPC Foundation: "Come to the Lobo Hall of Fame Event on Mar 7!"
- 10) Student Health Services: "MPC Blood Drive"
- 11) Great Books Club: "Great Books Club Invitation"
- 12) Student Health Services: "NAMI Tabling Event"
- 13) English & Study Skills Center: "English & Study Skills Workshops Spring 2015"
- 14) Marie Butcher: "Maasai at MPC"

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *Monterey Herald* / January 24, 2015: "MPC's Gentrain not going away"
- 2) *Monterey Herald* / February 4, 2015: "Theater folks raise funds for MPC with – what else? – a show"
- 3) *Monterey County Weekly* / February 5, 2015: "MPC Theatre Co. and 65 cast and crew cram songs from 22 musicals into one show."

13. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Board Retreat on January 23, 2015 and of the Regular Board meeting on January 30, 2015.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the January 15th payroll in the amount of \$2,391.40 and the January 30th payroll in the amount of \$1,711,873.97 and the February 10th payroll in the amount of \$33,531.03 be approved.
- 4) That Commercial Warrants:
12127255 through 12127296, 12127867 through 12127892, 12128420 through 12128458, 12129038 through 12129064, 12129553 through 12129567, 12130025 through 12130046, 12131915 through 12131955, in the amount of \$2,899,892.41 be approved.
- 5) That Purchase Orders B1500530 through B1500578 in the amount of \$250,869.47 be approved.

B. Faculty Personnel

- 1) That the Governing Board approve the following item(s)
 - a) Grant Equivalency to Minimum Qualifications to Kenneth Dombroski to teach Political Science, effective Spring 2015.
 - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2015.

C. Classified Personnel

- 1) That the Governing Board approve the following item(s):
 - a) Resignation for the purpose of retirement of Maria Rosas, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day February 5, 2015.

D. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

14. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that Monterey Peninsula College employ the following probationary employees as tenured employees for all subsequent academic years starting with the 2015-2016 academic year:

- Ms. Monika Bell, Medical Assisting Instructor
- Dr. Heather Craig, Anatomy/Biology Instructor
- Dr. Sarah Gerhardt, Chemistry Instructor
- Ms. Mary Johnson, Early Childhood Education Instructor
- Dr. Elizabeth Mullins, History Instructor

- B. BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2015-2016 and 2016-2017 academic years:

- Dr. Abeje Ambaw, Anatomy/Physiology Instructor
 - Ms. Jacqueline Evans, Counselor-Access Resource Center
 - Mr. Scott Moller, Administration of Justice Instructor
 - Ms. Susanne Muszala, Counselor
 - Mr. Luke Spence, Mathematics Instructor
 - Mr. Andrew Washburn, Mathematics Instructor
- C. BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2015-2016 academic year:
- Ms. Molly Jansen, Hospitality Instructor
 - Ms. Blanca Morgan, Math Learning Center Coordinator
 - Dr. Frank Rivera, Chemistry Instructor
 - Mr. Glenn Tozier, Digital Services Librarian
 - Dr. Rushia Turner, Chemistry Instructor
 - Ms. Rachel Whitworth, Psychology Instructor
- D. BE IT RESOLVED, that the 2014-2015 Monthly Financial Report for the period ending January 31, 2015, be accepted.
- E. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending December 31, 2014, as presented on form CCFS 311Q, be accepted and made part of the minutes of the meeting.
- F. INFORMATION: County of Monterey Investment Report for the quarter ending December 31, 2014.
- G. BE IT RESOLVED, that the Governing Board approve the one-time off-schedule payment of 2.02% to all Faculty, Administrators, Management/Supervisory employees employed between July 1, 2012 and June 30, 2013, based on gross salary paid during this period.
- H. BE IT RESOLVED, that the 2014-2015 Bond Expenditure Report for the period ending January 31, 2015, be accepted.
- I. BE IT RESOLVED, that the Governing Board approve the agreement (No. CSPP4290) with the California Department of Education for the purpose of providing child care and development services; and

BE IT FURTHER RESOLVED, that Laurence E. Walker, Interim Vice President of Student Services, and Dr. Walter A. Tribley, Superintendent/President, be authorized to sign contract documents for Fiscal Year 2014-15.

- J. BE IT RESOLVED, that the following course revisions, program revisions and new courses be approved:

Course Revisions:

ADMJ3	The Community and the Justice System
BIOL 31	Environmental Science
BUSI 44	Introduction to Business Ownership/Management
ECED 62A	Care and Education for Infants and Toddlers
ECED 63A	The Special Needs Child
HLTH 4	Healthy Living

HLTH 7	Women's Health Issues
HUMA 1	Introduction to Gender and Women's Studies
LETP 144B	P.O.S.T. Intensive Basic Academy II
LETP 233.2	Basic S.W.A.T. - 80 Hours
MATH 351	Pre-Algebra
MUSI 35	String Orchestra
MUSI 36	Jazz Improv Ensemble
PHED 20.2	Skill Development for Basketball-Men
PHED20.3	Skill Development for Basketball-Women
WOMN 7	Women's Health Issues

Program Revisions:

Early Childhood Education (Associate in Science for Transfer)
 Early Childhood Education (Associate in Science)
 Early Childhood Education (Certificate of Achievement)
 Restaurant Management (Associate in Science)

New Courses:

ARTP 72A	Exploring Creative Dimensions in Darkroom Photography I
ARTP 73A	Exploring Creative Dimensions in Digital Photography I
ECED 62B	Infant and Toddler Development
ECED 63B	Curriculum and Strategies for Children with Special Needs
GENT 199.2	Travel Study: Turkish Mosaic: Eastern Turkey
MATH 261A	Beginning Algebra-Frist Half
MATH 261B	Beginning Algebra-Second Half
PFIT 19D	Body Sculpting IV
PFIT 21C	Flexibility and Relaxation Techniques III
PHED 12E	Competitive Swimming IV
SIGN 20	Introduction to Deaf Culture

K. INFORMATION: Program Review for the Humanities Division

L. INFORMATION: Lifelong Learner Definition

M. BE IT RESOLVED, that the Governing Board endorses: _____, _____, and _____ to be a candidate for the 2015 Monterey County School Boards Association (MCSBA) Excellence in Education Award.

N. INFORMATION: Calendar of Events

15. ADVANCE PLANNING

- A. CCLC Trustee Training, Saturday, March 21, 2015 at MPC
 1) Excellence in Trusteeship Program, 10:00am-2:00pm, Sam Karas Room
- B. Regular Board Meeting, Wednesday, March 25, 2015 at MPC:
 1) Closed Session, 1:30pm, Stutzman Room, LTC
 2) Open Session, 3:00pm, Sam Karas Room
- C. Regular Board Meeting, Wednesday, April 22, 2015 at MPC:
 1) Closed Session, 1:30pm, TBD
 2) Open Session, 3:00pm, MPC Student Center

- D. Future Topics
 - 1) Tour of PSTC (Public Safety Training Center) Phase II (March/April Dates TBA)

16. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Student Success Report: “Student Achievement and Student Learning,” Dr. Rosaleen Ryan, Ms. Catherine Webb, and Dr. Alfred Hochstaedter
- B. Superintendent/President’s Report: Dr. Walter Tribley
- C. Administrative Services Report: Mr. C. Earl Davis
- D. Academic Affairs Report: Mr. Michael Gilmartin
- E. Student Services Report: Mr. Larry Walker
- F. Academic Senate Report: Dr. Alfred Hochstaedter
- G. MPCEA Report: Mr. Loran Walsh, President
- H. MPCTA Report: Ms. Paola Gilbert, President
- I. ASMPC Report: Mr. Justyn Jones, Director of Representation
- J. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chair
- K. MPC Foundation
 - 1) Executive Director Report: Ms. Beccie Michael
 - 2) Monthly Donations: To be announced at the February 23, 2015 Board meeting.
- L. Governing Board Reports
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Reports
- M. Legislative Advocacy Report, Dr. Walter Tribley

17. ADJOURNMENT

18. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted February 18, 2015