

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**FRIDAY, JANUARY 30, 2015**

10:30am, Closed Session, Stutzman Room, Library & Technology Center  
3:00pm, Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey CA 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**AGENDA (REVISED)**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

*This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.*

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

**A. Conference with Labor Negotiators (Government Code Section 54957.6)**

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker

**B. Conference with Labor Negotiators (Government Code Section 54957.6)**

a) Employee Organization: MPCTA/CTA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa, David Brown, and Michael Gilmartin

**C. Public Employee Evaluation (Government Code Section 54957)**

Title: Superintendent/President, Quarterly Evaluation

**5. RECONVENE TO OPEN SESSION / CALL TO ORDER**

**6. ROLL CALL**

**7. PLEDGE OF ALLEGIANCE**

*The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.*

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**9. APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

**10. RECOGNITION**

A. Moment of Silence

- 1) Former MPC Journalism Instructor Roderick Holmgren

B. Acknowledgment of Guests

**11. PUBLIC COMMENTS**

*Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**12. CORRESPONDENCE AND PUBLICATIONS**

A. Written Communications

- 1) Letter from Community Human Services CEO Robin McCrae to Dr. Walter Tribley and the MPC Governing Board, thanking them for the distribution of FY 2014/15 JPA allocation in the amount of \$2,975.

B. MPC All User Emails

- 1) Student Activities: "Red Cross Blood Drive – December 1<sup>st</sup>"
- 2) Jewelry, Ceramics and Printmaking Studios: "MPC Holiday Art Sale"
- 3) Amy Cavender: "Project Santa 2014"
- 4) MPC Online Support Team: "December 2014 MPC Online Update – End of Semester Wrap-Up"
- 5) Social Science Department: "Free Film Screening of 'Hidden Colors' "
- 6) Ian Sanchez: "Automotive Technology Program Needs Vehicles"
- 7) AC Council: "ASMPC Holiday Event – Thursday, Dec. 11<sup>th</sup>"
- 8) Student Health Services: "Seasons Greetings from Student Health & Psychological Services"
- 9) MPC Online Support Team: "MPC Online Faculty Survey – We need your help!"
- 10) EOPS/CARE, TRiO, CalWORKS, Veterans: "Spring 2015 Scholarship Workshop"
- 11) John Anderson: "MPC Concert Band this Friday at 7 PM"
- 12) Suzanne Ammons: "Weather and Traffic Detours"
- 13) Christine Vincent: "Thank you!"
- 14) Alfred Hochstaedter: "Spring Flex, Instructor Reflections, and other good stuff"
- 15) Library Staff: "Winter Reading and Viewing"
- 16) Walter Tribley: "Holiday Note"
- 17) Walter Tribley: "Date of the ACCJC Site Visit Changed"
- 18) Deanna M. Galdo: "Karl S. Pister Leadership Opportunity Program Scholarship – University of California, Santa Cruz Deadline: February 2, 2015"
- 19) Student Health Services: "Title IX Webinar"
- 20) Arthur St. Laurent: "Parking"
- 21) Shirley Kim: "Employment Opportunity: Vice President of Student Services"
- 22) Shirley Kim: "Employment Opportunity: Vice President of Academic Affairs"

- C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media
- 1) *Monterey County Weekly* / December 4, 2014: “Impossible Dream: MPC prepares to take over an eerie military training facility on Fort Ord”
  - 2) *Monterey County Weekly* / December 11, 2014: “The Monterey Peninsula College Foundation helps MPC’s theater program reach farther”
  - 3) *Monterey Herald* / December 31, 2014: “2014 brought change to Monterey County schools”
  - 4) *KSBW.com* / January 9, 2015: “Community colleges react to president’s proposal for free two-year program”
  - 5) *Monterey Herald* / January 12, 2015: “MPC’s Jayla Scholis earns track scholarship at Cal”
  - 6) *Monterey Herald* / January 13, 2015: “Here’s what’s coming to Monterey County stages in 2015”
  - 7) *Monterey Herald* / January 15, 2015: “Flashback: A fan of the ‘MPC Follies’”

**13. CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

**A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:**

**BE IT RESOLVED,**

- 1) That the Governing Board approves the minutes of the Regular Board meeting on December 10, 2014.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the December 10<sup>th</sup> payroll in the amount of \$49,051.70 and the December 30<sup>th</sup> payroll in the amount of \$734,138.31 and the January 2<sup>nd</sup> payroll in the amount of \$1,513,366.14 and the January 9<sup>th</sup> payroll in the amount of \$33,657.06 be approved.
- 4) That Commercial Warrants:  
12120046 through 12120085, 12121007 through 12121051, 12121574 through 12121586,  
12122247 through 12122297, 12123078 through 12123103, 12123860 through 12123904,  
12124519 through 12124522, in the amount of \$1,315,629.21 be approved.
- 5) That Purchase Orders B1500481 through B1500529 in the amount of \$355,562.07 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:  
Increase of \$584,946 in funds received for FY 2014-2015.  
Decrease of \$11,363 in funds carried forward from FY 2013-14 to FY 2014-15
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	196
Net increase in the 2000 Object expense category	\$	8,760
Net increase in the 3000 Object expense category	\$	2,436
Net increase in the 4000 Object expense category	\$	4,133
Net decrease in the 5000 Object expense category	\$	150
Net decrease in the 6000 Object expense category	\$	1,933

Net decrease in the 7000 Object expense category \$ 13,050

- 8) That the following budget adjustments in the Unrestricted General Fund be approved:
- |  |           |
|--|-----------|
| Net decrease in the 1000 Object expense category | \$ 5,327  |
| Net increase in the 2000 Object expense category | \$ 11,288 |
| Net decrease in the 3000 Object expense category | \$ 1,291  |
| Net decrease in the 4000 Object expense category | \$ 600    |
| Net decrease in the 5000 Object expense category | \$ 4,070  |

- 9) That the following budget increases in the Capital Projects Fund be approved:  
Decrease of \$395,447 in funds received for FY 2014-2015.

**B. Management Personnel**

- 1) That the Governing Board approve the following item(s)  
a) Resignation of Cecilia Sutton, HR Specialist, Human Resources, 40 hours per week, 12 months per year, effective at the end of the day, January 9, 2015.

**C. Faculty Personnel**

- 1) That the Governing Board approve the following items:  
a) Resignation of Christine Vincent, EOPS/CARE Counselor, effective June 30, 2015, for the purpose of retirement, and confer upon her the title of Professor Emeritus.  
b) Grant Course-Specific Equivalency to Rushen Dal to teach ENGT10: Fundamentals of Electronics, effective Spring 2015.  
c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2015.

**D. Classified Personnel**

- 1) That the Governing Board approve the following item(s):  
a) Employment of [Sara Thompson](#), Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective [February 2, 2015](#).  
b) Employment of [Sara Metz](#), Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective [February 2, 2015](#).  
c) Resignation of Sue Kostyshak, Instructional Specialist, Reading Center, 18 hours per week, 8 months per year, effective at the end of the day, December 17, 2014.  
d) Resignation of Yen Le, Scheduling Technician, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, January 9, 2015.  
e) Resignation of Maggie Caballero, Administrative Assistant III/Faculty Contracts, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day, December 12, 2014.

**E. Short Term and Substitute Personnel**

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

**14. NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

- A. BE IT RESOLVED, that the 2014-2015 Monthly Financial Report for the period ending December 31, 2014, be accepted.

- B. BE IT RESOLVED, that the Governing Board accept the District’s annual Financial Audit Report for the fiscal year ended June 30, 2014.
- C. BE IT RESOLVED, that the Governing Board accept the District’s Measure I General Obligation Bonds Performance Audit and Independent Auditors’ reports for the fiscal year ended June 30, 2014.
- D. BE IT RESOLVED, that the Governing Board accept the MPC Foundation Audit Statements and Management Letters for the years ended December 31, 2012 and December 31, 2013.
- E. BE IT RESOLVED, that the Governing Board ratify the Memorandum of Understanding regarding the Effects of Layoff Child Development Center, dated November 5, 2014 between the California School Employees Association Chapter #245-MPCEA/CSEA and the Monterey Peninsula Community College District.
- F. BE IT RESOLVED, that the Governing Board adopt Resolution # 89 to reduce the classified service due to lack of funds and/or lack of work.
- G. BE IT RESOLVED, that the Governing Board ratify the Memorandum of Understanding entitled “ARTICLE V: RECLASSIFICATION,” dated December 16, 2014 between the California School Employees Association Chapter #245-MPCEA/CSEA and the Monterey Peninsula Community College District.
- H. BE IT RESOLVED, that the Governing Board approve a leave of absence without pay for Robynn Smith for five days from October 12-October 16, 2015 per Article 8.16 of the Agreement between the District and MPCTA.
- I. BE IT RESOLVED, that the 2015-2016 nonresident tuition fee for the District be established in accordance with ECS 76140 at \$200.00 per semester unit.
- J. BE IT RESOLVED, that the appointment of Sharon Larson, as a member of the Citizens’ Bond Oversight Committee, effective January 31, 2015, be approved.
- K. BE IT RESOLVED, that the following course revisions, new courses and new programs be approved:

Course Revisions:

GEOL 2LA	Physical Geology Laboratory
LETP 146	Basic Police Requalification Course
LETP 231.93	Radar Training
PHIL 6	Introduction to Logic
SPCH 1	Public Speaking

New Courses:

GEOL 2LB	Physical Geology Laboratory
GEOL 2LC	Physical Geology Laboratory
LETP 223	Driver Training Instructor
LETP 224	Driver Awareness Instructor
PHED 22C	Intermediate/Advanced Basketball
PHED 22D	Advanced Basketball
WRLD 199.2	Travel Study: Live Theatre at Ashland Shakespeare Festival 2015

New Programs:

Business - Fast Track: Entrepreneurship (Certificate of Training)

Linguistics AA Transfer Preparation Degree (Associate in Arts for Transfer)

- L. BE IT RESOLVED, that the changes to the 2015-2016 College Academic Calendar be approved as proposed.
- M. BE IT RESOLVED, that the Governing Board nominate \_\_\_\_\_ to be a candidate for the California Community College Trustees (CCCT) Board.
- N. INFORMATION: Calendar of Events

**15. REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- A. Institutional Report: "AB 86 Adult Education Comprehensive Regional Plan for the Monterey Peninsula," Morgan Matthews, Adult Education/Career Technical Education Coordinator
- B. Superintendent/President's Report: Dr. Walter Tribley
- C. Administrative Services Report: Mr. C. Earl Davis
- D. Academic Affairs Report: Mr. Michael Gilmartin
- E. Student Services Report: Mr. Larry Walker
- F. Academic Senate Report: Dr. Alfred Hochstaedter
- G. MPCEA Report: Mr. Loran Walsh, President
- H. MPCTA Report: Ms. Paola Gilbert, President
- I. ASMPC Report: Mr. Justyn Jones, Director of Representation
- J. College Council Report: Ms. Stephanie Perkins and Ms. Diane Boynton, Co-chair
- K. MPC Foundation
  - 1) Executive Director Report: Ms. Beccie Michael
  - 2) Monthly Donations: To be announced at the January 30, 2015 Board meeting.
- L. Governing Board Reports
  - 1) Community Human Services (CHS) Report
  - 2) Trustee Reports
- M. Legislative Advocacy Report, Dr. Walter Tribley
- N. Student Success Report: "A First Look at MPC's Institution-set Standards," Rosaleen Ryan and Catherine Webb
- O. Special Report: Bond Expenditure Report

**16. ADVANCE PLANNING**

- A. Regular Board Meeting, Monday, February 23, 2015 at MPC:
  - 1) Closed Session, 1:30pm, Stutzman Room, LTC
  - 2) Open Session, 3:00pm, Sam Karas Room
- B. CCLC Trustee Training, Saturday, March 21, 2015 at MPC
  - 1) Excellence in Trusteeship Program, 10:00am-2:00pm, Sam Karas Room
- C. Regular Board Meeting, Wednesday, March 25, 2015 at MPC:
  - 1) Closed Session, 1:30pm, Stutzman Room, LTC
  - 2) Open Session, 3:00pm, Sam Karas Room
- D. Future Topics
  - 1) Tour of PSTC (Public Safety Training Center) Phase II (Dates TBA)

**17. ADJOURNMENT**

**18. CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted January 27, 2015*